

AN ORDINANCE ACCEPTING BIDS AND AUTHORIZING CONTRACT UE26-04-08 – VEEAM CLOUD BACKUP SUBSCRIPTION - 3 YEARS WITH SHI INTERNATIONAL CORP. IN AN AMOUNT NOT TO EXCEED \$242,052.06, FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, by previous action, the Specifications Committee approved specifications for Contract UE26-04-08 – Veeam Cloud Backup Subscription - 3 Years, for the Office of Public Utilities, and

WHEREAS, as described in said specifications, an advertisement for bids for Contract UE26-04-08 was placed, and

WHEREAS, SHI International Corp. ("SHI") submitted the lowest bid, and

WHEREAS, the proposed contract documents and bid proposals are on file in the Office of the City Clerk and identified by Contract Index No. UE26-04-08.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and accepts the bid from SHI for Contract UE26-04-08 – Veeam Cloud Backup Subscription - 3 Years in an amount not to exceed Two Hundred Forty-Two Thousand Fifty-Two Dollars and Six Cents (\$242,052.06) for the Office of Public Utilities.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute said Contract with SHI on behalf of the Office of Public Utilities.

Section 3. The payment to SHI for the total maximum amount of Two Hundred Forty-Two Thousand Fifty-Two Dollars and Six Cents (\$242,052.06) from Account Nos. 101-200-JB-6246-1601 and 102-200-JB-7846-1601 is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 5-28-25
Office of the Corporation Counsel/Date
Requested by the Office of Public Utilities/Mayor Buscher

2025-237

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: SHI International Corp.

CONTRACT AMOUNT: \$242,052.06

TYPE OF AWARD: Low Bid / UE26-04-08

PRIOR ORDINANCE INFORMATION:

n/a

INFORMATION:

This ordinance accepts Contract UE26-04-08 – Veeam Cloud Backup Subscription for a three (3) year period for a total amount not to exceed \$242,052.06, with SHI International Corp. ("SHI"). The subscription is for the software and cloud services for Microsoft 365 data, including Premises, Virtual Backup, and email for the Office of Public Utilities, Information Systems Division. This subscription includes 200 Terabytes of cloud storage for on-premises data and in-cloud backup. The Utility will pay for subscription annually at the cost of \$80,684.02 and invoice the Office of Budget and Management for the City's portion of the expenditure.

There were thirteen (13) bidders on this contract. SHI is not a local vendor. However, even with the 5% local vendor preference applied, SHI was still the lowest bid.

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CONTRACT NAME: Veeam Cloud Backup Subscription - 3 Years

CONTRACT NO: UE26-04-08

DEPARTMENT: Information Systems Division

DATE: May 15, 2025



	SHI Sommerset, NJ	Acachi Austin, TX	Axtel Silver Spring, MD	Princeton IT Services Princeton, NJ	Omnia Datics Fresno, CA	CDWG Chicago, IL	AKA Comp Solutions Chicago, IL
TOTAL BID	\$242,052.06	\$354,551.13	\$379,341.33	\$329,838.36	\$321,576.30	\$335,867.40	\$347,997.62
5% Local Vendor Preference	\$12,102.60	\$17,727.56	\$18,967.07	\$16,491.92	\$16,078.82	\$16,793.37	\$17,399.88
EVALUATED TOTAL	\$254,154.66	\$372,278.69	\$398,308.40	\$346,330.28	\$337,655.12	\$352,660.77	\$365,397.50

	Mairix Systems Group Springfield, IL	vCloud Tech Inc. Rolling Hills Estates, CA	vPrime Tech Inc. Houston, TX	Golden Five LLC Simi Valley, CA	Hypertec USA, Inc. Tempe, AZ	Zones, LLC Auburn, WA	Coquina Labs New York, NY
TOTAL BID	\$306,902.16	\$333,099.30	\$326,334.81	\$339,163.83	\$346,340.76	\$315,975.00	\$347,595.60
5% Local Vendor Preference	Local	\$16,654.97	\$16,316.74	\$16,958.19	\$17,317.04	\$15,798.75	\$17,379.78
EVALUATED TOTAL	\$306,902.16	\$349,754.27	\$342,651.55	\$356,122.02	\$363,657.80	\$331,773.75	\$364,975.38

Recommend award of bid to SHI, low evaluated bid.



**CITY OF SPRINGFIELD
OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
300 S. SEVENTH STREET
ROOM # 200 MCW
SPRINGFIELD, ILLINOIS 62701-1681**

COMMODITIES

Contact: Office of the Purchasing Agent
Telephone: 217-789-2191

Date: **April 8, 2025**
Fax: 217-789-2207

Contract Index No: **UE26-04-08**
Contract Name: **Veeam Cloud Backup Subscription - 3 Years**
Pre Bid Meeting: **N/A**
Bid Security: **N/A**

Bid opening Due Date: 2:00 P.M. Central Time USA Thursday, May 1, 2025

Sealed responses must be received in the Office of Budget and Management, 300 S. Seventh Street, Room #210 MCW, Springfield, Illinois 62701-1681 and date and time stamped in no later than the date and time stated . All responses will be publicly opened and portions thereof read aloud at the above date and time. **LATE RESPONSES WILL NOT BE CONSIDERED.**

All attached General Terms and Conditions and Drawings and Specifications are part of the Bid and will be incorporated into any Contract(s) entered into as a result of the Bid.

All responses to the Bid must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this Bid to the Purchasing Agent named above.

Name of Vendor: SHI International Corp.

Contact Name: Kayleigh O'Kane

Vendor Address: 290 Davidson Ave. Somerset NJ 08873

Vendor E-Mail: sabrina_bergdoll@shi.com

Phone: 888-764-8888 **Fax:** 888-764-8889

PRICE PAGE
VEEAM CLOUD BACKUP SUBSCRIPTION – 3 YEARS

Quantity	Product Description	Part Number	Price
17	Veeam Data Platform Premium 10 instance pack. 3 Years Subscription Annual Billing & Production (24/7) Support. Public Sector.	P-DPPVUL-0I-SU3YP-00	\$__97,551.99__
1400	Veeam Data Cloud for Microsoft 365 FLEX 3 Years Subscription Annual Billing & Production (24/7) Support, Public Sector.	P-VDCFLX-0U-SU3YP-00	\$__78,503.97__
200	Veeam Data Cloud Vault Foundation for Azure. 1 TB. 3 Years Subscription Annual Billing & Production (24/7) Support. Core Region Data Center.	VEEA-V-VLTFDN-TB-SU3YP-00	\$__65,996.10__

Total Cost \$__242,052.06__

Annual Cost Payment \$__80,684.02__

CLARIFICATIONS _____



Pricing Proposal
Quotation #: 26135240
Reference #: \$80,684.02
Created On: 4/30/2025
Valid Until: 5/23/2025

IL-City of Springfield Office of Public Works

Mike Lesko

300 S. 7th St Rm 201
Municipal Center West
Springfield, IL 62701
United States
Phone: 2177892255 ext 228
Fax:
Email: Mike.Lesko@cwlp.com

Inside Account Manager

Mark Brum

290 Davidson Ave
Somerset, NJ 08873
Phone: 732-652-4760
Fax:
Email: mark_brum@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 VEEAM DATA CLOUD VAULT FOUNDATION FOR AZURE. 1 TB. 3 YEARS SUBSCRIPTION UPFRONT BILLING & PRODUCTION (24/7) SUPPORT. CORE REGION DATA CENTER. Veeam - Part#: V-VLTFDN-TB-SU3YP-CR Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 200; Year 1	1	\$32,517.33	\$32,517.33
2 Veeam Pub DPP 10Ins 3yr Sub E-LTU HEWLETT PACKARD ENTERPRISE - Part#: S1U16AAE Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 17; Year 1	1	\$26,167.99	\$26,167.99
3 VEEAM PUB BU OFFICE 365 24X7 3YR SUB HEWLETT PACKARD ENTERPRISE - Part#: R0G02AAE Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 1400; Year 1	1	\$21,998.70	\$21,998.70
4 VEEAM DATA CLOUD VAULT FOUNDATION FOR AZURE. 1 TB. 3 YEARS SUBSCRIPTION UPFRONT BILLING & PRODUCTION (24/7) SUPPORT. CORE REGION DATA CENTER. Veeam - Part#: V-VLTFDN-TB-SU3YP-CR Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 200; Year 2	1	\$32,517.33	\$32,517.33
5 Veeam Pub DPP 10Ins 3yr Sub E-LTU HEWLETT PACKARD ENTERPRISE - Part#: S1U16AAE Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 17; Year 2	1	\$26,167.99	\$26,167.99

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6	VEEAM PUB BU OFFICE 365 24X7 3YR SUB HEWLETT PACKARD ENTERPRISE - Part#: R0G02AAE Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 1400; Year 2	1	\$21,998.70	\$21,998.70
7	VEEAM DATA CLOUD VAULT FOUNDATION FOR AZURE. 1 TB. 3 YEARS SUBSCRIPTION UPFRONT BILLING & PRODUCTION (24/7) SUPPORT. CORE REGION DATA CENTER. Veeam - Part#: V-VLTFDN-TB-SU3YP-CR Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 200; Year 3	1	\$32,517.33	\$32,517.33
8	Veeam Pub DPP 10Ins 3yr Sub E-LTU HEWLETT PACKARD ENTERPRISE - Part#: S1U16AAE Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 17; Year 3	1	\$26,167.99	\$26,167.99
9	VEEAM PUB BU OFFICE 365 24X7 3YR SUB HEWLETT PACKARD ENTERPRISE - Part#: R0G02AAE Contract Name: IL- HPE Servers and Equipment Contract #: CMT3027420 Subcontract #: 22-448DOIT-ADMIN-B-27420 Note: QTY 1400; Year 3	1	\$21,998.70	\$21,998.70

Shipping	\$0.00
Total	\$242,052.06

Additional Comments

Veeam has a no returns policy.

Please Note: Hewlett Packard Enterprise has a zero returns policy on custom build machines. For these products, orders are non-cancellable and non-returnable from point of order.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

By submitting an order in reference to this quotation, you are providing approval to the below terms:

This is a three (3) year non-cancellable term with an annual payment structure. No Mid-Term Cancellations. Customer is subject to full cost of the three (3) year agreement. The customer agrees that all payments will be paid in a timely manner based on the payment schedule below.

Installment Payments: All payments are due NET 30 from their respective invoice date.

By purchasing year 1, customer commits to the following schedule:

Payment 1: \$80,684.02 due Net 30 from the original purchase

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Payment 2: \$80,684.02 will be invoiced 1 year from the original purchase date and due NET 30
Payment 3: \$80,684.02 will be invoiced 2 years from the original purchase date and due NET 30

Total 3-Year Cost: \$242,052.06

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

ORDINANCE FACT SHEET

DATE OF 1st READING: 06-03-25

OFFICE REQUESTING: Office of Public UtilitiesCONTACT PERSON: Michelle CarlisleEMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentPHONE NUMBER: x-2626FISCAL IMPACT: \$242,052.06SUGGESTED TITLE: Accepting & authorize bid / bid # & title / item(s) / vendor / dollar amount / for Office of Public UtilitiesCONTRACTOR / VENDOR NAME: SHI International CorpVENDOR NO: S001062CONTRACT TERM: 3 yrs.Change in Scope Yes ☐ No ☒CONTRACT AMOUNT: see above

(Original amount if change order)

Change Order # -Additional Amount -

Method of Purchase (check one)

☒ Low Bid☐ Other: _____☐ Low Bid Meeting Specs☐ Exception: _____☐ Low Evaluated Bid

Code Provision: _____

Previous Ord #'s -Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	101	200	JB	6246	1601	36,307.81
2	102	200	JB	7846	1601	205,744.25
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Bid tab, pages from bid book

STAFF ANALYSIS

Accepting contract UE26-04-08 - Veeam Cloud Backup Subscription for a 3 yr. time frame with SHI International, lowest bidder, for a total cost of \$242,052.06

FUNDS CHECK BY: Cavanaugh, Rachel H.

Digitally signed by Cavanaugh,
Rachel H.
Date: 2025.05.16 10:04:41 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Doug Brown

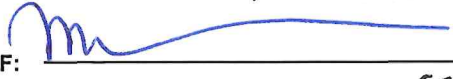
Digitally signed by Doug Brown
Date: 2025.05.16 08:38:57 -05'00'

Date: _____

CITY PURCHASING AGENT: Lesko, Mike

Digitally signed by Lesko, Mike
Date: 2025.05.16 10:13:07 -05'00'

Date: _____

SIGN OFF: 

(Mayor's Signature)

GEM

Ramona Metzger

Digitally signed by Ramona
Metzger
Date: 2025.05.19 13:21:37 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-237

AN ORDINANCE ACCEPTING BIDS AND AUTHORIZING CONTRACT UE26-04-16 –
PALO ALTO FIREWALLS WITH CONVERGEONE, INC. IN AN AMOUNT NOT TO
EXCEED \$117,859.86, FOR THE INFORMATION SYSTEMS DIVISION OF
THE OFFICE OF PUBLIC UTILITIES

WHEREAS, by previous action, the Specifications Committee approved specifications for Contract UE26-04-16 – Palo Alto Firewalls, for the Information Systems Division of the Office of Public Utilities, and

WHEREAS, as described in said specifications, an advertisement for bids for Contract UE26-04-16 was placed, and

WHEREAS, ConvergeOne, Inc. (“ConvergeOne”) submitted the lowest bid for the purchase of a pair of Palo Alto 1420 firewalls with a three (3) year security subscription and support maintenance, and

WHEREAS, the proposed contract documents and bid proposals are on file in the Office of the City Clerk and identified by Contract Index No. UE26-04-16.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and accepts the bid from ConvergeOne for Contract UE26-04-16 – Palo Alto Firewalls in an amount not to exceed One Hundred Seventeen Thousand Eight Hundred Fifty-Nine Dollars and Eighty-Six Cents (\$117,859.86) for the Office of Public Utilities.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute said Contract with ConvergeOne on behalf of the Office of Public Utilities.

Section 3. The payment to ConvergeOne for the total maximum amount One Hundred Seventeen Thousand Eight Hundred Fifty-Nine Dollars and Eighty-Six Cents (\$117,859.86) from Account Nos. 101-200-JB-6246-1605, 102-200-JB-7846-1605, 101-200-JB-6238-1206, 102-200-JB-7838-1206, 101-200-JB-4612-1604, and 102-200-JB-3912-1604, and is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 5-28-25
Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

2025-238

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: ConvergeOne, Inc.
CONTRACT AMOUNT: \$117,859.86
TYPE OF AWARD: Low Bid / UE26-04-16

PRIOR ORDINANCE INFORMATION:

n/a

INFORMATION:

This Ordinance accepts Contract UE226-04-16 in an amount not to exceed \$117,859.86, with ConvergeOne, Inc. ("ConvergeOne"), for the purchase of hardware and three years of security subscription and support maintenance for a pair of Corporate Palo Alto 1420 Firewalls for the Office of Public Utilities' Information Systems Division. This purchase replaces the current 7-year-old hardware used for Primary Firewalls for several corporate networks with new devices with increasing capabilities. The Office of Public Utilities, ISD Division, will purchase and invoice the OBM Office for the City's portion, a 50/50 split.

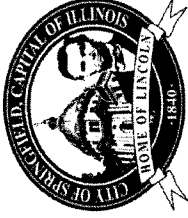
Hardware \$24,128.78; security subscription 3 yrs \$64,817.30; maintenance support 3 yrs \$28,913.78; Utility cost \$58,929.93; City's cost \$58,929.93.

There were three bidders on this contract; all were non-local vendors. ConvergeOne was the lowest bidder.

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CONTRACT NAME: Palo Alto Firewalls
CONTRACT NO: UE26-04-16
DEPARTMENT: Information Systems Division
DATE: May 16, 2025



ConvergeOne, Inc. Bloomington, MN	Questivity, Inc. Santa Clara, CA	SHI International Corp Somerset, NJ
\$117,859.86	\$138,120.40	\$146,511.34
TOTAL BID		
\$117,859.86	\$138,120.40	\$146,511.34
EVALUATED TOTAL		

Recommend award of bid to ConvergeOne, low bid.



**CITY OF SPRINGFIELD
OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
300 S. SEVENTH STREET
ROOM # 200 MCW
SPRINGFIELD, ILLINOIS 62701-1681**

COMMODITIES

Contact: Office of the Purchasing Agent
Telephone: 217-789-2191

Date: **April 29, 2025**
Fax: 217-789-2207

Contract Index No: **UE26-04-16**
Contract Name: **Palo Alto Firewalls**
Pre Bid Meeting: **N/A**
Bid Security: **N/A**

Bid opening Due Date: 2:00 P.M. Central Time USA Thursday, May 15, 2025

Sealed responses must be received in the Office of Budget and Management, 300 S. Seventh Street, Room #210 MCW, Springfield, Illinois 62701-1681 and date and time stamped in no later than the date and time stated. All responses will be publicly opened and portions thereof read aloud at the above date and time. **LATE RESPONSES WILL NOT BE CONSIDERED.**

All attached General Terms and Conditions and Drawings and Specifications are part of the Bid and will be incorporated into any Contract(s) entered into as a result of the Bid.

All responses to the Bid must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this Bid to the Purchasing Agent named above.

Name of Vendor: ConvergeOne, Inc.

Contact Name: Ron Gill - Regional Vice President

Vendor Address: 10900 Nesbitt Ave S, Bloomington, MN 55437

Vendor E-Mail: rgill@onec1.com

Phone: 651.994.6800 **Fax:** N/A

PRICE PAGE
PALO ALTO FIREWALLS

Item Number	Description	Term in Months	Unit Cost	Qty	Total Cost
PAN-PA-1420- PAN-PA-1420- BND-CORESEC- 3YR	PA-1420, Core Security Subscription Bundle (Advanced Threat Prevention, Advanced URL Filtering, Advanced Wildfire, Advanced DNS Security and SD-WAN	36	\$ <u>32,408.65</u>	x2	\$ <u>64,817.30</u>
PAN-PA-1420	Palo Alto Networks PA-1420		\$ <u>12,064.39</u>	x2	\$ <u>24,128.78</u>
PAN- SVCPREMUSG- 1420-3YR	PA-1420, For US Government accounts only, Premium support, 3 years (36 months) term	36	\$ <u>14,456.89</u>	x2	\$ <u>28,913.78</u>

Grand Total \$ 117,859.86

Estimated Delivery ARO 30 days

CLARIFICATIONS _____

ORDINANCE FACT SHEET

DATE OF 1st READING: 6/3/25

OFFICE REQUESTING: Office of Public UtilitiesCONTACT PERSON: Michelle CarlislePHONE NUMBER: x-2626EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentFISCAL IMPACT: \$117,859.86SUGGESTED TITLE: Accepting & authorize bid / bid # & title / item(s) / vendor / dollar amount / for Office of Public UtilitiesCONTRACTOR / VENDOR NAME: ConvergeOne Inc. VENDOR NO: VC*7386CONTRACT TERM: 3 yrs. Change in Scope Yes ☐ No ☒CONTRACT AMOUNT: see above - Change Order # - Additional Amount
(Original amount if change order)

Method of Purchase (check one)

☒ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s: _____

Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1	See	below	(too many lines to list here)		
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Bid tab, Certain pages from blue book, cost breakdown sheet

STAFF ANALYSIS

Low bid contract UE26-04-16 - Palo Alto Firewalls for a 3 year term with ConvergeOne, Inc. to be paid by CWLP initially but invoiced later to OBM for the City's portion of the hardware, a 50/50 split.

101-200-JB-6246-1605 \$9,722.60

102-200-JB-7846-1605 \$55,094.71

101-200-JB-6238-1206 \$4,337.07

102-200-JB-7838-1206 \$24,576.71

101-200-JB-4612-1604 \$3,619.32

(L173)

102-200-JB-3912-1604 \$20,509.46

(TFQ8)

FUNDS CHECK BY: Cavanaugh, Rachel H. Digitally signed by Cavanaugh, Rachel H.
Date: 2025.05.23 10:23:49 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Doug Brown Digitally signed by Doug Brown
Date: 2025.05.27 07:57:32 -05'00'

Date: _____

CITY PURCHASING AGENT: Anthony Quinones Digitally signed by Anthony Quinones
Date: 2025.05.23 13:44:40 -05'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

GEM

Ramona Metzger

Digitally signed by Ramona Metzger
Date: 2025.05.23 13:44:40 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-238

AN ORDINANCE APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH STEARNS, CONRAD, AND SCHMIDT CONSULTING ENGINEERS, INC. IN AN AMOUNT NOT TO EXCEED \$302,300.00 TO PROVIDE ENGINEERING SERVICES FOR ASSISTANCE WITH THE PREPARATION AND SUBMITTAL OF A PERMIT APPLICATION, THE AUTHORIZATION TO USE ENVIRONMENTAL AND REGULATORY INITIATIVES AND REBATE FUNDS (ERIRF) FOR SAID PROJECT, AND ALSO AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF THE ERIRF FUNDS INTO THE PROPER EXPENDITURE LINE, FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves and authorizes execution of a Professional Services Agreement with Stearns, Conrad, and Schmidt Consulting Engineers, Inc. ("SCS") in an amount not to exceed \$302,300.00, and

WHEREAS, SCS will assist in the preparation and submittal of a permit application for a Class I Underground Injection Control Non-Hazardous Injection Well at the Dallman Unit 4 Power Generation Station, and

WHEREAS, SCS has extensive experience and knowledge in performing this type of work, and

WHEREAS, in accordance with the provisions of Section 38.42 of the City Code, the Purchasing Agent has determined that this contract is not subject to sealed competitive bidding, and

WHEREAS, a copy of the SCS Professional Agreement shall be on file with the Office of the City Clerk, and

WHEREAS, the project is being financed through the Environmental and Regulatory Initiatives and Rebate Fund (ERIRF), and

WHEREAS, per Ordinance 221-06-16, expenses from the ERIRF Fund require approval by the Mayor and City Council, and

WHEREAS, it is in the City's best interest to authorize payment of \$302,300.00 from the ERIRF fund for SCS engineering services, and

WHEREAS, a Supplemental Appropriation is required to move the \$302,300.00 from the City of Springfield's ERIRF funds into Account No. 102-100-CAA-7717-1205 for fund said project

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and authorizes the execution of a Professional Services Agreement with SCS in an amount not to exceed Three Hundred Two Thousand Three Hundred Dollars and No Cents (\$302,300.00) to provide engineering services for assistance in the preparation and submittal of a permit application for a Class I Underground Injection Control Non-Hazardous Injection Well.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute the above-referenced Professional Services Agreement with SCS on behalf of the Office of Public Utilities.

Section 3: That the City Council hereby authorizes the use of funds from the ERIRF fund in the amount not to exceed Three Hundred Two Thousand Three Hundred Dollars and No Cents (\$302,300.00) for said services.

Section 4: The Council of the City of Springfield, Illinois, hereby authorizes a Supplemental Appropriation in the amount of Three Hundred Two Thousand Three Hundred Dollars and No Cents (\$302,300.00) from the City of Springfield's ERIRF into the expenditure Account No. 102-100-CAA-7717-1205.

Section 5. The Office of Budget and Management is hereby authorized and directed to pay SCS in total amount not to exceed Three Hundred Two Thousand Three Hundred Dollars and No Cents (\$302,300.00) from Account No. 102-100-CAA-7717-1205, in accordance with the terms of the agreement.

Section 6. This Ordinance is being adopted pursuant to the City's home rule authority and shall be in full force and effect from and after its passage and recording with the Office of the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 5-28-25

Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

Office of Public Utilities ORDINANCE DISCUSSION SHEET

VENDOR/AWARD:

CONTRACTOR NAME: Stearns, Conrad, and Schmidt Consulting Engineers, Inc.
CONTRACT AMOUNT: \$302,300.00
TYPE OF AWARD: Professional Service

PRIOR ORDINANCE INFORMATION:

n/a

INFORMATION:

This Ordinance approves and authorizes the execution of a Professional Services Agreement with Stearns, Conrad, and Schmidt Consulting Engineers, Inc. ("SCS") for the assistance in the preparation and submittal of a permit application for a Class I Underground Injection Control Non-Hazardous Injection Well at the Dallman Unit 4 Power Generation Station.

The Illinois Environmental Protection Agency is the permitting authority. This permit would allow the Utility to utilize deep well injection as a means of compliance with the Effluent Limit Guideline (ELG) rule, and allowing the Utility to cease all discharge of Flue Gas Desulfurization (FGD) wastewater and landfill leachate.

This proposal includes, but it not limited to, any necessary pre-application studies and modeling, full permit preparation and submittal (including regulatory agency engagement), and budgetary cost estimation on deep well engineering/design, construction, and operation.

The breakdown of the cost is as follows:

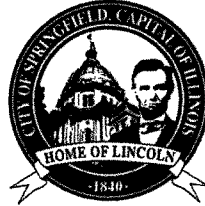
PHASE	NOT TO EXCEED COST
Site Visit and Regulatory Agency Meeting	\$22,350.00
Review Existing FGD Pretreatment System & Water Balance	\$39,500.00
Prepare Assessment of Corrective Measures	\$15,300.00
Permit Preparation and Submittal	\$182,000.00
Regulatory Engagement and Response	\$35,150.00
Well Construction & Operation Cost Estimate	\$8,000.00
TOTAL	\$302,300.00

Environmental and Regulatory Initiatives and Rebate Fund (ERIRF) will be used to fund this expense in the amount of \$302,300.00.

Previously, Ordinance 221-06-16 was passed approving a change to the City of Springfield's Code of Ordinances, Chapter 50 Electric Utility, by adding a provision to Ch. 50.19(g) ERIRF which states that any expenses from the ERIRF Fund shall only be used for costs of environmental and

regulatory initiatives or customer rebates, as determined by the Mayor and City Council. Therefore, requiring an ordinance for expenditures of this accounting line. A supplemental appropriation is being sought to move money from this ERIRF fund to the proper expenditure line (102-100-CAA-7717-1205).

SCS is not a local vendor.



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Michelle Carlisle

FROM: Anthony Quinones – Central Purchasing

DATE: May 23, 2025

SUBJECT: Professional Services Determination

I have reviewed the Ordinance Fact Sheet to Stearn, Conrad and Schmidt Consulting Engineers, Inc., for professional services to assist in the preparation and submittal of a permit application for a Class I Underground Injection Control Non-Hazardous Injection Well in an amount not to exceed \$302,300.00 for CWLP – Office of Public Utilities.

Based on the information provided, I have determined that this vendor possesses a degree of professional skill and expertise in the required area. Pursuant to Section 38.42 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive Bids.

May 14th, 2025
File No. 270155.25

Mr. Kurt Saladino
City Water, Light & Power
V.Y. Dallman Power Station
Send by Email Transmittal Only: Kurt.Saladino@cwlp.com

Subject:
Class I UIC Permit Application Development and Submittal
City Water, Light & Power (CWLP) V.Y. Dallman Power Station
Sangamon County, Illinois

Dear Kurt:

SCS Engineers (SCS) appreciates the opportunity to assist with the CWLP V.Y. Dallman Power Station coal-combustion residual (CCR) leachate and flue-gas desulfurization (FGD) liquids water management. Based on the results of the recent feasibility study, we understand that CWLP is interested in pursuing a Class I Non-hazardous Injection Well as a liquids management option. As such, SCS presents this proposal for a phased scope of work, which includes pre-application activities, preparation of the Underground Injection Control (UIC) Class I permit application, and a budgetary level cost estimate. The proposed phased scope of services includes the following:

Scope of Services:

- Task 1 – Pre-Application Activities
 - Task 1.1 Site Visit and Regulatory Agency Meeting
 - Task 1.2 Review of Existing FGD Pretreatment System and Water Balance
 - Task 1.3 Additional Geochemical Modeling
- Task 2 – Class I UIC Permit Application
 - Task 2.1 Permit Preparation and Submittal
 - Task 2.2 Regulatory Authority Engagement and Response
- Task 3 – Budgetary-level Cost Estimation
 - Task 3.1 Well Construction and Operation Cost Estimate

RECENT PROJECT EXPERIENCE

SCS has had significant growth related to our deep well practice in the last several years, having recently completed multiple feasibility studies and UIC Class I permit applications for similar facilities in Kansas, Texas, Oklahoma, Illinois, and Indiana.

Additionally, SCS recently completed a two-well EPC project in Northeast Kansas, managing all phases from initial concept and feasibility through permitting, procurement, and construction. The project also included the development of an ultrafiltration pretreatment system designed to prevent fouling of the injection formation. These recent projects complement our experience across various jurisdictions, geologic settings, and wastewater types.

PROJECT BACKGROUND

A Class I non-hazardous injection well is being considered at the V.Y. Dallman Power Station in Springfield, Illinois, for management of CCR leachate and FGD related liquids. The process of developing and implementing a Class I UIC well began with SCS conducting a feasibility study within the general area of the facility. **This study was completed in March of 2025, and the preliminary research did not present any fatal flaws that would prevent the IEPA from considering a Class I injection well permit application at the CWLP V.Y. Dallman Power Station.** SCS then met via conference call with CWLP personnel on March 28th and April 22nd, 2025, to 1) review the feasibility study, 2) discuss CWLP's current waste stream practices and infrastructure, and 3) discuss future phases of work related to the permitting and construction of a Class I non-hazardous injection well. Based on the discussions with CWLP, SCS understands the following:

- SCS reviewed the details of the feasibility study and reiterated that implementing Class I UIC is feasible from both a regulatory and geologic standpoint. SCS then discussed and summarized the next phase(s) of work and associated tasks, which are provided in this proposal.
- CWLP would like to meet with the Illinois Environmental Protection Agency (IEPA) as soon as possible to review the recent feasibility study and to discuss the potential for a Class I non-hazardous disposal well at the V.Y. Dallman Power Station.
- At the time of the feasibility study, CWLP reported that the facilities' average flow of wastewater was ~75,000 gallons per day (gpd), with maximum intermittent flow rates of 125,000 gpd.
- CWLP has additional fluid waste streams that may be incorporated into the disposal well system which include landfill leachate (1,000 gpd max) and cooling tower blowdown (CTBD) (up to 172,800 gpd max); samples and subsequent analyses of each fluid stream will be required for a Class I UIC permit application.
- SCS and CWLP reviewed the current FGD process flow diagram and pretreatment system and discussed performing an in-depth pretreatment system review as part of this scope of work; CWLP requested that a dissected treatment study be included as an optional line-item in this proposal (Task 1.2).
- The State of Illinois is currently assessing an area proximal to the power station for carbon capture and storage potential, with plans to perform seismic investigations and drill a stratigraphic test well in 2025; the information related to this study could provide additional subsurface information beneficial to the Class I permit application for CWLP, therefore CWLP has given SCS permission to reach out to the State of Illinois regarding this project and has provided a point of contact.
- SCS reviewed preliminary cost estimates for subsequent phases of the project and qualified those estimates with dependencies as the project progresses. Refining the cost estimates for subsequent phases of the project will be part of this scope of work once the application has been submitted.

SCOPE OF SERVICES

1.0 PRE-APPLICATION ACTIVITIES

1.1 SITE VISIT AND REGULATORY AGENCY MEETING

SCS team members will visit the V.Y. Dallman Power Station in Springfield, IL, for an in-person meeting and site inspection with CWLP staff. The site visit will consist of a collaborative discussion with CWLP, followed by a facility tour. The objectives of the site visit will include a review of the project scope, schedule, and deliverables, as well as familiarization and identification of all wastewater treatment facilities, including waste streams, conveyance and pretreatment infrastructure, sampling locations, and proposed well locations.

SCS also recommends that CWLP hold an in-person pre-application meeting with IEPA during the application preparation timeframe. This meeting should include discussion of the planned project, CWLP's background and justification for implementing deep well disposal, and the identification of key project milestones needed to successfully meet federal and state wastewater regulations. Being proactive with the agency and expressing the need for implementing a disposal well to meet these regulations may reduce the projected IEPA review timeframe by several months, both for the application submittal review and the well completion review, which is performed post-well construction. SCS will assist CWLP with meeting coordination and will provide in-person support from key SCS project personnel. SCS will compile an agenda for CWLP's review and approval prior to the meeting, as well as a memorandum following the meeting that summarizes the outcomes and potential implications for the project schedule and budget.

SCS has budgeted for up to four staff members to attend the site visit which will be coordinated with the pre-application meeting.

Deliverables: SCS will provide an agenda for CWLP for the regulatory agency meeting. SCS will also provide a report or memorandum to CWLP summarizing the outcomes and/or action items that result from both the site visit and regulatory agency meeting. The anticipated costs and expenses for the activities described in Task 1.1 are as follows:

Task 1.1 Site Visit and Regulatory Agency Meeting

Description	Unit	Quantity	Average Unit Rate	Cost
Estimated Labor	Hour	80	\$222	\$17,750
Travel Expenses	Estimated	1	\$4,600	\$4,600
TASK 1.1 TOTAL:				\$22,350

1.2 REVIEW OF EXISTING FGD PRETREATMENT SYSTEM AND WATER BALANCE

The purpose of the pretreatment review is to identify equipment, materials, and/or processes that may be unnecessary for deep-well fluid disposal, which may result in cost-saving measures through the elimination of existing pretreatment system components and/or through the introduction of alternative treatment measures such as fines filtration (e.g., bag, cartridge filtration, etc.) or chemical additives (e.g., disinfection, anti-scaling, etc.).

SCS will review historical FGD, leachate, and CTBD fluid data to evaluate parameter variability and identify data gaps. Following this review, a Sampling and Analysis Plan (SAP) will be prepared to ensure that up-to-date geochemical evaluation is conducted, that is 1) representative of the treated and untreated waste stream compositions and 2) adequately captures potential variabilities due to location, seasonality, power generation loads, etc. Observed trends obtained through the SAP will then serve as the baseline criteria for pretreatment designs in subsequent project phases. The SAP will include sampling locations, sampling frequency, required sampling observations and procedures, laboratory analytical methods, and field parameter measurements. SCS will provide a draft SAP to CWLP for review and approval prior to finalization. Following approval of the SAP, CWLP will collect samples of waste fluids in accordance with the SAP and coordinate subsequent analyses with an analytical laboratory. SCS did not include any budget for sample collection and third-party lab fees.

As part of the data analysis, SCS will conduct water balance calculations that will be used to identify up to three combined wastewater characterizations. Upon completion of water balance, SCS will conduct the geochemical analysis described in Task 1.3. Based on the geochemical modeling results and combined wastewater characteristics, SCS will identify up to three pretreatment scenarios that meet the assumed injection requirements. Note that SCS will consider only non-hazardous waste streams for the analysis.

Deliverables: SCS will provide block flow diagrams for each pretreatment system optimization scenario, conceptual system description, and rough order of magnitude construction capital expenses and operating expenses (+/- 50%). The anticipated costs and expenses for the activities described in Task 1.2 are as follows:

Task 1.2 Review Existing FGD Pretreatment System and Water Balance

Description	Unit	Quantity	Average Unit Rate	Cost
Estimated Labor	Hour	182	\$217	\$39,500
TASK 1.2 TOTAL:				\$39,500

1.3 GEOCHEMICAL MODELING

SCS performed geochemical modeling and analysis on FGD effluent data provided by CWLP for the recent feasibility study. The results of that analysis indicated the following:

- No major concerns were identified regarding the geochemical fingerprints in relation to deep well injection.
- Minimal scale formation is expected under specific conditions but can be mitigated with a scaling inhibitor.
- Expected pre-treatment requirements may include filtration, disinfection, and scaling inhibitor.

Additional waste streams have been identified by CWLP for potential disposal that will require geochemical modeling and analysis. These waste streams currently include landfill leachate and CTBD fluid. SCS will also evaluate the composition of the FGD influent prior to entering the current wastewater treatment system in coordination with Task 1.2. As discussed in Task 1.2, CWLP will sample additional sources of wastewater and provide subsequent lab analyses to SCS that will be used for geochemical modeling.

SCS will conduct geochemical characterization of waste fluids identified in Task 1.2 to assess chemical compatibility and possible pretreatment requirements. Geochemical reactions between the injected fluids and the injection zone formation and its fluids may cause solids to precipitate or other issues that result in decreased injectivity and injection well performance. SCS will use the liquids characterization data and the geochemical modeling software OLI Systems (OLI Studio 12.0, Revision 12.0.0.11) to assess the potential for chemical interactions. Some of the more common reactions to be evaluated include the following:

- Subsurface changes in pH, temperature, and alkalinity resulting in carbonate and/or sulfate scale production.
- Changes in oxidation-reduction potential (ORP).
- Sulfate reduction and precipitation of sulfide minerals such as iron sulfide.
- Dissolved organic matter oxidation-reduction reactions and excessive biological growth.

The geochemical assessment results will be utilized to determine the need for additional or different liquids pretreatment to control or minimize well material corrosion, precipitation of mineral scale deposits, or other processes with deleterious effects on the injection well. SCS will summarize the results of this evaluation and include applicable discussions within the Class I UIC Permit Application.

Deliverables: SCS will provide a memorandum summarizing the findings of the additional geochemical modeling and recommendations for pretreatment considerations. The anticipated costs and expenses for the activities described in Task 1.3 are as follows.

Task 1.3 Geochemical Modeling

Description	Unit	Quantity	Average Unit Rate	Cost
Estimated Labor	Hour	48	\$214	\$10,300
OLI Software	Fixed	1	\$5,000	\$5,000
TASK 1.3 TOTAL:				\$15,300

2.0 CLASS I UIC PERMIT APPLICATION

SCS will expand upon work completed in the Feasibility Study and in Task 1 to prepare the IEPA Class I Non-hazardous UIC Permit Application, accompanied by all attachments, supporting documents, maps, and schematics to conform to the IEPA's UIC program requirements, unless otherwise indicated. SCS will also provide technical and administrative regulatory support during the application and the public notice process.

2.1 PERMIT PREPARATION AND SUBMITTAL

The Class I UIC permit application consists of a narrative document and nine support sections, which correspond to requirements found in the UIC forms listed below. These forms provide an outline for each section of the permit application and function as a checklist to ensure that all required information is present within each section. SCS will compile and write the permit application following the outline provided in these forms and will utilize the checklist as requested by IEPA to identify the page and section number where required information can be found. This will assist with making the administrative and technical review process as efficient as possible. Forms UIC 1 – 8 are addressed in this scope of work. Form UIC-9 is required upon well completion and will be part of the request to authorize operation of a UIC well. The well completion report and the submittal of Form UIC-9 will be completed in a subsequent project phase.

Form UIC-1 General UIC Program Requirements: Form 1 consists of general program requirements that all UIC wells must meet for a permit to be issued. This includes information regarding the Class of well, location, land ownership, operator information, a list of all existing environmental permits, and ensuring the well conforms to state and legislative requirements. This form will also include the required signatures of CWLP authorities and the required licensed professionals who prepared the permit application.

Form UIC-2 Hydrogeologic Information: Form 2 provides information on the geologic and hydrogeologic conditions at the project site. This includes information related to local faults and their susceptibility to induced seismicity, local stratigraphy, characteristics of the injection zone, characteristics of the confining zones, natural/economic resources within the area, and local sources of groundwater. Injection pressure and related fracture gradient calculations for the injection zone and confining zones will also be addressed in this section. Site-specific geographical and geologic maps and associated

cross-sections will also be created to meet specific regulatory requirements as defined by 35 Ill. Adm. Code 730.114(a).

Form UIC-3 Injection Well Design, Construction, Testing and Logging of Data: Form 3 addresses injection well design and construction, anticipated injection pressures and injection pressure guidelines, and pre-operational testing plans. These sections will define the injection well construction and testing and will guide the compilation of the well completion report (Form UIC-9), which will be used by IEPA to issue an Operational Permit once construction and testing activities have ceased. Construction and design details include wellhead design, borehole diameters, casing and tubing specifications and limitations, joint type and size, coupling information, centralizer details, cementing procedures and equipment, cement specifications, volumes and additives, casing perforation information (if required), packer design and placement, annulus fluid composition and volume, and injection zone stimulation information. SCS will also outline the required open- and cased-hole logging program, well integrity testing, bottom-hole fluid sampling/testing, and injection/confining zone coring program. Detailed schematics of the surface and subsurface well components will also be included.

Form UIC-4 Injection Well Operating Program and Equipment Used to Convey the Injection Fluid to the Wellhead: Form 4 contains operational information for the expected life of the well and the equipment designed to convey the injection fluid from the point of generation to the wellhead. This includes anticipated average operational details as well as expected maximum and minimum injection rates and pressures of all well components. Conceptual surface conveyance information will be described in this section, which will include piping, holding tanks, secondary containment structures, and equipment protection plans. This section will also describe the conceptual pre-treatment process, including filter and pump information. Conceptual drawing of the injection fluid handling process from point of generation to the wellhead will be developed for this section.

Form UIC-5 Area of Review (AOR): Form 5 reviews the surface and subsurface area within a defined radius of the injection well where underground sources of drinking water (USDWs) may be endangered due to injection. SCS will calculate the AOR based on either a fixed radius (0.25-mile) or a mathematical model using the equation in 35 Ill. Adm. Code, Section 730.106(a). The mathematical model would be used in the unexpected event that the zone of endangering influence is estimated to be larger than the suggested 0.25-mile fixed radius. Once the AOR is established, all wells within the AOR will be identified and mapped, and those with a total depth that are within 300 vertical feet of the injection zone will be researched to assess the operational status of the well. Those that have been listed as plugged and abandoned will require affidavits of approved plugging. Any abandoned wells that are located within the AOR and penetrate the injection zone may require corrective action as required by the IEPA (35 Ill. Adm. Code 704.193). Identifying and plugging wells within the AOR prevents the migration of injection fluid or displaced brine from entering USDWs and is the overarching goal of the UIC program under the Safe Drinking Water Act. Other requirements in this section include calculations of the anticipated injection fluid flow rate, a piezometric map of the water table, and a map which uses public data to identify the following within the AOR: the number or name and location of all producing wells, injection wells, abandoned wells, dry holes, surface bodies of water, springs, mines (surface and subsurface), quarries, water wells, and other pertinent surface features including residences and roads. The map will also show known or suspected faults.

Form-UIC-6 Characteristics, Compatibility and Pre-Injection Treatment of Injected Fluid: Form 6 discusses the details of the injection fluid. This section will cover the sources, volumes, rate of

injection, chemical characteristics, and complete waste analysis of the injection fluids. It will also cover the compatibility of the injectate with the injection zone and well components, and provide a comprehensive description of the pre-treatment process. SCS will also provide information that indicates the waste stream is non-hazardous as determined by the provisions of 35 Ill. Adm. Code, Part 721, Subpart C and D. As compatibility and type of pre-treatment is determined in this phase of the permit process, a state construction and operating permit must be obtained in later project phases for the equipment used in the pretreatment process. This permit is not part of this scope of work but will ultimately be obtained from the Illinois EPA Division of Water Pollution Control.

Form UIC-7 Monitoring, Integrity Testing and Contingency Plan: Form 7 covers the monitoring, integrity testing, and contingency plans for the proposed injection well. This will include a waste sampling and analysis plan, recording devices for required reporting, and data collection, management, and transmittal to IEPA. Additionally, this form includes the required corrosion monitoring plan, ambient monitoring plan, contingency plans for well failures, and the mechanical integrity testing (MIT) plan under 35 Ill. Adm. Code 730.108, 730.113 and 730.168. This section also covers a groundwater monitoring component. To note, SCS may request a groundwater monitoring exemption if the vertical separation between the injection zone and the lowermost USDW is significant or other acceptable criteria is met.

Form UIC-8 Plugging and Abandonment Procedures: Form 8 is the final section of the permit application and covers the plugging and abandonment procedures for the injection well. Well abandonment typically occurs within a designated timeframe after injection activities have ceased, but emergency abandonment procedures are also addressed. Abandonment details include procedures for the following: properly stabilizing the downhole environment, removal of surface and subsurface well equipment, mechanical integrity testing and corrective action, and the type, quantity, and depth of plugging materials. Upon review of casing/cement inspection logs, procedures will be created to address downhole cleanout, and the cementing, testing and capping of the well. SCS will develop a cost estimate for plugging and abandonment as well as assist CWLP with selection of an appropriate financial instrument to provide financial assurance for plugging and abandonment. Because the CWLP injection well will be permitted as non-hazardous, post-closure site care, which is typically required, will not be necessary upon the cessation of injection activities.

Deliverable: SCS will provide a draft permit application inclusive of the above listed materials for review by CWLP (note, our fee estimate assumes one (1) review of consolidated comments from your team). Upon a satisfactory review and final signatures, SCS will provide the permit application to CWLP to submit to IEPA per their published guidance, which dictates one original and four copies of the permit to be delivered to the Springfield office. A copy of the entire permit application as a PDF will also be provided to CWLP for recordkeeping. The expected costs and expenses for the activities described in Task 2.1 are as follows:

Task 2.1 Permit Preparation and Submittal

Description	Unit	Quantity	Average Unit Rate	Cost
Estimated Labor	Hour	1,000	\$172	\$172,000
Petrel Software	Fixed	1	\$5,000	\$5,000
Data Acquisition	Estimated	1	\$5,000	\$5,000
TASK 2.1 TOTAL:				\$182,000

2.2 REGULATORY ENGAGEMENT AND RESPONSE

SCS will provide administrative and technical support during the application process which includes calls, virtual meetings, and other correspondence addressing IEPA inquiries. After the permit application is submitted, the IEPA will initiate the review process. If questions, comments, or uncertainties are flagged by the IEPA, they will provide a Request for Additional Information (RAI) or a Notice of Deficiency (NOD) to CWLP. Currently, it is difficult to estimate the number and magnitude of IEPA RAIs or NODs, but SCS understands that the IEPA provides NODs on most, if not all, Class I permit applications. To remain flexible in this regard, SCS has included an estimated fee for one (1) round of NOD responses. If additional budget is required to respond to multiple requests by IEPA, SCS will propose a scope and fee estimate for CWLP's approval prior to addressing the NODs and incurring additional costs.

SCS may also provide support during the public notice period, which could include representation at a public hearing, city council meeting, etc., if requested. Costs for supporting a public hearing are not included in this estimate and will be revisited should a hearing be requested and scheduled.

Deliverables: SCS will provide responses to information requests and NOD requests from the IEPA and correspondence and/or notes from any regulatory calls or meetings. The anticipated costs and expenses for the activities described in Task 2.2 are as follows:

Task 2.2 Regulatory Engagement and Response

Description	Unit	Quantity	Average Unit Rate	Cost
Estimated Labor	Hour	190	\$185	\$35,150
TASK 2.2 TOTAL:				\$35,150

3.0 BUDGETARY-LEVEL COST ESTIMATION

3.1 WELL CONSTRUCTION AND OPERATION COST ESTIMATE

SCS will prepare an updated capital cost estimate for the drilling and construction of a Class I injection well. The cost estimate will also include annual operational costs that are assumed to be incurred post-construction, which include pro-rated annualized expenses for required state testing and anticipated well treatment and/or stimulation activities. Costs will be based on the well design developed in the permit application and SCS experience with recent injection well installation projects and operating costs.

This cost estimate is intended for strategic planning and budgeting and will be refined following completion of Task 2. It is important to note that refinement of the construction cost estimates is conducted iteratively through permitting, planning, and up until final procurement of materials, equipment, and services to construct the injection well.

Deliverable: SCS will provide a capital cost estimate for drilling, completion, and operation of a Class I non-hazardous injection well. SCS will also provide a list of potential drilling contractors and drilling service providers for CWLP's review. The anticipated costs and expenses for the activities described in Task 3.1 are as follows:

Task 3.1 Well Construction and Operation Cost Estimate

Description	Unit	Quantity	Average Unit Rate	Cost
Cost Estimate	Lump Sum	-	-	\$8,000
TASK 3.1 TOTAL:				\$8,000

PROJECT FEE AND SCHEDULE

The scope of work presented in this proposal will be completed under the existing Master Services Agreement between SCS and CWLP. SCS will provide a new Work Order for this scope of work, which is included as Attachment A. SCS proposes to conduct this work on a Time and Materials, Not to Exceed basis. The costs will be in accordance with the SCS fee schedule which is included as Attachment B. SCS will not exceed the authorized project budget without obtaining prior approval from CWLP. SCS will consider the submittal of a signed Work Order from CWLP as the official Notice to Proceed (NTP). SCS anticipates that CWLP will require a minimum of six weeks to obtain approval of this proposal, which at present may occur in late June or early July of 2025. SCS will hold a virtual kick-off meeting with CWLP within 2 weeks of the NTP to discuss the project schedule and estimated timeline of deliverables.

The rounded, estimated fee for the proposed tasks is **\$302,300.00**, as indicated in the line item estimates below.

PROPOSED FEES & SCHEDULE

Task	Schedule	Total Cost
Task 1.1: Site Visit & Regulatory Agency Meeting	Within 4 - 6 weeks from NTP	\$22,350
Task 1.2: Review of Existing FGD Pretreatment System & Water Balance	Within 4 - 6 weeks of Site Visit	\$39,500
Task 1.3: Geochemical Modeling	Within 2 - 4 weeks of completion of Task 1.2	\$15,300
Task 2.1: Permit Preparation & Submittal	Draft permit application provided within 4 - 6 months following completion of Tasks 1.1 - 1.3	\$182,000
Task 2.2: Regulatory Engagement & Response	Regulatory engagement is ongoing after initial agency meeting; NOD responses are addressed within 30 - 60 days of receipt from IEPA	\$35,150
Task 3.1: Well Construction & Operation Cost Estimates	Within 4 - 6 weeks upon completion of task 2.1	\$8,000
Total		\$302,300

After the completion of Task 1, SCS will hold bi-weekly meetings to update CWLP on the progress of the permit application and review of the project budget. This will allow for open communication between the project teams. Upon the submittal of the permit application and delivery of the Budgetary Cost Estimate, SCS will pause meetings until there is relevant communication from IEPA or as requested by CWLP.

ASSUMPTIONS

- SCS will rely on information made available by CWLP as accurate without independent verification.
- The proposed scope and cost are intended to assist CWLP with a good faith effort to complete the preparation and submittal of a Class I UIC Non-hazardous well permit. To note, the IEPA ultimately has the authority to approve, modify, condition, or deny such permits. SCS will not be held liable for any losses incurred by CWLP based on this risk.
- The wastewater analytical results will indicate the proposed injection fluid is non-hazardous. If the wastewater is found to be hazardous, upon request SCS will revise the proposal to meet hazardous injection well application criteria.
- SCS will not perform a title search or manage landowner and mineral rights notification as required by Section II. A. and B. of the permit application. If required, CWLP will use their Real Estate Group to conduct such reviews.
- Existing boring, well completion, and geologic formation data may be available for electronic download or purchase from the Illinois State Geological Survey, IEPA, the Illinois Department

of Natural Resources, or other fee-based sources. SCS has included a budget of \$5,000 for the purchase of data. If additional data is required which exceeds the current budget, SCS will contact CWLP to discuss additional scope and/or cost.

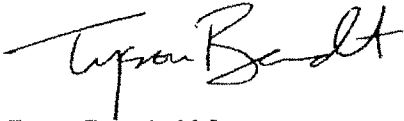
- Task 1.1 assumes four SCS professionals will support the on-site visit and/or regulatory agency meeting. Costs were estimated based on events conducted for similar Class I UIC projects.
- CWLP will provide the required financial assurance instruments that are based on well-plugging estimates outlined in the permit application, as required under Form UIC-8.
- This scope does not include the design of a complete pre-treatment system. Specific pre-treatment requirements will be developed under a separate scope after a preliminary evaluation of the water quality and sources from the facility are completed under this scope of work. The conceptual design containing equipment specifications and drawings depicting the surface holding facilities is required for the permit application and will be developed under this scope of services (see Task 2).
- The current scope does not include the design of a groundwater monitoring system for the permit application developed in Task 2 due to the possibility of receiving an exemption. If the groundwater monitoring exemption is denied by the IEPA, SCS may request an additional budget to complete this plan, if time and materials are expected to be exceeded.
- Since it is difficult to estimate the number and magnitude of IEPA NODs, SCS has included an estimated fee for addressing one round of comments in response to an IEPA NOD. The fee estimate will be confirmed following review of any received NODs. If additional budget is required to respond to IEPA NODs, SCS will propose a scope and fee estimate for CWLP's approval prior to addressing the NODs and incurring additional costs.
- CWLP will submit the permit application to IEPA. This proposal does not include permit fees associated with state or local permit applications, nor does it include potential costs for publishing public notices, if required by IEPA.
- This scope of work does not include the preparation and submittal of a well completion report (UIC – Form 9), which is required by IEPA in upon completion of drilling and prior to commencing injection operations.

AUTHORIZATION

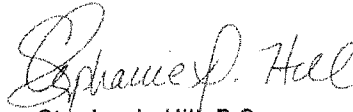
To authorize SCS to perform the services described in this proposal, please execute the attached Work Order that includes the scope, schedule, and budget described in this proposal in accordance with the Master Services Agreement to furnish Consulting Services to CWLP (Master Agreement). The terms and conditions presented in the existing Master Agreement will govern our services for this Work Order. SCS Engineers will submit invoices for payment monthly until completion of the project.

SCS appreciates the opportunity to submit this proposal for continued support of the development of your Class I injection well. We look forward to discussing any questions or comments you may have regarding this proposal. Please contact Tyson Berndt or Carrie Ridley with any questions or comments. Thank you for your consideration.

Sincerely,



Tyson Berndt, M.S.
Senior Project Manager
SCS Engineers



Stephanie Hill, P.G.
Vice President
SCS Engineers

TRB/CDR/

Attachment A – Work Order 002

Attachment B – SCS Fee Schedule

ATTACHMENT A

WORK ORDER

PURSUANT TO MASTER SERVICES AGREEMENT
BETWEEN SCS ENGINEERS AND CLIENT FOR PROFESSIONAL SERVICES

WORK ORDER NUMBER 002

1. **SCOPE OF SERVICES TO BE PERFORMED:** Class I UIC Permit Preparation, Submittal, and Support in addition to pre-permitting activities and budgetary-level cost estimation:
 - Task 1 – Pre-Application Activities
 - Task 1.1 Site Visit and Regulatory Agency Meeting
 - Task 1.2 Review of Existing FGD Pretreatment System and Water Balance
 - Task 1.3 Additional Geochemical Modeling
 - Task 2 – Class I UIC Permit Application
 - Task 2.1 Permit Preparation and Submittal
 - Task 2.2 Regulatory Authority Engagement and Response
 - Task 3 – Budgetary-level Cost Estimation
 - Task 3.1 Well Construction and Operation Cost Estimate
 2. **WORK ORDER SCHEDULE:** Receipt of a signed Work Order from CWLP will be interpreted as SCS Engineers Notice to Proceed. SCS will schedule a meeting with CWLP within two weeks of receiving the Notice to Proceed to discuss the estimated project timeline.
 3. **COMPENSATION:** Compensation shall be in accordance with either 3.1, 3.2 or 3.3 as indicated below. Any work or services added to the Scope of Services to be performed shall be compensated at SCS's standard fee schedule in effect at the time of performance, unless otherwise agreed, subject to the terms and conditions of the Master Services Agreement between the parties.
 - ☒ 3.1 Subcontractor will be compensated for time and expenses in accordance with Subcontractor's rates attached hereto, provided that total compensation will not exceed \$302,300.00 without the written authorization of Client.
 - ☐ 3.2 Subcontractor will be compensated in the lump sum amount of \$_____.
 - ☐ 3.3 Other: Subcontractor will be compensated as follows:
- Materials and third party services provided by Subcontractor shall be reimbursed at Subcontractor's actual costs.
4. **AGREEMENT BY THE PARTIES:** The parties have caused this Work Order to be executed by their duly authorized representatives.

SCS ENGINEERS:

SIGN: _____

NAME: _____

TITLE: _____

DATE: _____

SUBCONTRACTOR:

SIGN: _____

NAME: _____ *Gen*

TITLE: _____

DATE: _____

2025 FEE SCHEDULE**Industrial Wastewater Treatment, Deep Well Injection & Carbon Sequestration**

Labor Category	Rate
Administrative Assistant.....	\$75
Project Administrator.....	\$100
Technician I.....	\$80
Technician II.....	\$90
Senior Technician.....	\$105
Technical Associate.....	\$105
Associate Staff Professional I.....	\$110
Associate Staff Professional II.....	\$135
Designer/Graphics.....	\$115
Staff Professional I.....	\$120
Staff Professional II.....	\$130
Project Professional I.....	\$140
Project Professional II.....	\$145
Project Professional III.....	\$155
Senior Project Professional I.....	\$160
Senior Project Professional II.....	\$165
Senior Project Professional III.....	\$175
Senior Project Professional IV.....	\$190
Project Comptroller.....	\$160
Project Manager I.....	\$185
Project Manager II.....	\$190
Project Manager III.....	\$200
Technical Advisor II.....	\$200
Senior Project Manager.....	\$200
Project Advisor.....	\$200
Project Director I.....	\$205
Project Director II.....	\$215
Project Director III.....	\$240
Project Director IV.....	\$270
Wastewater/Geoscience Professional I.....	\$220
Senior Project Director.....	\$230
Wastewater/Geoscience Professional II.....	\$235
Senior Project Advisor.....	\$250
Wastewater/Geoscience Professional III.....	\$255
Wastewater/Geoscience Director I.....	\$265
Wastewater/Geoscience Director II.....	\$275
Principal/Practice Leader I.....	\$280
Principal/Practice Leader II.....	\$285
Principal/Practice Leader III.....	\$305
Principal/Practice Leader IV.....	\$330

Note: Increase hourly rate by 1.5 for Saturday, Sunday, and holiday work or off-shift work when required by client.

Support Services

24-inch by 36-inch plots	\$25 Ea
36-inch by 48-inch plots	\$25 Ea
Additional Report Copies (varies depending on report)	\$25-50 Ea

Support Vehicles

Support Vehicle.....	\$0.75 mi
SCS Support Truck.....	\$40 day + \$0.75 mi
SCS Support Truck with Trailer.....	\$60 day + \$0.90 mi
SCS Utility Truck.....	\$60 day + \$0.90 mi
Rental Vehicle	Cost + 15%

Per Diem and Travel

Hotel, Airfare	Cost + 15%
Full-Day Meal Allowance	Cost + 15%
Half-Day Meal Allowance	Cost + 15%

Field Equipment and Supplies

Expendable Equipment, Supplies & Rentals	Cost + 15%
--	------------

Specialty Software

Specialty Software	Per Software Per Project
--------------------------	--------------------------

Specialty Software		
Tier I	Tier II	Tier III
\$1,500 - \$5,000	\$5,000 - \$15,000	\$15,000 - \$55,000+

General Terms:

1. Rates for expert services (expert reports and testimony), and special limited consultations, may be negotiated on a project-specific basis.
2. Schedule rates are effective through December 31, 2025. Work performed thereafter is subject to a new Fee Schedule.
3. Schedule labor rates include overhead and profit on labor. Costs for sub-consultants, sub-contractors, job-related employee travel and subsistence, equipment, supplies, and other direct costs are billed at cost plus a 15 percent administration fee.
4. A communication fee of 2.5 percent of project labor will be charged for telephone, copying, postage, computer/tablet, and similar project production costs.
5. Invoices will be prepared monthly or more frequently for work in progress unless otherwise agreed. Invoices are due and payable upon receipt. Invoices not paid within 30 days are subject to a service charge of 1.5 percent per month on the unpaid balance.
6. Payment of SCS invoices for services performed will not be contingent upon the client's receipt of payment from other parties, unless otherwise agreed in writing. Client agrees to pay legal costs, including attorney's fees, incurred by SCS in collecting any amounts past due and owing on client's account.

Note: The rates shown above are effective through December 31, 2025 and are subject to revision.

2025-2025

ORDINANCE FACT SHEET

DATE OF 1st READING: 06/ /2025

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Michelle Carlisle

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: x-2626

FISCAL IMPACT: \$302,300.00

SUGGESTED TITLE: Accepting & authorize PA / services / vendor / dollar amount / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: Stearn, Conrad, and Schmidt Consulting Engineers, Inc.

VENDOR NO: VC*8656

CONTRACT TERM: - Change in Scope Yes ☒ No ☐

CONTRACT AMOUNT: see above

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

☐ Low Bid☐ Other:☐ Low Bid Meeting Specs☒ Exception: PS☐ Low Evaluated Bid

Code Provision: 38.42

Previous Ord #'s -

Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1	ERIRF	funding			
2					
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount	
1	102	100	CAA	7717	1205	\$302,300.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

PA agreement

STAFF ANALYSIS

For the assistance in the preparation and submittal of a permit application for a Class I Underground Injection Control (UIC) Non-Hazardous Injection Well, using ERIRF funds, & supplemental appropriation of those funds into proper expense line.

FUNDS CHECK BY:

Cavanaugh,
Rachel H.Digitally signed by Cavanaugh,
Rachel H.
Date: 2025.05.23 16:01:19 -0500

DIRECTOR / SUPERVISOR:

Doug Brown

Digitally signed by Doug Brown
Date: 2025.05.27 08:09:32 -0500

CITY PURCHASING AGENT:

Anthony
QuinonesDigitally signed by Anthony
Quinones
Date: 2025.05.27 11:58:01 -0500

SIGN OFF:

(Mayor's Signature)

GEM

Date: _____

Date: _____

Date: _____

(Director of OBM)

The information supplied on this form is not confidential information.

2025-259

AN ORDINANCE APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH
HANSON PROFESSIONAL SERVICES INC. IN AN AMOUNT NOT TO EXCEED
\$1,241,883.00 TO PROVIDE ENGINEERING SERVICES IN RELATION TO THE
CLOSURE OF THE DALLMAN AND LAKESIDE ASH PONDS, AUTHORIZING THE USE
OF THE ENVIRONMENTAL AND REGULATORY INITIATIVES AND REBATE FUND
(ERIRF) FOR THE SAID PROJECT AND A SUPPLEMENTAL APPROPRIATION OF THE
ERIRF FUNDS INTO THE PROPER EXPENDITURE LINE,
FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves and authorizes execution of a Professional Services Agreement with Hanson Professional Services Inc. ("Hanson") in an amount not to exceed \$1,241,883.00, and

WHEREAS, Hanson will provide engineering services required to complete the preliminary investigation, (groundwater modeling, geotechnical data, evaluation of existing pond slope stability, etc.) and preparation of EPA regulatory reports associated with obtaining the permitting for the proposed closure of the Dallman and Lakeside Ash Ponds, and

WHEREAS, Hanson has extensive experience and knowledge in performing this type of work, and

WHEREAS, in accordance with the provisions of Section 38.42 of the City Code, the Purchasing Agent has determined that this contract is not subject to sealed competitive bidding, and

WHEREAS, a copy of the agreement shall be on file with the Office of the City Clerk, and

WHEREAS, the project is being financed through the Environmental and Regulatory Initiatives and Rebate Fund (ERIRF), and

WHEREAS, per Ordinance 221-06-16, expenses from the ERIRF Fund require approval by the Mayor and City Council, and

WHEREAS, it is in the City's best interest to authorize payment of \$1,241,883.00 from the ERIRF fund for the Hanson project for engineering services in relation to the closure of the Dallman and Lakeside Ash Ponds, and

WHEREAS, this Ordinance authorizes a Supplemental Appropriation in the amount of \$1,241,883.00 from the City of Springfield's ERIRF funds into Account No. 102-100-CAA-7872-1218 to fund said project

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and authorizes execution of a Professional Services Agreement with Hanson in an amount not to exceed One Million Two Hundred Forty-One Thousand Eight Hundred Eighty-Three Dollars and No Cents (\$1,241,883.00) to provide engineering services in relation to the closure of the Dallman and Lakeside Ash Ponds.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute the above-referenced Professional Services Agreement with Hanson on behalf of the Office of Public Utilities.

Section 3: That the City Council hereby authorizes the use of funds from the ERIRF fund in the amount not to exceed One Million Two Hundred Forty-One Thousand Eight Hundred Eighty-

Three Dollars and No Cents (\$1,241,883.00) for engineering services in relation to the closure of the Dallman and Lakeside Ash Ponds with Hanson.

Section 4: The Council of the City of Springfield, Illinois, hereby authorizes a Supplemental Appropriation in the amount of One Million Two Hundred Forty-One Thousand Eight Hundred Eighty-Three Dollars and No Cents (\$1,241,883.00) from the City of Springfield's ERIRF into Account No. 102-100-CAA-7872-1218 to fund the project.

Section 5. The Office of Budget and Management is hereby authorized and directed to pay Hanson in the total amount not to exceed One Million Two Hundred Forty-One Thousand Eight Hundred Eighty-Three Dollars and No Cents (\$1,241,883.00) from Account No. 102-100-CAA-7872-1218, in accordance with the terms of the agreement.

Section 6. This Ordinance is being adopted pursuant to the City's home rule authority and shall be in full force and effect from and after its passage and recording with the Office of the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

Office of the Corporation Counsel/Date
Requested by the Office of Public Utilities/Mayor Buscher

2025-240

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: Hanson Professional Services Inc.
CONTRACT AMOUNT: \$1,241,883.00
TYPE OF AWARD: Professional Service

PRIOR ORDINANCE INFORMATION:

Related Ordinance: 203-06-24, Hanson Professional Service Inc., for data collection and investigation activities regarding the Lakeside and Dallman Ash Ponds pre-closure data, \$145,500.00 / ERIRF funding

INFORMATION:

This Ordinance approves and authorizes the execution of a Professional Services Agreement with Hanson Professional Services Inc. ("Hanson") the preliminary investigation, (groundwater modeling, geotechnical data, evaluation of existing pond slope stability, etc.) and preparation of EPA regulatory reports associated with obtaining the permitting for the proposed closure of the Dallman and Lakeside Ash Ponds. The Agreement shall be in the amount not to exceed \$1,241,883.00.

The breakdown of the cost is as follows:

PHASE	NOT TO EXCEED COST
Review Data, AEI GW Model, and Geotech Data	\$79,100.00
Preliminary Evaluation of Slope Stability	\$59,199.00
Prepare Assessment of Corrective Measures	\$141,183.00
Prepare Final Remedy Report	\$460,654.00
Interim Measures Assessment per 257.98(a)(3)	\$189,749.00
Closure Requirements	\$183,172.00
Semi-annual Progress Report	\$3,826.00
Reserve	\$125,000.00
TOTAL	\$1,241,883.00

The final design and construction required to complete the Ash Pond Closure are not included in this ordinance or agreement. Both will be bid and completed under separate contracts.

Environmental and Regulatory Initiatives and Rebate Fund (ERIRF) will be used to fund this expense in the amount of in the amount of \$1,241,883.00.

Previously, Ordinance 221-06-16 was passed approving a change to the City of Springfield's Code of Ordinances, Chapter 50 Electric Utility, by adding a provision to Ch. 50.19(g) ERIRF which states that any expenses from the ERIRF Fund shall only be used for costs of environmental and regulatory initiatives or customer rebates, as determined by the Mayor and City Council. Therefore,

requiring an ordinance for expenditures of this accounting line. A supplemental appropriation is being sought to move money from this ERIRF fund to the proper expenditure line (102-100-CAA-7872-1218).

The project is expected to be completed within two (2) years.

Hanson is a local vendor.



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Michelle Carlisle
Office of Public Utilities

FROM: Mike Lesko, Purchasing Agent *JML*

DATE: May 15, 2025

SUBJECT: Professional Services Determination

I have reviewed the Ordinance Fact Sheet for engineering services for the preliminary investigation and preparation of the EPA regulatory reports for the closer of Dallman Generating Facilities and Lakeside Ash Ponds with Hanson Professional Services for the City of Springfield, Illinois Office of Public Utilities.

Based on the information provided, I have determined that this vendor possesses a high degree of professional skill and expertise in the required area. Pursuant to Article 38.40 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive bids.

AGREEMENT
For
PROFESSIONAL ENGINEERING SERVICES
Between
THE CITY OF SPRINGFIELD, ILLINOIS
And
HANSON PROFESSIONAL SERVICES INC.

THIS AGREEMENT is made between The City of Springfield, Illinois (hereinafter called CLIENT) and Hanson Professional Services Inc., a Delaware Corporation specializing in consulting engineering services (hereinafter called ENGINEER), effective as of this _____ day of _____, 2025.

INTRODUCTION

CLIENT requests ENGINEER to provide engineering and permitting services related to the Lakeside and Dallman Ash Ponds.

SCOPE OF SERVICES

CWLP operates a series of ash and lime ponds east of the power plant complex in Springfield, Illinois. The ponds are operated under National Pollutant Discharge Elimination System (NPDES) Permit Number IL0024767.

The approximately 35.0 acre Lakeside Ash Pond (LAP) is primarily a diked embankment with some incising along the east perimeter and was placed into service prior to 1958. As of October 2023, LAP ceased receiving all flows and materials.

The second impoundment, the Dallman Ash Pond (DAP), which is a diked embankment, was placed into service in approximately 1976 and is approximately 34.5 acres. Fly ash and bottom ash were sluiced to the DAP with raw lake water. With the closure of the Dallman Generating Units 31, 32, and 33, DAP ceased receiving all flows and materials in September 2022.

Storm runoff collected by both the DAP and LAP flow into opposite sides of a Clarification Pond before being discharged to Sugar Creek via Outfall 004.

Per the USEPA Consent Agreement and Final Order as well as IEPA's Standards For The Disposal Of Coal Combustion Residuals In Surface Impoundments, CWLP is in the beginning stages of closing the LAP and DAP.

ENGINEER will provide professional services to CLIENT in accordance with the Scope of Work dated May 6, 2025, attached hereto as Exhibit A and incorporated herein by reference.

RESPONSIBILITIES OF CLIENT

CLIENT shall, within a reasonable time, so as not to delay the services of ENGINEER:

1. Provide full information as to CLIENT's requirements for the Project.
2. Assist ENGINEER by placing at its disposal all available information pertinent to the assignment, including drawings, training, procedures, previous reports, and other data relative thereto. ENGINEER shall rely on information made available as accurate without independent verification, unless otherwise advised by Client.
3. Give prompt written notice to ENGINEER whenever CLIENT observes or otherwise becomes aware of any defect in the Project.
4. Guarantee access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform its services under this Agreement.
5. Examine all studies, reports, cost opinions, and other documents presented by ENGINEER and render in writing decisions pertaining thereto.
6. Provide such professional legal, accounting, financial, and insurance counseling services as may be required for the Project.
7. Designate in writing a person to act as CLIENT's representative with respect to the services to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define CLIENT's policies and decisions with respect to materials, equipment, elements, and systems to be used in the Project, and other matters pertinent to the services covered by this Agreement.
8. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

COMPENSATION

1. Amount of Payment: For services performed, CLIENT shall pay ENGINEER, within forty-five (45) days after receipt of ENGINEER's invoice, the sum of the following:
 - a. For time expended by personnel, payment at the hourly rates indicated in ENGINEER's "Basis of Payment Consulting Services". The schedule is effective to December 31, 2025 and may be revised annually thereafter. Revisions to the Schedule of Billing Rates shall not be increased more than three (3) percent (3%) per year. A copy of the Schedule of Billing Rates is attached hereto as Exhibit B and incorporated herein by reference.
 - b. For reproduction, printing, and binding of documents, and vehicle and testing apparatus usage, amounts as determined from ENGINEER's schedule of rates in effect at the time the service is provided.
 - c. Outside expenses incurred by ENGINEER, such as authorized travel and subsistence, commercial services, courier deliveries, and incidental expenses, shall be reimbursed at the cost to ENGINEER.

- d. Costs incurred by ENGINEER as payments to subcontractors or subconsultants shall be reimbursed at the cost to ENGINEER plus seven (7) percent (7%) markup.
 - e. Overtime costs must be approved in advance by CLIENT. Overtime required to meet ENGINEER's proposed schedule for Base Scope work is not subject to billing, unless ENGINEER's proposed schedule is impacted by Force Majeure or a delay not caused by ENGINEER (including CLIENT-caused delays). Overtime charges are limited to the Labor Classification Levels so noted in the "Basis of Payment Consulting Services" and is to be billed at 1.25 times the normal hourly rates.
2. The total payment for the Base Scope of Services described in Exhibit A shall not exceed \$1,116,883.00 without prior written approval from CLIENT. ENGINEER has estimated the approximate tasks and engineering hours required to expeditiously execute the proposed scope of work. However, due to the nature of the work, it may become necessary that additional tasks are required to complete the scope of work. ENGINEER may request additional funding from CLIENT, if this need arises. To cover such additional tasks, CLIENT shall allocate a contingency reserve in an amount not to exceed \$125,000.00. The reserve amount may be utilized only as designated in advance by CLIENT.

PHASE	NOT TO EXCEED COST
Review Data, AEI GW Model, and Geotech Data	\$79,100
Preliminary Evaluation of Slope Stability	\$59,199
Prepare Assessment of Corrective Measures	\$141,183
Prepare Final Remedy Report	\$460,654
Interim Measures Assessment per 257.98(a)(3)	\$189,749
Closure Requirements	\$183,172
Semi-annual Progress Report	\$3,826
Reserve	\$125,000
TOTAL	\$1,241,883

3. This Agreement does not authorize the expenditure of CLIENT funds in excess of \$1,241,883.00 without prior approval by the City of Springfield, Illinois, City Council, as required. ENGINEER agrees and acknowledges that absent such prior approval, it proceeds at its own risk with no guarantee of payment if the amount billed to CLIENT exceeds the "not to exceed" price of this Agreement.
4. Statements: Monthly statements shall be submitted by ENGINEER to CLIENT for payment covering services performed and expenses incurred during the preceding month. Statements shall enumerate the hours expended and classification for each person on the project, a description of the tasks performed, total hours expended for each classification, the total labor billing, and a summary of expenses and charges.

GENERAL CONSIDERATIONS

1. Insurance:

During the course of performance of its services, ENGINEER will maintain the following insurance coverages:

Type of Coverage

Limits of Liability

Workers' Compensation	Statutory
Employers' Liability	\$500,000 Each Accident / Each Employee by Disease / Policy Limit by Disease
Commercial General Liability:	
Bodily Injury and Property Damage	\$1,000,000 each occurrence; \$2,000,000 General Aggregate \$2,000,000 Products Completed Operations Aggregate
Bodily Injury and Property Damage	Automobile Liability: \$1,000,000 Combined Single Limit each accident
Professional Liability	\$5,000,000 per claim and annual aggregate

ENGINEER shall provide to CLIENT certificates as evidence of the specified insurance. Copies of the following endorsements will be provided by ENGINEER upon request by CLIENT:

- a. Additional Insured for Commercial General Liability and Automobile Liability.
- b. Waiver of Subrogation.
- c. Notice of Cancellation.

2. Professional Responsibility:

- a. ENGINEER will exercise reasonable skill, care, and diligence in the performance of its services and will carry out its responsibilities in accordance with customarily accepted good professional engineering practices. If ENGINEER fails to meet the foregoing standard, ENGINEER will perform at its own cost, and without reimbursement from CLIENT, the professional engineering services necessary to correct errors and omissions which are caused by ENGINEER's failure to comply with above standard, and which are reported to ENGINEER within one (1) year from the completion of ENGINEER's services for the Project. **EXCEPT AS PROVIDED HEREIN, THERE ARE NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, WITH RESPECT TO THE WORK OR SERVICES, AND ENGINEER DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**
- b. In addition, ENGINEER will be responsible to CLIENT for damages caused by its negligent conduct during its activities at the Project site.
- c. ENGINEER shall indemnify and hold harmless CLIENT from and against losses, liabilities, expenses and costs including reasonable attorney's fees and costs to the extent caused by ENGINEER's intentionally wrongful or reckless acts or omissions, or ENGINEER's negligent performance of the work to be performed pursuant to the contract by ENGINEER, its employees, agents and subcontractors.

- d. In no event will either party be liable for any special, indirect or consequential damages including, without limitation, damages or losses in the nature of increased Project costs, loss of revenue or profit, lost production, claims by customers, or governmental fines or penalties.
- e. ENGINEER's aggregate liability for all damages connected with its services for the project, not excluded by the preceding subparagraph, will not exceed the following:
 - i. Up to and including an Agreement amount of \$3,000,000: Agreement amount or \$1,000,000, whichever is greater.
 - ii. Agreement amounts greater than \$3,000,000: Agreement amount or \$5,000,000, whichever is less.
- f. The obligations and remedies stated in this Paragraph 2, Professional Responsibility, are the sole and exclusive obligations of ENGINEER and remedies of CLIENT, whether liability of ENGINEER is based on contract, warranty, tort, or otherwise.

3. Cost Opinions and Projections:

Cost opinions and projections prepared by ENGINEER relating to construction costs and schedules, operation and maintenance costs, equipment characteristics and performance, and operating results are based on ENGINEER's experience, qualifications, and judgment as a design professional. Since ENGINEER has no control over weather, cost and availability of labor, material and equipment, labor productivity, construction contractors' procedures and methods, unavoidable delays, construction contractors' methods of determining prices, economic conditions, competitive bidding or market conditions and other factors affecting such cost opinions or projections, ENGINEER does not guarantee that actual rates, costs, performance, schedules, etc., will not vary from cost opinions and projections prepared by ENGINEER.

4. Changes:

CLIENT shall have the right to make changes within the general scope of ENGINEER's services, with appropriate change in compensation and schedule, upon execution of a mutually acceptable amendment or change order signed by an authorized representative of CLIENT and the President or any Vice President of ENGINEER.

5. Termination:

Services may be terminated by CLIENT or ENGINEER by seven (7) days' written notice. If so terminated, CLIENT shall pay ENGINEER all amounts due ENGINEER for all services properly rendered and expenses incurred to the date of receipt of notice of termination, plus reasonable costs incurred by ENGINEER in terminating the services.

6. Not Used.

7. Not Used.

8. Rights and Benefits:

ENGINEER's services will be performed solely for the benefit of CLIENT and not for the benefit of any other persons or entities.

9. CLIENT represents that it has sufficient funds or the means of obtaining funds to remit payment to ENGINEER for services rendered by ENGINEER.

10. Publications:

Recognizing the importance of professional development on the part of ENGINEER's employees and the importance of ENGINEER's public relations, ENGINEER may prepare publications, such as technical papers, articles for periodicals, and press releases, pertaining to ENGINEER's services for the Project. Such publications will be provided to CLIENT in draft form for CLIENT's advance review. CLIENT will review such drafts promptly and will provide its comments to ENGINEER. CLIENT may require deletion of proprietary data or confidential information from such publications but otherwise it will not unreasonably withhold its approval. The cost of ENGINEER's activities pertaining to any such publication shall be for ENGINEER's account and not charged to CLIENT.

11. Indemnification for Pollution Related Claims:

For services involving or related to pollution, toxic substances or hazardous wastes or asbestos abatement work, CLIENT agrees to release, defend, indemnify and hold harmless ENGINEER and its officers, directors, employees, agents, consultants and subcontractors from all liability, claims, demands, damages, losses, and expenses, direct, indirect or consequential, including, but not limited to, claims of CLIENT and other persons and organizations, reasonable fees and expenses of attorneys and consultants, and court costs ("Indemnification Damages"), arising out of the performance of this Agreement. This indemnification provision extends to claims against ENGINEER which arise out of the actual, alleged, or threatened dispersal, escape, or release of chemicals, wastes, liquids, gases or any other material, irritant, contaminant or pollutant or arising out of or resulting from asbestos abatement work. Any indemnification pursuant to this paragraph shall be reduced to the extent Indemnification Damages are: (1) caused by third parties; or (2) to the extent caused by a breach of ENGINEER's professional responsibility obligations in Paragraph 2 of General Conditions.

12. Not Used

13. Reuse of Documents:

All tangible documents including drawings and specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement shall be owned by CLIENT. CLIENT may make and retain copies for information and reference in connection with the use and occupancy of the Project by CLIENT and others; however, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to ENGINEER, or to ENGINEER's independent professional associates or consultants. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by CLIENT and ENGINEER.

14. Electronic Media:

Any electronic media (computer disks, tapes, etc.) furnished respecting ENGINEER's services are for CLIENT's information and convenience only. Such media are not to be considered part of ENGINEER's instruments of service. ENGINEER shall not be liable for loss or damage directly or

indirectly, arising out of use of electronic media including, but not limited to, any loss of business or incidental or consequential damage. CLIENT shall assume all risk and release ENGINEER, its officers, directors, employees, servants, agents, successors and assigns, from and against each and every claim or cause of action that CLIENT may have or which may arise in the future respecting use of the electronic media.

15. Denotation of Words:

Words imparting the singular only also include the plural and the masculine includes the feminine and vice-versa where the context requires. The word "days" denotes calendar days.

16. Notices:

All notices and correspondence under the Agreement shall be in English and will be deemed to have been given if delivered by one of the following means:

- a. First class mail via postal service, return receipt requested.
- b. Hand delivery (personally to either ENGINEER's or CLIENT's authorized representative).
- c. Facsimile with written confirmation of transmission from the sending machine.
- d. Electronic mail (e-mail) with e-mail confirmation from the receiving party.

Notices shall be addressed to the authorized representative of ENGINEER or CLIENT. Sufficiency of fax transmissions are subject to confirmation of receipt by addressee.

17. Entire Agreement:

This Agreement represents the entire Agreement between ENGINEER and CLIENT relative to the Scope of Services herein. All previous or contemporaneous agreements, representations, promises and conditions relating to ENGINEER's services described herein are superseded. Since terms contained in purchase orders do not generally apply to professional services, in the event CLIENT issues to ENGINEER a purchase order, no preprinted terms thereon shall become a part of this Agreement. Said purchase order document, whether or not signed by ENGINEER, shall be considered as a document for CLIENT's internal management of its operations.

18. Governing Law:

This Agreement shall be governed in accordance with the laws of the State of Illinois. Venue shall be in a court of competent jurisdiction in Sangamon County, Illinois.

19. Affirmative Action Compliance:

ENGINEER agrees to adhere to the provisions of Chapter 93 of the City of Springfield Code of Ordinances, as amended, and particularly Section 93.13 thereof which shall constitute the Affirmative Action program of this Agreement.

20. Non-Barring from Bidding:

ENGINEER certifies that it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Section 33E-3 or 33E-4 of the Illinois Criminal Code.

21. Non-Delinquency:

ENGINEER certifies that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue.

22. Federal, State and Local Laws:

All applicable federal, state, county and municipal laws, ordinances, rules and regulations and codes of all authorities having jurisdiction shall apply to this Agreement and the services hereunder and are deemed to be included herein the same as though herein written in full.

23. Concealed Carry

CLIENT is a unit of local government, therefore all persons are prohibited from carrying a concealed weapon(s) onto CLIENT's property. Violators will be prosecuted under the law, and CLIENT may immediately declare ENGINEER in default and terminate this Agreement.

24. Counterpart Signatures

This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Each Party may execute this Agreement on a facsimile or PDF hereof. In addition, facsimile or PDF signatures of either Party shall be valid and binding, and delivery of a facsimile or PDF signature by either Party shall constitute due execution and delivery of this Agreement.

In WITNESS WHEREOF, The City of Springfield, Illinois by and through its authorized officer, and Hanson Professional Services Inc., by its authorized officer have made and executed this Agreement.

HANSON PROFESSIONAL SERVICES INC.



Daniel J. Whalen, Senior Vice President

Title
May 12, 2025

Date

THE CITY OF SPRINGFIELD, ILLINOIS

GEM

Title

Date

END OF AGREEMENT (Attachments Follow):

1. Exhibit A, Scope of Work dated May 6, 2025.
2. Exhibit B, Basis of Payment Consulting Services.

May 6, 2025

William E. Antonacci, P.E.
Engineer IV
City Water Light and Power
3100 Adlai Stevenson Drive
Springfield, IL 62703
bill.antonacci@cwlp.com

RE: CWLP Ash Pond ACM and Permitting
Sangamon County, IL
Hanson Project No. 25E0006P

Dear Mr. Antonacci:

Hanson Professional Services Inc. (Hanson) appreciates the opportunity to submit this proposal to provide engineering and permitting services for the proposed closure of the CWLP Dallman and Lakeside Ash Ponds. This scope of services was developed based on the meeting held on January 23rd, 2025 and the information provided in the US EPA consent order, Attachment 1, Attachment 3, schedule and preliminary scope of work provided to Hanson.

The proposed scope of services, and our estimated fees are indicated below.

Scope of Services

1. Review Data, AEI GW Model, and Geotech Data

- a) Groundwater Model review – CWLP will obtain the model from AEI for Hanson to evaluate its applicability in the Assessment of Corrective Measures (ACM) model.
- b) Obtain available geotechnical boring/testing information – Hanson will request all historical geotechnical and well testing information CWLP (or AEI) has for reference in developing the ACM.
- c) Slug test ash pond wells – Hanson will perform this test on the wells installed within the limits of the ash pond to assist in determine the hydraulic conductivity of the material in the ash pond. This will assist in designing the dewatering approach for the project.
 - 1) Hanson assumes this has already been completed for the existing wells outside of the ash pond limits.
- d) Additional data needs determination – After reviewing the previous groundwater model and historical data, Hanson will determine if additional testing is required. A placeholder amount of \$25,000 has been included in this estimate to account for any additional testing needs.
- e) Nature/extent of App. IV parameters – Hanson will use the data provided by CWLP to determine the nature and extent of released materials.
- f) Nature/extent of released materials – Hanson will use the data provided by CWLP to determine the nature and extent of released materials.

- g) GW elevations in ash ponds & surrounding wells – Hanson will utilize the existing well network to develop potentiometric surfaces for the ash ponds and surrounding wells.
- h) Begin to develop GW model for inclusion in ACM – Hanson will begin to develop the existing conditions model either based on the AEI model, depending on the review of the existing model, or from a new model started by Hanson.

2. Preliminary Evaluation of Slope Stability

- a) Geotechnical data review – A Hanson geotechnical engineer will review the boring data of the ash pond site and berms.
- b) Draft civil layout for stability analyses – In order to determine the stability of the proposed condition, a preliminary layout of the closure method selected by CWLP will be used to evaluate the dewatered, compacted and final constructed condition of the closed ash pond(s). This layout will allow the geotechnical engineer to model the stability of the future construction and its ability to meet closure requirements.
- c) Stability of berms
 - i. Slope stability of wastes (pre-construction) – A review of the condition of the existing berms will be completed to determine the stability in their existing condition.
 - ii. Slope stability of wastes (post-consolidation) – Based on the preliminary layout above, the stability of the closed ash pond(s) will be determined.
- d) After completion of the above analysis, Hanson will prepare a summary memorandum presenting the information determined in this scope item.

3. Prepare Assessment of Corrective Measures

- a) Analysis and feasibility – Hanson will complete a research review for each of the options below along with performing a modeling analysis to determine its feasibility.
 - 1) waste consolidation
 - 2) removal for beneficial use
 - 3) permeable reactive barriers
 - 4) phytoremediation, and
 - 5) pump and treat.
- b) Abandoned creek pathway evaluation – Hanson will review the construction plans for the Dallman ash pond along with the monitoring well data to evaluate the abandoned creek pathway.
- c) Waste nature/extent evaluation - Hanson will use the data provided by CWLP to determine the nature and extent of released materials.
- d) Natural attenuation versus active remediation/control – Hanson assumes that active remediation/control will be reviewed for the interim measures assessment. Hanson will develop a preliminary plan for use in modeling this interim measure to include in the ACM report.
- e) Model evaluation of remediation timelines – Hanson will use the model to compare the remediation methods included in the ACM to timelines of remediation for each.

- f) Development of preliminary interim measures – Hanson will develop a preliminary interim measures layout.
- g) Development of preliminary design - Hanson will develop a preliminary closure layout.
- h) Ecological risk to Sugar Creek flooding – Hanson will use the existing hydraulic modeling of Lake Springfield and Sugar Creek to determine the erosive velocities of flood conditions. This, along with the existing geotechnical data, will be used to determine the ecological risk that flooding could pose to Sugar Creek.
- i) Develop Report for CWLP review – Hanson will prepare a draft report of the ACM for CWLP to review and comment.
- j) Address CWLP Review Comments and Finalize Report – After receipt of the CWLP comments, Hanson will finalize the report for submission to US EPA. Hanson assumes one round of CWLP comments.
- k) Hanson will make one round of edits to the ACM based on US EPA comments if necessary.

4. Prepare Final Remedy Report

- a) Discussion on whether Clarification Pond will be drained – Hanson will proceed assuming that the clarification pond will remain in place for future polishing of dewaterers of the closed ash pond and for groundwater polishing downstream of the Dallman Ash pond. A preliminary design will be developed to show the integration of the closure geocomposite into the in-situ material between the clarification pond and the ash pond, to act as a barrier between the two.
- b) Final cover designed to withstand a 1000-year storm – Hanson will develop the preliminary design for the closure ditches to account for a 1000-year storm.
- c) Review how groundwater intersecting the base of the unit and if regional GW will saturate wastes after closure – Hanson will discuss the proposed interim measures, that can remain in place after closure, to control the groundwater interface with the base of the unit.
- d) Document stability of dikes and stability of wastes along with evaluation of soil/waste added to the unit – The summarized stability report from above will be used for this scope item.
- e) Closure schedule, including milestones and permitting agency's approvals – Hanson will prepare a detailed closure schedule that involves all elements of the closure process, from reports and permit approvals, to permitting documents, construction and closure certification.
- f) Details on dewatering structures and that free liquids have been removed – Preliminary designs will be developed for dewatering of the Dallman and Lakeside ash ponds. It is assumed that the installed wells will be used to determine when free water is removed and that the dewatering wells will remain in place to confirm any remaining water after closure continues to be removed.
- g) Evaluate potential settlement of wastes and soils associated with final cover placement – A Hanson geotechnical engineer will evaluate the closure process and anticipated specifications to determine any anticipated settlement and mitigation strategies both during and after construction, to confirm slopes of greater than 2 percent are maintained.

- h) Information showing the proposed drainage layer can effectively transmit liquids – Hanson assumes that the use of the closure turf geocomposite will not require a drainage layer and that this item is unnecessary.
- i) Groundwater modeling to support the decision to close the unit with waste in place – The results of the modeling efforts from the ACM will be used to confirm closing in place.
- j) Supplemental survey for design – Hanson will utilize the previously acquired lidar data for surface model information, but it is assumed that up to one week of supplemental survey will be required to provide information for the final closure design.
- k) Permitting plans and drawings for closure activities (assume 40 sheets) – Hanson will prepare the permitting documents for the closure of the ash ponds and submit to CWLP, US EPA and IL EPA for review at 60% and 90% levels, before finalizing the permitting plans. Hanson will respond to comments from each agency at each review step and incorporate any necessary changes into the subsequent submittal. Hanson assumes the projects will be bid through the City's Purchasing Department.
- l) Permitting specifications detailing products to be used and means/methods of installation, testing, and inspection – Hanson will prepare specification to accompany the permitting documents and will submit to CWLP for review at 60% and 90% levels. USEPA and ILEPA will be provided with 100% plans for review. Hanson will respond to comments from each agency at each review step and incorporate any necessary changes into the subsequent submittal.
- m) Develop Report for CWLP review – Hanson will prepare a draft report of the Final Remedy for CWLP to review and comment.
- n) Address CWLP Review Comments and Finalize Report – After receipt of the CWLP comments, Hanson will finalize the report for submission to US EPA. Hanson assumes one round of CWLP comments.
- o) Hanson will address one round of US EPA comments before submitting the Final Remedy report to US EPA.
- p) Because of the requirement to satisfy both the US EPA (257) and the IL EPA (845), another report will be developed for submission to the IL EPA following the same submittal structure as for US EPA.
- q) Public Meeting to review alternative options – Hanson will hold one public meeting to present the alternatives to be reviewed and to receive comments on the approach included. The meeting will be either open-house style with boards to present the information and staff on hand to answer any questions or presentation style, to be determine in collaboration with CWLP. Comments will be received and responded to after the public meeting. A public meeting summary will be included.
- r) Public Meeting to review Final Remedy options – Hanson will hold one public meeting to present the final remedy report and to receive comments on the approach included. The meeting will be either open-house style with boards to present the information and staff on hand to answer any questions or presentation style, to be determine in collaboration with CWLP. Comments will be received and responded to after the public meeting. A public meeting summary will be included in the final remedy report.

5. Interim Measures Assessment per 257.98(a)(3)

- a) Time required to develop and implement a final remedy – Hanson will develop a schedule for the design and construction of the remedy.
- b) Actual/potential exposure to drinking water supplies or sensitive ecosystems – Hanson will use the potentiometric surface maps, well database mapping, groundwater testing data and surface water data from Sugar Creek to evaluate the exposure to drinking water supplies and sensitive ecosystems.
- c) Further groundwater degradation – Hanson will use the previously completed MODFLOW modeling to evaluate the continued degradation, or lack thereof, of groundwater degradation.
- d) Weather conditions that could cause a release of an App. IV parameter – Hanson will evaluate reasonable weather events used for traditional emergency management planning to determine the potential for releases of an Appendix IV parameter.
- e) Potential exposure to App. IV parameters as a result of accident or container failure - Hanson will evaluate reasonable events used for traditional emergency management planning to determine the potential for releases of an Appendix IV parameter.
- f) Other situations that pose threats to human health/environment - Hanson will evaluate reasonable events used for traditional emergency management planning to determine the potential for releases of an Appendix IV parameter.
- g) Additional permitting (NPDES) – The estimated interim measure includes the installation of a French drain which would be pumped to the clarification pond for polishing. This would introduce a new source to outfall 004 and would require a revised antidegradation evaluation and NPDES permit application.
- h) Supplemental survey for design – Hanson will utilize the previously acquired lidar data for surface model information, but it is assumed that up to one day of supplemental survey will be required to provide information for the final closure design.
- m) Permitting plans and drawings for interim measures (assume 10 sheets) - Hanson will prepare the permitting documents for the interim measures and submit to CWLP, US EPA and IL EPA for review at 60% and 90% levels, before finalizing the permitting plans. Hanson will respond to comments from each agency at each review step and incorporate any necessary changes into the subsequent submittal. Hanson assumes the projects will be bid through the City's Purchasing Department.
- n) Permitting specifications detailing products to be used and means/methods of installation, testing, and inspection – Hanson will prepare specification to accompany the permitting documents and will submit to CWLP, US EPA and IL EPA for review at 60% and 90% levels. Hanson will respond to comments from each agency at each review step and incorporate any necessary changes into the subsequent submittal.
- o) Develop Report for CWLP review – Hanson will prepare a draft report of the Interim Measures for CWLP to review and comment.

- p) Address CWLP Review Comments and Finalize Report – After receipt of the CWLP comments, Hanson will finalize the report for submission to US EPA. Hanson assumes one round of CWLP comments.
- q) Hanson will address one round of US EPA comments before submitting the Interim Measures report to US EPA.

6. Closure Requirements

- a) Closure narrative showing compliance with 40 CFR 257.102(b) & (d) – A summary of the written closure plan and closure performance when leaving CCR in place will be included.
- b) Description of how surrounding water bodies will affect GW elevations after closure and potential effects of migration of liquids into the unit - Hanson will proceed assuming that the clarification pond will remain in place for future polishing of dewaterers of the closed ash pond and for groundwater polishing downstream of the Dallman Ash pond. A preliminary design will be developed to show the integration of the closure geocomposite into the in-situ material between the clarification pond and the ash pond, to act as a barrier between the two.
- c) Include detailed information regarding construction of the final cover system – Permitting plans will be described and presented to detail the final cover system.
- d) Discuss permeability of the final cover system – Hanson will work with vendors and utilize ASTM standards where necessary to provide an overview of final cover permeability.
- e) Demonstrate there will be no sloughing or movement of the final cover system - The summarized stability report from above will be used for this scope item.
- f) Closure schedule with sequential steps with milestones including dewatering & stabilization phases – The detailed schedule provided above will be used for the closure schedule.
- g) Describe methods for removing free liquids – The dewatering methodology and approach will be described.
- h) Supporting calculations and information that the final cover system will be designed and built to generally accepted good engineering practices. In general, these items will have already been completed based on the previous work in the scope above. Effort will be still required to provide the calculations and information requested in this report. The following items are required:
 - a. Cover material loads and stability calculations;
 - b. Geotechnical information demonstrating that the final cover system will not reduce slope stability;
 - c. Information regarding the potential settlement of CCR wastes and soils associated with the final cover placement to show that the cover slopes are not expected to be less than 2 percent after settlement;
 - d. Drawings and cross sections showing the vertical and horizontal extent of CCR to demonstrate that the cap will cover the full extent of the CCR;
 - e. Drawings and cross sections showing the extent of the protective soil layer necessary to support vegetation;
 - f. Calculations demonstrating that the geocomposite drainage layer can effectively transmit liquid off the geomembrane;

- g. Calculations demonstrating that the perimeter drainage ditches can provide adequate capacity to drain the cover and maintain slope stability during storm events, including a 1,000-year storm event;
- h. Calculations supporting the size of any culverts used to support drainage;
- i. Construction specifications detailing products to be used and means and methods of their installation; and
- j. Provide for a Construction Quality Assurance Plan documenting the inspection, sampling, and testing activities to be performed, including field testing of permeability of all geomembrane layers, which should include
 - i. Trial seams tested for peel strength and shear strength via ASTM International (ASTM) D 6392;
 - ii. Non-destructive field seam continuity testing via ASTM D 5641, Standard Practice for Geomembrane Seam Evaluation by Vacuum Chamber, or ASTM D5820, Standard Practice for Pressurized Air Channel Evaluation of Dual-Seamed Geomembranes;
 - iii. An organized, grid-based visual survey for geomembrane penetrations;
 - iv. Manufacturer requirements as needed to meet the manufacturer's warranty; and
 - v. A log to document where each test occurred.
- i) Develop Report for CWLP review – Hanson will prepare a draft report of the Closure Requirements for CWLP to review and comment.
- j) Address CWLP Review Comments and Finalize Report – After receipt of the CWLP comments, Hanson will finalize the report for submission to US EPA. Hanson assumes one round of CWLP comments.
- k) Hanson will address one round of US EPA comments before submitting the Closure Requirements report to US EPA.
- l) Because of the requirement to satisfy both the US EPA (257) and the IL EPA (845), another report will be developed for submission to the IL EPA following the same submittal structure as for US EPA.

7. Semi-annual Progress Report

- a) Prepare first semi-annual report – Hanson will prepare the first semi-annual report for CWLP to post to both their US EPA and IL EPA website.

8. Project Management

Project management activities, including items listed below, are included in our fee estimate for the described services:

- Startup of internal accounting process for invoice reporting,
- Review of monthly invoices for submission for payment,
- Budget and schedule tracking during project execution,
- Internal staffing coordination throughout the project, and
- Bi-weekly Coordination meetings with Client staff throughout the project.

Report/Plan Summary

Below is a summary of the final reports or plans that will be developed as part of this project that are included in the scope items above:

1. Assessment of Corrective Measures Report to US EPA
2. First Semi-Annual Progress Report to US EPA
3. First Semi-Annual Progress Report to IL EPA
4. Interim Measures Assessment Report to US EPA
5. Final Remedy Report to US EPA
6. Final Remedy Report to IL EPA
7. Interim Measures Permitting Documents and Specifications
8. Closure Report to US EPA
9. Closure Report to IL EPA

Fee Estimate

See the table below for the detailed breakdown of tasks and costs. With this project expected to last more than one year to complete, an escalation factor of 3% per year has been added to the yellow highlighted tasks below. Additional estimated amounts for unknown testing or services that may be required to meet the requirements of the US EPA and IL EPA have been included and are highlighted orange.

TOTAL PROJECT ESTIMATE OF COST							
	TASK	HOURS	LABOR	IN-HOUSE DIRECT COSTS	OUTSIDE DIRECT COSTS	TOTAL ESTIMATE	%
1	Review Data, AEI GW Model, and Geotech Data	260	\$ 54,100	\$ -	\$ 25,000	\$ 79,100	6%
2	Preliminary Evaluation of Slope Stability	268	\$ 59,184	\$ -	\$ 15	\$ 59,199	5%
3	Prepare Assessment of Corrective Measures	673	\$ 139,988	\$ 70	\$ 1,125	\$ 141,183	11%
4	Prepare Final Remedy Report	2349	\$ 454,959	\$ 70	\$ 5,625	\$ 460,654	37%
5	Interim Measures Assessment per 257.98(a)(3)	879	\$ 173,054	\$ 70	\$ 16,625	\$ 189,749	15%
6	Closure Requirements	856	\$ 182,539	\$ 70	\$ 563	\$ 183,172	15%
8	Semi-annual Progress Report	20	\$ 3,826	\$ -	\$ -	\$ 3,826	0%
13	Reserve		\$ -	\$ -	\$ -	\$ 125,000	10%
	TOTAL	5305	\$ 1,067,650	\$ 280	\$ 48,953	\$ 1,241,883	100.00%

Summary

Matt Heyen, P.E., will be Hanson's Project Manager and Dan Whalen, P.E., will be our Principal in Charge for these services. This scope of services is offered to be performed under a Hanson Professional Services Agreement. Billings will be on a monthly basis, based on the percentage of work completed. Hanson's billings will not exceed the purchase order amount without prior authorization from the client. We look forward to providing engineering services and to working with your project team on this important project. If you have any questions regarding the enclosed information, please contact me at (217) 747-9260 (mheyen@hanson-inc.com).

Sincerely,

HANSON PROFESSIONAL SERVICES INC.



S:\Projects & Construction\Projects\Ash Pond Closure\Hanson Engineering Phase\Engineering Agreement\Ordinance Documents\Exhibit A 250506-CWLP_ACM_Permitting, Rev 1.docx

Matt Heyen, PE
Assistant Vice President

**2025 Hanson Professional Services Inc.
BASIS OF PAYMENT
CONSULTING SERVICES**

The following schedule is for normal design and consulting services provided on an hourly basis.

1. **ENGINEER/SCIENTIST POSITIONS:**

ENGINEER/SCIENTIST I	\$132.00*
ENGINEER/SCIENTIST II	\$137.00*
ENGINEER/SCIENTIST III	\$149.00*
ENGINEER/SCIENTIST IV	\$166.00*
ENGINEER/SCIENTIST V	\$193.00
ENGINEER/SCIENTIST VI	\$222.00
ENGINEER/SCIENTIST VII	\$260.00
ENGINEER/SCIENTIST VIII	\$295.00
PRINCIPAL	\$330.00

2. **TECHNICAL POSITIONS:**

AIDE	\$70.00*
TECHNICIAN I	\$82.00*
TECHNICIAN II	\$98.00*
TECHNICIAN III	\$110.00*
TECHNICIAN IV	\$123.00*
TECHNICIAN V	\$137.00*
TECHNICIAN VI	\$153.00*
TECHNICIAN VII	\$158.00*
TECHNICIAN VIII	\$165.00*
MANAGER/DESIGNER	\$175.00

3. **ADMINISTRATIVE:**

ADMINISTRATIVE I	\$79.00*
ADMINISTRATIVE II	\$82.00*
ADMINISTRATIVE III	\$88.00*
ADMINISTRATIVE IV	\$103.00*
ADMINISTRATIVE V	\$119.00*
ADMINISTRATIVE VI	\$145.00*
ADMINISTRATIVE VII	\$209.00

4. Charges for special services, expert testimony, etc., will be negotiated.
5. The above rates cover straight time only. Overtime directed by the client will be surcharged by 25 percent for the rates above noted with an asterisk(*) .
6. Charges for outside consultants and contractors will be at invoice cost plus 10 percent.
7. All direct job expenses and materials other than normal office supplies will be charged at cost plus 10 percent.
8. Separate data hosting charges and/or a five percent technology fee will be assessed, depending on the nature of the services provided.
9. Mileage charges for automobiles will be at the published IRS rate at the time the charges are incurred. Mileage charges for mobile labs or trucks will be at the published IRS rate at the time the charges are incurred plus 30%.
Charges for vehicles that will remain assigned to a specific job will be \$80.00 per day or \$1,500.00 per month for automobiles and SUVs, and \$100.00 per day or \$2,000.00 per month for mobile labs or trucks in lieu of mileage charges.
10. Services will be billed monthly and at the completion of the project. There will be an additional charge of 1 1/2 percent per month compounded monthly on amounts outstanding more than 30 days.
11. Rates are subject to change and will be superseded by a new rate schedule on or about January 1 of each year during the duration of the services agreement.



ORDINANCE FACT SHEET

DATE OF 1st READING: 06-03-25

OFFICE REQUESTING: Office of Public UtilitiesCONTACT PERSON: Michelle CarlisleEMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentPHONE NUMBER: x-2626FISCAL IMPACT: 1,241,883.00SUGGESTED TITLE: Accepting/authorize PS/for services/vendor/\$/Supp. Approp./ ERIRF/ Office of Public UtilitiesCONTRACTOR / VENDOR NAME: Hanson Professional Services Inc.VENDOR NO: 0HAN1501CONTRACT TERM: 2 yrs Change in Scope Yes ☐ No ☒CONTRACT AMOUNT: see above - -
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☒ Exception: PS
☐ Low Evaluated Bid Code Provision: 38.42

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1	ERIRF	Funds			
2					
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1	102	100	CAA	7872	1218
2					1,241,883.00
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement

STAFF ANALYSIS

For engineering services required to complete the preliminary investigation (groundwater modeling, geotechnical data, evaluation of existing pond slope stability, etc.) and preparation of EPA regulatory reports associated with obtaining the permitting for the proposed closure of Dallman and Lakeside Ash Ponds. (Funded through the ERIRF fund & therefore, also a supplemental appropriation from ERIRF funds to expense line.)

FUNDS CHECK BY: Dakota CapranicaDigitally signed by Dakota
Capranica
Date: 2025.05.15 16:17:07 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Doug BrownDigitally signed by Doug Brown
Date: 2025.05.15 11:07:11 -05'00'

Date: _____

CITY PURCHASING AGENT: Lesko, MikeDigitally signed by Lesko, Mike
Date: 2025.05.15 16:21:37 -05'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)



Ramona Metzger

Digitally signed by Ramona
Metzger
Date: 2025.05.19 14:53:43 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025 - 240

**AN ORDINANCE AUTHORIZING AN AGREEMENT WITH THE SANGAMON
COUNTY WATER RECLAMATION DISTRICT AND THE CITY OF
SPRINGFIELD FOR REIMBURSEMENT FOR SANITARY SEWER
COLLECTION FOR THE OFFICE OF PUBLIC WORKS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the District is being paid for this collection and treatment by Curran-Gardner Water District, and agrees the City should be reimbursed for the sanitary collection of the respective properties under the jurisdiction of the City; and

WHEREAS, the District agrees the City shall be credited for the City monthly charge for $\frac{3}{4}$ meter and 6 units of sanitary sewer; and

WHEREAS, this amount should be deducted from the monthly CWLP payments to the District and transferred into the City's Sewer Fund 015; and

WHEREAS, it is necessary to execute an intergovernmental agreement to benefit all parties; and

WHEREAS, a copy of the agreement shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the intergovernmental agreement between the City of Springfield and the Springfield Metro Sanitary District k/n/a Sangamon County Water Reclamation District for reimbursement into the City's Sewer Fund 015. The Mayor and City Clerk are authorized to execute the Agreement on behalf of the City of Springfield.

Section 2: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

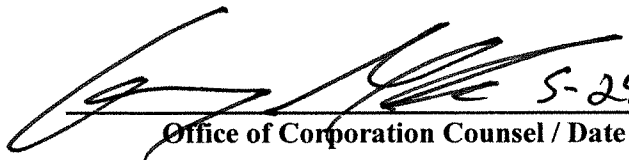
PASSED: _____, 2025 **SIGNED:** _____, 2025

RECORDED: _____, 2025 _____
Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 5-29-25

Office of Corporation Counsel / Date

AGREEMENT

This Agreement is made and entered into between the City of Springfield, an Illinois municipal corporation, (hereinafter called the "CITY") and the Sangamon County Water Reclamation District, an Illinois municipal corporation, (hereinafter called the "DISTRICT")

WITNESSETH

WHEREAS, there are properties under the jurisdiction of the CITY, tied into CITY sanitary sewer collection systems, but not being billed for CITY water; and

WHEREAS, the DISTRICT is being paid for this collection and treatment by Curran-Gardner Water District; and

WHEREAS, the DISTRICT agrees the CITY should be paid for the sanitary collection for the respective properties under the jurisdiction of the City; and

WHEREAS, the DISTRICT agrees the CITY shall be credited for the City Monthly Charge for a ¾" meter and 6 units of sanitary sewer User Charges each month at the City's collection rate at the time of billing for these properties (Example attached). This amount shall be deducted from the monthly CWLP payments to the DISTRICT and transferred into the CITY's Sewer Fund 015; and

WHEREAS, under Article 7, Section 10(A) of the 1970 Constitution of the State of Illinois, the CITY and the DISTRICT may contract with each other to obtain services; and

WHEREAS, under Article 7, Section 10(A) of the 1970 Constitution of the State of Illinois, the CITY and the DISTRICT may use their revenues and other resources to pay costs related to intergovernmental activities; and

WHEREAS, under Article 7 Section 1(C) of the 1970 Constitution of the State of Illinois, the CITY and the DISTRICT may use its technical and financial resources to assist intergovernmental activities.

WHEREAS, Sections 3 and 3.5 (5 ILCS 220/3 and 220/3.5) of the Intergovernmental Cooperation Act allow for agreements between public agencies to perform any governmental services or activity that they are authorized to conduct.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. DISTRICT agrees the CITY should be paid for the sanitary collection for the respective properties under the jurisdiction of the City
2. The DISTRICT agrees the CITY shall be credited for the City Monthly Charge for a ¾" Meter and 6 units of sanitary sewer User Charges each month at the City's collection rate at the time of billing for these properties. This amount shall be deducted from the monthly CWLP payments to the DISTRICT and transferred into the CITY's Sewer Fund 015

3. The DISTRICT stipulates that it has the right to request the list of properties the CITY is being credited and the CITY shall provide within 14 days of request.
4. Any notice required to be permitted by this AGREEMENT or given in connection herewith shall be in writing and made by personal delivery or FIRST CLASS MAIL, postage prepaid, to the following representatives of the parties:

If to the City:

Nathan Bottom, P.E.
Chief City Engineer
Room 203 Municipal Center West
300 South Seventh Street
Springfield, Illinois 62701

If to the District:

Jason Jacobs, P.E.
Executive Director
Sangamon County Water Reclamation District
3000 N. 8th Street
Springfield, Illinois 62707

5. This AGREEMENT contains the entire agreement of the parties and supersedes any and all prior agreement or oral understandings between the parties.
6. No term or provision of this AGREEMENT may be changed, waived, discharged or terminated orally, but only by an instrument in writing signed by both parties.
7. In performance of its obligations pursuant to this AGREEMENT, CITY and the DISTRICT shall comply with all valid and applicable provisions of federal, state and local law. All limits or standards set forth in this AGREEMENT to be observed in the performance of the AGREEMENT are minimum requirements, and shall not affect the application of more restrictive valid and applicable, federal, state or local standards to the performance of the AGREEMENT.
8. If any term, covenant, condition or provisions (or part thereof) of this AGREEMENT or the application thereof to any party or circumstances shall, at any time or to any extent, be invalid or unenforceable, the remainder of the AGREEMENT and the application of such term or provision (or remainder thereof), to the parties or circumstances other than those as to which it is held invalid, or unenforceable, shall not be affected thereby, and shall be valid and be enforced to the fullest extent permitted by law.
9. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.
10. This AGREEMENT shall become effective on the date it is executed by CITY and DISTRICT.

IN WITNESS WHEREOF, CITY and DISTRICT hereto have caused this AGREEMENT to be made effective and executed by their respective duly authorized officials.

CITY OF SPRINGFIELD

SANGAMON COUNTY WATER
RECLAMATION DISTRICT

By: _____
Misty Buscher, Mayor *MB*

Richard Ciotti, President

Date: _____

Date: _____

Terry Schierholz, Clerk

Sewer Charge Credit Example
As of June 2025

Monthly Service Charge for a ¾" Meter \$13.20

User Charge of 6 Units = 3 x \$1.01 + 3 X \$2.14 = \$ 9.45

Total Per Customer = \$22.65

Number of Customers = 241

Credit per month is 241 Customers x \$22.65 per Customer = \$5,485.65 per month

ORDINANCE FACT SHEET

REQUEST FORM NO: 25-34
DATE OF 1ST READING: 6/3/2025

OFFICE REQUESTING: Public Works CONTACT PERSON: Nathan Bottom
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Agreement FISCAL IMPACT: \$66,000 Est.
(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
AN ORDINANCE AUTHORIZING AN AGREEMENT BETWEEN THE SANGAMON COUNTY WATER RECLAMATION DISTRICT AND THE CITY OF SPRINGFIELD FOR REIMBURSEMENT FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
Agreement with Exhibit

CONTRACTOR / VENDOR NAME: Sangamon County Water Reclamation District VENDOR NO: 0SPR5800
CONTRACT TERM: indefinite CONTRACT # Change in Scope Yes ☐ No ☒
CONTRACT AMOUNT: (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one) Previous Ord #s
☐ Low Bid ☒ Other: Agreement Is Purchasing Agent approval required? No ☐ Yes ☒
☐ Low Bid Meeting Specs ☐ Exception: Is Purchasing Agent approval attached? No ☐ Yes ☒
☐ Low Evaluated Bid Code Provision:

Accounting information (if more than four accounts, please attach list)

REVENUE						EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount	Fund	Agency	Org	Activity	Object	Amount
1	015	110	SEWR	SEWR	0284	\$66,000 Est.	1				
2							2				
3							3				
4							4				

FUNDS CHECK BY: Date: 05/23/25
DIRECTOR / SUPERVISOR SIGNATURE Date: 23 May 25
CITY PURCHASING AGENT: Date: 5/23/2025

COMMENTS

This ordinance is to execute an intergovernmental agreement for the City to be reimbursed by the Sangamon County Water Reclamation District for sanitary sewer collection currently being collected by the Curran-Gardner Water District. Both parties agree the city should be paid for the sanitary collection for the respective properties under the jurisdiction of the City. In order to accomplish this the City shall be credited for the City Monthly Charge for a 3/4" meter and 6 units of sanitary sewer User Charges each month at the City's collection rate at the time of billing for these properties. This amount shall be deducted from the monthly CWLP payments to the District and transferred into the City's Sewer Fund 015.

SIGN OFF: (Mayor's Signature) GEM (Director of OBM)

**AN ORDINANCE REGARDING THE VARIANCE REQUEST OF
SECTION 153.157(L) PERTAINING TO THE RESTRICTION OF ACCESS
TO AN ARTERIAL STREET FOR PROSPERITY BUSINESS PARK FOR
THE OFFICE OF PUBLIC WORKS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the developers of Prosperity Business Park have requested a variance of Section 153.157(L) of the 1988 City of Springfield Code of Ordinances, as amended ("Land Subdivision Ordinance"), to allow the access onto South 11th Street via shared access drives; and

WHEREAS, the Land Subdivision Committee and the Regional Planning Commission have reviewed the request and both recommend the variance be approved by the City Council; and

WHEREAS, the criteria for granting a variance of the Land Subdivision Ordinance are set forth at Section 153.201(c) of the Land Subdivision Ordinance as follows:

- (c) A variation from the requirements of this chapter may be granted if the planning commission finds that the subdivision substantially complies with the following requirements:
 - (1) The intent of the chapter is maintained;
 - (2) Extraordinary circumstances of topography, land ownership, adjacent development or other circumstances not provided for in the chapter exist;
 - (3) The extraordinary circumstances will result in a hardship, not merely an inconvenience;
 - (4) The circumstances upon which the request for variance is based are not common to most other tracts of land;
 - (5) The circumstances upon which the request for variance is based are not the result of the subdivider's affirmative act or failure to act; and
 - (6) The purpose of a variation is not based exclusively on the desire to eliminate development costs at the expense of the public improvement standards as outlined in this chapter.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: (The City Clerk shall check the following based upon the outcome of the vote.)

- () The City Council agrees with the recommendations of the Land Subdivision Committee and the Regional Planning Commission. In addition, the City Council makes the following findings:
 - (1) The intent of the chapter is maintained;
 - (2) Extraordinary circumstances of topography, land ownership, adjacent development or other circumstances not provided for in the chapter exist;

- (3) The extraordinary circumstances will result in a hardship, not merely an inconvenience;
- (4) The circumstances upon which the request for variance is based are not common to most other tracts of land;
- (5) The circumstances upon which the request for variance is based are not the result of the subdivider's affirmative act or failure to act; and
- (6) The purpose of a variation is not based exclusively on the desire to eliminate development costs at the expense of the public improvement standards as outlined in this chapter.

() That the City Council disagrees with the recommendations of the Land Subdivision Committee and the Regional Planning Commission, and finds that the requirements for a variance are not met.

Section 2: That the application for a variance of Section 153.157(L) of the Springfield Subdivision Ordinance is: (The City Clerk shall check the following based upon the outcome of the vote.)

() Approved to allow access to South 11th Street shared access drives.

() Denied.

Section 3: This ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested By: Mayor Misty Buscher
Public Works


Office of Corporation Counsel/Date

Location: Ward 6

RAYNOLDS, HIGGINBOTHAM & ASSOCIATES, INC.

Land Surveying, Planning & Engineering
1025 South Second Street
Springfield, Illinois 62704

Phone: (217) 241-3500

August 14, 2024

Springfield-Sangamon County
Regional Planning Commission
20 So. 9th St., Room 212
Springfield, Illinois 62701

Prosperity Business Park
Variance Request

The developer of Prosperity Business Park, HDS Building LLC. is requesting a variance of Section 153.157 (L) – Restriction of Access and a variance of Section 153.158 (b)(2) –to allow access through a shared access easement. The request is to allow access to 11th Street for Lots 15 and 16 and Lots 20 and 21, utilizing shared access easements in each location.

The intent of the chapter is being maintained because the access to 11th Street is minimized and is in compliance with access previously approved in the development of Park South Third Addition (Document Number 2002R68220). Extraordinary circumstances of land ownership and adjacent and previous development make the variances necessary for the efficient use of and access to the proposed I-1 zoned property. The circumstances requiring these variances are not common to most other tracts of land and are not the result of this subdivider's affirmative act or failure to act. As stated above, these variances were approved in the previously platted Park South, Third Addition allowing access to 11th Street for this property under very similar circumstances. The purposes of the variations are not based exclusively on the desire to eliminate development costs at the expense of public improvement standards.

THIS SKETCH MAP OF PROSPERITY BUSINESS PARK HAS BEEN APPROVED BY ACTION OF THE CITY COUNCIL AT THE MEETING HELD



.....



May 22, 2025

Mr. Chuck Redpath
City Clerk
106 - Municipal Center West
Springfield, IL 62701

RE: Prosperity Business Park - Location and Sketch Map and Variances of Sections
153.157(L) and 153.158(b)(2)

Dear Mr. Redpath:

At its May 21, 2025 meeting, the Springfield-Sangamon County Regional Planning Commission recommended approval of the above referenced Location and Sketch Map and Variances. Transmitted herewith you will find the original and prints, all endorsed by the Executive Director of the Springfield-Sangamon County Regional Planning Commission as required by the City of Springfield Land Subdivision Ordinance.

Please place the above referenced Location and Sketch Map and Variances on the agenda of the City Council. Said plan shall remain pending on the agenda of the City Council and shall not be approved until the appropriate resolution has been prepared by the City Engineering Department.

Please feel free to call if you should have any questions.

Sincerely,


Shannah Karrick
Executive Director

SK/JZ/EP/SR/st

Enc

CC: Tim Griffin
Dan Crouse
Greg Moredock
HDS Building LLC
Raynolds, Higginbotham and Associates, Inc.

2025-242



MEMO TO: Honorable Mayor Misty Buscher &
Springfield City Council

FROM: Shannan Karrick, Executive Director *SK*

DATE: May 22, 2025

RE: Recommendation - Prosperity Business Park Location & Sketch Map and
Variances of Sections 153.157(L) and 153.158(b)(2)

Enclosed is a summary of a Location & Sketch Map and Variances reviewed at the May 21, 2025 Springfield-Sangamon County Regional Planning Commission meeting. Included in the summary is the Planning Commission's recommendation to the City Council. Also enclosed is a general location map of this subdivision for your convenience.

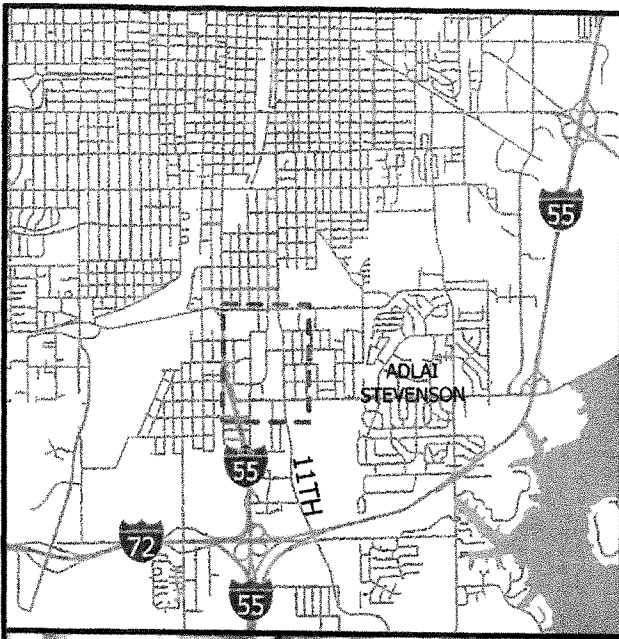
The original and the required number of prints have been forwarded to the City Clerk for transmittal to the appropriate City departments. After the City Engineer receives any required documents, the plan will be referred to the City Council for action.

Please feel free to call if you should have any questions.

SK/JZ/EP/SR/st

Enc

cc: Tim Griffin
Dan Crouse
Greg Moredock
Amy Rasing



Prosperity Business Park
Location & Sketch Map and
Variances of Sections
153.157(L) and 153.158(b)(2)

ADLAI STEVENSON



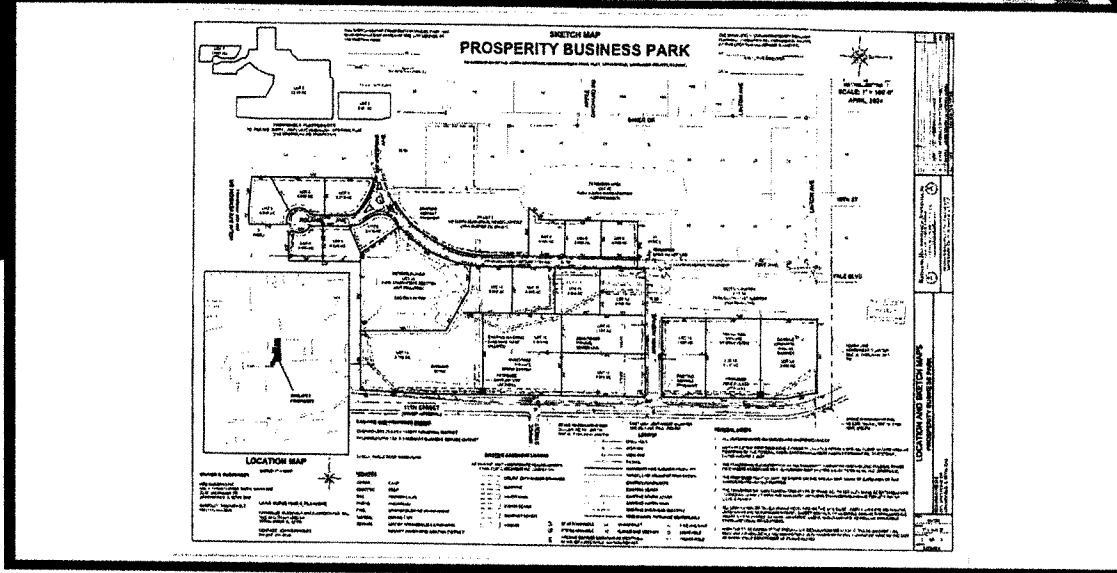
Springfield-Sangamon County
Regional Planning Commission

Subdivision Reviewed
Date: 5/21/2025





PROJECT SUMMARY



Development: Prosperity Business Park - Location & Sketch Map and Variances Sec. 153.157(L), 153.158(b)(2)

Owner: HDS Building LLC Acres: 33.652

Engineer: Raynolds, Higginbotham and Associates, Inc. Lots: 20

Location: Pt. of the E 1/2 of the SW 1/4, Sec. 10, T15N, R5W - Located near the intersection of Knox Avenue and 11th Street.

Corporate Limits: ☒ in ☐ out

Project description: The developer wants to subdivide the existing 3 parcels into 20 new lots for a mixture of office and industrial land use. Fiat Avenue will be conveyed to become a public street and will be improved accordingly. The variance requests will allow Lots 14-15 and 19-20 to utilize shared access drives and have direct access from a minor arterial, 11th Street.

Essential Services: Sewer: SCWRD Electric: CWLP
Water: CWLP Fire Protection: SFD

Variances approved: Section 153.157(L) - Restriction of Access, 153.158(b)(2) - Lot Arrangement

Recommendation: Recommend approval of the Location and Sketch Map and Variances.

ORDINANCE FACT SHEET

DATE OF 1st READING: 06/03/2025

OFFICE REQUESTING: Office of Public Works

CONTACT PERSON: Daniel Crouse

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: 217-789-2255

FISCAL IMPACT: _____

SUGGESTED TITLE: AN ORDINANCE APPROVING THE VARIANCE REQUEST OF SECTION 153.157(L) PERTAINING TO THE RESTRICTION OF ACCESS TO AN ARTERIAL STREET FOR PROSPERITY BUSINESS PARK FOR THE OFFICE OF PUBLIC WORKS.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

An ordinance approving the variance request for Section 153.157(L) to allow for access onto S 11th Street, a minor arterial roadway. The Land Subdivision Committee and the Regional Planning Commission both recommended approval of the variance request. The subdivision is located in the previous H.D. Smith Corporate Headquarters Subdivision, located east of Baker Drive, on the west side of 11th Street and on the north side of Adlai Stevenson Drive.

FUNDS CHECK BY:

DIRECTOR / SUPERVISOR: *Robert B...*

CITY PURCHASING AGENT:

SIGN OFF: _____
(Mayor's Signature) *GEN*

Date: _____

Date: 5/23/25

Date: _____

(Director of OBM)

The information supplied on this form is not confidential information.

2025-242

**AN ORDINANCE REGARDING THE VARIANCE REQUEST OF
SECTION 153.158(B)(2) PERTAINING TO SHARED ACCESS IN
PROSPERITY BUSINESS PARK FOR THE OFFICE OF PUBLIC WORKS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the developers of Prosperity Business Park have requested a variance of Section 153.158(b)(2) of the 1988 City of Springfield Code of Ordinances, as amended ("Land Subdivision Ordinance"), to allow the access through a shared easement in Prosperity Business Park; and

WHEREAS, the Land Subdivision Committee and the Regional Planning Commission have reviewed the request and both recommend the variance be approved by the City Council; and

WHEREAS, the criteria for granting a variance of the Land Subdivision Ordinance are set forth at Section 153.201(c) of the Land Subdivision Ordinance as follows:

- (c) A variation from the requirements of this chapter may be granted if the planning commission finds that the subdivision substantially complies with the following requirements:
 - (1) The intent of the chapter is maintained;
 - (2) Extraordinary circumstances of topography, land ownership, adjacent development or other circumstances not provided for in the chapter exist;
 - (3) The extraordinary circumstances will result in a hardship, not merely an inconvenience;
 - (4) The circumstances upon which the request for variance is based are not common to most other tracts of land;
 - (5) The circumstances upon which the request for variance is based are not the result of the subdivider's affirmative act or failure to act; and
 - (6) The purpose of a variation is not based exclusively on the desire to eliminate development costs at the expense of the public improvement standards as outlined in this chapter.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: (The City Clerk shall check the following based upon the outcome of the vote.)

- () The City Council agrees with the recommendations of the Land Subdivision Committee and the Regional Planning Commission. In addition, the City Council makes the following findings:
 - (1) The intent of the chapter is maintained;
 - (2) Extraordinary circumstances of topography, land ownership, adjacent development or other circumstances not provided for in the chapter exist;

- (3) The extraordinary circumstances will result in a hardship, not merely an inconvenience;
 - (4) The circumstances upon which the request for variance is based are not common to most other tracts of land;
 - (5) The circumstances upon which the request for variance is based are not the result of the subdivider's affirmative act or failure to act; and
 - (6) The purpose of a variation is not based exclusively on the desire to eliminate development costs at the expense of the public improvement standards as outlined in this chapter.
- () That the City Council disagrees with the recommendations of the Land Subdivision Committee and the Regional Planning Commission, and finds that the requirements for a variance are not met.

Section 2: That the application for a variance of Section 153.158(b)(2) of the Springfield Subdivision Ordinance is: (The City Clerk shall check the following based upon the outcome of the vote.)

() Approved to allow access to easement.

() Denied.

Section 3: This ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested By: Mayor Misty Buscher

Location: Ward 6


Office of Corporation Counsel/Date 5-28-25

ORDINANCE FACT SHEET

DATE OF 1st READING: 06/03/2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: Daniel Crouse

PHONE NUMBER: 217-789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: _____

SUGGESTED TITLE: AN ORDINANCE APPROVING THE VARIANCE REQUEST OF SECTION 153.158(b)(2) PERTAINING TO SHARED ACCESS IN PROSPERITY BUSINESS PARK FOR THE OFFICE OF PUBLIC WORKS

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☐CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

An ordinance approving the variance request for Section 153.158(b)(2) to allow Prosperity Business Park to provide access through a shared access easement. The Land Subdivision Committee and Springfield/Sangamon County Regional Planning Commission both recommend approval of the variance request. The subdivision is located in the previous H.D. Smith Corporate Headquarters Subdivision, located east of Baker Drive, on the west side of 11th Street and on the north side of Adlai Stevenson Drive.

FUNDS CHECK BY:

DIRECTOR / SUPERVISOR: *Noti B...*

CITY PURCHASING AGENT:

SIGN OFF:

(Mayor's Signature)

Date: _____

Date: 5/23/25

Date: _____

(Director of OBM)

The information supplied on this form is not confidential information.

2025-243

**AN ORDINANCE APPROVING THE LOCATION AND SKETCH MAP OF
PROSPERITY BUSINESS PARK FOR THE OFFICE OF PUBLIC WORKS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Land Subdivision Committee and the Springfield/Sangamon County Regional Planning Commission have reviewed the location and sketch map of Prosperity Business Park; and

WHEREAS, all requirements of the 1988 City of Springfield Code of Ordinances, as amended, have been met; and

WHEREAS, the Land Subdivision Committee and the Springfield/Sangamon County Regional Planning Commission both recommend approval of the location and sketch map by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the location and sketch map of Prosperity Business Park is hereby:
(The City Clerk shall check the following based upon the outcome of the vote.)

- ☐ Approved
☐ Denied

by the City Council of the City of Springfield, Illinois.

Section 2: That the Mayor is authorized to sign and the City Clerk to attest:

- ☐ Approval
☐ Denied

of said map for and in the name of the City.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

 5-28-25

Office of Corporation Counsel/Date

**Requested By: Mayor Misty Buscher
Location: Ward 6**

ORDINANCE FACT SHEET

DATE OF 1st READING: 06/03/2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: Daniel Crouse

PHONE NUMBER: 217-789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: _____

SUGGESTED TITLE: AN ORDINANCE APPROVING THE LOCATION AND SKETCH MAP OF PROSPERITY BUSINESS PARK FOR THE OFFICE OF PUBLIC WORKS

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☐CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

An ordinance approving the location and sketch map of Prosperity Business Park for the Office of Public Works. The Land Subdivision Committee and the Springfield/Sangamon County Regional Planning Commission both recommend approval of the location and sketch map. The subdivision is located in the previous H.D. Smith Corporate Headquarters Subdivision, located east of Baker Drive, on the west side of 11th Street and on the north side of Adlai Stevenson Drive.

FUNDS CHECK BY:

Date: _____

DIRECTOR / SUPERVISOR: *Nate Bala*

Date: 5/23/25

CITY PURCHASING AGENT:

Date: _____

SIGN OFF: _____

(Mayor's Signature)

(Director of OBM)

The information supplied on this form is not confidential information.

2025-244

AN ORDINANCE AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HYLAND SOFTWARE, INC. FOR THE USE OF HYLAND CLOUD, A HOSTING PLATFORM FOR ONBASE ELECTRONIC PLAN REVIEW AND DOCUMENT MANAGEMENT SYSTEM, IN AN AMOUNT NOT TO EXCEED \$149,907.00, FOR THE OFFICE OF PUBLIC WORKS AND PUBLIC UTILITIES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Office of Public Works desires to enter into a professional services agreement with Hyland Software, Inc. for the use of Hyland Cloud, a hosting platform for OnBase electronic plan review and document management system for the Office of Public Works; and

WHEREAS, Hyland Software, Inc. is willing and able to provide the software, for an amount not to exceed \$149,907.00 from June 1, 2025 through May 31, 2026; and

WHEREAS, the City Purchasing Agent has made a determination in writing, that this purchase is exempt from the provisions of the City Purchasing Code requiring sealed competitive bidding pursuant to the exceptions contained in Section 38.42 pertaining to Professional Services; and

WHEREAS, it is in the best interest of the City to authorize this purchase with Hyland Software, Inc.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes the execution of a professional services agreement with Hyland Software, Inc. for the use of Hyland Cloud, a hosting platform for OnBase electronic plan review and document management system for an amount not to exceed \$149,907.00 from June 1, 2025 through May 31, 2026, for the Office of Public Works.

Section 2: That the Office of Budget and Management is hereby authorized to make payment of \$149,907.00 to Hyland Software, Inc. as follows:

FROM ACCOUNTS	AMOUNTS
001-110-WORK-ZONE-1606	\$110,931.00
102-200-JB-7846-1605	\$32,979.00
101-200-JB-6246-1605	\$5,997.00

Section 3: This ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 5-28-25

Office of Corporation Counsel / Date



Hyland Software, Inc.
28105 Clemens Road
Westlake, OH 44145
United States of America

INVOICE NUMBER

LE01-392620

COPY

BILL TO City of Springfield
300 South 7th Street
Springfield, IL 62701
United States of America

SHIP TO City of Springfield
300 South 7th Street
Springfield, IL 62701
United States of America

INVOICE DATE	05/19/2025
QUOTE NUMBER	Q-371816
PAYMENT TERMS	Net 30
DUE DATE	06/18/2025
BILL TO CUSTOMER NO.	14572
FEDERAL TAX ID	34-1699247

CUSTOMER NO. 14572	Customer Name City of Springfield
------------------------------	---

Billing Period: 06/01/2025 - 05/31/2026

	Description	Quantity	Unit Price	Extended Price
1	Recurring Fees Product: OnBase	1.00	119,925.35	119,925.35

Electronic Remittance Information	
Mail Checks to: Hyland Software, Inc. PO Box 846261 Dallas, TX 75284-6261	Wire/ACH Payments: Bank Name: Bank of America SWIFT BOFAUS3N Account No: 8670616576
Overnight Address: Bank of America Lockbox Services Lockbox 846261 1950 N. Stemmons Freeway Suite 5010 Dallas, TX 75207	ACH 071000039 Routing No Wire 026009593 Routing No Account Hyland Software, Inc. Name:

Subtotal	119,925.35 USD
Tax	0.00 USD
Total Invoice Amount	119,925.35 USD
Balance Due	119,925.35 USD

For billing inquiries, please email billing@hyland.com.

For payment inquiries, please email accountsreceivable@hyland.com.

To pay your invoices online, please visit our [invoice portal](#). If you do not have an account, please contact collections@hyland.com for assistance.

Please note that Hyland reserves the right to charge interest and/or suspend any or all services in the event that timely payment is not received.

These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations. These items are exported from the U.S.

Further, if you are located in a European Union Member State, United Kingdom, Norway or Switzerland, these items are also subject to Council Regulation (EC) No 428/2009 and/or equivalent laws relating to dual-use items. These items must not be transmitted outside of the European Union, United Kingdom, Norway or Switzerland without a license or authorization being issued by the export control authority of the relevant Member State or the applicable authorities in Norway, Switzerland or United Kingdom, or as otherwise authorized by law or regulations in the relevant Member State or applicable authorities in Norway, Switzerland or United Kingdom.

2025-245



Hyland Software, Inc.
28105 Clemens Road
Westlake, OH 44145
United States of America

INVOICE NUMBER

LE01-392620

Products Included

Product Code	Description	Quantity
Recurring Fees		
OPRIPI1	Plan Review	1.00
GV-B-MU2-CTIPC1	Local Government Concurrent Client	10.00
DIIPW1	Production Document Imaging (Kofax or Twain) (1)	1.00
GOVT-B-LOCAL	Local Government Licensing Bundle	1.00
GV-B-MU2-OPRIPC1	Local Government Plan Review Concurrent Client	15.00
GV-B-MU2-WLIPC1	Local Government Workflow Concurrent Client SL	3.00
BSIPW1	Bar Code Recognition Server	1.00
AKIPI1	Encrypted Alpha Keywords	1.00
GV-B-MU2-WTIPW1	Local Government Web Server	1.00
EHIPI1	Encrypted Diskgroups	1.00
EGIPI1	Integration for ESRI ArcGIS Server	1.00
GV-B-MU2-PRTIPI1	Local Government Plan Review Integration Toolkit	1.00
GV-B-MU2-IDIPC1	Local Government Full-Text Indexing Concurrent Client for Autonomy IDOL	5.00
GV-B-MU2-OPRIPN1	Local Government Plan Review Named User Client	1.00
IAIPW1	Advanced Capture	1.00

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2025-245

ORDINANCE FACT SHEET

REQUEST FORM NO:

DATE OF 1ST READING:

6/3/2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: Matt Gairani

PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No ☐ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: professional services

FISCAL IMPACT: \$ 149,907.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING THE USE OF HYLAND CLOUD. A HOSTING PLATFORM FOR ONBASE ELECTRONIC PLAN REVIEW & DOCUMENT MANAGEMENT SYSTEM FOR A PERIOD OF 1 YEAR IN AN AMOUNT NOT TO EXCEED \$149,907.00 FOR THE OFFICES OF PUBLIC WORKS AND PUBLIC UTILITIES.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Renewal and Extended Support Invoices

CONTRACTOR / VENDOR NAME: Hyland Software Inc.

VENDOR NO: VC-5301

CONTRACT TERM: 6/1/2025 - 5/31/2026

CONTRACT #

Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: \$149,907.00

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

Previous Ord #s

☐ Low Bid☒ Other: professional servicesIs Purchasing Agent approval required? No ☐ Yes ☒☐ Low Bid Meeting Specs☐ Exception:Is Purchasing Agent approval attached? No ☐ Yes ☒☐ Low Evaluated Bid

Code Provision:

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	110	WORK	ZONE	1606	\$ 110,931.00
2	102	200	JB	7846	1605	\$ 32,979.00
3	101	200	JB	6246	1605	\$ 5,997.00
4						

FUNDS CHECK BY:	Date:
<i>[Signature]</i>	22 MAY 25
DIRECTOR / SUPERVISOR SIGNATURE	Date:
<i>[Signature]</i>	24 MAY 25
CITY PURCHASING AGENT:	Date:
<i>[Signature]</i>	5-22-25

COMMENTS

THIS IS AN ORDINANCE FOR THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HYLAND SOFTWARE INC. HYLAND SOFTWARE, INC. WILL MAINTAIN THE ONBASE APPLICATION, PLATFORM & INFRASTRUCTURE ON THE HYLAND CLOUD. AS WELL AS PROVIDING SUPPORT & SCALABILITY TO THE CITY AS ITS USE IS EXPANDED ACROSS CITY DEPARTMENTS. Services Period: (6/01/2025 - 5/31/2026)

SIGN OFF:

(Mayor's Signature)

(Director of OBM)

2025-245



Hyland Software, Inc.
28105 Clemens Road
Westlake, OH 44145
United States of America

INVOICE NUMBER

LE01-392621

COPY

BILL TO
City of Springfield
300 South 7th Street
Springfield, IL 62701
United States of America

SHIP TO
City of Springfield
300 South 7th Street
Springfield, IL 62701
United States of America

INVOICE DATE	05/19/2025
QUOTE NUMBER	Q-371816
PAYMENT TERMS	Net 30
DUE DATE	06/18/2025
BILL TO CUSTOMER NO.	14572
FEDERAL TAX ID	34-1699247

CUSTOMER NO.

14572

Customer Name

City of Springfield

Billing Period: 06/01/2025 - 06/01/2025

	Description	Quantity	Unit Price	Extended Price
1	Recurring Fees	1.00	29,981.34	29,981.34

Notes

Extended Support Fee - Annual One Time Fee Billed Separately

Electronic Remittance Information

Mail Checks to: Hyland Software, Inc. PO Box 846261 Dallas, TX 75284-6261	Wire/ACH Payments: Bank Name: Bank of America SWIFT BOFAUS3N Account No: 8670616576 ACH 071000039 Routing No Wire 026009593 Routing No Account Name: Hyland Software, Inc.
Overnight Address: Bank of America Lockbox Services Lockbox 846261 1950 N. Stemmons Freeway Suite 5010 Dallas, TX 75207	

Subtotal	29,981.34 USD
Tax	0.00 USD
Total Invoice Amount	29,981.34 USD
Balance Due	29,981.34 USD

For billing inquiries, please email billing@hyland.com.

For payment inquiries, please email accountsreceivable@hyland.com.

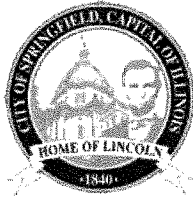
To pay your invoices online, please visit our [invoice portal](#). If you do not have an account, please contact collections@hyland.com for assistance.

Please note that Hyland reserves the right to charge interest and/or suspend any or all services in the event that timely payment is not received.

These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations. These items are

Further, if you are located in a European Union Member State, United Kingdom, Norway or Switzerland, these items are also subject to Council Regulation (EC) No 428/2009 and/or equivalent laws relating to dual-use items. These items must not be transmitted outside of the European Union, United Kingdom, Norway or Switzerland without a license or authorization being issued by the export control authority of the relevant Member State or the applicable authorities in Norway, Switzerland or United Kingdom, or as otherwise authorized by law or regulations in the relevant Member State or applicable authorities in Norway, Switzerland or United Kingdom.

2025-245



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Matt Gairani
Office of Public Works

FROM: Mike Lesko, Purchasing Agent *ML*

DATE: May 22, 2025

SUBJECT: Professional Services/ Sole Source Determination

I have reviewed the Ordinance Fact Sheet to Hyland Software, Inc. for annual support and maintenance of Hyland Cloud hosting platform for the Office of Public Works.

Based on the information provided, I have determined that this vendor possesses a high degree of professional skill and expertise in the required area and is our current software service. Pursuant to Section 38.42 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive Bids.

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$365,060.50 FROM UNAPPROPRIATED FUND BALANCE TO ACCOMMODATE FY25 3rd STREET GREENWAY PROJECT, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Office of Public Works is requesting a supplemental appropriation in the amount of \$365,060.50 from unappropriated fund balance to accommodate FY25, 3rd Street Greenway Project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a supplemental appropriation in the amount of \$365,060.50 from unappropriated fund balance for the Office of Public Works to accommodate FY25, 3rd Street Greenway Project.

Section 2: That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation in the amount of \$365,060.50 from unappropriated fund balance into expenditure account 095-110-WORK-3GRN-2306.

Section 3: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 4: That this ordinance shall become effective from and after its passage, publication and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 5-28-25
Office of Corporation Counsel / Date

ORDINANCE FACT SHEET

REQUEST FORM NO: _____

DATE OF 1ST READING: 6/3/2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: Matt Gairani

PHONE NUMBER: _____

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Supplemental Appropriation

FISCAL IMPACT: \$365,060.50

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$365,060.50 OF UN-SPENT GRANT FUNDS TO ACCOMMODATE THE 3RD STREET GREENWAY PROJECT FOR THE OFFICE OF PUBLIC WORKS.

LINE

Please list supporting documentation (i.e., contract, agree..., etc.)

CONTRACTOR / VENDOR NAME: _____

VENDOR NO: _____

CONTRACT TERM: _____

CONTRACT # _____

Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: _____

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

Previous Ord #s _____

☐ Low Bid

☒ Other: Supplemental Appropriation

Is Purchasing Agent approval required? No ☐ Yes ☒

☐ Low Bid Meeting Specs

☐ Exception: _____

Is Purchasing Agent approval attached? No ☐ Yes ☒

☐ Low Evaluated Bid

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1					Un-Spent FY25 Grant Funds

2
3
4

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	095	110	WORK	3GRN	2306	\$365,060.50
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

DIRECTOR / SUPERVISOR SIGNATURE _____

Date: _____

CITY PURCHASING AGENT: _____

Date: _____

COMMENTS

An ordinance authorizing a supplemental appropriation of \$365,060.50 of un-spent FY25 grant funds.

SIGN OFF: _____

(Mayor's Signature)

(Director of OBM)

2025-246

The information supplied on this form is not confidential information.

Revised 5/26/04

AN ORDINANCE AMENDING ORDINANCE 499-12-24 WITH GREEN DEMOLITION CONTRACTORS, INC. FOR ABATEMENT AND DEMOLITION AT OLDE TOWNE APARTMENT COMPLEX BY CHANGING THE FUNDING SOURCE AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN AN AMOUNT NOT TO EXCEED \$508,000.00 FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City Council previously passed ordinance 499-12-24 (see attached Exhibit "A") authorizing a transfer of appropriation in the amount of \$508,000.00 for the abatement and demolition of five buildings at Olde Towne Apartment Complex to be funded by ARPA funds; and

WHEREAS, it is necessary to amend ordinance 499-12-24 to change the funding source from ARPA 001-110-WORK-ARPG-1232 to Corporate 001-110-WORK-ZONE-1232; and

WHEREAS, all other language, terms and conditions of ordinance 499-12-24, not in conflict with this ordinance, shall remain in full force and effect.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby amends ordinance 499-12-24 to change the funding source from ARPA to Corporate for the abatement and demolition at Olde Towne Apartment Complex for the Office of Public Works from 001-110-WORK-ARPG-1232 to 001-110-WORK-ZONE-1232.

Section 2: That all other language, terms and conditions of ordinance 499-12-24 not in conflict with this ordinance shall remain in full force and effect.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date

5-29-25

AN ORDINANCE ACCEPTING THE LOWEST RESPONSIBLE BID AND AUTHORIZING THE EXECUTION OF CONTRACT NUMBER PW25-10-41 WITH GREEN DEMOLITION CONTRACTORS, INC. TO FURNISH THE ABATEMENT AND DEMOLITION OF FIVE BUILDINGS AT OLDE TOWN APARTMENT COMPLEX, IN AN AMOUNT NOT TO EXCEED \$508,000.00 AND AUTHORIZING A TRANSFER OF APPROPRIATION AUTHORITY, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Purchasing Code of the City of Springfield requires that this contract be let by sealed competitive bidding to the lowest evaluated bidder; and

WHEREAS, pursuant to the above, the City Purchasing Agent has determined that Green Demolition Contractors, Inc. has submitted the lowest responsible bid meeting specifications to furnish abatement and demolition of five buildings at Olde Town Apartment Complex, for the Office of Public Works in an amount not to exceed \$508,000.00; and

WHEREAS, the proposed contract documents and bid proposal are on file in the Office of the City Clerk and identified by Contract Index No. PW25-10-41; and

WHEREAS, the Office of Public Works is requesting a transfer authority in the amount of \$508,000.00 from expense line 001-107-GENC-ARPG-1901 to expenditure line 001-110-WORK-ARPG-1232 for Green Demolition Contractors, Inc. to perform the work; and

WHEREAS, the Office of Public Works recommends accepting this bid and awarding the contract to Green Demolition Contractors, Inc.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby accepts the bid from Green Demolition Contractors, Inc. to furnish abatement and demolition of five buildings at Olde Town Apartment Complex for the Office of Public Works in an amount not to exceed \$508,000.00. The Mayor and City Clerk are authorized to execute contract no. PW25-10-41 on behalf of the City of Springfield.

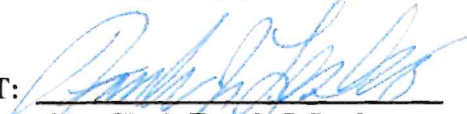
Section 2: The City Council hereby authorizes a transfer in the amount of \$508,000.00 from expense line 001-107-GENC-ARPG-1901 to expenditure line 001-110-WORK-ARPG-1232 for Green Demolition Contractors, Inc. to perform the work

Section 3: That the Office of Budget and Management is hereby authorized to make payment to Green Demolition Contractors, Inc. (VC*7597), in the amount of \$508,000.00, in accordance with the terms of Contract PW25-10-41 from expenditure line 001-110-WORK-ARPG-1232

Section 4: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk

PASSED: December 17, 2024

RECORDED: December 19, 2024

ATTEST: 
City Clerk Frank J. Lesko

Requested by: Mayor Misty Buscher

SIGNED: 12/18, 2024


Mayor Misty Buscher

Approved as to legal sufficiency:


Office of Corporation Counsel / Date



OFFICIAL BID RESULTS

DATE: November 21, 2024

ITEM: Abatement and Demolition at Old Town Apartment Complex

CONTRACT #: PW25-10-41

BID BOND AMOUNT: 5% OF BID

BIDDERS	TOTAL BID	NOTES
American Demolition Corp. 480 Randy Rd, Carol Stream, IL 60188	\$686,400.00	
Dore & Associates 900 Harry S Truman Pkwy, Bay City, MI 48706	\$2,664,300.00	
Ezell Excavating Inc. 1574 CR 100 N, Villa Grove, IL 61956	\$545,000.00	
Green Demolition Contractors, Inc. 315 Brighton St, La Porte, IN 46350	\$508,000.00	
Green Trac, LLC 2626 S 5th St, Springfield, IL 62703	\$613,475.00	Bidder has not conducted operations from Springfield address long enough to apply local preference.
Littleton Storm & Timber Services, Inc. 1615 Sugar Hollow Rd, Jacksonville, IL 62650	*	*Bid does not meet qualifications for the following reasons: 1. Contractor did not provide suitable bid bond. 2. No subcontractors used, but prime contractor is not qualified for asbestos abatement. 3. Contractor did not acknowledge PLA requirement. 4. Contractor did not provide proof of participation in apprenticeship programs approved by the Department of Labor.
S Shafer Excavating, Inc. 4212 Sam's Rd, Pontoon Beach, IL 62040	\$584,222.00	

The Department of Public Works recommends that contract PW25-10-41 be awarded to Green Demolition.

2024-504
2025-247

499-12-24

ORDINANCE FACT SHEET

REQUEST FORM NO: 24-64
DATE OF 1ST READING: 12-3-2024

OFFICE REQUESTING: Public Works

CONTACT PERSON: Matt Gairani

PHONE NUMBER:

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Low Bid

FISCAL IMPACT: \$508,000.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING THE EXECUTION OF CONTRACT PW25-10-41 WITH GREEN DEMOLITION CONTRACTORS, INC. FOR THE ABATEMENT AND DEMOLITION AT OLDE TOWNE APARTMENT COMPLEX IN AN AMOUNT NOT TO EXCEED \$508,000.00 AND AUTHORIZING A TRANSFER OF APPROPRIATION AUTHORITY FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Bid Tab Sheet

Contract PW25-10-41

CONTRACTOR / VENDOR NAME: Green Demolition Contractors, Inc.

VENDOR NO: VC-7597

CONTRACT TERM: To Completion

CONTRACT #

Change in Scope

Yes ☐No ☐

CONTRACT AMOUNT: \$508,000.00

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

Previous Ord #s

☒ Low Bid☐ Other:Is Purchasing Agent approval required? No ☐ Yes ☒☐ Low Bid Meeting Specs☐ Exception:Is Purchasing Agent approval attached? No ☐ Yes ☒☐ Low Evaluated Bid

Code Provision:

Accounting information (if more than four accounts, please attach list)

EXPENSE

Fund	Agency	Org	Activity	Object	Amount
1 001	107	GENC	ARPG	1901	\$508,000.00

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1 001	110	WORK	ARPG	1232	\$508,000.00
2					
4					

FUNDS CHECK BY:

Date:

DIRECTOR / SUPERVISOR SIGNATURE

Date:

CITY PURCHASING AGENT:

Date:

COMMENTS

This ordinance authorizes the execution of the contract and a transfer of appropriation authority. This contract provides for the abatement and demolition of the five buildings at the Olde Towne Apartment Complex for which court orders for demolition have been issued. This ordinance provides for this work to be funded with ARPA funds. The Olde Towne Apartment Complex is located at Jefferson & Bruns in Springfield.

SIGN OFF:

(Mayor's Signature)

(Director of OBM)

S:\Excel\Forms\24-64 Green Demolition - Olde Towne Apartment Complex Information supplied on this form is not confidential information

Revised 5/26/04

2024-504

2025-247

499-12-24

ORDINANCE FACT SHEET

REQUEST FORM NO:

DATE OF 1ST READING:

6-3-2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: Matt Gairani

PHONE NUMBER:

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Amendment / Supplemental Appropriation

FISCAL IMPACT: \$508,000.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AMENDING ORDINANCE 499-12-24 WITH GREEN DEMOLITION CONTRACTORS, INC. FOR THE ABATEMENT AND DEMOLITION AT OLDE TOWNE APARTMENT COMPLEX BY CHANGING THE FUNDING SOURCE AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Ordinance 499-12-24

CONTRACTOR / VENDOR NAME:

VENDOR NO:

CONTRACT TERM:

CONTRACT #

Change in Scope

Yes ☐

No ☐

CONTRACT AMOUNT:

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

Previous Ord #s

☒ Low Bid

☐ Other:

Is Purchasing Agent approval required?

No ☐

Yes ☒

☐ Low Bid Meeting Specs

☐ Exception:

Is Purchasing Agent approval attached?

No ☐

Yes ☒

☐ Low Evaluated Bid

Code Provision:

Accounting information (if more than four accounts, please attach list)

Revenue

Unappropriated Fund Balance

1

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1 001	110	WORK	ZONE	1232	\$508,000.00
2					
4					

FUNDS CHECK BY:

Date:

DIRECTOR / SUPERVISOR SIGNATURE

Date:

CITY PURCHASING AGENT:

Date:

COMMENTS

This ordinance authorizes an ammendment to Ordinance 499-12-24 by changing the funding source from ARPA to Corporate and authorizing a supplemental appropriation from unappropriated fund balance.

SIGN OFF:

(Mayor's Signature)

(Director of OBM)

2025-247

**AN ORDINANCE TO INCREASE THE NUMBER OF CLASS "D" LIQUOR
LICENSES BY ONE FOR MARTINI'S, LLC D/B/A MARTINI'S,
LOCATED AT 2349 W. MONROE**

WHEREAS, Martini's, LLC has applied for a Class "D" liquor license for the business known as Martini's, located at 2349 W. Monroe; and

WHEREAS, all phases of the application process have been satisfactorily met; and

WHEREAS, it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves an increase in the number of Class "D" liquor licenses.

Section 2: That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 5-28-25

Office of Corporation Counsel / Date

**ORDINANCE FACT SHEET
FOR LIQUOR LICENSES**

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
06/03/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	Martini's LLC dba Martini's		
LOCATION:	2349 W. Monroe.		
EMERGENCY PASSAGE: (Please check one)	☒ YES	☒ X	☐ NO
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	New Restaurant wanting to sell alcohol for onsite consumption		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
I	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF:



Mayor's Signature

GEM

Date

**AN ORDINANCE AUTHORIZING PAYMENT TO KRISTOFFER RHODES, A
SERGEANT FOR THE SPRINGFIELD POLICE DEPARTMENT, FOR
SETTLEMENT OF A WORKERS' COMPENSATION CLAIM FOR CASE
NUMBER 24-WC-001469**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Kristoffer Rhodes was working as a Sergeant for the Springfield Police Department on January December 30, 2023, and reported an injury to his left shoulder while taking a suspect into custody; and

WHEREAS, Mr. Rhodes filed a workers' compensation claim (case number 24-WC-001469) and is willing to settle this claim in the amount of \$80,000.00 representing a permanent partial disability equivalent to 15.6% loss of use of his left shoulder; and

WHEREAS, Livingstone, Mueller, O'Brien and Davlin P.C., the City's workers' compensation advisors, recommend payment in the amount of \$80,000.00 to Kristoffer Rhodes to settle case number 24-WC-001469.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SPRINGFIELD, ILLINOIS:**

Section 1: That the City Council hereby authorizes payment of \$80,000.00 to Kristoffer Rhodes, a Sergeant for the Springfield Police Department, to settle a workers' compensation claim for case number 24-WC-001469, representing a permanent partial disability equivalent to 15.6% loss of use of his left shoulder. The Mayor and City Clerk are hereby authorized to execute any necessary documents on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay the lump sum of \$80,000.00 as provided in the Settlement Agreement to Kristoffer Rhodes and his attorney, Suzanne Dennis, from account number 074-107-BMGT-WCMP-2205.

Section 3: That this ordinance is shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 5-28-25
Office of Corporation Counsel / Date

ORDINANCE FACT SHEET FOR WORKERS' COMPENSATION CLAIMS

CASE INFORMATION:

WORKERS' COMPENSATION CASE#: 24WC001469

WORKERS' COMPENSATION CLAIM #: W004251975

WORKERS' COMPENSATION COMMISSION DECISION#:

TYPE OF ORDINANCE: ☒ WORKERS' COMPENSATION SETTLEMENT
☐ WORKERS' COMPENSATION AWARD

TYPE OF AWARD/CASE: ☐ DEATH
☒ PERMANENT PARTIAL DISABILITY
☐ PERMANENT TOTAL DISABILITY
☐ WAGE DIFFERENTIAL

LAW FIRM HANDLING CASE & CONTACT PERSON: Livingstone, Mueller, Bima & Murphy, P.C.
L. Robert Mueller

NAME OF EMPLOYEE: Kristoffer Rhodes

DEPARTMENT: Springfield Police Department

JOB TITLE: Police Sergeant

STATUS: ☒ CURRENT EMPLOYEE ☐ FORMER EMPLOYEE

DATE OF ACCIDENT: 12/30/2023

DESCRIPTION OF ACCIDENT: Placing arrestee in squad car and trying to keep the suspect from injuring himself and damaging the police car - left shoulder surgery.

ATTORNEY: Suzanne Dennis

% OF LOSS OF USE: 15.6% MAW, \$80,000.00

OBM INFORMATION FOR AWARDS ONLY:

AMOUNT OF AWARD: \$ INTEREST PAID: \$

AMOUNT OF AWARD NOT YET PAID: MEDICAL: \$ TTD: \$ OTHER

SIGN OFF APPROVAL FOR ORDINANCE

MAYOR'S OFFICE _____ OBM RMM
GEH

2025-249

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____

DATE OF 1ST READING: 06/03/2025

OFFICE REQUESTING: Corporation Counsel

CONTACT PERSON: Greg Moredock

PHONE NUMBER: 789-2393

EMERGENCY PASSAGE: No ☒ ☐ If yes, explain justification.

TYPE OF ORDINANCE: Work Comp Settlement

FISCAL IMPACT: \$80,000.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING PAYMENT TO KRISTOFFER RHODES, A CURRENT CITY OF SPRINGFIELD POLICE SERGEANT, TO SETTLE WORKERS' COMPENSATION CLAIM FOR CASE #24WC001469 IN THE AMOUNT OF \$80,000.00.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: Kristoffer Rhodes & Attorney Suzanne Dennis

VENDOR NO: _____

CONTRACT TERM: _____

Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT:

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

☐ Low Bid

☒ Other: _____

☐ Low Bid Meeting Specs

☐ Exception: _____

☐ Low Evaluated Bid

Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☒ Yes ☐

Is Purchasing Agent approval attached? No ☒ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	074	107	BMGT	WCMP	2205	\$80,000.00
2			BMGT			
3						
4						

FUNDS CHECK BY:

Justin Wingenter

Date:

5/22/25

DIRECTOR / SUPERVISOR SIGNATURE

Date:

CITY PURCHASING AGENT:

Michael Lesko

Date:

05/22/2025

COMMENTS

Kristoffer Rhodes, hired on 09/04/2001, as a City of Springfield employee reported a work injury on 12/30/2023. Mr. Rhodes filed workers compensation claim (Case# 24WC001469) and is willing to settle in the amount of \$80,000.00. Livingstone, Mueller, Bima & Murphy. P.C. the city's legal advisors, also recommend payment in the amount of \$80,000.00 to settle (Case # 24WC001469).

SIGN OFF:

[Signature]
(Mayor's Signature)

Ramona Metzger
(Director of OBM)

AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH THE CITY OF SPRINGFIELD AND THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS FOR FIRE PROTECTION SERVICES FROM JULY 1, 2025, THROUGH JUNE 30, 2026 IN AN AMOUNT NOT TO EXCEED \$68,150.10, FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Board of Trustees of the University of Illinois is seeking fire protection services from the City of Springfield for the University of Illinois at Springfield Campus; and

WHEREAS, the parties have reached an agreement for the provision of fire protection services; and

WHEREAS, the terms of said Agreement provide that the Board of Trustees of the University of Illinois pay the sum of \$68,150.10 annually to the City of Springfield for fire protection services performed from July 1, 2025, through June 30, 2026; and

WHEREAS, the contract amount represents a three percent increase over the amount of the previous contract approved by ordinance number 147-04-24; and

WHEREAS, it is in the best interest of the City of Springfield to enter into this contract, which shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves and authorizes the execution of a contract with the Board of Trustees of the University of Illinois for fire protection services from July 1, 2025, through June 30, 2026 for an amount not to exceed \$68,150.10.

Section 2: That the Mayor and City Clerk are hereby authorized to execute the above-referenced contract on behalf of the City of Springfield.

Section 3: That the Office of Budget and Management is directed to place all funds received pursuant to the attached contract into Account Number 001-108-FIRE-FOPR-1570.

Section 4: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

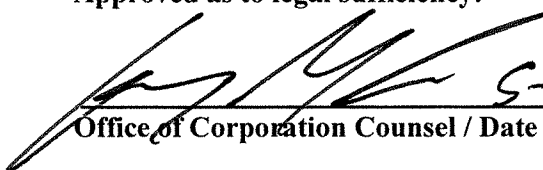
RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date

2025-250



UNIVERSITY OF ILLINOIS SYSTEM

CONTRACT BETWEEN
THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS
AND
CITY OF SPRINGFIELD



UNIVERSITY OF ILLINOIS SYSTEM

Contract for Procurement of Services

ARTICLE 1. Identification of Parties

The parties to this contract are:

(a) The Board of Trustees of the University of Illinois, a public body corporate and politic of the State of Illinois ("University"), on behalf of UIS Campus Police and (b) CITY OF SPRINGFIELD, with its principal office at Office of Budget & Management, Room 210 Municipal Center West, Springfield, IL 62701 ("Vendor").

ARTICLE 2. Services

- 2.1. Services.** Vendor will perform the following "Services" and will obtain at Vendor's expense all necessary licenses and permissions necessary for Vendor's performance:

Vendor will provide fire protection services for all property (real and personal) owned by the Board of Trustees of the University of Illinois located in the Southeast part of the City of Springfield, Illinois, and operated as a higher education. University of Illinois Springfield, as is more generally depicted in Exhibit A.

- 2.2. Deliverables.** As part of Vendor's performance of Services, Vendor will furnish to University the following deliverables ("Deliverables"):

Vendor will provide fire protection services to the University for the term.

- 2.3. Discrepancies/Questions.** If any discrepancies or questions arise during Vendor's performance of the contract, Vendor is responsible for obtaining written clarification from University's Technical Representative before delivering the Supplies and/or providing the Services at issue. Vendor waives all claims for adjustment arising from Vendor's delivery of Supplies and/or performance outside what is described in Section 2.1, without a written contract amendment.

- 2.4. Warranty.** Unless otherwise agreed to in writing by the parties, Vendor warrants that the Services (i) will be performed in a timely, competent, workmanlike and professional manner and (ii) will conform to the contract specifications, documentation and requirements and to applicable industry standards for quality.

- 2.5. Title/Risk of Loss.** Unless otherwise stated on the face of the associated Purchase Order, title to all Supplies furnished under this contract and risk of loss shall pass to University upon delivery at final destination and acceptance by University; all shipments must be fully insured by Vendor, unless otherwise stated, and Vendor shall select the carrier and bear freight cost.

- 2.6. Inspection and Acceptance.** All Services provided and Supplies delivered under this contract must comply with applicable specifications and are subject to final inspection by University, notwithstanding any prior payments or inspections by University. University's acceptance after final inspection shall be conclusive, except with respect to latent defects or fraud. University may, at its option and without invalidating the remainder of this contract, direct Vendor to (a) promptly remove defective Supplies and issue a credit for the full value of the defective Supplies; (b) repair or replace defective Supplies; or (c) re-perform non-conforming Services at Vendor's expense and risk.

ARTICLE 3. Term and Termination

- 3.1. Term.** This contract shall become binding as of July 1, 2025. Unless renewed by University in accordance with Section 3.2, this contract shall expire on June 30, 2026. The term of this contract, including potential renewals, shall not exceed 10 years.
- 3.2. Right to Renew.** This contract is not renewable.
- 3.3. Termination for Cause.** A party that defaults in performance or commits a material breach of this contract ("defaulting party") shall have 10 days to cure the default or breach after receiving notice from the other party. The non-defaulting party may terminate this contract without further notice and pursue other available legal remedies if the defaulting party fails to cure the breach within the prescribed period, or within such other period of time that is agreed by the parties in writing.
- 3.4. Termination for Convenience.** University may terminate this contract for convenience and without any cause by providing at least 30 calendar days' prior written notice to Vendor.
- 3.5. Termination for Non-Appropriation.** This contract is subject to termination by University in any year for which the General Assembly fails to make an appropriation to make payments under the contract.
- 3.6. Effect of Termination.** In the event of early termination Vendor shall stop performance in accordance with the notice of termination and shall submit to University a final bill for Supplies delivered and/or Services performed up to the date of termination. University is not obligated to pay Vendor for Services until Vendor provides all Deliverables that is in progress or completed as of the date of termination. Vendor must comply with University's instructions to either destroy or return to University all information previously furnished to Vendor.

ARTICLE 4. Compensation

- 4.1. Compensation.** University shall pay Vendor compensation at the rate of \$66,165.15 for Services performed to University's reasonable satisfaction in accordance with the Services set forth in Section 2.1 above and with the specifications and requirements set forth in Section 2.2 above, if any. University's obligation for total compensation shall not exceed \$68150.10 USD unless approved by written amendment to this contract in accordance with University policies and applicable law.
- 4.2. Billing and Payment.** In order to be paid, Vendor must submit a proper invoice to University of Illinois, Invoice Processing Center, P.O. Box 820, Rantoul IL 61866 no more frequently than monthly. A proper bill must include itemized detail, invoice number, invoice date, invoice amount, remittance address and the University purchase order number. University will either approve the bill for payment, or deny a bill with defects, in accordance with the State Prompt Payment Act (30 ILCS 540) (the "Act"). University will assign a new date of receipt to a bill resubmitted in proper form. University will pay interest on approved bills that are not paid within the time period prescribed by the Act. The rate of interest shall be the rate established in the Act on the date that payment becomes late within the meaning of the Act. University will not pay interest of \$5 or less and may subtract any applicable discounts before payment.
- 4.3. Withholdings.** University may withhold or may void any invoice to the extent University deems necessary to protect University from loss due to Vendor's: (a) unsatisfactory performance; (b) failure to pay subcontractors; (c) damage to University property; or (d) incomplete, inaccurate or unauthorized billing. University may withhold final payment until Vendor has delivered all Supplies and/or performed all Services to University's reasonable satisfaction in accordance with the specification and/or requirements identified in

Article 2.

- 4.4. Price Adjustments upon Renewal.** If renewals are permitted, Vendor must notify University at least 90 calendar days prior to the contract expiration date of any changes to rates and price schedules. Any rate changes shall be in accordance with Vendor's original quotation or response to solicitation. The parties will reflect any rate/price changes in a written contract amendment.

ARTICLE 5. Notices

- 5.1. Delivery.** To be enforceable, all notices must be in writing and delivered to the party's representative(s) named below, appropriate to the nature of the notice, by either certified mail, return receipt requested, or commercial carrier with delivery receipt. Notices are effective upon receipt by the designated representative. A party may change its representative at any time by written notice to the other party.
- 5.2. Directing Notices.** Vendor shall direct all general notices or matters of contract interpretation to University's Contract Representative and notices involving technical or scheduling issues to University's Technical Representative. Vendor must include University's contract number or relevant purchase order number in any notice. Vendor shall direct all formal legal notices to the Board of Trustees.

<u>University Contract Representative</u>	<u>Second Party Contract Representative</u>
Jill Menezes Purchasing & Contract Management – Springfield One University Plaza, BSB 106 Springfield, Illinois 62703-5407 217/206-6651 jmene1@uillinois.edu	CITY OF SPRINGFIELD Office of Budget & Management, Room 210 Municipal Center West Springfield, IL Dallas Whitford 217-789-2191 dallas.whitford@springfield.il.us
<u>University Technical Representative</u>	<u>University Legal Notices</u>
Cassandra Shimkus UIS Campus Police 217-206-7811 charr2@uis.edu	The Board of Trustees of the University of Illinois Attn: Secretary of the Board 352 Henry Administration Building 506 South Wright Street Urbana, Illinois 61801

ARTICLE 6. Insurance

Unless exempt by law, Vendor and its' subcontractors (Vendors) shall maintain the insurance coverages stated below during the term of this contract and shall provide evidence of such coverage to University's Contract Representative upon request. Insurance must be placed with companies with an A.M. Best rating of B+ VI or better rating and will be maintained for the duration of the project or the term for which services will be rendered.

I. Commercial General Liability – limits of not less than:

Bodily Injury & Property Damage - Each Occurrence	\$1,000,000
Bodily Injury & Property Damage - General Aggregate	\$2,000,000

Products-Completed Operations Aggregate	\$2,000,000
Personal & Advertising Injury Liability	\$1,000,000
Fire Damage Legal Liability	\$ 100,000

II. Workers' Compensation, as required by applicable law, with limits of not less than:

Coverage A (Statutory Benefits)	Illinois Statutory
Coverage B (Employer's Liability)	\$500,000 each disease
	\$500,000 each employee
	\$500,000 policy limit

III. Automobile Liability, when any motor vehicles are used in connection with work to be performed, Vendor must provide Automobile Liability insurance with limits of not less than \$1,000,000 per occurrence for bodily injury and property damage, combined.

Umbrella liability insurance may be used to meet the coverage requirements shown above.

IV. Professional Liability – When the services provided under this contract include any professional services, Vendors shall maintain professional liability insurance coverage at minimum limits as indicated below, for itself, and its employees and agents to include coverage for acts, errors and/or omissions related to the rendering or failure to render such professional services. When the policy is renewed or replaced, the policy retroactive date must coincide with, or precede commencement of services by Vendors under this Contract. A claims-made policy that is replaced or not renewed must have an extended reporting period of at least two years. When Vendors provide medical related services, the policy shall include coverage specific to medical malpractice.

Professional Liability/Errors and Omissions	\$1,000,000 per claim
	\$3,000,000 annual aggregate

Failure of the University to obtain Certificate(s) or other evidence of insurance from Vendors shall not be deemed a waiver of these insurance requirements. Vendor shall ensure all subcontractors maintain insurance as required herein and will make proof of such insurance available to University upon request. Vendors' failure to comply with the insurance requirements constitute a material breach of contract terms.

ARTICLE 7. Indemnification

Vendor shall indemnify University, its officers, employees, trustees, students, and agents against all demands, claims, damages, liabilities, expenses and reasonable attorney fees and costs arising out of the performance of this contract by Vendor, its employees, subcontractors, and agents. This indemnification obligation shall survive the termination or the expiration of the contract and any order made under it.

ARTICLE 8. Subcontracts

Vendor shall provide an attachment listing all known or anticipated subcontracts with an annual value of \$50,000 or more. The attachment shall include the proposed value of each subcontract and the name and address of the

subcontractor. Vendor shall not subcontract any portion of the Supplies and/ or Services without University's prior written permission and shall promptly notify University of any proposed change in subcontractors, together with all relevant information requested by University.

ARTICLE 9. Confidentiality

- 9.1. **General.** Vendor must treat all information relating to this contract ("University Information") as confidential. Unless required by law, or authorized by University in writing, Vendor shall not disclose University Information to third parties or use University Information for any purpose other than in delivering the Supplies and/or performing the Services.
- 9.2. **Family Educational Rights and Privacy Act, 20 U.S.C. §1232g (FERPA).** Unless authorized by law or by written permission of each affected student, Vendor shall not disclose to any third party information concerning University students. Vendor shall protect all records containing student information in accordance with FERPA, its implementing regulations, and University policy. In addition to other remedies, University may terminate this contract immediately upon information that Vendor may have violated this provision.
- 9.3. **Illinois Personal Information Protection Act, 815 Ill. Comp. Stat. 530 (PIPA).** If applicable, Vendor will cooperate in good faith with University to maintain security and integrity of *personal information* in compliance with PIPA.
- 9.4. **Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule, 45 C.F.R. parts 160, 162, and 164.** If Vendor is University's *Business Associate*, as that term is defined by the HIPAA Privacy Rule at 45 C.F.R. §160.103, then Vendor agrees to the terms of the HIPAA Business Associate Agreement attached as Exhibit C.

ARTICLE 10. Intellectual Property Rights

- 10.1. **Intentionally left blank.**

ARTICLE 11. Records Retention and Audits

- 11.1. **Maintenance of Books and Records.** Vendor shall maintain, and shall cause any subcontractors to maintain, books and records that relate to performance of this contract, including subcontracts, and that support amounts charged, and shall maintain such books and records for three years from the date of final payment or for such longer period of time as is necessary to complete ongoing or announced audits or to comply with any applicable federal requirements. All such books and records shall be available for review and audit by the Auditor General, chief procurement officer for higher education (CPO-HE), internal auditor, or University. Vendor and any of Vendor's subcontractors shall cooperate fully with any audit or request for information from the Auditor General, CPO-HE, internal auditor, or University pursuant to 30 ILCS 500/20-65 and shall not impose any charge for audit or examination.
- 11.2. **Right of Inspection.** University may reasonably inspect Vendor's premises, facilities, equipment, and investigate the business reputation and other qualifications of Vendor and any of Vendor's subcontractors throughout the term of this contract.
- 11.3. **Litigation Hold Order Compliance.** Vendor shall, and shall cause Vendor's employees and subcontractors to, fully comply with any litigation hold order issued by University in anticipation of third party litigation relating to this contract. Vendor shall promptly retrieve, recover, preserve, retain and, subject to legal privileges, deliver any information and documents, in any format, covered by a litigation hold order.

ARTICLE 12. Additional Statutory and Regulatory Terms

- 12.1. Excluded Parties.** Vendor certifies that neither Vendor nor any of Vendor's directors, officers, employees, agents, and subcontractors who may deliver supplies and/or provide services pursuant to this contract (individually an "Agent") is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from transactions with the U.S. government or by any federal government agency. Vendor shall provide University immediate written notice if Vendor learns that this certification was erroneous when made or if Vendor or any Agent hereafter becomes debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from transactions with the U.S. government or by any federal agency. Vendor further certifies that neither Vendor nor any Agent is presently subject to an investigation or proceeding to exclude either as a provider under Medicare or Medicaid or under any other federal or state health care program or under any third party insurance program, nor is currently excluded or debarred from submitting claims to Medicare or Medicaid or to any other federal or state health care program or to any third party insurer. University may terminate this contract immediately without any penalty to University if either of these certifications was erroneous when made or becomes no longer valid during the term of this contract.
- 12.2. Equal Employment Opportunity.** The clause at Ill. Adm. Code tit. 44, § 750.10, Appx. A is incorporated into this contract by reference. If this contract is federally funded and exceeds \$10,000, the following clause applies: Vendor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status. Vendor will include this clause in every subcontract awarded under this contract so that the provision is binding upon the subcontractor.
- 12.3. Employment of Illinois Workers on Public Works Act.** Pursuant to the Employment of Illinois Workers on Public Works Act, 30 ILCS 570, Vendor shall employ at least 90% Illinois laborers on all public works projects or improvements or for the clean-up and on-site disposal of hazardous waste whenever there is a period of excessive unemployment in Illinois, except as otherwise permitted in the Act.
- 12.4. Veterans Preference Act.** Pursuant to the Veterans Preference Act, 330 ILCS 55, Vendor shall give preference to veterans of United States military and naval service in appointments and employment on public works projects.
- 12.5. Public Works Employment Discrimination Act.** Pursuant to the Public Works Employment Discrimination Act, 775 ILCS 10, Vendor shall not refuse or deny employment to any person in any capacity on the ground of unlawful discrimination as defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the performance of this Contract.
- 12.6. Export Control.** Vendor shall comply with all relevant laws, whether United States or foreign, governing the exports and re-exports of items and information made under this contract. Prior to providing University with any items subject to the International Traffic in Arms Regulations (ITAR), 22 C.F.R. §§ 120-130, Vendor will notify University and identify the items at issue and the applicable categories and subcategories of the United States Munitions List. University may decline to accept any items or information controlled under ITAR.

Vendor will direct all notices under this section to the University Contract Representative.

- 12.7. Medical Goods and Services.** If Vendor furnishes, or otherwise authorizes the furnishing of, Medicaid healthcare items or services, performs billing or coding functions, or is involved in monitoring of healthcare provided by University, then Vendor shall comply with applicable provisions of the Deficit Reduction Act of 2005, 42 U.S.C. §1396a, and adopt University's policies for detecting and preventing waste, fraud, and abuse, which are located at: [http:// go.uillinois.edu/DRAVendor](http://go.uillinois.edu/DRAVendor).
- 12.8. Prevailing Wage.** If this contract involves (a) a "public works" project within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130, or (b) printing, janitorial, cleaning, window cleaning, building and grounds, site technicians, natural resources, food, or security contracts of \$2,000 or more (or \$200 or more per month) within the meaning of the Illinois Procurement Code, 30 ILCS 500/25-60, all contractors and subcontractors must pay no less than the general prevailing rate of wages (hourly cash wages plus fringe benefits) in the locality in which the work is produced or performed and comply with all other requirements of the Act. Refer to the prevailing wage rates on the Illinois Department of Labor website at: <http://go.uillinois.edu/IDOL>.
- 12.9. Criminal Background Checks.** This certification applies if Vendor will be performing any work on campus at University of Illinois. Vendor certifies that it has performed criminal background checks, including sex offender record information (SORI), on all of its employees, agents, and subcontractors who will be performing work on campus at University of Illinois. The criminal background checks must include all jurisdictions where the employee/agent/subcontractor has resided within the past seven years. Vendor also certifies that it will not allow any of its employees, agents, and subcontractors with a criminal conviction for a violent felony and/or a sex offense (misdemeanor or felony) to perform work on campus at University of Illinois.

ARTICLE 13. General Terms

- 13.1. Ambiguities.** Any rule of construction that would resolve ambiguities against the drafting party shall not apply in interpreting this contract.
- 13.2. Amendments.** No modification of this contract shall be effective unless made by a written amendment signed by each party's authorized signatory.
- 13.3. Assignment.** Neither party may assign its obligations under this contract without the prior written consent of the other party.
- 13.4. Authorized Signatories.** The individuals signing this contract on a party's behalf represent that they have the requisite authority and intent to bind that party to this contract.
- 13.5. Choice of Law.** This contract and all claims arising out of or relating to this contract shall be governed and construed by application of the laws of the State of Illinois without regard to its conflict of law provisions.
- 13.6. Compliance with Laws.** Vendor shall perform all obligations under this contract in compliance with all applicable laws governing the performance. Breach of this provision constitutes a material breach of this contract.
- 13.7. Counterparts/Facsimile Signatures.** This contract may be signed in counterparts. Facsimile signatures constitute original signatures for all purposes.
- 13.8. Force Majeure.** A party is excused from performing its obligations under this contract when conditions beyond its control and unforeseen by the parties make its performance commercially impractical, illegal, or

impossible. Conditions of excuse include, but are not limited to: natural disasters, strikes, fires, war, terrorism and threats of terrorism, government actions, and acts or omissions of third parties. So long as the conditions continue, the party whose performance is affected shall keep the other party fully informed about the conditions and the prospects of their ending.

- 13.9. Headings.** Headings in this contract are intended only to assist with readability and are not substantive.
- 13.10. Independent Contractor.** The parties are independent contractors with respect to each other. Nothing in this contract is intended to create any employment, association, partnership, joint venture, or agency relationship between them.
- 13.11. Integration.** This contract with its attachments, amendments and incorporated references constitutes the parties' entire agreement regarding the subject matter.
- 13.12. Jurisdiction.** Any claims against University must be filed in accordance with the Illinois Court of Claims Act.
- 13.13. Severability.** If any provision of this contract is held by a court of competent jurisdiction to be unenforceable, the provision shall be severed from this contract so long as severance does not affect the enforceability or essential purpose of the remainder of the contract.
- 13.14. Sovereign Immunity.** By entering into this contract, University does not waive the sovereign immunity or any other defenses and immunities afforded to it by Illinois and federal law.
- 13.15. Use of Name.** Vendor shall not use University's name or protected marks for any commercial purpose without University's advance written consent.
- 13.16. Waiver.** The failure of either party to enforce any provision of this contract shall not waive the party's right to later enforce the provision or the contract.

Comptroller Delegate Signature

Signature Date

CITY OF SPRINGFIELD

By: _____ *GEM*

Printed: _____

Title: _____

Date: _____

EXHIBIT A

UNIVERSITY OF ILLINOIS SPRINGFIELD

11th Street



Stevenson Drive

West Lake Shore Drive

To Spencer House

West Lake Shore

Edgar Lee Masters Drive

Ernest Hemingway Drive

University Drive

Campus Buildings

- 1 BRK – Brookens Library
- 2 BSB – Business Services Building
- 3 CCR – Child Care Center
- 4 HSB – Health & Sciences Building
- 5 HRB – Human Resources Building
- 6 PDB – Police Department
- 7 PAC – Public Affairs Center including Sangamon Auditorium
- 8 WUIS – Radio Station NPR/WUIS Building
- 9 REC – Recreation and Athletic Center
- 10 RSL – Residential Simulation Lab
- 11 SAB – Student Affairs Building
- 12 SLB – Student Life Building
- 13 UNION – Student Union
- 14 UHB – University Hall
- 15 VPA – Visual & Performing Arts Building

Student Housing

- 16 BBL – Bluebell Court
- 17 CLV – Clover Court
- 18 FRH – Founders Residence Hall
- 19 FXG – Foxglove Court
- 20 HBC – Homer L. Butler Commons (Housing Office)
- 21 LKR – Larkspur Court
- 22 LRH – Lincoln Residence Hall
- 23 MGR – Marigold Court
- 24 PRL – Pennyroyal Court
- 25 SFL – Sunflower Court
- 26 TRL – Trillium Court

Athletics/Recreation Locations

- 27 Baseball Diamond
- 28 Kiwanis Stadium
- 29 Softball Complex
- 30 REC Park

Vachel Lindsay Drive

Carl Sandburg Lane

University Drive

11th Street

Toronto Road

Shepherd Road

Lincoln Land Community College

Capital Area Career Center

For parking information, go to uis.edu/parking

Toronto Road

2025-250

ORDINANCE FACT SHEET

REQUEST FORM NO: _____

DATE OF 1ST READING: 6/3/25

OFFICE REQUESTING: Office of Budget & Management

CONTACT PERSON: Ramona Metzger, Director

PHONE NUMBER: 217-789-2191

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Contract

FISCAL IMPACT: \$ 68,150.10

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE APPROVING A CONTRACT BETWEEN THE CITY OF SPRINGFIELD AND THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS FOR THE PROVISION OF FIRE PROTECTION SERVICES FROM JULY 1, 2025 THROUGH JUNE 30, 2026 IN AN AMOUNT NOT TO EXCEED \$68,150.10.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Contract

CONTRACTOR / VENDOR NAME: City of Springfield

VENDOR NO: _____

CONTRACT TERM: 07/01/2025 - 06/30/2026

CONTRACT # _____

Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: \$68,150.10

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

Previous Ord #'s 147-04-24

☐ Low Bid

☐ Other: _____

Is Purchasing Agent approval required? No ☒ Yes ☐

☐ Low Bid Meeting Specs

☐ Exception: _____

Is Purchasing Agent approval attached? No ☒ Yes ☐

☐ Low Evaluated Bid

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Source	Amount
1	001	108	FIRE	FOPR	1570	68,150.10
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

DIRECTOR / SUPERVISOR SIGNATURE _____

Date: _____

CITY PURCHASING AGENT: _____

Date: _____

COMMENTS

The contract amount represents a three percent (3.0%) increase over the amount of the previous contract approved by Ordinance No. 147-04-24 and covers the time period of July 1, 2025 through June 30, 2026.

SIGN OFF: _____

(Mayor's Signature)

(Director of OBM)

T:\Revenue\Fire protection\UIS\2025\FireProtectionServicesUIS.2025FireProtectionServicesUIS.2025

The information supplied on this form is not confidential information.

Revised 5/26/04

2025-250

**AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT AND
PAYMENT TO JEFF CARTER, IN AN AMOUNT NOT TO EXCEED \$5,000.00
FOR EXPENSES RELATED TO THE CARPENTER PARK PAVEMENT
PROJECT, FOR THE SPRINGFIELD CONVENTION & VISITORS BUREAU**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 International Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, DCEO Route 66 Grant #25-336004 Carpenter Park Route 66 Pavement Project provided revitalization and public access to the .25 mile east segment of Route 66 at Cabin Smoke and Carpenter Park; and

WHEREAS, the owner Jeff Carter, will incur additional liability insurance and miscellaneous cost associated to the Carpenter Park Route 66 Pavement Project opening to the public on July 1, 2025 through December 30, 2026; and

WHEREAS, the City desires to provide payment for operational expenses related to the Carpenter Park Route 66 Pavement Project in the amount of \$2,500.00 per year for two (2) years totaling \$5,000.00; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, INTERNATIONAL:

Section 1: That the City Council hereby approves the agreement and payment in the amount of \$5,000.00 to Jeff Carter, for the Carpenter Park Pavement Project due to operational expenses including liability insurance and maintenance.

Section 2: That the Office of Budget and Management is hereby authorized to pay the amount of \$5,000.00 to Jeff Carter, Carpenter Park Route 66 Pavement Project from account number 021-114-VIST-VISIT-2110.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date

5-30-25

SPONSORSHIP AGREEMENT

THIS AGREEMENT made and entered this _____, 2025, by and between, **Carpenter Park Route 66 Pavement Project**, proprietor Jeff Carter ("Owner") and the **CITY OF SPRINGFIELD, ILLINOIS**, a municipal corporation (the "City"), by and through the Springfield Convention and Visitors Bureau (the "SCVB"). The Owner and the City are sometimes collectively referred to herein as the "Parties."

WITNESSETH:

WHEREAS, DCEO Route 66 Grant #25-336004 Carpenter Park Route 66 Pavement Project provides revitalization and public access to the .25 mile east segment of Route 66 at Cabin Smoke & Carpenter Park Parcel 14-01.0-100-015, Springfield; and

WHEREAS, the Owner will incur certain operational expenses related to the Carpenter Park Route 66 Pavement Project, including liability insurance and maintenance.

WHEREAS, the City desires to provide sponsorship assistance for operational expenses related to the Carpenter Park Route 66 Pavement Project in the amount of \$2,500.00 per year for two (2) years.

NOW THEREFORE, in consideration of the premises and mutual obligations set forth herein, the Parties hereby covenant and agree as follows:

Section 1. City Obligations. The City agrees to provide sponsorship of the Carpenter Park Pavement Project in the total amount of Two Thousand and 5/100 Dollars (\$2,500.00) per year for two (2) years. Any and all obligations of the City shall cease immediately without penalty if the Owner sells or ceases to provide public access as agreed and set forth below. This Agreement does not authorize an expenditure of City funds in excess of \$2,500 per year for two (2) years (a two year total of \$5,000.00) unless the City specifically approves an additional expenditures. The Owner agrees and acknowledges that absent such prior approval it proceeds at its own risk with no guarantee of payment if the amount billed to the City exceeds the amount so authorized.

Section 2. Owner Obligations. The Owner agrees as follows:

- i. To maintain public access to the east side of the Carpenter Park Pavement Parcel 14-01.0-100-015 through December 31, 2026.
- ii. Carpenter Park Pavement shall be open and maintained for public access year around from dawn to dusk.
- iii. Maintain Comprehensive General Liability coverage during the term of this Agreement with minimum limits of \$1,000,000.00 per each occurrence combined single limit with bodily injury liability and property damage liability. The City of Springfield as additional insured/loss payee on such policy.

iv. Sponsorship funds shall be used to assist with the operation costs related to the Carpenter Park Pavement Project, including, but not limited to, liability insurance, lawn maintenance, and waste pickup and removal.

The Owner agrees to provide copies of all such promotional materials to the City upon request.

Section 3. Term and Termination. This Agreement shall commence upon execution by the Parties and shall terminate on December 31, 2026. The City may terminate this Agreement for failure to comply with any terms of this agreement. Any funds held by the Owner at the termination of this Agreement, which remain unspent or undocumented, shall be returned to the City within thirty (30) days of said termination.

Section 4. Assignment. The Owner may not assign this Agreement without the prior written consent of the City.

Section 5. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Illinois, and the Owner voluntarily and freely submits to a court of competent jurisdiction in Sangamon County, Illinois, should any dispute arise between the Owner and the City. The Owner waives any right to trial by jury in any civil action arising out of, or based upon, this Agreement.

Section 6. Time for Performance. Time is of the essence in this Agreement.

Section 7. No Waiver. No waiver of a breach or violation of any provision of this Agreement by the City shall be construed as a waiver of any subsequent breach or limit or restrict any right or remedy otherwise available.

Section 8. Third Party Beneficiaries. This Agreement is not intended to benefit any third party.

Section 9. Successors. This Agreement shall inure to the benefit of and shall be binding upon the successors of the Parties.

Section 10. Entire Agreement. This Agreement constitutes the entire agreement between the Parties. Any changes or alterations in this Agreement shall be valid and effective only if agreed upon in writing between the Parties. No amendment, alteration, modification or addition to this Agreement shall be valid or binding unless expressed in writing and signed by authorized representatives of each of the Parties.

IN WITNESS WHEREOF, the Parties execute this Agreement on the date first written above.

Carpenter Park Route 66 Pavement Project

By: _____
Jeff Carter

**CITY OF SPRINGFIELD, ILLINOIS, a
municipal corporation**

By: _____
Mayor Misty Buscher

ORDINANCE FACT SHEET

DATE OF 1st READING: June 3, 2025

CONTACT PERSON: Scott Dahl

OFFICE REQUESTING: Convention & Visitors Bureau

PHONE NUMBER: 217.789.2360 x5531

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: \$5,000

SUGGESTED TITLE: An ordinance authorizing an agreement and payment to Jeff Carter, Carpenter Park Pavement Project, in an amount not to exceed \$5,000 for the Convention & Visitors Bureau.

CONTRACTOR / VENDOR NAME: Jeff Carter VENDOR NO: _____

CONTRACT TERM: July 1, 2025 - December 30, 2026 Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: 5,000.00
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid ☒ Other: Agreement
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____
Is Purchasing Agent approval required? No ☒ Yes ☐
Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	021	114	VIST	VIST	2110 5000
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement

STAFF ANALYSIS

Jeff Carter, proprietor Carpenter Park Pavement, will incur additional liability insurance and miscellaneous costs associated with opening the Route 66 to the public for the Route 66 Grant project.

FUNDS CHECK BY: Wingerter, Justin G. Digitally signed by Wingerter, Justin G.
DN: cn=Wingerter, ou=City Departments, ou=OBM, ou=Staff, ou=Users, cn=Wingerter, Justin G., email=Justin.Wingerter@springfield.il.us
Date: 2025.05.20 15:11:08 -05'00'

Date: 5/20/25

DIRECTOR / SUPERVISOR: Dahl, Scott Digitally signed by Dahl, Scott
Date: 2025.05.20 14:23:11 -05'00'

Date: _____

CITY PURCHASING AGENT: Lesko, Mike Digitally signed by Lesko, Mike
Date: 2025.05.20 15:15:04 -05'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

Ramona Metzger Digitally signed by Ramona Metzger
Date: 2025.05.20 15:22:30 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-251

**AN ORDINANCE AUTHORIZING PAYMENT TO ACE SIGN CO., INC.
FROM ROUTE 66 GRANT #25-336004 FOR GRANT EXPENSES IN AN
AMOUNT NOT TO EXCEED \$95,000.00, FOR THE SPRINGFIELD
CONVENTION & VISITORS BUREAU**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Springfield Convention & Visitors Bureau is requesting payment in the amount of \$95,000.00, using funds from Route 66 Grant #25-336004, Ace Sign Co., Inc. for grant expenses; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes payment in the amount of \$95,000.00 to Ace Sign Co., Inc. for grant expenses.

Section 2: That the Office of Budget and Management is hereby authorized to pay the amount of \$95,000.00 to Ace Sign Co., Inc. from account number 021-114-VIST-RT25-1232.

Section 3: That this Ordinance shall become effective immediately after its passage and publication in pamphlet form and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Frank J. Lesko

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 **5-20-25**
Office of Corporation Counsel / Date



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Scott Dahl
Springfield Convention and Visitors Bureau

FROM: Mike Lesko, Purchasing Agent *JML*

DATE: May 20, 2025

SUBJECT: Sole Source Determination

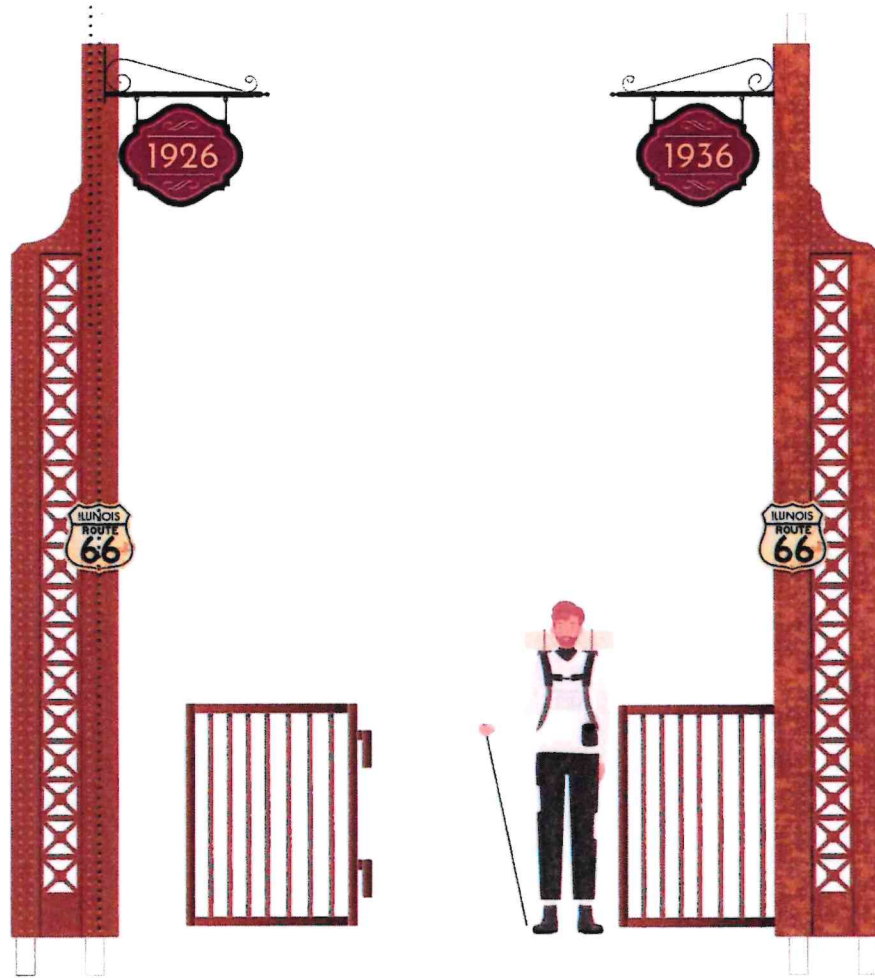
I have reviewed the Ordinance Fact Sheet with Ace Sign Company for Route 66 promotional wayside, gate work and signage for the Springfield Convention and Visitors Bureau.

Based on the information provided, I have determined that possesses a high degree of professional skill and expertise in the required area. This work has been funded through 25-36004 Route 66 Grant. Pursuant to Article 38.40 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive bids.



Customer: Kidzeum
412 E Adams St
Springfield, IL
Scope of Work

*Concept Drawings will provide design layout, line, and/or color. Image proportion and placement. Colors on a digital screen or printed may not reflect actual color.
1/2" x 1/2" sheet size



ACE Sign CO.

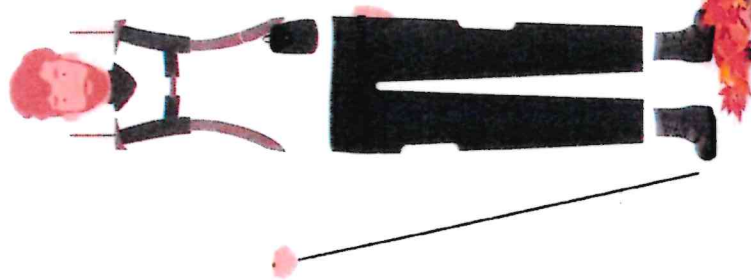
This design is for the ACE Sign Co. and is the property of a customer only after completion of all work and is returned to the customer as a reference only. It is not to be used in whole or in part without the permission of the ACE Sign Co.

116906 - CONCEPT
CARPENTER PARK ROUTE 66 ENTRANCE

2025-252

REF: 88888 note

Vintage "Aged" Finish.
Used to blend into surroundings.



"ODOT Green" A green introduced in 1933. Used to compliment the natural surroundings.



ORDINANCE FACT SHEET

DATE OF 1st READING: June 3, 2025OFFICE REQUESTING: Convention & Visitors BureauCONTACT PERSON: Scott DahlPHONE NUMBER: 217.789.2360 x5531EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentFISCAL IMPACT: \$95,000SUGGESTED TITLE: An ordinance authorizing payment to Ace Sign Co., Inc. from Roue 66 Grant #25-336004 for grant expenses in the amount not to exceed \$95,000 for the Convention & Visitors Bureau.CONTRACTOR / VENDOR NAME: Ace Sign Co., Inc.VENDOR NO: VC3001CONTRACT TERM: _____ Change in Scope Yes ☐ No ☒CONTRACT AMOUNT: \$95,000

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

☐ Low Bid☐ Low Bid Meeting Specs☐ Low Evaluated Bid☒ Other: Prof Service☐ Exception: _____

Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☒

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	021	114	VIST	RT25	1232	95000
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Project Concept Documents

STAFF ANALYSIS

Payment for project expenses included in the FY25 Route 66 Grant ordinance previously approved by City Council.

FUNDS CHECK BY: Wingerter, Justin G.

Digitally signed by Wingerter, Justin G.
DN: cn=Justin G. Wingerter, o=City of Springfield, ou=City of Springfield, email=jwingerter@springfield.il.us
Date: 2025.05.21 08:32:44 -05'00'Date: 5/21/25DIRECTOR / SUPERVISOR: Dahl, ScottDigitally signed by Dahl, Scott
Date: 2025.05.21 08:32:44 -05'00'

Date: _____

CITY PURCHASING AGENT: Lesko, MikeDigitally signed by Lesko, Mike
Date: 2025.05.21 10:29:45 -05'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)



Ramona Metzger

Digitally signed by Ramona Metzger
Date: 2025.05.21 16:04:57 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-252