



**CITY OF SPRINGFIELD
OFFICE OF THE CITY CLERK
Charles L. Redpath Sr. City Clerk
300 South Seventh Street, Room 106
Springfield, IL 62701**

SCHEDULE OF FEES- EFFECTIVE FEBRUARY 1, 2026

The following fees are applicable for Freedom of Information Act (FOIA) requests as authorized by Section 6 of the Act (5 ILCS 140/6).

Administration

Disclosure of Public Records

Non-Commercial Requests

Black and White Copies-	less than 50 pages	No Charge
	Over 50 pages	\$0.15 per page
Color Copies-	less than 50 pages	\$0.15 per page

Commercial Requests

Black and White Copies-	less than 50 pages	\$0.15 per page
	Over 50 pages	\$0.35 per page
Color Copies-	Less than 50 pages	\$0.15 per page
	Over 50 pages	\$0.35 per page
PDF Records-	Up to 80 megabytes	\$20.00
	80 megabytes to 160 megabytes	\$40.00
	160+ megabytes	\$100.00
Non-PDF Records-	Up to 2 megabytes	\$20.00
	2 megabytes to 4 megabytes	\$40.00
	Over 4 megabytes	\$100.00
Search/Retrieval Time-	First 8 hours	No charge
	Time beyond 8 hours	\$10.00 per hour

ALL REQUESTS

Certification of Records-	\$1.00 per certification
Hardware (Flash Drives/CDs)	Actual Cost of Reproduction
Other (color photographs/blueprints)	Actual Cost of Reproduction