



STATE'S ATTORNEYS APPELLATE PROSECUTOR

Administrative Office • 725 South Second Street • Springfield, IL 62704 • 217-782-1628 • Fax 217-782-6305

REQUEST FOR SPECIAL PROSECUTION ASSISTANCE

Requesting State's Attorney: _____ Requesting County: _____

Authorized Individual
Completing this Request: _____ Today's Date: _____

Open Case: ☐

Investigation: ☐

Case/Investigation

Name: _____

Case Number(s): _____

Felony: ☐ Misdemeanor: ☐ Juvenile: ☐ Traffic: ☐ Other: ☐

Offense(s): _____

Next Court _____

Date/Time/Location: _____

Special Prosecutor: ☐

Special Assistant: ☐

Review Only: ☐

If Special Prosecutor,
list specific reason(s)
for conflict: _____

Summary of matter: _____

Please submit this form via email, fax, or mail to the address listed to the right. Once approved, an Agency representative will contact you. If the case or investigation requires a Special Prosecutor, an order appointing the Agency will be required. Cases/investigations requiring assistance or review only do not require a court order. **IT IS NECESSARY TO SEND THE REQUEST TO THE AGENCY PRIOR TO OBTAINING AN APPROVAL FOR APPOINTMENT.**

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INTERNAL USE ONLY

Accepted: ☐ Declined: ☐

Director

Date

Special Prosecutor Assigned: _____

Notes: _____

STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE _____ JUDICIAL CIRCUIT
_____ COUNTY, ILLINOIS

THE PEOPLE OF THE STATE OF ILLINOIS,	)	
	)	
-vs-	)	
	)	No. _____
	)	
_____ ,	)	
Defendant.	)	

ORDER APPOINTING SPECIAL PROSECUTOR

This cause comes on for hearing on the Motion of the State's Attorney for the appointment of a Special Prosecutor, and the Court having examined the Motion, and being fully advised in the premises, FINDS pursuant to the provisions of 55 ILCS 5/3-9008 that the interest of justice requires the appointment of a Special Prosecutor. The Court further finds that the subject matter of this case involves the offenses of _____.

IT IS THEREFORE ORDERED: That the State's Attorney's Motion for Appointment of a Special Prosecutor is GRANTED.

- A. The Court hereby requests the Office of the State's Attorneys Appellate Prosecutor to accept the appointment of Special Prosecutor in this cause. Further, if accepted, the Court further requests that the Director of the Office of the State's Attorneys Appellate Prosecutor designate an attorney or attorneys employed by the agency to serve as Special Prosecutor(s) for this cause. Such designated attorney or attorneys shall file their entry of appearance(s) in this cause by filing their oath(s) of office with the Circuit Clerk of this Court.
- B. In further accordance with the statute, the filing of the oath of office shall constitute a recognition and acknowledgment that service as the Special Prosecutor is at the pleasure of the Illinois Attorney General, who may substitute his or her office as Special Prosecutor as provided by law.
- C. The State's Attorney's Office of _____ County is directed to deliver to the Special Prosecutor all documents, reports or other information related to this case.

DATE: _____

ENTER: _____
JUDGE

THE PEOPLE OF THE STATE OF ILLINOIS,)
)
) No. _____
-VS-)
)
_____,)
Defendant.)

COMES NOW _____ County State's Attorney, _____, and pursuant to the provisions of 55 ILCS 5/3-9008 moves for the appointment of a Special Prosecutor in this case. The prosecution of the defendant by the State's Attorney's Office could be a conflict of interest for the office, or alternatively, could create the appearance of an impropriety. It is in the interest of justice that a Special Prosecutor be appointed to avoid any such appearance. In this particular case the reason for requesting the appointment of a Special Prosecutor is:

State's Attorney