

## Agenda Item 2026-315 Amendment #1

### **Section 1. Public Reporting and Equitable Deployment.**

As a condition of this Agreement and as a continuing requirement for the operation of any Automatic License Plate Reader (“ALPR”) system owned, leased, licensed, maintained, or operated by or on behalf of the City of Springfield, the Springfield Police Department shall submit an annual written report to the Mayor and City Council no later than March 1 of each calendar year during the term of this Agreement.

The annual report shall include, at a minimum:

1. The total number and general locations of all fixed and mobile ALPR systems, organized by City ward.
2. The number of stolen vehicles recovered through the use of ALPR technology.
3. The number of violent felony investigations in which ALPR technology materially assisted.
4. The number of arrests resulting directly from ALPR alerts.
5. The number of firearm-related investigations assisted by ALPR technology.
6. A summary of all documented misuse of the ALPR system, unauthorized access, policy violations, audits conducted, and the corrective or disciplinary action taken.
7. An evaluation of the effectiveness of each ALPR location using objective public safety data, including measurable outcomes.
8. An analysis of the equitable distribution of ALPR systems throughout the City, including whether any ward or neighborhood bears a disproportionate concentration of cameras without a corresponding public safety justification.
9. Recommendations for the relocation, addition, replacement, or removal of ALPR systems based upon documented crime trends, demonstrated public safety needs, operational effectiveness, and equitable deployment.
10. A summary of all data-sharing agreements or interagency access to ALPR data, to the extent permitted by law.
11. The number of public complaints received concerning the ALPR program and the disposition of each complaint.

The report shall be presented during a regular meeting of the City Council and shall be made available to the public, except for information exempt from disclosure under applicable law.

### **Section 2. Codification of ALPR Policies.**

The Corporate Authorities hereby declare that the acquisition, installation, deployment, operation, maintenance, auditing, reporting, cybersecurity, privacy protections, data retention, equitable deployment, and oversight of all Automatic License Plate Reader systems shall be governed by policies adopted by ordinance and codified within the Springfield City Code.

No substantial modification to ALPR policies or operational standards, including but not limited to permissible uses, deployment criteria, data retention periods, data sharing practices, audit requirements, access controls, cybersecurity standards, reporting requirements, or privacy protections, shall become effective unless approved by ordinance of the City Council, except where necessary solely to comply with changes in state or federal law.

The Springfield Police Department shall maintain written operating procedures consistent with the Springfield City Code and applicable Illinois law, including procedures governing:

- a. Authorized uses of ALPR technology;
- b. User authorization, training, and certification;
- c. Audit and accountability procedures;
- d. Cybersecurity and data security standards;
- e. Data retention and destruction schedules;
- f. Data access restrictions and interagency sharing;
- g. Investigation of misuse or unauthorized access;
- h. Public records requests consistent with applicable law;
- i. Objective deployment standards based upon public safety data; and
- j. Periodic review to ensure equitable deployment throughout all areas of the City.

### **Section 3. Immediate Notification of Security Breaches and Misuse.**

In the event of any actual or suspected unauthorized access, cybersecurity incident, data breach, system compromise, unauthorized disclosure, misuse of the ALPR system, or other material violation involving ALPR equipment or data, the Springfield Police Department shall notify the Mayor, each member of the City Council, the Corporation Counsel, and the City's Information Systems Department as soon as practicable, but in no event later than twenty-four (24) hours after discovery.

Within seven (7) calendar days following such notification, the Springfield Police Department shall submit a written report to the Mayor and City Council identifying, to the extent known:

1. The date and time the incident occurred and was discovered;
2. The nature and scope of the incident;
3. The categories and approximate volume of data affected;
4. Whether ALPR data was accessed, copied, altered, disclosed, or destroyed;
5. The known or suspected cause of the incident;

6. Corrective actions taken to contain and remediate the incident;
7. Any disciplinary, administrative, or criminal investigation initiated;
8. Recommendations to prevent future occurrences; and
9. Whether notification to any governmental agency or affected individuals is required under applicable law.

Nothing in this Section shall excuse the Department from providing timely notice to the Mayor and City Council that an incident has occurred.

#### **Section 4. Confidential Information.**

Nothing contained herein shall require the disclosure of information that would compromise an active criminal investigation, reveal confidential law enforcement techniques, jeopardize public safety, or otherwise require disclosure contrary to the Illinois Freedom of Information Act, the Illinois License Plate Reader Act, or other applicable state or federal law.

#### **Section 5. Severability.**

If any provision of this Amendment is declared invalid or unenforceable by a court of competent jurisdiction, such determination shall not affect the remaining provisions, which shall remain in full force and effect.

#### **Section 6. Effect.**

Except as expressly amended herein, all provisions of Ordinance No. 2026-315 shall remain in full force and effect.