

AN ORDINANCE AMENDING CHAPTER 33, SECTION 33.302, SUB
SECTION D, OF THE 1988 CITY OF SPRINGFIELD CODE OF
ORDINANCES, AS AMENDED, CHANGING THE LENGTH OF TIME A
COMPLAINANT HAS TO FILE AN APPEAL WITH THE POLICE
COMMUNITY REVIEW COMMISSION

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, it is in the best interest of the City to amend Chapter 33, Section 33.302, Sub Section D, changing the length of time a complainant has to file an appeal with the Police Community Review Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby amends Chapter 33, Section 33.302, Sub Section D, changing the length of time a complainant has to file an appeal with the Police Community Review Commission, of the 1988 City of Springfield Code of Ordinances, as amended, as follows:

SEE EXHIBIT A

Section 2: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 3: That this ordinance shall become effective immediately upon its passage, recording by the City Clerk and publication in pamphlet form.

PASSED: April 21, 2026

RECORDED: April 29, 2026

ATTEST: C. Redpath
City Clerk Charles L. Redpath Sr.

SIGNED: April 28 2026

Misty Buscher
Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

[Signature] 2-9-26
Office of Corporation Counsel/Date

§ 33.302. - Process.

- (a) Any person who feels aggrieved by action or inaction of a sworn officer of the Springfield Police Department shall be entitled to file a complaint regarding that action with either the Springfield Police Department Internal Affairs (Internal Affairs) Section or the PCRC. Complaints filed with the PCRC shall be taken by the director of community relations, or his or her designee, and forwarded to the internal affairs section as described below.
- (b) Upon receipt of a complaint, the director of community relations will immediately notify the deputy chief of professional standards. The complaint will be forwarded to the deputy chief of professional standards within five days. The office of community relations will maintain a log of complaints received. Such log will include the name of the complainant, the date and time of filing, and the date the complaint is delivered to internal affairs.
- (c) Internal affairs will investigate the complaint and render a final report of findings pursuant to the Springfield Police Department's General Orders, Rules of Conduct ROC-03.
- (d) After a final report of findings from internal affairs, any person dissatisfied with the internal affairs' findings may file an appeal with the PCRC within ~~15 working days~~ ^{30 working days}. A hearing on the matter shall be scheduled within 30 days of the filing of the complaint. However, the PCRC will immediately dismiss any appeal from an internal affairs investigation resulting in a finding of "sustained" and the imposition of discipline.
- (e) Internal affairs shall provide the PCRC with all documents from its investigation that are relevant to the complaint under review by the PCRC within five working days of the filing of an appeal with the PCRC.
- (f) After reviewing the internal affairs report, and conducting a hearing and upon approval by a majority of the PCRC, the PCRC shall make necessary recommendations to the mayor, city council and chief of police regarding disposition of complaints.
- (g) The Springfield Police Department shall cooperate with the PCRC on the investigation of complaints referred to the PCRC.

(Ord. No. 68-02-05, § 1, 2-1-05; Ord. No. 705-10-05, § 1, 10-4-05)

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____

DATE OF 1ST READING: _____

OFFICE REQUESTING: Community Relations

CONTACT PERSON: Ethan Posey

PHONE NUMBER: 217-789-2270

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Code change

FISCAL IMPACT: \$0.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

An amendment to section 33.302 sub section D of the Springfield City Code changing the length of time a complainant has to file an appeal with the Police Community Review Commission, after receiving the results of the SPD Internal Affairs investigation from 15 days to 30 days.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: _____

VENDOR NO: _____

CONTRACT TERM: _____

Change in Scope

Yes ☐ No ☐

CONTRACT AMOUNT: _____

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

Previous Ord #'s _____

☐ Low Bid

☐ Other: _____

Is Purchasing Agent approval required? No ☐ Yes ☐

☐ Low Bid Meeting Specs

☐ Exception: _____

Is Purchasing Agent approval attached? No ☐ Yes ☐

☐ Low Evaluated Bid

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

DIRECTOR / SUPERVISOR SIGNATURE _____

Date: _____

CITY PURCHASING AGENT: _____

Date: _____

COMMENTS

PCRC voted in November to approve the change from 15 days to 30 days to file an appeal following the results of the investigation being received.

SIGN OFF: _____

(Mayor's Signature)

(Director of OBM)

2026-078

155-04-26