

AN ORDINANCE AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT WITH HANSON PROFESSIONAL SERVICES, INC. TO BEGIN PRELIMINARY ENGINEERING SERVICES FOR THE SPRINGFIELD RAIL IMPROVEMENTS PROJECT ON 19TH STREET RAIL CORRIDOR, IN AN AMOUNT NOT TO EXCEED \$500,000.00, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City of Springfield desires professional services to study the feasibility of preliminary engineering services for the Springfield Rail Improvements Project from South of the CN railyard, North of Clear Lake Avenue to the closed Springfield Coal Co. mine at Farmersville; and

WHEREAS, the study will include safety improvements on the 19th Street Rail Corridor, including Airline connection; and

WHEREAS, Hanson Professional Services, Inc. has submitted a proposal to provide this feasibility study in an amount not to exceed \$500,000.00, being fully reimbursed through an IDOT Local Project Funding grant (LPF); and

WHEREAS, the City Purchasing Agent has made a determination that this contract is exempt from the provisions of the City Purchasing Code requiring sealed competitive bidding pursuant to the exceptions contained in Section 38.42 pertaining to Professional Services; and

WHEREAS, a copy of the agreement shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes execution of a professional services agreement with, and payment in an amount not to exceed \$500,000.00 to Hanson Professional Services, Inc. for a feasibility study of preliminary engineering services for the Springfield Rail Improvements Project from South of the CN railyard, North of Clear Lake Avenue to the closed Springfield Coal Co. mine at Farmersville. The Mayor and the City Clerk are hereby authorized to execute the agreement on behalf of the City of Springfield.

Section 2: The Office of Budget and Management is hereby authorized to pay Hanson Professional Services, Inc. (0HAN1501) an amount not to exceed \$500,000.00, in accordance with terms of the contract, from account number 041-110-GAST-STRS-2301.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026


RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 1-2-26


Office of Corporation Counsel/Date



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Matt Gairani

FROM: Anthony Quinones – Assistant Purchasing Agent 

DATE: December 23, 2025

SUBJECT: Professional Services Determination

I have reviewed the Ordinance Fact Sheet concerning Hanson Professional Services for preliminary engineering services for the 19th St. Rail Improvements Project in an amount not to exceed \$500,000.00 for the Office of Public Works.

Based on the information provided, I have determined that this vendor possesses a degree of professional skill and expertise in the required area. Pursuant to Section 38.42 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive Bids.


**Illinois Department
of Transportation**
**Local Public Agency
Engineering Services Agreement**

Agreement For **MFT PE** Agreement Type **Original**

Using Federal Funds? ☐ Yes ☒ No

LOCAL PUBLIC AGENCY

Local Public Agency Springfield	County Sangamon	Section Number	Job Number
Project Number	Contact Name Nathan Bottom	Phone Number (217) 789-2255	Email nathan.bottom@springfield.il.us

SECTION PROVISIONS

Local Street/Road Name 19th Street Rail Corridor	Key Route	Length +/- 31 mi	Structure Number
Location Termini CN railyard north of Clear Lake Avenue to the closed Springfield Coal Co. mine at Farmersville			<input type="button" value="Add Location"/> <input type="button" value="Remove Location"/>

Project Description
Feasibility study for safety improvements on the 19th Street Rail Corridor, including the Airline connection

Engineering Funding ☒ MFT/TBP ☐ State ☐ Other

Anticipated Construction Funding ☐ Federal ☒ MFT/TBP ☐ State ☐ Other

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☐ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name Hanson Professional Services Inc.	Contact Name Jeff Myers	Phone Number (217) 747-9400	Email jmyers@hanson-inc.com
Address 1525 South Sixth Street	City Springfield	State IL	Zip Code 62703

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- ☒ EXHIBIT E Legal0250 Rev. 2 General Conditions (C/S)
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

(1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.

(2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hanson Professional Services Inc.	37-0844717	\$373,500.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
RDG Planning & Design	42-1338016	\$117,500.00
KIND Consulting	85-3195224	\$9,000.00
Subconsultant Total		\$126,500.00
Prime Consultant Total		\$373,500.00
Total for all work		\$500,000.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The

Local Public Agency Type

City

 of

Local Public Agency

Springfield

By (Signature & Date)

By (Signature & Date)

Local Public Agency

Springfield

Local Public Agency Type

City

 Clerk

Title

(SEAL)

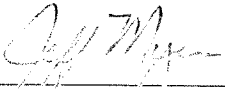
Executed by the ENGINEER:

Attest:

Prime Consultant (Firm) Name

Hanson Professional Services Inc.

By (Signature & Date)

 10/23/2025

Title

Senior Project Manager

By (Signature & Date)

Signed by: 10/24/2025

Title

 CB6E77065E8748A

Infrastructure Market Principal

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Springfield	Hanson Professional Services	Sangamon	

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

Hanson Professional Services Inc. (ENGINEER) shall prepare a feasibility study for the 19th Street rail corridor currently occupied by the Canadian National Railway (CN) with trackage rights for the Illinois & Midland Railroad (IMRR) and the Canadian Pacific Kansas City (CPKC). The limit of the feasibility study from south to north is from the closed Springfield Coal Co. mine at Farmersville to south of the CN railyard north of Clear Lake Avenue, including the Airline connection.

After the feasibility study is complete the ENGINEER will be retained to provide professional services for Phase I engineering services. These services are not a part of this Scope of Services and will be completed as a supplement or separate PSA.

The Project shall be designed in accordance with IDOT Bureau of Local Roads and Streets Manual following policies and procedures for Federal-Aid Projects.

Conceptual plans will be prepared in English units (feet) using Bentley's Open Roads Designer and AutoCad software in accordance with CAD conventions of the Illinois Department of Transportation (IDOT) in IL State Plane Coordinates (West Zone).

SCOPE OF SERVICES:

The Scope of Services to be provided by the ENGINEER is limited to the following:

Note: Hanson Professional Services (Hanson) intends to utilize the services of RDG Planning & Design (RDG) and KIND Consulting LLC (KIND) for some services, as identified below

1. Data Collection (Hanson)

- a. Obtain existing aerial photography, LiDAR data, and property information from Sangamon County and the City of Springfield.
- b. Perform a drone flight of 19th Street Corridor and produce a video for use at various meetings.
- c. Obtain existing vehicular traffic count information for streets that intersect the 19th Street corridor from the City and IDOT, and existing rail traffic counts from the railroads. No new traffic counts are anticipated.
- d. Request utility record information from affected utility companies. Field survey of utilities in not included.
- e. Request existing structure plans or condition ratings from the railroad company(s) for the following existing structures:
 - i. CN over Cook Street
 - ii. CN over Stevenson Drive
 - iii. CN over I-55 / I-72
 - iv. CN over East Hazel Dell Road
 - v. CN over drainage way at north edge of Lake Springfield
 - vi. CN over Lake Springfield
 - vii. CN over Stout Road
 - viii. CN Airline over 6th Street
 - ix. CN Airline over 5th Street
 - x. CN Airline over 4th Street
- f. Determine design criteria:
 - i. Grade separations (Hanson)
 - ii. At-Grade improvement (Hanson)
 - iii. Shared-use trail (Hanson)
 - iv. Rail corridor (Hanson)

2. Investigate the following safety improvements or abandonment (Hanson & RDG)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Springfield	Hanson Professional Services	Sangamon	

a. Grade Separations according to 2012 FRA Record-of Decision (Hanson)

i. Determine feasibility of continuing to move forward with underpasses at the following crossings:

1. South Grand Avenue underpass
2. Ash Street underpass

This will include determining US DOT and IDOT benefit cost factors for funding eligibility.

b. At-Grade Safety Improvements (Hanson)

i. Determine potential safety improvements at the following rail crossings:

1. South Grand Avenue
2. Ash Street

Investigate expanding the safety improvements to create a quiet zone along the 19th Street rail corridor in Springfield.

c. Abandon the 19th Street Corridor and the Airline Connection (Hanson & RDG)

i. Determine existing track layout, sidings, turnouts, yards, existing rail traffic, future rail traffic and customers along the corridor. Coordinate with these entities to discuss the feasibility of abandonment. Prepare map of existing track layout for meeting discussion purposes.

ii. Develop conceptual plan for abandonment including railroad tie-in locations. Prepare map of abandonment for meeting discussion purposes.

iii. Develop conceptual plan for redevelopment of the abandoned corridor to a multi-use trail connecting at the north end to the Hub and the LINC near Washington Street and at the south end from 4th and Stanford utilizing the airline to Stanford Avenue east of Fox Bridge Road, connecting to the LINC and creating a loop through the City. The multi-use trail would also extend to the south to New City Road, or Pulliam Road.

1. Gather information of existing trails, land use, and neighborhood plans
2. Determine potential enhancements, such as lighting, signage, plantings, street furniture

iv. Prepare a Memorandum of Understanding (MOU) with the CN for their intent to proceed with abandoning the Airline Connection and the 19th Street Rail Corridor

d. Abandon only the Airline Connection (Hanson & RDG)

i. Develop conceptual plan for abandonment including railroad tie-in locations. Prepare map of abandonment for meeting discussion purposes.

ii. Develop conceptual plan for redevelopment of the abandoned corridor to a multi-use path from 4th and Stanford at the west end to Stanford east of Fox Bridge Road

1. Gather information of existing trails, land use, and neighborhood plans
2. Determine potential enhancements, such as lighting, signage, plantings, street furniture

iii. Prepare a Memorandum of Understanding (MOU) with the CN for their intent to proceed with abandoning the Airline Connection

3. Conceptual Plans (Hanson & RDG)

a. Develop typical sections:

- i. Grade separations (Hanson)
- ii. At Grade improvements (Hanson)
- iii. Shared-use trail (Hanson)

b. Create proposed alignment and profile:

- i. Grade separations (Hanson)
- ii. At Grade improvements (Hanson)
- iii. Shared-use trail (Hanson)

c. Prepare concept level plan and profile sheets (Scale: 1" = 50' H., 1" = 5' V.)

- i. Grade separations (Hanson)
- ii. At Grade improvements (Hanson)
- iii. Shared-use trail (RDG)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Springfield	Hanson Professional Services	Sangamon	

d. Prepare railroad plan sheets for tie-in locations (Hanson)

e. Prepare concept level typical intersection details for shared-use trail and cross street. Only one typical intersection will be detailed. (Hanson)

f. Prepare proposed bridge drawings for any multi-use path grade separation structures required for abandonment of the airline and 19th Street corridor. Preparation of TS&L drawings (if needed) will be included in a future phase of the project.

g. Identify limits of temporary easement or right of way needs. (Hanson)

h. Prepare exhibit of proposed enhancements for shared-use trail (RDG)

4. Cost Estimates (Hanson & RDG)

a. Prepare cost estimates for each alternative. Estimating will include design, land acquisition, utility relocation, construction and a contingency. The estimates will be based on standard unit costs for major items of construction. Individual pay item quantities will not be calculated.

5. Recommendation Report (RDG & Hanson)

a. Prepare a report discussing the alternatives. This report will include the concept plans. Conduct one in-person meeting with client presenting recommendations.

6. Coordination Meetings (Hanson & RDG)

a. Attend regular coordination meetings with the Springfield Rail Improvements Project steering committee (anticipated bi-monthly) and provide short project updates. Meet with the City, County, and IDOT as required (assume a total of 6, RDG attend 2 virtual)

b. Attend regular coordination meetings with the CN, IMRR, CPKC, City, and County (assume a total of 4 virtual meetings – Hanson only)

7. Public Involvement (Hanson, RDG, & KIND)

a. Hold one public meeting to discuss the 19th Street corridor safety improvements that were evaluated and potential redevelopment. Assume 20 presentation boards and large aerial map.

8. Project Management (Hanson)

a. Project kick-off meeting – internal and with client.

b. Project startup.

c. Staffing and management plan.

d. Financial and Schedule Control.

e. Coordination with City, County, Railroads, and IDOT.

f. Project Startup and Closeout.

9. QC/QA

The CITY or will provide or cause to be furnished the following:

- The CITY will make available digital files of aerial photographs, contours, and basic topography from Sangamon County G.I.S. data.
- Existing roadway and right-of-way plans.
- Existing traffic volume data on cross streets within the project limits.

The following assumptions have been made for this scope of services:

- Construction of the project will be funded with State and Federal funds.
- The project will not require the submittal of a Design Variance Report.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Springfield	Hanson Professional Services	Sangamon	

The following items are not included in the scope of work but could be added if requested by the CITY:

- Data collection of environmental resources and mapping (i.e., wetland maps, floodplain maps, topographic mapping, threatened and endangered species, etc.).
- Conduct a site reconnaissance survey to inventory environmental resources in the vicinity of the project area.
- A wetlands survey, threatened and endangered species surveys, cultural resource survey, special waste investigations (PESA and PSI), a programmatic or individual Section 4(f) evaluation, Section 106 documentation, or mitigation planning and design.
- A noise study.
- The project is assumed to not require an individual Section 404 permit or individual Section 401 water quality certification, and would be covered under Statewide Permit No. 12 and not require an individual floodplain permit from the Illinois Department of Natural Resources, Office of Water Resources.
- Intersection Design Study of the multi-use trail and cross streets.
- Completed Local Project Development Report and design approval.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Springfield	Hanson Professional Services	Sangamon	

EXHIBIT B
PROJECT SCHEDULE

The following dates are tentative and subject to change:
Project Startup: 1/2026
Public Meeting: 5/2026
Final Feasibility Study: 7/2026

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Springfield	Hanson Professional Services	Sangamon	

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input type="checkbox"/>
5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input type="checkbox"/>
Project Criteria		Weighting	
8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input type="checkbox"/>
Selection committee (titles) for this project			
Top three consultants ranked for this project in order			
1			
2			
3			
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Local Public Agency	County	Section Number
City of Springfield	Sangamon	
Prime Consultant (Firm) Name	Prepared By	Date
Hanson Professional Services, Inc.	Jeff Myers	10/23/2025
Consultant / Subconsultant Name	Job Number	
Hanson Professional Services, Inc.		

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	6 MONTHS	OVERHEAD RATE	168.64%
START DATE	1/1/2026	COMPLEXITY FACTOR	0
RAISE DATE	1/1/2026	% OF RAISE	3.00%

END DATE 6/30/2026

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	1/1/2026	1/1/2026	0	0.00%
1	1/2/2026	7/1/2026	6	103.00%

The total escalation = 3.00%

Local Public Agency	County	Section Number
City of Springfield	Sangamon	
Consultant / Subconsultant Name		Job Number
Hanson Professional Services, Inc.		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	90.00
ESCALATION FACTOR	3.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal Avg	\$90.00	\$90.00
E/A/S VIII Avg	\$87.45	\$90.00
E/A/S VII Avg	\$80.83	\$83.25
E/A/S VI Avg	\$68.15	\$70.19
E/A/S V Avg	\$56.79	\$58.49
E/A/S IV Avg	\$48.19	\$49.64
E/A/S III Avg	\$41.52	\$42.77
E/A/S II Avg	\$37.99	\$39.13
E/A/S I Avg	\$36.28	\$37.37
M/D Avg	\$55.09	\$56.74
Tech VIII Ave	\$51.11	\$52.64
Tech VII Avg	\$49.41	\$50.89
Tech VI Avg	\$43.78	\$45.09
Tech V Avg	\$40.38	\$41.59
Tech IV Avg	\$35.45	\$36.51
Tech III Avg	\$29.63	\$30.52
Tech II Avg	\$27.64	\$28.47
Tech I Avg	\$22.37	\$23.04
Aide Avg	\$22.00	\$22.66
Admin VII Avg	\$66.56	\$68.56
Admin VI Avg	\$45.44	\$46.80
Admin V Avg	\$35.69	\$36.76
Admin IV Avg	\$31.27	\$32.21
Admin III Avg	\$24.64	\$25.38
Admin II Avg	\$21.90	\$22.56
Admin I Avg	\$18.00	\$18.54

Local Public Agency	County	Section Number
City of Springfield	Sangamon	
Consultant / Subconsultant Name		Job Number
Hanson Professional Services, Inc.		

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

City of Springfield

County

Sangamon

Section Number

Job Number

Consultant / Subconsultant Name

Hanson Professional Services, Inc.

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	170	\$0.70	\$119.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)	20	\$80.00	\$1,600.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)	1	\$1,500.00	\$1,500.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)	32	\$20.00	\$640.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Drone usage		1	\$1,000.00	\$1,000.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,859.00

BLR 05544 (Rev. 02/06/25)
DIRECT COSTS

Local Public Agency

City of Springfield

Consultant / Subconsultant Name

Hanson Professional Services, Inc.

County

Sangamon

Section Number

Job Number

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Data Collection			Concept Investigation			Conceptual Plans			Cost Estimates			Report		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Avg	90.00	28.0	1.44%	1.29													2	1.96%	1.76
E/A/S VIII Avg	90.00	44.0	2.26%	2.03													4	3.92%	3.53
E/A/S VII Avg	83.25	294.0	15.07%	12.55	4	2.53%	2.11	40	14.29%	11.89	16	2.05%	1.71	8	7.14%	5.95	12	11.76%	9.79
E/A/S VI Avg	70.19	570.0	29.22%	20.51	22	13.92%	9.77	120	42.86%	30.08	196	25.13%	17.64	44	39.29%	27.58	84	82.35%	57.81
E/A/S V Avg	58.49	24.0	1.23%	0.72							20	2.56%	1.50						
E/A/S IV Avg	49.64	0.0																	
E/A/S III Avg	42.77	0.0																	
E/A/S II Avg	39.13	0.0																	
E/A/S I Avg	37.37	0.0																	
M/D Avg	56.74	0.0																	
Tech VIII Ave	52.64	0.0																	
Tech VII Avg	50.89	928.0	47.57%	24.21	92	58.23%	29.63	120	42.86%	21.81	548	70.26%	35.76	60	53.57%	27.26			
Tech VI Avg	45.09	0.0																	
Tech V Avg	41.59	0.0																	
Tech IV Avg	36.51	0.0																	
Tech III Avg	30.52	0.0																	
Tech II Avg	28.47	0.0																	
Tech I Avg	23.04	0.0																	
Aide Avg	22.66	0.0																	
Admin VII Avg	68.56	0.0																	
Admin VI Avg	46.80	40.0	2.05%	0.96	40	25.32%	11.85												
Admin V Avg	36.76	0.0																	
Admin IV Avg	32.21	23.0	1.18%	0.38															
Admin III Avg	25.38	0.0																	
Admin II Avg	22.56	0.0																	
Admin I Avg	18.54	0.0																	
TOTALS		1951.0	100%	\$62.64	158.0	100.00%	\$53.36	280.0	100%	\$63.79	780.0	100%	\$56.60	112.0	100%	\$60.79	102.0	100%	\$72.90

Local Public Agency

City of Springfield

County

Sangamon

Section Number

Consultant / Subconsultant Name

Hanson Professional Services, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Coordination Meetings			Public Involvement			Project Management			QC/QA					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Avg	90.00	10	5.26%	4.74				16	14.95%	13.46						
E/A/S VIII Avg	90.00	10	5.26%	4.74	30	19.74%	17.76									
E/A/S VII Avg	83.25	70	36.84%	30.67	30	19.74%	16.43	44	41.12%	34.24	70	100.00%	83.25			
E/A/S VI Avg	70.19	60	31.58%	22.17	24	15.79%	11.08	20	18.69%	13.12						
E/A/S V Avg	58.49				4	2.63%	1.54									
E/A/S IV Avg	49.64															
E/A/S III Avg	42.77															
E/A/S II Avg	39.13															
E/A/S I Avg	37.37															
M/D Avg	56.74															
Tech VIII Ave	52.64															
Tech VII Avg	50.89	40	21.05%	10.71	64	42.11%	21.43	4	3.74%	1.90						
Tech VI Avg	45.09															
Tech V Avg	41.59															
Tech IV Avg	36.51															
Tech III Avg	30.52															
Tech II Avg	28.47															
Tech I Avg	23.04															
Aide Avg	22.66															
Admin VII Avg	68.56															
Admin VI Avg	46.80															
Admin V Avg	36.76															
Admin IV Avg	32.21							23	21.50%	6.92						
Admin III Avg	25.38															
Admin II Avg	22.56															
Admin I Avg	18.54															
TOTALS		190.0	100%	\$73.03	152.0	100%	\$68.25	107.0	100%	\$69.64	70.0	100%	\$83.25	0.0	0%	\$0.00



10.23.2025

To: Hanson Professional Services

Attn: Jeff Myers, P.E.

From: RDG Planning & Design

RE: Nineteenth Street Rail Corridor Feasibility Study

SCOPE OF WORK AND FEE SUMMARY

Overview

Under the leadership of Hanson Professional Services, RDG Planning & Design (RDG) will provide planning and design support services as part of the Nineteenth Street Rail Corridor Feasibility Study. The study will assess potential improvements, safety considerations, and redevelopment opportunities associated with the existing Canadian National Railway (CN) corridor through Springfield, Illinois. The work will explore feasibility options ranging from grade separation and at-grade improvements to full or partial corridor abandonment and conversion to a shared-use trail.

For additional detail regarding background and scope of work, please see the full Scope of Services document prepared by Hanson Professional Services.

RDG's Role and Scope of Services

RDG will serve as a subconsultant to Hanson Professional Services, focusing on tasks related to urban design, trail planning, and corridor redevelopment. Our involvement will center on the following key components of the feasibility study:

- A. Evaluation of Corridor Abandonment and Redevelopment Concepts – Working with Hanson to assess the feasibility and conceptual design for potential abandonment of the 19th Street and Airline rail corridors, including the creation of a continuous multi-use trail network connecting to The Hub, The LINC, and other potential destinations in Springfield.
- B. Conceptual Design for Shared-Use Trail – Preparation of conceptual alignment plans, typical sections, and exhibits illustrating the potential trail layout, connectivity, and design character.
- C. Enhancement Planning – Identification of opportunities for public realm improvements such as lighting, signage, landscaping, and site furnishings that contribute to corridor aesthetics and community benefit.
- D. Cost Estimation Support – Assistance in developing cost estimates for trail redevelopment alternatives.
- E. Public Involvement and Presentation Materials – Support for public engagement activities, including preparation of presentation boards, maps, and visual materials to communicate design concepts.
- F. Coordination and Meetings – Participation in coordination and review meetings with Hanson, the City, and other project stakeholders as identified in the project scope.



G. Feasibility Report documentation – Leadership in final graphic documentation of Feasibility report providing a summary of project process and deliverables.

Compensation

RDG proposes to complete the services described above for a lump sum fee of \$115,500, plus \$2,000 in reimbursable expenses, for a total of **\$117,500**.

Assumptions

- A. This proposal assumes all data collection, base mapping, and rail corridor analysis will be provided or led by Hanson Professional Services.
- B. Environmental assessments, detailed engineering design, and construction documentation are not included in this scope but are anticipated in a future phase of work upon the completion of this Feasibility Study.
- C. RDG anticipates the schedule of this work to be approximately January 2026 – July 2026.

END OF SCOPE OF SERVICES SUMMARY



I. SCOPE AND QUALIFICATIONS

Hanson Professional Services is preparing a NINETEENTH STREET RAIL CORRIDOR FEASIBILITY STUDY in Springfield, Illinois, and seeks to utilize the services of KIND Consulting to assist with the “public involvement” portion of this study in 2026. KIND Consulting, located at 1700 S. Park St., Springfield, Illinois 62704, has been providing community engagement services for Hanson since 2021 on the Transportation HUB and 3rd Street Greenway projects in Springfield and Sangamon County, Illinois, and is well-positioned to provide the public involvement services needed for the 19th Street Rail Corridor Feasibility Study.

II. DESCRIPTION OF SERVICES

In performing the tasks outlined in this Contract, KIND Consulting will provide the following services and deliverables:

- *Communicate regularly with Hanson (and others working on the feasibility study, as needed or directed), beginning in January 2026, to understand the details about scope and plans for the feasibility study.*
- *Attend meetings as necessary to understand the scope of the project and provide insights on issues that may arise before and during the public involvement phase.*
- *Recommend to Hanson the names of stakeholders and public officials who might be consulted or might choose to have a public role as the feasibility study proceeds.*
- *Assist in reviewing early drafts of the report that discusses alternatives for the 19th Street Rail Corridor.*
- *Provide support in scheduling and planning the public meeting (but not have facilitation role at the public meeting):*
 - *Schedule one public meeting, tentatively planned for May 2026, at a location along the 19th Street corridor.*
 - *In consultation with Hanson, prepare an agenda for the meeting and assist with making sure all handouts, posters, presentation slides, etc., are assigned, prepared, and available.*
 - *Help with the invitation of stakeholders, public officials, local media, and the public to the public meeting.*
 - *Promote the public meeting using the normal and customary local means of communication.*
 - *Serve as the media liaison for the meeting.*
 - *Hanson will provide an overview of what is in the report.*
 - *Decide who else will have speaking roles.*
 - *Allow time for public comment.*
 - *Conclude with clear statements of next steps for the 19th Street Rail Corridor.*

KIND

CONSULTING

- *Prepare a written summary of the public meeting, including next steps.*
- *Provide follow up as needed after the public meeting.*
- *Using the report's recommendations, local reaction, and public sentiment from the meeting as a guide, continue to provide Hanson with recommendations for any public engagement or public statements regarding the feasibility or next steps.*
- *Good communication throughout.* KIND Consulting is prepared to be proactive in communicating with Hanson through email, text, phone and other appropriate methods – to keep Hanson well-informed. KIND Consulting expects Hanson to be honest and candid in providing feedback and expressing any concerns, so that any inadvertent miscommunications, misunderstandings, or failures to meet expectations can be resolved informally and promptly.

III. TERMS OF AGREEMENT

In addition to provisions in the *Description of Services* above, the terms of this Agreement shall be executed as follows:

1. This Agreement shall be from January 1, 2026, through July 31, 2026*, at a monthly rate of \$1,500. A monthly invoice will be generated by KIND Consulting at the end of each month, Hanson will send payment, due within 30 business days after receipt, to KIND Consulting, via direct deposit KIND Consulting's bank account that is on file at Hanson.
2. The fee is all-inclusive for the Description of Services. If necessary, KIND Consulting will work with Hanson's communications and marketing department and other collaborators on any printed or digital materials. Any other expenses incurred by KIND Consulting or Hanson in fulfilling the Description of Services (e.g., for graphic designers or photographers) will be included for reimbursement on the monthly invoice. KIND will get approval in advance from Hanson and be reimbursed for expenses at cost, without markup.
3. The Agreement may be extended on a month-to-month basis, with or without modifications, by mutual agreement of KIND Consulting and Hanson.
4. Either KIND Consulting or Hanson can terminate this agreement at any time for any reason by giving the other party 30 days' notice.
5. KIND and Hanson will make every effort to resolve any disagreements informally. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. The parties' consent to jurisdiction in the Circuit Court of Sangamon County, Illinois, in any and all actions that may be initiated to enforce the terms of this Agreement.

* This timeline may need to be adjusted depending on when the agreement is executed and access to meetings/info as needed.

Hanson Professional Services Inc.
General Conditions (C-S)

Hanson Agreement: 25L0186

Agreement Date: October 23, 2025

Project Name: Springfield Rail Improvements Project – 19th Street Corridor

1. Invoices: Charges for services will be billed at least as frequently as monthly, and at the completion of the Project. ~~CLIENT shall compensate HANSON for any sales or value added taxes which apply to the services rendered under this agreement or any addendum thereto. CLIENT shall reimburse HANSON for the amount of such taxes in addition to the compensation due for services.~~ Payment of invoices shall not be subject to any discounts or set-offs by the CLIENT unless agreed to in writing by HANSON. Invoices are delinquent if payment has not been received within 30 days from date of invoice. There will be an additional charge of 1 1/2 percent per month compounded on amounts outstanding more than 30 days. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount will be paid by CLIENT to HANSON per HANSON's current fee schedules.

2. Termination: This Agreement may be terminated by either party upon written notice. Any termination shall only be for good cause such as legal, unavailability of adequate financing or major changes in the scope of services. In the event of any termination, HANSON will be paid for all services and expenses rendered to the date of termination on a basis of payroll cost times a multiplier of 3.0 (if not previously provided for) plus reimbursable expenses, plus reasonable termination expenses, including the cost of completing analyses, records, and reports necessary to document job status at the time of termination.

3. Reuse of Documents: All documents including reports, drawings, specifications, and electronic media furnished by HANSON pursuant to this Agreement are instruments of its services. They are not intended or represented to be suitable for reuse by CLIENT or others on extensions of this project, or on any other project. Any reuse without specific written verification or adaptation by HANSON will be

at CLIENT's sole risk, and without liability to HANSON, and CLIENT shall indemnify and hold harmless HANSON from all claims, damages, losses and expenses including court costs and attorney's fees arising out of or resulting there from. Any such verification or adaptation will entitle HANSON to further compensation at rates to be agreed upon by CLIENT and HANSON.

4. Standard of Care: Services performed by HANSON under this Agreement will be conducted in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. No other representation expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party. HANSON is not acting as a municipal advisor to CLIENT as defined by the Securities and Exchange Commission.

5. Resilient Design: CLIENT agrees that estimating and projecting future weather, climate, rainfall, flood, tidal, ocean and on-shore conditions and their impacts upon existing or contemplated developments, infrastructure or resources is difficult, complex and based on variable assumptions that are impacted by factors beyond HANSON's ability to predict or control.

Accordingly, any estimates, forecasts, studies, reviews, conclusions, recommendations, or assessments provided as part of HANSON's services are presented solely on the basis of data currently available and current design standards and may no longer be valid if the available data or design standards materially change.

CLIENT further agrees and understands that weather, climate, rainfall, flood, tidal, ocean and on-shore conditions are predicted based on probability, and extreme events can and will occur and may cause damage regardless of mitigation measures.

HANSON and CLIENT have discussed the risks and benefits of resilient design alternatives. If CLIENT decides to proceed with a course of action against advice of HANSON where HANSON's advice is intended to reduce the risk or damage in the event of highly likely or certain natural or manmade events, CLIENT hereby agrees to release, hold harmless, defend, and indemnify HANSON from any and all claims, damages, losses, or costs associated with or arising out of CLIENT's decision to proceed against HANSON's advice.

6. General Liability Insurance and Limitation:

HANSON is covered by general liability insurance for bodily injury and property damage arising directly from its negligent, intentional, reckless acts or omissions, with limits which HANSON considers reasonable. Certificates of insurance shall be provided to CLIENT upon request in writing. HANSON shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. HANSON shall not be responsible for any loss, damage or liability arising from any act or omission by CLIENT, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which HANSON has no supervision or control.

7. Suspension of Services: If CLIENT fails to make payments when due or otherwise is in breach of this Agreement, HANSON may suspend performance of services upon five (5) calendar days' notice to CLIENT. HANSON shall have no liability whatsoever to CLIENT, and CLIENT agrees to make no claim for any delay or damage as a result of such suspension.

8. Delays: The CLIENT agrees that HANSON is not responsible for damages arising directly or indirectly from any delays for causes beyond HANSON's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, epidemics, pandemics, war or other emergencies; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT's

contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by HANSON to perform its services in an orderly and efficient manner, HANSON shall be entitled to negotiate a reasonable adjustment in schedule and compensation, or, if encountering severe disruptions or emergencies, shall be entitled to terminate services.

9. Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither CLIENT nor HANSON, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to this Project or this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict and implied warranty. Both CLIENT and HANSON shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in the Project.

10. Contingency Fund: The CLIENT and HANSON acknowledge that changes may be required during construction because of possible omissions, ambiguities or inconsistencies in the plans and specifications and, therefore, that the costs of the project may exceed the construction contract sum. The CLIENT agrees to set aside a reserve in the amount of Five Percent (5%) of the actual project construction costs as a contingency reserve to be used, as required, to pay for any such increased project costs. The CLIENT further agrees to make no claim by way of direct or third-party action against HANSON or sub-contractors and subconsultants with respect to any payments within the limit of the contingency reserve made to the construction contractors because of such changes or because of any claims made by the construction contractors relating to such changes.

11. Additional Limitation: In recognition of the relative risks and benefits of the Project to both the

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CLIENT and HANSON, the risks have been allocated such that the CLIENT agrees that for the compensation herein provided (or if a Master Professional Services Agreement (MPSA) is used, the compensation provided in a Task Order), HANSON cannot expose itself to damages disproportionate to the nature and scope of HANSON's services or the compensation payable to it hereunder or under an MPSA Task Order. Therefore, the CLIENT agrees to limit its remedies against HANSON arising from HANSON's professional acts, errors or omissions, in any action based on strict liability, breach of contract, negligence or any other cause of action, such that the total aggregate amount of the CLIENT's damages shall not exceed \$50,000 or HANSON's total net fee for services rendered on the Project (or if an MPSA is used, the total net fee under an individual Task Order), whichever is greater. This limitation pertains to HANSON and to its subcontractors and subconsultants, and applies as a single aggregate amount to all work performed under the Agreement, including all work performed under an amendment or modification. If CLIENT desires a limit greater than that provided above, CLIENT and HANSON shall include in this Agreement the amount of such limit and the additional compensation to be paid to HANSON for assumption of such additional risk. CLIENT must notify HANSON in writing, before HANSON commences any services, of CLIENT's intention to negotiate a greater limitation of remedies against HANSON and its associated impact on services, schedules, and compensation. Absent CLIENT's written notification to the contrary, HANSON will proceed on the basis that the total remedies against HANSON is limited as set forth above.

12. Personal Liability: It is intended by the parties to this Agreement that HANSON's services in connection with the Project shall not subject HANSON's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the CLIENT agrees that as the CLIENT's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against HANSON, a Delaware corporation, and not against any of HANSON's individual employees, officers or directors.

13. Assignment: Neither party to this Agreement shall transfer, sublet, or assign any rights or duties under or interest in this Agreement, including but not limited to

monies that are due or monies that may become due, without the written consent of the other party. Subcontracting to subconsultants, normally contemplated by HANSON as generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

14. Statutes of Repose and Limitation: All legal causes of action between the parties to this Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion for projects including construction documents or construction phase services, or the date of the completion of professional services if there is no associated construction. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later than the date HANSON's services are completed or terminated.

15. Dispute Resolution: In an effort to resolve any conflicts that arise during the design and construction of this Project or following completion of this Project, the CLIENT and HANSON agree that all disputes between them arising out of or relating to this Agreement or this Project shall first be submitted to nonbinding mediation.

16. Information Provided by Others: CLIENT shall furnish, at CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. HANSON may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. HANSON shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided for HANSON's use by CLIENT and/or CLIENT's consultants and contractors.

17. Authority and Responsibility: HANSON shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, and shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids.

18. Right of Entry: CLIENT shall provide for HANSON's right to enter property owned by CLIENT and/or others in order for HANSON to fulfill the scope of services for this Project. CLIENT understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not the responsibility of HANSON.

19. Utilities: ~~CLIENT shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. CLIENT agrees to waive any claim against HANSON, and to defend, indemnify and hold harmless from any claim or liability for injury or loss arising from HANSON or other persons encountering utilities or other man-made objects that were not called to HANSON's attention or which were not properly located on plans furnished to HANSON. CLIENT further agrees to compensate HANSON for any time or expenses incurred by HANSON in defense of any such claim, in accordance with HANSON's prevailing fee schedule and expense reimbursement policy.~~

20. Job Site: Services performed by HANSON during construction will be limited to providing assistance in quality control and to deal with questions by the CLIENT's representative concerning conformance with drawings and specifications. This activity is not to be interpreted as an inspection service, a construction supervision service, or guaranteeing the Contractor's performance. HANSON will not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs. HANSON will not be responsible for the Contractor's obligation to carry out the work in accordance with the Contract Documents. HANSON will not be considered an agent of the owner and will not have authority to direct the Contractor's work or to stop work.

21. Opinions of Cost: Since HANSON has no control over the cost of labor, materials or equipment or over a Contractor's method of determining prices, or over competitive bidding or market conditions, its opinions of probable Project cost or construction cost for this Project will be based solely upon its own experience with construction, but HANSON cannot and does not guarantee that proposals, bids or the construction cost will not vary from its opinions of probable costs. If the CLIENT wishes greater assurance as to the construction cost, the CLIENT shall employ an independent cost estimator.

22. Shop Drawing Review: CLIENT agrees that HANSON's review of shop drawings, when such review is included in the scope of services, shall be solely for their conformance with HANSON's design intent and conformance with information given in the construction documents. HANSON shall not be responsible for any aspects of a shop drawing submission that affect or are affected by the means, methods, techniques, sequences and operations of construction, safety precautions and programs incidental thereto, all of which are the Contractor's responsibility. The Contractor will be responsible for lengths, dimensions, elevations, quantities and coordination of the work with other trades. CLIENT warrants that the Contractor shall be made aware of its responsibilities to review shop drawings and approve them in these respects before submitting them to HANSON.

23. Record Drawings: CLIENT agrees that HANSON's preparation of record drawings, when such preparation is included in the scope of services and such preparation is based on information furnished by the Contractor and/or other third parties, will be made under the assumption that all furnished information is reliable and that HANSON cannot and does not warrant the accuracy of the furnished information. In the event that the scope of services additionally provides for HANSON to conduct surveys, investigations, and field measurements to collect or verify the information needed for the record drawings, HANSON will conduct such services with the Standard of Care as set forth in these General Conditions.

24. Confidentiality: Each party shall retain as confidential, all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission, and are obtained or acquired by the receiving party in connection with this Agreement, and said party shall not disclose such information to any third party unless otherwise required by law.

25. Third-Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either CLIENT or HANSON. HANSON's services under this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against HANSON because of this Agreement or the performance or nonperformance of

services hereunder. CLIENT and HANSON agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors, and other entities involved in this Project to carry out the intent of this provision.

26. Severability: If any term or provision of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of this Agreement shall remain in full force and effect.

27. Survival: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

28. Entire Agreement: This Agreement is the entire Agreement between the CLIENT and HANSON. It supersedes all prior communications, understandings and agreements, whether written or oral. Both parties have participated fully in the preparation and revision of this Agreement, and each party and its counsel have reviewed the final document. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of this Agreement, including any Section Headings or Captions. Amendments to this Agreement must be in writing and signed by both CLIENT and HANSON.

29. Modification to the Agreement: CLIENT or HANSON may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of HANSON's compensation, to which CLIENT and HANSON mutually agree shall be incorporated in this Agreement by a written amendment to the Agreement.

30. Governing Law: This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois.

31. Construction Phase Services without Design: If HANSON is undertaking a nontraditional service on CLIENT's behalf to provide Construction Contract Administration Services but not the design of the Project, CLIENT acknowledges that this

arrangement, while suitable for the Project, creates additional risk for HANSON.

In consideration of the risks and rewards involved in this Project, CLIENT agrees, to the maximum extent permitted by law, to indemnify and hold harmless HANSON from any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from any negligent acts, errors or omissions by any other consultant employed by CLIENT on this Project and from any claims of copyright or patent infringement by HANSON arising from the use or reuse of any documents prepared or provided by CLIENT or any other consultants of CLIENT. CLIENT warrants that any documents provided to HANSON by CLIENT or by any other consultants may be relied upon as to their accuracy and completeness without independent investigation by HANSON and that CLIENT has the right to provide such documents to HANSON free of any claims of copyright or patent infringement or violation of any other party's rights in intellectual property.

32. Hanson agrees to adhere to the provisions of Chapter 93 of the 1988 City of Springfield Code of Ordinances, as amended, and particularly Section 93.13 thereof which shall constitute the affirmative action program of this Agreement.

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33. Hanson certifies it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Section 33E-3 or 33E-4 of the Illinois Criminal Code.

34. Hanson certifies it is not delinquent in the payment of any tax administered the City of Springfield or the State of Illinois.

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35. This Agreement does not authorize an expenditure of City of Springfield funds in excess of the amount authorized by the Springfield City Council (the "Council"), unless the Council specifically approves an additional expenditure. Hanson agrees and acknowledges that absent such prior approval, it proceeds at its own risk with no guarantee of payment if the amount billed to the City of Springfield exceeds the amount authorized by the Council.

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-04
DATE OF 1ST READING: 1/6/26

OFFICE REQUESTING: Public Works CONTACT PERSON: Nathan Bottom
PHONE NUMBER: (217) 789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Professional Services FISCAL IMPACT: \$ 500,000.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE FOR AN AGREEMENT WITH HANSON PROFESSIONAL SERVICES INC. TO BEGIN PRELIMINARY ENGINEERING SERVICES FOR THE SPRINGFIELD RAIL IMPROVEMENTS PROJECT 19TH STREET RAIL CORRIDOR FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement

CONTRACTOR / VENDOR NAME: Hanson Professional Services Inc. VENDOR NO: 0HAN1501

CONTRACT TERM: CONTRACT # Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: \$500,000.00 (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one) Previous Ord #

☐ Low Bid ☒ Other: professional services Is Purchasing Agent approval required? No ☒ Yes ☐
☐ Low Bid Meeting Specs ☐ Exception: Is Purchasing Agent approval attached? No ☒ Yes ☐
☐ Low Evaluated Bid Code Provision:

Accounting information (if more than four accounts, please attach list)

REVENUE						EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount	Fund	Agency	Org	Activity	Object	Amount
1						1	041	110	GAST	STRS	\$ 500,000.00
2						2					
3						3					
4						4					

FUNDS CHECK BY: Date: 12-23-2025

DIRECTOR / SUPERVISOR SIGNATURE Date: 22 DEC 25

CITY PURCHASING AGENT: Date: 12/23/2025

COMMENTS

This agreement is for Hanson Professional Services Inc. to begin preliminary engineering services for the Springfield Rail Improvements Project 19th Street Feasibility Study from south of the CN railyard north of Clear Lake Avenue to the closed Springfield Coal Co. mine at Farmersville. This is being fully reimbursed through an IDOT Local Project Funding grant.

SIGN OFF: (Mayor's Signature) GEM (Director of OBM)