

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$115,928.94 FROM INTEREST EARNED FROM ASSIGNED FUND BALANCE WAGNER BEQUEST FOR THE PURCHASE OF FURNITURE FROM RESOURCE ONE AIS OMNIA PURSUANT TO JOINT PURCHASE CONTRACT NO. R240101 FOR THE LINCOLN LIBRARY

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Section 38.50 (3)(b) of the Purchasing Code of the City of Springfield, this purchase is exempt from the City's requirement for Sealed Competitive Bids as this purchase will be made from a State of Illinois contract available for joint purchasing; and

WHEREAS, the Lincoln Library is requesting a supplemental appropriation in the amount of \$115,928.94 from interest earned from assigned fund balance Wagner bequest to cover the purchase of furniture from Resource One pursuant to joint purchase Contract No. R240101.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes execution of Purchase Contract No. R240101 for the purchase of furniture for Lincoln Library. The Mayor and City Clerk are authorized to execute the agreement and any other documents necessary on behalf of the City.

Section 2: That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation from interest earned from assigned fund balance Wagner bequest from revenue account 003-116-LIBR-LIBR-3480 into expenditure account 003-116-LIBR-WAGR-1501 for the Lincoln Library in the amount of \$115,928.94.

Section 3: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

Section 4: That this Ordinance shall become effective immediately after its passage and publication in pamphlet form and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

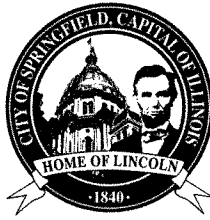
Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 6-26-28
Office of Corporation Counsel / Date



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Jeff Blazis

FROM: Anthony Quinones – Central Purchasing

DATE: May 9, 2025

SUBJECT: Joint Contract Determination

I have reviewed the Ordinance Fact Sheet to Resource One for the purchase of Office Furniture to update public seating and director's office in an amount not to exceed \$115,928.94 for the Lincoln Library.

The OMNIA Partners Contract Number is R240101.

Pursuant to Article 38.50 (3)b of the Purchasing Code of the City of Springfield, this purchase is exempt from the City's requirement for Sealed Competitive Bids as this purchase will be made pursuant to a OMNIA Partners contract available for joint purchasing.

Proposal

Resource One
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	8206
Date	05/02/2025
Customer PO No	
Customer Account	LINCOLNLIB
Salesperson	Celeste Pankey
Project Number	4976
Terms	50% DEPOSIT NET 15
Page	1 of 9

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O
Lincoln Library
326 S. 7th Street
Springfield, IL 62701

ATTN: Jeff Blazis
Email: Jeff.Blazis@lincolnlibrary.info

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Lincoln Library
326 S. 7th Street
Springfield, IL 62701

ATTN: Gwen Harrison
Email: gwen.harrison@lincolnlibrary.info

Lincoln Library - Conference, Computer Lab, Public Seating, & Gwen's Office

Priced per AIS OMNIA contract# R240101.

Pried per Haworth contract# 80435AA.

Priced per Kimball contract# R240108.

Lead times are 11-12 weeks, plus transit. Subject to change.

Labor priced per current Sangamon County prevailing wage rates.

****AIS OMNIA CONTRACT IS TIERED PRICING BASED ON VOLUME, ADDITION OR REMOVAL OF PRODUCT MAY AFFECT DISCOUNTING****

****AIS PRICE INCREASE MID JUNE****

****DUE TO THE CURRENT DISRUPTIONS CAUSED BY INTERNATIONAL TARIFFS, UNEXPECTED AND IMMEDIATE CHANGES TO LEAD TIMES AND PRICING MAY OCCUR. RESOURCE ONE IS CLOSELY MONITORING THESE DEVELOPMENTS. PLEASE REQUEST AN UPDATED PROPOSAL FROM YOUR ACCOUNT REP(S) PRIOR TO ORDER PLACEMENT.****

Group		Extended Amount		
ACOUSTIC POD		12,228.71		
Line	Quantity	Description	Unit Price	Extended Amount
1	1.00 Each	T-LT--RP-LTTT-W-PAINTLEGC-15-RO-P0135 Laptop Table, Bag Hook, Pencil Groove, Thermofoil Finish, Scratch and Mar Resistance RP-LTTT-W:Glacier White PAINTLEGC-15:Grade C laptop Paint RO-P0135:Baltic Blue Mark Line For (Tag): ACOUSTIC POD	272.32	272.32
2	2.00 Each	S7S-34-0K--,TR-1V-(MOMENTUM_SILICA_ETCH_AL)-,AL-A66-,TR-F Maari, 4 Leg Side Chair, Faux Lea Seat, Poly Back, No Arms, Felt Glide ,TR-1V:Indigo (MOMENTUM_SILICA_ETCH_AL):Momentum - Silica Etch-F Grade ,AL-A66:Ink ,TR-F:Black Mark Line For (Tag): ACOUSTIC POD	368.63	737.26
3	1.00	PARU704-US	239.77	

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	Each	AC Power Socket and Integrated USB Fast Charger. Type-A and type-C, with one cable guide for HDMI or LAN. Mark Line For (Tag): ACOUSTIC POD		239.77
4	1.00	PARU701-A	160.29	160.29
	Each	Autonomous Smoke Alarm Device Mark Line For (Tag): ACOUSTIC POD		
5	1.00	PAR2701-KJ3--KJ3	453.04	453.04
	Each	Carpet KJ3:Dark Grey Mark Line For (Tag): ACOUSTIC POD		
6	1.00	PARU410-J4J4A-US--J4-A	2,372.49	2,372.49
	Each	Internal Front Central Wall with cut-out for power socket and electronic control system. Cable guides are on both sides of the wall J4:Black Melamine A:Black Mark Line For (Tag): ACOUSTIC POD		
7	1.00	ARU522 NGU-8075--J4-A	3,208.81	3,208.81
	Each	R/H Glass Fasade with Doors. Metal frame with melamine cover. 0.3" tempered safety glass. Non-lockable doors. J4:Black Melamine A:Black Mark Line For (Tag): ACOUSTIC POD		
8	1.00	PAR2602-J4A--J4-A	1,511.01	1,511.01
	Each	Melamine Ceiling with LED light and ventilation (air supply) system. J4:Black Melamine A:Black Mark Line For (Tag): ACOUSTIC POD		
9	1.00	PAR2103-TD3TD2TD3J4J4A1--TD3-TD2-J4-A	2,339.38	2,339.38
	Each	External Walls Upholstered with fabric. Rear wall with glass. TD3:Blue (Austea) TD2:Light Blue (Austea) J4:Black Melamine A:Black Mark Line For (Tag): ACOUSTIC POD		
10	1.00	PAR1201-TD3TD2TD3J4A--TD3-TD2-J4-A	934.34	934.34
	Each	Internal Acoustic Walls. Upholstered with fabric. TD3:Blue (Austea) TD2:Light Blue (Austea) J4:Black Melamine A:Black Mark Line For (Tag): ACOUSTIC POD		

Group

COMPUTER LAB

Extended Amount

13,270.68

Line	Quantity	Description	Unit Price	Extended Amount
11	36.00	S7S-34-0K--,TR-1V-(MOMENTUM_SILICA_ETCH_AL)-,AL-A66-,TR-F	368.63	13,270.68
	Each	Maari, 4 Leg Side Chair, Faux Lea Seat, Poly Back, No Arms, Felt Glide		

2025-281

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,TR-1V:Indigo
(MOMENTUM_SILICA_ETCH_AL):Momentum - Silica Etch-F Grade
,AL-A66:Ink
,TR-F:Black
Mark Line For (Tag): COMPUTER LAB

Group		Extended Amount		
CONFERENCE		34,448.75		
Line	Quantity	Description	Unit Price	Extended Amount
12	2.00 Each	X-DDC3618--RO-L1433-RO-L1433-LOOP_PULL-LOOP_A-RX-LOOP-SW-LOCK_A Cbx Full Depth 2d Cab 18dx28hx36w RO-L1433:Laminate Caseloads - Landmark RO-L1433:Laminate Caseloads - Landmark LOOP_PULL:Loop Pull Caseloads LOOP_A:Loop Pull Grade A Paint Caseloads RX-LOOP-SW:Loop Pull Painted Satin White LOCK_A:No Lock Required Mark Line For (Tag): CONFERENCE	458.64	917.28
13	9.00 Each	Vector - Blue Vector - Blue Mark Line For (Tag): COM - AIS NATICK	47.34	426.06
14	1.00 Each	X-CCD2748--RO-L1433-RO-L1433-LOOP_PULL-LOOP_A-RX-LOOP-SW-LOCK_A Cbx Full Depth Cred With Cabinet Doors 18dx28hx48w RO-L1433:Laminate Caseloads - Landmark RO-L1433:Laminate Caseloads - Landmark LOOP_PULL:Loop Pull Caseloads LOOP_A:Loop Pull Grade A Paint Caseloads RX-LOOP-SW:Loop Pull Painted Satin White LOCK_A:No Lock Required Mark Line For (Tag): CONFERENCE	544.95	544.95
15	1.00 Each	X-CTB54168K--RO-L1433-RO-E9269A-G_NONE-HORIZONTAL_1-LAMXAK-LAMXA-K-LAMXAK-W-RO-L0433-08 Cbx Table Boat 54d X 168w Knife 4 Sec 4 A-base RO-L1433:Laminate Caseloads - Landmark RO-E9269A:2.5mm Knife Edge - Landmark G_NONE:No Grommet HORIZONTAL_1:Short Side Grain Direction - Side To Side LAMXAK:Grade A Laminate Choice Extend Knife Surfaces LAMXA-K:Grade A Laminates For Extend Knife Surfaces LAMXAK-W:Grade A Woodgrain Laminate Choice Extend Knife Surfaces RO-L0433-08:Laminate - Landmark Mark Line For (Tag): CONFERENCE	2,853.06	2,853.06
16	12.00 Each	4900LUMBAR-G Natick Lumbar Support Grey Mark Line For (Tag): CONFERENCE	18.92	227.04
17	12.00	4930C--CP-4DARM-GR-V2-4930C-CP-4ALUBASE-CP-60MMHARD-CP-	531.91	6,382.92

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Each		MECHWBSYNC-CP-3CYLINDER-BACK49-FAB-GREY-BACK49-MESHGREY-CP-FR-GRAY-SEAT49-FAB-GF-SEAT49-A-STANDARD-COM-COM-CP-NONE-CP-CH-NO-ASSY Natick Gray Configurable Task Chair CP-4DARM-GR-V2-4930C:Height, Depth, Width and Rotating Arms (4D) Grey CP-4ALUBASE:Polished Aluminum Base CP-60MMHARD:(Std) Hard Wheel Casters for Soft Floors CP-MECHWBSYNC:Weight Balanced Synchro-Tilt with Seat Slider (Auto Tension) CP-3CYLINDER:(Std) 4" Cylinder BACK49-FAB-GREY:UPH Fabrics for 4900 Back Grey Frame BACK49-MESHGREY:Back Colored Mesh for Grey Frames CP-FR-GRAY:Grey Graduated Striped Mesh (Standard on Grey Frame) SEAT49-FAB-GF:UPH Fabrics for 4900 Seat Grey Frame SEAT49-A:Seat 4900 UPH Fabrics Grade A STANDARD-A:Grade A Standard UPH Fabrics COM:zCOM Customers Own Material COM:COM Customers Own Material CP-NONE:(Standard) CAL 117 CP-CH-NO-ASSY:Knocked Down Mark Line For (Tag): CONFERENCE		
18	4.00 Each	TCRP-2424-LFSNEG2--H-KM-HP-KM-TR-PLS Jive,Tbl,Peb,Lam,24"x24",Eb3k,Std,Co:none,Post - Extruded,Gld,20"h ,H-KM:Landmark Wood ,HP-KM:Landmark Wood ,TR-PLS:Smooth Plaster Mark Line For (Tag): CONFERENCE	511.22	2,044.88
19	6.00 Each	SPG-33-5LL--(XJ)-XJ-PA-(XJ)-XJ-PA-TR-PLS-H-WL-TR-PLS Poppy Guest Chair, Faux Leather Seat, Faux Leather Back, 5 Star Base, Hard Casters, Left Laminate Tablet (XJ):Wellington-A Grade ,XJ-PA:Pacific (XJ):Wellington-A Grade ,XJ-PA:Pacific ,TR-PLS:Smooth Plaster ,H-WL:Linen ,TR-PLS:Smooth Plaster Mark Line For (Tag): CONFERENCE	1,754.38	10,526.28
20	6.00 Each	SPG-33-5RL--(XJ)-XJ-PA-(XJ)-XJ-PA-TR-PLS-H-WL-TR-PLS Poppy Guest Chair, Faux Leather Seat, Faux Leather Back, 5 Star Base, Hard Casters, Right Laminate Tablet (XJ):Wellington-A Grade ,XJ-PA:Pacific (XJ):Wellington-A Grade ,XJ-PA:Pacific ,TR-PLS:Smooth Plaster ,H-WL:Linen ,TR-PLS:Smooth Plaster Mark Line For (Tag): CONFERENCE	1,754.38	10,526.28

Group

Extended Amount

GWEN'S OFFICE

15,687.89

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Line	Quantity	Description	Unit Price	Extended Amount
21	1.00 Each	A-ERDMASB Double Monitor Arm - Clamp and Grommet Mount Mark Line For (Tag): GWEN'S OFFICE	322.98	322.98
22	1.00 Each	S-W1CORE7 Silver Key Alike Kit (7 Cores) - Wesko Type Mark Line For (Tag): GWEN'S OFFICE	24.15	24.15
23	1.00 Each	W-GROMMET--W-GRC3W 3 Grommet Cover W-GRC3W:Grommet Cover - White Mark Line For (Tag): GWEN'S OFFICE	8.40	8.40
24	1.00 Each	X-ACOBWP212418--RO-L1433-A_DCHP1_W120 Cbx Access Cabinet Powered Open Back 21H x 24W x 18D Right RO-L1433:Laminate Caseloads - Landmark A_DCHP1_W120:Single Power White - Hard Wired 2 Outlet/2 USB 120" Cable Mark Line For (Tag): GWEN'S OFFICE	759.36	759.36
25	1.00 Each	X-LSWM522412--RO-L1433-RO-L0443-A CBX Wall Mounted L Shelf VERT 52Hx24Wx12D RO-L1433:Laminate Caseloads - Landmark RO-L0443-A:Laminate - Landmark Mark Line For (Tag): GWEN'S OFFICE	265.23	265.23
26	1.00 Each	X-WMTACK2854--FAB-XA049-FAB-AD-MAT-GTHEORY-RO-F2227 CBX Wall Mount Tackboard 28H x 54W FAB-XA049:Fabric Modular Choice Grade A FAB-AD-MAT:Panel Fabric Choice For Grade A Directional Only GTHEORY:Theory RO-F2227:Cotton Mark Line For (Tag): GWEN'S OFFICE	197.19	197.19
27	1.00 Each	C-OWMC166014L--RO-L1433-RO-L1433-BAR_PULL-BAR_C-RX-BAR-BO-LOCK_E Overhead - WM - 16H X 60W X 14D - Laminate Cabinet Doors RO-L1433:Laminate Caseloads - Landmark RO-L1433:Laminate Caseloads - Landmark BAR_PULL:Bar Pull Caseloads BAR_C:Bar Pull Grade C Paint Caseloads RX-BAR-BO:Bar Pull Painted Burnt Orange LOCK_E:No Lock w/Silver Ring for Keyed Alike Mark Line For (Tag): GWEN'S OFFICE	545.16	545.16
28	1.00 Each	X-CBC423618--RO-L1433-RO-L1433-BAR_PULL-BAR_C-RX-BAR-BO-LOCK_E Cbx 2 Door Cabinet 42Hx36Wx18D RO-L1433:Laminate Caseloads - Landmark RO-L1433:Laminate Caseloads - Landmark BAR_PULL:Bar Pull Caseloads BAR_C:Bar Pull Grade C Paint Caseloads RX-BAR-BO:Bar Pull Painted Burnt Orange LOCK_E:No Lock w/Silver Ring for Keyed Alike Mark Line For (Tag): GWEN'S OFFICE	544.32	544.32

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29	1.00 Each	X-FFLCD743618--RO-L1433-RO-L1433-BAR_PULL-BAR_C-RX-BAR-BO-LOCK_E Cbx Ff Lat With Cabinet Doors 18dx74hx36w RO-L1433:Laminate Casegoods - Landmark RO-L1433:Laminate Casegoods - Landmark BAR_PULL:Bar Pull Casegoods BAR_C:Bar Pull Grade C Paint Casegoods RX-BAR-BO:Bar Pull Painted Burnt Orange LOCK_E:No Lock w/Silver Ring for Keyed Alike Mark Line For (Tag): GWEN'S OFFICE	975.45	975.45
30	1.00 Each	X-LATBC7436--RO-L1433-BAR_PULL-BAR_C-RX-BAR-BO-LOCK_E-RO-L1433 CBX Lateral Bookcase with Divider 18Dx74Hx36W RO-L1433:Laminate Casegoods - Landmark BAR_PULL:Bar Pull Casegoods BAR_C:Bar Pull Grade C Paint Casegoods RX-BAR-BO:Bar Pull Painted Burnt Orange LOCK_E:No Lock w/Silver Ring for Keyed Alike RO-L1433:Laminate Casegoods - Landmark Mark Line For (Tag): GWEN'S OFFICE	849.87	849.87
31	2.00 Each	X-PLAT2D3018--RO-L1433-BAR_PULL-BAR_C-RX-BAR-BO-LOCK_E-RO-L1433 Cbx Full Depth Lat Bf 18dx21hx30w RO-L1433:Laminate Casegoods - Landmark BAR_PULL:Bar Pull Casegoods BAR_C:Bar Pull Grade C Paint Casegoods RX-BAR-BO:Bar Pull Painted Burnt Orange LOCK_E:No Lock w/Silver Ring for Keyed Alike RO-L1433:Laminate Casegoods - Landmark Mark Line For (Tag): GWEN'S OFFICE	581.49	1,162.98
32	1.00 Each	X-BBF8436L48RK--RO-L1433-BAR_PULL-BAR_C-RX-BAR-BO-LAMXAK-LAMXA-K-LAMXAK-W-RO-L0433-08-LOCK_E-RO-L1433-XFHD3LK-WT CBX Float HAT 3Leg 84Wx36D Main w/BBF L, 48Wx24D RTRN R, KNF RO-L1433:Laminate Casegoods - Landmark BAR_PULL:Bar Pull Casegoods BAR_C:Bar Pull Grade C Paint Casegoods RX-BAR-BO:Bar Pull Painted Burnt Orange LAMXAK:Grade A Laminate Choice Extend Knife Surfaces LAMXA-K:Grade A Laminates For Extend Knife Surfaces LAMXAK-W:Grade A Woodgrain Laminate Choice Extend Knife Surfaces RO-L0433-08:Laminate - Landmark LOCK_E:No Lock w/Silver Ring for Keyed Alike RO-L1433:Laminate Casegoods - Landmark XFHD3LK-WT:White 3 Leg Kit - Floating HAT Desk Mark Line For (Tag): GWEN'S OFFICE	2,776.41	2,776.41
33	1.00 Each	HCPL-TLT1-15--TR-T67 Pablo Designs, Talia, Table Light ,TR-T67:White/Chrome, GRADE B Mark Line For (Tag): GWEN'S OFFICE	178.50	178.50
34	1.00 Each	THRN-4848-LFSNAG4P--H-KM-,HP-KM-,TR-PLS-,TR-PLS Immerse,Table,Single,Round,48"x"48,Lam,Knife,Std,Co: None,29",Ptd Legs ,H-KM:Landmark Wood, GRADE B	1,738.39	1,738.39

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		,HP-KM:Landmark Wood, GRADE A ,TR-PLS:Smooth Plaster, GRADE A ,TR-PLS:Smooth Plaster, GRADE A Mark Line For (Tag): GWEN'S OFFICE		
35	1.00 Each	SFT-U0-7S11A1--(6M)-,6M-BT-(MB)-,MB-CF-,TR-UFM-,TR-LE Fern,Task,Uph Seat,Mesh Back,4D Arm,Lumbar,Pneu w/Back Stop,Adj Seat,Alu Base, Hd Cst (6M):Main Line Flax ,6M-BT:Main Line Flax - Bethnal, GRADE D (MB):Fern Mesh ,MB-CF:Fern Mesh - Cornflower, GRADE A ,TR-UFM:Snow, GRADE C ,TR-LE:Metallc Silver, GRADE B Mark Line For (Tag): GWEN'S OFFICE	1,255.71	1,255.71
36	4.00 Each	S7W-22-0H--TR-PLS-(3A)-,3A-37-(3A)-,3A-37-(M5_W35)-,M5-W35 Maari, 4 Leg Wood Side Chair, Fab Seat, Fab Back, No Arms, Plastic Glide ,TR-PLS:Smooth Plaster, GRADE A (3A):Tellure ,3A-37:Tellure - Spring, GRADE A (3A):Tellure ,3A-37:Tellure - Spring, GRADE A (M5_W35):Clear On White Oak ,M5-W35:Clear On White Oak, GRADE B Mark Line For (Tag): GWEN'S OFFICE	661.74	2,646.96
37	1.00 Each	APA162--Hook-B50-J4-ZP1 Acoustic column with hooks Hook:Acoustic column with hooks B50:B50 - Dark blue J4:J4 - Black melamine ZP1:ZP1 - VERTICAL Mark Line For (Tag): GWEN'S OFFICE	893.71	893.71
38	1.00 Each	APA081--Planter-B50-J4-ZP1 Acoustic column with space for plant pot (Ã~ 9,0 x 6,6 in.) Planter:Acoustic column with space for plant pot B50:B50 - Dark blue J4:J4 - Black melamine ZP1:ZP1 - VERTICAL Mark Line For (Tag): GWEN'S OFFICE	543.12	543.12

Group	Extended Amount
PUBLIC SEATING	26,163.25

Line	Quantity	Description	Unit Price	Extended Amount
39	4.00 Each	T-LT--RP-LTTT-W-PAINTLEGC-15-RO-P0135 Laptop Table, Bag Hook, Pencil Groove, Thermofoil Finish, Scratch and Mar Resistance RP-LTTT-W:Glacier White PAINTLEGC-15:Grade C laptop Paint RO-P0135:Baltic Blue Mark Line For (Tag): PUBLIC SEATING	272.32	1,089.28

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40	9.00 Each	N93M1OB--4-41610-X-X-462-STD FRINGE,MID BACK,1 SEAT,CLEAN-OUT,ARMS 4:GRADE 4 41610:MASQUERADE SAPPHIRE X:NO FRONT ARM GROMMET X:NO FRONT SEAT GROMMET 462:METAL LEG,CINDER STD:STANDARD GLIDE Mark Line For (Tag): PUBLIC SEATING	1,513.89	13,625.01
41	4.00 Each	N93M1OB--4-41610-G23BL-X-462-STD FRINGE,MID BACK,1 SEAT,CLEAN-OUT,ARMS 4:GRADE 4 41610:MASQUERADE SAPPHIRE G23BL:POWER GROMMET,BLACK,LEFT X:NO FRONT SEAT GROMMET 462:METAL LEG,CINDER STD:STANDARD GLIDE Mark Line For (Tag): PUBLIC SEATING	1,845.86	7,383.44
42	2.00 Each	N93M2OB--4-41610-X-X-462-STD FRINGE,MID BACK,2 SEAT,CLEAN-OUT,ARMS 4:GRADE 4 41610:MASQUERADE SAPPHIRE X:NO FRONT ARM GROMMET X:NO FRONT SEAT GROMMET 462:METAL LEG,CINDER STD:STANDARD GLIDE Mark Line For (Tag): PUBLIC SEATING	2,032.76	4,065.52

Individual Items

14,129.66

Line	Quantity	Description	Unit Price	Extended Amount
43	1.00 Each	SURCHARGE	1,402.17	1,402.17
44	1.00 Each	SURCHARGE	1,569.02	1,569.02
45	1.00 Each	SURCHARGE	632.79	632.79
46	1.00 Each	FREIGHT CF Stinson Freight - Shipping to AIS	35.86	35.86
47	1.00 Each	FREIGHT Narbutas Freight - Shipping to Springfield, IL 62701	714.29	714.29
48	1.00 Each	LABOR Receive, deliver, and install.	9,775.53	9,775.53



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Product : \$105,403.26
Freight : \$750.15
Delivery/Install : \$9,775.53
TOTAL ORDER : \$115,928.94

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE

Signature: _____ Name: _____ Title: _____ Date: _____

2025-281

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____

DATE OF 1ST READING: _____

OFFICE REQUESTING: Lincoln Library

CONTACT PERSON: Jeff Blazis

PHONE NUMBER: _____

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Exempt from Competitive Bid

FISCAL IMPACT: \$115,928.94

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION FOR THE PURCHASE OF FURNITURE FROM RESOURCE ONE AIS OMNIA JOINT PURCHASES CONTRACT #R240101 IN AN AMOUNT NOT TO EXCEED \$115,928.94 FOR LINCOLN LIBRARY FROM INTEREST EARNED FROM ASSIGNED FUND BALANCE BEQUEST

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Resource One Proposal

CONTRACTOR / VENDOR NAME: Resource One

VENDOR NO: 0RES8000

CONTRACT TERM: To completion

Change in Scope

Yes ☐ No ☐

CONTRACT AMOUNT: \$115,928.94

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

Previous Ord #'s

☐ Low Bid

☐ Other / Exception:

Is Purchasing Agent approval required? No ☒ Yes ☐

☐ Low Bid Meeting Specs

☐ Sole Source / OEM

Is Purchasing Agent approval attached? No ☒ Yes ☐

☐ Low Evaluated Bid

☐ Prof Service ☒ Joint Purchase

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Rev	Amount
1	003	116	LIBR	LIBR	3480*
2					\$ 115,928.94
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
003	116	LIBR	WAGNER	1501	\$115,928.94
			WAGNER		

* Assigned fund balance interest earned from Wagner bequest.

FUNDS CHECK BY:

Date:

Quinn Winters

6/16/25

DIRECTOR / SUPERVISOR SIGNATURE

Date:

Quinn Winters

06/09/2025

CITY PURCHASING AGENT:

Date:

Michael

6-12-25

COMMENTS

To update public seating throughout Lincoln Library, conference room and furniture in Director's Office; Contract #R240101

SIGN OFF:

2025-281

(Mayor's Signature)

(Director of OBM)

The information supplied on this form is not confidential information.

Revised 5/10/04

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE STATE OF WORK AGREEMENT AND
ADDITIONAL FUNDING IN AN AMOUNT NOT TO EXCEED \$176,750.00 WITH CGI TECHNOLOGIES
AND SOLUTIONS, INC. FOR UTILIZATOIN OF THE VENDOR TRAINING ACADEMY AND
ADDITIONAL JOB AIDS FOR A TOTAL AMOUNT PAYABLE OF \$12,669,555.00
FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, Ordinance 354-09-24 approved and authorized expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an Enterprise Resource Plan ('ERP') System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI"), and

WHEREAS, this Ordinance amends the Statement of Work ('SOW') for the city-wide ERP upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system, and

WHEREAS, the City's Executive Steering Committee has reviewed the requested proposals from CGI and is recommending an authorization of up to \$176,750.00 for the CGI Training Academy (\$52,750.00); 20 Job Aids (\$82,000.00) and an additional 10 Job Aids (\$42,000.00 if necessary).

WHEREAS, this Ordinance authorizes an additional \$176,750.00 payable under the contract.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves an additional expenditure in an amount not to exceed One Hundred Seventy-Six Thousand Seven Hundred Fifty Dollars and No Cents (\$176,750.00).

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute all necessary documents with regards to the amendment to SOW for the city-wide ERP upgrade and for the said funding increase, on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment to CGI, for the total maximum amount of Twelve Million Six Hundred Sixty-Nine Thousand Five Hundred Fifty-Five Dollars and No Cents (\$12,669,555.00) from Account Nos. 101-200-JB-4612-1605, 102-200-JB-3912-1605, and 001-107-GENC-VARI-1605 is hereby authorized, approved and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 7-9-25
Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

2025-282



CGI Advantage® Training and Job Aids Statement of Work

City of Springfield, IL

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1 Introduction

1.1 Background

The CGI Advantage training approach has been designed to develop CGI Advantage® competencies for City users. The comprehensive training curriculum includes CGI Advantage Academy, instructor-led training, and job aids.

1.2 Contractual alignment

The Statement of Work No. 2 ("SOW") for CGI Advantage® Training and Job Aids is issued pursuant to the CGI Advantage® Software as a Service Agreement dated as of October 28, 2024 (the "Agreement") between the City of Springfield ("City" or "Client") and CGI Technologies and Solutions Inc. ("CGI"). This SOW incorporates the terms and conditions of the Agreement as if the Agreement were fully set forth in the text of this SOW.

2 Timeline

2.1 Term

This Statement of Work is effective as of June 2, 2025 (the "Effective Date") and remains in effect until completion of the Deliverables.

3 Scope of Work

3.1 Overview

The Advantage training approach includes the following items:

- Delivery of up to three (3) instructor-led training sessions, each lasting up to three (3) hours
- Creation of up to twenty (20) job aids to support end users with new business processes

Content for the training sessions and job aid topics will be outlined in the Training Strategy Deliverable which is described in Statement of Work #1 issued under the Agreement.

As described in Amendment #1 to the Agreement, the City has the option to purchase additional job aids in blocks of ten (10).

3.2 Support details, assumptions, and responsibilities

3.2.1 RASCI matrix definitions

The Responsible, Accountable, Support, Consulted, and Informed ("RASCI") matrix tables below summarize CGI's and the City's respective roles and responsibilities for the activities described in this SOW. For each activity, CGI's and the City's respective roles are delineated using the definitions below:

- **Responsible** – Party responsible for accomplishing the activity/activities
- **Accountable** – Party answerable for the correct and thorough completion of the activity/activities
- **Support** – Party providing as-needed assistance in completing activity/activities
- **Consulted** – Party consulting with the Responsible party in two-way communication
- **Informed** – Party kept apprised by Responsible party regarding activity/activities being planned and/or performed in one-way communication

3.2.2 Instructor-led Training Sessions and Job Aids

3.2.2.1 Detailed Requirements

- All training and job aids will be based on materials, processes, and systems that are current and finalized at the time of content development.
- Up to three (3) instructor-led training sessions will be delivered, each lasting up to three (3) hours.
- Instructor-led sessions will focus on new functionality and may include topics such as Advantage navigation, homepages and business roles, Advantage Performance Budgeting, and Advantage HRM time and leave functionality. Final topics will be agreed upon as part of the Training Strategy Deliverable described in Statement of Work #1.
- Sessions will be conducted using one of the City's available Advantage Cloud environments. They will be delivered remotely and may be recorded.
- The City will be responsible for coordinating attendees, managing participant communications/logistics, tracking attendance, and handling any follow-up assessments.
- Up to twenty (20) job aids will be developed. Final topics will be confirmed as part of the Training Strategy Deliverable described in Statement of Work #1.
- Job aids will include step-by-step instructions and will be delivered in PDF or editable format (e.g., Microsoft Word or PowerPoint).
- Each job aid will be no more than one (1) to two (2) pages in length and focused on a single task or concept.
- The City's Subject Matter Experts (SMEs) and stakeholders will be available for timely content reviews and validation. Reviews and approvals from the City are required within five (5) business days of delivery to maintain project timelines.
- Source content and supporting materials (e.g., process documentation, process flows) used to generate the training materials and job aids will be provided by the city.
- The City will be responsible for hosting and distributing the final job aids within its learning system or intranet.

RASCI table

Figure 1 CGI Instructor-Led Training (ILT) and Job Aid RASCI table

Activity	City	CGI	Comments
Finalize list of ILT and job aid topics	R, A	C, S, I	Based on discussions and the Training Strategy Deliverable in SOW #1
Draft and finalize ILT session materials	C, S	R, A	With support from the City, CGI will develop content and presentation materials for ILT sessions
Review and approval of ILT session materials	R, A	C, S	City SMEs to review and provide feedback; one (1) round of revisions assumed
Coordinate logistics and schedule for ILT sessions	R, A	C, S	City provides attendee list; CGI manages invites, MS Teams setup, and session logistics
Deliver instructor-led training sessions	C, S, I	R, A	Up to three (3) ILT sessions, each up to three (3) hours; sessions can be recorded and made available
Track training attendance	R, A	I	City maintains attendance records and follow-up tracking
Collect participant feedback (optional)	R, A	C, I	Optional task to assess effectiveness and identify additional needs
Develop and deliver up to 20 job aids	C, S, I	R, A	CGI will develop and deliver up to twenty (20) job aids
Provide SME support and process documentation for job aids	R, A	C, S	City provides up-to-date materials and SME validation for job aids
Review and approve job aids	R, A	C, S	City reviews and approves final job aids
Upload recordings and job aids to City systems	R, A	C, S	CGI provides final files; City manages storage and distribution
Manage timeline and deliverables	R, A	R, A	Joint responsibility of both parties' project managers

4 Deliverables

4.1 Deliverable List

Figure 2 Deliverable list

Deliverable	Description	Owner
CGI instructor-led training sessions ("Training")	Three (3) instructor-led training sessions up to 3 hours per session	CGI
	Create up to twenty (20) job aids*	
Job Aids	*Block of ten (10) job aids will be delivered to the City each time the City exercises an option to purchase additional job aids as described in Amendment #1 to the Agreement.	CGI

4.2 Deliverable Process

CGI will create the CGI-owned Deliverables described in Figure 2 above (using Microsoft Word®, Excel®, PowerPoint®, Project®, or Visio® as applicable). The parties mutually agree to utilize the Acceptance process defined in the Agreement for the Deliverables described herein. CGI will prepare Deliverable Expectation Documents (or "DEDs"), and the city will review and approve the DEDs once submitted. CGI will prepare all the CGI-owned Deliverables, and the city will review and approve the Deliverables once submitted. For the sake of clarity and avoidance of doubt, all CGI-owned Deliverables identified under this SOW are subject to the Acceptance process set forth in the Agreement.

4.3 Deliverable Expectations Documents

CGI shall submit DEDs to the City for Acceptance prior to providing the subject Deliverable for Acceptance. DEDs shall adhere to a format agreed upon by the Parties. These documents shall minimally include the purpose, approach/key activities, table of contents, proposed format, proposed media(s), and acceptance criteria.

The authorized representative for DED approval for the City is its Project Manager (or their designee) and, for CGI, is its Project Manager (or their designee).

In the event the Parties cannot agree upon the content of any DED, the Parties will escalate the issue through the process set forth in Section 12.3 (Informal Dispute Resolution) of the Agreement.

5 Project Managers

The Project Managers are listed in Figure 3 below.

Figure 3 Project Managers

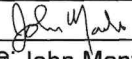
CGI Project Manager	City Project Manager
Name: Brian Abplanalp	Name: Elaine Urekar
Office Phone:	Office Phone: 1-217-789-2044 (2815)
Mobile Phone: 804-514-5684	Mobile Phone: 1-217-503-6855
Email: Brian.Abplanalp@cgi.com	Email: Elaine.Urekar@cwlp.com

6 Other Provisions

The parties acknowledge that meetings between CGI and the City, including training sessions and other collaborations, may be conducted remotely as necessary for each party to comply with federal, state, or local regulations, health directives, or restrictions, or as otherwise mandated by their respective organizations.

7 Approvals

In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

City of Springfield, Illinois by:	CGI Technology and Solutions Inc. by:
Signature:	Signature: 
Printed Name: <i>GEM</i>	Printed Name: John Manta
Title:	Title: Senior Vice President, Consulting Services
Date:	Date: 7/2/2025

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2024-340

354-09-24

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ORDINANCE FACT SHEET

DATE OF 1st READING: 09-03-24

CONTACT PERSON: E.Urekar/Michelle Carlisle

PHONE NUMBER: 217-789-2043/2626

OFFICE REQUESTING: Public Utilities, Information Systems Division

EMERGENCY PASSAGE: No ☐ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: \$12,316,055.00 (through 2029)

SUGGESTED TITLE: An ordinance authorizing execution of a series of agreements with CGI Technologies and Solutions Inc. for a total amount not to exceed \$12,076,056.00 for a 5-year term for the procurement of a new enterprise resource planning (ERP) system for the City of Springfield

CONTRACTOR / VENDOR NAME: CGI Technologies and Solutions Inc. VENDOR NO: 0AME3362

CONTRACT TERM: 5 years Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: \$12,316,055.00 (cumulative through 2029)

(Original amount if change order)

Method of Purchase (check one)

☐ Low Bid ☒ Other: RFP# CS22-17
☐ Low Bid Meeting Specs ☐ Exception:
☐ Low Evaluated Bid Code Provision:

Previous Ord #s: _____

Is Purchasing Agent approval required? No ☐ Yes ☐

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE			
Fund	Agency	Org	Activity
1	101	200	4612
2	102	200	3912
3			3912
4			1605

EXPENDITURE			
Fund	Agency	Org	Activity
1	101	200	4612
2	102	200	3912
3			3912
4			1605

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

This ordinance establishes approval and authorizes expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an ERP System for use throughout the City of Springfield.

Included in these ERP System services will be: Financial Management, Budget, 1099 Reporting, Asset Management, Procurement, Vendor Self Service, Payroll, Employee Time and Attendance, Labor Cost Distribution, Human Resources, HR Self Service (Employee & Manager), Applicant Tracking, Maximo Inventory and Work Order Management, Insight Essential and TestSavvy Reporting.

Implementation of the new software is expected to take 12 months with CGI accepting new operational responsibilities through its Cloud storage following City approval and 'go live'. The City will then contract with CGI for a Software as a Service agreement for the commencing 4 years for daily, weekly, monthly and annual processing as necessary.

With assistance and guidance from the Government Finance Officers Association of the United States & Canada (GFOA), CGI was selected through evaluation of RFP# CS22-17 for this contract. CGI is the current software provider for many of these services. This agreement will allow the City to retire additional stand-alone systems and that work be integrated into this software.

FUNDING CHECK BY: Dakota Capricornio

Director, Office of Public Utilities

Date: _____

Director / SUPERVISOR: Doug Brown

Date: _____

City Purchasing Agent: Lesko, Mike

Date: _____

SIGN OFF:

(Mayor's Signature)

The information supplied on this form is not confidential information.

2024-349

354-09-24

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354-09-24

AN ORDINANCE AUTHORIZING THE EXECUTION OF A SERIES OF AGREEMENTS WITH CGI TECHNOLOGIES AND SOLUTIONS, INC. IN AN AMOUNT NOT TO EXCEED \$12,316,055.00, FOR A 5-YEAR TERM FOR THE PROCUREMENT OF A NEW ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM PER RFP CS22-17 FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves and authorizes expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an ERP System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI") and,

WHEREAS, included these ERP System services will be: Financial Management, Budget, 1099 Reporting, Asset Management, Procurement, Vendor Self Service, Payroll, Employee Time and Attendance, Labor Cost Distribution, Human Resources, HR Self Service (Employee & Manager), Applicant Tracking, Maximo Inventory and Work Order Management, Insight Essential and TestSavvy Reporting, and

WHEREAS, the costs will be split between the Corporate Fund and the Utility, and

WHEREAS, in accordance with the provisions of Section 38.38 of the City Code, the Purchasing Agent has determined that this contract is not subject to sealed competitive bidding.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves a contract with CGI in an amount not to exceed Twelve Million Three Hundred Sixteen Thousand Fifty-Five Dollars and No Cents (\$12,316,055.00).

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute any necessary documents with CGI on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment to CGI for the total maximum amount of Twelve Million Three Hundred Sixteen Thousand Fifty-Five Dollars and No Cents (\$12,316,055.00) from Account Nos. 101-200-JB-4612-1605, 102-200-JB-3912-1605, and 001-107-GENC-VARI-1605, is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: September 17, 2024 SIGNED: Sept 18, 2024

RECORDED: September 19, 2024 MAYOR

ATTEST: _____

Approved as to legal sufficiency:

Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

354-09-24

2025-282



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Information Systems Division,
Office of Public Utilities

FROM: Mike Lesko, Purchasing Agent *JML*

DATE: August 27, 2024

SUBJECT: Determination for Sealed Competitive Proposal

I have reviewed the Request for Proposals for RFP# CS22-17 Enterprise Resource Planning (ERP) Software and Implementation Services and the Ordinance Fact Sheet for authorizing of an agreement with CGI Technologies and Solutions Inc. for the City of Springfield.

In accordance with the requirements of Section 38.38(a) of the Purchasing Code of the City of Springfield pertaining to Competitive Sealed Proposals, I have determined that it would be neither practicable nor advantageous to the City to utilize the Sealed Competitive Bid process to obtain bids for these services. Based on my determination, this procurement is exempt from the City's requirement for Sealed Competitive Bids.

300 SOUTH SEVENTH STREET, ROOM 200 • SPRINGFIELD, ILLINOIS 62701-1681 • (217) 789-2191 • FAX (217) 789-2207

2024-349

354-09-247

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CGI

CGI Advantage® Cloud Upgrade Statement of Work

City of Springfield, IL

CGI

Statement of Work No. 1 for CGI Advantage® Cloud Upgrade

This Statement of Work (SOW) No. 1 for CGI Advantage® Cloud Upgrade ("Statement of Work" or "SOW") is issued pursuant to the CGI Advantage® Software as a Service Agreement dated as of October 28, 2024 (the "Agreement") between the City of Springfield ("City" or "Client" and CGI Technologies and Solutions Inc. ("CGI"). This Statement of Work incorporates the terms and conditions of the Agreement as if the Agreement were fully set forth in the text of this Statement of Work.

1. Effective Date and Duration of this Statement of Work

This Statement of Work is effective as of October 28, 2024 (the "Effective Date") and remains in effect until Final Acceptance of the Consulting Services.

2. Supplemental Definitions

The definitions specified in Schedule A of the Agreement are supplemented by the definitions specified herein.

"Backlog" means the aggregation of tasks and activities to be accomplished.

"CGI Project Team" means the primary Project resources from CGI.

"City Project Team" means the primary Project resources from Client.

"Cutover" means the transition from the Client's legacy software system to the CGI System.

"Executive Steering Committee" means the Client executive resources overseeing the strategic vision of the Project. The membership and makeup of the Executive Steering Committee is determined by Client, but should include CGI and Client executives and may also include Project staff.

"Final User Acceptance Test (UAT)" means the final test performed by the City Project Team during the Achieve phase, at the end of all the iterations of the Build phase to validate that functionality of the system meets the requirements.

"Functional Requirements" means the requirements listed in Exhibit 1 as clarified by the comments identified therein.

"Iterative User Acceptance Test (UAT)" means the test performed by the City Project Team at the end of each iteration in the Build phase to validate that the functionality of the system configured and built up to that iteration meets the requirements.

"Integrated Project Team" means the combined Project team including assigned City Project Team and CGI Project Team.

"Milestone" means a specific point in the Project lifecycle recognizing the completion of specific tasks or activities and may also include payment as part of such completion.

"Project Manager" means the Client or CGI resource assigned to lead and manage all Project activities for their respective organization.

"RASC" means: Responsible, Accountable, Support, Consulted, Informed and refers to the tables listed herein that delineate each party's involvement in certain tasks or phases of the Project.

COPY

CGI

3. Services to Be Performed

This SOW fully describes the Consulting Services to be performed as part of the City's CGI Advantage upgrade Project. The scope of services to be performed pursuant to this SOW are as set forth in this section.

3.1. Purpose

The purpose of this Project is for CGI to implement a cloud-based ERP system that upgrades the City's current ERP system functionality, implement defined new modules described below in Section 3.3, and provide SaaS Services as described in the Agreement (the "ERP Upgrade"). The Solution will meet the City's Functional Requirements as described in Exhibit 1. Any scope not explicitly addressed in the Statement of Work and Agreement is excluded. Changes to the scope will be subject to the Change Order Process defined in the Project Management Plan.

3.2. CGI Advantage Upgrade

This includes upgrading the City's current ERP system, CGI Advantage® 3.10, to the CGI Advantage Cloud, and configuring the upgraded applications to be functionally equivalent to City's existing ERP system. This upgrade, transition, and configuration includes the following Cloud Applications (collectively the "ERP System"):

- CGI Advantage® Financial Management Base System
- CGI Advantage® 1099 Reporting
- CGI Advantage® Asset Management
- CGI Advantage® Procurement Professional
- CGI Advantage® Human Resource Management
- CGI Advantage® Payroll
- CGI Advantage® HR Self Service
- CGI Advantage® Labor Cost Distribution
- CGI Advantage® Performance Budgeting
- Administration (includes workflow and security)
- Cornerstone Applicant Tracking System
- IBM Maximo Asset Management

3.3. New Module Implementation

This includes implementation and configuration of the following new CGI Advantage Applications (collectively the "New Modules"):

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CGI

- CGI Advantage® Time and Leave
- CGI Advantage Vendor Self-Service (VSS)
 - o Vendor Registration
 - o Vendor Account Maintenance
- CGI Advantage® Insight
- CGI Advantage® Connect
- CGI TestSavvy™

3.4. SaaS Services

This upgrade includes transitioning the City from an on-premise infrastructure and operations to a cloud-based Software-as-a-Service model on the Advantage Cloud.

- Provision and maintain Cloud Application Environments
- Planning, setup, and testing of steady-state operations in the CGI Advantage Cloud Solution as further detailed in the Agreement

4. Delivery Methodology

4.1. Roles and responsibilities

CGI will provide the Consulting Services specified in subsequent sections. To clarify CGI and the City's roles and responsibilities, this SOW includes a Responsible, Accountable, Support, Consulted, Informed ("RASCI") Matrix within each section. For each task, CGI's and City's respective roles are delineated using the definitions below:

- Responsible – party responsible for accomplishing the task(s)
- Accountable – party answerable for the correct and thorough completion of the task(s)
- Support – party providing as-needed assistance in completing task(s)
- Consulted – party consulting with the Responsible party in two-way communication
- Informed – party kept apprised by Responsible party regarding task(s) being planned and/or performed in one-way communication¹

Anticipated CGI roles to be staffed on the project team during various stages^a of the Project include:

- Customer Success Manager – estimated 0.05 Full Time Equivalent (FTE)
- Project Manager – estimated 1.00 FTE
- Human Resources Management Lead – estimated 1.00 FTE
- Financial Lead – estimated 1.00 FTE

¹ The definitions for the RASCI tables are the same across the SOW.

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CGI

- Payroll Lead – estimated 0.50 FTE
 - Budget Lead – estimated 0.50 FTE
 - Technical Lead – estimated 0.50 FTE
 - OCM/Training Lead – estimated 0.50 FTE
 - Maximo Subject Matter Expert – 1.00 FTE
 - Cornerstone OnDemand Subject Matter Expert – 1.00 FTE
- *The FTEs above are not provided during the entire Project duration.

Anticipated City roles to be staffed on the project team include:

- Project Manager – estimated 0.50 FTE
- HRM/Benefits – estimated 0.50 FTE
- Employee Onboarding – estimated 0.50 FTE
- Payroll – estimated 0.50 FTE
- Time & Attendance – estimated 0.50 FTE
- Performance Budgeting (CITY & CWLP) – estimated 0.50 FTE
- Finance Management (CITY & CWLP) – estimated 0.50 FTE
- Procurement (CITY & CWLP) – estimated 0.50 FTE
- Maximo – estimated 0.50 FTE
- City Works – estimated 0.50 FTE
- ERP Security & Workflow – estimated 0.50 FTE
- Maximo Security & Workflow – estimated 0.50 FTE
- Conversion & Interfaces – estimated 0.50 FTE
- Reports – estimated 0.50 FTE
- Training – estimated 0.50 FTE
- ERP Analyst(s) – estimated 1.00 FTE
- Database Administrator – estimated 0.50 FTE
- Networking & Hardware – estimated 0.50 FTE

The responsibilities are organized according to the five (5) phases of the CGI Adaptive SI Methodology, which are:

1. **Governance** – Includes activities for Project start-up, environment stand-up, and PMO processes and oversight
2. **Align** – Focuses on core team product training and design activities such as analysis of business processes and the to-be CGI Advantage Cloud user experience
3. **Build** – Includes activities for the iterative configuration and testing of CGI Advantage Cloud
4. **Achieve** – Focuses on Cutover activities including final readiness assessments
5. **Support** – Provides functional expertise and supports transition to ongoing steady-state production for the City

4.2. Delivery Tools

City of Springfield - Statement of Work

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354-09-24

CGI

CGI's Agile toolset, **ASOP**, will be utilized across all phases of software development and maintenance including requirements management, software design, development, testing, build management, deployment, change management and Project management.

4.3. TestSavvy - Test Automation Tool

CGI will provide an automated testing tool utilizing CGI TestSavvy automation suite. The City will use TestSavvy to create automated test cases that can be used to test CGI Advantage.

The following considerations apply to TestSavvy:

- Periodic maintenance of the TestSavvy automation suite will be performed. CGI maintenance on TestSavvy automation suite will not impact or modify existing cases or data.
- Following validation of each automated test case by the City, the City will take ownership of the automated test case and will execute and maintain the test cases.
- Any data issues or software bugs (related to the CGI Advantage product) that might be discovered during automated test case development and validation will be handled under the standard CGI Advantage issue reporting process.
- The City will take ownership of loading existing Advantage test cases into TestSavvy.
- The TestSavvy automation suite does not store "multiple versions" of test cases, but databases can be restored to the previous day, on request.

5. Schedule of Performance

The Project Schedule will be refined jointly and baselined within twenty (20) Business Days of Project kickoff. The timeline of the Project is subject to confirming start date, scope, CGI and City roles and responsibilities, and CGI resource availability. The resulting Project Schedule shall be modified only by mutual written agreement between the parties' Project Managers.

The timeline presented below in *Figure 1: City of Springfield High-level Project Timeline (proposed)* is representative of the high-level tasks, dates, Milestones and durations anticipated by the parties as of the Effective Date.

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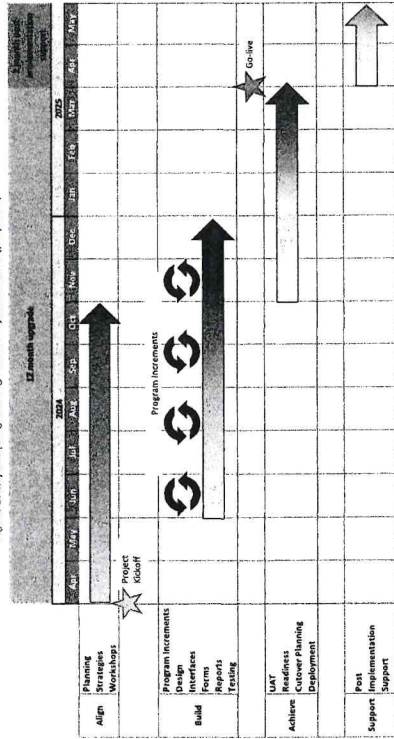
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Figure 1: City of Springfield High-Level Project Timeline (proposed)



The Project work plan approved within the first month of the Project will serve as the basis for the delivery schedule.

6. Orchestrate Phase

In the overarching Orchestrate Phase, Project governance is established, a Project Management Plan (including a schedule) is created, and a plan for organizational change management and communication is created. Also included is the overall provisioning of the hosting infrastructure and system architecture. It is anticipated that the Project start-up activities will take place over the course of thirty (30) calendar days.

6.1. Project Kick-off

In collaboration with the City, CGI will create the Project kickoff meeting materials and facilitate the Project kick-off meeting in a virtual setting.

Table 1: RASCI: Project Start-Up

RASCI: Project Start-Up		CGI	City	Comments
Provide Kick-Off Meeting Material Templates		Responsible	Informed	

RASCI: Project Start-Up		CGI	City	Comments
Develop Kick-off Meeting Materials		Responsible	Support	City and CGI will collaborate on content for Project kick-off materials
Handle Kick-off Meeting Logistics		Consulted	Responsible	
Conduct Kick-off Meeting		Responsible	Support	CGI and City staff will jointly conduct meeting

6.2. Governance

CGI and the City will collaboratively define and establish a governance structure for this SOW to support effective communication, decision-making, and issue resolution. The governance structure will include multiple tiers, including an Executive Steering Committee and the Integrated Project Team.

6.3. Project Planning, Guidance & Management

The City and CGI will each designate a Project manager who will be responsible for managing their respective team's performance (each a "Project Manager"). The City and CGI Project Managers shall be jointly responsible for task planning, resource coordination, status tracking and reporting, issue facilitation and issue escalation and resolution, as well as production Cutover planning.

6.3.1. Project Schedule

Within twenty (20) Business Days of Project Kickoff, the City Project Manager and CGI Project Manager will update and baseline the Project Schedule in Microsoft Project® or equivalent, as defined in the Project Management Plan Deliverable. The Project Schedule represents the mutual agreement between the City and CGI with respect to the scope of activities, ownership of tasks, and timeline to complete the Project's work breakdown structures. The Project Schedule will include CGI and City tasks and will be updated over the course of this SOW.

City and CGI Project Team members will provide weekly status (either in a meeting or in a status report) to their respective Project Manager that include percentage complete updates on Project Schedule tasks assigned to them. At the end of each month, the CGI Project Manager will update the Project Schedule and report progress, risks, issues, and mitigation in a monthly status report as prescribed by the Project Management Plan Deliverable.

6.3.2. Project Meetings

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CGI will facilitate Integrated Project Team meetings at a mutually agreed upon cadence. The City and CGI Project Managers will mutually agree upon the timing, cadence, content, and ownership of Integrated Project Team meetings.

CGI will facilitate one (1) formalized meeting per month to a group outside the immediate Project team (i.e. the committee of executives defined by the parties to comprise the "Executive Steering Committee") to report progress and provide status. The City and CGI Project Managers will mutually agree upon the timing, cadence, content, and ownership of Executive Steering Committee meetings.

6.3.3. Project Resources

The following are the City's responsibilities with respect to its Project staffing and resources:

- City will provide a designated Project Manager for the duration of the Project as well as access to the appropriate resources and subject matter experts as needed for CGI to perform the Consulting Services.
- City will assign resources with City-specific and, if applicable, legacy system functional knowledge, including, but not limited to system table setups, document usage, forms and reporting. City functional and technical resources will be provided consistently with the tasks indicated in the Project plan and in the timeframes indicated in the Project plan.
- A City Project executive will be available to the Project to resolve issues affecting or involving other City organizations the Project management team cannot resolve in a timely manner.
- City's Project Team members will have access to the City's current system(s), policies, and procedures.
- City is responsible for provision of sufficient resources to complete the Project-related tasks contemplated herein and in the baseline Project Schedule to achieve the schedule estimate for the Consulting Services. These resources may include, but are not limited to, Project sponsors and executives, functional and technical experts, trainers, end users, managers, IT staff, and the operations staff maintaining the new system upon implementation. During the Project, an inability to secure sufficient City staffing will affect the level of effort estimates, costs, and duration of the Project and may require an Amendment to this SOW to address the changes.

6.4. Project Management Plan

In collaboration with the City, CGI will prepare the Project Management Plan Deliverable. The Project Management Plan is a tailored version of CGI's Client Partnership Management Framework ("CPMF") to meet the reporting needs of the Project for:

- Risks, issues, and mitigation strategies,
- Task-level detail in the baseline Project Schedule,
- The Change Order process,
- Action items, and

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- Status report templates

The Project Management Plan shall define and prescribe Project governance and the change control process.

Table 2: RASCI — *Project Planning, Guidance, & Management* outlines the RASCI matrix for the Project Planning, Guidance, & Management work stream.

Table 2: RASCI — Project Planning, Guidance, & Management

RASCI — Project Planning, Guidance, & Management	CGI	City	Comments
Provide virtual private network (VPN) access for CGI team members to support remote work	Informed	Responsible	
Coordinate logistics for all meetings external to the Project team (e.g., Executive Steering Committee)	Consulted	Responsible	
Produce meeting content for all meetings external to the Project team	Support	Responsible	City will provide content for the meeting materials.
Produce meeting content for all Executive Steering Committee meetings	Responsible	Support	
Produce monthly status report	Responsible	Support	City will provide status updates for their responsibilities on the Project.
Produce Project Management Plan	Responsible	Support	City will contribute content for the plan.
Create and maintain Project Schedule through status reporting	Responsible	Support	City will provide status updates for the schedule.
Conduct Project team meetings	Responsible	Support	City will participate in the meetings.
Manage issue tracking and resolution	Responsible	Support	City will assist in tracking issues, managing issues, and resolving issues assigned to the City.
Manage risk tracking and mitigation processes	Responsible	Support	City will assist in risk tracking and mitigation. The City may be assigned responsibility for discrete risks as appropriate.
Manage CGI resources	Responsible	Informed	
Manage City resources	Informed	Responsible	
Manage Change Requests to Project scope	Responsible	Consulted	

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RASCI — Project Planning, Guidance, & Management	CGI	City	Comments
Approve/deny Change Requests to Project scope	Consulted	Responsible	
Review and approve Deliverables according to the Acceptance Criteria defined in the corresponding DEDs, process, and review periods for Deliverables	Consulted	Responsible	

6.5. Deliverables

CGI will create the Deliverables described in *Section 10: Deliverables* using Microsoft Word®, Excel®, PowerPoint®, Project®, or Visio® as applicable. The Deliverables will include the applicable traceability to the Functional Requirements. The parties mutually agree to utilize the Acceptance Process defined in the Agreement for the ERP Upgrade Deliverables described herein.

CGI will prepare Deliverable Expectation Documents (or "DEDs") and the City will review and approve the DEDs once submitted. CGI will prepare the Deliverables and the City will review and approve the Deliverables once submitted. All Deliverables identified under this SOW are subject to the Acceptance Process set forth in the Agreement.

6.5.1. Deliverable Expectations Documents

Approval of DEDs shall be governed by the Acceptance Process set forth in the Agreement. The authorized representative for DED approval for the City is its Project Manager (or their designee) and for CGI is its Project Manager (or their designee).

DEDs shall adhere to a format to be agreed upon by the parties. These documents shall minimally include the purpose, approach/key activities, table of contents of the Deliverable, proposed format of the Deliverable, proposed media(s), and Acceptance Criteria of the Deliverable. DEDs will be created during the Align Phase.

Table 3 outlines the RASCI matrix for the Deliverable Expectations Documents.

RASCI — Deliverable Expectations Documents	CGI	City	Comments
Develop and submit draft Deliverable Expectation Documents, containing at a minimum: purpose, approach/key activities, table of contents, proposed format, proposed media(s), and Acceptance Criteria	Responsible	Consulted	

Table 3: RASCI — Deliverable Expectations Documents

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RASCI — Deliverable Expectations Documents	CGI	City	Comments
Review submitted draft Deliverable Expectation Documents, providing timely and holistic feedback	Consulted	Responsible	
Update Deliverable Expectation Documents, capturing all City feedback and working with the City to resolve any open issues	Responsible	Consulted	
Review final Deliverable Expectation Documents and approve in a timely manner, to be agreed upon in the Project Schedule	Informed	Responsible	

6.6. Communication and Organizational Change Management

CGI will develop the organizational change management (OCM) and related communication plan. The City will be responsible for the execution and management of OCM and communication plan.

Table 4: RASCI: OCM

RASCI: OCM	CGI	City	Comments
Develop Change Management & Communication Plan	Responsible	Informed	
Execute Change Management & Communication Plan	Support	Responsible	

6.7. Training Strategy

CGI will develop a Training Strategy document that details course content, method of delivery (e.g., instructor-led, train-the-trainer, video), class size, number of sessions, and logistics for each topic.

Table 5: RASCI: Training Strategy

RASCI: Training Strategy	CGI	City	Comments
Develop Training Strategy	Responsible	Support	City to provide input, review deliverable.

7. Align Phase

In the Align Phase, CGI will:

- Onboard Project team members (e.g., user accounts, network access, email).

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- Conduct the CGI Advantage Cloud Solution product familiarization training for the City Project team.
- Conduct discovery sessions to finalize business roles and business processes that will form the basis for configuration and testing during the Build phase.
- Validate list of current interfaces, forms and reports for ERP Upgrade to CGI Advantage Cloud Solution. Please see *Appendix 1: List of Interfaces*, *Appendix 2: List of Forms* and *Appendix 3: List of Reports* for the interfaces, forms and reports in use by the City.
- Assist City in their analysis of up to fifty (50) reports. Identify new reports and forms to be developed for the CGI Applications.
- Provision and stand up the cloud environments to support the implementation activities during the Build and Achieve phases.

7.1. Project Team Training

In relation to Project team training, CGI will:

- Provide product overview session training for up to twenty (20) City participants for the New Modules focusing on familiarization with the new user experience ("UX") and the baseline functionality features – namely business roles definition and extensibility designer capabilities - minimally required to support production operations.
- Provide one overview session per CGI Advantage Application on the latest improvements / enhancements included in CGI Advantage Cloud.

Table 6. *Advantage Familiarization Training* provides a list of the topics that will be covered.

Topic	Description	Duration
Advantage 4 Overview	Provides an introduction to Advantage 4 unified experience, navigation, responsive design, page layouts and global search	1 hour
Introduction to Advantage 4 Business Role	Introduction to business roles including how to configure a business role, as well as a look at homepages and quick links including how to configure homepages	1 hour
A look at Extensibility in Advantage	Overview of extensibility including the different types of extensions available. A look at the Designer tool and capabilities as well as a discussion on tips and tricks for using extensions.	1 hour
A look at Security in Advantage 4	While the majority of the security functionality remained the same in Advantage 4, there are some subtle differences. This session will walk the Client through some of the new elements the Client needs to know related to security in Advantage 4.	30 min

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Topic	Description	Duration
A look at Advantage 4 Financial	Overview of the usability improvements in Advantage 4 Financial across reference pages, inquiries and transactions. This session will highlight changes in page layout and navigation as well as some tips and tricks for power users.	1 hour
A look at Advantage 4 Performance Budgeting	Overview of the usability improvements in Advantage 4 Performance Budgeting across reference pages, queries and budget forms. This session will highlight changes in page layout and navigation as well as some tips and tricks for power users.	1 hour
A look at Advantage 4 HRM	Overview of the usability improvements in Advantage 4 HRM across reference pages, inquiries and transactions. This session will highlight changes in page layout and navigation as well as some tips and tricks for power users. This session will also highlight the changes for Manager and Employee Self Service and how the capability has been transformed in Advantage 4.	1.5 hour
A Look at Advantage 4 VSS	Advantage VSS was redesigned as part of Advantage 4. This session will review the redesigned capability for Registration, Account Maintenance and Solicitations and highlight the improved usability and things to consider.	1.5 hour
A Look at Timesheets in Advantage 4	Overview of the redesigned timesheet functionality in Advantage 4 along with a discussion of things to consider and tips and tricks.	1 hour
A look at Advantage 4 Connect	This overview of Advantage Connect explains what it is and how it can be used for various integration needs including real-time integration, file-based integration and integration management. CGI will also cover some real client examples and considerations and lessons learned.	1 hour

The RASCI is in Table 7: *RASCI — Project Team Training* below.

RASCI — Project Team Training	CGI	City	Comments
Provide baseline Familiarization Training Material	Responsible	Informed	
Identify attendees for Familiarization Training	Support	Responsible	
Provide virtual training facilities/scheduling logistics	Support	Responsible	
Deliver Application overview sessions	Responsible	Support	See Table 6: <i>Advantage Familiarization Training</i>

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RASCI — Project Team Training	CGI	City	Comments
			for a list of topics that will be covered.
Deliver Product Overview sessions for the New Modules	Responsible	Support	See Table 6: Advantage Familiarization Training for a list of topics that will be covered.

7.2. Interfaces

The City will provide any updates to the inventory of the current inbound and outbound interfaces as listed in *Appendix 1: List of Interfaces*. The Appendix also contains the current dispositions of the interfacing systems and interfaces. CGI will work with the City to analyze required changes to interfaces as a direct result of the upgrade, and interface tool upgrade. CGI and City will analyze the need for any additional interfaces essential for the implementation of the New Modules.

The RASCI is in *Table 8: RASCI — Upgrade Review — Interfaces* below.

Table 8: RASCI — Upgrade Review — Interfaces

RASCI — Upgrade Review — Interfaces	CGI	City	Comments
Provide a comprehensive list of existing interfaces	Informed	Responsible	Current list and disposition included in <i>Appendix 1: List of Interfaces</i>
Identify required updates to interfaces	Responsible	Consulted	
Identify and analyze essential interfaces to the New Modules	Responsible	Support	This will include only interfaces that the City and CGI mutually agree are required for Go-Live and are limited to scheduled file-based interfaces.

7.3. Forms

The City will provide any updates to the inventory of its existing BIRT forms that are currently in use as listed in *Appendix 2: List of Forms*. CGI will analyze and document essential updates to these forms as a direct result of the upgrade. CGI and City will identify and analyze forms that are essential for the implementation of the New Modules.

Existing City forms managed by an external third-party printing process are the responsibility of the City to update as needed. All standard CGI Advantage forms will use BIRT for printing; City will be responsible for developing the processes required to use a third-party to print additional CGI Advantage forms not in use by the City today.

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The RASCI is in *Table 9: RASCI — Upgrade Review — Forms* below.

Table 9: RASCI — Upgrade Review — Forms

RASCI — Upgrade Review — Forms	CGI	City	Comments
Provide a comprehensive list of existing forms	Informed	Responsible	Current list included in <i>Appendix 2: List of Forms</i>
Identify required forms updates, if applicable	Responsible	Consulted	
Identify and analyze essential forms of the New Modules	Responsible	Support	This will include only forms that will be required for Go-Live, and that include data elements that are available in the BIRT Designer.

7.4. Business Intelligence Reports (BI)

The City will provide an inventory of its existing infoAdvantage reports that are currently in use in Advantage 3.10.

CGI will provide training for up to five (5) City participants in one session on existing reporting tools and artifacts that will allow the creation of Power BI paginated reports and analytics. City will disposition the current list of infoAdvantage reports as:

- Eliminated – No longer needed by City
- Replace with a new configurable inquiry
- Replace with a new Power BI analytic
- Convert to a Power BI paginated report (using the Report Conversion tool)
- Replace with a new Power BI paginated report

Additional output of the analysis effort includes determining a final list of BI artifacts (reports, analytics and configurable inquiries) to be developed, and timing of the development (needed by Go-Live, or not needed by Go-Live).

The RASCI is in *Table 10: RASCI — Upgrade Review — Business Intelligence* below

Table 10: RASCI — Upgrade Review — Business Intelligence

RASCI — Upgrade Review — Business Intelligence	CGI	City	Comments
Provide a comprehensive list of existing reports	Informed	Responsible	
Provide training on available reporting tools and artifacts	Responsible	Support	City to provide logistical support for the training

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RASCI — Upgrade Review — Business Intelligence	CGI	City	Comments
Prioritize and disposition the reports	Consulted	Responsible	

7.5. City-Specific Customizations Review

CGI will upgrade the City's baseline Release 3.10 functionality to the most recent version of CGI Advantage 4 baseline release. Any 3.10 customizations that the City has will be dispositioned during the Build phase to be eliminated either by business process change, or by configuration and online extensibility options that are available in baseline Advantage 4. Any enhancements to the baseline Advantage 4 software that the City requires and which CGI determines can be part of the baseline Advantage 4 software will be handled as a Change Request.

The RASCI is in Table 11: RASCI: City-Specific Processes below.

Table 11: RASCI: City-Specific Processes			
RASCI: City-Specific Processes	CGI	City	Comments
Disposition of City-specific customizations	Support	Responsible	

7.6. CGI Advantage Cloud User Experience (UX) Discovery

The CGI Advantage Cloud user experience discovery activity for the ERP Upgrade involves identifying the business roles desired by the City, and the "user experience" for each. The user experience can be defined as what the user sees upon logs-in (i.e., homepage), what transactions (documents and pages) the user has access to, and how information is presented within each of the transactions. The discovery sessions will be time-boxed over two (2) months.

In relation to UX Discovery, CGI will:

1. Schedule joint sessions between CGI and City staff with active and knowledgeable City designees to participate in the completion of this activity.
2. Finalize the business roles and define scope of configuration for the Build Phase.
3. Conduct UX Experience sessions focused on mapping the following suggested business roles (and its associated business processes) with current City ERP System's roles and business processes.

The RASCI is in Table 12: RASCI — CGI Advantage Cloud User Experience Discovery below.

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Table 12: RASCI — CGI Advantage Cloud User Experience Discovery

RASCI — CGI Advantage Cloud User Experience Discovery	CGI	City	Comments
Provide the current high-level business processes	Support	Responsible	The City will identify the current business roles and associated business processes to be mapped to the recommended business roles
Identify the team members to participate and make decisions in each session	Support	Responsible	
Facilitate and document session findings for planning of business role configuration	Responsible	Support	

7.7. Environment

CGI will standup and host the non-production environments, as outlined in the Agreement, per the Project Schedule.

Table 13: RASCI: Environments below outlines the roles and responsibilities between CGI and the City for non-production environments.

Table 13: RASCI: Environments			
RASCI: Environments	CGI	City	Comments
Standup City's non-production environments	Responsible	Informed	The delivery of these non-production environments with converted data will occur during the Build Phase

8. Build Phase

In the Build Phase:

- CGI will implement and test the CGI Advantage Cloud configurations to support the business roles identified during the Align Phase for the current use of CGI Advantage.
- CGI will design, develop (if required) and test the system interfaces as dispositioned in Appendix 1: List of Interfaces. Reference also Section 8.7 Interfaces.

8.1. Data Cleansing

City is responsible for any data cleanup. CGI will provide support on assessing the data issues. Once the data is cleansed and compiled in the legacy system, the City will extract the data and load to pre-defined file formats provided by CGI. CGI will load the Client Data from the pre-defined file formats into the

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Cloud Application. The City will validate the results of Client Data upload through online and reporting tools, provide acceptance.

Table 14: RASCI: CGI Advantage 4 Data Conversion below outlines the roles and responsibilities between CGI and the City for Data Conversion (except for Performance Budgeting data).

Table 14: RASCI: CGI Advantage 4 Data Conversion			
RASCI: CGI Advantage 4 Data Conversion	CGI	City	Comments
Data cleansing and validation before conversion activity	Consulted	Responsible	
Establish non-production environment	Responsible	Informed	
Application data conversion from 3.10 to Advantage 4	Responsible	Informed	
Validation of data in Advantage 4	Support	Responsible	

Table 15: RASCI: PB Data Conversion (Performance Budgeting Data) below outlines the roles and responsibilities between CGI and the City for Performance Budgeting Data Conversion.

Table 15: RASCI: PB Data Conversion (Performance Budgeting Data)			
RASCI: PB Data Conversion (Performance Budgeting Data)	CGI	Client	Comments
Provide templates to Client for converting budget data into Advantage 4	Responsible	Informed	
Extract legacy system budget data and perform all necessary data cleansing steps to transform data into the Advantage 4 conversion templates	Support	Responsible	
Load converted data into the Cloud Application environment	Responsible	Support	

8.2. CGI Advantage Application Configuration

This activity will include the activities for the configuration of the CGI Advantage Cloud application for the ERP Upgrade and the New Modules. The activities for the application configuration are described below.

8.3. Transaction and Reference Page Configuration

CGI will implement the configuration decisions for transactions (documents) and reference pages defined through the CGI Advantage Cloud user experience sessions in the Align phase.

8.4. Business Roles Configuration

CGI will facilitate workshops to review and refine up to ten (10) business roles that specify business processes available to the CGI Advantage® business roles

The City may choose to consolidate business processes into fewer roles or collaborate with CGI to define new business roles. The Advantage business roles artifacts will be maintained in spreadsheet format and can be uploaded to / downloaded from the application.

8.5. Home Page Configuration

CGI will facilitate workshops to document up to four (4) home pages that are aligned with the business roles finalized during the Align Phase and implemented as described above. CGI will deliver one (1) home page design artifact per home page. City is responsible for any subsequent revision(s).

The home pages will include:

- Widgets - limited to those available in the baseline Widget Library.
- Quicklinks
- Reports/Analytics - CGI will embed up to ten (10) reports/analitics across all home pages; the City is responsible for development of all analytics.

CGI will configure the four (4) home pages with no more than one (1) revision. The City is responsible for any subsequent revision(s).

8.6. Extensibility Changes

CGI Advantage provides the ability to incorporate City-specific changes (i.e., "Designer Extensions") to application pages and transaction processes through the online extensibility tool. Designer Extensions are limited to those currently supported by Extensibility Designer, such as hiding fields, moving or renaming fields, etc. The Extensibility Designer tool allows for these changes to be made without affecting the underlying source code or future software releases.

CGI will work with City to identify extensibility change candidates and will provide knowledge transfer by way of practical example using up to five (5) types of site-wide extensibility changes. City staff will be responsible for any additional extensibility changes.

The RASCI is in Table 16: RASCI — CGI Advantage Applications Configuration below.

Table 16: RASCI — CGI Advantage Applications Configuration

RASCI — CGI Advantage Applications Configuration		CGI		City	
Configure Business Roles		Responsible	Support	Comments	

CGI

RASCI — CGI Advantage Applications Configuration		CGI	City	Comments
Configure transactions and reference pages	Responsible	Support		Will be configured based on analysis and decisions made during the Align Phase
Provide Example Home Pages to the City	Responsible	Informed		Examples will be related to the provided business roles
Configure Home Pages	Responsible	Support		
Configure Extensibility	Responsible	Support		CGI will configure extensibility with the City's input for those application pages included in the business processes for the defined business roles; extensibility capabilities are those available through the extensibility designer tool
Develop analytics for the Analytics Widget in Microsoft Power BI using PowerBI Developer Tool	Support	Responsible		If the City desires the use of the Analytics Widget, it will need to implement the analytics in Microsoft Power BI; CGI will support City with identifying operational data within the CGI Advantage Applications.
Maintain home page design and configuration after initial delivery	Support	Responsible		
Facilitate demonstrations	Responsible	Support		CGI will facilitate demonstrations of the implemented configurations at the end of each Build phase iteration

8.7. Interfaces

Existing interfaces as listed in Appendix 1 will be moved to Advantage 4; rebuilding interfaces to leverage API's or other new technologies is not in-scope for the initial deployment. It is also assumed that the current 3.10 interfaces are migrated to Pentaho. Migration of existing 3.10 interfaces to Pentaho is not within the scope of this SOW. The specified City interfaces in Appendix 1 will be processed in the CGI Advantage Cloud Solution using the job scheduler and associated scripts.

Based on the analysis during the Align Phase, only essential modifications to address updated interface data requirements as a result of the upgrade to Advantage 4 will be made. Up to three (3) new file-based scheduled interfaces that are essential for Go-Live for the New Modules will be jointly developed by the City and CGI. The City is responsible for the City side of interfaces, while CGI is responsible for its side of interfaces. In general, the City's side of interfaces need to provide inbound interface data per the

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layout/format as specified by CGI. Outbound data from Advantage 4 will conform to the layout/format as specified by CGI, and may be transformed/processed by the City into other formats/layouts for use by the City systems.

The inventory of existing interfaces that will be migrated to the new platform are as dispositioned in Appendix 1: List of Interfaces.

The RASCI is in Table 17: RASCI — Interfaces below.

Table 17: RASCI — Interfaces

RASCI — Interfaces	CGI	City	Comments
Conduct knowledge transfer with the City.	Responsible	Consulted	
Update, test, and perform issue resolution for interfaces	Responsible	Responsible	The City is responsible for the City side of interfaces, while CGI is responsible for its side of interfaces
Provide operational specifications for each interface	Consulted	Responsible	
Coordinate and manage the testing of interfaces with external systems	Consulted	Responsible	City will coordinate the testing of interfaces with external systems, validation of results and resolution of issues with external systems.
Incorporate the City's interfaces into the CGI Advantage Cloud job scheduler tool	Responsible	Consulted	

8.8. Forms

CGI is responsible for the technical migration of the City's existing BIRT forms Advantage 4, and the City is responsible for testing the forms. It is assumed that the forms are already in BIRT: migration of forms to BIRT from previous versions is not in scope of this SOW. The City is responsible for the development and testing of any new BIRT forms or modifications to existing BIRT forms resulting from its use of new Advantage functionality. Forms changes should be limited to data that is available in the BIRT designer. At the time of this SOW, no new forms have been identified. Printing of any additional baseline CGI Advantage forms not currently in use will require BIRT; alternative printing methods are not in scope.

The RASCI is in Table 18: RASCI — Forms below.

Table 18: RASCI — Forms

RASCI — Forms	CGI	City	Comments
Update forms, if applicable	Consulted	Responsible	

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RASCI — Forms	CGI	City	Comments
Execute technical upgrade of existing BIRT forms	Responsible	Support	Transition forms to the Cloud environment.
Testing of the BIRT forms	Support	Responsible	Impacts to existing forms are expected to be minimal as there are no significant changes to form functionality via the ERP Upgrade.
Issue resolution	Responsible	Consulted	Resolve issues identified during testing.

8.9. Business Intelligence (BI)

The City will transition from CGI InfoAdvantage to CGI Advantage Insight as part of the upgrade. The analysis of reports performed during the Align-phase will define the plan for BI content.

The City Project Team will use the available reporting tools, Power BI datasets and artifacts to create Advantage Insight paginated reports and analytics. The City is responsible for validating the Advantage Insight reports and analytics. The City is responsible for the creation and testing of configurable inquiries within the Advantage application.

The RASCI is in Table 19: RASCI — Business Intelligence below.

Table 19: RASCI — Business Intelligence

RASCI — Business Intelligence	CGI	City	Comments
Technical Upgrade of InfoAdvantage to Advantage Insight	Responsible	Consulted	
Create new BI artifacts (reports, analytics and configurable inquiries)	Consulted	Responsible	
Update, test, and perform issue resolution for BI artifacts (reports, analytics and configurable inquiries)	Consulted	Responsible	

8.10. Testing and CGI TestSavvy™

CGI will provide training on the CGI TestSavvy automated testing tool as knowledge transfer to City staff. Automated testing using CGI TestSavvy is intended for use during the Integrated System Test and User Acceptance Test activities, and also for regression testing of new CGI Advantage Cloud feature sets in the future.

The following activities related to TestSavvy will occur during the Build Phase:

- CGI will install TestSavvy automation suite within CGI Advantage Cloud, configure settings related to Advantage 4, and configure automation custom actions specifically for Advantage 4

CGI

test cases. Installation will include one license of TestSavvy configured to connect and test CGI Advantage 4 for the City. The installed license will permit one stream of test case execution.

TestSavvy components include: TestSavvy Web UI and TestSavvy Execute.

- CGI will provide two (2) remote training sessions for City testers to learn how to independently create, modify and use future automated test cases using TestSavvy automation suite. The training sessions will be for a maximum of two days each. The first session will take place during the initial weeks of the Build phase to support development of initial test cases. The second session will occur 4-6 weeks later, as decided jointly by the City and CGI.
- CGI will provide sample / reference test cases. City can use these sample/reference test cases to build additional test cases.
- During the Build Phase and not exceeding for a period of 12 months, provide ad-hoc coaching/mentoring (average of 6 hours / month) for City testers on how to create and maintain automated cases in TestSavvy. This will be done using a weekly or bi-monthly working meetings, as decided jointly by the City and CGI.

The RASCI is in Table 20: RASCI — CGI TestSavvy below.

Table 20: RASCI — CGI TestSavvy

RASCI — CGI TestSavvy	CGI	City	Comments
Installation of CGI TestSavvy automation suite in CGI Advantage Cloud environment and configure settings related to CGI Advantage 4	Responsible	Support	
Provide training on use of TestSavvy, reference/sample test cases	Responsible	Support	City can record, if desired.
Periodic maintenance of CGI TestSavvy automation suite	Responsible	Informed	
Request ad-hoc support during the first year	Support	Responsible	
Provide ad-hoc support during the first year	Responsible	Support	
Create and maintain test cases, data, and scripts	Consulted	Responsible	

IMPORTANT NOTE: If City is unable to develop additional automated testing scripts, it will be the City's responsibility to supplement with commensurate manual testing.

8.10.1. Integrated System Test

Integrated System Test (IST) activities focus on end-to-end testing of the CGI Advantage ERP Upgrade and the New Modules being implemented for the City. IST testing will be performed incrementally during each of the Build Phase iterations focusing on the testing of the Business Roles and their

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associated business processes. City interfaces will also be tested during IST. The City will be responsible for IST of their reports.

The RASCI for CGI's Integrated System Testing is summarized in *Table 21: RASCI — Integrated System Testing* below.

Table 21: RASCI — Integrated System Testing

RASCI — Integrated System Testing	CGI	City	Comments
Document end-to-end system testing scenarios and create system test scripts	Responsible	Support	
Execute end-to-end system testing scenarios for interfaces and forms.	Responsible	Support	
Execute end-to-end system testing scenarios for reports	Consulted	Responsible	
Review and approve end-to-end test results	Consulted	Responsible	
Identify & log application configuration issues	Responsible	Support	
Resolve application configuration issues	Responsible	Support	
Identify & log software issues for application configurations, interfaces and forms	Responsible	Support	
Identify & log software issues for reports	Support	Responsible	
Resolve software issues	Responsible	Support	
Retest issues upon resolution	Responsible	Support	City will review testing results

8.10.2. Iterative User Acceptance Test (UAT)

The primary activities of the iterative UAT for the ERP Upgrade is to verify the current and new CGI Advantage functionality is operating as designed.

CGI assumes an iterative UAT during the Build Phase for verification of the business roles and user experience design, with a Final UAT during the Achieve Phase. This will help identify issues early and promote proactive resolution prior to Final UAT. Prior to the start of the Final UAT during the Achieve Phase, all UAT test scenarios, test cases and test data (if applicable) will have been developed, finalized, and executed during the Build Phase. The UAT activity during the Achieve Phase is solely focused on final end-to-end test execution as part of the preparation for the mock Cutover).

The RASCI is in *Table 22: RASCI — User Acceptance Testing* below.

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Table 22: RASCI — User Acceptance Testing

RASCI — User Acceptance Testing	CGI	City	Comments
Document test scripts prior to executing UAT	Support	Responsible	CGI will provide IST scripts as input
Execute test scripts and scenarios and log issues	Support	Responsible	City will execute iterative UAT and document results. CGI will provide support during iterative UAT to verify issues and knowledge transfer.
Resolve critical issues identified in iterative UAT	Responsible	Support	CGI will resolve critical issues identified during iterative UAT. The City will support the efforts by providing documentation of issues and retesting upon resolution.
Retest issues upon notification of resolution	Support	Responsible	CGI will resolve issues and assist City with retest effort

8.11. End User Training Development

The end user training development will focus on changes to the user experience including business roles and home pages.

CGI will support the City in the development of the training materials and delivering up to two (2) Train-the-Trainer sessions – each session including up to ten (10) trainers.

The end user training development RASCI is summarized in *Table 23: RASCI — End User Training* below.

Table 23: RASCI — End User Training

RASCI — End User Training	CGI	City	Comments
Knowledge transfer on CGI Advantage Assistant embedded videos	Responsible	Support	
Define training materials	Responsible	Support	Training materials list; content development roadmap
Develop training materials	Support	Responsible	CGI will support the development of training materials.
Train the Trainers Sessions	Responsible	Support	

8.12. Policy and Procedures

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The City is responsible for updates to its policy and procedures that may be required due to the ERP Upgrade. This includes updating existing policy and procedure documents based on user experience changes introduced with the ERP Upgrade.

The RASCI is in *Table 24: RASCI — Policy and Procedures* below.

Table 24: RASCI — Policy and Procedures

RASCI — Policy and Procedures	CGI	City	Comments
Update Policy and Procedures	Informed	Responsible	
Test Policy and Procedures to confirm applicability in transformed environments	Informed	Responsible	

8.13. Help Desk

The City will be responsible for identifying and updating help desk processes and documentation as a result of the ERP Upgrade, and the migration to the CGI Advantage Cloud. This includes identifying, updating, and testing CGI Advantage help desk operations documentation based on new functionality or changes resulting from the ERP Upgrade and cloud migration.

The scope of the Help Desk will be to provide Tier 1 support to the end user community during production Cutover and steady-state operations, including but not limited to:

- Password resets,
- Network support,
- Business process issue resolution

CGI will provide issue support to the City Project Team as defined in the Service Level Agreement (SLA) identified in Section 2.3 of Exhibit D-1 of the Agreement.

The RASCI is in *Table 25: RASCI — Help Desk* below.

Table 25: RASCI — Help Desk

RASCI — Help Desk	CGI	City	Comments
Identify ERP Help Desk processes and documentation that require updates	Informed	Responsible	
Update ERP Help Desk processes and documentation	Informed	Responsible	
Send out system availability notifications to ERP users	Informed	Responsible	

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9. Achieve Phase

The primary objective of the Achieve Phase for the ERP Upgrade is to integrate the components updated in the Build Phase into the rest of the organization's ongoing business. The Achieve Phase encompasses production Cutover preparation and system implementation activities required to enable the City to begin production operations on the CGI Advantage Applications. The primary Cutover activities include conducting the UAT, executing data migration and operations rehearsals, conducting readiness assessments, conducting mock Cutover, and executing the Cutover plan/script.

9.1. Performance Test Plan

The primary objective of the performance test is to demonstrate the system's readiness for supporting the City's transaction and user volumes. CGI will develop a plan for the performance test, develop scripts, execute the tests, and document the results that will support the standards for production outlined in the SLAs. CGI will resolve identified performance issues by performing the system and database tuning as needed.

Table 26: RASCI — Performance Test

RASCI — Performance Test	CGI	City	Comments
Document Performance Test Plan	Responsible	Informed	City to review deliverable.
Develop Performance Test Scripts	Responsible	Informed	
Execute Performance Test and document results	Responsible	Informed	
Tune database and system for performance	Responsible	Informed	

9.2. Final User Acceptance Test (UAT)

The final series of tests for the CGI Advantage Applications is the Final User Acceptance Test (UAT). This task area is the responsibility of Client, including test script development and execution. The City is responsible for planning, coordinating, and executing UAT Testing within the timeframe prescribed by the Project Schedule. The City is responsible for developing a Final UAT Plan that includes the following:

- Acceptance sign-off criteria
- Test data approach for acquiring and validating test data to be used as input for the UAT testing effort
- Test schedule
- Testing resource allocation

CGI and the City will review the Final UAT plan with CGI providing any feedback to be incorporated.

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Client testing resources will develop testing scenarios which mimic the expected business process for each business area. Upon completion of the test scripts and the Acceptance Criteria are met, the Client will provide formal acceptance of the completion of UAT.

CGI will address Critical and Serious Issues logged related to the configuration of the baseline Solution. CGI will provide resolution of Critical Issues identified during UAT through a special container, if necessary, and will incorporate such resolution as soon as feasible in a future Feature Set of the baseline software. Additional non-critical issues will be limited to a list mutually agreed upon and must be identified no less than three (3) weeks prior to the end of user acceptance testing to be included in the final Patch Set.

If the City cannot complete UAT during the allotted timeframe, then the parties agree to amend this SOW through the Change Order Process (unless the City's delay is a result of CGI unable to timely deliver the final Patch Set or in the case of an unresolved Critical Issue).

Table 27: RASCI - Final User Acceptance Test (UAT) below outlines the roles and responsibilities between CGI and the City for UAT.

Table 27: RASCI - Final User Acceptance Test (UAT)

RASCI - Final User Acceptance Test (UAT)	CGI	City	Comments
Promote builds to Production Schema	Responsible	Informed	
Develop User Acceptance Test ("UAT") plan and test scripts	Support	Responsible	City will develop UAT plans and scripts using system test artifact. CGI will provide IST scripts to leverage for creating UAT scripts
Execute UAT and document results	Support	Responsible	City will execute UAT and document results. CGI will provide hands on support during UAT to verify issues
Prioritize issues identified in UAT	Responsible	Consulted	UAT issues will be prioritized into four categories: Critical, Serious, Moderate and Minor
Resolve issues required for Go-Live	Responsible	Support	CGI will resolve issues
Retest issues upon notification of resolution	Support	Responsible	CGI will provide required support for retesting

9.3. End User Training

The end user training delivery will focus on changes to the user experience including business roles and home pages.

The City is responsible for coordinating and conducting training with its end users. For VSS, the City is responsible for all vendor outreach activities and potential training of the vendor community.

CGI

The end user training delivery RASCI is summarized below in Table 28: RASCI - End User Training Delivery.

Table 28: RASCI - End User Training Delivery

RASCI - End User Training Delivery	CGI	City	Comments
Coordinate logistics, material distribution / reproduction, and facilities	Informed	Responsible	
Communicate session times and ensure registration and attendance of its trainers and / or end-users	Informed	Responsible	
Train end users in the timeframe specified by the Project Schedule	Informed	Responsible	
Conduct surveys	Informed	Responsible	

9.4. Cutover Planning

CGI will work with City to document tasks, ownership, dependencies, and timing for Cutover in the Cutover Plan. The Cutover Plan document will be subjected to Deliverable review.

Table 29: RASCI: Cutover Planning below outlines the roles and responsibilities for CGI and the City for Cutover Planning.

Table 29: RASCI: Cutover Planning

RASCI: Cutover Planning	CGI	Client	Comments
Establish Tier 1 Help Desk	Informed	Responsible	
Develop readiness checklist	Responsible	Accountable	
Conduct readiness assessments	Responsible	Support	City will participate in Readiness Checklist meetings
Develop Cutover Plan and script	Responsible	Accountable	City will review and approve Cutover Plan.
Rehearse production Cutover (i.e. mock Cutover)	Responsible	Support	
Review and approve mock Cutover results	Consulted	Responsible	
Go-Live decision	Consulted	Responsible	

The plan and script for production Cutover (Production Cutover Plan/Script) lays out detailed steps for making the updated system operational. It specifies how the system Cutover will be accomplished, lists tasks to be completed, and identifies roles and responsibilities and contingencies/fallback strategies.

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The City will assist CGI in the development of the Production Cutover Plan/Script. The CGI team is primarily responsible for the execution of the Production Cutover Plan/Script with assistance from the City team. CGI recommends key members of the City's team actively participate in the preparation and approval of the plan. "Go/No Go" decision milestones will be defined in the work plan after key events (e.g., results of Final UAT testing, results of Cutover rehearsal).

9.4.1. Readiness Checklists

CGI will provide a series of readiness checklists that the Integrated Project Team will complete to determine current status and action items that need to be addressed in order to successfully go into production. These checklists provide the basis for the go/no-go decision process that initiates execution of the Production Cutover. To assist the City in its efforts to prepare for the ERP Upgrade, CGI will develop an operational/technical readiness checklist to gauge the readiness of the City's support team. CGI will support the City in conducting the operational and implementation readiness assessments.

- **Operational/Technical Readiness Checklist.** CGI will develop an operational/technical readiness checklist and will support efforts by the City to assess whether the City operational staff is ready to use the system, and whether the operational processes and post-implementation support structures are defined and appropriately staffed. An important milestone in assessing operational readiness is whether critical software issues have been resolved and whether there are outstanding issues related to operations and maintenance. The checklist will include readiness checkpoints for monitoring preparations, system back-up and recovery procedures, technical infrastructure, connectivity and workstation checks, interfaces, reports and queries.
- **Implementation/End-User Readiness Checklist.** CGI will develop an implementation/end-user readiness checklist and CGI will support the efforts by the City to assess its implementation readiness and to identify mitigation strategies to address areas where readiness may be at risk. The implementation/end-user readiness checklist will assess the readiness of the City staff to perform their job using CGI Advantage and will identify whether follow-up training and/or further clarifications of updated procedures are required. The checklist will include readiness checkpoints for published updated policies and procedures and the City help desk infrastructure and will identify whether additional communication about the implementation of updated procedures is required.

The readiness assessment RASCI is summarized below in Table 30: RASCI — Readiness Assessment.

Table 30: RASCI — Readiness Assessment				
RASCI — Readiness Assessment	CGI	City	Comments	
Develop Operational/Technical Readiness Checklist for the ERP Upgrade	Responsible	Support		
Develop Implementation/End-User Readiness Checklist for the ERP Upgrade	Responsible	Support		

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Table 31: RASCI — Production Cutover				
RASCI — Readiness Assessment	CGI	City	Comments	
Conduct Operational/Technical Readiness Assessment for the ERP Upgrade	Support	Responsible		
Conduct Implementation/End User Readiness Assessment for the ERP Upgrade	Support	Responsible		

9.4.2. Mock Cutover

Mock Cutover is a rehearsal of the exact steps required for deployment to production, following the details outlined in the Cutover Plan. CGI will perform one (1) Mock Cutover, incorporating feedback from the event into the Cutover Plan.

9.4.3. Go-Live Decision

At the completion of Final UAT, a "go/no-go" decision will be made by the Integrated Project Team.

9.5. Production Cutover

At the completion of the joint (CGI and Client) planning activities necessary to identify assess readiness for production, Cutover schedules and resource allocations, help desk setup and operational logistics, and ultimately making the production system available for business use, the application is ready for production Go-Live Cutover.

The plan and script for production Cutover (Production Cutover Plan/Script) lays out detailed steps for making the updated system operational. It specifies how the system Cutover will be accomplished, lists tasks to be completed, and identifies roles and responsibilities and contingencies/fallback strategies. The City will assist CGI in the development of the Production Cutover Plan/Script. CGI recommends key members of the City's team actively participate in the preparation and approval of the plan.

In preparation for Go-Live, City and CGI will execute their respective actions as prescribed by the Cutover Plan, and CGI will provide a production-ready software environment to the City.

CGI is responsible for software deployment to the Cloud Application production environment and shall formally notify the City, with City approval, of both its intent to deploy and status in a timely manner.

The production Cutover RASCI is summarized below in Table 31: RASCI — Production Cutover.

Table 31: RASCI — Production Cutover				
RASCI — Production Cutover	CGI	City	Comments	
Develop Cutover Plan/Script	Responsible	Support		

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RASCI — Production Cutover	CGI	City	Comments
Establish production environment within the CGI Advantage Cloud Solution	Responsible	Support	
Conduct production Cutover Rehearsal(s)	Responsible	Support	The number of rehearsals will be defined in the Cutover Plan. The rehearsal is end-to-end and includes data migration and mock operations
Perform production Cutover	Responsible	Support	
Provide data migration verification	Responsible	Support	
Approve data migration Production Cutover verification	Support	Responsible	

Exit criteria for Project Management and Go-Live is when the above activities have been completed and accepted.

9.6. Final Acceptance

Final Acceptance means final City approval of the CGI Advantage Applications implemented under this SOW and will take place on the earlier of:

- when all Critical Issues the City reports to CGI, if any, during the thirty (30) day period immediately following Go-Live have been corrected, provided that any such Critical Issues have been described by City in sufficient detail to allow CGI to recreate them;
- the City gives CGI written notice of Final Acceptance;
- such thirty (30) day period after Go-Live expires without the City having reported Critical Issues; or
- the expiration of the thirty (30) day period immediately following Go-Live; provided however, CGI has delivered a remediation plan for any identified Critical Issues remaining open at the end of such thirty (30) day period.

9.7. Post-Implementation Support

Post-implementation is a period following the month of production Cutover where Project resources close down the Project and finalize transition of the solution to managed services steady-state operations. CGI will provide subject matter expertise support after Go-Live for two (2) months to assist City with the transition to steady-state operations.

Post implementation, the City will provide Tier 1 Help Desk and City network support, while escalating issues with the CGI Advantage Applications to the Advantage Solution Support Center (SSC) as identified in Section 2.3 of Exhibit D-1 of the Agreement.

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Table 32: RASCI — Post Implementation Support

RASCI — Post Implementation Support	CGI	City	Comments
Provide subject matter expertise support for two months	Responsible	Support	
Provide Tier 1 Help Desk Support	Informed	Responsible	

10. Deliverables

Table 33: *Deliverable Review Timeline* shows the Deliverable timeline and the duration of review time allocated based on the Review Complexity of the Deliverable.

Table 33: Deliverable Review Timeline

Task Name	Business Days
CGI submits Deliverable to City	0 days
City reviews (duration based upon review complexity as indicated in the Review Complexity column of each Deliverable in this SOW)	High = 10 days Medium = 5 days Low = 2 day
CGI incorporates final comments to Deliverable (if necessary)	3 days
City reviews changes to Deliverable (if necessary)	3 days
CGI makes final updates to Deliverable (if necessary)	2 days
CGI submits final Deliverable	0 days

City and CGI mutually agree to the following Deliverables listed in Table 34: *Fixed Price Deliverables*. Written Deliverables are provided in one of the following formats: Microsoft Word®, Excel®, PowerPoint®, Project®, Visio, or a mutually-agreed format.

The Deliverables below will be aligned to the Cloud Applications specified in Section 3.2 and Section 3.3.

Table 34: Fixed Price Deliverables

Fixed Price Deliverables	Description	Review Complexity
Project Schedule Deliverable	Defines work breakdown structures at the task level, identifies task duration, ownership, and dependencies	High

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Fixed Price Deliverables	Description	Review Complexity
Monthly Status Report (Monthly)	- Project accomplishments - Risk, issue, Change Request, and decision statuses - Updated Project Schedule with percent complete as of the end of each reporting period	Medium
Project Management Plan Deliverable	Tailored version of CGI's Client Partner Management Framework ("CPMF") to meet the management and reporting needs of the Project and define Project governance (i.e., management of issues, risks, Change Requests, decisions, scope, and escalation)	Medium
Project Kick-off Deliverable	Joint Project team presentation to provide orientation to the Project scope, schedule, Milestones and timeline, along with planning parameters	Medium
Organizational Change Management and Communication Strategy Deliverable	Provides recommended stakeholder management, leadership alignment, adoption activities, communications, and high-level timeframes that are designed to meet stakeholder needs and preferences. It also describes all aspects of the communications from the roles and responsibilities, delivery mechanisms, and guiding principles, through to the communications themselves and the plan for their delivery	Medium
Training Strategy Deliverable	Describes course content, method of delivery (e.g., instructor-led, train-the-trainer, video), class size, number of sessions, and logistics for each topic	Medium
Advantage Familiarization Training Delivered	Documented completion of training on topics listed in <i>Table 6: Advantage Familiarization Training</i>	Medium
Test Savvy Training Delivered	Documented completion of training on the CGI TestSavvy automated testing tool	Low

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Fixed Price Deliverables	Description	Review Complexity
Shared Administration	Documented approach to setting up the unified Admin application for Financial, HRM and Performance Budgeting	High
Financial & Procurement UAD	The Upgrade Assessment Document (UAD) details the assessment as a result of the workshops conducted by CGI during the Build phase. It details the configuration of Financial and Procurement application (new and updated configuration), as well as Business Roles, Home Pages and Extensibility. It also describes the approach to conversion of data, interfaces, forms and reports related to the application.	High
Payroll & HR Administration UAD	The Upgrade Assessment Document (UAD) details the assessment as a result of the workshops conducted by CGI during the Build phase. It details the configuration of Payroll and HR Administration application (new and updated configuration), as well as Business Roles, Home Pages and Extensibility. It also describes the approach to conversion of data, interfaces, forms and reports related to the application.	High
Performance Budgeting UAD	The Upgrade Assessment Document (UAD) details the assessment as a result of the workshops conducted by CGI during the Build phase. It details the configuration of Performance Budgeting application (new and updated configuration), as well as Business Roles, Home Pages and Extensibility. It also describes the approach to conversion of data, interfaces, forms and reports related to the application.	High
Cornerstone OnDemand UAD	Document detailing the configuration of Cornerstone On Demand Recruiting application. This document will be a result of the workshops and sessions conducted by CGI and DXC.	High
Integrated System Testing Completed	Documentation of end-to-end CGI testing of the CGI Advantage ERP Upgrade and the New Modules being implemented for the City, focusing on the testing of the Business Roles and their associated business processes.	High

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Fixed Price Deliverables	Description	Review Complexity
Performance Test Plan Developed	Documents the planned activities and schedule for performance testing	Low
User Acceptance Test Completed	City will complete the Final User Acceptance Test with the approved UAT plan. Completion of testing with a punch-list of critical and serious issues that can be resolved after Go-Live.	High
Cutover Plan	The Cutover Plan consists of the detailed steps required to perform the production Cutover process. Timing of associated steps will be documented to facilitate final Cutover planning. It also defines roles and responsibilities between the City and CGI for: • Performing an implementation readiness review • Configuration and setup of the production environment • Testing the production environment prior to Go-Live	Low
Cutover Plan and Results Deliverable	Documents results of: • Implementation readiness review • Configuration and setup of the production environment • Testing the production environment prior to Go-Live	Medium
Production Cutover Rehearsals Complete (Mock Cutover)	Documentation of the execution of the detailed steps for making the updated system operational. It specifies how the system Cutover will be accomplished, lists tasks to be completed, and identifies roles and responsibilities and contingencies/fallback strategies.	Medium
Production Cutover Complete	Documentation of the actual detailed steps for making the updated system operational. It specifies how the system Cutover was accomplished and lists tasks that were completed.	High
Project Close and Acceptance	Documentation of City acceptance of Go-Live Exit Criteria.	Medium

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The recommended format for the DED is as below:

Deliverable Number: 1	Phase:
Deliverable Name:	
Objective:	
Scope:	
Format:	
Outline:	
City Role:	
CGI Role:	
Acceptance Criteria:	
• The Deliverable contains all the components specified in the Outline of this DED and the SOW • The respective City and City project team members have resolved all material content and/or quality issues. • The Deliverable is free of formatting and spelling errors.	

11. Project Managers

The Project Managers are listed in Table 35: *Statement of Work Managers* and are subject to change upon written notification to the other party.

Table 35: Statement of Work Managers

CGI Project Manager	City Project Manager
Name: Ofer Tal Office Phone: 303-218-8658 Mobile Phone: 303-218-8658 Email: ofer.tal@cgi.com	Name: Elaine Urekar Office Phone: 1-217-789-2044 (2815) Mobile Phone: 1-217-503-6855 Email: Elaine.Urekar@cwlp.com

12. Other Provisions

The parties acknowledge that meetings between CGI and the City, including training sessions and other collaborations, may be conducted remotely as necessary for each party to comply with federal, state, or local regulations, health directives, or restrictions, or as otherwise mandated by their respective organizations.

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For CGI staff that the City and CGI agree may work remotely, the City will provide applicable paperwork to allow timely remote access for all applicable server environments.

Agreed to and accepted by:

City of Springfield, Illinois
(City)

CGI Technologies and Solutions Inc.
(CGI)

By: Misty Buscher By: Patricia McCabe
Name: Misty Buscher Name: Patricia McCabe
Title: Mayor Title: Vice President Consulting Services
Date: Sept 18, 2024 Date: 9/12/2024

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ORDINANCE FACT SHEET

DATE OF 1st READING: _____

CONTACT PERSON: Elaine Urekar

OFFICE REQUESTING: Public Utilities, Information Systems Division

PHONE NUMBER: 217-789-2043

EMERGENCY PASSAGE: No ☐ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: \$176,750.00 (additional funding)

SUGGESTED TITLE: AN ORDINANCE APPROVING AN AMENDMENT TO STATEMENT OF WORK AGREEMENT WITH CGI TECHNOLOGIES AND SOLUTIONS, INC. FOR AN ADDITIONAL AMOUNT OF \$176,750.00 FOR UTILIZATION OF THE VENDOR TRAINING ACADEMY AND ADDITIONAL JOB AIDS FOR THE OFFICE OF PUBLIC UTILITIES

CONTRACTOR / VENDOR NAME: CGI Technologies and Solutions Inc. VENDOR NO: 0AME3362

CONTRACT TERM: 5 years Change in Scope Yes ☐ No ☐CONTRACT AMOUNT: \$12,492,805.00 (cumulative through 2029) \$176,750.00
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

☐ Low Bid ☒ Other: RFP# CS22-17
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	101	200	JB	4612	1605	
2	102	200	JB	3912	1605	
3				3912		
4	001	104	GENC	VARI	1605	

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Original Ordinance 354-09-24

Amendment 1

Statement of Work 2

STAFF ANALYSIS

This ordinance amends the Statement of Work for the city-wide Enterprise Resource Plain upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system.

The City's Executive Steering Committee has reviewed the requested proposals from CGI and is recommending an authorization of up to \$176,750.00 for the CGI Training Academy (\$52,750.00); 20 Job Aids (\$82,000.00) and an additional 10 Job Aids (\$42,000.00 if necessary).

Included in these ERP System services will be: Financial Management, Budget, 1099 Reporting, Asset Management, Procurement, Vendor Self Service, Payroll, Employee Time and Attendance, Labor Cost Distribution, Human Resources, HR Self Service (Employee & Manager); Applicant Tracking, Maximo Inventory and Work Order Management, Insight Essential and TestSavvy Reporting.

Implentation of the new software is expected to take 12 months with CGI accepting new operational responsibilities through its Cloud storage following City approval and 'go live.'

FUNDS CHECK BY: Cavanaugh, Rachel H. Digitally signed by Cavanaugh, Rachel H.
Date: 2025.07.01 14:21:06 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Doug Brown Digitally signed by Doug Brown
Date: 2025.07.01 12:49:12 -05'00'

Date: _____

CITY PURCHASING AGENT: Lesko, Mike Digitally signed by Lesko, Mike
Date: 2025.07.01 16:06:23 -05'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

Ramona Metzger

Digitally signed by Ramona Metzger
Date: 2025.07.01 16:32:44 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-282

AN ORDINANCE AUTHORIZING AMENDMENTS TO A LEASE
EXTENSION AGREEMENT WITH VB-S1 ASSETS, LLC, FOR
FOUR WIRELESS TELECOMMUNICATIONS ANTENNAS SITES,
FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois constitution and has jurisdiction over matters pertaining to its government and affairs, and

WHEREAS, VB-S1 Assets, LLC, wishes to amend the lease extension, previously approved by Ordinance 327-09-2020, by extending the four (4) leases, and

WHEREAS, both parties have agreed that a lease extension is desirable, and

WHEREAS, a copy of which shall be on file with the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and authorizes the execution of four lease extension agreement between the City of Springfield and VB-S1 Assets, LLC, a Delaware limited liability company.

Section 2. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 7-9-28

Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: VB-S1 Assets, LLC

TYPE OF AWARD: Lease Agreement

PRIOR ORDINANCE INFORMATION:

Most recent: Ord. 327-09-2020, VB-S1 Assets, LLC, 4 locations, 10 yr. lease extension, then 3 consecutive 5 yr. options.

INFORMATION:

Tenant Site ID	Tenant Site Name	Landlord Site ID
US-IL-5176	Sf-Sangamon	3503-8
US-IL-5183	Sf-Mansion	3510-5
US-IL-5184	Sf-Dirksen	3513-4
US-IL-5177	Sf-Grand-Chatham	3504-34

VB-S1 Assets, LLC ("VB-S1"), would like to amend the agreement by extending the term of the leases to make the sites more desirable for carriers to invest in and prioritize upgrades with long-term security. The leases began in August 1997 with the most recent amendment to the leases being authorized by Ordinance 327-09-2020.

The leases include an Amendment fee of \$2,000.00 per site and extends the leases to August 31, 2046, with the option to extend the lease for five (5) additional five (5) year renewal periods (each, a "Renewal Term") with the initial Renewal Term commencing on the day immediately following the expiration date. Each such Renewal Term shall be deemed automatically exercised by VB-S1 unless VB-S1 provides written notice to the City, Office of Public Utilities of non-renewal at least thirty (30) days prior to expiration of the then-current term and includes a 15% increase in rent every 5 years.

SECOND AMENDMENT TO OPTION AND LEASE AGREEMENT

THIS SECOND AMENDMENT TO OPTION AND LEASE AGREEMENT (this "Amendment"), dated as of this ____ day of _____, 20____ (the "Effective Date"), by and between OFFICE OF PUBLIC UTILITIES, a Illinois corporation, ("Landlord"), and VB-S1 Assets, LLC, a Delaware limited liability company ("Tenant"), recites and provides:

RECITALS

WHEREAS, Landlord is the fee owner of certain real property located in Sangamon County, Illinois, (the "Property").

WHEREAS, Tenant, is the current tenant under that certain Option and Lease Agreement with Landlord, dated August 4, 1997 (the "Lease").

WHEREAS, Tenant owns, operates, and maintains one or more wireless communications towers, equipment, shelters, and other associated improvements on the Premises (collectively, "Improvements").

WHEREAS, Landlord and Tenant now desire to amend the Lease as more particularly provided below.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual agreements set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

1. Defined Terms; Recitals. Capitalized terms used but not defined herein shall have the meanings given to such terms in the Lease. The recitals set forth here and above are true and correct in all respects and are incorporated herein by reference.
2. Amendment Fee. Simultaneous with execution of this Amendment and as a condition to its effectiveness, shall pay an amendment fee of Two Thousand (\$2,000.00) to Lessor.
3. Renewal Terms. The Lease is set to expire on August 31, 2046 (the "Expiration Date"). Tenant shall have the option to extend the Lease for Five (5) additional Five (5) year renewal periods (each, a "Renewal Term") with the initial Renewal Term commencing on the day immediately following the Expiration Date. Each such Renewal Term shall be deemed automatically exercised by Tenant unless Tenant provides written notice to Landlord of non-renewal at least thirty (30) days prior to expiration of the then-current term. Rent shall adjust as set forth in the Lease.
4. Notices. All notices under the Lease shall be delivered by Federal Express, or US certified mail return receipt requested, and addressed to:

If to Tenant:

VB-S1 Assets, LLC
c/o Vertical Bridge REIT, LLC
750 Park of Commerce Drive, Suite 200
Boca Raton, Florida 33487
Attention: General Counsel
Ref: US-IL-5176

If to Landlord:

OFFICE OF PUBLIC UTILITIES
800 E Monroe 4th Floor
Springfield, Illinois 62757
deborah.williams@cwlp.com,

5. Counterparts/Digital Signatures. This Amendment may be executed in counterparts with the same effect as if both parties hereto had executed the same document. Both counterparts shall be construed together and shall constitute a single document. Delivery of a copy of this Amendment (or any notices pursuant to the Lease) bearing an original signature by facsimile transmission, by DocuSign, by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing the original signature.
6. Ratification. Except as amended and modified in this Amendment, the terms and conditions of the Lease (in existence prior to this Amendment) are ratified and confirmed in all respects and shall continue in full force and effect. In the event of any dispute between the terms of the Lease (in existence prior to this Amendment) and this Amendment, the terms of this Amendment shall govern and supersede those set forth in the Lease (in existence prior to this Amendment).

[The remainder of this page is intentionally blank; signature page follows.]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date.

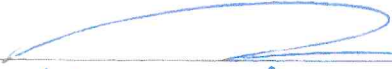
WITNESSES:	LANDLORD:
	OFFICE OF PUBLIC UTILITIES, a Illinois corporation
Name: _____	By: _____ <i>GBM</i>
Name: _____	Name: _____
Name: _____	Title: _____
	Date: _____

[Landlord's Signature Page to Amendment]

147464532.5

Site Name: **Sf Sangamon LPTV**
Site Number: **US-IL-5176**

2025-283

WITNESSES:	TENANT:
	VB-S1 Assets, LLC a Delaware limited liability company
Name: <u>Steve Michaels</u>	By: 
Name: _____	Name: <u>Adam Ginder</u>
Name: _____	Title: <u>VP of Real Estate Dev</u>
	Date: <u>6/12/2025</u>

[Tenant's Signature Page to Amendment]

147464532.5

Site Name: **Sf Sangamon LPTV**
Site Number: **US-IL-5176**

2025-283

THIRD AMENDMENT TO OPTION AND LEASE AGREEMENT

THIS THIRD AMENDMENT TO OPTION AND LEASE AGREEMENT (this "Amendment"), dated as of this ____ day of _____, 20____ (the "Effective Date"), by and between OFFICE OF PUBLIC UTILITIES, a Illinois corporation, ("Landlord"), and VB-S1 Assets, LLC, a Delaware limited liability company ("Tenant"), recites and provides:

RECITALS

WHEREAS, Landlord is the fee owner of certain real property located in Sangamon County, Illinois, (the "Property").

WHEREAS, Tenant, is the current tenant under that certain Option and Lease Agreement with Landlord, dated August 4, 1997 (the "Lease").

WHEREAS, Tenant owns, operates, and maintains one or more wireless communications towers, equipment, shelters, and other associated improvements on the Premises (collectively, "Improvements").

WHEREAS, Landlord and Tenant now desire to amend the Lease as more particularly provided below.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual agreements set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

1. Defined Terms; Recitals. Capitalized terms used but not defined herein shall have the meanings given to such terms in the Lease. The recitals set forth here and above are true and correct in all respects and are incorporated herein by reference.
2. Amendment Fee. Simultaneous with execution of this Amendment and as a condition to its effectiveness, shall pay an amendment fee of Two Thousand (\$2,000.00) to Lessor.
3. Renewal Terms. The Lease is set to expire on August 31, 2046 (the "Expiration Date"). Tenant shall have the option to extend the Lease for Five (5) additional Five (5) year renewal periods (each, a "Renewal Term") with the initial Renewal Term commencing on the day immediately following the Expiration Date. Each such Renewal Term shall be deemed automatically exercised by Tenant unless Tenant provides written notice to Landlord of non-renewal at least thirty (30) days prior to expiration of the then-current term. Rent shall adjust as set forth in the Lease.
4. Notices. All notices under the Lease shall be delivered by Federal Express, or US certified mail return receipt requested, and addressed to:

If to Tenant:

VB-S1 Assets, LLC
c/o Vertical Bridge REIT, LLC
750 Park of Commerce Drive, Suite 200
Boca Raton, Florida 33487
Attention: General Counsel
Ref: US-IL-5183

If to Landlord:

OFFICE OF PUBLIC UTILITIES
800 E Monroe 4th Floor
Springfield, Illinois 62757
deborah.williams@cwlp.com,

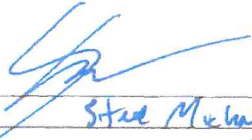
5. Counterparts/Digital Signatures. This Amendment may be executed in counterparts with the same effect as if both parties hereto had executed the same document. Both counterparts shall be construed together and shall constitute a single document. Delivery of a copy of this Amendment (or any notices pursuant to the Lease) bearing an original signature by facsimile transmission, by DocuSign, by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing the original signature.
6. Ratification. Except as amended and modified in this Amendment, the terms and conditions of the Lease (in existence prior to this Amendment) are ratified and confirmed in all respects and shall continue in full force and effect. In the event of any dispute between the terms of the Lease (in existence prior to this Amendment) and this Amendment, the terms of this Amendment shall govern and supersede those set forth in the Lease (in existence prior to this Amendment).

[The remainder of this page is intentionally blank; signature page follows.]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date.

WITNESSES:	LANDLORD:
	OFFICE OF PUBLIC UTILITIES, a Illinois corporation
Name: _____	By: _____
	Name: _____ GEA
Name: _____	Title: _____
	Date: _____

[Landlord's Signature Page to Amendment]

WITNESSES:	TENANT:
	VB-S1 Assets, LLC a Delaware limited liability company
 Name: <u>Steve McKinley</u>	By:  Name: <u>Adam Grider</u>
 Name: _____	Title: <u>VP of Real Estate Dev</u>
	Date: <u>6/12/2025</u>

[Tenant's Signature Page to Amendment]

THIRD AMENDMENT TO OPTION AND LEASE AGREEMENT

THIS THIRD AMENDMENT TO OPTION AND LEASE AGREEMENT (this "Amendment"), dated as of this ____ day of _____, 20____ (the "Effective Date"), by and between OFFICE OF PUBLIC UTILITIES, a Illinois corporation, ("Landlord"), and VB-S1 Assets, LLC, a Delaware limited liability company ("Tenant"), recites and provides:

RECITALS

WHEREAS, Landlord is the fee owner of certain real property located in Sangamon County, Illinois, (the "Property").

WHEREAS, Tenant, is the current tenant under that certain Option and Lease Agreement with Landlord, dated August 4, 1997 (the "Lease").

WHEREAS, Tenant owns, operates, and maintains one or more wireless communications towers, equipment, shelters, and other associated improvements on the Premises (collectively, "Improvements").

WHEREAS, Landlord and Tenant now desire to amend the Lease as more particularly provided below.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual agreements set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

1. Defined Terms; Recitals. Capitalized terms used but not defined herein shall have the meanings given to such terms in the Lease. The recitals set forth here and above are true and correct in all respects and are incorporated herein by reference.
2. Amendment Fee. Simultaneous with execution of this Amendment and as a condition to its effectiveness, shall pay an amendment fee of Two Thousand (\$2,000.00) to Lessor.
3. Renewal Terms. The Lease is set to expire on August 31, 2046 (the "Expiration Date"). Tenant shall have the option to extend the Lease for Five (5) additional Five (5) year renewal periods (each, a "Renewal Term") with the initial Renewal Term commencing on the day immediately following the Expiration Date. Each such Renewal Term shall be deemed automatically exercised by Tenant unless Tenant provides written notice to Landlord of non-renewal at least thirty (30) days prior to expiration of the then-current term. Rent shall adjust as set forth in the Lease.
4. Notices. All notices under the Lease shall be delivered by Federal Express, or US certified mail return receipt requested, and addressed to:

If to Tenant:

VB-S1 Assets, LLC
c/o Vertical Bridge REIT, LLC
750 Park of Commerce Drive, Suite 200
Boca Raton, Florida 33487
Attention: General Counsel
Ref: US-IL-5184

If to Landlord:

OFFICE OF PUBLIC UTILITIES
800 E Monroe 4th Floor
Springfield, Illinois 62757
deborah.williams@cwlp.com,

5. Counterparts/Digital Signatures. This Amendment may be executed in counterparts with the same effect as if both parties hereto had executed the same document. Both counterparts shall be construed together and shall constitute a single document. Delivery of a copy of this Amendment (or any notices pursuant to the Lease) bearing an original signature by facsimile transmission, by DocuSign, by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing the original signature.
6. Ratification. Except as amended and modified in this Amendment, the terms and conditions of the Lease (in existence prior to this Amendment) are ratified and confirmed in all respects and shall continue in full force and effect. In the event of any dispute between the terms of the Lease (in existence prior to this Amendment) and this Amendment, the terms of this Amendment shall govern and supersede those set forth in the Lease (in existence prior to this Amendment).

[The remainder of this page is intentionally blank; signature page follows.]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date.

WITNESSES:	LANDLORD:
	OFFICE OF PUBLIC UTILITIES, a Illinois corporation
_____ Name: _____	By: _____ <i>GEM</i>
_____ Name: _____	Name: _____
	Title: _____
	Date: _____

[Landlord's Signature Page to Amendment]

WITNESSES:	TENANT:
 Name: <u>Steve Michaels</u>	VB-S1 Assets, LLC a Delaware limited liability company
Name: _____	By: 
Name: _____	Name: <u>Adam Grider</u>
	Title: <u>VP of Real Estate Dev</u>
	Date: <u>6/12/2025</u>

[Tenant's Signature Page to Amendment]

THIRD AMENDMENT TO OPTION AND LEASE AGREEMENT

THIS THIRD AMENDMENT TO OPTION AND LEASE AGREEMENT (this "Amendment"), dated as of this ____ day of _____, 20____ (the "Effective Date"), by and between OFFICE OF PUBLIC UTILITIES, a Illinois corporation, ("Landlord"), and VB-S1 Assets, LLC, a Delaware limited liability company ("Tenant"), recites and provides:

RECITALS

WHEREAS, Landlord is the fee owner of certain real property located in Sangamon County, Illinois, (the "Property").

WHEREAS, Tenant, is the current tenant under that certain Option and Lease Agreement with Landlord, dated August 4, 1997 (the "Lease").

WHEREAS, Tenant owns, operates, and maintains one or more wireless communications towers, equipment, shelters, and other associated improvements on the Premises (collectively, "Improvements").

WHEREAS, Landlord and Tenant now desire to amend the Lease as more particularly provided below.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual agreements set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

1. Defined Terms; Recitals. Capitalized terms used but not defined herein shall have the meanings given to such terms in the Lease. The recitals set forth here and above are true and correct in all respects and are incorporated herein by reference.
2. Amendment Fee. Simultaneous with execution of this Amendment and as a condition to its effectiveness, shall pay an amendment fee of Two Thousand (\$2,000.00) to Lessor.
3. Renewal Terms. The Lease is set to expire on August 31, 2046 (the "Expiration Date"). Tenant shall have the option to extend the Lease for Five (5) additional Five (5) year renewal periods (each, a "Renewal Term") with the initial Renewal Term commencing on the day immediately following the Expiration Date. Each such Renewal Term shall be deemed automatically exercised by Tenant unless Tenant provides written notice to Landlord of non-renewal at least thirty (30) days prior to expiration of the then-current term. Rent shall adjust as set forth in the Lease.
4. Notices. All notices under the Lease shall be delivered by Federal Express, or US certified mail return receipt requested, and addressed to:

If to Tenant:

VB-S1 Assets, LLC
c/o Vertical Bridge REIT, LLC
750 Park of Commerce Drive, Suite 200
Boca Raton, Florida 33487
Attention: General Counsel
Ref: US-IL-5177

If to Landlord:

OFFICE OF PUBLIC UTILITIES
800 E Monroe 4th Floor
Springfield, Illinois 62757
deborah.williams@cwlp.com,

5. Counterparts/Digital Signatures. This Amendment may be executed in counterparts with the same effect as if both parties hereto had executed the same document. Both counterparts shall be construed together and shall constitute a single document. Delivery of a copy of this Amendment (or any notices pursuant to the Lease) bearing an original signature by facsimile transmission, by DocuSign, by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing the original signature.
6. Ratification. Except as amended and modified in this Amendment, the terms and conditions of the Lease (in existence prior to this Amendment) are ratified and confirmed in all respects and shall continue in full force and effect. In the event of any dispute between the terms of the Lease (in existence prior to this Amendment) and this Amendment, the terms of this Amendment shall govern and supersede those set forth in the Lease (in existence prior to this Amendment).

[The remainder of this page is intentionally blank; signature page follows.]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date.

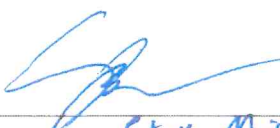
WITNESSES:	LANDLORD:
	OFFICE OF PUBLIC UTILITIES, a Illinois corporation
Name: _____	By: _____
	Name: _____ GEA
Name: _____	Title: _____
	Date: _____

[Landlord's Signature Page to Amendment]

147464532.5

Site Name: **SF Grand-Chatham**
Site Number: **US-IL-5177**

2025-283

WITNESSES:	TENANT:
 Name: <u>Steve Michalek</u> Name: _____	VB-S1 Assets, LLC a Delaware limited liability company By:  Name: <u>Adam Girdler</u> Title: <u>VP of Real Estate Dev</u> Date: <u>6/10/2025</u>

[Tenant's Signature Page to Amendment]

Site Name: **Sf Grand-Chatham**
Site Number: **US-IL-5177**

147464532.5

2025-283

2025-283

COPY

AN ORDINANCE AUTHORIZING A LEASE EXTENSION AGREEMENT
WITH VB-S1 ASSETS, LLC

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the existing lease agreement is on a year to year term; and

WHEREAS, both parties have agreed that a lease extension is desirable; and

WHEREAS, a copy of the agreement shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves and authorizes the execution of a lease extension agreement between the City of Springfield and VB-S1 ASSETS, LLC, a Delaware limited liability company.

Section 2: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: 9-15, 2020 SIGNED: 9-18, 2020

RECORDED: 9-18, 2020

ATTEST: Frank J. Lesko, City Clerk

Requested by: Mayor James O. Langfelder

Mayor James O. Langfelder

Approved as to legal sufficiency:

Office of Corporation Counsel / Date

ORDINANCE FACT SHEET

REQUEST FORM NO: 9/120
DATE OF 1ST READING:

OFFICE REQUESTING: Mayor Langfelder
CONTACT PERSON: PHONE NUMBER:

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification

TYPE OF ORDINANCE: Code Change FISCAL IMPACT: \$0.00
(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
(AN ORDINANCE AUTHORIZING A LEASE EXTENSION AGREEMENT WITH VB-S1 ASSETS, LLC)

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: CONTRACT # VENDOR NO: Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one) Previous Ord #s

☐ Low Bid ☐ Other: ☐ Is Purchasing Agent approval required? No ☐ Yes ☐
☐ Low Bid Meeting Specs ☐ Exception: ☐ Is Purchasing Agent approval attached? No ☐ Yes ☐
☐ Low Evaluated Bid Code Provision: ☐

Accounting information (if more than four accounts, please attach list)

REVENUE			EXPENDITURE		
Fund	Agency	Org	Activity	Source	Amount
1					
2					
3					
4					

REVENUE			EXPENDITURE		
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

COMMENTS

This ordinance authorizes a lease agreement with VB-S1 Assets, LLC

FUND CHECK BY: Date: DIRECTOR / SUPERVISOR SIGNATURE Date: CITY PURCHASING AGENT: Date:

327-09-20

SAVED ORDINANCE AGREEMENT TO OTHER Vertical Tower VLSI lease extension 2020.docx

Tracking No. 16336

SIGN OFF:

(Mayor's Signature)
The information supplied on this form is not confidential information.

(Director of CBM)

Revised 5/2014

327-09-20

COPY

Landlord:
Office of Public Utilities, City of Springfield, IL
Municipal Center East
Springfield, Illinois 62757

Tenant:
VB-SI Assets, LLC
750 Park of Commerce Drive, Suite 200
Boca Raton, FL 33487
Site Name & Numbers:
• US-IL-5176 – SF_Sangamon
• US-IL-5177 – SF_Grand-Chatham
• US-IL-5183 – SF_Mansion
• US-IL-5184 – SF_Dirksen

MASTER RESTATED AND AMENDED LEASE AGREEMENT

This **MASTER RESTATED AND AMENDED LEASE AGREEMENT** (this "**Agreement**") is made this 14 day of September, 2020 (the "**Effective Date**") by and between **OFFICE OF PUBLIC UTILITIES, CITY OF SPRINGFIELD, ILLINOIS**, also known as the City, Water, Light and Power ("**Landlord**"), whose address is whose address is Municipal Center East, Springfield, Illinois 62757 and **VB-SI ASSETS, LLC**, a Delaware limited liability company ("**Tenant**"), whose address is 750 Park of Commerce Drive, Suite 200, Boca Raton, FL 33487.

WHEREAS, Landlord is the fee owner of each Property more particularly described in each of the site schedules each attached hereto and identified on Exhibit 1 and made a part hereof (each a "**Schedule**" and, collectively, the "**Schedules**");

WHEREAS, each schedules sets forth: (i) the site name and ID; (ii) the legal description for the certain real property owned by the Landlord (each individually the "**Property**" and collectively the "**Properties**"); (iii) the legal description for the certain portion of the Properties leased by the Tenant (each individually the "**Leasehold Parcel**" and collectively the "**Leasehold Parcels**"); and (iv) the legal description for any portion of the Properties used as non-exclusive access and utility easements (each individually the "**Easement Parcel**" and collectively the "**Easement Parcels**"). The Leasehold Parcel and Easement Parcel are collectively referred to as the "**Premises**" and the Leasehold Parcels and the Easement Parcels are all also collectively referred to as the "**Collective Premises**".

WHEREAS, Tenant, by way of assignment, is the current tenant under the following leases:

(i) Option – Lease Agreement by and between Landlord and PrimeCo Personal Communications, L.P. (predecessor-in-interest of Tenant) ("**PrimeCo**") dated as of August 4, 1997, as evidenced by that certain Memorandum of Agreement dated August 4, 1997 recorded on November 13, 1997, by Sangamon County Recorder's Office, Illinois, as Instrument No. 97-47541 and as amended by that certain Amendment to Option – Lease Agreement dated October 26, 1998 (the "**IL-5176 Lease**");

(ii) Option – Lease Agreement by and between Landlord and PrimeCo dated as of August 4, 1997, as evidenced by that certain Memorandum of Agreement dated August 4, 1997 recorded on November 13, 1997, by Sangamon County Recorder's Office, Illinois, as Instrument No. 97-47547 and as amended by that certain Amendment to Option – Lease Agreement dated October 26, 1998 (the "**IL-5177 Lease**");

(iii) Option – Lease Agreement by and between Landlord and PrimeCo dated as of August 4, 1997, as evidenced by that certain Memorandum of Agreement dated August 4, 1997 recorded on November 13, 1997, by Sangamon County Recorder's Office, Illinois, as Instrument No. 97-47543 and as amended by that certain Amendment to Option – Lease Agreement dated October 26, 1998 (the "**IL-5183 Lease**"); and

(iv) Option – Lease Agreement by and between Landlord and PrimeCo dated as of August 4, 1997, as evidenced by that certain Memorandum of Agreement dated August 4, 1997 recorded on November 13, 1997, by Sangamon County Recorder's Office, Illinois, as Instrument No. 97-47545 and as amended by that certain Amendment to Option – Lease Agreement dated October 26, 1998 (the "**IL-5184 Lease**") and together with the IL-5176 Lease, the IL-5177 Lease, and the IL-5183 Lease, collectively, the "**Leases**" and each individually, a "**Lease**"; and

WHEREAS, Landlord and Tenant mutually desire to amend and restate the Leases, in their entirety, pursuant to the terms and conditions of this Agreement.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree:

1. TERM.

(a) The Leases all commenced on September 1, 1997 (the "**Commencement Date**") for a period of five (5) years ("**Initial Term**"), with three (3) consecutive five (5) year options (the "**Original Renewal Terms**" and together with the Initial Term, collectively, the "**Original Lease Term**"). The Original Lease Terms expired on August 31, 2017 (the "**Original Lease Expiration Date**").

(b) The Leases are currently on a year-to-year term and the current terms are schedule to expire on August 31, 2021.

(c) Immediately following the expiration of the current annual terms, the Leases shall be extended for an initial term of ten (10) years with three (3) successive terms of five (5) years each (each a "**Renewal Term**"). Each Renewal Term, except for the initial 10 year term, shall commence automatically, unless Tenant delivers notice to Landlord, not less than thirty (30) days prior to the end of the then-current term, of Tenant's intent not to renew and identifying the applicable Leases Tenant wishes not to renew. For purposes of this Agreement, "**Term**" shall mean, the Original Renewal Terms, and any applicable Renewal Term(s).

(d) Should Tenant or any assignee, sublessee or licensee of Tenant hold over the Premises or any part thereof after the expiration of this Agreement, such holdover shall constitute and be construed as a tenancy from month-to-month only, but otherwise upon the same terms and conditions.

2. AMENDMENT FEE. Simultaneous with execution of this Amendment and as a condition to its effectiveness, Tenant shall pay an amendment fee of Ten Thousand and No/100 Dollars (\$10,000) to Landlord.

3. RENT. Commencing on September 1, 2021 and so long as each Lease remains in full force and effect, Tenant shall pay to Landlord the monthly rent for each of the applicable Premises in the amount set forth on Exhibit 1 (collectively, the "**Rent**"). Rent shall be paid at the address set forth above on or before the fifth (5th) day of each calendar month in advance. Rent will be prorated for any partial month. Commencing on the first day of the first Renewal Term and continuing on the first day of each applicable Renewal Term thereafter, Rent shall increase by fifteen percent (15%) over the prior Term's Rent.

4. Revenue Share. In addition to and separate from the Rent, Tenant shall pay to the Landlord fifteen percent (15%) of rents actually collected by Tenant from any applicable Subtenants, exclusive of non-recurring fees (e.g. structural analysis fees, mount analysis fees, and capital expenditures) and

reimbursements (such as for taxes and utilities) ("Revenue Share"). The Revenue Share shall be paid to Landlord with the Rent in the month immediately following receipt by Tenant from the applicable Subtenant. For the purposes of this Amendment: (i) "Subtenant" shall mean any subtenant or licensee of Tenant; that (A) has entered into a sublease or license with Tenant for the use of the improvements on or after the Effective Date; (B) is not paying any rent or fees directly to Landlord for the use of ground space related to the use of Tenant Improvements; and (C) is not the only subtenant on the Improvements.

5. **TAXES.** Tenant shall pay any personal property taxes assessed on, or any portion of such taxes attributable to, the Communication Facilities (as hereinafter defined) located on the applicable Premises. Landlord shall pay when due all real property taxes and all other fees and assessments attributable to the Property and Premises. Tenant shall pay as additional Rent any increase in real property taxes levied against the applicable Premises, which are directly attributable to Tenant's use of the applicable Premises (but not, however, taxes attributable to periods prior to the Commencement Date such as roll-back or greenbelt assessments) if Landlord furnishes proof of such increase to Tenant (such increase, the "Landlord Tax Reimbursement"). In the event that Landlord fails to pay when due any taxes affecting an applicable Premises or any easement relating to an applicable Premises, Tenant shall have the right but not the obligation to pay such taxes and deduct the full amount of the taxes paid by Tenant on Landlord's behalf from future installments of Rent. Notwithstanding the foregoing, Tenant shall not have the obligation to pay any tax, assessment, or charge that Tenant is disputing in good faith in appropriate proceedings prior to a final determination that such tax is properly assessed, provided that no lien attaches to the Property. In addition, Tenant shall not have the obligation to pay or reimburse Landlord for the Landlord Tax Reimbursement if Landlord has not provided proof of such amount and demand therefor within one (1) year of the date such amount is due and payable by Landlord.

6. **USE.** The Leasehold Parcels are being leased exclusively to Tenant for the purpose of erecting, constructing, installing, reconstructing, operating, and maintaining radio or communications towers, transmitting and receiving equipment, antennas, dishes, mounting structures, equipment shelters and other supporting structures and infrastructure, and related equipment (collectively, the "Communication Facilities"). Tenant may, subject to the foregoing, make any improvement, alteration or modification to the applicable Leasehold Parcels as are deemed appropriate by Tenant for the permitted use herein. Tenant shall have the right to clear the applicable Premises of any trees, vegetation, or undergrowth which interferes with Tenant's use of such Premises for the intended purposes. Tenant shall have the exclusive right to install and operate upon each applicable Leasehold Parcel communications towers, buildings, equipment, antennas, dishes, fencing, and other accessories and infrastructure related thereto, and to alter, supplement, replace, and/or modify same as may be necessary.

7. **ACCESS AND UTILITIES.** During the Term, Tenant, and its guests, agents, customers, lessees, sublessees and assigns shall have the unrestricted, exclusive right to use, and shall have free and unfettered access to, the applicable Premises seven (7) days a week, twenty-four (24) hours a day. Landlord for itself, its successors and assigns, hereby grants and conveys unto Tenant, its customers, employees, agents, invitees, sublessees, sublicensees, successors and assigns a nonexclusive easement over the applicable Easement Parcels (and such other adjacent portions of the Properties as required from time to time): (a) for ingress and egress, and (b) for the construction, installation, operation and maintenance of overhead and underground electric and other utility facilities (including fiber, backhaul, wires, poles, guys, cables, conduits and appurtenant equipment), with the right to reconstruct, improve, add to, enlarge, change and remove such facilities, over, across and through any easement for the benefit of and access to the applicable Premises, subject to the terms and conditions herein set forth. Landlord agrees to cooperate with Tenant's efforts to obtain such utilities and services. If there are utilities already existing on the applicable Premises which serve the applicable Premises, Tenant may utilize such utilities and services. Upon Tenant's request, Landlord shall execute and deliver to Tenant requisite recordable documents evidencing the easements contemplated hereunder (modifying the applicable existing Easement Parcels) within fifteen (15) days of

Tenant's request, and Landlord shall obtain the consent and joinder of Landlord's mortgagee to any such grant, if applicable.

8. **EQUIPMENT, FIXTURES AND REMOVAL.** The Communication Facilities shall at all times be the personal property of Tenant and/or its subtenants and licensees, as applicable, and may be removed from the applicable Leasehold Parcels at any time during the Term. Tenant or its customers shall have the right to erect, construct, install, reconstruct, maintain, and operate on the applicable Leasehold Parcels such equipment, structures, fixtures, signs, and personal property as Tenant may deem necessary or appropriate, and such property, including the equipment, structures, fixtures, signs, and personal property currently on the Premises, shall not be deemed to be part of the Premises, but shall remain the property of Tenant or its customers. Within ninety (90) days after the expiration or earlier termination of this Agreement or if Tenant elects to terminate a specific Lease then within ninety (90) days after the termination of the applicable Lease (the "Removal Period"), Tenant may elect, in Tenant's sole discretion, whether or not to remove all or any portion of its improvements or to abandon any or all of the improvements. Any property not so removed during the Removal Period shall be deemed abandoned and may be removed and disposed of by Landlord in such manner as Landlord shall determine, without any obligation on the part of Landlord to account to Tenant for any proceeds therefrom.

9. **ASSIGNMENT AND SUBLEASE.** Section 14 of the leases are hereby deleted in its entirety and replaced with the following: Tenant may assign this Agreement, or any of the individual Leases, to any person or entity, including Lender (defined below in Section 25 titled "Lender's Rights"), at any time without the prior written consent of Landlord. Upon such assignment, Tenant will be relieved of all liability hereunder. Tenant shall have the exclusive right to sublease or grant licenses without Landlord's consent to use the Communication Facilities. Landlord may assign this Agreement only in its entirety and only to any person or entity who or which acquires fee title to the Property, subject to Section 15 hereof. Landlord may not subdivide the Property without Tenant's prior written consent.

10. COVENANTS, WARRANTIES AND REPRESENTATIONS.

(a) Landlord warrants and represents that it is the owner in fee simple of the Property, free and clear of all liens and encumbrances except as to those which may have been disclosed to Tenant in writing prior to the execution hereof, and that it alone has full right to lease and grant rights to the Collective Premises for the Term.

(b) Landlord shall pay promptly, when due, any other amounts or sums due and owing with respect to its ownership and operation of the Properties, including, without limitation, judgments, taxes, liens, mortgage payments and other similar encumbrances. If Landlord fails to make any payments required under this Agreement, or breaches any other obligation or covenant under this Agreement, Tenant may (without obligation), after providing ten (10) days written notice to Landlord, make such payment or perform such obligation on behalf of Landlord and offset such payment (including any attorneys' fees incurred in connection with Tenant performing such obligation) against payments of Rent.

(c) Landlord shall not do or knowingly permit anything that will interfere with or negate any special use permit or approval pertaining to any Premises or cause Tenant's use of any Premises to be in nonconformance with applicable local, state, or federal laws. Landlord shall cooperate with Tenant in any effort by Tenant to obtain certificates, permits, licenses and other approvals that may be required by any governmental authorities. Landlord agrees to execute any necessary applications, consents or other documents as may be reasonably necessary for Tenant to apply for and obtain the proper zoning approvals required to use and maintain any Premises and the applicable Communication Facilities.

(d) Landlord has complied and shall comply with all laws with respect to the Property. No asbestos-containing thermal insulation or products containing PCB, formaldehyde, chlordane, or heptachlor or other hazardous materials have been placed on or in the Properties by Landlord or, to the knowledge of Landlord, by any prior owner or user of the Properties. To the knowledge of Landlord, there has been no release of or contamination by hazardous materials on the Properties.

(e) Tenant shall have access to all utilities required for the operation of Tenant's improvements on each Premises that are existing on the Properties.

(f) There currently exist no licenses, sublicenses, or other agreements, written or oral, granting to any party or parties the right of use or occupancy of any portion of the Properties; there are no outstanding options or rights of first refusal to purchase the Properties or any portion thereof or interest therein; and there are no parties (other than Landlord) in possession of any of the Premises.

11. INDEMNITIES. The parties agree to indemnify, defend and hold harmless the other party, its parent company or other affiliates, successors, assigns, officers, directors, shareholders, agents and employees (collectively, "Indemnified Persons") from and against all claims and liabilities (including reasonable attorneys' fees and court costs) ("Losses") caused by or arising out of: (a) such party's breach of any of its obligations, covenants, representations or warranties contained herein, or (b) such party's acts or omissions with regard to this Agreement; provided, however, in no event shall a party indemnify the other party for any such Losses to the extent arising from the gross negligence or willful misconduct of the party seeking indemnification. However, in the event of an Indemnified Person's contributory negligence or other fault, the Indemnified Person shall not be indemnified hereunder to the extent that the Indemnified Person's negligence or other fault caused such claim or liability. Tenant will indemnify Landlord from and against any mechanic's liens or liens of contractors and sub-contractors engaged by or through Tenant.

12. WAIVERS

(a) Landlord hereby waives any and all lien rights it may have, statutory or otherwise, in and to the applicable Communication Facilities or any portion thereof, regardless of whether or not such is deemed real or personal property under applicable laws. Landlord will not assert any claim whatsoever against Tenant for loss of anticipatory profits or any other indirect, special, incidental or consequential damages incurred by Landlord as a result of the construction, maintenance, operation or use of the Premises by Tenant.

(b) EACH PARTY HERETO WAIVES ANY AND ALL CLAIMS AGAINST THE OTHER FOR ANY LOSS, COST, DAMAGE, EXPENSE, INJURY OR OTHER LIABILITY WHICH IS IN THE NATURE OF INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES WHICH ARE SUFFERED OR INCURRED AS THE RESULT OF, ARISE OUT OF, OR ARE IN ANY WAY CONNECTED TO THE PERFORMANCE OF THE OBLIGATIONS UNDER THIS AGREEMENT.

13. INSURANCE. Tenant shall insure against property damage and bodily injury arising by reason of occurrences on or about the applicable Premises in the amount of not less than \$1,000,000. The insurance coverage provided for herein may be maintained pursuant to master policies of insurance covering other communication facilities of Tenant and its corporate affiliates. All insurance policies required to be maintained by Tenant hereunder shall be with responsible insurance companies, authorized to do business in the State or Commonwealth where the applicable Premises are located if required by law, and shall provide for cancellation only upon ten (10) days' prior written notice to Landlord. Tenant shall evidence such insurance coverage by delivering to Landlord, if requested, a copy of all such policies or, at Tenant's option, certificates in lieu thereof issued by the insurance companies underwriting such risks.

14. INTERFERENCE. During the Term, Landlord, its successors and assigns, will not grant any ground lease, license, or easement with respect to any Premises, except to Tenant. In addition, during the Term, Landlord, its successors and assigns, will not grant any ground lease, license, or easement with respect to the Properties (outside of the applicable Premises) and any property adjacent or contiguous to the Properties that is fee owned by Landlord: (a) for any of the uses contemplated in Section 6 hereof; or (b) if such lease, license, or easement would detrimentally impact the Communication Facilities or Tenant's economic opportunities at the applicable Premises, or the use thereof. Landlord shall not cause or permit the construction of radio or communications towers on the Properties or on any other property of Landlord adjacent or contiguous to or in the immediate vicinity of the Properties, except for towers constructed by Tenant. Landlord and Tenant intend by this Agreement for Tenant (and persons deriving rights by, through, or under Tenant) to be the sole parties to market, use, or sublease any portion of the Properties for communications or broadcast facilities during the Term. Landlord agrees that this restriction on the use of the Properties is commercially reasonable, not an undue burden on Landlord, not injurious to the public interest, and shall be specifically enforceable by Tenant (and persons deriving rights by, through or under Tenant) in a court of competent jurisdiction. The foregoing restriction shall run with the land and be binding on the successors and assigns of Landlord.

15. RIGHT OF FIRST REFUSAL. In the event that Landlord determines to sell, transfer, license or otherwise convey any interest, whether fee simple interest, easement interest, leasehold, or otherwise, and whether direct or indirect by way of transfer of ownership interests in Landlord if Landlord is an entity, which interest underlies or affects any or all of the Collective Premises (the "ROFR Property") to any third party during the Term, Landlord shall offer Tenant a right of first refusal to purchase the applicable Premises (or such larger portion of Landlord's property that encompasses the Premises, if applicable) or such interest proposed to be conveyed. Landlord shall provide a copy of any offer to purchase or acquire, or any executed purchase agreement or letter of intent ("Offer"), to Tenant which copy shall include, at a minimum, the purchase or acquisition price, proposed closing date, and financing terms ("Minimum Terms"). Within thirty (30) days of receipt of such Offer, Tenant shall provide written notice to Landlord of Tenant's election to purchase the ROFR Property on the same Minimum Terms provided the closing date shall be no sooner than sixty (60) days after Tenant's purchase election notice. In such event, Landlord agrees to sell the ROFR Property to Tenant subject to Tenant's payment of the purchase price and compliance with a purchase and sale agreement to be negotiated in good faith between Landlord and Tenant. If Tenant provides written notice that it does not elect to exercise its rights of first refusal to purchase the ROFR Property, or if Tenant does not provide notice of its election within the thirty (30) day period, Tenant shall be deemed to have waived such right of first refusal only with respect to the specific Offer presented (and any subsequent Offers shall again be subject to Tenant's continuing right of first refusal hereunder), and Landlord shall be permitted to consummate the sale of the ROFR Property in accordance with the strict terms of the Offer ("Permitted Sale"). If Landlord does not consummate the Permitted Sale within ninety (90) days of the date of Tenant's waiver of its rights of first refusal, such Offer shall be deemed to have lapsed.

16. SECURITY. The parties recognize and agree that Tenant shall have the right to safeguard and protect its improvements located upon or within the applicable Premises. Consequently, Tenant may elect, at its expense, to construct such enclosures and/or fences as Tenant reasonably determines to be necessary to secure its improvements, including the tower(s), building(s), guy anchors, and related improvements situated upon the applicable Premises. Tenant may also undertake any other appropriate means to restrict access to its communications towers, buildings, guy anchors, guy wires, and related improvements, including, without limitation, posting signs.

17. FORCE MAJEURE. The time for performance by Landlord or Tenant of any term, provision, or covenant of this Agreement shall be deemed extended by time lost due to delays resulting from acts of God, strikes, civil riots, floods, material or labor restrictions by governmental authority, and any other cause not within the control of Landlord or Tenant, as the case may be.

18. CONDEMNATION. Notwithstanding any provision of this Agreement to the contrary, in the event of condemnation of any Premises, Landlord and Tenant shall be entitled to separate awards with respect to the applicable Premises, in the amount determined by the court conducting such condemnation proceedings based upon Landlord's and Tenant's respective interests in such Premises. If a separate condemnation award is not determined by such court, Landlord shall permit Tenant to participate in the allocation and distribution of the award. In no event shall the condemnation award to Landlord exceed the unimproved value of the applicable Premises without taking into account the improvements located thereon and in no event shall this Agreement be terminated or modified (other than an abatement of rent) due to a casualty or condemnation without the prior written consent of Lender.

19. DEFAULT. The failure of Tenant or Landlord to perform any of the covenants of this Agreement shall constitute a default. The non-defaulting party shall give the other written notice of such default, identifying the applicable Lease or Leases, and the defaulting party shall cure such default within thirty (30) days after receipt of such notice. In the event any such default cannot reasonably be cured within such thirty (30) day period, if the defaulting party shall proceed promptly after the receipt of such notice to cure such default, and shall pursue curing such default with due diligence, the time for curing shall be extended for such period of time as may be necessary to complete such curing; however, in no event shall this extension of time be in excess of sixty (60) days, unless agreed upon by the non-defaulting party. A default by Landlord or Tenant as to one Lease or Premises shall not be considered a default as to all Leases.

20. REMEDIES. Should the defaulting party fail to cure a default under this Agreement, as to a specific Lease, the other party shall have all remedies available either at law or in equity, including the right to terminate this Agreement as to the applicable Lease. In the event Landlord elects to terminate this Agreement as to an applicable Lease due to a default by Tenant, it shall continue to honor all sublease and sublicense commitments made by Tenant on the applicable Premises through the expiration of the term of any such commitment, it being intended hereby that each such commitment shall survive the early termination of this Agreement as to an applicable Lease.

21. ATTORNEYS' FEES. If there is any legal proceeding between Landlord or Tenant arising from or based on this Agreement, the unsuccessful party to such action or proceeding shall pay to the prevailing party all costs and expenses, including reasonable attorneys' fees and disbursements, incurred by such prevailing party in such action or proceeding and in any appeal in connection therewith. If such prevailing party recovers a judgment in any such action, proceeding or appeal, such costs, expenses and attorneys' fees and disbursements shall be included in and as a part of such judgment.

22. TERMINATION RIGHT. If at any time during the Term, Tenant determines, in its sole and absolute discretion, that an Improvement have no Subtenant, Tenant shall be able to terminate the lease with regard that site by providing twelve (12) months' notice to Landlord and paying liquidated damages equal to twelve (12) months' rent.

23. PRIOR AGREEMENTS. The parties hereby covenant, recognize and agree that the terms and provisions of this Agreement shall constitute the sole embodiment of the arrangement between the parties with regard to the Collective Premises, and that all other written or unwritten agreements, contracts, or leases by and between the parties with regard to the Collective Premises are hereby terminated, superseded and replaced by the terms hereof.

24. SUBORDINATION, NON-DISTURBANCE AND ATTORNMEN. In the event the any of the Properties are encumbered by a mortgage or deed of trust or other security instrument of any kind (a "Landlord Mortgage"), Landlord, within fifteen (15) days following Tenant's request or immediately prior to the creation of any encumbrance created after the date this Agreement is fully executed, will obtain from the holder of each such Landlord Mortgage a fully-executed subordination, non-disturbance and attornment agreement (an "SND") in recordable form, which shall be prepared or approved by Tenant. The holder of every such Landlord Mortgage shall, in the SND, agree that in the event of a foreclosure,

or conveyance in lieu of foreclosure of Landlord's interest in the applicable Premises, such Landlord Mortgage holder shall recognize and confirm the validity and existence of this Agreement and Tenant shall have the right to continue its use and occupancy of the applicable Premises in accordance with the provisions of this Agreement provided Tenant is not in default of this Agreement beyond applicable notice and cure periods.

25. LENDER'S RIGHTS.

(a) Landlord agrees to recognize the subleases/leases/licenses of all subtenants and sublicensees and will permit each of them to remain in occupancy of its premises notwithstanding any default hereunder by Tenant so long as each such respective subtenant or sublicensee is not in default under the lease/license covering its premises. Landlord agrees to execute such documents as any such subtenant and/or sublicensee might reasonably require, including customary subordination, non-disturbance and attornment agreements and/or Landlord recognition agreements, to further memorialize the foregoing, and further agrees to use reasonable efforts to also cause its lenders to similarly acknowledge, in writing, subtenant/sublicensee's right to continue to occupy its premises as provided above.

(b) Landlord consents to the granting by Tenant of a lien and security interest in Tenant's interest in each Premises governed by this Agreement and all of Tenant's personal property and fixtures attached to the real property described herein, and furthermore consents to the exercise by Lender of its rights of foreclosure with respect to its lien and security interest. Landlord agrees to recognize Lender as Tenant hereunder upon any such exercise by Lender of its rights of foreclosure.

(c) Landlord hereby agrees to give Lender written notice of any breach or default of the terms of this Agreement within fifteen (15) days after the occurrence thereof at the address set forth in Section 22. Landlord further agrees that no default under this Agreement shall be deemed to have occurred unless such notice to Lender is also given and that, in the event of any such breach or default under the terms of this Agreement, Lender shall have the right, to the same extent, for the same period and with the same effect, as Tenant, plus an additional ninety (90) days after any applicable grace period to cure or correct any such default.

(d) Landlord acknowledges that nothing contained herein shall be deemed or construed to obligate Lender to take any action hereunder, or to perform or discharge any obligation, duty or liability of Tenant under this Agreement. No Lender shall become liable under the provisions of this Agreement or any lease executed pursuant to Section 26 hereof unless and until such time as it becomes, and then only for as long as it remains, the owner of the leasehold estate credited hereby or thereby.

(e) Tenant shall have the right from time to time to mortgage or otherwise encumber Tenant's interest in the Premises governed by this Agreement; provided, however, in no event shall there be more than one such mortgage or encumbrance outstanding at any one time. If Tenant shall so mortgage (each a "Tenant Mortgage") Tenant's interest in the applicable Premises governed by this Agreement to one or more lenders (any such lender, and any successor, assign, designee or nominee of such lender, hereinafter a "Lender"), Tenant or such Lender shall give Landlord prompt notice of such Tenant Mortgage and furnish Landlord with a complete and correct copy of such Tenant Mortgage, certified as such by Tenant or such Lender, together with the name and address of such Lender.

(f) This Agreement shall not be amended or modified without the consent of any Lender. In the event that a Lender shall become the owner of such leasehold estate, such Lender shall not be bound by any modification or amendment of this Agreement made subsequent to the date of Tenant Mortgage unless Lender shall have consented to such modification or amendment at the time it was made.

26. RIGHT TO NEW LEASE.

(a) In the case of termination of this Agreement in whole or as to any applicable Lease for any reason, or in the event this Agreement or any individual Lease is rejected or disaffirmed pursuant to any bankruptcy, insolvency or other law affecting creditor's rights, Landlord shall give prompt notice hereof to a Lender at the address set forth in Section 29. Thereafter, Landlord, upon written request of Lender, and within thirty (30) days after the receipt of such request, shall promptly execute and deliver a new lease of the applicable Premises and assignment of all subleases and subtenancies to Lender or its designee or nominee, for the remainder of the Term upon all the covenants, conditions, limitations and agreements contained herein (including, without limitation, options to extend the Term) except for such provisions which must be modified to reflect such termination, rejection or disaffirmance and the passage of time, provided that such Lender (i) shall pay to Landlord, simultaneously with the delivery of such new lease, all unpaid rent due under this Agreement up to and including the date of the commencement of the term of such new lease and all reasonable expenses, including, without limitation, reasonable attorneys' fees and disbursements and court costs, incurred by Landlord in connection with the default by Tenant, the termination of this Agreement and the preparation of the new lease, and (ii) shall cure all defaults existing under this Agreement which are susceptible to being cured by such Lender promptly and with due diligence after the delivery of such new lease. Notwithstanding anything to the contrary contained herein, provided such Lender shall have otherwise complied with the provisions of this Section, such Lender shall have no obligation to cure any defaults which are not susceptible to being cured by such Lender (for example, the bankruptcy of Tenant).

(b) For so long as Lender shall have the right to enter into a new lease with Landlord pursuant to this Section, Landlord shall not enter into a new lease of the applicable Premises with any person or entity other than Lender, without the prior written consent of Lender.

27. ADDITIONAL PROVISIONS.

(a) The parties hereto agree that: (i) Tenant is in possession of the applicable Premises notwithstanding the fact that Tenant has subleased, or may in the future sublease, certain of the improvements thereon to third parties and (ii) the requirements of Section 365(h) of Title 11 of the United States Code (the "Bankruptcy Code") with respect to Tenant's possession of the leasehold under this Agreement are satisfied. Accordingly, the right of Tenant to remain in possession of the leasehold under this Agreement shall continue notwithstanding any rejection of this Agreement or any individual Lease in any bankruptcy proceeding involving Landlord, or any other actions by any party in such a proceeding. This provision, while included in this Agreement, has been separately negotiated and shall constitute a separate contract between the parties as well as a part of this Agreement. The provisions of this Section 27(a) are for the benefit of Tenant and its assigns, including, without limitation, Lender. The parties hereto also agree that Lender is a party in interest and shall have the right to appear as a party in any proceeding brought under any bankruptcy law or under any other law which may affect this Agreement.

(b) The provisions of Sections 25 and 26 hereof shall survive the termination, rejection or disaffirmance of this Agreement and shall continue in full force and effect thereafter to the same extent as if Sections 25 and 26 hereof were a separate and independent contract made by Landlord, Tenant and Lender and, from the effective date of such termination, rejection or disaffirmance of this Agreement to the date of execution and delivery of such new lease, Lender may use and enjoy the leasehold estate created by this Agreement without hindrance by Landlord. The aforesaid agreement of Landlord to enter into a new lease with Lender shall be deemed a separate agreement between Landlord and such Lender, separate and apart from this Agreement as well as a part of this Agreement and shall be unaffected by the rejection of this Agreement in any bankruptcy proceeding by any party.

(c) Landlord shall have no right and expressly waives any right arising under applicable law, in and to the rentals payable to Tenant, if any, under any lease of the applicable Premises, which rentals may be assigned by Tenant to Lender.

VB Sites: US-IL-5176, 5177, 5183, 5184

(d) If a Tenant Mortgage is in effect, (a) this Agreement shall not be modified or amended by the parties hereto, or terminated or surrendered by Tenant, nor shall Landlord accept any such termination or surrender of this Agreement as to any individual Lease by Tenant, without the prior written consent of Lender and (b) Landlord shall not have the right to terminate this Agreement as to any individual Lease in the event of a casualty or condemnation without the prior written consent of Lender.

(e) The provisions of Sections 25 and 26 hereof are for the benefit of Lender and may be relied upon and shall be enforceable by Lender as if Lender were a party to this Agreement.

(f) Landlord shall, within ten (10) days of the request of Tenant or any Lender or prospective Lender, provide an estoppel certificate as to any matters reasonably requested by Tenant or Lender.

(g) The right to extend or renew this Agreement and any right of first refusal to purchase an applicable Premises may be exercisable by the holder of a Tenant Mortgage and, before the expiration of any periods to exercise such a right, Landlord must provide to Lender at least thirty (30) days prior written notice before the expiration of the right to so extend or renew in order to extinguish Lender's right to so extend, renew or purchase.

(h) Under no circumstances shall the fee estate of Landlord and the leasehold estate created hereby merge, even though owned by the same party, without the written consent of the holder of a Tenant Mortgage.

28. **QUIET ENJOYMENT.** So long as Tenant is not in default under this Agreement beyond the applicable notice and cure period, Landlord covenants and agrees that Tenant shall peaceable and quietly hold and enjoy each Premises throughout the Term, without any hindrance, molestation or ejection by Landlord, its successors or assigns or by those claiming by, through or under them.

29. **NOTICES.** All notices, requests, claims, demands, and other communications hereunder shall be in writing and may be hand delivered (provided the deliverer provides proof of delivery) or sent by nationally-established overnight courier that provides proof of delivery, or certified or registered mail (postage prepaid, return receipt requested). Notice shall be deemed received on the date of delivery as demonstrated by the receipt of delivery. Notices shall be delivered to a party at the parties' respective address below, or to such other address that a party below may provide from time to time:

If to Landlord:	If to Tenant:	If to Lender:
Office of Public Utilities, City of Springfield, IL Municipal Center East Springfield, Illinois 62757	VB-SI Assets, LLC 750 Park of Commerce Drive Suite 200 Boca Raton, FL 33487 Attn: General Counsel	To be provided in the event Tenant procures a Tenant Mortgage

30. MISCELLANEOUS.

(a) Each party hereto warrants and represents that it has the necessary power and authority to enter into and perform its respective obligations under this Agreement.

(b) If any term of this Agreement is found to be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

(c) All attached exhibits are hereby incorporated by this reference as if fully set forth herein.

VB Sites: US-IL-5176, 5177, 5183, 5184

- (d) Failure of party to insist on strict performance of any of the conditions or provisions of this Agreement, or failure to exercise any of a party's rights hereunder, shall not waive such rights.
- (e) This Agreement shall be governed by and construed in accordance with the laws of the State of Commonwealth in which the majority of Premises governed by the are located.
- (f) This Agreement constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations, other leases and/or agreements with regard to the Collective Premises. There are no representations or understandings of any kind not set forth herein. Any amendment to this Agreement must be in writing and executed by both parties.
- (g) This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.
- (h) A short-form Memorandum of Master Amended and Restated Lease Agreement ("Memorandum") may be recorded at Landlord or Tenant's option in the form as depicted in Exhibit 2, attached hereto and made a part hereof.
- (i) Landlord shall keep the terms of this Agreement confidential and shall not disclose any terms contained within this Agreement to any third party other than such terms as are set forth in the Memorandum.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

WITNESSES:

[Signature]
Print Name: Vanessa Pohlman

[Signature]
Print Name: Vanessa Pohlman

LANDLORD:
OFFICE OF PUBLIC UTILITIES,
CITY OF SPRINGFIELD, ILLINOIS,
also known as City, Water, Light and
Power

By: [Signature]
Name: Mayor James O. Langfelder
Title: Mayor

(NOTARY FOR LANDLORD)

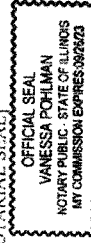
STATE OF ILLINOIS
COUNTY OF SANGAMON

I hereby certify that on this 14 day of January, 2021, before me, the subscriber, a Notary Public of the State of Illinois, personally appeared Mayor James O. Langfelder, known as Director of the Office of Public Utilities, City of Springfield, also known as City, Water, Light and Power, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the foregoing document, and that he/she, being authorized so to do, executed the foregoing instrument as his/her free act and deed.

Given under my hand and official seal this 14 day of January, 2021.

Notary Public:

My commission expires: 9/26/23
[NOTARIAL SEAL]



2025-283

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

WITNESSES:

[Signature]
Print Name: Joseph B. Smith

[Signature]
Print Name: Alex Brown

TENANT:
VB-SI ASSETS, LLC,
a Delaware limited liability company

By: [Signature]
Name: Adam Grider
Title: Vice President

State of Florida
County of _____

I hereby certify that on this 24th day of January, 2024, before me, the subscriber, a Notary Public of the State of Florida, personally appeared Adam Grider, the Vice President of VB-SI ASSETS, LLC, a Delaware limited liability company, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the foregoing documents, and that he/she, being authorized so to do, executed the foregoing instrument, as his/her free act and deed.

Given under my hand and official seal this 24th day of January, 2024.

[Signature]
Notary Public
My commission expires: September 16, 2024
[NOTARIAL SEAL]

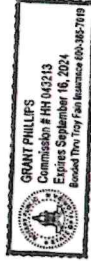


EXHIBIT 1
APPLICABLE SITES AND SCHEDULES

TENANT SITE ID	TENANT SITE NAME	LANDLORD SITE ID	SITE SCHEDULE	MONTHLY RENT
US-IL-5176	Sf Sangamon	3503-8	Schedule 1	\$1,500
US-IL-5183	Sf Mansion	3510-5	Schedule 2	\$1,500
US-IL-5184	Sf Dirksen	3513-4	Schedule 3	\$1,500
US-IL-5177	Sf Grand-Chatlam	3504-34	Schedule 4	\$1,500

SITE SCHEDULE 1
(IL-5176 Lease)

Site Schedule 1 to Master Amended and Restated Lease Agreement, by and between Office of Public Utilities, City of Springfield, Illinois ("Landlord") and VB-SI Assets, LLC ("Tenant"), dated _____, 2020.

1. Site Name. Tenant Site Name / ID: Sf_Sangamon / US-IL-5176
Landlord Site ID: 3503-8

2. Legal Description of Landlord Property:

Part of Lot G of the North End Improvement Association's Addition to the City of Springfield, described as follows: Beginning at the Northwest corner of said Lot G, thence East on the North line of said Lot 305.91 feet to the Northeast corner of said Lot; thence South on the East line of said Lot 176.95 feet; thence West parallel to the aforesaid North line 433.08 feet to the East Street line of Factory Street; thence Northeastly 218.03 feet to the place of beginning, containing 1.50 acres, more or less; subject to taxes for 1971, and to easements, if any, of record; situated in the County of Sangamon, State of Illinois.

AND BEING the same property conveyed to The City of Springfield, a municipal corporation from Hayes Realty Co., an Illinois corporation, sometimes known as Hayes Realty Company by Warranty Deed dated May 10, 1971 and recorded June 17, 1971 in Instrument No. 340270.

Part of Lot "G" of the North End Improvement Association's Addition to the City of Springfield, Illinois, described as follows: Commencing at the Northeast corner of Lot "G" of the North End Improvement Association thence South 176.95 feet to the point of beginning thence West 433.08 feet to the East street line of Factory Street thence Southwesterly along said Street line 369.34 feet to an axle thence East 298.98 feet to a pipe, thence extending East to the West line of a 16 foot public alley thence North along said alley line to the point of beginning, containing 3.70 acres more or less, except the coal and minerals thereunder; subject to taxes for 1972 and to any easements of record; situated in the County of Sangamon, State of Illinois; being the property described in the plat of survey attached hereto and by reference made a part hereof.

AND BEING the same property conveyed to The City of Springfield, a municipal corporation from Hayes Realty Co., an Illinois corporation by Warranty Deed dated January 05, 1972 and recorded January 29, 1973 in Instrument No. 353210.

Tax Parcel Nos. 14-22.0-280-031, 14-22.0-280-034

3. Legal Description of Tenant's Leasehold Parcel:

ALL THAT PART OF LOT G OF THE NORTH END IMPROVEMENT ASSOCIATION'S ADDITION TO THE CITY OF SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT, THENCE S 33°54'48" W ALONG THE WESTERLY LINE OF SAID LOT G, ALSO BEING THE EASTERLY LINE OF FACTORY STREET (50' PUBLIC RIGHT OF WAY) A DISTANCE OF 239.76 FEET, THENCE S 56°05'12" E A DISTANCE OF 262.57 FEET TO THE POINT OF BEGINNING, THENCE N 87°46'11" E A DISTANCE OF 30.15 FEET, THENCE S 02°16'37" E A DISTANCE OF 50.60 FEET, THENCE S 89°16'32" W A DISTANCE OF 29.61 FEET, THENCE S 02°54'05" W A DISTANCE OF 49.83 FEET TO THE POINT OF BEGINNING, CONTAINING 1.500 SQUARE FEET OR 0.03 ACRES, MORE OR LESS.

4. Legal Description of Tenant's Easement Parcel:

A 25.00 FOOT WIDE EASEMENT FOR INGRESS EGRESS AND THE INSTALLATION AND MAINTENANCE OF UTILITIES OVER AND ACROSS ALL THAT PART OF LOT G OF THE NORTH END IMPROVEMENT ASSOCIATION'S ADDITION TO THE CITY OF SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, LYING 12.50 FEET EACH SIDE OF AND CONCURRENT WITH A CENTERLINE DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT, THENCE S 33°54'48" W ALONG THE WESTERLY LINE OF SAID LOT G, ALSO BEING THE EASTERLY LINE OF FACTORY STREET (50' PUBLIC RIGHT OF WAY) A DISTANCE OF 239.76 FEET, THENCE S 56°05'12" E A DISTANCE OF 262.57 FEET, THENCE S 87°05'55" W A DISTANCE OF 12.90 FEET TO THE POINT OF BEGINNING, THENCE S 02°54'05" E A DISTANCE OF 35.16 FEET, THENCE S 88°24'44" W A DISTANCE OF 27.82 FEET, THENCE S 02°16'37" W A DISTANCE OF 70.33 FEET, THENCE N 82°52'21" W A DISTANCE OF 45.44 FEET, THENCE N 54°57'15" W A DISTANCE OF 84.60 FEET, THENCE N 28°49'32" W A DISTANCE OF 113.83 FEET, THENCE S 78°22'00" W A DISTANCE OF 97.58 FEET TO THE SAID WESTERLY LINE OF LOT G AND THE EASTERLY LINE OF SAID FACTORY STREET AND THE POINT OF BEGINNING, CONTAINING 11.618 SQUARE FEET OR 0.27 ACRES, MORE OR LESS.

2025-283

SITE SCHEDULE 2
(IL-5183 Lease)

Site Schedule 2 to Master Amended and Restated Lease Agreement, by and between Office of Public Utilities, City of Springfield, Illinois ("Landlord") and VB-S1 Assets, LLC ("Tenant"), dated _____, 2020.

1. Site Name: Tenant Site Name / ID: Sf_Mansion / US-IL-5183
Landlord Site ID: 3510-5

2. Legal Description of Landlord Property:

Commencing at a stone at the Northeast corner of the Southeast Quarter of Section 25, Township 15 North, Range 6 West of the Third Principal Meridian; thence West 170.6 feet; thence South 20.0 feet to an iron pipe, the point of beginning; thence South 1050.7 feet; thence North 18 degrees 13 minutes West 231.7 feet; thence North 51 degrees 58 minutes West 170.2 feet; thence North 726.0 feet; thence East 206.5 feet to the point of beginning, containing 3.96 acres, all in the Southeast Quarter of said Section.

Tax Parcel No. 21-25.0-400-007

3. Legal Description of Tenant's Leasehold Parcel:

A PART OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 15 NORTH, RANGE 6 WEST OF THE THIRD PRINCIPAL MERIDIAN, SANGAMON COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER, THENCE N 89°54'04" W ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER 304.48 FEET; THENCE S 00°05'56" W 85.13 FEET TO THE POINT OF BEGINNING OF THE TOWER LEASE TO BE DESCRIBED; FROM THE POINT OF BEGINNING, THENCE S 89°26'50" E 30.00 FEET TO A POINT; THENCE S 00°33'10" W 30.00 FEET TO A POINT; THENCE N 89°26'50" W 30.00 FEET TO A POINT; THENCE N 00°33'10" E 30.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.02 ACRES, MORE OR LESS.

TAX PARCEL No. 21-25.4-400-007

4. Legal Description of Tenant's Easement Parcel:

A PART OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 15 NORTH, RANGE 6 WEST OF THE THIRD PRINCIPAL MERIDIAN, SANGAMON COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A TWENTY (20) FOOT STRIP OF GROUND OF EVEN WIDTH BEING TEN (10) FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER, THENCE N 89°54'04" W ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER 324.67 FEET TO THE POINT OF BEGINNING OF THE CENTERLINE DESCRIPTION; FROM THE POINT OF BEGINNING, THENCE S 00°18'57" W 95.06 FEET; THENCE S 89°41'03" E 20.47 FEET TO THE TERMINATION OF SAID CENTERLINE, CONTAINING 0.05 ACRES, MORE OR LESS.

SITE SCHEDULE 3
(IL-5184 Lease)

Site Schedule 3 to Master Amended and Restated Lease Agreement, by and between Office of Public Utilities, City of Springfield, Illinois ("Landlord") and VB-SI Assets, LLC ("Tenant"), dated _____, 2020.

1. Site Name. Tenant Site Name / ID: Sf Dirksen / US-IL-5184
Landlord Site ID: 3513-4

2. Legal Description of Landlord Property:

The Northeast Quarter of the Southwest Quarter of Section 19, Township 16 North, Range 4 West of the Third Principal Meridian, Sangamon County, Illinois, except the East 800 feet thereof, and also except the North 500 feet of the West 300 feet thereof, and except that part thereof within the right-of-way of Interstate 55.

AND BEING the same property conveyed to City of Springfield, Illinois, a municipal corporation from Gail Wanless, Inc., an Illinois corporation by Warranty Deed dated December 05, 1994 and recorded December 05, 1994 in Instrument No. 94-48192.

Tax Parcel Nos. 15-19.0-300-017, 15-19.4-300-017

3. Legal Description of Tenant's Leasehold Parcel:

A PART OF THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 16 NORTH, RANGE 4 WEST OF THE THIRD PRINCIPLE MERIDIAN, SANGAMON COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN IRON ROD FOUND AT THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER, THENCE S 89°34'48" W ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER 230.73 FEET; THENCE S 00°33'37" E 65.53 FEET TO THE NORTHWEST CORNER OF EXISTING FENCED COMPOUND AND THE POINT OF BEGINNING OF THE TOWER LEASE TO BE DESCRIBED; FROM THE POINT OF BEGINNING ON AND ALONG EXISTING FENCED COMPOUND THE FOLLOWING 4 COURSES AND DISTANCES; THENCE S 88°26'49" E 30.01 FEET; THENCE S 00°24'03" W 47.00 FEET; THENCE N 89°35'57" W 30.00 FEET; THENCE N 00°24'03" E 47.60 FEET TO THE POINT OF BEGINNING. CONTAINING 1,419 SQUARE FEET OR 0.03 ACRES, MORE OR LESS.

Tax Parcel No. 15-19.4-300-017

4. Legal Description of Tenant's Easement Parcel:

A PART OF THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 16 NORTH, RANGE 4 WEST OF THE THIRD PRINCIPLE MERIDIAN, SANGAMON COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A TWENTY (20) FOOT STRIP OF GROUND OF EVEN WIDTH TEN (10) FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT AN IRON ROD FOUND AT THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER, THENCE S 89°34'48" W ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER 230.73 FEET; THENCE S 00°33'37" E 65.53 FEET; THENCE S 00°24'03" W 13.86 FEET TO THE POINT OF BEGINNING OF THE CENTERLINE OF THE EASEMENT TO BE DESCRIBED; FROM THE POINT OF BEGINNING, THENCE N 88°25'49" W 28.94 FEET; THENCE N 00°25'12" W 23.86 FEET TO REFERENCE POINT "A"; THENCE CONTINUING N 00°25'12" W 54.52 FEET TO THE POINT OF ENDING. ALSO BEGINNING AT SAID REFERENCE POINT "A"; THENCE S 88°26'49" E 59.49 FEET TO THE POINT OF ENDING. CONTAINING 3,136 SQUARE FEET OR 0.07 ACRES, MORE OR LESS.

SITE SCHEDULE 4
(IL-5177 Lease)

Site Schedule 4 to Master Amended and Restated Lease Agreement, by and between Office of Public Utilities, City of Springfield, Illinois ("Landlord") and VB-SI Assets, LLC ("Tenant"), dated _____, 2020.

1. Site Name. Tenant Site Name / ID: SF_Grand-Chatham / US-IL-5177
Landlord Site ID: 3504-34

2. Legal Description of Landlord Property:

Part of the Southwest Quarter of the Northwest Quarter of Section 20, Township 16 North, Range 5 West of the Third Principal Meridian; described more particularly as follows: Commencing at an iron pipe marking the Southwest Corner of the Southeast Quarter of the Northwest Quarter of said Section 20, thence North 00° 09' 05" East along the Quarter, Quarter Section Line a distance of 328.43 feet to an iron pipe which marks the true point of beginning, thence continuing North 00° 09' 05" East along said Quarter, Quarter Section Line a distance of 200.00 feet to an iron pipe on the South Right-of-Way Line of Route FA 68, Section 1, said iron pipe marks the beginning of a 11,258.74 feet radius non-tangent curve to the right whose counter bears South 28° 54' 21" East, thence in a Northeasterly direction along said curve and Right-of-Way Line through a central angle of 03° 36' 21.3" a distance of 708.57 feet to an iron pipe, thence North 61° 05' 39" East along said South Right-of-Way Line a distance of 51.57 feet to an iron pipe, thence South 00° 09' 05" East a distance of 590.40 feet to an iron pipe, thence North 89° 40' 35" West, a distance of 653.23 feet to the true point of beginning. Said tract contains 6.000 acres, more or less. Basis of bearing is North 00° 02' 05" East along the Quarter, Quarter Section Line.

LESS AND EXCEPT that portion of property conveyed to People of The State of Illinois from City of Springfield, Illinois, a municipal corporation by Quit Claim Deed Freeway dated November 13, 1986 and recorded January 09, 1987 in Instrument No. 51598.

AND BEING a portion of the same property conveyed to City of Springfield, a municipal corporation from Town & County Bank of Springfield, a banking corporation organized and existing under the laws of the State of Illinois, with its banking house in Springfield, Illinois, as Trustee under provisions of a Trust Agreement dated the 4th day of Jan., 1979, known as Trust No. TA-310 by Trustee's Deed dated June 05, 1979 and recorded May 26, 1982 in Instrument No. 899821.

Tax Parcel No. 14-20.4-177-004

VB Sites: US-IL-5176, 5177, 5183, 5184

3. Legal Description of Tenant's Leasehold Parcel:

A PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, SANGAMON COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER, THENCE N 89°20'57" E 1315.53 FEET TO THE SOUTHWEST CORNER OF SAID SOUTHEAST QUARTER OF THE NORTHWEST QUARTER; THENCE N 00°41'39" W ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER 327.95 FEET; THENCE N 88°24'20" E 164.55 FEET TO A POINT ON THE SOUTHEASTLY RIGHT OF WAY LINE OF F.A. ROUTE 662 (MARKED ILLINOIS ROUTE 4); THENCE N 05°50'52" E ALONG SAID SOUTHEASTLY RIGHT OF WAY LINE 167.07 FEET; THENCE N 24°46'36" E CONTINUING ALONG SAID SOUTHEASTLY RIGHT OF WAY LINE 23.95 FEET TO THE POINT OF BEGINNING OF THE LEASE TO BE DESCRIBED; FROM THE POINT OF BEGINNING, THENCE CONTINUING N 24°46'36" E ALONG SAID SOUTHEASTLY RIGHT OF WAY LINE 30.00 FEET; THENCE S 65°13'24" E 30.00 FEET; THENCE S 24°46'36" E 18.95 FEET; THENCE S 05°50'52" W 128.52 FEET TO THE POINT OF BEGINNING. SAID TOWER LEASE CONTAINS 0.02 ACRES, MORE OR LESS.

4. Legal Description of Tenant's Easement Parcel:

A PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, SANGAMON COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER, THENCE N 89°20'57" E 1315.53 FEET TO THE SOUTHWEST CORNER OF SAID SOUTHEAST QUARTER OF THE NORTHWEST QUARTER; THENCE N 00°41'39" W ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER 327.95 FEET; THENCE N 88°24'20" E 164.55 FEET TO A POINT ON THE SOUTHEASTLY RIGHT OF WAY LINE OF F.A. ROUTE 662 (MARKED ILLINOIS ROUTE 4); THENCE N 05°50'52" E ALONG SAID SOUTHEASTLY RIGHT OF WAY LINE 167.07 FEET TO THE POINT OF BEGINNING OF THE EASEMENT TO BE DESCRIBED; FROM THE POINT OF BEGINNING, THENCE CONTINUING N 05°50'52" E ALONG SAID SOUTHEASTLY RIGHT OF WAY LINE 133.52 FEET; THENCE N 24°46'36" E CONTINUING ALONG SAID SOUTHEASTLY RIGHT OF WAY LINE 23.95 FEET; THENCE S 65°13'24" E 30.00 FEET; THENCE S 24°46'36" W 18.95 FEET; THENCE S 05°50'52" W 128.52 FEET; THENCE N 84°09'08" W 30.00 FEET TO THE POINT OF BEGINNING. SAID TOWER LEASE CONTAINS 0.10 ACRES, MORE OR LESS.

VB Sites: US-IL-5176, 5177, 5183, 5184

EXHIBIT 2

Memorandum of Master Amended and Restated Lease Agreement

(Attached)

ORDINANCE FACT SHEET

DATE OF 1st READING: 07/15/25

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Michelle Carlisle

PHONE NUMBER: x-2626

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: -

SUGGESTED TITLE: Authorize a lease extension agreement for 4 cell tower locations for Office of Public Utilities

CONTRACTOR / VENDOR NAME: VB-S1Assets, LLC VENDOR NO: -

CONTRACT TERM: Until 8/31/2046 with additional 5, 5-yr options Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: - Change Order # - Additional Amount

Method of Purchase (check one)

☐ Low Bid ☐ Other: ☐ Low Bid Meeting Specs ☐ Exception: ☐ Low Evaluated Bid Code Provision:

Previous Ord #'s 327-09-2020

Is Purchasing Agent approval required? No ☒ Yes ☐

Is Purchasing Agent approval attached? No ☒ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Amendments to leases, copy of previous ordinance

STAFF ANALYSIS

Authorizing lease extensions for 4 cellular sites (Sf-Sangamon, Sf-Mansion, Sf-Dirksen, and Sf-Grand-Chatham) until 8/31/46.

FUNDS CHECK BY:

Date:

DIRECTOR / SUPERVISOR: Doug Brown

Digitally signed by Doug Brown
Date: 2025.06.30 09:25:27 -05'00'

Date:

CITY PURCHASING AGENT:

Date:

SIGN OFF:

(Mayor's Signature)

(Director of OBM)

The information supplied on this form is not confidential information.

2025-283

A RESOLUTION CONFIRMING CAPACITY NEEDS TO THE
MIDCONTINENT INDEPENDENT SYSTEM OPERATOR (MISO)
FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs, and

WHEREAS, the City through its Office of Public Utilities operates the municipal electric utility known as City Water, Light and Power (CWLP), and

WHEREAS, CWLP has transferred functional control of its transmission assets greater than 100kw to the Midcontinent Independent System Operator (MISO) and is classified as a load serving entity for its customers by MISO, and

WHEREAS, the City Council implemented the recommendation to retire Dallman Units 31, 32 and 33 which had a total nameplate capacity of approximately 388MW, and

WHEREAS, the retirement of Units has resulted in the need to obtain additional capacity within MISO Zone 4 to meet the City's load, and

WHEREAS, the City desires to serve the load of its customers with resources located within its service territory, and

WHEREAS, Lincoln Capital Land LLC has developed a project for a 150 MW solar array that will connect to the City's transmission system, and

WHEREAS, the Office of Public Utilities recently purchased the capacity accredited from 25MW of the 100MW Sangamon Solar farm to be interconnected within CWLP's territory, and

WHEREAS, CWLP has a need for 175 MW of capacity with CWLP's Dallman 4 and Interstate, Factory and Renolds peaking units and with the future addition of Sangaman Solar, CWLP will still have a capacity need of at least 150MW.

WHEREAS, CWLP desires to enter into an agreement with Lincoln Capital Land LLC to partially replace the capacity lost from the retirement of the Dallman Units, and

WHEREAS, MISO has established with Expedited Resource Adequacy Study (ERAS) process to expedite the interconnection process for projects that can be built quickly to address resource adequacy needs of load serving entities, and

WHEREAS, the MISO's ERAS Interconnection submittal fee requires a payment from the City in the amount not to exceed \$49,999.

Section 1. Therefore, as the Relevant Electric Retail Regulatory Authority (RERRA) for City Water Light and Power, the City Council finds that the City has an unmet capacity need of at least 150 MW.

Section 2. Therefore, the City Council finds that capacity need can be met in part by entering into an agreement for capacity with Lincoln Capital Land LLC for all the capacity produced from a 150MW solar array which will be accredited at much less than 150MW in the MISO seasonal capacity construct.

Section 3. Therefore, City Council finds that the most expeditious way to meet this need is to submit this project to MISO in the expedited ERAS interconnection process in MISO by August 11, 2025.

Section 4. Therefore, for the reasons identified above, the City Council determines that the Lincoln Capital Land LLC 150MW solar array project qualifies for MISO's ERAS process as it would address a portion of the City's significant and unmet resource adequacy needs for capacity resources within MISO Zone 4 and CWLP territory.

Section 5. Therefore, City Council approves and authorizes the Mayor to submit said project to MISO for interconnection at the Palomino substation in the CWLP territory within MISO Zone 4 along with a payment of \$49,999 of MISO's ERAS interconnection submittal fee; and

Section 6. The payment of the submittal fee of \$49,000 shall be paid from Account No. 102-100-CBD-7758-1424 and is hereby authorized, approved, and directed.

Section 7. Therefore, City Council approves and authorizes the Mayor to enter a Power Purchase Agreement with Lincoln Capital Land LLC to purchase all of the accredited capacity from this project not to exceed \$1,800 a year.

Section 8. This resolution shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 7-9-25
Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

2025-284

ORDINANCE FACT SHEET

DATE OF 1st READING: 7/15/25

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Michelle Carlisle

PHONE NUMBER: x-2626

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: 49,999

SUGGESTED TITLE: A RESOLUTION CONFIRMING CAPACITY NEEDS TO THE MIDCONTINENT INDEPENDENT SYSTEM OPERATOR (MISO)

CONTRACTOR / VENDOR NAME: Midcontinent Independent System Operator (MISO)

VENDOR NO: _____

CONTRACT TERM: - Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: interconnection submittal fee \$49,999

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

☐ Low Bid☐ Other: _____☐ Low Bid Meeting Specs☐ Exception: _____☐ Low Evaluated Bid

Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☒ Yes ☐Is Purchasing Agent approval attached? No ☒ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	102	100	CBD	7758	1424	49,999
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Ordinance request form.

STAFF ANALYSIS

MISO has established an expedited process for load serving entities like CWLP to connect capacity resources for identified needs of load serving entities. Lincoln Capital Land LLC has proposed a 150MW solar farm that could meet the City's identified capacity needs of at least 150MW. MISO requires that City Council as the Relevant Electric Retail Regulatory Authority (RERRA) confirm the capacity need and the project identified to meet it in order to take advantage of the expedited interconnection process. The City's share of the interconnection submittal fee is \$49,999.

FUNDS CHECK BY: Dakota Capranica

Digitally signed by Dakota Capranica
Date: 2025.07.07 14:41:54 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Rogers, Scott

Digitally signed by Rogers, Scott
Date: 2025.07.07 14:42:21 -05'00'

Doug Brown

Digitally signed by Doug Brown
Date: 2025.07.07 14:15:50 -05'00'

Date: _____

CITY PURCHASING AGENT: _____

Date: _____

SIGN OFF: _____

(Mayor's Signature)

(Director of OBM)

The information supplied on this form is not confidential information.

2025-284

A RESOLUTION FOR TEMPORARY CLOSURE OF A PORTION OF ILLINOIS STATE ROUTES 97 AND 29 (JEFFERSON STREET FROM 6TH TO 9TH STREETS) FOR THE POWERLIGHT ABE'S CAR SHOW/CRUISE TO BE HELD ON AUGUST 1, 2025, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the Powerlight Abe's Car Show/Cruise is sponsoring a street closure for a vehicle cruise in the City of Springfield which event constitutes a public purpose; and

WHEREAS, this street closure for a vehicle cruise will require the temporary closure of a portion of Illinois State Routes 97 and 29 (Jefferson Street From 6th to 9th Streets); and

WHEREAS, the Powerlight Abe's Car Show/Cruise will be held on August 1, 2025 from 5:30 PM to 7:00 PM, which will start at the Horace Mann parking lot exiting on to Jefferson Street, travel west to 7th Street, south to Capitol Avenue, west to 2nd Street, south to Cook Street, west to MacArthur Boulevard, and south to Knight's Action Park on Recreation Drive; and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That permission to close Jefferson Street from 6th to 9th Streets on August 1, 2025, from 5:30 PM – 7:00 PM, be requested of the Illinois Department of Transportation.

Section 2: That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Illinois Department of Transportation, and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) The detour route shall be as follows: 9th to Carpenter, west on Carpenter to 5th Street, south to Jefferson Street.

Section 3: That the Powerlight Abe's Car Show/Cruise (hereinafter "Event Sponsor") assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

Section 4: that police officers, flaggers, and officials shall at the expense of the Powerlight Abe's Car Show/Cruise be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

Section 5: That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

Section 6: That all debris shall be removed by the Event Sponsors prior to reopening the State Highway.

Section 7: That the use of signs, flags, barricades, etc. shall be in accordance with Illinois Department of Transportation rules and regulations.

Section 8: That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

Section 9: That an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersection highways pursuant to conditions noted above.

Section 10: That the Event Sponsors hereby agree to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

Section 11: That the Event Sponsors shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

Section 12: That a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

Section 13: That this resolution shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date

WHEREAS, the Powerlight Abe's Car Show/Cruise is sponsoring a street closure for a vehicle cruise in the City of Springfield which event constitutes a public purpose;

WHEREAS, this street closure for a vehicle cruise will require the temporary closure of Jefferson, a State Highway in the City of Springfield from 6th to 9th;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City council of the City of Springfield, Illinois that permission to close Jefferson from 6th to 9th as above designated, be requested of the department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 08/01/2025 5:30 PM and 8/1/2025 7 PM.

BE IT FURTHER RESOLVED that this closure is for the public purpose a vehicle cruise.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows: 9th to Carpenter to 2nd to Jefferson.

BE IT FURTHER RESOLVED, that the Powerlight Abe's Car Show/Cruise assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall, at the expense of the Powerlight Abe's Car Show/Cruise be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Powerlight Abe's Car Show/Cruise prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the Powerlight Abe's Car Show/Cruise as may be approved by the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersection highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade when no detour is required.)

BE IT FURTHER RESOLVED That the Powerlight Abe's Car Show/Cruise hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED That the Powerlight Abe's Car Show/Cruise shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insured's and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED That a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission south in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the _____ of the _____
this _____ day of _____, 20 ____, A.D.

MUNICIPAL CLERK

ADOPTED by the _____ of the _____
this _____ day of _____, 20 ____, A.D.

ATTEST: _____

MUNICIPAL CLERK

MAYOR

ORDINANCE FACT SHEET

REQUEST FORM NO: _____

DATE OF 1ST READING: 7/15/25

OFFICE REQUESTING: Public Works

CONTACT PERSON: Crystal Trent

PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: _____ FISCAL IMPACT: _____

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

Resolution requesting the temporary closure of a portion of Illinois State Routes 97 and 29 (Jefferson Street from 6th to 9th) for a vehicle cruise on 08/01/25 5:30 PM to 6:30PM

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME _____

VENDOR NO: _____

CONTRACT TERM: completion

CONTRACT # _____

Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: _____

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

Previous Ord #s _____

☐ Low Bid

☐ Other: _____

Is Purchasing Agent approval required? No ☐ Yes ☐

☐ Low Bid Meeting Specs

☐ Exception: _____

Is Purchasing Agent approval attached? No ☐ Yes ☐

☐ Low Evaluated Bid

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

DIRECTOR / SUPERVISOR SIGNATURE _____ Date: _____

CITY PURCHASING AGENT: _____

Date: 3/27/25

COMMENTS

Request is for the Powerlight Abe's Car Show/Cruise. The cruise will start at Horace Mann parking lot exiting on to Jefferson, west to 7th, south to Capitol, west to 2nd, south to Cook, west to MacArthur and south to Knights Action Park on Recreation Dr. The date is 08/01/2025 starting at 5:30 PM. They will be off of Jefferson by 6:30

SIGN OFF: _____

(Mayor's Signature)

GEM

(Director of OBM)

**A RESOLUTION FOR TEMPORARY CLOSURE OF A PORTION OF
ILLINOIS STATE ROUTE 97 (JEFFERSON STREET FROM 9th TO 5TH
STREETS) FOR THE ANNUAL HALLOWEEN PARADE TO BE HELD ON
OCTOBER 25, 2025, FOR THE OFFICE OF PUBLIC WORKS**

WHEREAS, the Parent Place is sponsoring the annual Halloween Parade that will be held on October 25, 2025, starting at 9th and Jefferson Streets, travel south to Monroe Street, east to 6th Street and north to Washington Street, disbanding between 7th and 9th Streets on Washington; and

WHEREAS, Jefferson Street is a state highway; and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation (IDOT) to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That permission to close Jefferson Street from 9th to 5th Streets on October 25, 2025, from 5:30 PM – 10:00 PM, be requested of the Illinois Department of Transportation.

Section 2: That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Illinois Department of Transportation, and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) The detour route shall be as follows: 9th to Carpenter, 2nd to Jefferson.

Section 3: That the Halloween Parade sponsors (hereinafter “Event Sponsor”) assume full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

Section 4: That police officers, flaggers, and officials shall, at the expense of the Halloween Parade, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

Section 5: That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

Section 6: That all debris shall be removed by the Event Sponsors prior to reopening the State Highway.

Section 7: That the use of signs, flags, barricades, etc. shall be in accordance with Illinois Department of Transportation rules and regulations.

Section 8: That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

Section 9: That an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersection highways pursuant to conditions noted above.

Section 10: That the Event Sponsors hereby agree to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

Section 11: That the Event Sponsors shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

Section 12: That a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

Section 13: That this resolution shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date

WHEREAS, The Parent Place is sponsoring an Annual Halloween Parade in the City of Springfield which event constitutes a public purpose;

WHEREAS, this Annual Halloween Parade will require the temporary closure of Jefferson, a State Highway in the City of Springfield from 5th to 9th;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City council of the City of Springfield, Illinois that permission to close Jefferson from 5th to 9th as above designated, be requested of the department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 10/25/2025 and 10/25/2025

BE IT FURTHER RESOLVED that this closure is for the public purpose of Annual Halloween Parade.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows: 9th to Carpenter to 2nd to Jefferson.

BE IT FURTHER RESOLVED, that The Parent Place assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall, at the expense of the Halloween Parade, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Halloween Parade prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the Halloween Parade as may be approved by the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersection highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade when no detour is required.)

BE IT FURTHER RESOLVED That the Parent Place hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED That the Parent Place shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insured's and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED That a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission south in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the _____ of the _____
this _____ day of _____, 19 ____, A.D.

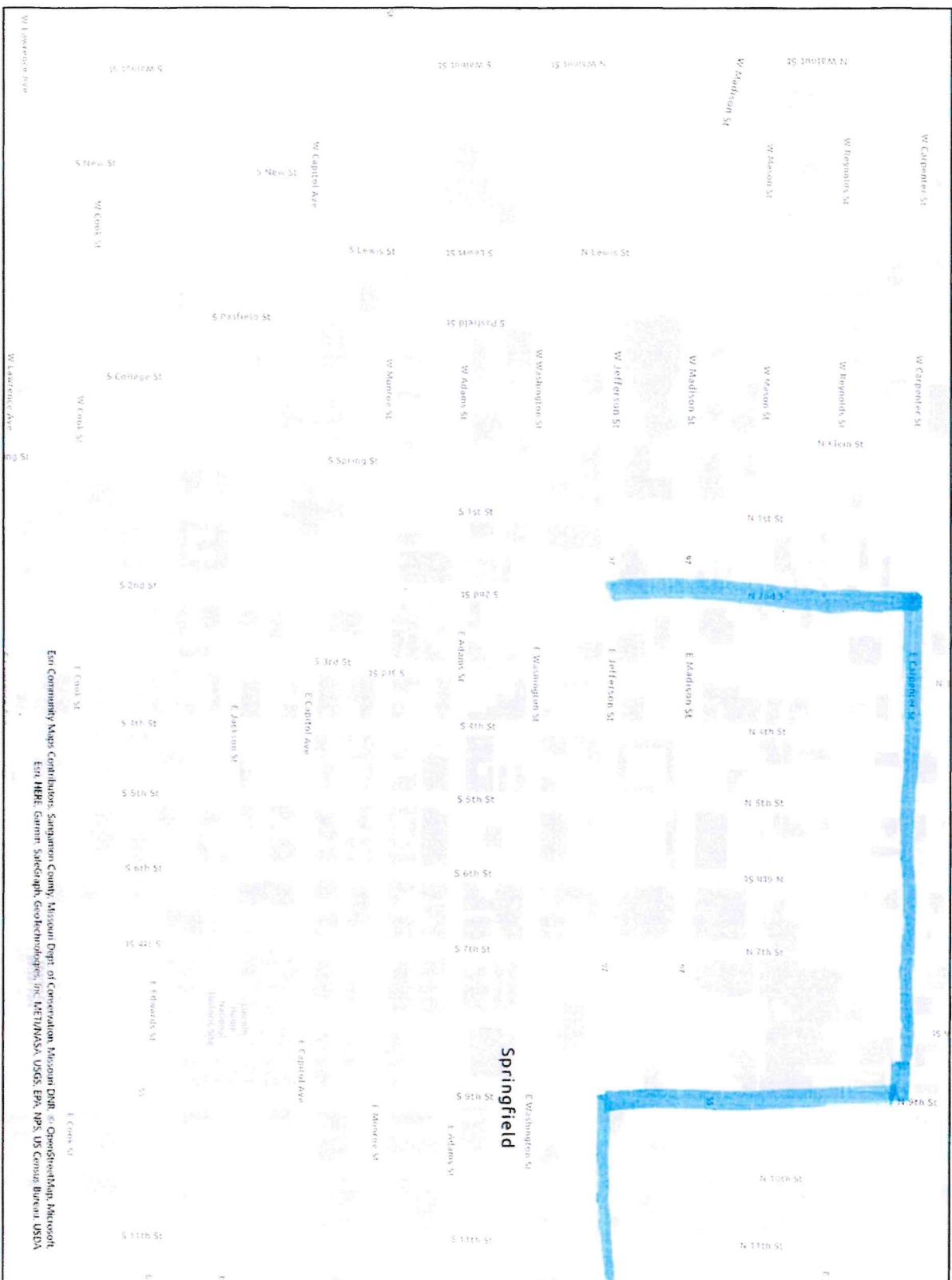
MUNICIPAL CLERK

ADOPTED by the _____ of the _____
this _____ day of _____, 19 ____, A.D.

ATTEST: _____

MUNICIPAL CLERK

MAYOR



ORDINANCE FACT SHEET

REQUEST FORM NO: _____

DATE OF 1ST READING: _____

OFFICE REQUESTING: Public Works

CONTACT PERSON: Crystal Trent

PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: _____

FISCAL IMPACT: _____

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

Resolution requesting the temporary closure of a portion of Illinois State Routes 97 and 29 (Jefferson Street from 5th to 9th) for the annual Halloween parade on 10/25/2025.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME _____

VENDOR NO: _____

CONTRACT TERM: _____

CONTRACT # _____

Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT:

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

Previous Ord #s _____

☐ Low Bid

☐ Other: _____

Is Purchasing Agent approval required? No ☐ Yes ☐

☐ Low Bid Meeting Specs

☐ Exception: _____

Is Purchasing Agent approval attached? No ☐ Yes ☐

☐ Low Evaluated Bid

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

DIRECTOR / SUPERVISOR SIGNATURE _____ Date: _____

CITY PURCHASING AGENT: _____

Date: _____

COMMENTS

Request is for the annual Halloween parade. Parade will start at 9th and Jefferson west to 5th, south to Monroe St., east to 6th, north to Washington, disbanding between 7th and 9th on Washington. Hallawoon parade 5:30pm to 10pm.

SIGN OFF:

(Mayor's Signature)

GEM

(Director of OBM)

**A RESOLUTION FOR TEMPORARY CLOSURE OF A PORTION OF
ILLINOIS STATE ROUTE 97 (JEFFERSON STREET FROM 5TH TO 9TH
STREETS) FOR THE ANNUAL CHRISTMAS PARADE TO BE HELD ON
DECEMBER 6, 2025, FOR THE OFFICE OF PUBLIC WORKS**

WHEREAS, the Springfield Jaycee's is sponsoring the annual Christmas Parade and will be held on December 6, 2025, starting at 9th and Jefferson Streets, travel west to 5th Street, south to Capitol Avenue, east to 6th Street and north to Washington Street, disbanding between 7th and 9th Streets on Washington; and

WHEREAS, Jefferson Street is a State highway; and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation (IDOT) to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That permission to close Jefferson Street from 5th to 9th Streets on December 6, 2025 from 3:00 PM – 8:00 PM, be requested of the Illinois Department of Transportation.

Section 2: That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Illinois Department of Transportation and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)

Section 3: That the Christmas Parade sponsors (hereinafter "Event Sponsor") assume full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

Section 4: That police officers, flaggers, and officials shall, at the expense of the Christmas Parade, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

Section 5: That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

Section 6: That all debris shall be removed by the Event Sponsors prior to reopening the State Highway.

Section 7: That the use of signs, flags, barricades, etc. shall be in accordance with Illinois Department of Transportation rules and regulations.

Section 8: That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

Section 9: That an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersection highways pursuant to conditions noted above.

Section 10: That the Event Sponsors hereby agree to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

Section 11: That the Event Sponsors shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

Section 12: That a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

Section 13: That this resolution shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 7-8-25
Office of Corporation Counsel / Date

WHEREAS, Springfield Jaycee's are sponsoring the annual Christmas Parade in the City of Springfield which event constitutes a public purpose;

WHEREAS, this annual Christmas Parade will require the temporary closure of Jefferson Street, a State Highway in the City of Springfield from 5th to 9th Streets;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City council of the City of Springfield, Illinois that permission to close Jefferson from 5th to 9th streets as above designated, be requested of the department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time periods of 12/06/2025 from 4 PM to 9 PM.

BE IT FURTHER RESOLVED that this closure is for the public purpose of an annual parade.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows: No Detour Posted.

BE IT FURTHER RESOLVED, that the Springfield Jaycees assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall, at the expense of the Springfield Jaycees, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Springfield Jaycees prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the Springfield Jaycees as may be approved by the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersection highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade when no detour is required.)

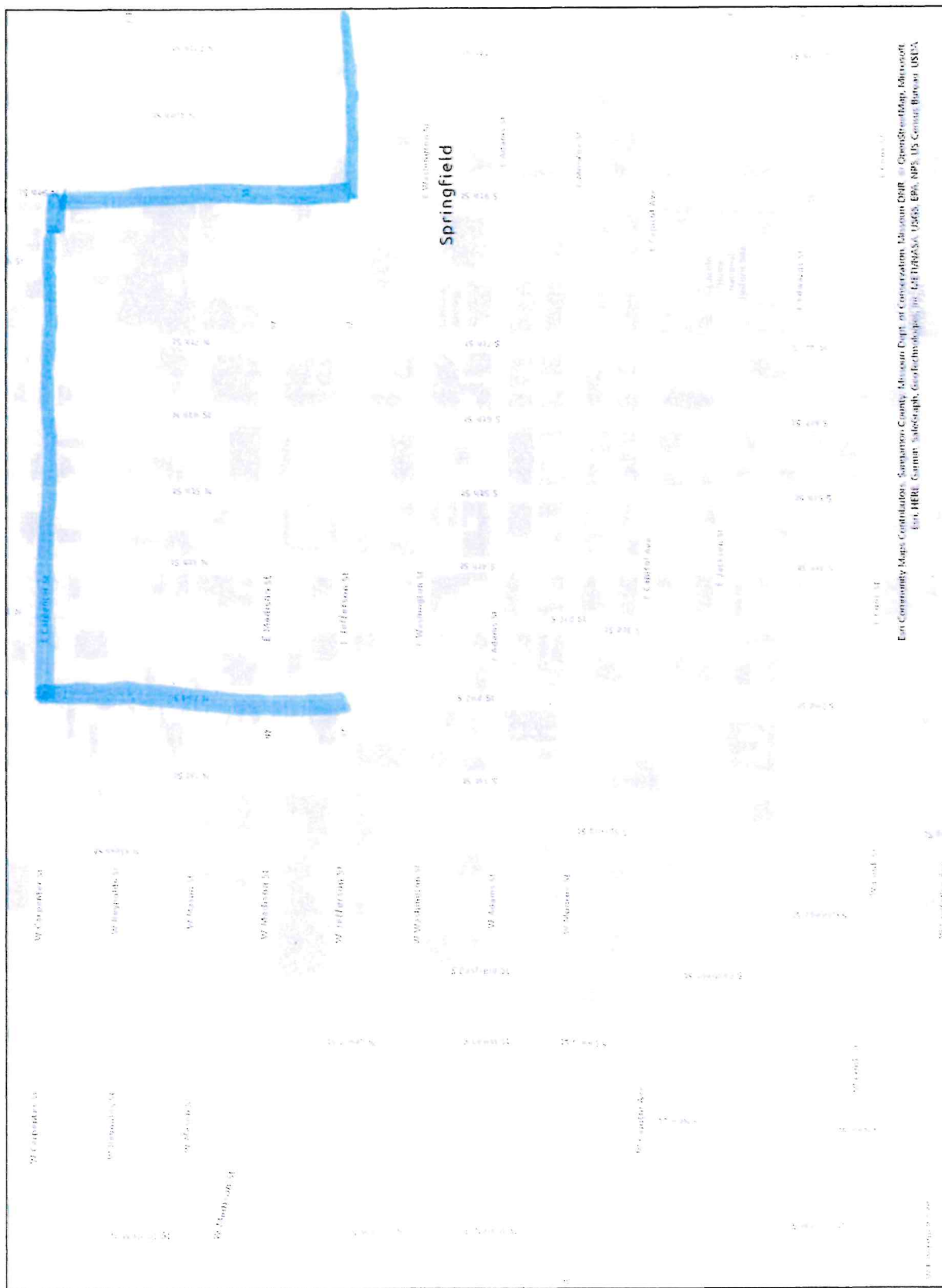
BE IT FURTHER RESOLVED That the Springfield Jaycees hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED That the Springfield Jaycees shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insured's and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED That a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission south in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the _____ of the _____
this _____ day of _____, 20 ____, A.D.

2025-287



ORDINANCE FACT SHEET

REQUEST FORM NO:
DATE OF 1ST READING: 7/15/25OFFICE REQUESTING: Public WorksCONTACT PERSON: Crystal TrentPHONE NUMBER: 789-2255EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: _____

FISCAL IMPACT: _____

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

Resolution requesting the temporary closure of a portion of Illinois State Route Jefferson from 5th to 9th Streets for the annual Christmas parade.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: _____

VENDOR NO: _____

CONTRACT TERM: _____

CONTRACT # _____

Change in Scope

Yes ☐No ☐

CONTRACT AMOUNT: _____

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

Previous Ord #s _____

☐ Low Bid☐ Other: _____

Is Purchasing Agent approval required?

No ☐Yes ☐☐ Low Bid Meeting Specs☐ Exception: _____

Is Purchasing Agent approval attached?

No ☐Yes ☐☐ Low Evaluated Bid

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

DIRECTOR / SUPERVISOR SIGNATURE _____

Date: 30 Jun 25

CITY PURCHASING AGENT: _____

Date: _____

COMMENTS

Request is for the annual Christmas parade 12/06/2025 from 3 pm to 8 pm. Will close Jefferson from 5th to 9th Streets. The route will be Jefferson west to 5th, south to Capitol, east to 6th, north to Washington.

SIGN OFF: _____

(Mayor's Signature) GEM

(Director of OBM)

**AN ORDINANCE APPROVING AN AGREEMENT BETWEEN THE CITY
OF SPRINGFIELD AND THE UNION PACIFIC RAILROAD (UP) FOR
LEGAL COSTS FOR THE SPRINGFIELD RAIL IMPROVEMENTS
PROJECT, FOR THE OFFICE OF PUBLIC WORKS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City of Springfield and The Union Pacific Railroad (UP) desire to perform legal work specifically associated with The Springfield Rail Improvements Project; and

WHEREAS, costs will be fully reimbursed through state funds; and

WHEREAS, a copy of the agreement shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes the execution of an agreement between the City of Springfield and The Union Pacific Railroad for legal cost for the Springfield Rail Improvements Project. The Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to make payment to The Union Pacific Railroad in an amount not to exceed \$150,000.00 from account number 041-110-GAST-STRS-2306 upon satisfactory performance of the agreement.

Section 3: That this ordinance shall become effective immediately after its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

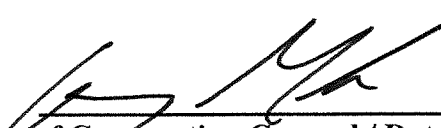
RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date

7-8-25

**REIMBURSEMENT AGREEMENT
LEGAL COSTS**

Effective Date:

Estimate: \$150,000.00

THIS REIMBURSEMENT AGREEMENT (**Agreement**) is made and entered into as of the **Effective Date**, by and between UNION PACIFIC RAILROAD COMPANY, a Delaware corporation (**Railroad**), and CITY OF SPRINGFIELD, ILLINOIS (**Agency**).

RECITALS

A. Agency desires to initiate the project more particularly described on Exhibit A attached hereto (**Project**).

B. Railroad agrees to collaborate with Agency on the conceptualization and development of the Project, and Agency has agreed to reimburse Railroad in accordance with the terms and conditions of this Agreement.

AGREEMENT

NOW THEREFORE, the parties hereto agree as follows:

1. Agency and Railroad anticipate the need to commence negotiation of one or more agreements documenting the design, construction, operation, property rights and/or maintenance of the Project (the "Project Documents"). Agency acknowledges Railroad (by utilizing its inhouse legal staff and/or a private law firm retained by Railroad) will provide legal services in connection with the Project, and that Railroad, in its sole discretion, may select and retain a private law firm in connection with the Project, and that such law firm will represent only Railroad and provide services to only Railroad in connection therewith, including but not limited to development of the Project Documents (the "Legal Work"). Agency hereby agrees to reimburse Railroad for all costs and expenses incurred by Railroad in connection with the Legal Work, including, without limitation, fees charged by such private law firm for its preparation, negotiation, review, and/or finalization of the Project Documents on behalf of Railroad.

2. Railroad's estimated cost for the Legal Work is One Hundred Fifty Thousand and 00/100 Dollars (\$150,000) (the "Legal Work Estimate"). Notwithstanding the Legal Work Estimate, Agency agrees to reimburse Railroad and/or Railroad's private law firm, as applicable, for one hundred percent (100%) of all actual costs and expenses incurred by Railroad in connection with the Project. Agency's obligation to reimburse Railroad for the Legal Work shall apply regardless of whether the parties reach agreement as to terms and conditions of the Project Documents and proceed with the Project.

3. Railroad agrees to perform (or shall cause a third-party consultant to perform on Railroad's behalf) the Legal Work, at Agency's sole cost and expense.

4. Notwithstanding the Legal Work Estimate, Agency agrees to reimburse Railroad and/or Railroad's private law firm, as applicable, for one hundred percent (100%) of all actual costs and expenses incurred for the Legal Work. During the performance of the Legal Work, Railroad will provide (and/or will cause its private law firm to provide) progressive billing to Agency based on actual costs in connection with the Legal Work. Within one hundred twenty (120) days after completion of the Legal Work, Railroad will submit (and/or will cause its third-party consultant to submit) a final billing to Agency for any balance owed for the Legal Work. Agency shall pay Railroad (and/or its private law firm, as applicable) within thirty (30) days after Agency's receipt of any progressive and final bills submitted for the Legal Work. Bills will be submitted to the Agency using the contact information provided on Exhibit C. Agency's obligation hereunder to reimburse Railroad (and/or its private law firm, as applicable) for the Legal Work shall apply regardless whether Agency declines to proceed with the Project or Railroad elects not to approve the Project. Agency acknowledges and agrees that Railroad may withhold its approval for the Project for any reason in its sole discretion, including without limitation, impacts to Railroad's safety, facilities, or operations.

5. If the Project is approved by Railroad, Railroad shall prepare and forward to Agency the Project Documents, which may include multiple agreements to provide the terms and conditions for the further design, construction, maintenance and operation of the Project. Unless otherwise expressly set forth in the Project Documents, the further design, construction, maintenance and operation of the Project shall be at no cost to Railroad. No construction work on the Project affecting Railroad's property or operations shall commence until the Project Documents are finalized and executed by Agency and Railroad.

6. Neither party shall assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned, or delayed.

7. No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties.

8. This Agreement sets forth the entire agreement between the parties regarding the Legal Work for the Project. To the extent that any terms or provisions of this Agreement regarding the Legal Work are inconsistent with the terms or provisions set forth in any existing agreement related to the Project, such terms and provisions shall be deemed superseded by this Agreement to the extent of such inconsistency.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the Effective Date.

CITY OF SPRINGFIELD, ILLINOIS

UNION PACIFIC RAILROAD COMPANY,
a Delaware Corporation

Signature

GEA

Signature

Misty Buscher
Printed Name

Chris Keckeisen
Printed Name

Mayor of Springfield
Title

Manager I, Industry & Public Projects
Title

Exhibit A

Project Description and Location

Project Description

Springfield Rail Improvements Re-Route Project

Location

City of Springfield, Illinois - Springfield Subdivision

DOT	Crossing Type	Milepost	Street Name
Multiple	Public	Various	Various

Exhibit B

Scope of Project Services

Scope of work includes, but is not limited to the following:

Legal Work as necessary, including but not limited to development and progression of Project Documents for the Springfield Rail Improvements Project, located in City of Springfield, Illinois.

Separate reimbursement agreements exist between City and/or its Contractors for engineering, utility and real estate work.

Exhibit C
Billing Contact Information

Name	Nate Bottom
Title	Chief City Engineer
Address	300 S 7 th Street, Room 203, Springfield, IL 62701
Work Phone	(217) 789-2255
Cell Phone	
Email	Nathan.bottom@springfield.il.us
Agency Project No.	Springfield Re-route

**REIMBURSEMENT AGREEMENT
LEGAL COSTS**

Effective Date:

Estimate: \$150,000.00

THIS REIMBURSEMENT AGREEMENT (**Agreement**) is made and entered into as of the **Effective Date**, by and between UNION PACIFIC RAILROAD COMPANY, a Delaware corporation (**Railroad**), and CITY OF SPRINGFIELD, ILLINOIS (**Agency**).

RECITALS

A. Agency desires to initiate the project more particularly described on Exhibit A attached hereto (**Project**).

B. Railroad agrees to collaborate with Agency on the conceptualization and development of the Project, and Agency has agreed to reimburse Railroad in accordance with the terms and conditions of this Agreement.

AGREEMENT

NOW THEREFORE, the parties hereto agree as follows:

1. Agency and Railroad anticipate the need to commence negotiation of one or more agreements documenting the design, construction, operation, property rights and/or maintenance of the Project (the "Project Documents"). Agency acknowledges Railroad (by utilizing its inhouse legal staff and/or a private law firm retained by Railroad) will provide legal services in connection with the Project, and that Railroad, in its sole discretion, may select and retain a private law firm in connection with the Project, and that such law firm will represent only Railroad and provide services to only Railroad in connection therewith, including but not limited to development of the Project Documents (the "Legal Work"). Agency hereby agrees to reimburse Railroad for all costs and expenses incurred by Railroad in connection with the Legal Work, including, without limitation, fees charged by such private law firm for its preparation, negotiation, review, and/or finalization of the Project Documents on behalf of Railroad.

2. Railroad's estimated cost for the Legal Work is One Hundred Fifty Thousand and 00/100 Dollars (\$150,000) (the "Legal Work Estimate"). Notwithstanding the Legal Work Estimate, Agency agrees to reimburse Railroad and/or Railroad's private law firm, as applicable, for one hundred percent (100%) of all actual costs and expenses incurred by Railroad in connection with the Project. Agency's obligation to reimburse Railroad for the Legal Work shall apply regardless of whether the parties reach agreement as to terms and conditions of the Project Documents and proceed with the Project.

3. Railroad agrees to perform (or shall cause a third-party consultant to perform on Railroad's behalf) the Legal Work, at Agency's sole cost and expense.

4. Notwithstanding the Legal Work Estimate, Agency agrees to reimburse Railroad and/or Railroad's private law firm, as applicable, for one hundred percent (100%) of all actual costs and expenses incurred for the Legal Work. During the performance of the Legal Work, Railroad will provide (and/or will cause its private law firm to provide) progressive billing to Agency based on actual costs in connection with the Legal Work. Within one hundred twenty (120) days after completion of the Legal Work, Railroad will submit (and/or will cause its third-party consultant to submit) a final billing to Agency for any balance owed for the Legal Work. Agency shall pay Railroad (and/or its private law firm, as applicable) within thirty (30) days after Agency's receipt of any progressive and final bills submitted for the Legal Work. Bills will be submitted to the Agency using the contact information provided on Exhibit C. Agency's obligation hereunder to reimburse Railroad (and/or its private law firm, as applicable) for the Legal Work shall apply regardless whether Agency declines to proceed with the Project or Railroad elects not to approve the Project. Agency acknowledges and agrees that Railroad may withhold its approval for the Project for any reason in its sole discretion, including without limitation, impacts to Railroad's safety, facilities, or operations.

5. If the Project is approved by Railroad, Railroad shall prepare and forward to Agency the Project Documents, which may include multiple agreements to provide the terms and conditions for the further design, construction, maintenance and operation of the Project. Unless otherwise expressly set forth in the Project Documents, the further design, construction, maintenance and operation of the Project shall be at no cost to Railroad. No construction work on the Project affecting Railroad's property or operations shall commence until the Project Documents are finalized and executed by Agency and Railroad.

6. Neither party shall assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned, or delayed.

7. No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties.

8. This Agreement sets forth the entire agreement between the parties regarding the Legal Work for the Project. To the extent that any terms or provisions of this Agreement regarding the Legal Work are inconsistent with the terms or provisions set forth in any existing agreement related to the Project, such terms and provisions shall be deemed superseded by this Agreement to the extent of such inconsistency.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the Effective Date.

CITY OF SPRINGFIELD, ILLINOIS

UNION PACIFIC RAILROAD COMPANY,
a Delaware Corporation

Signature

Signature

Misty Buscher
Printed Name

Chris Keckeisen
Printed Name

Mayor of Springfield
Title

Manager I, Industry & Public Projects
Title

Exhibit A

Project Description and Location

Project Description

Springfield Rail Improvements Re-Route Project

Location

City of Springfield, Illinois - Springfield Subdivision

DOT	Crossing Type	Milepost	Street Name
Multiple	Public	Various	Various

Exhibit B

Scope of Project Services

Scope of work includes, but is not limited to the following:

Legal Work as necessary, including but not limited to development and progression of Project Documents for the Springfield Rail Improvements Project, located in City of Springfield, Illinois.

Separate reimbursement agreements exist between City and/or its Contractors for engineering, utility and real estate work.

Exhibit C
Billing Contact Information

Name	Nate Bottom
Title	Chief City Engineer
Address	300 S 7 th Street, Room 203, Springfield, IL 62701
Work Phone	(217) 789-2255
Cell Phone	
Email	Nathan.bottom@springfield.il.us
Agency Project No.	Springfield Re-route

ORDINANCE FACT SHEET

REQUEST FORM NO: 25-41
DATE OF 1ST READING: 7/15/2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: Nathan Bottom
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Construction Agreement FISCAL IMPACT: \$ 150,000.00
(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
AN ORDINANCE APPROVING AN AGREEMENT BETWEEN THE CITY OF SPRINGFIELD, ILLINOIS AND THE UNION PACIFIC RAILROAD (UP) FOR LEGAL COSTS FOR THE SPRINGFIELD RAIL IMPROVEMENTS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
Contract

CONTRACTOR / VENDOR NAME: Union Pacific

CONTRACT TERM:

CONTRACT #

VENDOR NO:

CONTRACT AMOUNT:

(Original amount if change order)

Change in Scope Yes ☐ No ☒

Change Order #

Additional Amount

Method of Purchase (check one)

Previous Ord #s

☐ Low Bid

☐ Low Bid Meeting Specs

☐ Low Evaluated Bid

☐ Other:

☐ Exception:

Code Provision:

Is Purchasing Agent approval required? No ☐ Yes ☐

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	041	110	GAST	STRS	2306	\$ 150,000.00
2						
3						
4						

FUNDS CHECK BY: [Signature] Date: 7/17/25
DIRECTOR / SUPERVISOR SIGNATURE Date: 3-7-25
CITY PURCHASING AGENT: [Signature] Date: 7-7-25

COMMENTS

This ordinance is for approval of a reimbursement agreement to Union Pacific (UP) for their cost to perform legal work specifically associated with the Springfield Rail Improvements Project. The City will in turn be fully reimbursed through State funds.

SIGN OFF:

(Mayor's Signature)

GEA

(Director of OBM)

**A RESOLUTION FOR THE IMPROVEMENT BY MUNICIPALITY
UNDER THE ILLINOIS HIGHWAY CODE, MFT SECTION NO. 20-00492-
00-BR FOR USABLE SEGMENT VI OF THE SPRINGFIELD RAIL
IMPROVEMENTS PROJECT FOR THE OFFICE OF PUBLIC WORKS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City is required to notify the State regarding the expenditure of Motor Fuel Tax Funds; and

WHEREAS, the City anticipates using Motor Fuel Tax funds for The Springfield Rail Improvements Project to do construction of a new underpass for the UPRR/Amtrak, construction of a new overpass for the NSRR and I&MRR, construction of double track for the UPRR/Amtrak from Sangamon Avenue to Stanford Avenue and reconstruction of the Iles Control point under the Illinois Highway Code; and

WHEREAS, these costs are for usable Segment VI and are being reimbursed through the CRISI and RAISE grants as reflected in the City State Agreement 478-12-24.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That improvements will be made by construction of a new underpass for the UPRR/Amtrak, construction of a new overpass for the NSRR and I&MRR, construction of double track for the UPRR/Amtrak from Sangamon Avenue to Stanford Avenue and reconstruction of the Iles Control point under the Illinois Highway Code.

Section 2: That the proposed improvement is to be designated as City Section 20-00492-00-BR.

Section 3: That the City anticipates using an amount not to exceed \$54,160,000.00 for the improvement of said section from its allotment of Motor Fuel Tax Funds.

Section 4: That said work will be done by contract.

Section 5: That the City Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, through its District Engineer.

Section 6: That this resolution shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher _____

 7-8-25

Office of Corporation Counsel / Date



**Illinois Department
of Transportation**

**Resolution for Improvement
Under the Illinois Highway Code**

Is this project a bondable capital improvement?

☐ Yes ☐ No

Resolution Type

Original

Resolution Number

Section Number

20-00492-00-BR

BE IT RESOLVED, by the Council

Governing Body Type

of the City

Local Public Agency Type

of Springfield

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
North Grand Avenue		FAU 7972	9th	19th

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
North Grand Avenue	084-9972	FAU 7972	At IM and NS RR	

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Construction of a new underpass for the UPRR/Amtrak, construction of a new overpass for th NSRR and I&MRR, construction of double track for the UPRR/Amtrak from Sangamon Avenue to Stanford Avenue and reconstruction of the Iles Control point.

2. That there is hereby appropriated the sum of Fifty four million, one hundred sixty thousand

Dollars (\$54,160,000.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Charles Redpath Sr.

City

Clerk in and for said City

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Springfield

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

Governing Body Type

of Springfield

Name of Local Public Agency

at a meeting held on

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year .

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

ORDINANCE FACT SHEET

REQUEST FORM NO: 25-42
DATE OF 1ST READING: 7-15-25

OFFICE REQUESTING: Public Works

CONTACT PERSON: Nathan Bottom
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: _____ FISCAL IMPACT: _____

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

A RESOLUTION FOR THE IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE, MFT SECTION 20-00492-00-BR FOR USABLE SEGMENT VI OF THE SPRINGFIELD RAIL IMPROVEMENTS PROJECT FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ CONTRACT # _____ Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT:

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one) Previous Ord #s _____

☐ Low Bid ☐ Other: _____ Is Purchasing Agent approval required? No ☐ Yes ☐
☐ Low Bid Meeting Specs ☐ Exception: _____ Is Purchasing Agent approval attached? No ☐ Yes ☐
☐ Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

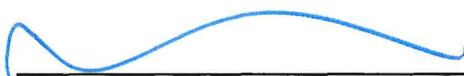
	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____	Date: _____
DIRECTOR / SUPERVISOR SIGNATURE _____	Date: <u>5 JUL 25</u>
CITY PURCHASING AGENT: _____	Date: _____

COMMENTS

This resolution informs IDOT that the City is using MFT funds (\$54,160,000.00) for the project. All these costs are being reimbursed through the CRISI and RAISE grants minus \$3,650,000, which the City is using MFT funds as refelected in the City State Agreement (478-12-24).

SIGN OFF:



(Mayor's Signature)

GEA

(Director of OBM)

S:\Excel\Forms\25-42 Res Usable Segment VI (North Grand) Information supplied on this form is not confidential information.

Revised 5/26/04

2025-289

AN ORDINANCE AUTHORIZING AN INCREASE OF CONTRACT RFP #PW25-57 WITH MG STEWART LAND DESIGNS, LLC TO PROVIDE LANDSCAPING SERVICES FOR THE DOWNTOWN PLANTERS IN A TOTAL AMOUNT NOT TO EXCEED \$52,984.00, FOR THE OFFICE OF PUBLIC WORKS.

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Office of Public Works sought proposals for the City planter plantings and maintenance; and

WHEREAS, MG Stewart Land Designs, LLC submitted the lowest responsible bid under proposal RFP PW25-57 to provide the necessary services for FY25 in an amount not to exceed \$40,000.00; and

WHEREAS, the city approved a contract with MG Stewart on April 5, 2025; and

WHEREAS, a copy of RFP PW25-57 is located in the Office of the City Clerk.

WHEREAS, MG requested an additional amount of \$12,984.00.00 for re-soiling planters; and

WHEREAS, it is in the best interest of the City to approve the additional amount.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes acceptance of RFP PW25-57 for an additional amount of \$12,984.00 not to exceed a total of \$52,984.00 with MG Stewart Land Designs, LLC to provide City planter plantings and maintenance. The Mayor and City Clerk are authorized to execute the agreement and any other documents necessary on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay MG Stewart Land Designs, LLC an additional amount not to exceed \$12,984.00 from account number 001-110-WORK-GARA-1232.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date



Invoice #0001037

Issue Date: Jun 10, 2025

Due Date: Jun 10, 2025

MG Stewart Land Designs LLC
Springfield, Illinois
United States
MGSLandDesigns@gmail.com
Phone: 217-816-4928

Bill to:
Mandy McCann City of Springfield
Springfield, 62702

Additional Customer Info:
mandy.mccann@springfield.il.us
Phone: 2177892255

2025 Beautification Change Order for Soil and Water

Product or Service	Quantity	Price	Line Total
Potting soil re-establishment Add-on. Cost to completely remove soil from 2 rectangular planters and add 450 qts potting soil. Cost to re-establish more than half potting soil in remaining 90 % planters. 180-50qt potting soil bags used	276.5	\$33.00	\$9,124.50
Water City planters Add-on. Cost to transport water and water planters. Total 4 employees after Sami Spece mentioned City wasn't setup for watering from 5/08 thru 05/13. Total 4 days watering. Priced hourly	59.6907	\$64.65	\$3,859.00

2025-290

Subtotal	\$12,983.50
Taxes	\$0.00
Invoice Total	\$12,983.50
Amount Paid	\$0.00
Balance Due	\$12,983.50

Thank you for choosing MG Stewart Land Designs LLC to make your project awesome!



Invoice #0001036

Issue Date: Jun 10, 2025

Due Date: Jun 10, 2025

MG Stewart Land Designs LLC
Springfield, Illinois
United States
MGSLandDesigns@gmail.com
Phone: 217-816-4928

Bill to:
Mandy McCann City of Springfield
Springfield, 62702

Additional Customer Info:
mandy.mccann@springfield.il.us
Phone: 2177892255

2025 Beautification

Product or Service	Quantity	Price	Line Total
Project Supervisor / Foreman hours Manage and layout project	238	\$66.65	\$15,862.70
Union laborer hours Job included loading and planting plants in planters	72	\$64.65	\$4,654.80
Material cost Planter tray totals	1	\$11,530.90	\$11,530.90
Plant maintenance Cost includes plant maintenance + 20% markup for cost and liabilities. Note: plant maintenance	104.3001	\$66.65	\$6,951.60
Initial potting soil cost Initial cost to fill planters	1	\$1,000.00	\$1,000.00

Subtotal	\$40,000.00
Taxes	\$0.00
Invoice Total	\$40,000.00
Amount Paid	\$0.00
Balance Due	\$40,000.00

Thank you for choosing MG Stewart Land Designs LLC to make your project awesome!

- ☐ CONTRACTS BETWEEN \$5,000 AND \$15,000
- ☒ CONTRACTS \$50,000 AND UNDER
- ☐ PROFESSIONAL SERVICE CONTRACTS \$25,000 AND UNDER
- ☐ CONTRACT MODIFICATION WITHIN 10%
- ☐ FUNDING APPROVAL FOR MULTI YEAR CONTRACT



ORIGINATOR: David Whitworth	DATE: 4/3/2025
OFFICE REQUESTING: Public Works	CONTACT PERSON: Mandy McCann
TYPE OF CONTRACT: Proposal	PHONE NUMBER: 217-789-2255
CONTRACT INDEX # : RFP PW25-57	FISCAL IMPACT: \$40,000

DESCRIPTION / JUSTIFICATION:

City Planter plantings and maintenance contract for 2025.

PLEASE LIST SUPPORTING DOCUMENTATION (I.E., CONTRACT, AGREEMENT, CHANGE ORDER, BID BOOK, ETC.)

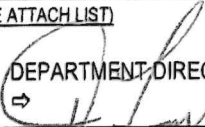
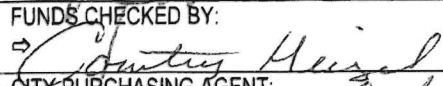
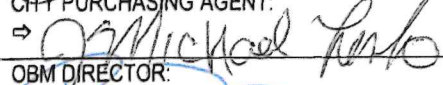
Contracts

CONTRACTOR / VENDOR NAME: MG Stewart Land Designs, LLC		VENDOR NO: VC*8761
CONTRACT TERM: Completion		CHANGE IN SCOPE: ☐ YES ☒ NO
CONTRACT AMOUNT:\$ \$40,000.00	CHANGE ORDER # :	ADDITIONAL AMOUNT: ☐
METHOD OF PURCHASE ☐ LOW BID ☐ SOLE SOURCE ☐ ONLY BID ☐ PROFESSIONAL SERVICE ☐ GRANT FUNDED ☐ JOINT PURCHASING ☐ OTHER ☒ REQUEST FOR PROPOSAL		PREVIOUS ORDINANCE #'s ISD APPROVAL (IF REQUIRED) ☐ YES ☒ NO PURCHASING AGENT APPROVAL REQUIRED ☒ YES ☐ NO

ACCOUNTING INFORMATION (IF MORE THAN FOUR ACCOUNTS, PLEASE ATTACH LIST)

EXPENDITURE					
FUND	AGENCY	ORG	ACTIVITY	OBJECT	AMOUNT
001	110	WORK	GARA	1232	40,000.00

COMMODITY CODE: 48852

DEPARTMENT DIRECTOR:  **DATE** 3 APR 25
FUNDS CHECKED BY:  **DATE** 0403-2025
CITY PURCHASING AGENT:  **DATE** 4-9-2025
OBM DIRECTOR:  **DATE** 4.5.25

RFP PW25-57

Springfield Spring Planter Planting

Proposal Scoring

Vendor:		Knob Hill Landscape Co.		MG Stewart Land Designs LLC	
		Landon Kirby 4001 Old Jacksonville Rd Springfield, IL 62711 landon@knobhilllandscape.com 217-638-2949		Marcus Stewart 1037 N 8th St Springfield, IL 62702 MGSLandDesigns@gmail.com 217-416-4928	
Category	<u>Cost:</u> (Up to 50 Points) Lower Cost = Higher Points				
		20.00		50.00	
<u>Experience & Coordination with Municipalities:</u> (Up to 30 Points) More Variety = Higher Points		24.00		21.67	
<u>Varieties:</u> (Up to 15 Points) More Variety = Higher Points		14.00		12.67	
<u>Vendor Location:</u> (Up to 5 Points) In City of Springfield = 5 Points Outside Springfield in Sangamon County = 3 Points Outside Sangamon County = 0 Points		3		5	
<u>Total:</u>		61		89.33	
Cost:		\$136,880.89		\$40,000.00	



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: David Whitworth
Office of Public Works

FROM: Mike Lesko, Purchasing Agent *gml*

DATE: April 3, 2025

SUBJECT: Determination for Sealed Competitive Proposal

I have reviewed the Request for Proposals for RFP# PW25-57 2025 Plant Beautification and recommended award to MG Stewart Land Designs, LLC.

In accordance with the requirements of Section 38.38(a) of the Purchasing Code of the City of Springfield pertaining to Competitive Sealed Proposals, I have determined that it would be neither practicable nor advantageous to the City to utilize the Sealed Competitive Bid process to obtain bids for these services. Based on my determination, this procurement is exempt from the City's requirement for Sealed Competitive Bids.

ORDINANCE FACT SHEET

REQUEST FORM NO:

DATE OF 1ST READING:

07/15/2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: Matt Gairani

PHONE NUMBER:

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Professional Service

FISCAL IMPACT: \$52,984.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING AN INCREASE OF CONTRACT RFP # PW25-57 WITH MG STEWART LAND DESIGNS, LLC. TO PROVIDE LANDSCAPING SERVICES FOR THE DOWNTOWN PLANTERS IN AN AMOUNT NOT TO EXCEED \$52,984.00 FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Approved OBM Fact Sheet with Vendor Invoice

CONTRACTOR / VENDOR NAME: MG Stewart Land Designs, LLC.

VENDOR NO: VC-8761

CONTRACT TERM: To Completion

CONTRACT #

Change in Scope

Yes ☐

No ☐

CONTRACT AMOUNT: \$40,000.00

(Original amount if change order)

1

Change Order #

\$12,984.00

Additional Amount

Method of Purchase (check one)

Previous Ord #s

☒ Low Bid

☐ Other:

Is Purchasing Agent approval required? No ☐ Yes ☒

☐ Low Bid Meeting Specs

☐ Exception:

Is Purchasing Agent approval attached? No ☐ Yes ☒

☐ Low Evaluated Bid

Code Provision:

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1					

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	110	WORK	GARA	1232	\$52,984.00
2						
4						

FUNDS CHECK BY:

Date:

DIRECTOR / SUPERVISOR SIGNATURE

Date:

CITY PURCHASING AGENT:

Date:

COMMENTS

An ordinance authorizing an increase in contract authority with MG Stewart Land Designs. The increase for this project comes from the need for additional dirt in many of the planters.

SIGN OFF:

(Mayor's Signature)

(Director of OBM)

Revised 5/26/04

2025-290

**AN ORDINANCE AUTHORIZING PAYMENT OF A WORKERS
COMPENSATION SETTLEMENT TO LOREN KUNZ, A FORMER CITY
OF SPRINGFIELD FIRE DEPARTMENT EMPLOYEE, FOR
SETTLEMENT OF A WORKERS COMPENSATION CLAIM FOR CASE
NUMBER 24-WC-005890 IN AN AMOUNT NOT TO EXCEED \$196,793.10**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Loren Kunz, a former City of Springfield Firefighter, hired September 25, 2006, reported work-related injury of post traumatic stress disorder on March 26, 2025; and

WHEREAS, Loren Kunz filed a workers compensation claim for his injury, case number 24-WC-005890; and

WHEREAS, the case proceeded to arbitration where Mr. Kunz was awarded \$209,584.20 plus all related medical bills; and

WHEREAS, Loren Kunz is willing to settle this case in an amount not to exceed \$196,793.10, representing 42% loss of use of the person as a whole; and

WHEREAS, Livingston, Mueller, Bima, & Murphy, P.C., the City's workers compensation advisors have recommended that settlement of Loren Kunz workers compensation claim for case 24-WC-005890 in the amount of \$196,793.10 would be in the best interest of the City financially.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes full and final settlement in the amount of \$196,793.10, plus all related medical bills to Loren Kunz, a former Firefighter with the Springfield Fire Department, for his workers' compensation claim in case number 24-WC-005890, representing 42% loss of use of the person as a whole. The Mayor and City Clerk are hereby directed to sign the Settlement Agreement on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay a lump sum in an amount not to exceed \$196,793.10 plus related medical bills from Account Number 074-107-BGMT-WCMP-2205 as provided in the Settlement Agreement to Loren Kunz and his attorney Steve Kelly.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

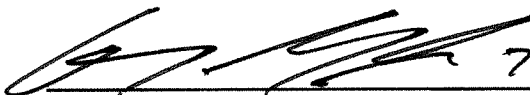
RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 7-9-25
Office of Corporation Counsel / Date

ORDINANCE FACT SHEET FOR WORKERS' COMPENSATION CLAIMS

CASE INFORMATION:

WORKERS' COMPENSATION CASE#: 24WC005890

WORKERS' COMPENSATION CLAIM #:

WORKERS' COMPENSATION COMMISSION DECISION#:

TYPE OF ORDINANCE: ☒ WORKERS' COMPENSATION SETTLEMENT
☐ WORKERS' COMPENSATION AWARD

TYPE OF AWARD/CASE: ☐ DEATH
☒ PERMANENT PARTIAL DISABILITY
☐ PERMANENT TOTAL DISABILITY
☐ WAGE DIFFERENTIAL

LAW FIRM HANDLING CASE & CONTACT PERSON Livingstone, Mueller, Bima & Murphy, P.C.
Kenneth S. Bima

NAME OF EMPLOYEE: Loren Kunz

DEPARTMENT: Fire Department

JOB TITLE: Firefighter

STATUS: ☐ CURRENT EMPLOYEE ☒ FORMER EMPLOYEE

DATE OF ACCIDENT: 3/13/2022

DESCRIPTION OF ACCIDENT: Petitioner was diagnosed with post-traumatic stress disorder after providing care to a 10 year old child who was shot in the chest and did not survive. After several years of treatment, Dr. Terry Killian and other psychiatrists all agree that Mr. Kunz could not return to work as a firefighter. On 8/27/2024, Mr. Kunz was awarded duty disability pension benefits.

ATTORNEY: Steve Kelly

% OF LOSS OF USE: This case proceeded to arbitration on 3/26/2025. Arbitrator Lee awarded Mr. Kunz 42% of a person, or \$209,584.20 (210 weeks x PPD rate of \$998.02) and all of the related medical bills. The Arbitrator did find that the City was entitled to a credit of \$10,497.16 for overpaid lost time benefits.

Mr. Kunz's attorney filed an appeal with the Illinois Workers' Compensation Commission. There are numerous disputes on appeal including the City's entitlement to the overpaid lost time benefits, the amount of the permanent partial disability and the permanent partial disability rate.

We have now reached a settlement representing \$196,793.10 plus satisfaction of all of the related medical bills. This settlement will close out all medical treatment subsequent to the date of Arbitrator Lee's award, or 5/07/2025. The settlement represents 42% loss of use of the person as a whole which we believe is based on the correct maximum PPD rate (210 weeks x maximum PPD rate of \$937.11).

OBM INFORMATION FOR AWARDS ONLY:

AMOUNT OF AWARD: \$ INTEREST PAID: \$

AMOUNT OF AWARD NOT YET PAID: MEDICAL: \$ TTD: \$ OTHER

SIGN OFF APPROVAL FOR ORDINANCE

MAYOR'S OFFICE _____ **OBM** _____

L. ROBERT MUELLER
lrn@livingstonelaw.com
KENNETH S. BIMA
ksb@livingstonelaw.com

D. SCOTT MURPHY
sm@livingstonelaw.com

LIVINGSTONE, MUELLER, BIMA & MURPHY, P.C.

Attorneys at Law
620 East Edwards Street • Post Office Box 335
Springfield, Illinois 62705

Telephone (217) 525-1070
FAX (217) 525-1080

C.A. LIVINGSTONE
1896-1982

LESLIE V. DRAKE
1895-1971

ROBERT E. DAVLIN
1925-1998

THOMAS MARK SCHMIDT
1952-2012

ROBERT L. MUELLER
1922-2018

June 24, 2025

Mr. Greg Moredock
gregory.moredock@springfield.il.us

In re: Claim No.:
Insured: City of Springfield
Claimant: Loren Kunz
D/Loss/Manifestation: 3/13/2022

Dear Greg:

We have reached a settlement in Loren Kunz's case. We discussed this matter at last month's meeting. I have attached my proposed Ordinance Fact Sheet, which I sent to Lashonda this morning.

As we discussed, Arbitrator Lee basically signed our proposed decision. At the time of arbitration, there were numerous disputes including not only the percentage of permanent partial disability that Mr. Kunz is entitled to, but also whether he was entitled to additional lost time benefits. Mr. Kunz's attorney was asking the arbitrator to award an additional 130 6/7 weeks of TTD benefits, or \$157,395.00. Additionally, Mr. Kunz's attorney was asking the arbitrator to award penalties in the amount of \$176,428.00. Mr. Kunz's attorney also asked the arbitrator to award 50% of a person, or \$249,512.00.

Typically, arbitrators will award PPD benefits in the range of 50% - 55% of a person for these types of situations where a firefighter is precluded from returning to work as a firefighter. At the time of the incident, Mr. Kunz was 38 years old.

Arbitrator Lee's award was on the low side of our exposure. We have concerns that on appeal the Commission will increase the award significantly. The settlement will also close out Mr. Kunz's medical right subsequent to 5/07/2025.

Lastly, we do take issue with Arbitrator Lee's permanent partial disability rate that he used. Arbitrator Lee used a max rate of \$998.02. We believe that the correct rate is \$937.11.

2025-291

Please let me know if anything further is needed. Please call if you would like to discuss any of this.

Sincerely,

\s\ Kenneth S. Bima
ksb@livingstonelaw.com
KSB:lmr

enclosure

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____

DATE OF 1ST READING: 07/15/2025

OFFICE REQUESTING: Corporation Counsel

CONTACT PERSON: Greg Moredock

PHONE NUMBER: 789-2393

EMERGENCY PASSAGE: No ☒ ☐ If yes, explain justification.

TYPE OF ORDINANCE: Work Comp Settlement

FISCAL IMPACT: \$196,793.10

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING PAYMENT TO LOREN KUNZ, A FORMER CITY OF SPRINGFIELD FIREFIGHTER, TO SETTLE WORKERS' COMPENSATION CLAIM FOR CASE# 24WC005890 IN THE AMOUNT OF \$196,793.10.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: Loren Kunz and Attorney Steve Kelly

VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: _____

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

☐ Low Bid

☒ Other: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☒ Yes ☐

☐ Low Bid Meeting Specs

☐ Exception: _____

Is Purchasing Agent approval attached? No ☒ Yes ☐

☐ Low Evaluated Bid

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1	074	107	BGMT	WCMP	2205 \$196,793.10
2	074	107	BGMT	WCMP	2205 \$20,000
3					
4					

Med
Bills

FUNDS CHECK BY: _____

Date: 6/24/25

DIRECTOR / SUPERVISOR SIGNATURE _____

Date: 6/25/25

CITY PURCHASING AGENT: _____

Date: 06/24/2025

COMMENTS

Loren Kunz, hired on 09/25/2006, as a City of Springfield Firefighter employee reported a work injury on March 13, 2022. Mr. Kunz filed a workers compensation claim (Case# 24WC005890) and is willing to settle in the amount of \$196,793.10. Livingstone, Mueller, Bima & Murphy. P.C. the city's legal advisors, also recommend payment in the amount of \$196,793.10 to settle (Case# 24WC005890).

SIGN OFF: _____

(Mayor's Signature)

GEM

(Director of OBM)

2025-291

**AN ORDINANCE AUTHORIZING ADDITIONAL PAYMENT OF \$23,000.00 FOR
FY2025 FOR A TOTAL AMOUNT NOT TO EXCEED \$198,000.00 TO
LIVINGSTONE, MUELLER, BIMA, & MURPHY, P.C. TO DEFEND WORKERS'
COMPENSATION CLAIMS FOR THE CITY OF SPRINGFIELD FROM MARCH
1, 2024, THROUGH FEBRUARY 28, 2025**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City Council previously passed ordinance 123-04-24 authorizing a contract with Livingstone, Mueller, Bima & Murphy, P.C. ("Livingstone") in the amount of \$175,000.00 to defend workers' compensation claims for the City; and

WHEREAS, it is necessary to authorize an additional payment of \$23,000.00 for FY2025 for a total amount not to exceed \$198,000.00 to Livingstone for legal counsel to defend Workers' Compensation Claims for the City of Springfield from March 1, 2024, through February 28, 2025.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SPRINGFIELD, ILLINOIS:**

Section 1: That the City Council hereby authorizes additional payment of \$23,000.00 for FY2025 for a total amount not to exceed \$198,000.00 to Livingstone, Mueller, Bima, & Murphy, P.C., to defend Workers' Compensation Claims for the City of Springfield from March 1, 2024, through February 28, 2025. The Mayor and City Clerk are authorized to execute any documents which may be necessary on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to make additional payment of \$23,000.00 for a total not to exceed \$198,000.00 from March 1, 2024, through February 28, 2025, to Livingstone, Mueller, Bima & Murphy, P.C. (0LIV2100) from account number 074-107-BMGT-WCMP-1217.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

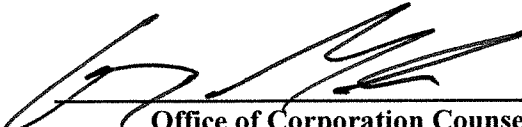
RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 7-9-25

Office of Corporation Counsel / Date

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

CONTACT PERSON: Ramona MetzgerOFFICE REQUESTING: Office of Budget & ManagementPHONE NUMBER: 217-789-2191EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentFISCAL IMPACT: \$23,000.00SUGGESTED TITLE: AN ORDINANCE AUTHORIZING ADDITIONAL FY2025 FUNDING IN AN AMOUNT NOT TO EXCEED \$23,000 WITH LIVINGSTONE, MUELLER, BIMA, & MURPHY TO DEFEND WORKERS COMP CLAIMS IN A TOTAL AMOUNT NOT TO EXCEED \$198,000.00CONTRACTOR / VENDOR NAME: Livingstone, Mueller, Bima, & Murphy P.C. VENDOR NO: OLIV2100CONTRACT TERM: 03/01/2024 - 02/28/2025 Change in Scope Yes ☐ No ☒CONTRACT AMOUNT: \$175,000.00 \$23,000.00
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

☐ Low Bid☐ Low Bid Meeting Specs☐ Low Evaluated Bid☐ Other: _____☐ Exception: _____

Code Provision: _____

Previous Ord #'s 123-04-24Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☒

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	074	107	BMGT	WCMP	1217	\$23,000.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

This ordinance will authorize additional funding for the execution of a contract with Livingstone, Mueller, Bima, & Murphy P.C. for legal work defending worker's compensation claims for the City of Springfield in FY2025. A larger number of claims required more legal work than anticipated, necessitating additional funds for FY25.

FUNDS CHECK BY: Egizii, Jeff Digitally signed by Egizii, Jeff
Date: 2025.07.09 12:19:35 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Ramona Metzger Digitally signed by Ramona Metzger
Date: 2025.07.09 13:41:36 -05'00'

Date: _____

CITY PURCHASING AGENT: Lesko, Mike Digitally signed by Lesko, Mike
Date: 2025.07.09 13:01:17 -05'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

Ramona MetzgerDigitally signed by Ramona Metzger
Date: 2025.07.09 13:42:32 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-292

**AN ORDINANCE TO DECREASE THE NUMBER OF CLASS "AA" LIQUOR
LICENSES BY ONE AND INCREASE THE NUMBER OF CLASS "AA"
LIQUOR LICENSES BY ONE DUE TO SALE OF BUSINESS BY JOE
JANNAZZO D/B/A THE TRACK SHACK LOCATED AT 233 E. LAUREL ST**

WHEREAS, Joe Jannazzo currently holds a Class "AA" liquor license for the business known as The Track Shack located at 233 E. Laurel St.; and

WHEREAS, Joe Jannazzo d/b/a The Track Shack has sold the business and desires to relinquish his Class "AA" liquor license to Track Shack, LLC d/b/a Track Shack; and

WHEREAS, it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves a decrease in the number of Class "AA" liquor licenses by one from Joe Jannazzo d/b/a The Track Shack and approves an increase in the number of Class "AA" liquor licenses by one to Track Shack, LLC d/b/a Track Shack.

Section 2: That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested By: Mayor Misty Buscher

 **7-9-25**
Office of Corporation Counsel /Date

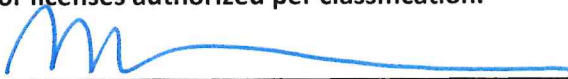
**ORDINANCE FACT SHEET
FOR LIQUOR LICENSES**

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
7/15/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	Joe Jannazzo dba The Track Shack		
LOCATION:	233 E. Laurel St.		
EMERGENCY PASSAGE: (Please check one)	☐ YES	☒ NO	
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	Sold Business		

Column1	Column2	Column3	Column4
D	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF:



Mayor's Signature

GEM

Date

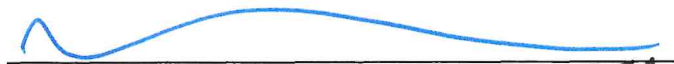
**ORDINANCE FACT SHEET
FOR LIQUOR LICENSES**

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
7/15/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	Track Shack LLC dba Track Shack		
LOCATION:	233 E. Laurel St.		
EMERGENCY PASSAGE: (Please check one)	☐ YES	☒ X NO	
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	New Owners		

Column1	Column2	Column3	Column4
I	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF:



 Mayor's Signature

_____ Date

AN ORDINANCE TO DECREASE THE NUMBER OF CLASS "B" LIQUOR LICENSES BY ONE AND INCREASE THE NUMBER OF CLASS "B" LIQUOR LICENSES BY ONE DUE TO THE SALE OF THE BUSINESS BY GPM MIDWEST LLC LOCATED AT 3801 S. 6TH ST.

WHEREAS, GPM Midwest LLC currently holds a Class "B" liquor license for the business known as Fas Mart #5131 located at 3801 S. 6th St.; and

WHEREAS, GPM Midwest, LLC d/b/a Fas Mart has sold the business and desires to relinquish its Class "B" liquor license to Prayosha, LLC d/b/a Fas Mart; and

WHEREAS, it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves a decrease in the number of Class "B" liquor licenses by one from GPM Midwest, LLC d/b/a Fas Mart due to the sale of the business, and approves an increase in the number of Class "B" liquor licenses by one to Prayosha, LLC d/b/a Fas Mart.

Section 2: That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested By: Mayor Misty Buscher

 **7-9-25**
Office of Corporation Counsel /Date

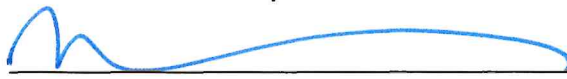
**ORDINANCE FACT SHEET
FOR LIQUOR LICENSES**

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
7/15/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	GPM Midwest LLC dba Fas Mart #5131		
LOCATION:	3801 S. 6 th St.		
EMERGENCY PASSAGE: (Please check one)	☐ YES	☒ NO	
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	Package liquor sales - Sold business		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
D	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF:



Mayor's Signature



Date

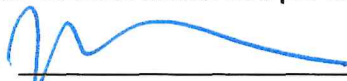
**ORDINANCE FACT SHEET
FOR LIQUOR LICENSES**

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
7/15/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	Prayosha LLC dba Fas Mart		
LOCATION:	3801 S. 6 th St.		
EMERGENCY PASSAGE: (Please check one)	☐ YES	☒ X NO	
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	Package liquor sales - New Owners		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
I	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF:


Mayor's Signature



Date

**AN ORDINANCE AUTHORIZING THE APPROVAL TO CHANGE THE
CITY HEALTH INSURANCE PLAN TO MODIFY COVERAGE OF GLP-1
MEDICATIONS EFFECTIVE SEPTEMBER 1, 2025**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, it is in the best interest of the City to modify the health insurance plan coverage of GLP-1 medications as described on attached Exhibit "A".

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the change in the health insurance plan to modify coverage of GLP-1 medications as described on attached Exhibit "A" effective September 1, 2025.

Section 2: That the Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City.

Section 3: That this ordinance shall be effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 7-9-25
Office of Corporation Counsel /Date

TO:

Mayor Misty Buscher
Springfield City Council

SUBJECT:

Plan Design Change – GLP-1 Medication Coverage Restriction

Background:

On June 10, 2025, the Joint Labor Healthcare Committee approved a recommendation to implement a plan design change that restricts coverage of GLP-1 medications (e.g., Ozempic, Wegovy, Mounjaro) to FDA-approved indications excluding use for weight loss or obesity alone. This change is in response to a dramatic increase in prescription costs tied to off label use for weight management.

Proposed Change:

Effective September 1, 2025, GLP-1 medications will only be covered when prescribed for FDA-approved uses other than weight loss, such as Type 2 diabetes. Coverage for weight loss or obesity without a qualifying comorbidity will be removed.

Note: Current plan design limits coverage for weight loss-related GLP-1 use to members with a BMI over 30.

Cost Impact:

GLP-1 medication spending has surged in the past two years:

- Plan Year 3/1/2023 – 2/29/2024: \$488,388
- Plan Year 3/1/2024 – 2/28/2025: \$1,201,720
- Current Year (3/1/2025 – 5/31/2025): \$473,825 (3 months only)
- Projected spend for full year 3/1/2025 – 2/28/2026: \$1,895,300

Q1-2025 Snapshot:

- Weight loss-related GLP-1 claims: 161
 - Projected annual claims: 644
 - Estimated unique users: 54
 - Increasing trend of repeat usage
-

Projected Savings:

Restricting coverage effective September 1, 2025, is expected to generate approximately \$947,650 in savings over six months.

Risks Without Action:

If no plan changes are implemented, continued growth in GLP-1 utilization may result in mid-year premium increases to offset costs.

Future Considerations:

- Create a separate High-Deductible Health Plan (HDHP) for GLP-1 coverage.
- Implement clinical parameters such as diabetes diagnosis, BMI thresholds, and required enrollment in lifestyle programs.
- Evaluate alignment with State of Illinois standards and other employer best practices.

ORDINANCE FACT SHEET

DATE OF 1st READING: July 15, 2025

OFFICE REQUESTING: Human Resources

CONTACT PERSON: Kelley Martin

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: (217) 789-2446

FISCAL IMPACT: See attached.

SUGGESTED TITLE: _____

CONTRACTOR / VENDOR NAME: MEDIMPACT AND LUMINARE HEALTH VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐
Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Summary Plan Description,

STAFF ANALYSIS

The Joint Labor Healthcare Committee approved a recommendation on June 10, 2025, to update the plan design in response to a significant increase in plan spending on GLP-1 medications. These drugs are increasingly being used for weight loss, leading to unsustainable cost increases. Effective September 1, 2025, ~~coverage for weight loss or obesity~~ without a qualifying comorbidity will be removed.

ESTIMATED FINANCIAL IMPACT:

Total Spend (3/1/25 – 5/31/25): \$473,825 Estimated Monthly Spend: \$157,942
Rebates: Approximately 25% of drug cost Estimated Monthly Rebate Reduction: \$39,485
Projected Plan Savings (6 months): \$947,650

Note: These figures are estimates. Prescription costs vary widely due to differences in dosage, fill quantity (30 vs. 90 days), and member-specific treatment adjustments.

FUNDS CHECK BY: Egizii, Jeff Digitally signed by Egizii, Jeff
Date: 2025.07.02 13:57:17 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Ramona Metzger Digitally signed by Ramona Metzger
Date: 2025.07.02 14:05:37 -05'00'

Date: _____

CITY PURCHASING AGENT: Lesko, Mike Digitally signed by Lesko, Mike
Date: 2025.07.02 14:01:25 -05'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

Ramona Metzger Digitally signed by Ramona Metzger
Date: 2025.07.02 14:05:53 -05'00'

(Director of OBM)

2025-295

The information supplied on this form is not confidential information.

**AN ORDINANCE AUTHORIZING VARIOUS SUPPLEMENTAL
APPROPRIATIONS FOR YEAR-END BUDGET RECONCILIATION
FOR FISCAL YEAR 2025, FOR THE OFFICE OF BUDGET AND
MANAGEMENT**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Office of Budget and Management is requesting a supplemental appropriation in the amount of \$31,339,117.74 for the purpose of reconciling expenses to budget authority for year-end FY2025 as shown on attached Exhibit A; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a supplemental appropriation in the amount of \$31,339,117.74 for the purpose of reconciling expenses to budget authority for year-end FY2025.

Section 2: That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation as shown on attached Exhibit A.

Section 3: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

Section 4: That this Ordinance shall become effective immediately after its passage and publication in pamphlet form and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date 7-10-25

[illegible]

REVENUE SOURCE

Fund	Agency	Unit	Activity	Object	Amount
UNAPPROPRIATED FUND BALANCE					\$ 89,030.99
UNAPPROPRIATED FUND BALANCE					\$ 11,593.25
UNAPPROPRIATED FUND BALANCE					\$ 393.69
UNAPPROPRIATED FUND BALANCE					\$ 27,361.06
UNAPPROPRIATED FUND BALANCE					\$ 3,333.16
UNAPPROPRIATED FUND BALANCE					\$ 1,846.51
UNAPPROPRIATED FUND BALANCE					\$ 9,657.32
UNAPPROPRIATED FUND BALANCE					\$ 222.74
UNAPPROPRIATED FUND BALANCE					\$ 10,069.02
UNAPPROPRIATED FUND BALANCE					\$ 3,680.11
UNAPPROPRIATED FUND BALANCE					\$ 1,549.67
UNAPPROPRIATED FUND BALANCE					\$ 12,196.04
UNAPPROPRIATED FUND BALANCE					\$ 2,985.86
UNAPPROPRIATED FUND BALANCE					\$ 1,520.00
046 107 BMGT IMRF				4955/4960	\$ 12,445,527.33
UNAPPROPRIATED FUND BALANCE					\$ 1,406,488.22
023 107 BMGT RE24				935	\$ 14,005,000.00
UNAPPROPRIATED FUND BALANCE					\$ 80,034.31
UNAPPROPRIATED FUND BALANCE					\$ 750,501.39
UNAPPROPRIATED FUND BALANCE					\$ 232,834.62
UNAPPROPRIATED FUND BALANCE					\$ 1,863,059.86
UNAPPROPRIATED FUND BALANCE					\$ 351,721.87
UNAPPROPRIATED FUND BALANCE					\$ 20,298.72
UNAPPROPRIATED FUND BALANCE					\$ 7,212.00

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

CONTACT PERSON: Ramona Metzger

OFFICE REQUESTING: Office of Budget & Management

PHONE NUMBER: 217-789-2191

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: \$31,339,117.74

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING VARIOUS SUPPLEMENTAL APPROPRIATION FOR YEAR-END BUDGET RECONCILIATION FOR FISCAL YEAR 2025

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
☐ Other: _____
☐ Exception: _____
Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☒ Yes ☐
Is Purchasing Agent approval attached? No ☒ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

FY25 Supplemental List

STAFF ANALYSIS

The Office of Budget & Management requests the attached supplemental budget adjustments for the purpose of reconciling expenses to budget authority.

FUNDS CHECK BY: Egzilii, Jeff Digitally signed by Egzilii, Jeff
Date: 2025.07.09 16:00:13 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Ramona Metzger Digitally signed by Ramona Metzger
Date: 2025.07.09 16:46:42 -05'00'

Date: _____

CITY PURCHASING AGENT:

Date: _____

SIGN OFF:


(Mayor's Signature) **GEM**

Ramona Metzger

Digitally signed by Ramona Metzger
Date: 2025.07.09 16:46:25 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-296

**AN ORDINANCE DESIGNATING 541 E. BLACK AVENUE,
SPRINGFIELD, ILLINOIS AS AN HISTORIC LANDMARK**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, on June 13, 2025, at a public hearing, the Springfield Historic Sites Commission voted to recommend 541 E. Black Avenue, be designated as an Historic Landmark after fulfilling all the requirements of the Springfield City Code regarding designation of historical landmarks; and

WHEREAS, the Springfield City Council agrees with the recommendations of the Springfield Historical Sites Commission regarding the designation of said structures as a historical landmark and finds that the property herein proposed for landmark status has special historic and architectural significance; and

WHEREAS, a copy of the application and evaluation shall be located in the Office of the City Clerk.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SPRINGFIELD, ILLINOIS:**

Section 1: The City Council of the City of Springfield, Illinois, hereby designates the 541 E. Black Avenue, Springfield, Illinois as an historic landmark pursuant to Section 101.14 of the 1988 Springfield City Code of Ordinances, as amended.

Section 2: This ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 7-8-25
Office of Corporation Counsel /Date

**SPECIAL MEETING OF THE
SPRINGFIELD HISTORIC SITES**

May 12, 2025

Lincoln Library Multi-Purpose Room

11:00 p.m.

Attendance:

[X] denotes present

[X] Myrel Simmons - Chair

[X] Dave Steckel

[X] Stephanie Do

[] Peggi Gant

[X] Bob Immel

[X] Shannan Karrick

[X] Ernie Slottag

[X] Ashley Yoggerst

[] Suellen Funk

[X] David L. Finnigan

Staff: Julia Griffin, Amy Rasing, Ally Lisnek

Guests: Yolanda Rice, Cathy Boerke

1. Call to Order:

- Chairman Simmons called the meeting to order at 11:02 am.

2. Roll Call:

- Roll call was taken by signature with attendance as described above.

3. Reading and Approval of Minutes from Previous Meetings:

Commissioner Yoggerst motioned to approve the minutes from the previous meeting; it was seconded by commissioner Karrick. Motion passed.

4. Introductions:

N/A

5. Reports from Officers and Committees:

Commissioner Simmons began with inquiring about procedural questions regarding the property at 514 Black Avenue, primarily about the response (or lack thereof) from the property owner(s). The question then became asking if the signed application from the applicant was a valid form of consent from the owner(s), and if it met code requirements. Commissioner Steckel suggested a motion to waive stipulations. Commissioner Yoggerst shared that per the application itself, the owner of the property consents to the landmarking process with the application submission but did concur with a secondary form of consent, such as a letter of support.

Commissioner Simmons asked Yolanda Rice about her plans going forward to improve the property, a necessary factor to be considered when proposing landmarking. Ms. Rice shared that previous funds had

been approved, including TIF, to renovate the property prior to considering landmarking. Her plans included renovating the building to offer extended stay living for traveling nurses, students and politicians would otherwise have no structural changes besides reattaching the tower to the porch. Commissioner Simmons emphasizes that restoration on a landmarked building would then need to go through the Committee. Director Rasing commented that she and Ms. Rice had met with a team of architects, employees from Zoning, sanitation, fire marshal, etc. to ensure any restorations would be up to code. Ms. Rice informed the committee that the driveway on the property was not big enough for a firetruck and would need to build a driveway between Rutledge to the building. Each housing unit in the building requires a parking spot and a half – by lowering the number of units, the parking lot layout would not need to be updated.

Commissioner Simmons inquired about the opportunities for tourists to visit the Post House; Ms. Rice said there will be a lobby area but, because the property is technically residential, they cannot turn the cafeteria into a commercial kitchen, as she had wanted. Building and Zoning informed Ms. Rice that the building cannot have constant foot traffic; Director Rasing suggested assistance from the Springfield Convention and Visitor Bureau's director, Scott Dahl, to have consistent, user-friendly, branded signage outside the building that explains the history of the building while excluding any inside tours. Ms. Rice did want to retain the lobby's historical interior and additional rooms to memorialize Marjorie Post and King's Daughters and have available to host events for the King's Daughters. Commissioner Simmons asked the committee if they had any questions: Ms. Rice asked if she would be able to place solar panels on the roof of the building – a factor to be considered later, when looking at finances.

Commissioner Immel read from the ordinance 101.14 that the secretary of the committee was to hold a public hearing regarding the landmarking; Commissioner Simmons stated that this meeting was the public hearing. Commissioner Immel made the motion to vote to approve and submit the ordinance to City Counsel. Commissioner Steckel motioned to waive the requirement that the proposal for preservation and enhancement be submitted 10 days prior to the hearing and to waive the written consent, based on the verbal consent that was provided in the meeting by Ms. Rice. Commissioner Yoggerst suggested having a written notice for record keeping purposes, of which Ms. Rice confirmed she would have that in within 14 days. The motion from Commissioner Steckel to waive the ordinance requirements that a proposal be submitted prior to the hearing and that a written response that the owner has accepted the landmarking but that the documents be provided within 14 days was seconded by Commissioner Yoggerst. The committee voted and approved the motion, as well as approved Commissioner Immel's motion to accept the application. The next step is getting an ordinance drafted by legal before submitting to City Counsel, per Commissioner Simmons; Director Rasing stated it is a four-week process to get through the City Counsel readings and voting. Ms. Rice informed the committee she would get the documentation, including an executive summary and a letter signed by Brian Peoples, the building owner, to Julia Griffin.

6. New Business:

No new business was discussed.

7. Old Business:

No old business was discussed.

8. Adjournment:

Commissioner David Finnigan proposed the motion to adjourn the meeting; the motion was seconded by Commissioner Simmons and the motion passed. The meeting was adjourned at 11:40am.

2025-297



SPRINGFIELD HISTORIC SITES COMMISSION

Application for the Landmarking of a Historic Building, Structure, Site or Object in the City of Springfield

For additional assistance or questions related to landmarking properties in the City of Springfield, contact the Historic Sites Commission:

The Springfield Historic Sites Commission

ATTN: Historic Sites Liaison

800 E. Monroe St., Room 107
Springfield, IL 62701

Phone: 217.789.2377

Email: oscd@springfield.il.us

Thank you for considering landmarking!

The City of Springfield Historic Sites Ordinance [Chapter 101 of the City's Code of Ordinances and available at MuniCode.com] empowers the Springfield Historic Sites Commission (SHSC) to recommend certain buildings, structures, sites or objects for landmarking by the City Council.

By submission of this application the applicant represents that the owner of the property approves the landmarking, and that there is evidence that the item to be landmarked meets the conditions for landmarking established by ordinance. Completion of this form will help provide the SHSC with the information it needs to consider the request.

The SHSC commissioners and the staff coordinator of the SHSC are willing to help applicants with the application process.

- I. Property & Owner Identification.** To begin, we need to know some general information about the location of the property and its ownership. In the spaces below, please provide the information requested.

Historic and/or Common Name of the Building, Structure, Site or Object

Common Address. Street: 541 Black Ave

City: Springfield

IL

Zip Code 62702

Permanent Index Number (PIN) of property: 14-22.0-326-065

If you do not know the PIN number of the property, please contact the Sangamon County Recorder of Deeds for assistance.

Name of Property Owner of Record: Brian Peoples, DBA Peoples Capital LLC

Property owner consent is required for landmarking in the City of Springfield.

Owner's Address (if different than the common address):

Street: 6080 Foxberry lane

City: Roswell

State GA

Zip Code 30075

Owner's Phone Number: 973-943-7715

Landmarking. Now we need some more specific information about the item you are seeking to landmark.

Nature of the item to be considered. Please indicate the nature of the item submitted for landmarking. We need to know if it is a:

☒ Building ☐ Structure other than a building

[] Site [] Object.

Period of Significance. Generally, properties eligible for landmark designation must be at least 50 years old, however properties less than 50 years of age may be considered if they are exceptionally important. A property may have historical significance over many years, but please check the one time period below which is of *particular* significance for the property submitted.

☐ Pre-1699 ☐ 1700 - 1799 ☐ 1800-1849 ☒ 1850-1899

☐ 1900 – 1949 ☐ 1950 – 1999 ☐ 2000 – Current

Current Status: The current status and condition of the item submitted for landmarking is important. Please provide the following information for the item to be landmarked.

Nature of Current Ownership: ☐ Public ☒ Private ☐ Both

Occupancy: ☐ Occupied

☒ Unoccupied

☐ Work in Progress ☐ Not applicable

Public Acquisition: ☐ Not considered ☐ Being considered

☐ In progress ☒ Not applicable

Accessibility for Review Visit: ☒ Yes, with permission ☐ Yes, unrestricted

☐ No

Present Use (Please check all those that apply):

☐ Commercial ☐ Educational ☐ Entertainment ☐ Governmental ☐ Industrial

☐ Military ☐ Museum ☐ Park ☐ Private Residence

☐ Religious ☐ Scientific ☐ Transportation ☒ Other, or Vacant

Condition: In your opinion is the condition of the item submitted for landmarking: ☐ Excellent
☐ Good ☒ Fair ☐ Deteriorated ☐ Ruins ☐ Unexposed

Alterations/Location of Building or Structure: If your submission is for a building or structure rather than a site or object, and as far as you can determine, is it:

☒ Unaltered ☐ Altered ☐ On Original Site ☐ Moved From Original Site

If you indicated that it was moved from its original site, please provide the date that the building or structure was moved to its current site if known: _____ I don't know []

III. Criteria for Landmark Designation.

Properties may be recommended for landmarking if they meet certain criteria established by ordinance. By checking the spaces below, please indicate any of the following criteria that you believe qualifies the submitted building, structure, site or object for landmarking.

Check All Statements That Apply to the Item Submitted for Landmarking	City of Springfield Landmarking Criteria
☒	A. Exhibits significant value as part of the historical heritage of the nation, State of Illinois or the City.
☐	B. Exhibits significant value as part of the archaeological heritage of the nation, State of Illinois or the City.
☒	C. Exhibits significant value as part of the cultural heritage of the nation, State of Illinois or the City.
☐	D. Exhibits significant value as part of the artistic heritage of the nation, State of Illinois or the City.
☒	E. Exhibits significant value as part of the social heritage of the nation, State of Illinois or the City.
☒	F. Exhibits significant value as part of some other heritage of the nation, State of Illinois or the City.
☒	G. Is associated with an important person or event in national, State or local history.
☐	H. Is representative of the distinguishing characteristics of architectural type, period, or method of construction.
☐	I. Is the notable work of a master builder, designer, architect, or artist.
☐	J. Is a work that possesses high artistic value or that represents a significant and distinguishable entity although its components may lack individual distinction.
☐	K. Is included in the National Register of Historic Places and/or the Illinois Register of Historic Places.
☐	L. Has yielded, or may be likely to yield, information important to pre-history, history or other areas of archaeological significance.

IV. Brief Description of Significance

Based upon the landmarking criteria you indicated as relevant in Section III of your application, please provide a **brief description** below as to why you believe that the property is significant and deserving of landmarking. You may attach additional sheets explaining the significance of this property and its landmarking if you desire.

Birthplace of Marjorie Merriweather Post (March 15, 1887 – September 12, 1973). She was an American businesswoman, socialite, and philanthropist. She was the daughter of C. W. Post and the owner of General Foods Corporation. For much of Marjorie Post's life, she was known as the wealthiest woman in the United States. She moved from Springfield at a young age to Battle Creek, MI. At age 27, following her father's death in 1914, she became the owner of the rapidly growing Postum Cereal Company, founded in 1895. In 1929, Postum Cereal Company was renamed General Foods Corporation. She was Director of the company until 1958. King's Daughters' Home for Women opened Oct. 8, 1895, in the mansion the corporation purchased. Fundraising allowed the King's Daughters to buy the former C.R. Post home. In 1953, in recognition of the ties the home had to the Post family, the Home legally changed its name to the "Carrie Post King's Daughters' Home for Women." The Post family contributed to the Home for decades; Caroline Lathrop "Carrie" Post was C.W. Post's mother. The home was expanded after a disastrous fire in 1902, C.W. Post gave \$5,000 towards rebuilding, and an addition of \$5,000 to an endowment fund in memory of his mother. Later in 1920, Marjorie Merriweather Post donated \$10,000, and the capacity expanded to 40 residents.



The Springfield Historic Sites
Commission
Historic Sites Liaison
800 East Monroe St., Room 108
Springfield, Illinois 62701-1628
Phone: 217.789.2377
Fax: 217.789.2380
E-mail:
Doug.Antonacci@springfield.il.us

V. Attachments

To help in its review of this application, the Commission asks that you please provide the following information as attachments to this submission.

Required Attachments:

- An **outline map** of the property subject to landmarking. Delineate the boundaries and location of the property proposed for designation, and show the location of the building, structure, site or object requested for landmarking.
- A brief description of the **present and original physical appearance** of the building, structure, site or object.
- **Photographs** of the property showing all sides.
- The **legal description** of the property.

Optional and Helpful Attachments:

- Although not required, in reviewing your application it is helpful to know if the property has been included in any **existing historical surveys**. If it has, please provide the following: Name of historical survey(s) in which it was included; the type of historical survey (s). i.e., Federal, State, County, and/or local; the date the survey was conducted; the depository where the survey records can be found.
- If available, please provide any **major bibliographical references** to the property submitted that would provide a history of the property and support its significance for landmarking.

Applications for landmarking, along with attachments, may be submitted by mail or delivered to the Springfield Historic Sites Commission in care of the Historic Sites Liaison at the address provided above.

Once received, time will be scheduled with the Historic Preservation Commission for review.

Questions regarding landmarking and the application process may be submitted to the Historic Sites Liaison at the address above, by calling the SHSC (217-789-2377), or by email at:
Doug.Antonacci@springfield.il.us

VI. Applicant Contact Information

Name of Applicant requesting landmarking or submitting application *if different from the property owner:* YOLANDA RICE

Address: 1 Adloff Lane, Springfield, IL 62703, Attn.: Yolanda Rice

Preferred Phone Number: 708 - 307-1198 Best Time to Call N/A

Email Address of Applicant: YRiceUSA@Yahoo.com

VII. Signatures Necessary for Application Review

Please note that Springfield ordinance requires owner consent for a structure to be considered for landmarking.

Signature of Property Owner Authorizing Application (if not applicant):

[Signature] Date 5-2-25

Signature of Individual Preparing Application if not the Property Owner:

[Signature] Date 5/02/25

Current Billing Details 2023 Payable 2024

Payment History, Year 2023 Payable 2024							
No	Date	Amount	Penalty	Other Costs	Transaction Type		
1	04/23/2024	13,217.62	0.00	0.00	Current	2023	Billed Amt
2	09/30/2024	-13,217.62	-495.65	-10.00	Current	2023	Pd SubTax

Assessment Information		Bill Information		Installment Detail
Assessment Year	2023-2024	Tax Year	2023-2024	1st Installment
		Value After	149,502	Due Date 06/07/2024
Fair Market Value	448,506	Exemptions		Tax Due \$0.00
Assessed Value	141,816	Tax Rate	8.8411%	2nd Installment
Township Multiplier	1.0542	Tax Extended	\$13,217.62	Due Date 09/06/2024
Value After Township	149,502	Adjustments	\$0.00	Tax Due \$0.00
Multiplier		Tax Billed	\$13,217.62	No payments are currently scheduled.
County Multiplier	1.0000	Payments	-\$13,217.62	
Equalized Value	149,502			
Value After Exemptions	149,502	Tax Due	\$0.00	Messages
		1st Installment	\$0.00	Previous years taxes sold at Tax Sale, call
		2nd Installment	\$0.00	(217)753-6700

Active Tax Sales

No	Owner Name	Parcel Number	Tax Year	Address	City	Status	Action
1	PEOPLES CAPITAL LLC	14-22.0-326-065	2022	541 BLACK AVE	SPRINGFIELD	ACTIVE	Details

Most Recent Sale

Number	Class	Sale Year	Sale Date	Sale Amount	Sale Acres	Township	
1	95 TOTALLY EXEMPT REAL ESTATE	2022	06/16/2022	265,000	0.00	CAPITAL	Details

History of Owners

No	Tax Year	Date Entered	Owner Name
1	2022	07/15/2022	PEOPLES CAPITAL LLC
2	2021	01/31/2022	OUTER PARK DR LLC
3	2008	08/05/2008	SPRINGFIELD COLLEGE IN IL

Building Details

Market Value Summary

Suffix: 1

Completion: 100%

Assessable: 100%

Split Building: 100%

Other Parcels:

Year Built: 1900

Year Remodeled:

Business Name:

Building Use: APARTMENT

Building Class: IMPR COMMERCIAL

Section Summary

Main Floor Area: 7641 sqft Perimeter: 533 sqft

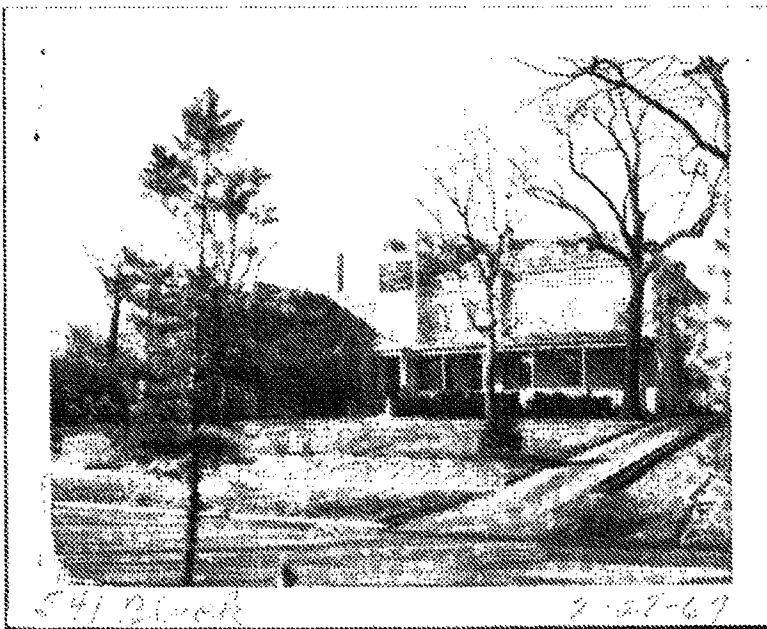
Apartments: 28

Avg Apt Size: 538 sqft

Apt Plumbing Fixtures: 28 Tot Plumbing Fixtures: 28

Sec Nbr	Fir Beg	Fir End	Use	Exterior	Wall Height	CA	SP	FL	INS	Heating Type	Lighting Type	Sqft
1	B	B	FINISHED OPEN	BRICK	7.00	Y	Y	Y	Y	CENTRAL	FULL LIGHTING	6760
2	1	1	APARTMENT	BRICK	10.00	Y	Y	Y	Y	CENTRAL	FULL LIGHTING	7641
3	2	2	APARTMENT	BRICK	10.00	Y	Y	Y	Y	CENTRAL	FULL LIGHTING	7413

(Note: CA-Central Air, SP-Sprinkler, FL-Floor, INS-Insulation)

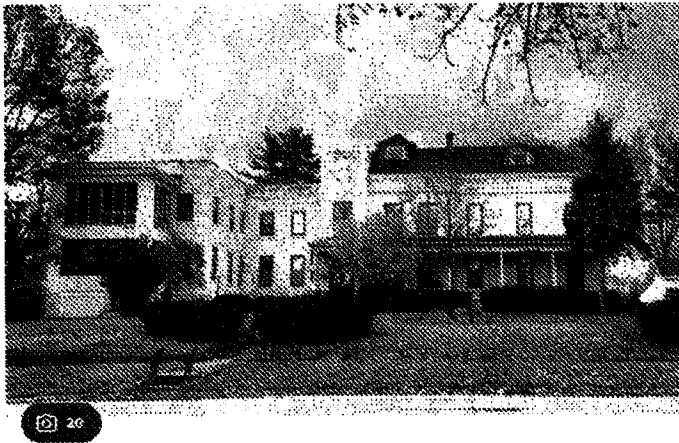
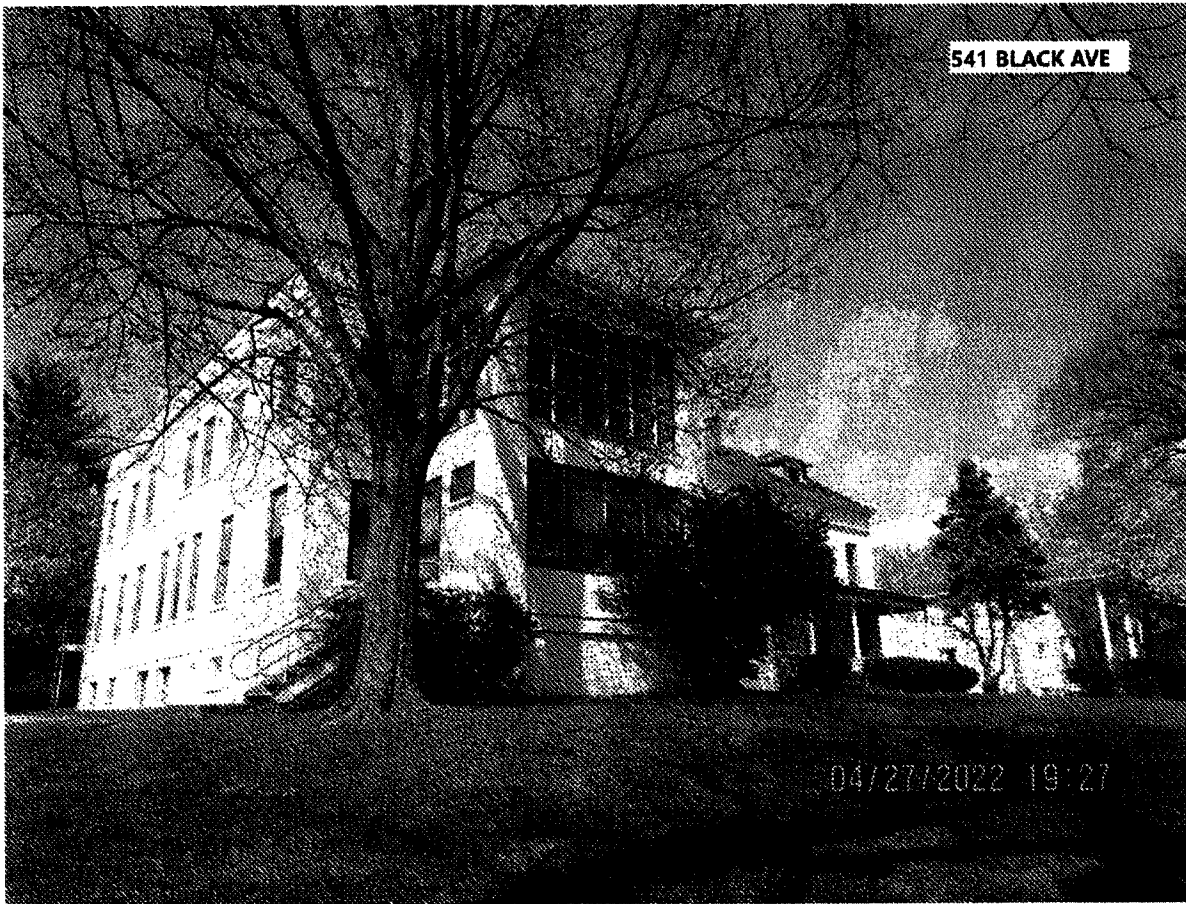




541 Block Ave.

7-79-23

2005



541 E BLACK AVE
SPRINGFIELD, IL 62702



\$425,000

Listed By RE/MAX Professionals, David Norman
Cell: 217-692-7893

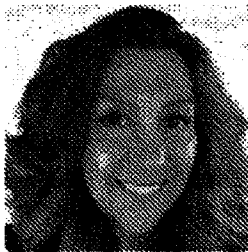
 0 Beds  0 Baths  15,054 Sq Ft

Status Active MLS# CA1033618

Imagine the possibilities!! This approx 15,000 sqft historic building is the birthplace of Marjorie Merriweather Post and was formerly used for over 100 years by The Kings Daughters Organization as a ladies dormitory. The building has 26 studio units (approx 538 sqft each) with full baths, a common area, a communal commercial kitchen, partial basement and elevator. 1.8 acre lot overlooks the Lincoln Park area neighborhood. Great proximity to downtown, the hospitals, the Brinkerhoff and Benedictine/Ursuline complex. New roof in 2022/2...

Property History for 541 E BLACK AVE

Date	Source	Details	Price
06/23/2022	Public Record	Sold	\$265,000



Listed By
Roni Mohan
Associate, License #475121806
📞 +1 (217) 899-7899

Office
RE/MAX Professionals

Marjorie Merriweather Post and Springfield

Sourced from Wikipedia

Marjorie Merriweather Post (March 15, 1887 – September 12, 1973) was an American businesswoman, socialite, and philanthropist. She was the daughter of C. W. Post and the owner of General Foods Corporation. For much of Marjorie Post's life, she was known as the wealthiest woman in the United States.

Parents: C. W. Post and Ella Letitia Merriweather.

- Both parents were born in Springfield
- Mother is buried in Springfield
 - Buried in Oak Ridge Cemetery (same cemetery as Lincoln)

In Springfield, she was born and lived at 541 Black Ave (just east of Lincoln Park).

Timeline

- Lived in Battle Creek, Michigan from ages 3-14
- Moved to Washington DC to attend Mount Vernon Seminary and College (now the George Washington University's Mount Vernon Campus)
- At age 27, following her father's death in 1914, she became the owner of the rapidly growing Postum Cereal Company, founded in 1895. She inherited a US\$ 20 million fortune
- In 1929, Postum Cereal Company was renamed General Foods Corporation
- Director of the company until 1958

Husbands

- Edward Bennett Close (m. 1905; div. 1919)
 - Two daughters
 - Adelaide Brevoort Close (1908–1998)
 - Eleanor Post Close (1909–2006)
- Edward Francis Hutton (m. 1920; div. 1935)
 - One daughter, Nedenia Marjorie Hutton (1923–2017), better known as the actress Dina Merrill
- Joseph E. Davies (m. 1935; div. 1955)
 - No children
 - From 1936 to 1938, Davies served as the ambassador to the Soviet Union
 - They acquired many valuable Russian works of art from the Soviets
- Herbert A. May (m. 1958; div. 1964)

Residences

- Hillwood (Washington, D.C.)
 - Now operates as a private museum since Post's death
 - Displays her French and Russian art collection
- Hillwood (Long Island): Built in 1922 in Brookville, New York
 - Sold in 1951 to Long Island University
- Camp Topridge, Upper St. Regis Lake, New York
 - A "rustic retreat" in the Adirondack Mountains.
- Sea Cloud (Hussar V): a yacht that was personally designed by Post
 - Sold the yacht in 1955 to the President of the Dominican Republic
- Mar-a-Lago, Palm Beach, Florida
 - Post willed it to the United States federal government in 1973 as a retreat for presidents and visiting foreign dignitaries
 - Congress repealed acceptance of the estate in 1980, and the Post Foundation sold it to Donald Trump in 1986

A few of the brands Ms. Post controlled

	 GENERAL FOODS
	
	

King's Daughters and The Carrie Post Home for Women

Information obtained from multiple articles from the State Journal-Register newspaper

King's Daughters started in 1893 with several groups of women voicing the urgency for a much-needed home for women, especially aged women. Two years later, the Carrie Post King's Daughters' Home for Women opened and began providing care.

King's Daughters' Home for Women opened Oct. 8, 1895, in the mansion the corporation purchased at 541 Black Ave. In 1953, in recognition of the ties the home had to the family of Charles W. Post (creator of Postum and Grape-Nuts cereal and the founder of the Postum Cereal Company), the King's Daughters' Home for Women legally changed its name to the "Carrie Post King's Daughters' Home for Women."

Fundraising allowed the King's Daughters to buy the former C.R. Post home at Sixth Street and Black Avenue for \$4,300 in March 1895. (C.W. Post, founder of the Post Cereal empire, had lived in the home, and the Post family contributed to the King's Daughters Home for decades; Caroline Lathrop "Carrie" Post was C.W. Post's mother.)

The first resident was Eleanor Bashaw, 78, who the Illinois State Journal said had lived in Sangamon County since 1830. "She says she is happy as can be in her new home," the newspaper reported.

"The home is equipped with every convenience and with every feature that conduces to health and comfort," the Journal said. "It is fitted throughout with radiators and is well heated with steam. Fixtures for electricity have been put in and that is to be the illuminant. There is also a bathroom with water closet, and particular effort was made to have the sanitary conditions good."

The home was expanded after a disastrous fire in 1902, C.W. Post gave \$5,000 towards rebuilding, and an addition of \$5,000 to an endowment fund in memory of his mother. Later in 1920, Marjorie Merriweather Post donated \$10,000, and it expanded to 40 residents.

The most recent major remodeling project was completed in 1988 in response to the changing needs of the residents. Smaller rooms were combined, and all rooms were given a private bath. Twenty-six residents could be accommodated.

The method of payment to the "Home" changed greatly over the years. Originally a resident had to turn all her assets over to the Home. In return, she was guaranteed lifetime care. This evolved over time to a monthly rental fee with the option for lifetime care. The lifetime care option was dropped in 1994. All lifetime contracts made prior to this time were honored.

Even with those resources, the home ultimately became too expensive to keep open, and the King's Daughters closed the home in 2006. The building was sold to Benedictine University at Springfield, which converted it into a dormitory. With the rollback of the school's Springfield operations, the former King's Daughters Home, like the rest of Benedictine's north-end campus, was closed and put up for sale in 2018.



ORDINANCE FACT SHEET

DATE OF 1st READING: 07/15/2025

OFFICE REQUESTING: OPED

CONTACT PERSON: Julia Griffin

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: 217.789.2377x5455

FISCAL IMPACT: N/A

SUGGESTED TITLE: AN ORDINANCE DESIGNATING 541 E. BLACK AVE, SPRINGFIELD, ILLINOIS AS A HISTORIC LANDMARK

CONTRACTOR / VENDOR NAME: VENDOR NO: N/A

CONTRACT TERM: N/A Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: N/A
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- ☐ Low Bid ☐ Other:
☐ Low Bid Meeting Specs ☐ Exception:
☐ Low Evaluated Bid Code Provision:

Previous Ord #'s

Is Purchasing Agent approval required? No ☐ Yes ☐

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Landmarking Application

Historic Sites Commission Draft Meeting Minutes 6/13/2025

STAFF ANALYSIS

On June 13, 2025 at a public meeting, the Historic Sites Commission voted to recommend landmark approval for 541 E. Black Ave, Springfield, IL.

FUNDS CHECK BY:

DIRECTOR / SUPERVISOR:

CITY PURCHASING AGENT:

SIGN OFF:

(Mayor's Signature)

Date:

Date: 6/25/25

Date:

(Director of OBM)

The information supplied on this form is not confidential information.

2025-297

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF CANNABIS TAX COLLECTED UNDER SECTION 100.56 THROUGH 100.58 OF THE SPRINGFIELD CODE OF ORDINANCES, AS AMENDED IN THE DESIGNATED AREA AND APPROPRIATING 50% OF THE TAX COLLECTED FOR EXTERIOR REPAIR ASSISTANCE TO HOMEOWNERS FOR ECONOMIC DEVELOPMENT PURPOSES IN AN AMOUNT NOT TO EXCEED \$165,073.00 FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City has adopted ordinance 400-09-19 which codified a municipal Cannabis Retailer's Occupation Tax (Article VI (a) §100.56 *et seq.* of the Springfield City Code of Ordinances as amended) (hereinafter referred to as the "Cannabis Tax"); and

WHEREAS, exterior repair assistance to homeowners is needed utilizing cannabis tax funds; and

WHEREAS, the Office of Economic Development is requesting the appropriation of the 50% portion of the Cannabis Tax collected for economic purposes as authorized by Springfield Code of Ordinances, as amended; and

WHEREAS, the Cannabis Tax Projects are described in the attached Exhibit B.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves and authorizes the exterior repair assistance to homeowners utilizing Cannabis Tax funds as described in Exhibit B attached.

Section 2: That the City Council hereby authorizes the appropriation of the 50% portion of the Cannabis Tax collected for economic purposes pursuant to Section 100.56 through 100.58 of the Springfield Code of Ordinances, as amended for the Office of Economic Development.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date 7-9-25

EXHIBIT B

Cannabis Grant	Homeowners Name	Address	Notes
\$6,500	Ray Doss	1973 Gregory Ct, Springfield, IL, 62703	New construction or renovations, including improvements such as roof and window replacement.
\$25,000	Helen Townsend	2051 S Renfro St, Springfield, IL, 62703	New construction or renovations, including improvements such as painting, roof and window replacement.
\$25,000	Margaret Rawls	1013 S Livingston St, Springfield, IL, 62703	New construction or renovations, including improvements such as roof and siding.
\$19,300	Nicki Renfro	716 S 13th St, Springfield, IL, 62703	New construction or renovations, including improvements to the front door and front porch.
\$25,000	Sheila Wills	2009 E Jackson St, Springfield, IL, 62703	New construction or renovations, including improvements such as roof, doors and deck repair.
\$25,000	Sharon Henry	1937 E Cedar St, Springfield, IL, 62703	New construction or renovations, including improvements such as siding, gutters, windows, and improvements to the front porch.

\$20,083.00	Luna Bell	2203 E Laurel St, Springfield, IL, 62703	New construction or renovations, including improvements such as siding, gutters, windows, doors and improvements to the front porch.
\$19,190	Mark Mason	1304 E Monroe St, Springfield, IL, 62703	New construction or renovations, including improvements such as siding, roof repair, garage repair to attached garage, and shutters.
\$165,073.00			

ORDINANCE FACT SHEET

DATE OF 1st READING: 07/15.2025OFFICE REQUESTING: OPEDCONTACT PERSON: Julia GriffinPHONE NUMBER: 217.789.2377x5455EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentFISCAL IMPACT: \$165,073SUGGESTED TITLE: AN ORDINANCE APPROVING EXTERIOR REPAIR ASSISTANCE TO HOMEOWNERS UTILIZING CANNABIS TAX FUNDS, IN AN AMOUNT NOT TO EXCEED \$165,073 FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

CONTRACTOR / VENDOR NAME: _____

VENDOR NO: N/ACONTRACT TERM: One yearChange in Scope Yes ☐ No ☒CONTRACT AMOUNT: \$165,073

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

☐ Low Bid☐ Low Bid Meeting Specs☐ Low Evaluated Bid☐ Other: _____☐ Exception: _____

Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	111	DEVL	CNBS	2110	\$165,073
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF CANNABIS TAX COLLECTED UNDER SECTION 100.58 OF THE SPRINGFIELD CODE OF ORDINANCES, AS AMENDED, IN THE DESIGNATED AREA AND THE APPROPRIATION OF THE 50% PORTION OF THE TAX ALLOCATED FOR ECONOMIC DEVELOPMENT PURPOSES, NOT TO EXCEED THE AMOUNT OF \$165,073, FOR HOMEOWNERS LISTED IN EXHIBIT B FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT.

FUNDS CHECK BY: Justin WingarterDate: 6/26/25DIRECTOR / SUPERVISOR: AmeyDate: 6/25/25CITY PURCHASING AGENT: J Michael LeskoDate: 06/26/2025

SIGN OFF: _____

(Mayor's Signature)

GEM

(Director of OBM)

The information supplied on this form is not confidential information.

2025-298

**AN ORDINANCE APPROVING SMALL BUSINESS REDEVELOPMENT
ASSISTANCE TO SEVERAL BUSINESSES UTILIZING CANNABIS TAX
FUNDS, IN AN AMOUNT NOT TO EXCEED \$406,000.00, FOR THE OFFICE OF
ECONOMIC DEVELOPMENT**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City has adopted ordinance 400-09-19 which codified a municipal Cannabis Retailer's Occupation Tax (Article VI (a) §100.57 et seq. of the Springfield City Code of Ordinances as amended) (hereinafter referred to as the "Cannabis Tax"); and

WHEREAS, pursuant to the provisions of the Cannabis Tax, the City has established an area bounded by the following: Carpenter Street on the North, Ash Street on the South, Dirksen Parkway on the east and 10th Street rail corridor on the west (hereinafter referred to as the "Designated Area" for use of Cannabis Tax money designated for economic development purposes; and

WHEREAS, the City has adopted ordinance 109-03-21 (Cannabis Project Plan) approving the creation of a program to use the 50% portion of the cannabis tax collected under section 100.58 of the Springfield Code of Ordinances, as amended, in the designated areas and the appropriation of the tax collected for economic development; and

WHEREAS, these funds will be used in accordance with the Cannabis Project Plan to help businesses grow on the City's east side; and

WHEREAS, some of the businesses receiving Cannabis Project Plan funds will also be receiving Far East Tax Increment Financing District funds; and

WHEREAS, the City proposes to provide financial assistance in the total amount not to exceed \$406,000.00 to the businesses listed on Exhibit A utilizing Cannabis funds; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves and authorizes using Cannabis Tax allocated to the Cannabis Project Plan for the eligible businesses listed on Exhibit A attached in a total amount not to exceed \$406,000.00.

Section 2: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 7-10-25

Office of Corporation Counsel /Date

EXHIBIT A

Cannabis Grant	Business Name	Address	Notes
\$100,000	Community Dollar LLC	1210 E Laurel St, Springfield, IL, 62703	Equipment, inventory, parking lot improvements, and roof repairs.
\$44,000	B. Hayes & Tackle, Inc.	422 S 11th St, Springfield, IL 62703	Roof repairs.
\$62,000	Pride Tint	1431 S 11th St, Springfield, IL 62703	New construction or renovations, installation of a garage door and windows, painting, lighting, and equipment-related costs.
\$100,000	Dr. Edwin Lee Historical Building Inc.	501 S 13th St, Springfield, IL 62703	Heating and cooling, roof repairs, new construction or renovation and electrical work.
\$100,000	Springfield Urban League INC.	100 North 11th Street, Springfield, IL, 62703	New construction or renovation for siding, windows and painting
\$406,000			

ORDINANCE FACT SHEET

DATE OF 1st READING: 07/15/2025

OFFICE REQUESTING: OPED

CONTACT PERSON: Julia Griffin

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: 217.789.2377x5455

FISCAL IMPACT: \$406,000

SUGGESTED TITLE: AN ORDINANCE APPROVING SMALL BUSINESS REDEVELOPMENT ASSISTANCE TO SEVERAL BUSINESSES UTILIZING CANNABIS TAX FUNDS, IN AN AMOUNT NOT TO EXCEED \$406,000 FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT.

CONTRACTOR / VENDOR NAME: _____

VENDOR NO: N/A

CONTRACT TERM: One year

Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: \$406,000

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

☐ Low Bid☐ Other: _____☐ Low Bid Meeting Specs☐ Exception: _____☐ Low Evaluated Bid

Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	111	DEVL	CNBS	2110	\$406,000
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF CANNABIS TAX COLLECTED UNDER SECTION 100.58 OF THE SPRINGFIELD CODE OF ORDINANCES, AS AMENDED, IN THE DESIGNATED AREA AND THE APPROPRIATION OF THE 50% PORTION OF THE TAX ALLOCATED FOR ECONOMIC DEVELOPMENT PURPOSES, NOT TO EXCEED THE AMOUNT OF \$406,000, FOR BUSINESSES LISTED IN EXHIBIT A FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT.

FUNDS CHECK BY:

Justin Wingarter

Date: 6/26/25

DIRECTOR / SUPERVISOR:

Amey

Date: 6/25/25

CITY PURCHASING AGENT:

J Michael Lesko

Date: 06/26/2025

SIGN OFF:

[Signature]
(Mayor's Signature) *GEM**[Signature]*
(Director of OBM)

The information supplied on this form is not confidential information.

2025-299

**AN ORDINANCE AUTHORIZING VARIOUS INTER-AGENCY
BUDGETARY TRANSFERS TO RECONCILE END OF THE YEAR
BUDGET LEVELS WITH FY2025 EXPENSES FOR THE OFFICE OF
BUDGET AND MANAGEMENT**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, there is a need to transfer existing budget authority between budget classes in order to reconcile the end of year budget levels with FY25 expenses as shown on attached Exhibit A; and

WHEREAS, these transfers are essential to ensure budget authority is placed in the appropriate expense line to cover expenses and meets the control set forth in the annual appropriation; and

WHEREAS, this transfer between budget classes represents no increase in the budget and will correct certain budget overages prior to the beginning of the year-end audit.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a transfer of existing budget authority between budget classes for FY25 expenses prior to year-end close for the Office of Budget and Management.

Section 2: That the Office of Budget and Management is hereby authorized and directed to effectuate various transfer as transfers as shown on attached Exhibit A.

Section 3: That this ordinance shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date

7-10-25

FROM		TO													
FUND	AGENCY	ORG	ACTIVTY	OBJECT	AMT	CURRENT BUDGET	REVISED BUDGET	FUND	AGENCY	ORG	ACTIVTY	OBJECT	AMT	CURRENT BUDGET	REVISED BUDGET
001	101	COUN	COUN	1111	\$ 35,000.00	\$ 35,000.00	\$ -	001	101	COUN	COUN	1102	\$ 35,000.00	\$ 1,177,075.00	\$ 1,212,075.00
001	101	MAYR	ADMIN	1111	\$ 5,000.00	\$ 5,000.00	\$ -	001	101	MAYR	ADMIN	1102	\$ 5,000.00	\$ 219,065.00	\$ 224,065.00
001	106	HUMN	ADMIN	1111	\$ 9,009.00	\$ 9,009.00	\$ -	001	106	HUMN	ADMIN	1102	\$ 9,009.00	\$ 589,128.00	\$ 598,137.00
001	106	HUMN	EMPL	1111	\$ 3,983.00	\$ 3,983.00	\$ -	001	106	HUMN	EMPL	1102	\$ 3,983.00	\$ 202,119.00	\$ 206,102.00
001	106	HUMN	LABR	1111	\$ 1,945.00	\$ 1,945.00	\$ -	001	106	HUMN	LABR	1102	\$ 1,945.00	\$ 116,725.00	\$ 118,670.00
001	107	BMGT	ACCT	1111	\$ 2,000.00	\$ 2,000.00	\$ -	001	107	BMGT	ACCT	1102	\$ 2,000.00	\$ 484,095.00	\$ 484,095.00
001	107	BMGT	ADMIN	1111	\$ 5,000.00	\$ 5,000.00	\$ -	001	107	BMGT	ADMIN	1102	\$ 5,000.00	\$ 295,386.00	\$ 300,386.00
001	107	BMGT	BUDD	1111	\$ 18,000.00	\$ 18,000.00	\$ -	001	107	BMGT	BUDD	1102	\$ 18,000.00	\$ 565,531.00	\$ 583,531.00
001	107	BMGT	PAYR	1111	\$ 5,570.00	\$ 5,570.00	\$ -	001	107	BMGT	PAYR	1102	\$ 5,570.00	\$ 179,374.00	\$ 184,944.00
001	108	FIRE	FOPR	1111	\$ 43,428.00	\$ 43,428.00	\$ -	001	108	FIRE	FOPR	1102	\$ 43,428.00	\$ 21,709,534.00	\$ 21,752,962.00
001	110	WORK	ADMIN	1111	\$ 2,500.00	\$ 2,500.00	\$ -	001	110	WORK	ADMIN	1102	\$ 2,500.00	\$ 400,617.00	\$ 403,117.00
001	110	WORK	ENGR	1111	\$ 5,000.00	\$ 5,000.00	\$ -	001	110	WORK	ENGR	1102	\$ 5,000.00	\$ 821,101.00	\$ 826,101.00
001	110	WORK	GARA	1111	\$ 5,000.00	\$ 5,000.00	\$ -	001	110	WORK	GARA	1102	\$ 5,000.00	\$ 5,684,746.00	\$ 5,689,746.00
001	110	WORK	GISS	1111	\$ 500.00	\$ 500.00	\$ -	001	110	WORK	GISS	1102	\$ 500.00	\$ 82,920.00	\$ 83,420.00
001	110	WORK	TRAF	1111	\$ 2,500.00	\$ 2,500.00	\$ -	001	110	WORK	TRAF	1102	\$ 2,500.00	\$ 899,522.00	\$ 902,022.00
001	110	WORK	ZONE	1111	\$ 5,000.00	\$ 5,000.00	\$ -	001	110	WORK	ZONE	1102	\$ 5,000.00	\$ 1,789,066.00	\$ 1,794,066.00
004	110	CEMT	CEMT	1111	\$ 2,000.00	\$ 2,000.00	\$ -	004	110	CEMT	CEMT	1102	\$ 2,000.00	\$ 657,369.00	\$ 659,369.00
015	110	SEWR	SEWR	1111	\$ 5,000.00	\$ 5,000.00	\$ -	015	110	SEWR	SEWR	1102	\$ 5,000.00	\$ 2,054,326.00	\$ 2,059,326.00
016	110	FACM	FACM	1111	\$ 2,000.00	\$ 2,000.00	\$ -	016	110	FACM	FACM	1102	\$ 2,000.00	\$ 575,808.00	\$ 577,808.00
095	110	WORK	INFR	1111	\$ 1,500.00	\$ 1,500.00	\$ -	095	110	WORK	INFR	1102	\$ 1,500.00	\$ 207,803.00	\$ 209,303.00
001	111	DEVL	CDBG	1111	\$ 3,512.00	\$ 3,512.00	\$ -	001	111	DEVL	CDBG	1102	\$ 3,512.00	\$ 185,067.00	\$ 188,579.00
001	111	DEVL	DEVL	1111	\$ 10,952.00	\$ 10,952.00	\$ -	001	111	DEVL	DEVL	1102	\$ 10,952.00	\$ 447,871.00	\$ 458,823.00
007	111	DEVL	MADI	1111	\$ 1,634.00	\$ 1,634.00	\$ -	007	111	DEVL	MADI	1102	\$ 1,634.00	\$ 45,505.00	\$ 47,139.00
028	111	DEVL	ENOS	1111	\$ 1,634.00	\$ 1,634.00	\$ -	028	111	DEVL	ENOS	1102	\$ 1,634.00	\$ 45,505.00	\$ 47,139.00
062	111	DEVL	FARE	1111	\$ 1,634.00	\$ 1,634.00	\$ -	062	111	DEVL	FARE	1102	\$ 1,634.00	\$ 45,505.00	\$ 47,139.00
084	111	DEVL	SPAL	1111	\$ 1,634.00	\$ 1,634.00	\$ -	084	111	DEVL	SPAL	1102	\$ 1,634.00	\$ 45,505.00	\$ 47,139.00
021	114	VIST	VIST	1111	\$ 13,136.00	\$ 13,136.00	\$ -	021	114	VIST	VIST	1102	\$ 13,136.00	\$ 923,716.00	\$ 936,852.00
001	108	FIRE	FOPR	1507	\$ 368,176.00	\$ 535,290.00	\$ 167,114.00	001	108	FIRE	AFG6	1507	\$ 368,176.00	\$ -	\$ 368,176.00
021	114	VIST	VIST	1290	\$ 11,760.00	\$ 201,000.00	\$ 189,240.00	021	114	VIST	IG24	1290	\$ 11,760.00	\$ -	\$ 11,760.00
021	114	VIST	VIST	1218	\$ 32,374.93	\$ 236,000.00	\$ 203,625.07	021	114	VIST	IG24	1218	\$ 32,374.93	\$ -	\$ 32,374.93
001	108	FIRE	FOPR	1182	\$ 564,339.00	\$ 15,226,620.00	\$ 14,662,281.00	001	108	FIRE	XBAL	1182	\$ 345,589.00	\$ -	\$ 345,589.00
						\$ -		001	108	FIRE	CNBS	1182	\$ 218,750.00	\$ -	\$ 218,750.00
001	112	POLC	POPR	1181	\$ 550,786.00	\$ 14,420,179.00	\$ 13,869,393.00	001	112	POLC	XBAL	1181	\$ 332,036.00	\$ -	\$ 332,036.00
								001	112	POLC	CNBS	1181	\$ 218,750.00	\$ -	\$ 218,750.00
023	107	BMGT	ACCT	2501	\$ 2,049,200.00	\$ 2,049,200.00	\$ -	023	107	BMGT	ACCT	2307	\$ 2,049,200.00	\$ -	\$ 2,049,200.00
023	107	BMGT	BD24	2305	\$ 1,848,843.31	\$ 2,320,301.61	\$ 471,458.30	023	107	BMGT	BD24	2307	\$ 1,377,986.37	\$ -	\$ 1,377,986.37
								023	107	BMGT	BD24	2402	\$ 318,486.94	\$ -	\$ 318,486.94
								023	107	BMGT	BD24	2408	\$ 152,370.00	\$ -	\$ 152,370.00
023	107	GENC	SPRT	2501	\$ 2,200,000.00	\$ 2,200,000.00	\$ -	023	107	GENC	SPRT	2110	\$ 2,200,000.00	\$ -	\$ 2,200,000.00
074	107	BMGT	LIAB	1218	\$ 43,758.73	\$ 45,000.00	\$ 1,241.27	074	107	BMGT	LIAB	1217	\$ 43,758.73	\$ 80,006.00	\$ 123,764.73
001	107	GENC	ARPG	1901	\$ 198,228.60	\$ 11,522,568.00	\$ 11,324,339.40	001	107	GENC	ARPG	2307	\$ 147,828.60	\$ -	\$ 147,828.60
								001	108	FIRE	ARPG	1604	\$ 50,400.00	\$ 37,367.00	\$ 87,767.00
001	111	DEVL	CDBG	2110	\$ 12,558.00	\$ 3,500,000.00	\$ 3,487,442.00	001	111	DEVL	CDBG	1232	\$ 12,558.00	\$ 3,000.00	\$ 15,558.00
002	111	DEVL	HRAP	2110	\$ 140,701.00	\$ 540,000.00	\$ 399,299.00	001	111	DEVL	HRAP	1232	\$ 140,701.00	\$ 2,500.00	\$ 143,201.00
														\$ -	\$ -
017	107	GENC	FLTM	1803	\$ 9,191.06	\$ 90,000.00	\$ 80,808.94	017	107	GENC	FLTM	1804	\$ 9,191.06	\$ 30,000.00	\$ 39,191.06
														\$ -	\$ -
074	107	BMGT	HINS	1215	\$ 17,986.34	\$ 600,000.00	\$ 582,013.66	074	107	BMGT	HINS	1232	\$ 17,986.34	\$ 237,820.00	\$ 255,806.34

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Budget & ManagementCONTACT PERSON: Ramona MetzgerPHONE NUMBER: 217-789-2191EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentFISCAL IMPACT: NoneSUGGESTED TITLE: AN ORDINANCE AUTHORIZING LEGISLATIVE TRANSFERS FOR YEAR-END BUDGET RECONCILIATION FOR FISCAL YEAR 2025

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☐CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☒ Yes ☐Is Purchasing Agent approval attached? No ☒ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
	Fund	Agency	Org	Activity	Object
1					
2					
3					
4					

EXPENDITURE					
	Fund	Agency	Org	Activity	Object
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

FY25 Transfer List

STAFF ANALYSIS

The attached transfers are essential to ensure that budget authority is placed in the appropriate expense line to cover expenses and meet the control set forth in the annual appropriation. There is no fiscal impact as this ordinance realigns existing budget authority to match actual FY25 expenses.

FUNDS CHECK BY: Egizii, JeffDigitally signed by Egizii, Jeff
Date: 2025.07.09 16:01:47 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Ramona MetzgerDigitally signed by Ramona Metzger
Date: 2025.07.09 16:45:10 -05'00'

Date: _____

CITY PURCHASING AGENT: _____

Date: _____

SIGN OFF: _____

(Mayor's Signature)

GEM

Ramona Metzger

Digitally signed by Ramona Metzger
Date: 2025.07.09 16:45:31 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-300