

AN ORDINANCE AUTHORIZING AN ADDENDUM TO A PROFESSIONAL SERVICE AGREEMENT WITH SCOTT HANAUER FOR ASSISTANCE WITHIN THE ENERGY SERVICES OFFICE AND AUTHORIZING ADDITIONAL FUNDING FOR SAID ADDENDUM IN AN AMOUNT OF \$25,000.00 FOR A TOTAL AMOUNT PAYABLE NOT TO EXCEED \$50,000.00, FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, the Office of Budget and Management previously approved a Professional Service Agreement (OBM Factsheet #NB25-289U) with Scott Hanauer to assistance and expertise in processing solar applications/installations and serving solar customers, train new ESO auditors in residential and commercial energy audits, provide technical assistance to customers with energy usage and bill related questions, and assistance with other ESO programs including City Lights, Helping Homes, and efficiency rebate programs, within the Office of Public Utilities, Energy Services Office ("ESO") for one (1) year in an amount not to exceed \$25,000.00, and

WHEREAS, Mr. Hanauer is a former Projects Coordinator with over thirty-five years of experience at the Office of Public Utilities. There is a continued need within the ESO for his experience and expertise with the above-mentioned duties, and

WHEREAS, this Ordinance authorizes Addendum I to the agreement. It will increase the number of hours by an additional 500 and increase the funding by \$25,000.00, for a total amount not to exceed \$50,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

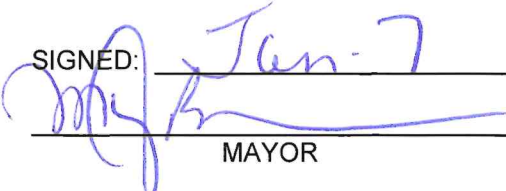
Section 1. The Council of the City of Springfield, Illinois, hereby approves Addendum I to the agreement and the additional expenditure in an amount not to exceed Twenty-Five Thousand Dollars and No Cents (\$25,000.00) for a Professional Service Agreement with Scott Hanauer to provide assistance and expertise in processing solar applications/installations and serving solar customers, train new ESO auditors in residential and commercial energy audits, provide technical assistance to customers with energy usage and bill related questions, and assistance with other ESO programs including City Lights, Helping Homes, and efficiency rebate programs within the Office of Public Utilities.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute all necessary documents with regard to said contract addendum and funding increase.

Section 3. The payment to Scott Hanauer for the total maximum amount of Fifty Thousand Dollars and No Cents (\$50,000.00) from Account No. 102-100-CB-7760-1218 is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: Jan. 6, 2025
 RECORDED: Jan. 7, 2025
 ATTEST: C. Reelsoth

SIGNED: Jan. 7, 2025

 MAYOR

Approved as to legal sufficiency:

 12-10-28
 Office of the Corporation Counsel/Date
 Requested by the Office of Public Utilities/Mayor Buscher

Office of Public Utilities ORDINANCE DISCUSSION SHEET

VENDOR/AWARD:

CONTRACTOR NAME: Scott Hanauer

CONTRACT AMOUNT: \$25,000.00 / Grand total \$50,000.00

TYPE OF AWARD: Professional Contract – extension (addendum) & additional funding

PRIOR ORDINANCE INFORMATION:

OBM Fact Sheet, NB25-289U, Scott Hanauer, 1 yr., 500 hours, \$25,000.00, Professional Service Agreement, Approved October 2024.

INFORMATION:

This Ordinance authorizes Addendum I to a contract and additional funding in an amount not to exceed \$25,000.00 with Scott Hanauer to provide to assistance and expertise in processing solar applications/installations and serving solar customers, train new ESO auditors in residential and commercial energy audits, provide technical assistance to customers with energy usage and bill related questions, and assistance with other ESO programs including City Lights, Helping Homes, and efficiency rebate programs within the Office of Public Utilities, Energy Services Office for a grand total not to exceed \$50,000.00.

Previously, an OBM Factsheet (contract number NB25-289U) authorized a Professional Service Agreement with Mr. Hanauer in the amount not to exceed \$25,000.00 for a one-year term (October 7, 2024 – October 6, 2025). This Ordinance will increase the number of hours by an additional 500 hours and increase the agreement by \$25,000.00 for a total amount not to exceed \$50,000.00.

Mr. Hanauer is the former Projects Coordinator with over thirty-five years of experience with the City of Springfield. He retired from the Energy Services Office in January 2022.

ADDENDUM I
TO
CONTRACTUAL SERVICES AGREEMENT WITH KAREN JENNINGS

The City of Springfield, Illinois ("City") and Scott Hanauer ("Contractor"), pursuant to the Contractual Services Agreement executed _____ (the "Agreement"), agree to change the following provision:

SECTION III

Contract Price

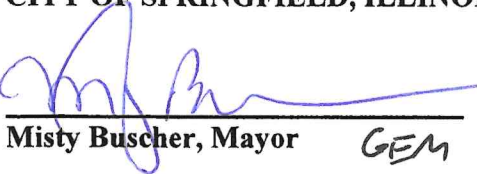
The City shall pay Contractor at the rate of \$50.00 per hour for actual hours worked with a limit of \$25,000.00 (500 hours) total during the contract period for the Services. The City shall pay Contractor on a biweekly basis. All hours worked must be invoiced by Contractor and submitted to the Office of Budget and Management for approval prior to payment. This Agreement does not authorize an expenditure of City funds in excess of \$25,000.00 (500 hours) unless the City Council or the Director of Office of Budget and Management, as required by the 1988 City of Springfield Code of Ordinances, as amended, specifically approves an additional expenditure. Contractor agrees and acknowledges that absent such prior approval he proceeds at his own risk with no guarantee of payment if the amount billed to the City exceeds the amount authorized by the City Council or Director as required.

All other terms and conditions of the Agreement remain unchanged and unaffected.

This Addendum I is only a revision and not a novation. Except as provided herein, all of the terms and conditions of the Agreement shall remain in full effect.

In witness whereof, the parties hereunto set their hands and seals, on the day and in the year written below.

CITY OF SPRINGFIELD, ILLINOIS



Misty Buscher, Mayor GEM

11/7/24

Date



Scott Hanauer

11/18/25

Date

COPY

- ☐ CONTRACTS BETWEEN \$5,000 AND \$15,000
- ☐ CONTRACTS \$50,000 AND UNDER
- ☒ PROFESSIONAL SERVICE CONTRACTS \$25,000 AND UNDER
- ☐ CONTRACT MODIFICATION WITHIN 10%
- ☐ FUNDING APPROVAL FOR MULTI YEAR CONTRACT

ORIGINATOR: Rick Meadows	DATE: 9/25/2024
OFFICE REQUESTING: Electric T&D - Energy Services	CONTACT PERSON: Michelle Carlisle
TYPE OF CONTRACT: Sole Source	PHONE NUMBER: x2626
CONTRACT INDEX # : NB25-289U	FISCAL IMPACT: \$25,000.00



ASAP
Cwp #1742

DESCRIPTION / JUSTIFICATION:

Agreement between the CITY OF SPRINGFIELD, IL and Scott Hanauer for contractual services to provide assistance and expertise in processing solar applications/installations and serving solar customers. Train new ESO auditors in residential and commercial energy audits, provide technical assistance to customers with energy usage and bill related questions, and assistance with other ESO programs including City Lights, Helping Homes, and efficiency rebate programs. Mr. Hanauer retired in 2022 and was responsible for these duties during his 35 year employment at CWLP.

PLEASE LIST SUPPORTING DOCUMENTATION (I.E. CONTRACT, AGREEMENT, CHANGE ORDER, BID BOOK, ETC.)

Agreement/Contract

CONTRACTOR / VENDOR NAME: Scott Hanauer	VENDOR NO: R-001219
CONTRACT TERM: 10/7/2024, until notice of termination	CHANGE IN SCOPE: ☐ YES ☒ NO
CONTRACT AMOUNT: \$ \$25,000.00	ADDITIONAL AMOUNT: ☐
METHOD OF PURCHASE ☐ LOW BID ☐ SOLE SOURCE ☐ ONLY BID ☒ PROFESSIONAL SERVICE ☐ GRANT FUNDED ☐ JOINT PURCHASING ☐ OTHER ☐ REQUEST FOR PROPOSAL	PREVIOUS ORDINANCE # ISD APPROVAL (IF REQUIRED) ☐ YES ☒ NO PURCHASING AGENT APPROVAL REQUIRED ☒ YES ☐ NO

ACCOUNTING INFORMATION (IF MORE THAN FOUR ACCOUNTS, PLEASE ATTACH LIST)

FUND	AGENCY	ORG	ACTIVITY	OBJECT	AMOUNT
102	100	CB	7760	1218	\$25,000

DEPARTMENT DIRECTOR: Rick Meadows	DATE: 9/25/2024
FUNDS CHECKED BY: Rick Meadows	DATE: 9/25/2024
CITY PURCHASING AGENT: Michael J. Jank	DATE: 10-12-2024
OBM DIRECTOR: Michael J. Jank	DATE: 10-12-2024

COMMODITY CODE:

S:\Ordinance Fact Sheet\OBM FACT SHEET 1.docx/DLRunk

Carlisle, Michelle

From: Cavanaugh, Rachel H.
Sent: Thursday, September 26, 2024 8:31 AM
To: Carlisle, Michelle; Kerfoot, Benjamin R.; Capranica, Dakota
Subject: RE: Review / Approval - CWLP OBM - Scott Hanauer #1742
Attachments: 1742 - Scott Hanauer.pdf

Approved.

Rachel Cavanaugh
Ext. 2656

From: Carlisle, Michelle <Michelle.Carlisle@cwlp.com>
Sent: Thursday, September 26, 2024 8:07 AM

To: Kerfoot, Benjamin R. <Benjamin.Kerfoot@cwlp.com>; Capranica, Dakota <Dakota.Capranica@cwlp.com>;
Cavanaugh, Rachel H. <Rachel.Cavanaugh@cwlp.com>
Subject: FW: Review / Approval - CWLP OBM - Scott Hanauer #1742

For your review.

From: Brown, Doug <Doug.Brown@cwlp.com>
Sent: Thursday, September 26, 2024 8:06 AM

To: Carlisle, Michelle <Michelle.Carlisle@cwlp.com>
Subject: RE: Review / Approval - CWLP OBM - Scott Hanauer #1742

approved

Regards, Doug

Douglas A. Brown, P.E. | Chief Utility Engineer
City Water Light and Power
City of Springfield | Municipal Center East, 800 E. Monroe Street, Springfield, IL 62701
217-789-2116 ext. 2659

THE ABOVE MESSAGE, INCLUDING ANY ATTACHMENTS, IS INTENDED ONLY FOR THE USE OF THE ADDRESSEE AND MAY CONTAIN INFORMATION THAT IS
PRIVILEGED, CONFIDENTIAL AND PROHIBITED FROM DISCLOSURE UNDER APPLICABLE LAW. YOU ARE HEREBY NOTICED THAT ANY DISSEMINATION,
DISTRIBUTION, OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU RECEIVE THIS E-MAIL IN ERROR, RETURN TO THE E-MAIL ADDRESS LISTED
ABOVE.

From: Carlisle, Michelle <Michelle.Carlisle@cwlp.com>
Sent: Thursday, September 26, 2024 8:05 AM

To: Brown, Doug <Doug.Brown@cwlp.com>
Subject: Review / Approval - CWLP OBM - Scott Hanauer #1742

(Same info. Scott sent - just combined into 1 to make it easier)

For your review.

COPY

2025-518

002-01-26

2025-518

COPY

From: Rogers, Scott <Scott.Rogers@cwlp.com>
Sent: Wednesday, September 25, 2024 3:09 PM
To: Carlisle, Michelle <Michelle.Carlisle@cwlp.com>
Subject: FW: Scott Hanauer Professional Service Agreement

signed

Scott M. Rogers, PE
Electric Division Manager
City Water, Light & Power
800 E. Monroe St.
Springfield, IL 62701
(P) 217-789-2116, ext 2636

THE ABOVE MESSAGE, INCLUDING ANY ATTACHMENTS, IS INTENDED ONLY FOR THE USE OF THE ADDRESSEE AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND PROHIBITED FROM DISCLOSURE UNDER APPLICABLE LAW. YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION, OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU RECEIVE THIS E-MAIL IN ERROR, RETURN TO THE E-MAIL ADDRESS LISTED ABOVE."

From: Rogers, Scott
Sent: Wednesday, September 25, 2024 2:34 PM
To: Brown, Doug <Doug.Brown@cwlp.com>
Subject: FW: Scott Hanauer Professional Service Agreement

For your review

Scott M. Rogers, PE
Electric Division Manager
City Water, Light & Power
800 E. Monroe St.
Springfield, IL 62701
(P) 217-789-2116, ext 2636

THE ABOVE MESSAGE, INCLUDING ANY ATTACHMENTS, IS INTENDED ONLY FOR THE USE OF THE ADDRESSEE AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND PROHIBITED FROM DISCLOSURE UNDER APPLICABLE LAW. YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION, OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU RECEIVE THIS E-MAIL IN ERROR, RETURN TO THE E-MAIL ADDRESS LISTED ABOVE."

From: Meadows, Rick <Rick.Meadows@cwlp.com>
Sent: Wednesday, September 25, 2024 2:31 PM
To: Rogers, Scott <Scott.Rogers@cwlp.com>
Cc: Carlisle, Michelle <Michelle.Carlisle@cwlp.com>
Subject: Scott Hanauer Professional Service Agreement

Scott,

For your review and signature.

Thanks.

Rick

2



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Michelle Carlisle
FROM: Mike Lesko, Purchasing Agent *JML*
DATE: October 22, 2024
SUBJECT: Professional Services Determination

I have reviewed the OBM Fact Sheet to Scott Hanauer for energy services audits and assistance in an amount not to exceed \$25,000.00 for the Office of Public Utilities, Electric Services Division.

Based on the information provided, I have determined that Mr. Hanauer possesses a high degree of professional skill and expertise in the required area. Pursuant to Section 38.42 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive Bids.

COPY

002-01-26

CONTRACTUAL SERVICES AGREEMENT

THIS CONTRACTUAL SERVICES AGREEMENT (the "Agreement") is made and entered into as of October 7, 2024 by and between the **CITY OF SPRINGFIELD, ILLINOIS**, a municipal corporation (the "City"), and **SCOTT HANAUER** ("Contractor").

WITNESSETH:

WHEREAS, the City desires to obtain contractual services of Contractor for work within the Office of Public Utilities utilizing Contractor's knowledge of the Energy Services Office (ESO); and

WHEREAS, the City's Purchasing Agent has made a determination that this contract is exempt from the provisions of the City Purchasing Code requiring sealed competitive bidding pursuant to the exceptions contained in Section 38.42 pertaining to Professional Services; and

WHEREAS, Contractor possesses the necessary experience, qualifications, and expertise to provide the Services, as defined below, and is ready, willing and able to provide the Services to the City.

NOW, THEREFORE, in consideration of the aforesaid premises and the mutual promises, covenants and undertakings hereinafter set forth, the parties agree as follows:

SECTION I

Scope of Services

Contractor will provide assistance and expertise in processing solar applications/installations and serving solar customers, train new ESO auditors in residential and commercial energy audits, provide technical assistance to customers with energy usage and bill related questions, and assistance with other ESO programs including City Lights, Helping Homes, and efficiency rebate programs. Contractor will provide the services at such times and locations as mutually agreed to between Contractor and the Chief Utility Engineer or his Designee.

SECTION II

Term

This Agreement shall commence on October 7, 2024 and shall end on October 6, 2025. This Agreement may be extended for additional one (1) year terms upon written agreement of the parties. Notwithstanding the foregoing, any provision of this Agreement that imposes or contemplates continuing obligations on Contractor will survive the expiration or termination of this Agreement irrespective of whether this statement is repeated. Either party may terminate this agreement upon five (5) days written notice.

SECTION III

Contract Price

The City shall pay Contractor at the rate of dollars \$50.00 per hour for actual hours worked with a limit of Dollars \$25,000.00 total during the contract period for the Services. The City shall pay Contractor on a monthly basis. All hours worked must be invoiced by Contractor on an hourly basis and submitted to the Office of Public Utilities for approval prior to payment. This Agreement does not authorize an expenditure of City funds in excess of \$25,000 unless the City Council or the Director of Office of Budget and Management, as required by the 1988 City of Springfield Code of Ordinances, as amended, specifically approves an additional expenditure. Contractor agrees and acknowledges that absent such prior approval he proceeds at his own risk with no guarantee of payment if the amount billed to the City exceeds the amount authorized by the City Council or Director as required.

COPY

It is expressly understood by Contractor that he shall be responsible for payment of all expenses incidental to the performance of the Services including but not limited to travel and cellular phone expenses. Contractor shall obtain and keep in full force, and at his expense, those occupational licenses, if any, necessary to perform the Services and shall otherwise meet all local, state and federal requirements, including payment of all fees and taxes required to perform such Services. Contractor shall also be responsible for payment of all employment taxes for Contractor and his employees, if any, under the law, and the City shall not withhold from Contractor's fees any amount for federal or state income taxes, FICA, or any other employment taxes or legal deductions, all of which Contractor agrees are Contractor's sole responsibility. The City shall not make premium payments or contributions for any worker's compensation or unemployment compensation benefits for Contractor or his employees, if any, payment of which shall be Contractor's sole responsibility. Contractor agrees to indemnify and hold harmless the City for his failure to pay any such employment taxes, premium payments or contributions under this Agreement and all prior contractual services agreements between City and Contractor. This paragraph shall survive expiration or termination of this Agreement.

SECTION IV

Compliance with Law

Contractor shall comply with all applicable local, state, and federal laws and regulations while performing the Services.

SECTION V

Relationship

The performance of Contractor's services hereunder shall be in the capacity of an independent contractor and not an officer, agent, partner, or employee of, or joint venturer with, the City. Contractor and his employees, if any, shall not be deemed and shall not hold themselves out to be the City's employees, agents, or servants. Contractor shall have no right, power, or authority to create any contract or obligation on behalf of, or binding upon, the City without the City's prior written consent.

The City shall not have and shall not exercise primary control or discretion over the manner or methods by which Contractor performs his duties under this Agreement; however, Contractor agrees to perform the services at all times in accordance with the standards and practices established by the City, and Contractor agrees to comply with all federal, state and local laws, codes, and regulations.

Contractor hereby acknowledges that he: (i) has no personal or financial interest in the Services other than the fee he is to receive under this Agreement; (ii) shall not acquire any such interest, direct or indirect, which would conflict in any manner with the performance of the Services; and (iii) does not and will not employ or engage any person with a personal or financial interest in any part of the Services.

It is further understood by the parties that Contractor and his employees, if any, are not "employees" of the City within the meaning of the Illinois Municipal Retirement System requirements.

It is also understood by the parties that Contractor and his employees, if any, are not "employees" of the City within the meaning of Chapter 36 of the 1988 City Code of Ordinances, as amended, pertaining to "Employment Policies" and such policies and benefits thereunder do not pertain to Contractor or his employees, if any.

COPY

COPY

SECTION VI
Records

Contractor agrees to keep and maintain proper books of record and supporting documentation to verify the compensation received and the fulfillment of all applicable requirements herein. These books and documents shall be available at all reasonable times for examination by the City with respect to the Services.

SECTION VII
Ownership and Confidentiality of Documents

All documents, reports, data and other material collected or prepared by Contractor pursuant to this Agreement, both originals and copies, shall be the property of the City. All such documents, reports and materials collected or prepared by Contractor, including any as may have been furnished to Contractor by the City or any member thereof, shall be confidential and shall not be used by Contractor or made available to any other entity or person except upon the prior written consent of the City or except as may be necessary to perform the Services or as required under the law.

SECTION VIII
Applicable Law

This Agreement shall in all respects be governed by the laws of the State of Illinois. The parties voluntarily and freely submit to a court of competent jurisdiction in Sangamon County, Illinois, should any dispute arise between the City and Contractor. By execution and delivery of this Agreement, each of the parties knowingly, voluntarily and irrevocably: (i) waives any right to trial by jury; (ii) agrees that any dispute arising out of this Agreement shall be decided by court trial without a jury; and (iii) agrees that the other party to this Agreement may file an original counterpart or a copy of this Section with any court as written evidence of the consents, waivers and agreements of the parties set forth in this Section.

SECTION IX
Notices

All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted three (3) days after their deposit in the United States mail, postage prepaid.

If to City:	If to Contractor:
Office of Public Utilities	Scott Hanauer
Doug Brown	3336 Winch Road
300 S. 7th Street, Room 101	Springfield, IL 62707
Springfield, Illinois 62757	

SECTION X
Miscellaneous

1. This Agreement is not intended to benefit any third party.
2. The City expressly reserves the right to engage the services of any other contractor at all times.
3. This Agreement shall not be assigned by either party without the prior written consent of the other party. No part of the Services shall be subcontracted without written approval of the City.
4. It is understood and agreed that neither party to this agreement shall be liable for any negligent or wrongful acts, either of commission or omission, chargeable to the other, unless such liability is imposed by law.
5. Time is of the essence of this Agreement.
6. No waiver by the City at any time of the terms and conditions of this Agreement shall be deemed or construed as a waiver at any time thereafter of the same or other terms or conditions or of any timely performance of such terms and conditions.
7. Contractor certifies that he: (i) is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Section 33B-3 or 33B-4 of the Illinois Criminal Code; (ii) is not delinquent in the payment of any tax administered by the Illinois Department of Revenue; (iii) provides, and will continue to provide, a drug free workplace in accordance with the Drug Free Workplace Act, 30 ILCS 580/1, et seq.; and (iv) will comply with the nondiscrimination provisions of all applicable laws, including Chapter 93 of the 1988 City of the City Code of Ordinances, as amended.

SECTION XI
Entire Agreement

No amendment, alteration, modification or addition to this Agreement shall be valid or binding unless expressed in writing and signed by the party or parties to be bound by such change. This Agreement contains the entire agreement between the parties hereto regarding the subject matter hereof, and supersedes any and all prior agreements, understandings, representations and discussions between the parties.

Any provision of this Agreement held to be unenforceable for any reason shall be deemed void and all remaining provisions shall continue in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement on the date first written above.

CITY OF SPRINGFIELD, ILLINOIS


Ramona M. Metzger, OBM Director

Date: 10/22/24


Scott Hanauer

Date: 9/27/2024

COPY

ORDINANCE FACT SHEET

DATE OF 1st READING: 12-16-25

OFFICE REQUESTING: Office of Public UtilitiesCONTACT PERSON: Michelle CarlisleEMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentPHONE NUMBER: x-2626FISCAL IMPACT: \$25,000.00SUGGESTED TITLE: Authorize agreement / for (services) / vendor / dollar amount / for Office of Public UtilitiesCONTRACTOR / VENDOR NAME: Scott HanuaerVENDOR NO: R-001219CONTRACT TERM: 500 additional hoursChange in Scope Yes ☐ No ☒CONTRACT AMOUNT: \$25,000.00

(Original amount if change order)

~~Change Order #~~\$25,000.00Additional Amount

Method of Purchase (check one)

☐ Low Bid☐ Low Bid Meeting Specs☐ Low Evaluated Bid☐ Other: _____☒ Exception: Prof. Serv.Code Provision: 38.42Previous Ord #'s (OBM #NB25-289U)Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	102	100	CB	7760	1218	25,000.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Addendum 1, OBM Fact Sheet NB25-289U

STAFF ANALYSIS

Increase to OBM Fact Sheet NB25-289U - Professional Service Agreement with former employee to provide assistance with the job duties associated with the Energy Services Division of CWLP/T&D.

FUNDS CHECK BY: Dakota CapranicaDigitally signed by Dakota Capranica
Date: 2025.12.01 10:16:20 -06'00'

Date: _____

DIRECTOR / SUPERVISOR: Doug BrownDigitally signed by Doug Brown
Date: 2025.11.26 12:51:06 -06'00'

Date: _____

CITY PURCHASING AGENT: Peters, James W.Digitally signed by Peters, James W.
Date: 2025.12.01 10:39:30 -06'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

Egizii, JeffDigitally signed by Egizii, Jeff
Date: 2025.12.01 12:55:02 -06'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-518

002-01-26