

AN ORDINANCE AUTHORIZING PAYMENT TO DELL
MARKETING LP FOR MICROSOFT SOFTWARE ASSURANCE
MAINTENANCE IN AN AMOUNT NOT TO EXCEED \$77,468.13
FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance authorizes the payment for software maintenance fees and updates renewals, known as Software Assurance, for Microsoft Server and Database Software for a one-year term from Dell Marketing LP ("Dell") in an amount not to exceed \$77,468.13 under the OMNIA - National Cooperative Purchasing Alliance, joint purchase contract C000001019611, and

WHEREAS, this software is utilized for Server Virtualization, Application Development, SQL Databases, and Active Directory, which are used by the Information Systems Division, Electric Division, and the Springfield Police Department for corporate applications, and

WHEREAS, in accordance with the provisions of Section 38.50(3)(b) of the City Code, the Purchasing Agent has determined that this contract is not subject to sealed competitive bidding because it is a joint purchase under an OMNIA - National Cooperative Purchasing Alliance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves the purchase of Microsoft Software Assurance Maintenance from Dell in an amount not to exceed Seventy-Seven Thousand Four Hundred Sixty-Eight Dollars and Thirteen Cents (\$77,468.13).

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute any necessary documents with Dell on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment to Dell for the total maximum amount not to exceed Seventy-Seven Thousand Four Hundred Sixty-Eight Dollars and Thirteen Cents (\$77,468.13) from Account Nos. 101-200-JB-6246-1605 and 102-200-JB-7846-1605 is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 11.13.25
Office of the Corporation Counsel/Date
Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

VENDOR NAME: Dell Marketing LP
CONTRACT AMOUNT: \$77,468.13
TYPE OF AWARD: Joint Purchase - State

PRIOR ORDINANCE INFORMATION:

Most recent: Ord. 439-11-24, Dell, 1 yr., \$71,429.92, Joint Purchase – State Contract

INFORMATION:

This Ordinance authorizes the payment to Dell Marketing LP ("Dell") to purchase Microsoft software assurance maintenance for Microsoft Windows Server, Database, Client access licenses, and Visual Studio Software access licenses in an amount not to exceed \$77,468.13. Software Assurance is a comprehensive volume-licensing program that includes a unique set of technologies, services, and rights to help deploy, manage, and use your Microsoft products more efficiently. Using Software Assurance benefits can help the City take full advantage of its investments in IT. This renewal is for a one-year term.

This purchase is from an OMNIA - National Cooperative Purchasing Alliance, joint purchasing contract C000001019611CMS.

Dell is not a local vendor.



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Michelle Carlisle

FROM: James W. Peters, Acting Purchasing Agent

DATE: November 4, 2025

SUBJECT: Joint Contract Determination

I have reviewed the Ordinance Fact Sheet concerning Dell Marketing LP authorizing payment for a 1-year agreement for software maintenance fees and update renewals, known as Software Assurance for Microsoft servers and database software from Dell Marketing LP in an amount not to exceed \$77,468.13 for the Office of Public Utilities.

Omnia – National Cooperative Purchasing Alliance C*1019611.

Pursuant to Article 38.50 (3)(b) of the Purchasing Code of the City of Springfield, this purchase is exempt from the City's requirement for Sealed Competitive Bids as this purchase will be made pursuant to a U.S. General Services Administration contract available for joint purchasing.



Your Quote is ready.

Your personalized Quote is now available for purchase.

Complete your order through our secure online checkout before your Quote expires.

[Order Now](#)

Quote No.	3000195355366.1	Sales Rep	Phillip Reavis
Total	\$77,468.13	Phone	1(800) 456-3355, 80000
Customer #	4003471	Email	Phillip.Reavis@Dell.com
Quoted On	Oct. 16, 2025	Billing To	ACCOUNTS PAYABLE
Expires by	Oct. 31, 2025		CITY OF SPRINGFIELD-CWLP
	OMNIA-National		300 S 7TH ST
Contract Name	Cooperative Purchasing		STE 210
	Alliance (NCPA)		SPRINGFIELD, IL 62701-1935
Contract Code	C000001019611		
Customer Agreement #	NCPA 01-143		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Phillip Reavis

Shipping Group

Shipping To	Shipping Method
JAY UNDERFANGER CITY OF SPRINGFIELD-CWLP 109 MUNICIPAL CTR WEST SPRINGFIELD, IL 62757 (217) 789-2043	Standard Delivery

	Quantity	Unit Price	Subtotal
MICROSOFT SELECT PLUS - 6218119			
1. VLA WINDOWS SERVER USER CLIENT LICENSE/SOFTWARE ASSURANCE	5	\$19.58	\$97.90
2. VLA WINDOWS SERVER DATACENTER PER 16 CORE LICENSES LIC/SA	2	\$2,658.17	\$5,316.34
3. VLA WINDOWS REMOTE DESKTOP SERVICES PER USER LIC/SA	5	\$62.38	\$311.90
4. VLA WINDOWS SERVER CAL USER CAL SOFTWARE ASSURANCE	1550	\$8.38	\$12,989.00

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5. VLA WINDOWS SERVER DATACENTER PER 2 CORE LICENSES SA	128	\$142.50	\$18,240.00
6. VLA WINDOWS SERVER STD PER 2 CORE LICENSES SA	120	\$25.00	\$3,000.00
7. VLA VISUAL STUDIO ENT W/ MSDN SA ALL LANGUAGES	10	\$1,103.00	\$11,030.00
8. VLA SQL SERVER STD SA PER 2 CORE LIC	6	\$663.50	\$3,981.00
9. VLA WINDOWS REMOTE DESKTOP SERVICES PER USER SA	5	\$29.25	\$146.25
10. VLA SQL SERVER ENT SA PER 2 CORE LIC	4	\$2,544.00	\$10,176.00
11. VLA SQL SERVER ENT SA PER 2 CORE LIC	2	\$2,544.00	\$5,088.00
12. VLA VISUAL STUDIO ENT W/ MSDN SA ALL LANGUAGES	1	\$1,103.00	\$1,103.00
13. VLA VISUAL STUDIO PRO W/ MSDN LIC/SA ALL LANGUAGES	1	\$360.50	\$360.50
14. VLA WINDOWS REMOTE DESKTOP SERVICES PER USER LIC/SA	5	\$62.38	\$311.90
15. VLA WINDOWS SERVER DATACENTER PER 16 CORE LICENSES LIC/SA	2	\$2,658.17	\$5,316.34
Subtotal:			\$77,468.13
Shipping:			\$0.00
Non-Taxable Amount:			\$77,468.13
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$77,468.13

Accelerate the power of AI for your data

Take the first step in achieving Generative AI success

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Shipping Group Details

Shipping To

JAY UNDERFANGER
CITY OF SPRINGFIELD-CWLP
109 MUNICIPAL CTR WEST
SPRINGFIELD, IL 62757
(217) 789-2043

Shipping Method

Standard Delivery

	Quantity	Unit Price	Subtotal
MICROSOFT SELECT PLUS - 6218119			
1. VLA WINDOWS SERVER USER CLIENT LICENSE/SOFTWARE ASSURANCE	5	\$19.58	\$97.90
SKU: AD478368	MFG Part #: R18-00130	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
2. VLA WINDOWS SERVER DATACENTER PER 16 CORE LICENSES LIC/SA	2	\$2,658.17	\$5,316.34
SKU: AD423567	MFG Part #: 9EA-00263	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
3. VLA WINDOWS REMOTE DESKTOP SERVICES PER USER LIC/SA	5	\$62.38	\$311.90
SKU: AD424957	MFG Part #: 6VC-01288	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
4. VLA WINDOWS SERVER CAL USER CAL SOFTWARE ASSURANCE	1550	\$8.38	\$12,989.00
SKU: AD408313	MFG Part #: R18-00086	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
5. VLA WINDOWS SERVER DATACENTER PER 2 CORE LICENSES SA	128	\$142.50	\$18,240.00
SKU: AD378041	MFG Part #: 9EA-00268	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
6. VLA WINDOWS SERVER STD PER 2 CORE LICENSES SA	120	\$25.00	\$3,000.00
SKU: AD297752	MFG Part #: 9EM-00263	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
7. VLA VISUAL STUDIO ENT W/ MSDN SA ALL LANGUAGES	10	\$1,103.00	\$11,030.00
SKU: A8545105	MFG Part #: MX3-00117	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
8. VLA SQL SERVER STD SA PER 2 CORE LIC	6	\$663.50	\$3,981.00
SKU: AC588669	MFG Part #: 7NQ-00301	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
9. VLA WINDOWS REMOTE DESKTOP SERVICES PER USER SA	5	\$29.25	\$146.25
SKU: AD297751	MFG Part #: 6VC-01290	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	

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10. VLA SQL SERVER ENT SA PER 2 CORE LIC	4	\$2,544.00	\$10,176.00
SKU: AC588670	MFG Part #: 7JQ-00355	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
11. VLA SQL SERVER ENT SA PER 2 CORE LIC	2	\$2,544.00	\$5,088.00
SKU: AC588670	MFG Part #: 7JQ-00355	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
12. VLA VISUAL STUDIO ENT W/ MSDN SA ALL LANGUAGES	1	\$1,103.00	\$1,103.00
SKU: A8545105	MFG Part #: MX3-00117	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
13. VLA VISUAL STUDIO PRO W/ MSDN LIC/SA ALL LANGUAGES	1	\$360.50	\$360.50
SKU: A6356955	MFG Part #: 77D-00110	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
14. VLA WINDOWS REMOTE DESKTOP SERVICES PER USER LIC/SA	5	\$62.38	\$311.90
SKU: AD424957	MFG Part #: 6VC-01288	OLS Purchase Type:	
Current Duration: 12	Total Duration: 35	Maint. End Date: Sep. 30, 2028	
15. VLA WINDOWS SERVER DATACENTER PER 16 CORE LICENSES LIC/SA	2	\$2,658.17	\$5,316.34
SKU: AD423567	MFG Part #: 9EA-00263	OLS Purchase Type:	
Current Duration: 0	Total Duration: 0	Maint. End Date: Jan. 01, 0001	

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

2025-484

ORDINANCE FACT SHEET

DATE OF 1st READING: 11-18-25

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Michelle Carlisle

PHONE NUMBER: x-2626

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: 77,468.13

SUGGESTED TITLE: Authorize purchase / item(s) / vendor / dollar amount / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: Dell Marketing LP

VENDOR NO: 0DEL4980

CONTRACT TERM: 1 yr. Change in Scope Yes ☐ No ☒CONTRACT AMOUNT: see above
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☒ Exception: Joint Purchase
☐ Low Evaluated Bid Code Provision: 38.50(3)(b)

Previous Ord #'s 439-11-24

Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	101	200	JB	6246	1605	11,620.22
2	102	200	JB	7846	1605	65,847.91
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Dell's quote

STAFF ANALYSIS

Ordinance authorizing the payment for software maintenance fees and updates renewals, known as Software Assurance, for Microsoft Server and Database Software for a one-year term from Dell Marketing LP ("Dell") in an amount not to exceed \$77,468.13 under the an OMNIA - National Cooperative Purchasing Alliance, C000001019611.

FUNDS CHECK BY: Cavanaugh, Rachel H.
Digitally signed by Cavanaugh, Rachel H.
Date: 2025.11.04 12:20:13 -06'00'DIRECTOR / SUPERVISOR: Doug Brown
Digitally signed by Doug Brown
Date: 2025.11.04 12:12:09 -06'00'CITY PURCHASING AGENT: SIGN OFF: 

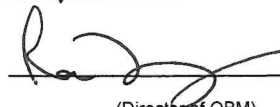
(Mayor's Signature)

GBM

Date: _____

Date: _____

Date: 11-4-2025


(Director of OBM)

The information supplied on this form is not confidential information.

2025-484

AN ORDINANCE APPROVING A PROFESSIONAL SERVICES AGREEMENT
WITH TALLEY & ASSOCIATES IN AN AMOUNT NOT TO EXCEED
\$120,000.00 FOR ASSISTANCE WITH REGULATORY ISSUES,
FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves and authorizes execution of a Professional Services Agreement with Talley & Associates in an amount not to exceed \$120,000.00, to provide assistance with regulatory issues impacting the Office of Public Utilities for a two-year period, and

WHEREAS, Talley & Associates will provide consulting, lobbying, and outreach services for the Utility, and

WHEREAS, Talley & Associates has extensive experience and knowledge in regulatory issues; Mr. Talley represents municipal utilities and cooperatives in thirty-four (34) states, including representing CWLP in past years and has the unique skills and experience to advocate and inform the Office of Public Utilities on development in Washington, D.C., and

WHEREAS, in accordance with the provisions of Section 38.42 of the City Code, the Purchasing Agent has determined that this contract is not subject to sealed competitive bidding, and

WHEREAS, a copy of the agreement shall be on file with the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and authorizes execution of a Professional Services Agreement with Talley & Associates in an amount not to exceed One Hundred Twenty Thousand Dollars and No Cents (\$120,000.00) to provide assistance with regulatory issues impacting the Office of Public Utilities for a two-year period.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute the above-referenced Professional Services Agreement with Talley & Associates on behalf of the Office of Public Utilities.

Section 3. The Office of Budget and Management is hereby authorized and directed to pay Talley & Associates in the total amount not to exceed One Hundred Twenty Thousand Dollars and No Cents (\$120,000.00) from Account No. 102-100-H-7882-1217, in accordance with the terms of the agreement.

Section 4. This Ordinance is being adopted pursuant to the City's home rule authority and shall be in full force and effect from and after its passage and recording with the Office of the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 11.13.25
Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

Office of Public Utilities ORDINANCE DISCUSSION SHEET

VENDOR/AWARD:

CONTRACTOR NAME: Talley & Associates
CONTRACT AMOUNT: \$120,000.00
TYPE OF AWARD: Professional Service

PRIOR ORDINANCE INFORMATION:

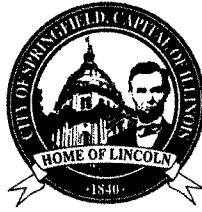
Ord. 301-08-24, Talley & Associates, FY25, \$60,000.00, Professional Service.

INFORMATION:

This Ordinance approves and authorizes execution of a Professional Services Agreement with Talley & Associates in an amount not to exceed \$120,000.00, to provide assistance with regulatory issues impacting on the Office of Public Utilities for a two-year period. Talley & Associates will provide consulting, lobbying, and outreach services for the Utility.

Talley & Associates are located in Washington, D.C. and represents municipal utilities and cooperatives in thirty-four (34) States. They have the unique skills and experience to advocate and inform the Utility of developments in Washington, D.C.

Previously, Talley & Associates provided the Office of Public Utilities assistance with securing support from our Congressional delegation on legislation to ease transformer supply chain issues, obtained meetings with Federal Agencies, and connected CWLP to other utilities trying to address similar regulatory issues. The Office of Public Utilities found their assistance to be very helpful and beneficial to the Utility.



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Michelle Carlisle
FROM: James W. Peters – Acting Purchasing Agent
DATE: October 27, 2025
SUBJECT: Professional Services Determination

I have reviewed the Ordinance Fact Sheet concerning Talley & Associates for a two year professional service agreement to provide consulting, lobbying and outreach services for the Office of Public Utilities.

Based on the information provided, I have determined that this vendor possesses a degree of professional skill and expertise in the required area. Pursuant to Section 38.42 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive Bids.

MEMORANDUM

To: Doug Brown
Chief Utility Engineer

From: Robert Talley

Date: October 24, 2025

Re: **Consulting Services Proposal**

I am submitting a letter of interest to continue ongoing work with City Water Light and Power of Springfield, Illinois (CWLP) to advance its federal advocacy and regulatory compliance agenda before Congress and the various federal agencies of interest.

From our work, CWLP seeks to continue services that fit squarely within my area of expertise. I have worked in Washington, DC, with multiservice municipalities advocating for positive policy outcomes for nearly 30 years. This service included working to assist CWLP and acting as a registered lobbyist on its behalf from 2014 to 2016 and again in 2024 and 2025. Today, I represent municipal and cooperative utilities serving customers in 34 states.

I would propose working with CWLP on a contract basis, as I do with other clients. Devoting such time as is necessary to accomplish the goals and objectives of the organization.

From our work in 2024 and 2025, which included multiple meetings with policy leaders in Congress and in the Administration, we have secured the attention of the EPA to address CWLP concerns and made moves to address those concerns seeking to mitigate unnecessary costs to the community. From our discussions and the work that is ongoing, CWLP would benefit from continued support in several specific areas.

First, the provision of direct lobbying services to the U.S. House, U.S. Senate, and Federal Administration on those subjects that are pertinent to CWLP. Such services are expected to include, but may not be limited to, the development of pathways for compliance with regulations as directed by CWLP.

Second, the provision of timely and regular communications to CWLP on matters of concern to the organization.

TALLEY & ASSOCIATES, Inc

POLITICAL CONSULTING &
GOVERNMENTAL AFFAIRS

Robert Talley

Robert Talley is President of Talley & Associates, Inc. a consulting firm that provides strategic and political consulting, association advisory consulting, as well as regulatory and legislative lobbying services to clients with issues before the legislative or executive branches of the government.

Mr. Talley's primary areas of expertise include the energy and environmental sectors. With over 30 years of experience in Washington, DC, Mr. Talley uses his knowledge and understanding of both political forces and energy policy to assist clients in developing strategies and implementing the tactics necessary to meet client objectives. As a noted leader in his field, he is a regular speaker and commentator for trade associations and trade publications, has been a guest commentator on national news programs, and has presented to the United Nations.

Before starting Talley & Associates, Mr. Talley was a founding partner in TMG, a firm specializing in political consulting and merchant banking with offices in Washington, DC, and Charlotte, North Carolina. Before co-founding TMG in 1995, Mr. Talley worked on Capitol Hill for a Member of Congress from Charlotte, North Carolina.

Mr. Talley is a graduate of The George Washington University School of Business and Public Management, where he received an M.B.A. and was invited into the Beta Gamma Sigma Honor Society. He received his undergraduate degree in Environmental Science from the University of Virginia.

Mr. Talley is an avid outdoorsman who is married, has three children, and lives in Alexandria, VA, with his Labrador retrievers.

ORDINANCE FACT SHEET

DATE OF 1st READING: 11-18-25

OFFICE REQUESTING: Office of PUBLIC UTILITIES

CONTACT PERSON: Michelle Carlisle

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: 2626

FISCAL IMPACT: \$120,000.00

SUGGESTED TITLE: Ordinance approving professional service agreement / vendor / dollar amount / for services

CONTRACTOR / VENDOR NAME: Talley & Associates

VENDOR NO: _____

CONTRACT TERM: 2 yrs.

Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: -

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

☐ Low Bid

☐ Low Bid Meeting Specs

☐ Low Evaluated Bid

☒ Other: PS

☐ Exception: _____

Code Provision: 38.42 / PS

Previous Ord #'s 301-08-24

Is Purchasing Agent approval required? No ☐ Yes ☒

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	102	100	H	7882	1217	120,000.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement

STAFF ANALYSIS

A two-year Professional Service Agreement with Talley & Associates to provide consulting, lobbying, and outreach services for the Utility.

FUNDS CHECK BY: Cavanaugh, Rachel

Digitally signed by Cavanaugh, Rachel H.
Date: 2025.10.27 10:55:25 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Doug Brown

Digitally signed by Doug Brown
Date: 2025.10.24 16:25:37 -05'00'

Date: _____

CITY PURCHASING AGENT: James Peters

Date: 10-27-2025

SIGN OFF: _____

(Mayor's Signature)

(Director of OBM)

The information supplied on this form is not confidential information.

2025-485

AN ORDINANCE ACCEPTING BIDS AND AUTHORIZING CONTRACT UW26-09-34
– CONTRACT WORK FOR SHORELINE STABILIZATION (RIP RAP INSTALLATION)
WITH G & H MARINE IN AN AMOUNT NOT TO EXCEED \$210,000.00,
FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, by previous action, the Specifications Committee approved specifications for Contract UW26-09-34 – Contract Work for Shoreline Stabilization, for the Office of Public Utilities, and

WHEREAS, as described in said specifications, advertisement for bids for Contract UW26-09-34 was placed, and

WHEREAS, G & H Marine submitted the low bid for this shoreline stabilization rip rap installation, and

WHEREAS, the proposed contract documents and bid proposals are on file in the Office of the City Clerk and identified by Contract Index No. UW26-09-34.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and accepts the bid from G & H Marine for Contract UW26-09-34 – Contract Work for Shoreline Stabilization (Rip Rap Installation) in an amount not to exceed Two Hundred Ten Thousand Dollars and No Cents (\$210,000.00) for the Office of Public Utilities.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute said Contract with G & H Marine on behalf of the Office of Public Utilities.

Section 3. The Payment to G & H Marine for the total maximum amount Two Hundred Ten Thousand Dollars and No Cents (\$210,000.00) from Account No. 101-100-BC-6101-1204 is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025

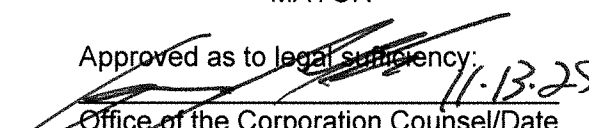
SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 11.13.25

Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: G & H Marine
CONTRACT AMOUNT: \$210,000.00
TYPE OF AWARD: Low Bid / UW26-09-34

PRIOR ORDINANCE INFORMATION:

Most recent: Ord. 197-06-2020, UW21-03-10, Superior Seawalls, Inc., 1 yr., 4,000 feet of highly-visible, highly eroding shoreline, \$182,400.00, Low bid.

INFORMATION:

This ordinance accepts Contract UW26-09-34 in an amount not to exceed \$210,000.00, with G & H Marine, for installation of rip rap for the Lake Springfield Shoreline Stabilization Program. The rip rap will be installed on approximately 3,200 feet of eroding shoreline.

There were 3 bidders on this contract, all non-local. G & H Marine submitted the lowest bid.

CITY WATER, LIGHT & POWER
LAND AND WATER RESOURCES DEPARTMENT
 Bid Tabulations for

Contract Work for Shoreline Stabilization

Date: Oct. 28, 2025 **Contract #: UW26-09-34**

Item Description	G&H Marine 2194 S. Imboden Ct. Decatur, Illinois 62521	American Shoreline Inc. 610 Old Rt 146 Loop Vienna, Illinois 62995	CSD Environmental Svcs. 9979 Palm Road Glenarm, Illinois 62536
	Price	Price	Price
Barge Mobilization/Demobilization	\$ 10,000.00	\$ 15,000.00	\$ 19,968.00
RIPRAP/Filter Installation	\$ 200,000.00	\$ 334,454.00	\$ 486,432.00
Lump Sum Price For Contract	\$ 210,000.00	\$ 349,454.00	\$ 506,400.00
Sangamon County Local Vendor (3%)	10,500.00	17,472.70	15,192.00
Evaluated Total:	220,500.00	366,926.70	521,592.00

Recommend award of bid to G&H Marine, low bid.

Agenda No. _____

Ordinance No. _____

CITY OF

Springfield ILLINOIS



CONTRACT BOOK

SECTION I -- INTRODUCTION
SECTION II -- INSTRUCTIONS TO BIDDERS
SECTION III -- SCOPE OF CONTRACT
SECTION IV -- TERMS & CONDITIONS

SECTION V: -- PRICING
SECTION VI: -- CERTIFICATIONS
SECTION VII: -- ADDENDA
SECTION VIII: -- CONTRACT

MISTY BUSCHER, MAYOR

CONTRACT INDEX NO: UW26-09-34

CONTRACT NAME: Contract Work for Shoreline

Stabilization

NAME OF BIDDER: G & H Marine Inc

ADDRESS OF BIDDER: 2194 S. Imboden Ct, Decatur, IL 62521

Attn: Jeremy Garner

2025-486

SECTION V

5. PROPOSAL PRICING

PRICE PAGE FOR
SHORELINE STABILIZATION

ITEM

PRICE

1) Barge Mobilization/Demobilization

\$ 10,000.⁰⁰

2) RipRap/Filter Installation

\$ 200,000.⁰⁰

LUMP SUM TOTAL FOR WORK (1+2)

\$ 210,000.⁰⁰

Use the space below to make any clarification comments or to list any and all exceptions to these specifications.

INFORMATIONAL:

Contractor: G + H Marine Inc

Contact Person: Jeremy Garner

Phone: 217-423-6684 or 217-519-2663



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulis, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

G & H MARINE, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON AUGUST 16, 1999, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 15TH day of OCTOBER A.D. 2025 .

Authentication #: 2528801714 verifiable until 10/15/2026
Authenticate at: <https://www.ilsos.gov>

Alexi Giannoulis
SECRETARY OF STATE

ORDINANCE FACT SHEET

DATE OF 1st READING: 11-18-25

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Michelle Carlisle

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: x-2626

FISCAL IMPACT: 210,000.00

SUGGESTED TITLE: Accepting & authorize bid / bid # & title / item(s) / vendor / dollar amount / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: G & H Marine VENDOR NO: _____

CONTRACT TERM: see above Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: 1 yr. - Change Order # - Additional Amount
(Original amount if change order)

Method of Purchase (check one)

- ☒ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☒

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	101	100	BC	6101	1204
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Bid tab, select pages from bid book

STAFF ANALYSIS

Accepting and authorizing Contract #26-09-34 Shoreline Stabilization with G & H Marine, the low bidder.

FUNDS CHECK BY: Cavanaugh, Rachel H. Digitally signed by Cavanaugh, Rachel H. Date: 2025.10.27 16:11:38 -05'00'

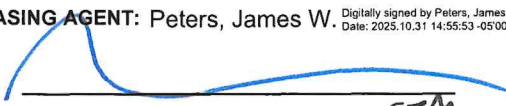
Date: _____

DIRECTOR / SUPERVISOR: Doug Brown Digitally signed by Doug Brown Date: 2025.10.27 15:43:17 -05'00'

Date: _____

CITY PURCHASING AGENT: Peters, James W. Digitally signed by Peters, James W. Date: 2025.10.31 14:55:53 -05'00'

Date: _____

SIGN OFF: 
(Mayor's Signature)

Ramona Metzger Digitally signed by Ramona Metzger Date: 2025.10.31 16:01:15 -05'00'
(Director of OBM)

The information supplied on this form is not confidential information.

2025-486

AN ORDINANCE ACCEPTING PROPOSAL NO. UE26-13 WITH CONSUMER ADJUSTMENT
COMPANY, INC. FOR CWLP COLLECTION SERVICES FOR PAST DUE UTILITY
ACCOUNTS IN AN AMOUNT NOT TO EXCEED \$390,000.00
FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves and authorizes the execution of Proposal No. UE26-13 with Consumer Adjustment Company, Inc. ("CACI") in an amount not to exceed \$390,000.00 for CWLP Collection Services for past due utility accounts for a three-year timeframe, and

WHEREAS, Competitive Sealed Proposals were sought to locate vendors pursuant to Section 38.38 of the Code of the City of Springfield, Illinois, and

WHEREAS, CACI submitted the best proposal meeting all requirements and being the best overall value, and

WHEREAS, the proposal documents with CACI shall be on file in the Office of the City Clerk and identified by Request for Proposal No. UE26-13.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and accepts Proposal No. UE26-13, a copy of which shall be on file in the Office of the City Clerk, with CACI for CWLP Collection Services for a three-year term in an amount not to exceed Three Hundred Ninety Thousand Dollars and No Cents (\$390,000.00) for the City of Springfield Office of Public Utilities.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute said proposal on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment by the City of Springfield Office of Budget and Management to CACI in the amount not to exceed Three Hundred Ninety Thousand Dollars and No Cents (\$390,000.00) from Account Nos. 101-300-KE-6233-1218 and 102-300-KE-7833-1218 is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025

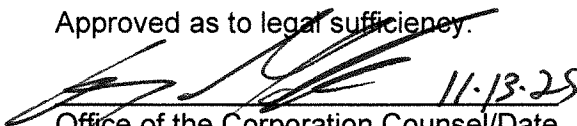
SIGNED: _____, 2025

RECORDED: _____, 2025

MAYOR

ATTEST: _____

Approved as to legal sufficiency.

 11.13.25

Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: Consumer Adjustment Company, Inc.
CONTRACT AMOUNT: \$390,000.00 (3 yrs.)
TYPE OF AWARD: Low Evaluated Proposal / UE26-13

PRIOR ORDINANCE INFORMATION:

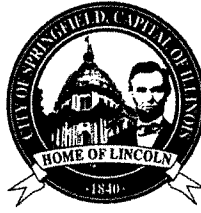
Most recent: Ord. 465-11-22, Contract UE23-23, Pro Com, 3 years. \$390,000, Lowest evaluated proposal.

INFORMATION:

This is a standard recurring ordinance for third party collection services for past due utility accounts.

This Ordinance accepts Proposal UE26-13 in an amount not to exceed \$390,000.00 with Consumer Adjustment Company, Inc. ("CACI") for collection services for the Commercial Office. It was determined that CACI will more closely fulfill the third-party collection service requirements listed in the request for proposals. CACI proposed the lowest overall commission rates and does have a remote local presence. The standard commission rate is 22%, rate on payments to reestablish service is 0%, rate on payments collected through the Illinois Comptroller's LDR program is 0%, and rate on payments collected from an assistance agency is 0%. This proposal is a three-year contract with the option to extend it for one year upon in writing by both parties. This Ordinance authorizes the Utility to reimburse collection fees received at the commercial office to CACI.

There were four bidders for this proposal, three non-local vendors and one local vendor. CACI is not a local vendor however, CACI was determined to be the overall most beneficial / best proposal for the Office of Public Utilities.



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Michelle Carlisle
FROM: James W. Peters – Acting Purchasing Agent
DATE: October 31, 2025
SUBJECT: Request for Exemption from Competitive Bidding

I have reviewed the Ordinance Fact Sheet concerning RFP UE26-13 and Consumer Adjustment Company authorizing a three-year contract for third party collections for the Office of Public Utilities.

In accordance with the requirements of Section 38.38(a) and/or Section 38.41 of the Purchasing Code of the City of Springfield pertaining to Competitive Sealed Proposals, I have determined that it would be neither practical nor advantageous to the City to utilize the Sealed Competitive Bid process to obtain bids for these goods or services. Based on my determination, this procurement is exempt from the City's requirement for Sealed Competitive Bids.



CITY OF SPRINGFIELD
OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
300 S. SEVENTH STREET
ROOM # 200 MCW
SPRINGFIELD, ILLINOIS 62701-1681

Contact: Office of the Purchasing Agent
Telephone: 217-789-2191

Date: **June 3, 2025**
Fax: 217-789-2207

Request for Proposal Index No: **RFP UE26-13**
Request for Proposal Name: **CWLP Collection Services**
Pre Bid Meeting: **N/A**
Bid Security: **N/A**

Due Date 3 P.M. Central Time USA: **Thursday, July 10, 2025**

Sealed responses must be received in the Office of Budget and Management Purchasing Department, 300 S. Seventh Street, Room #210 MCW, Springfield, Illinois 62701-1681 and date and time stamped in no later than the date and time stated. All responses will be publicly opened and portions thereof read aloud at the above date and time. **LATE RESPONSES WILL NOT BE CONSIDERED.**

All attached General Terms and Conditions and Drawings and Specifications are part of the Bid and will be incorporated into any Contract(s) entered into as a result of the Bid.

All responses to the Bid must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this Request for Proposal to the Purchasing Agent.

Name of Vendor: Consumer Adjustment Company, Inc.

Contact Name: Connie Matrisch

Vendor Address: 500 Northwest Plaza Drive, Suite 300, St. Ann, MO 63074

Vendor E-Mail: Concetta.Matrisch@cacionline.net

Phone: 217-744-4006 Fax: N/A

COMPATIBILITY TO UTILITY REQUIREMENTS

Consumer Adjustment Company, Inc. (CACI) agrees to:

- Retain all accounts placed by CWLP until such time as CWLP requests cancellation of the debt, the debt is outlawed, or the debt is paid.
- Allow CWLP to recall accounts and not charge a fee unless litigation is being undertaken.
- Have no requirement for replacement of accounts withdrawn from CACI.
- Allow CWLP to accept payments directly from customers turned over for collection.
- Charge no commission fee on bankrupt accounts.
- To notify CWLP, at least monthly of collection activity taken on its behalf as defined by CWLP's administrator, including but not limited to non-sufficient funds check debits and bankruptcy notifications.
- Accept CWLP's semi-monthly submission of residential and commercial accounts with an outstanding balance in excess of \$100.00 in the form of a spreadsheet providing customer name, service and mailing addresses, balance due, customer number, and telephone numbers.
- Forward the entire amount collected from CWLP customers on a monthly basis and bill CWLP for the collection fee due CACI on those payments. A separate accounting will be furnished for customer payments made to CACI and for payments made directly to CWLP.
- Secure and maintain, throughout the duration of the contract, public liability and property damage insurance with carriers acceptable to CWLP/City of Springfield. A minimum coverage of fifty thousand dollars (\$50,000) for property damage, five hundred thousand dollars (\$500,000) public liability for each person, and one million dollars (\$1,000,000) public liability for each occurrence will be maintained. CWLP/City of Springfield will be named as an additional insured and the policy will include a provision prohibiting cancellation of the policy without thirty (30) days prior notice to CWLP/City of Springfield. Certificates of insurance will be delivered to CWLP prior to beginning collection services.

- Allow CWLP to conduct a site visit and to provide a presentation of our services to CWLP.
- Electronically transfer payments to CWLP monthly.
- On a monthly basis provide a statement of accounts returned to CWLP.
- Advance all court costs and fees.
- Charge CWLP a flat commission rate on all accounts regardless of when the account was placed for collection.

II. DETAILED RESPONSE TO QUESTIONS

DETAILED RESPONSE TO QUESTIONS

- 1) **Standard commission fee for accounts collected by your agency?**
20%
- 2) **Commission fee for accounts (if any) previously placed with your agency but uncollected?**
22%
- 3) **Commission fee for accounts paid by an assistance agency?**
0%
- 4) **Commission fee for accounts paid by the customer to re-establish service with CWLP?**
0%
- 5) **Commission fee for accounts recalled from the agency because of monies recovered through the Comptroller's Local Debt Recovery program?**
0%
- 6) **What would the agency's Minimum Guaranteed Recovery Rate be for debts turned over to the agency under this contract?**

Consumer Adjustment Company, Inc. does not provide Guaranteed Recovery Rates due to the many factors that impact the recovery of debt. Factors affecting recovery include the average age at placement, the type of claim, average balance, size and effectiveness of a creditor's in-house efforts. We make every effort to provide the best possible recovery for our clients.

- 7) **Will there be a team or a specific individual assigned to CWLP accounts? Please name all individuals that will be performing collections under this contract.**

CACI does not dedicate specific staff members to certain clients. Our entire team, from the customer service staff to the office of the CEO, treats each of our clients as though they were our most important. All staff are trained and dedicated to the success of our clients and the security of their information.

Our team operates under the leadership of Roger Weiss, President; Angela Weiss, Vice President of Administrative Services; Connie Matrisch, Vice President of Client Relations; Brian Schlemmer, Vice President of Managed Services; Seth Kelch, Director of Compliance; Kim Cline, Senior

Operations Manager; and Dan Kirkman, Senior Collection Manager. Stacey Davenport and Trent Kelley will serve as the Recovery Managers overseeing the collection staff for this contract.

The following individuals are currently serving as Account Representatives for our office and will be performing collections under this contract:

Alexis Allen, Theresa Casey, Tina Cloud, Candie Golec, Brittany Gibbons, Tosha Green, Bill Greer, Monica Harvey, Amanda Hayes, Kienna Perry, Mike Perry, Elzina Softic, Stephanie Tate, Janet Yost and Debbie Zeliniski.

A complete list of all employees is available upon request.

8) Explain the level of expertise of each person assigned to CWLP accounts.

With a combined total of over 480 years of experience, the CACI team brings unparalleled expertise to the collection of CWLP's accounts.

Ms. Casey, Ms. Gibbons, Mr. Greer, Ms. Harvey, Ms. Hayes, Mr. Perry, Ms. Softic, Ms. Tate, Ms. Yost, and Ms. Zelinski are seasoned professionals with between 11 and 30 years of experience in the collection field. Meanwhile, Ms. Allen, Ms. Cloud, Ms. Golec, Ms. Green, and Ms. Perry each bring between 1 and 7 years of experience to the team. All CACI staff members undergo comprehensive training and receive ongoing instruction in collection laws and industry best practices.

Our leadership team is comprised of industry veterans and leaders who are passionate about what we do. With experience ranging from 5 to 42 years, our leadership team offers a combination of seasoned insight and fresh perspectives. Our team is also actively engaged in industry associations and activities, ensuring we remain at the forefront of emerging trends and developments.

For your reference, a list of our industry participation and the awards received by our management team is included.

9) Explain the basic collection process your staff will use for CWLP accounts.

Upon receipt of accounts assigned to CACI for collection from CWLP, the accounts are entered into our system for collection, skip-tracing and remittance purposes. An acknowledgement receipt will be sent to CWLP detailing each account listed.

New accounts are processed through a bankruptcy and deceased verification service. A separate database of bankruptcy and deceased information is accessed to verify if a consumer has filed bankruptcy or is deceased. If a bankruptcy hit is returned, the account is reviewed to determine its inclusion in the bankruptcy. Upon verification that an account is included, the account is placed in a bankruptcy status pending discharge at which time the account is canceled and returned to your office. If a deceased hit is returned, the account is reviewed for verification and possible estate assets. The use of this system helps to streamline the collection process by eliminating time spent on uncollectable accounts.

Our system runs an internal process to link new consumer accounts with any existing accounts in our system.

The following day, an account scrub is performed to update address, phone, and email addresses.

Outbound campaigns to contact consumers begin within 5 business days of placement. Qualifying accounts may receive 3-4 calls per week while the initial notice is being delivered. If we receive notification of a consumer opening our email communication, the account may be eligible for daily calls.

Following 30 days of placement, accounts receive weekly emails with calling campaigns interspersed among the emails. From 60-150 days, accounts are emailed every two weeks with calls being made at least three times per week. Between 150 – 365 days, accounts may be eligible for up to two calls per week with emails being sent a minimum of once per month. Active inventory without contact with the consumer in the past 90 days, is worked multiple times during the month. At one year from placement with no resolution on the account, calls are made upon interaction with the consumer either via email or during the campaigns for active inventory. Accounts continue to receive monthly emails.

During contacts with the consumer, our staff will attempt to obtain payment in full. If payment in full is not possible, a payment agreement will be arranged with the consumer to liquidate the claim as expediently as possible. Throughout the length of the payment agreement the Account Representative is required to follow up with the consumer. CACI accepts credit cards, debit cards and check payments via telephone or online.

If a consumer is unwilling to resolve an account due to a dispute or complaint, the Account Representative will obtain all information surrounding the dispute or complaint for review and resolution. Our staff

will contact CWLP for any additional data needed to resolve the consumer's dispute or complaint.

Upon notification that a consumer is represented by an attorney, the Account Representative will obtain the attorney's contact information and further communication will be directed to the attorney in an effort to resolve the account.

Accounts with no telephone number or which CACI receives mail return with no new address information are put through CACI's in-house skip-tracing resources. Our staff has many skip-tracing tools available at their disposal.

CACI is currently reporting to the three national credit-reporting agencies, Equifax, Experian and Trans Union. CACI's system automatically reports, with the consent of the client, qualifying accounts 45 days following the first communication with the consumer.

If our staff has exhausted all collection efforts, the account meets the criteria (appropriate balance, attachable assets, etc.) for legal action, and CWLP is willing to pursue legal action, the account may be referred for litigation. Once a review of the account has been completed and a determination made that the debt could be liquidated through litigation, CACI will contact CWLP for confirmation of permission to seek legal action. Once CACI receives the affidavit and written authorization to file suit from CWLP, the documentation is forwarded to our attorneys. After judgment has been entered for the amount due, CACI's attorney will utilize a post-judgment proceeding such as a wage garnishment to enforce the judgment.

CACI uses legal action as a tool, not a goal. It is our goal to resolve accounts without legal action.

10) Where is your collection staff located?

Our collection staff members are located in Illinois and Missouri, along with a select few in Tennessee and Florida. CACI recently acquired Pro Com Services of Illinois, Inc. which maintained an office in Springfield, Illinois. All staff members who transitioned to CACI work remotely and remain in Springfield and the surrounding communities.

11) Account Manager's name and telephone number

The primary contacts for CWLP are:

Connie Matrisch, Vice President of Client Relations

Phone: 217-744-4006

Mobile: 217-725-5779

Concetta.Matrisch@cacionline.net

Roger Weiss, President

Phone: 314-729-1133

Mobile: 314-608-4578

Roger.Weiss@cacionline.net

- 12) List the top 10 clients of the agency by dollars collected and also provide the recovery percentage for each of these clients. This should include local office efforts only, not National, State or Regional Office data.**

The top clients for Consumer Adjustment Company, Inc. by dollars collected over the past 12 months and their associated recovery percentages are as follows:

Client Name	Recovery Percentage
1) Eye Care Partners	39.45%
2) Morris Hospital	6.81%
3) WashU Medicine	6.74%
4) St Lukes Hospital	6.71%
5) Blessing Hospital	13.72%
6) Springfield Clinic	6.71%
7) Jefferson City Medical Group	20.71%
8) Texas County Memorial Hospital	6.67%
9) Memorial Physician Services	6.54%
10) Metronet	4.92%
11) Pershing Memorial Hospital	15.61%
12) St Charles County Ambulance District	12.39%
13) SIU Healthcare/CFM	4.78%

Due to recent acquisitions and system database conversions, this information was compiled from two different systems. Recovery percentages were calculated by comparing gross placements versus dollars recovered on those placements. We did not take into consideration accounts that have been cancelled and returned due to bankruptcy, deceased, client requests, etc.

- 13) **What were the total dollars submitted to your agency for the last three years?**

2022 \$138,296,481.06
2023 \$124,680,460.44
2024 \$362,479,373.95
2025 \$203,995,471.48

- 14) **What was your overall recovery rate on these dollars?**

Our recovery rate on those dollars was 5.54%.

A key factor influencing our recovery performance has been the significant growth we've experienced over the past four years. In 2024, we acquired two agencies, followed by one more in 2025.

Recovery percentages can be calculated using a variety of methods. In calculating our recovery percentage, CACI compares gross placements versus dollars recovered on those placements. We do not take into consideration accounts that have been cancelled and returned due to bankruptcy, deceased, client requests, etc.

- 15) **Please provide statistical reports supporting these figures.**

Please see the attached reports provided in the Supplemental Information and Documentation Section.

- 16) **How long has your agency been providing third party collection services?**

Consumer Adjustment Company, Inc. has been providing third party collection services since 1967. Our recent acquisitions have included companies with over 100 years of collection services.

- 17) **How many clients are you currently serving from the local office?**

CACI is currently serving over 1700 clients.

- 18) Are you currently providing third party collection services to other utility companies? If so, what services do those companies provide?**

Yes, we are currently providing third party collection services to other utility companies. They include:

Fidelity/Cable One – Cable and internet services
Metronet – Cable and internet services
MJM Electric - Electric services
Sparklight – Cable and Internet services

- 19) What is your recovery rate for such utility clients?**

Fidelity/Cable One – 6.10%
Metronet – 5.02%
Sparklight – 4.36%

- 20) A minimum of three (3) client references are required. If you currently provide collection services to other utility companies, include them as a reference. Each reference should include: Business name, business location, contact person, phone number and length of time your agency has provided collection services to each reference.**

Following are four references along with the requested information:

- 1) MJM Electric Cooperative
264 North East Street
Carlinville, Illinois 62626

Contact: Jen Peterson
Phone: 217-707-6008
Email: jenniferp@mjmec.coop
Client since: 2011
- 2) Metropolitan Sewer District (MSD)
2350 Market Street
St. Louis, MO 63103

Contact: Ramona Gordon
Phone: 314-768-6334
Email: rgordon@stlmsd.com
Client since: Former Client

- 3) Springfield Clinic, LLP.
3180 Adloff Lane
Springfield, Illinois 62703
- Contact: Kendra Boll
Phone: 217-280-9812
Email: kboll@springfieldclinic.com
Client since: 2003
- 4) SIU Healthcare
201 East Madison Street
P.O. Box 19651
Springfield, Illinois 62794
- Contact: Cheryle Yates
Phone: 217-545-8426
Email: cyates@siumed.edu
Client since: 1999

Additional references will be provided upon request.

File Number

6668-237-4



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulas, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

CONSUMER ADJUSTMENT COMPANY, INC., INCORPORATED IN MISSOURI AND LICENSED TO TRANSACT BUSINESS IN THIS STATE ON JULY 21, 2009, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS A FOREIGN CORPORATION IN GOOD STANDING AND AUTHORIZED TO TRANSACT BUSINESS IN THE STATE OF ILLINOIS.



Authentication #: 2517500690 verifiable until 06/24/2026

Authenticate at: <https://www.ilsos.gov>

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 24TH day of JUNE A.D. 2025 .

Alexi Giannoulas
SECRETARY OF STATE

2025-487

ORDINANCE FACT SHEET

DATE OF 1st READING: 11-18-25

OFFICE REQUESTING: Office of Public UtilitiesCONTACT PERSON: Michelle CarlisleEMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentPHONE NUMBER: x-2626FISCAL IMPACT: 390,000.00SUGGESTED TITLE: Accepting & authorize RFP / bid # & title / item(s) / vendor / dollar amount / for Office of Public UtilitiesCONTRACTOR / VENDOR NAME: Consumer Adjustment Company, Inc.VENDOR NO: VC*8792CONTRACT TERM: 3 yrs.Change in Scope Yes ☐ No ☒CONTRACT AMOUNT: see above

(Original amount if change order)

Change Order # -Additional Amount -

Method of Purchase (check one)

☐ Low Bid☐ Other: _____☐ Low Bid Meeting Specs☐ Exception: _____☒ Low Evaluated Bid

Code Provision: _____

Previous Ord #'s 465-11-22Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	101	300	KE	6233	1218	58,500.00
2	102	300	KE	7833	1218	331,500.00
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Bid tab, Pages from RFP

STAFF ANALYSIS

Authorizing a three year contract for third party collections for Office of Public Utilities.

FUNDS CHECK BY: Cavanaugh, Rachel H.Digitally signed by Cavanaugh, Rachel H.
Date: 2025.10.31 09:42:31 -05'00'

Date: _____

DIRECTOR / SUPERVISOR: Doug BrownDigitally signed by Doug Brown
Date: 2025.10.31 09:20:20 -05'00'

Date: _____

CITY PURCHASING AGENT: Peters, James W.Digitally signed by Peters, James W.
Date: 2025.10.31 10:35:09 -05'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

Ramona MetzgerDigitally signed by Ramona Metzger
Date: 2025.10.31 11:49:29 -05'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-487

**AN ORDINANCE ACCEPTING BID AND AUTHORIZING EXECUTION OF
CONTRACT NUMBER PW26-08-31 WITH GREENTRAC, LLC TO FURNISH
ABATEMENT AND DEMOLITION AND AUTHORIZING A SUPPLEMENTAL
APPROPRIATION IN AN AMOUNT NOT TO EXCEED \$977,857.28, FOR THE
OFFICE OF PUBLIC WORKS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Purchasing Code of the City of Springfield requires that this contract be let by sealed competitive bidding; and

WHEREAS, pursuant to the above, the City Purchasing Agent has determined that GreenTrac, LLC should be awarded the bid for abatement and demolition of 40 units necessary in Springfield for the Office of Public Works and a supplemental appropriation in a total amount not to exceed \$977,857.28, summarized on attached Exhibit A; and

WHEREAS, pursuant to the City Code §38.35, the City Council hereby determines that the bid should be awarded to GreenTrac, LLC; and

WHEREAS, the proposed contract documents and bid proposal are on file in the Office of the City Clerk and identified by Contract Index No. PW26-08-31; and

WHEREAS, the Office of Public Works recommends accepting this bid and awarding the contract to GreenTrac LLC.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby accepts the bid from GreenTrac, LLC for abatement and demolition of 40 units necessary in Springfield for the Office of Public Works and a supplemental appropriation in a total amount not to exceed \$977,857.28 and as summarized on attached Ex. A. The Mayor and City Clerk are authorized to execute contract PW26-08-31 on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to make payment to GreenTrac LLC in a total amount not to exceed \$977,857.28 in accordance with the terms of contract PW26-08-31 of unappropriated funds in the amount of \$500,000.00 from account number 001-110-WORK-ZONE-1232.

Section 3: That this ordinance shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 11.13.25
Office of Corporation Counsel / Date



AWARD RECOMMENDATION

DATE: SEPTEMBER 18, 2025

ITEM: Abatement and Demolition for Public Works 2025

CONTRACT #: PW26-08-31

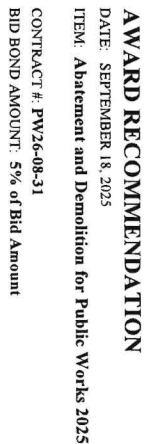
BID BOND AMOUNT: 5% of Bid Amount

REVIEWED
COMMITTEE ON STANDARDIZATIONS
AND SPECIFICATIONS

NOV 4 2025

BY 
CHAIRMAN

BIDDERS:			
Item No.	Parcel	Address	Notes
1	22030256005, 22030256006, 22030256007, 22030256010, 22030256011	1920 S 13th St	Commercial, Abatement Needed
2	22020130020	2015 E Spruce St	House, No Asbestos
3	14270258017	917 N 12th St	Garage, No Asbestos
4	14280176035	930 N MacArthur Blvd	Commercial, Abatement Needed
5	14350251027	2139 E Jackson St	House, Abatement Needed
6	14280177019	919 N Osburn Av	House, Abatement Needed
7	14220435001	1528 N Carolina Av	House and garage, WEI DEMO, Can not Test Interior Sanitation
8	14220330006	620 Black Av	House & Garage, Abatement Needed
9	22040428005	61 Ruth Ct	House & garage, Abatement Needed
10	14340436009	905 S 15th St	House & 2 garages, Abatement Needed
11	22030281033	1551 E Ash St	Garage, Abatement Needed
12	22030426010	2134 S 15th St	House, No Asbestos
13	22030382008	2405 S 11th St	House, Abatement Needed
14	14270209018	1015 N 9th St	House, Abatement Needed
15	14280404004	432 W Carpenter St	House, Abatement Needed
16	22030251041	1831 S 13th St	House & garage, Abatement Needed
17	14350377005	2020 Kansas St	House & garage, No Asbestos
18	22040104011	1342 S Glenwood Av	House & garage, Abatement Needed
19	1420404030	331 N Amos Av	House & Shed, Abatement Needed
20	14350316008	1030 S MLK Jr Dr	House, Abatement Needed
21	22020180015	1918 S Gregory Ct	House & garage, No Asbestos
22	22250301003	2335 West Lake Shore Dr	House, Abatement Needed
23	14340211016	321 S 11th St	Commercial, No Asbestos



DATE: SEPTEMBER 18, 2025

ITEM: Abatement and Demolition for Public Works 2025

ITEM: Abatement and Demolition for Public Works 2025

BID BOND AMOUNT: 5% of Bid Amount

It is recommended that this contract be awarded to GreenTrac, LLC, as it has been determined to be in the City's best interest. This assessment is based on GreenTrac's performance data from past contracts showing its good-faith efforts to exceed minority labor participation goals. GreenTrac, LLC is a Female owned business (FBE), and its selected subcontractor for asbestos abatement on this contract is Thornburgh Abatement, Inc., also a Female owned business (FBE).

ORDINANCE FACT SHEET

REQUEST FORM NO: 25-68
DATE OF 1ST READING: 11/4/2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: David Whitworth

PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: Low Bid FISCAL IMPACT: \$ 977,857.28

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE ACCEPTING THE LOWEST RESPONSIBLE BID AND AUTHORIZING EXECUTION OF CONTRACT NO. PW26-08-31 WITH GEENTRAC, LLC TO FURNISH ABATEMENT AND DEMOLITION AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

contract

CONTRACTOR / VENDOR NAME: GreenTrac LLC

VENDOR NO: VC*5092

CONTRACT TERM: completion

CONTRACT # PW26-08-31

Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: \$977,857.28

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

Previous Ord #s

☐ Low Bid☐ Other:Is Purchasing Agent approval required? No ☐ Yes ☒☐ Low Bid Meeting Specs☐ Exception:Is Purchasing Agent approval attached? No ☐ Yes ☒☒ Low Evaluated Bid

Code Provision:

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1			Unappropriated Fund Balance		\$500,000.00
2					
3					
4					

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	110	WORK	ZONE	1232	\$ 977,857.28
2						
3						
4						

COMMENTS

This ordinance is for the abatement and demolition of 40 court-ordered demolitions in Springfield. It is recommended that this contract be awarded to GreenTrac, LLC, as it has been determined to be in the City's best interest based on GreenTrac's performance data from past contracts showing its good-faith efforts to exceed minority labor participation goals. GreenTrac, LLC is a Female owned business (FBE), and its selected subcontractor for asbestos abatement on this contract is Thornburgh Abatement, Inc., also a Female owned business (FBE). This ordinance will authorize a supplemental appropriation to accommodate the shortfall between the project costs and FY26 budgeted appropriations.

SIGN OFF:

(Mayor's Signature)

(Director of OBM)

2025-488

**AN ORDINANCE AUTHORIZING A DECREASE IN THE NUMBER OF
CLASS "K" LIQUOR LICENSES BY ONE DUE TO THE SALE OF THE
BUSINESS BY TRES AMIGOS PROPERTIES, LLC D/B/A HILTON
GARDEN INN SPRINGFIELD LOCATED AT 3100 S. DIRKSEN
PARKWAY**

WHEREAS, Tres Amigos Properties, LLC currently holds a class "K" liquor license for the business known as Hilton Garden Inn Springfield, located at 3100 S. Dirksen Parkway, Springfield, Illinois; and

WHEREAS, Tres Amigos Properties, LLC Hilton Garden Inn Springfield has sold the business and desires to relinquish its Class "K" liquor license to JJI Springfield, LLC d/b/a Hilton Garden Inn Springfield; and

WHEREAS, it is necessary to control the number of licenses authorized per classification pursuant to chapter 90, section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves a decrease in the number of Class "K" liquor licenses by one from Tres Amigos Properties, LLC d/b/a Hilton Garden Inn Springfield due to the sale of the business to JJI Springfield, LLC d/b/a Hilton Garden Inn Springfield.

Section 2: That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested By: Mayor Misty Buscher

 11.13.25
Office of Corporation Counsel /Date

**ORDINANCE FACT SHEET
FOR LIQUOR LICENSES**

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
11/18/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	TRES AMIGOS PROPERTIES LLC d/b/a Hilton Garden Inn Springfield		
LOCATION:	3100 S. Dirksen Parkway		
EMERGENCY PASSAGE: (Please check one)	☐ YES	☒ NO	
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	Selling business to new owners		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
D	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF: _____

Mayor's Signature *GEA*
Date

**AN ORDINANCE AUTHORIZING AN INCREASE IN THE NUMBER OF
CLASS "K" LIQUOR LICENSES BY ONE FOR JJI SPRINGFIELD, LLC
D/B/A HILTON GARDEN INN SPRINGFIELD, LOCATED AT 3100 S.
DIRKSEN PARKWAY**

WHEREAS, JJI Springfield, LLC has applied for a Class "K" liquor license for the business known as Hilton Garden Inn Springfield located at 3100 S. Dirksen Parkway; and

WHEREAS, all phases of the application process have been satisfactorily met; and

WHEREAS, in order for the Local Liquor Control Commission to issue said license it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SPRINGFIELD, ILLINOIS:**

Section 1: That the City Council hereby authorizes an increase in the number of Class "B" liquor licenses.

Section 2: That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested By: Mayor Misty Buscher

 **11.13.25**
Office of Corporation Counsel/Date

**ORDINANCE FACT SHEET
FOR LIQUOR LICENSES**

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
11/18/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	JJI Springfield, LLC d/b/a Hilton Garden Inn Springfield		
LOCATION:	3100 S. Dirksen Parkway		
EMERGENCY PASSAGE: (Please check one)	☐ YES	☒ NO	
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	New ownership		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
I	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF:

Mayor's Signature

GEM

Date

C:\Users\NFallen\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\EG82R9M5\Increase Class K Hilton Garden Inn.docx

2025-490

**AN ORDINANCE APPROVING THE APPOINTMENT OF PAMELA COHEN TO
THE BOARD OF MANAGERS OF OAK RIDGE CEMETERY**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Section 92.15(b) of the 1988 City Code of Ordinances, as amended, the mayor, upon advice and consent of the City Council, appoints members to serve on the Board of Managers of Oak Ridge Cemetery for a three-year term; and

WHEREAS, a vacancy exists due to the resignation of Rabbi Lynn Goldstein; and

WHEREAS, Mayor Buscher desires to appoint Pamela Cohen to fill Ms. Goldstein's expired term through November 15, 2028.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the appointment of Pamela Cohen to the Board of Managers of Oak Ridge Cemetery for the Office of Public Works.

Section 2: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date 11.13.25

ORDINANCE FACT SHEET

REQUEST FORM NO: _____

DATE OF 1ST READING: Nov 12th 2025

OFFICE REQUESTING: MAYOR BUSHER

CONTACT PERSON BILLY FLEISCHLI

PHONE NUMBER: 789-2200

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: APPOINTMENT TO COMMISSION

FISCAL IMPACT: _____

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

THIS ORDINANCE IS TO APPOINT PAMELA COHEN TO THE BOARD OF MANAGERS OF OAK RIDGE CEMETERY.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAI _____

VENDOR NO: _____

CONTRACT TERM _____

CONTRACT # _____

Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT _____

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

Previous Ord #'s _____

☐ Low Bid

☐ Other: _____

Is Purchasing Agent approval required No ☐ Yes ☐

☐ Low Bid Meeting Specs

☐ Exception: _____

Is Purchasing Agent approval attached No ☐ Yes ☐

☐ Low Evaluated Bid

Code Provision _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Source	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

DIRECTOR / SUPERVISOR SIGNATURE _____

Date: _____

CITY PURCHASING AGENT: _____

Date: _____

COMMENTS

PURSUANT TO CHAPTER 92, SEC. 92.15(b) OF THE 1988 CITY CODE OF ORDINANCES, THIS ORDINANCE IS TO APPOINT PAMELA COHEN RESIDING IN SPRINGFIELD, IL, TO THE BOARD OF MANAGERS OF OAK RIDGE CEMETERY TO FILL A VACANCY. EXPIRATION WILL BE 11/15/2028. THIS WILL BE FIRST APPOINTMENT.

SIGN OFF: _____

Springfield

(Mayor's Signature)

GEM

(Director of OBM)

AN ORDINANCE APPROVING THE REAPPOINTMENT OF SUSAN J. REMPFER TO THE SPRINGFIELD URBAN FORESTRY COMMISSION

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Section 102.10 (b) of the 1988 City Code of Ordinances, as amended, the mayor, with the advice and consent of the City Council, shall appoint members to serve on the Springfield Urban Forestry Commission for three-year terms; and

WHEREAS, the term for Susan J. Rempfer has or will soon expire; and

WHEREAS, Mayor Buscher desires to reappoint Susan J. Rempfer to serve a second term on the Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: The City Council hereby approves the reappointment of Susan J. Rempfer to the Springfield Urban Forestry Commission, and her term will expire on August 1, 2028.

Section 2: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 11.13.25

Office of Corporation Counsel / Date

ORDINANCE FACT SHEET

REQUEST FORM NO:

DATE OF 1ST READING: Nov 12th

OFFICE REQUESTING: MAYOR BUSCHER

CONTACT PERSON BILLY FLEISCHLI

PHONE NUMBER: 789-2200

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: REAPPOINTMENT TO COMMISSION FISCAL IMPACT: \$0.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

THIS ORDINANCE IS TO REAPPOINT SUSAN J. REMPFER, TO THE URBAN FORESTRY COMMISSION.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAI _____ VENDOR NO: _____

CONTRACT TERM _____ CONTRACT # _____ Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

Previous Ord #'s _____

☐ Low Bid ☐ Other: _____ Is Purchasing Agent approval require No ☐ Yes ☐

☐ Low Bid Meeting Specs ☐ Exception: _____ Is Purchasing Agent approval attache No ☐ Yes ☐

☐ Low Evaluated Bid Code Provision _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Source	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY:	Date:
DIRECTOR / SUPERVISOR SIGNATURE	Date:
CITY PURCHASING AGENT:	Date:

COMMENTS

PURSUANT TO CITY OF SPRINGFIELD CODE OF ORDINANCES, CHAPTER 102, THIS ORDINANCE IS TO REAPPOINT SUSAN J. REMPFER, WHO RESIDES IN SPRINGFIELD, IL TO THE URBAN FORESTRY COMMISSION. THE REAPPOINTMENT WILL EXPIRE 8/01/2028. 2ND APPT

SIGN OFF:

Springfield (Mayor's Signature)

(Director of OBM)

**AN ORDINANCE APPROVING THE APPOINTMENT OF MARY FRANCES TO
THE SPRINGFIELD URBAN FORESTRY COMMISSION**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Section 102.10 (b) of the 1988 City Code of Ordinances, as amended, the mayor, with the advice and consent of the City Council, shall appoint members to serve on the Springfield Urban Forestry Commission for three-year terms; and

WHEREAS, Mayor Misty Buscher desires to appoint Mary Frances to replace Amy Mceuen, who resigned to the Springfield Urban Forestry Commission and her term will end August 1, 2028.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the appointment of Mary Frances to the Springfield Urban Forestry Commission and her term will end August 22, 2028.

Section 2: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 11.13.25
Office of Corporation Counsel / Date

ORDINANCE FACT SHEET

REQUEST FORM NO: _____

DATE OF 1ST READING: Nov 12th

OFFICE REQUESTING: MAYOR BUSCHER

CONTACT PERSON BILLY FLEISCHLI

PHONE NUMBER: 789-2200

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: APPOINTMENT TO COMMISSION FISCAL IMPACT: \$0.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

THIS ORDINANCE IS TO APPOINT MARY FRANCES, TO THE URBAN FORESTRY COMMISSION.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAI _____ VENDOR NO: _____

CONTRACT TERM _____ CONTRACT # _____ Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT			
	(Original amount if change order)	Change Order #	Additional Amount

Method of Purchase (check one)

Previous Ord #'s _____

☐ Low Bid ☐ Other: _____ Is Purchasing Agent approval required No ☐ Yes ☐

☐ Low Bid Meeting Specs ☐ Exception: _____ Is Purchasing Agent approval attached No ☐ Yes ☐

☐ Low Evaluated Bid Code Provision _____

Accounting information (if more than four accounts, please attach list)

REVENUE						
	Fund	Agency	Org	Activity	Source	Amount
1						
2						
3						
4						

EXPENDITURE						
	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY:	Date:
DIRECTOR / SUPERVISOR SIGNATURE	Date:
CITY PURCHASING AGENT:	Date:

COMMENTS

PURSUANT TO CITY OF SPRINGFIELD CODE OF ORDINANCES, CHAPTER 102, THIS ORDINANCE IS TO APPOINT MARY FRANCES, WHO RESIDES IN SPRINGFIELD, TO THE URBAN FORESTRY COMMISSION. THE APPOINTMENT WILL FILL THE RESIGNATION OF AMY MCEUEN. TERM WILL BE FOR THREE YEARS WITH EXPIRATION DATE OF 8-22-28. 1ST APPT

SIGN OFF:

Springfield (Mayor's Signature)

GBM

(Director of OBM)

AN ORDINANCE APPROVING THE APPOINTMENT OF JACOB A. BLAIR TO THE SPRINGFIELD CONVENTION AND VISITORS ADVISORY BOARD

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Chapter 33, Section 33.080(a)(b) of the 1988 City of Springfield Code of Ordinances, as amended, the Mayor, upon advice and consent of the City Council, appoints members to serve on the Convention and Visitors Advisory Board for three-year terms; and

WHEREAS, Mayor Misty Buscher desires to appoint Jacob A. Blair as the retail industry representative, to fulfill the expired term of Adrienne Hood, on the Springfield Convention and Visitors Advisory Board and her term will expire on February 19, 2028.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the appointment of Jacob A. Blair to the Convention and Visitors Advisory Board for a three-year term.

Section 2: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 **11.13.25**

Office of Corporation Counsel / Date

ORDINANCE FACT SHEET

REQUEST FORM NO: _____

DATE OF 1ST READING: Nov 12th

OFFICE REQUESTING: MAYOR BUSCHER

CONTACT PERSON BILLY FLEISCHLI
PHONE NUMBER: 789-2200

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.

TYPE OF ORDINANCE: APPOINTMENT TO COMMISSION FISCAL IMPACT: \$0.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

THIS ORDINANCE IS TO APPOINT JACOB A. BLAIR AS THE RETAIL INDUSTRY REPRESENTATIVE TO THE SPRINGFIELD CONVENTION AND VISITORS ADVISORY BOARD.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAI _____ VENDOR NO: _____

CONTRACT TERM _____ CONTRACT # _____ Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

Previous Ord #'s _____

☐ Low Bid ☐ Other: _____ Is Purchasing Agent approval require No ☐ Yes ☐
☐ Low Bid Meeting Specs ☐ Exception: _____ Is Purchasing Agent approval attache No ☐ Yes ☐
☐ Low Evaluated Bid Code Provision _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Source	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____	Date: _____
DIRECTOR / SUPERVISOR SIGNATURE _____	Date: _____
CITY PURCHASING AGENT: _____	Date: _____

COMMENTS

PURSUANT TO CITY OF SPRINGFIELD CODE OF ORDINANCES, CH. 33.080, THIS ORDINANCE IS TO APPOINT JACOB A. BLAIR, WHO RESIDES IN SPRINGFIELD, IL., TO THE SPRINGFIELD CONVENTION AND VISITORS ADVISORY BOARD. FULFILLING THE ADRIENNE HOOD VACANCY. THE EXPIRATION WILL BE 2/19/2028. FIRST APPT.

SIGN OFF:

Springfield (Mayor's Signature) *GEM*

(Director of OBM)

2025-494

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$125,000.00 FROM UNBUDGETED, UNAPPROPRIATED STATE ASSET FORFEITURE FUND BALANCE FOR THE SPRINGFIELD POLICE DEPARTMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City holds certain assets that are seized during arrests and held pending disposition of cases; and

WHEREAS, distribution of these funds is governed by state statute dependent upon the outcome of individual cases as well as the timing of the completion of the case through the court system; and

WHEREAS, the Springfield Police Department is requesting a supplemental appropriation in the amount for \$125,000.00 from the unbudgeted, unappropriated State Forfeiture Fund Balance for seized revenue in order to make payments necessary to comply with court orders and State law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a supplemental appropriation in the amount of \$125,000.00 from unbudgeted, unappropriated State Asset Forfeiture Fund balance for the Springfield Police Department.

Section 2: That the Office of Budget and Management is hereby directed to effectuate a supplemental appropriation from revenue account number 071-112-POLC-EVDC-0570 in the amount of \$125,000.00 into expenditure account number 071-112-POLC-EVDC-2501 the amount of \$125,000.00.

Section 3: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 4: That this ordinance shall be in full force and effect from and after its passage, recording and publication in pamphlet form.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 11.13.25
Office of Corporation Counsel /Date

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Springfield Police Department

CONTACT PERSON: Kalvin Gaskill

PHONE NUMBER: 217-788-8345 x4314

EMERGENCY PASSAGE: No ☐ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: \$125,000.00

SUGGESTED TITLE: Ordinance Authorizing Supplemental Appropriation from unbudgeted, unappropriated State Asset Foreiture Fund Balance in the amount of \$125,000.00 for the Springfield Police Department.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- ☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1	071	112	POLC	EVDC	0570	125,000.00
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	071	112	POLC	EVDC	2501	125,000.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

Supplemental Appropriation from unappropriated 071-112-POLC-EVDC-0570 Funds for seized revenue in order to return pending seizures to the Illinois State Police for distribution to Law Enforcement Agencies involved in the seizures and any court ordered return to seized funds.

FUNDS CHECK BY: Courtney Heinzl Digitally signed by Courtney Heinzl
Date: 2025.11.04 14:37:16 -06'00'

Date: _____

DIRECTOR / SUPERVISOR: D.C. Andrew Dodd Digitally signed by D.C. Andrew Dodd
Date: 2025.11.04 08:53:50 -06'00'

Date: _____

CITY PURCHASING AGENT: Peters, James W. Digitally signed by Peters, James W.
Date: 2025.11.05 11:20:57 -06'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

GEM

Ramona Metzger Digitally signed by Ramona Metzger
Date: 2025.11.05 11:31:53 -06'00'

(Director of OBM)

The information supplied on this form is not confidential information.

9095-495

AN ORDINANCE AUTHORIZING ACCEPTANCE AND EXECUTION OF GRANT #HS-26-0197 FROM THE ILLINOIS DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$56,630.00 FOR THE SUSTAINED TRAFFIC ENFORCEMENT PROGRAM (STEP) FOR USE IN FY26, FOR THE SPRINGFIELD POLICE DEPARTMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Illinois Department of Transportation has approved Grant #HS-26-0197 in the amount of \$56,630.00 for the Springfield Police Department to participate in the Sustained Traffic Enforcement Program from October 1, 2025, through September 30, 2026; and

WHEREAS, this will reimburse the Springfield Police Department for overtime worked by Police Officers during the grant period; and

WHEREAS, the Springfield Police Department wishes to accept this grant; and

WHEREAS, the Springfield Police Department will budget the remainder of the grant funds in FY26; and

WHEREAS, a copy of the grant shall be on file in the Office of the City Clerk and identified as #HS-26-0197.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby accepts Grant #HS-26-0197 from the Illinois Department of Transportation for the Sustained Traffic Enforcement Program (STEP) from October 1, 2025, through September 30, 2026, in the amount of \$56,630.00, for the Springfield Police Department. The Mayor and City Clerk are hereby authorized to execute the grant and any documents necessary to effectuate this grant on behalf of the City of Springfield.

Section 2: That the City Council hereby authorizes the grant agreement in the amount of \$56,630.00 from account number 001-112-POLC-IDOT-2013 into expenditure account number 001-112-POLC-POPR-1104 from monies received from this grant in FY26.

Section 3: That the Office of Budget and Management is hereby directed to make the necessary deposit of funds in accordance with the above-listed account.

Section 4: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 5: That this ordinance shall become effective immediately upon its passage, publication in pamphlet form and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

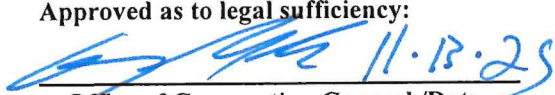
RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 11.18.25
Office of Corporation Counsel /Date


**Illinois Department
of Transportation**
Bucksheet

Reset Form

☒ Under \$250,000 ☐ Over \$250,000

Priority

Normal

Office

Highways Project Implementation

District / CO

Bureau

File Subject

Agreement, Signature

Amount Range

Secretary Explanation

Subject

State and Community Highway Safety/National Priority Safety Program

Project in Relation to

Highway Safety Grant - STEP

Description of Action

Executive Signatures for Execution

DBE Goal

None

☐ IL Works

☐ Capitol/Stimulus

☐ Notary Required

☒ FY Deadline Fiscal Year Date

09/30/2026

Consultant Name/Contractor

City of Springfield

Letting Date

County

District

Job Number

PTB-Item

n/a

n/a

n/a

n/a

Amount of Agreement

56,630.00

Route

n/a

Section

n/a

Phase

n/a

Contract Number

n/a

Agreement Number

HS-26-0197

State Dollars

0.00

Federal Dollars

56,630.00

Local Dollars

0.00

Total Dollars

56,630.00

Source of State Fund

not applicable

% Reimburse from Feds

100.00

%

Remarks

Agreement was approved to form by OCC attorney Amanda Lundeen on 9/26/25.



**GRANT AGREEMENT
BETWEEN
THE STATE OF ILLINOIS, Department Of Transportation
AND
City of Springfield**

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and City of Springfield (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	Definitions
Article II	Award Information
Article III	Grantee Certifications and Representations
Article IV	Payment Requirements
Article V	Scope of Award Activities/Purpose of Award
Article VI	Budget
Article VII	Allowable Costs
Article VIII	Lobbying
Article IX	Maintenance and Accessibility of Records; Monitoring
Article X	Financial Reporting Requirements
Article XI	Performance Reporting Requirements
Article XII	Audit Requirements
Article XIII	Termination; Suspension; Non-compliance
Article XIV	Subcontracts/Subawards
Article XV	Notice of Change
Article XVI	Structural Reorganization and Reconstitution of Board Membership
Article XVII	Conflict of Interest
Article XVIII	Equipment or Property
Article XIX	Promotional Materials; Prior Notification
Article XX	Insurance
Article XXI	Lawsuits and Indemnification
Article XXII	Miscellaneous
Exhibit A	Project Description
Exhibit B	Deliverables or Milestones
Exhibit C	Contact Information
Exhibit D	Performance Measures and Standards
Exhibit E	Specific Conditions

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

Agreement No. HS-26-0197
Task Number 04-02

Illinois Department of Transportation

By: _____

Signature of **Gia Biagi, Secretary**

By: _____

Signature of Designee

Date: _____

Printed Name: **Stephane B. Seck-Birhame**

Printed Title: **BSPE Bureau Chief**

Designee

City of Springfield

By: _____

Signature of Authorized Representative

Date: _____

Printed Name: **Andrew Dodd**

Printed Title: **Deputy Chief of Administrative Services**

E-mail: **Andrew.Dodd@springfield.il.us**

By: _____

Signature of

Date: _____

Printed Name: _____

Printed Title: _____

Second Grantor Approver

By: _____

Signature of Second Grantee Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Second Grantee Approver
(optional at Grantee's discretion)

By: _____

Signature of

Date: _____

Printed Name: _____

Printed Title: _____

Third Grantor Approver

By: _____

Signature of

Date: _____

Printed Name: _____

Printed Title: _____

Fourth Grantor Approver

By: _____

Signature of SignatureLineFive

Date: _____

Printed Name: _____

Printed Title: _____

Fifth Grantor Approver

2025-493

PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II AWARD INFORMATION

2.1. **Term.** This Agreement is effective on 10/01/2025 and expires on 09/30/2026 (the Term), unless terminated pursuant to this Agreement.

2.2. **Amount of Agreement.** Grant Funds are estimated to be \$56,630.00, of which \$56,630.00 are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. **Payment.** Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**): Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in Part Two and/or Part Three): If the Grantor is to pay a Third Party for grant related goods/services, Grantee will submit invoices, C-13 invoice voucher and/or a BoBS 650 (Rev. 04/02/24) travel voucher along with required supporting documentation directly to the Grantor for payment; or if the Grantor is to pay the Grantee directly for grant related goods/services, Grantee will submit a BSPE 500 claim form, along with required supporting documentation.

2.4. **Award Identification Numbers.** If applicable, the Federal Award Identification Number (FAIN) is 69A37524300004020ILO. The federal awarding agency is National Highway Traffic Safety Administration, and the Federal Award date is 02/26/25, 05/14/2025. If applicable, the Assistance Listing Program Title is State and Community Highway Safety/National Priority Safety Programs and Assistance Listing Number is 20.600. The Catalog of State Financial Assistance (CSFA) Number is 494-10-0343 and the CSFA Name is State and Community Highway Safety/National Priority Safety Program; 26-0343-11 Sustained Traffic Enforcement Program (STEP). If applicable, the State Award Identification Number (SAIN) is HS-26-0197.

ARTICLE III GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. **Registration Certification.** Grantee certifies that: (i) it is registered with SAM and VBD7LLHA3MJ3 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. **Tax Identification Certification.** Grantee certifies that: 376002037 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a Governmental Unit.

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. **Compliance with Uniform Grant Rules.** Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or

regulations. 30 ILCS 708/5(b).

3.4. **Representations and Use of Funds.** Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. **Specific Certifications.** Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or

permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in Exhibit A, PART TWO or PART THREE of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in PART TWO OR PART THREE. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in PART TWO or PART THREE, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under Exhibit A may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in PART TWO or PART THREE. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. **Timely Billing Required.** Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. **Certification.** Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V

SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. **Scope of Award Activities/Purpose of Award.** Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. **Scope Revisions.** Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. **Specific Conditions.** If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI

BUDGET

6.1. **Budget.** The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII **ALLOWABLE COSTS**

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,
- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
- (iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs, which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. **Management of Program Income.** Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII LOBBYING

8.1. **Improper Influence.** Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. **Federal Form LLL.** If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. **Lobbying Costs.** Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. **Procurement Lobbying.** Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. **Subawards.** Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. **Certification.** This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

ARTICLE IX MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. **Records Retention.** Grantee must maintain for three (3) years from the date of submission of the final

expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or PART TWO or PART THREE. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in PART TWO or PART THREE.

ARTICLE X FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in PART TWO or PART THREE. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either PART TWO or PART THREE (approved as an exception by GATU) or on Exhibit E pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in PART TWO or PART THREE.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in PART TWO or PART THREE, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a

material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in PART TWO or PART THREE. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in Exhibit D, PART TWO or PART THREE at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either PART TWO or PART THREE (approved as an exception by GATU), or on Exhibit E pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in PART TWO or PART THREE. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in PART TWO or PART THREE, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in PART TWO or PART THREE of this Agreement.

ARTICLE XII AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in PART TWO or PART THREE. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

- (c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

- (a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) **Single and Program-Specific Audits.** If, during its fiscal year, Grantee expends at least \$1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) **Financial Statement Audit.** If, during its fiscal year, Grantee expends less than \$1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

- (i) If, during its fiscal year, Grantee expends at least \$750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.
- (ii) If, during its fiscal year, Grantee expends less than \$750,000 in State-issued Awards, but expends at least \$500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).
- (iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.
- (iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.
- (v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

- (a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) **Program-Specific Audit.** If, during its fiscal year, Grantee expends at least \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions

set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII **TERMINATION; SUSPENSION; NON-COMPLIANCE**

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in Exhibit A, PART TWO or PART THREE.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under

Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

**ARTICLE XIV
SUBCONTRACTS/SUBAWARDS**

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV

NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI

STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII

CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII

EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer’s guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in PART TWO or PART THREE.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental unit as

designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq.*) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between PART ONE and PART TWO or PART THREE of this Agreement, PART ONE controls. In the event there is a conflict between PART TWO and PART THREE of this Agreement, PART TWO controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in PART TWO or PART THREE, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

The goal of the Grantor is to increase highway safety through means of safety program grants. The goals of the Highway Safety Program include: reduce motor vehicle crashes, fatalities and injuries; increase proper use of occupant protection devices; and reduce impaired driving. The strategies to implement are enforcement, training, outreach, and education. The Grantee is a selected recipient of the safety program grant to assist the Grantor in meeting its highway safety goal.

The STEP grant focuses on high visibility enforcement (HVE) during specific times and dates of the year. The enforcement efforts are designed to reduce fatalities and serious injuries at some of the deadliest times of the year for vehicle travel. There are six (6) required holiday campaigns and agencies have the option of participating in the optional campaigns and/or additional enforcement. Each agency has different needs and focuses, and the additional enforcement options can be used to help address those issues.

The Grantee shall utilize grant funds to help meet the STEP grant goals by meeting milestones, deliverables, performance standards, and performance measures. The funding shall be issued as per the agreed upon budget pending the FFY26 federal budget, dollar amounts, and dates. In addition, the NHTSA grant funding policy determines allowable costs under specific conditions.

The Grantee shall utilize grant funds to meet desired safety project goals, milestones, deliverables, performance standards, and performance measures as specified in the Attachment of the FFY26 application packet for NOFO 26-0343-11. The funding shall be used as per the agreed upon budget pending the FFY26 federal budget, dollar amounts, and dates. In addition, the NHTSA grant funding policy determines allowable costs under specific conditions. Please see 23 CFR Part 1300, Uniform Procedures for State Highway Safety Grant Programs for allowable costs.

The Grantee is eligible to receive allowable costs as they appear in the approved finalized budget. However, the Grantee may request funding changes to the approved finalized budget should allocated costs need to be redistributed after the commencement of the Agreement.

The STEP grant operates during the federal fiscal year from October 1-September 30 and is funded on a reimbursement basis per the requirements set forth in Part Three of the Agreement. The STEP grant funding line items eligible for reimbursement are personnel services and indirect costs (only where an approved rate has been requested in the application for the Agreement and has been issued provisionally or finalized).

This grant is not for research or development.

EXHIBIT B

DELIVERABLES OR MILESTONES

Grantee shall submit the BSPE 205 form via email at DOT.BSPEDATA@illinois.gov within two (2) calendar weeks or fourteen (14) calendar days after completion of each campaign. The BSPE 205 form must be submitted after the following holiday campaigns: Halloween; Thanksgiving; Christmas/New Year's; Super Bowl; St. Patrick's Day; Distracted Driving; Memorial Day; Independence Day; and Labor Day.

The information in the BSPE 205 form must accurately reflect the duties performed during the campaign. All BSPE 205 forms shall be submitted electronically to DOT.BSPEDATA@illinois.gov.

II. Periodic Financial Reporting: The Grantee shall submit the BoBS 2832 form on a regular basis pursuant to Article X and Article XI in the Agreement.

The specifics for reporting the BoBS 2832 form - whether quarterly or monthly- are listed in Exhibit E and Part Three of the Agreement. The required reporting of the BoBS 2832 form was brought about as a requirement for all IDOT grantees regardless of the financial thresholds set forth by Public Act 096-0795 or the Federal Funding Accountability and Transparency (FFATA). The required reporting for the Grantee shall vary from grant to grant. However, the specifics for reporting for this specific Agreement are listed as such:

A. Quarterly reports are due no later than 5:00 p.m. on: January 30, 2026; April 30, 2026; July 30, 2026; and the final report on October 30, 2026. Quarterly reports will consist of: Quarter 1 (October 1, 2025- December 30, 2025 due January 30, 2026); Quarter 2 (January 1, 2026 - March 30, 2026 due April 30, 2026); Quarter 3 (April 1, 2026 - June 30, 2026 due July 30, 2026); and Quarter 4 (July 1, 2026 - September 30, 2026 due October 30, 2026). The Grantee must submit the BoBS 2832 form on or before the corresponding quarterly due dates. In the event that the Agreement is not fully executed until after October 1, 2025, the Grantee shall report Quarter 1 beginning the date the Agreement was fully executed. All reports shall be submitted electronically to the Grantor Contact listed in Exhibit C of the Agreement. Any pending issues (e.g., overlap of campaign versus quarterly reporting dates) must be communicated to the Grantor Contact listed in Exhibit C of the Agreement a minimum of twenty-four (24) hours prior to the submission date.

B. Monthly reports are due no later than 5:00 p.m. on: November 30, 2025; December 30, 2025; January 30, 2026; March 2, 2026; March 30, 2026; April 30, 2026; May 30, 2026; June 30, 2026; July 30, 2026; August 30, 2026; September 30, 2026; and October 30, 2026. The due dates are thirty (30) days after the conclusion of each month. Monthly reports shall consist of the following due dates for the entirety of the month listed: October 2025 due November 30, 2025; November 2025 due December 30, 2025; December 2025 due January 30, 2026; January 2026 due March 2, 2026; February 2026 due March 30, 2026; March 2026 due April 30, 2026; April 2026 due May 30, 2026; May 2026 due June 30, 2026; June 2026 due July 30, 2026; July 2026 due August 30, 2026; August 2026 due September 30, 2026; September 2026 due October 30, 2026. All reports shall be submitted electronically to the Grantor Contact listed in Exhibit C of the Agreement. Any pending issues (e.g., overlap of campaign versus quarterly reporting dates) must be communicated to the Grantor Contact listed in Exhibit C of the Agreement a minimum of twenty-four (24) hours prior to the submission date.

III. Federal obligations: The grants funding opportunities under NOFO 26-0343-11 may be funded by both the State of Illinois and NHTSA. Therefore, the Grantee shall have an acceptable accounting system in existence capable of identifying the federal-related costs separately from their general operating costs. The Grantee shall also adhere to all Infrastructure Investment and Jobs Act (IIJA) (P.L. 117-58, previously referred to as the Bipartisan Infrastructure Law (BIL P.L. 117-58)) rules and regulations under the criteria specific to their particular grant safety program. Any questions regarding the IIJA rules and regulations must be sent electronically to DOT.TSgrants@illinois.gov.

IV. Campaign Specifications:

A. Mandatory Enforcement Campaigns – these campaigns are a requirement of the grant and agencies must participate. The applicant agency can apply for funds to conduct Impaired Driving and/or Occupant Protection Enforcement for each campaign.

Agencies must participate in the following campaigns with the predetermined enforcement emphasis:

Thanksgiving (Occupant Protection/Impaired Driving)
Christmas/New Year's (Impaired Driving)
St. Patrick's Day (Impaired Driving)
Memorial Day (Occupant Protection)
Independence Day (Impaired Driving)
Labor Day (Impaired Driving)

B. Mandatory Enforcement Campaign Requirements:

The applicant can apply for funds to conduct Impaired Driving and/or Occupant Protection Enforcement for each campaign and at least one must be conducted. There are separate requirements and desired outputs for each enforcement type. Each campaign will also have a primary message and enforcement emphasis (e.g. "Click It or Ticket" or "Drive Sober Or Get Pulled Over"). Agencies are encouraged to conduct enforcement campaigns for both Impaired Driving and Occupant Protection. Other traffic safety citations may be issued during mandatory campaigns. Examples of other citations for violations directly relating to contributory causes of crashes would be speeding, electronic device use, failure to yield, disobeying traffic control signal/device, etc., in addition to DUI arrests and seat belt use citations.

1. Occupant Protection Enforcement:

a. A minimum of thirty (30) percent of total mandatory campaign hours for the grant year shall be worked between the hours of 6:00 p.m. and 6:00 a.m.

Nighttime hours can be scheduled when most appropriate by the grant agency. (Example; If an agency's total mandatory and optional campaign hours add up to 100 hours, a minimum of thirty (30) hours must be worked between 6:00 p.m. and 6:00 a.m.). Thus, the agency has the flexibility to schedule nighttime hours when most appropriate during the grant year.

b. Thirty (30) percent of all contacts with the public while working Occupant Protection enforcement should be for occupant restraint violations.

2. Impaired Driving Enforcement:

a. Patrol hours must occur between 6:00 p.m. and 6:00 a.m.

Impaired driving patrol hours may be extended outside of 6:00 p.m. and 6:00 a.m. with pre-approval from the Grantor Contact listed in Exhibit C of the Agreement.

Daytime patrol hours can be conducted BY ARIDE/DRE-TRAINED OFFICERS ONLY between the hours of 6:00 a.m. and 6:00 p.m.

b. All officers conducting grant-funded, alcohol-related enforcement must be trained in the Standardized Field Sobriety Test (SFST). Approved training in this area consists of the 24-hour NHTSA DWI Detection and SFST Course or other NHTSA/IETSB-approved refresher course. To satisfy this requirement, officers must complete an ILETSB-accredited academy, a 24-hour SFST course or an SFST refresher course every four (4) years from the date of their last completed certified training. These courses must be taught by certified SFST instructors. Note: A law enforcement agency may provide in-house training for its own officers conducted by officers from the same agency, provided the trainer is a certified ILETSB SFST instructor. Officers may also attend training at an agency other than their own if the training is conducted by a certified SFST instructor. In these situations, a class

roster showing all officers who completed the training must be sent to the ILETSB. Upon request, law enforcement agencies must be able to produce verification of compliance with this requirement.

This requirement is to ensure that officers are equipped to handle the complexities of a DUI arrest. The availability of the requisite training is limited. Therefore, BSPE has the authority to waive this requirement for a specific and short period, but only with prior written permission from the Grantee to the assigned Grantor Contact listed in Exhibit C of the Agreement. This waiver is solely intended to provide officers with additional time to complete the required training, and does not extend indefinitely.

C. Optional Enforcement Campaigns – these campaigns are optional. An agency can participate in zero, one, two, three or all of them if they so choose.

Agencies may participate in the following campaigns with the predetermined message emphasis:

Halloween (Impaired Driving)
Super Bowl (Impaired Driving)
Distracted Driving (Distracted Driving)
Child Passenger Safety (Occupant Protection)

D. Optional Enforcement Campaign Requirements:

Like the mandatory campaigns, the applicant agency can apply for funds to conduct Impaired Driving and/or Occupant Protection Enforcement for the Halloween, Super Bowl campaigns. Distracted Driving and Child Passenger Safety only have one campaign focus, but all campaigns will have a primary message and enforcement emphasis (as seen above). Although the focus of the campaign may be occupant protection, impaired driving, child passenger safety, or distracted driving, your agency can still issue other citations such as but not limited to speeding.

1. Occupant Protection Enforcement:

a. See Mandatory Occupant Protection Enforcement Requirements listed in Exhibit D of the Agreement.

2. Impaired Driving Enforcement:

a. See Mandatory Impaired Driving Enforcement Requirements listed in Exhibit D of the Agreement.

3. Distracted Driving Enforcement:

a. Only conducted in the month of April.

b. No time of day or week requirements.

E. Additional Enforcement - Agencies can apply for funding to conduct additional enforcement along with the mandatory and optional campaigns. The focus, time, and date are completely up to the department based on their traffic enforcement needs but they cannot be used during the mandatory campaign dates. Agencies shall conduct enforcement focusing on contributory causes of crashes, i.e., speeding, impaired driving, electronic device use, failure to yield, disobeying traffic control signal/device, as well as occupant restraint violations.

Agencies can apply for funds as one lump sum under this section without defining a specific enforcement type. These additional enforcement funds will be used when the agency decides it is most necessary, as long as it is outside of the mandatory campaign dates. Funds can be used as needed throughout the grant year.

F. Additional Enforcement Requirements:

a. Additional traffic safety enforcement efforts can be scheduled anytime, day or night outside the mandatory campaign dates.

Agencies shall conduct enforcement focusing on contributory causes of crashes, i.e., speeding, impaired driving, electronic device use, failure to yield, disobeying traffic control signal/device, as well as occupant restraint violations.

b. Additional traffic safety enforcement funds cannot exceed fifty (50) percent of the requested mandatory and optional enforcement funds.

c. Agencies shall submit only one (1) BSPE 205 form and one (1) BSPE 500 claim form for the entire month when additional enforcement was worked. The BSPE 205 form must be submitted within two (2) calendar weeks or fourteen (14) calendar days from the end of the month when work was completed. The BSPE 500 claim form shall be submitted within forty-five (45) days from the end of the month when work was completed.

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Steve Esslinger

Title: Safety Grant Administrator

Address: 2300 S Dirksen Parkway

Springfield, IL 62764

GRANTEE CONTACT

Name: Donald Rummins

Title: Project Director

Address: 300 S. Seventh St. Room 210

Springfield, IL 62701

GRANTEE PAYMENT ADDRESS

(If different than the address above)

Address:

FOR GRANT ADMINISTRATION

<u>GRANTOR CONTACT</u>	<u>GRANTEE CONTACT</u>
Name: Steve Esslinger	Name: Donald Rummins
Title: Safety Grant Administrator	Title: Project Director
Address: 2300 S Dirksen Parkway Springfield, IL 62764	Address: 800 E Monroe Springfield, Illinois 62701
Phone: 217-524-1001	Phone: (217) 788-8364
TTY#: n/a	TTY#: n/a
E-mail Address:	E-mail Address: jeff.royer@springfield.il.us

EXHIBIT D

PERFORMANCE MEASURES AND STANDARDS

The Grantee Shall:

- A. Improve highway safety through the program as described on the proposal document of the application packet.
- B. Create targeted efforts to reduce fatalities and serious injuries for all of the related performance measures associated to this grant. These performance measures are listed below.

1. Total Traffic Fatalities
2. Serious Injuries in Traffic Crashes
3. Fatalities/VMT
4. Unrestrained Passenger Vehicle Occupant Fatalities, All Seat Positions
5. Alcohol-Impaired Driving Fatalities
6. Speeding-Related Fatalities
7. Motorcyclist Fatalities
8. Unhelmeted Motorcyclist Fatalities
9. Drivers Age 20 or Younger Involved in Fatal Crashes
10. Pedestrian Fatalities
11. Bicyclist Fatalities
12. Observed Seat Belt Use for Passenger Vehicles, Front Seat Outboard Occupants (State Survey) *
13. Completeness of Crash Data
14. Racial Profiling Compliance Level

II. Performance Standards shall include:

- A. Increased program utilization and/or awareness as described in the NOFO.
- B. Statistical analysis of data given by Grantee's BoBS 2832 form to determine direct positive impacts on the safety program as described in the NOFO.
- C. Timeliness of corrective actions will be determined on a case-by-case basis dependent on the urgency to which an issue needs to be addressed. This may be determined by the Grantor, the assigned Grantor Contact listed in Exhibit C of the Agreement, any authorized agent of the Grantor, a third party retained by the Grantor, or coordination between the Grantor and the Grantee.
- D. Grant programs must be completed within the timeframe of the Agreement.
- E. The Grantee must demonstrate integrity, honesty, and responsibility in the performance of all tasks.
- F. The Grantee must be flexible and be open to new and alternate ideas to reduce fatalities and serious injuries.
- G. Mandatory and Optional Campaigns:
 1. Occupant Protection:
 - a. Average a minimum of one (1) traffic enforcement contact for every 60 minutes of patrol.
 - b. Thirty (30) percent should be for occupant restraint violations.
 - i. Front and back seat child and adult occupants.

2. Impaired Driving:

- a. A minimum of one (1) DUI arrest for every fifteen (15) hours of patrol.
- b. Average a minimum of one (1) traffic enforcement contact for every sixty (60) minutes of patrol.

3. Distracted Driving (optional campaign only):

- a. Average a minimum of one (1) traffic enforcement contact for every 60 minutes of patrol.
- b. Fifty (50) percent should be for electronic device use violations.

4. Additional Enforcement:

- a. Average a minimum of one (1) traffic enforcement contact for every 60 minutes of patrol.
- b. Average a minimum of two (2) traffic stops per hour.

H. Campaign Requirements:

For each mandatory, optional, and additional campaign completed, the agency shall:

1. Conduct pre- and post-enforcement activities. Examples: social media; news releases; TV interviews; media events; community education; and court (prosecutors and judges) personnel; etc.
2. Patrols must be continual and spread out over the enforcement campaign period during times of high crash incidence.
3. Obtain and collect data from campaign. Report this information on the BSPE 205 form.
4. Officers are encouraged to issue multiple citations to drivers and/or passengers who have committed multiple violations.
5. The Grantee may be asked to participate in promotional events and regional meetings at the request of BSPE.

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Springfield Police DepartmentCONTACT PERSON: Kalvin GaskillPHONE NUMBER: 217-788-8345 x4314EMERGENCY PASSAGE: No ☐ Yes ☐ If yes, explain justification - See attached documentFISCAL IMPACT: \$56,630.00

SUGGESTED TITLE: Ordinance Authorizing Acceptance and Execution of the "FY26 Sustained Traffic Enforcement Program (STEP)" from the Illinois Department of Transportation, Bureau of Safety Programs & Engineering for \$56,630.00 for the Springfield Police Department

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change In Scope Yes ☐ No ☐CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid☐ Low Bid Meeting Specs☐ Low Evaluated Bid☐ Other: _____☐ Exception: _____

Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (If more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1	001	112	POLC	IDOT	2013	\$56,630.00
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	112	POLC	POPR	1104	\$56,630.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Grant Agreement #HS-26-0197

STAFF ANALYSIS

Ordinance requests acceptance and execution of a grant award in the amount of \$56,630.00 for grant campaign dates. This grant will reimburse the Springfield Police Department for overtime worked by officers for certain traffic enforcement campaigns during the grant period of 10/1/2025-9/30/2026.

FUNDS CHECK BY: C. HeigelDIRECTOR / SUPERVISOR: [Signature]CITY PURCHASING AGENT: [Signature]

SIGN OFF: _____

(Mayor's Signature)

GPM

Date: 10/29/2025Date: 10/28/25Date: 10/29/2025[Signature]

(Director of OBM)

The information supplied on this form is not confidential information.

2025-496

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF A PROPOSAL
UNDER RFP CS23-13 AND EXECUTION OF AN AGREEMENT WITH
IRK REAL ESTATE, INC FOR PURCHASE OF CITY-OWNED
PROPERTY CONSISTING OF ONE VACANT LOT LOCATED AT 126 N.
GLENWOOD AVENUE IN THE AMOUNT OF \$2,000.00, FOR THE
OFFICE OF BUDGET AND MANAGEMENT**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City owns certain real property that is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City; and

WHEREAS, the City Council previously passed ordinances 016-01-17, 158-04-17, 378-09-18, 316-08-18 and 323-07-22 declaring parcels of real property to be surplus property, directing the sale of said real property legally described on Exhibit A attached thereto and incorporated therein, including the improvements located thereon (the "Real Property") and authorizing publication of a notice of sale and request for proposals ("Notice of Sale") pursuant to the requirements set forth in the ordinance; and

WHEREAS, the Notice of Sale for (CS23-13) was published in *The State-Journal-Register*, a daily newspaper published in the City of Springfield, Sangamon County, Illinois, on May 31, 2022; and

WHEREAS, in response to the City's request for proposals CS23-13, the City has received a proposal for purchase of one parcel in the amount of \$2,000.00, said parcel being located at 126 N. Glenwood Avenue and legally described on Exhibit A attached hereto; and

WHEREAS, it is in the best interests of the City to accept the bid and enter into an Agreement with Irk Real Estate, Inc for sale of city-owned property located at 126 N. Glenwood Avenue; and

WHEREAS, the Agreement for Sale of Property for Redevelopment if applicable shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That at least two-thirds of the City Council hereby authorizes acceptance of a proposal under CS23-13 and authorizes execution of an Agreement for Sale of Property legally described on attached Exhibit A in the amount of \$2,000.00.

Section 2: That the Mayor and City Clerk are hereby authorized and directed to execute this ordinance, the Agreement for Sale of Property for Redevelopment, the deed and all other necessary documents to complete the sale on behalf of the City.

Section 3: That the Office of Budget and Management is hereby directed to deposit the amount of \$2,000.00 into revenue account 001-107-BMGT-ACCT-0242.

Section 4: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

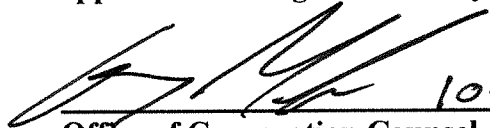
RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 10-27-25
Office of Corporation Counsel / Date

October 16, 2025

Applicant: IRK REAL ESTATE

Program: Vacant Lot Program

Enclosure: Vacant Lot Application, Ordinance Fact Sheet, and Exhibit A

There is a total of three documents, six pages and one page (Ordinance Fact Sheet) requiring signatures.

Vacant Lot Details Referenced from City Website

The City of Springfield owns various vacant lots throughout the community that were once the location of blighted and abandoned properties. Now the City is encouraging residents to take ownership of these properties to help beautify their neighborhoods and Springfield through its Vacant Lot Program.

Adjacent property owners are given priority preference to a vacant lot to expand their property lines, start a garden, or help ensure the lot is cared for properly. Other preference is given to:

- A property owner on the street or block
- A neighborhood association or other organization that is actively involved in the neighborhood
- A nonprofit organization
- All others

The end goal is to encourage development and rehabilitation of these vacant lots and empower residents to invest in their neighborhoods. Please note, there is a minimum bid of \$500 per parcel required. The minimum bid is the minimum bid required for purchase. Applicants can choose to bid higher for property if desired. Price is not the only factor in bidding but will be considered.

Thank you,

Willisha Ware

Office of Planning & Economic Development

Economic Development Officer

Office: 217-789-2377 ext. 5477

2025-497

RFP CS23-13

Sale of Real Estate at 126 N. Glenwood Avenue Proposal Pages

CONTACT INFORMATION

Name of Applicant:

Inar Kattom (IRK Real estate inc.)

Mailing Address:

2901 Wildcat Ct.

City, State, Zip:

Springfield, Illinois, 62711

Daytime Phone #:

217-891-9304

Email Address:

ikattom84@gmail.com

PROPERTY INFORMATION

126 N. Glenwood Avenue

Legal Description:

The north 40 feet of lot 12 and the west 8 feet of the north 25 feet of lot 13 of the assessor's subdivision of the east half of the southwest quarter of section 28, township 16 north, range 5 west of the third principal meridian, situated in Sangamon County, Illinois.

Parcel Identification Number: 14-28-382-012

Describe the intended use for the property.

Rental property investment

Do you expect to invest any money to improve this property? If so, please explain.

Yes, I intend to fix the property and rent it out.

About how much money would you expect to spend to improve the property (if any):

\$ 30,000

A Letter of Credit from your bank as proof of availability to finance the proposed project may be requested.

ELIGIBILITY REVIEW

Do you own multiple parcels of real estate in Springfield? If so, please list all parcels and addresses, including those owned by any companies you control. You may attach additional pages if necessary.

Parcel	Address
14-31-0-261-036	2606 Gaylord Ave Springfield
22-03-0-219-013	1721 S 14th St Springfield
14-31-0-191-009	2151 W Lawrence Ave Springfield

Do you owe delinquent property taxes?

☐ Yes

☒ No

If yes, please explain:

Have you ever been cited for Housing Code Violations?

☐ Yes

☒ No

If yes, please explain:

Do you owe on any delinquent electric, water, sewer or sanitary accounts with City Water Light & Power?

☐ Yes

☒ No

If yes, please explain:

Do you have any debt owed to the City of Springfield?

☐ Yes

☒ No

If yes, please explain:

PURCHASE OFFER

Please note there is no minimum bid required (minimum bid, is the minimum bid required for purchase. Applicants can choose to bid higher for property if desired, price is not the only factor in bidding, but will be considered.)

\$ 2,000



**CITY OF SPRINGFIELD
OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
300 S. SEVENTH STREET
ROOM # 200 MCW
SPRINGFIELD, ILLINOIS 62701-1681**

COMMODITIES

Contact: Office of the Purchasing Agent
Telephone: 217-789-2191

Date: April 21, 2022
Fax: 217-789-2207

Request for Proposal Index No: RFP CS23-13
Request for Proposal Name: Sale of Real Estate (126 N. Glenwood Avenue)
Pre Bid Meeting: N/A
Bid Security: N/A

Due Date: 3 P.M. Central Time USA: May 31, 2022

Sealed responses must be received in the Office of Budget and Management Purchasing Department, 300 S. Seventh Street, Room #210 MCW, Springfield, Illinois 62701-1681 and date and time stamped in no later than the date and time stated. All responses will be publicly opened and portions thereof read aloud at the above date and time. **LATE RESPONSES WILL NOT BE CONSIDERED.**

All attached General Terms and Conditions and Drawings and Specifications are part of the Bid and will be incorporated into any Contract(s) entered into as a result of the Bid.

All responses to the Bid must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this Request for Proposal to the Purchasing Agent named above.

Name of Vendor: Inar Kattom

Contact Name: Inar Kattom

Vendor Address: 2901 wildcat ct. 62711

Vendor E-Mail: ikattom84@gmail.com

Phone: 217-891-9304 Fax: _____

SECTION III

CERTIFICATIONS AND SIGNATURE OF BIDDER

1. The undersigned bidder submits with this proposal and bid sheet, all information as called for, together with complete manufacturer's specifications covering any equipment bid upon.
2. The undersigned bidder states that he has been regularly engaged in work of the type required by the specifications herein for 5 years and respectfully invites your attention to the following products and/or services:

3. The following proposal or bid sheet may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof. If written notice of the acceptance of this proposal or bid sheet is mailed, telegraphed or otherwise delivered to the undersigned within sixty (60) calendar days after the date of opening of the bids, or any time thereafter before this bid is withdrawn, the undersigned will, within ten (10) calendar days after the date of such mailing, telegraphing or delivery of such notice, execute and deliver the Contract Execution Page provided in Section IV of this booklet.

The undersigned bidder hereby designates as his office to which such notice of acceptance may be mailed, telegraphed or delivered as follows:

Springfield, Illinois, 62711

(City, State and Zip Code)

Name and telephone number of person to contact regarding this bid

Name Inar Kattom

Phone 217-891-9304

4. The undersigned bidder hereby declares that the only person or persons interested in the above proposal as principals are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud.

Inar Kattom
Signature of Bidder

5. The undersigned bidder hereby certifies that it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Sections 33E-33 or 33E-4 of the Illinois Criminal Code.

Inar Kattom
Signature of Bidder

6. The undersigned bidder hereby certifies that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue. If the undersigned bidder has entered into an agreement with the Department of Revenue for the payment of any taxes that are past due and is in compliance with that agreement, the bidder shall so state.

Inar Kattom
Signature of Bidder

7. (a) If your organization is a corporation, limited liability company, limited liability partnership, or limited partnership, etc., you must provide a copy of your current certification of good standing from your State of incorporation with your bid. Failure to do so may result in the rejection of your bid.

Inar Kattom
Signature of Bidder

7. (b) Pursuant to Illinois law as it pertains to foreign corporations, foreign limited liability companies, foreign limited liability partnerships, or foreign limited partnerships, you may be required to register with the Illinois Secretary of State. A foreign entity is an entity organized or incorporated in a state other than Illinois. The undersigned bidder hereby certifies that it has examined the relevant statutes and determined that either: (1) It is not required to register as a foreign entity with the Illinois Secretary of State; or (2) It is required to register as a foreign entity with the Illinois Secretary of State, that it has so registered, and that proof of registration is attached hereto.

Inar Kattom
Signature of Bidder

8. Pursuant to Section 38.47(a)(4) of the City of Springfield Code of Ordinances, 1988, as amended, the undersigned bidder hereby certifies that it and any subcontractors (if any) it employs to perform work under a contract for the City of Springfield does not employ unauthorized aliens as defined in the Federal Immigration and Nationality Act (8 U.S.C. 1101, *et seq.*, Section 274A).

Inar Kattem

Signature of Bidder

Certification. The undersigned, having familiarized himself/herself with condition affecting the cost of the work and its performance and having carefully examined and fully understands the Instructions to Bidders, General Conditions, Specifications and Drawings, this Proposal For and its Certifications and Commitments, and all other pertinent contract documents and addenda, hereby proposes to furnish all labor, materials, equipment and services to satisfactorily perform this contract according to its terms for the above stated consideration.

The undersigned further certifies that he/she executed the Proposal with full authority to do so and that all statements contained in the proposal are true and correct and made with full knowledge that the City of Springfield will rely upon the truth of the statements contained in this Proposal in awarding the contract.

Inar Kattem

Signature of Bidder

ORDINANCE FACT SHEET

DATE OF 1st READING: 11/04/2025

OFFICE REQUESTING: OPED

CONTACT PERSON: Willisha Ware

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: 217.789.2377 x 5477

FISCAL IMPACT: NONE

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING ACCEPTANCE OF A PROPOSAL FOR RFP CS23-13 AND EXECUTION OF AGREEMENT WITH IRK REAL ESTATE INC FOR SALE OF CITY-OWNED PROPERTY CONSISTING OF ONE PARCEL LOCATED AT 126 N. GLENWOOD AVENUE. (cont. below)

CONTRACTOR / VENDOR NAME: N/A

VENDOR NO: N/A

CONTRACT TERM: N/A

Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: N/A

N/A

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

☐ Low Bid☐ Low Bid Meeting Specs☐ Low Evaluated Bid☒ Other:☐ Exception:

Code Provision:

Previous Ord #'s

Is Purchasing Agent approval required? No ☐ Yes ☐Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1	001	107	BMGT	ACCT	0242	\$2000
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Exhibit A

Vacant Lot Application

STAFF ANALYSIS

FOR AN AMOUNT OF \$2000 FOR THE OFFICE OF BUDGET AND MANAGEMENT

This is for the sale of one vacant lot at 126 N. Glenwood Avenue, Springfield, IL 62702 to IRK REAL ESTATE INC.

FUNDS CHECK BY: C. Heingel

DIRECTOR / SUPERVISOR:

CITY PURCHASING AGENT:

SIGN OFF:

(Mayor's Signature)

Date: 10/17/2025

Date:

Date:

Date:

(Director of CBM)

The information supplied on this form is not confidential information.

2025-497

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A PROPOSAL UNDER RFP CS26-19 AND EXECUTION OF AN AGREEMENT WITH ABUNDANT FAITH CHURCH FOR PURCHASE OF CITY-OWNED PROPERTY CONSISTING OF TWO (2) PARCELS IN THE AMOUNT OF \$7,600.00, FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City owns certain real property that is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City; and

WHEREAS, the Notice of Sale for (CS26-19) was published in *The State-Journal-Register*, a daily newspaper published in the City of Springfield, Sangamon County, Illinois, on September 11, 2025; and

WHEREAS, in response to the City's request for proposals CS26-19, the City has received a proposal for purchase of two (2) parcels in the amount of \$7,600.00, said parcels being legally described on Exhibit A attached hereto; and

WHEREAS, it is in the best interests of the City to accept the bid and enter into an Agreement with Abundant Faith Church for sale of city-owned property consisting of two (2) parcels; and

WHEREAS, the Agreement for Sale of Property for Redevelopment if applicable shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That at least two-thirds of the City Council hereby authorizes acceptance of a proposal under CS26-19 and authorizes execution of an Agreement for Sale of Property legally described on attached Exhibit A in the amount of \$7,600.00.

Section 2: That the Mayor and City Clerk are hereby authorized and directed to execute this ordinance, the Agreement for Sale of Property for Redevelopment, the deed and all other necessary documents to complete the sale on behalf of the City.

Section 3: That the Office of Budget and Management is hereby directed to deposit the amount of \$7,600.00 into revenue account 001-107-BMGT-ACCT-0242.

Section 4: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

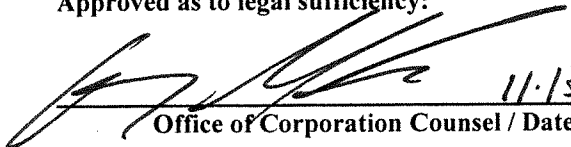
RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 11.13.25
Office of Corporation Counsel / Date

RFP CS26-19

Sale of Real Estate at
TRUMAN ROAD AND STANFORD AVENUE

PROPERTY INFORMATION

Parcel Identification Number 1: **22-11.0-126-018**

Parcel Identification Number 2: **22-11.0-126-019**

Applications must be submitted to the Office of the Purchasing Agent, online at <https://www.springfield.il.us/Departments/OBM/PurchasingHome.aspx> by 3:00 p.m. Central Time on Thursday, September 11, 2025.

CONTACT INFORMATION

Name of Applicant: Abundant Faith

Mailing Address: 2525 Taylor Ave

City, State, Zip: Springfield, IL, 62703 Daytime Phone #: 217-682-5272

Email Address: Jerrywdoos@gmail.com

PURCHASE OFFER

Please note there is no minimum bid required; however, the city reserves the right to reject all proposals and continue listing the property for sale if it feels a fair offer is not received. Interested parties may submit offers on one property, both or a combined plan.

Parcel Identification Number 1: **22-11.0-126-018** \$ 3,000

Parcel Identification Number 2: **22-11.0-126-019** \$ 4,600

Describe the intended use for the property: Please see attached document

Do you expect to invest any money to improve this property? If so, please explain:

Please see attached document.

About how much money would you expect to spend to improve the property (if any):

\$30,000

A Letter of Credit from your bank as proof of availability to finance the proposed project may be requested.

ELIGIBILITY REVIEW

Do you own multiple parcels of real estate in Springfield? If so, please list all parcels and addresses, including those owned by any companies you control. You may attach additional pages if necessary.

Parcel

Address

Please ~~attach~~ see attached document

Do you owe delinquent property taxes?

☐ Yes

☒ No

If yes, please explain: N/A

Have you ever been cited for Housing Code Violations?

☐ Yes

☒ No

If yes, please explain: N/A

Do you owe on any delinquent electric, water, sewer or sanitary accounts with City Water Light & Power?

☐ Yes

☒ No

If yes, please explain: N/A

Do you have any debt owed to the City of Springfield?

☐ Yes

☒ No

If yes, please explain:

~~WA~~ WA

Describe the intended use for the property: The property is intended to serve as a multi-purpose extension of our existing facilities, designed to meet the needs of the senior population, youth, and congregants of our church. Building upon the foundation of our established Timberlake Senior Living Facilities, this property will expand our capacity to provide supportive housing, wellness programs, and social services for older adults, while also creating dedicated space for youth development and faith-based community activities.

Do you expect to invest any money to improve this property? If so, please explain: Yes, we do plan to invest in the property to enhance its appearance. Our goal is to beautify the space by adding a garden, driveway and parking improvements, a deck area and other eye-pleasing improvements that will create a welcoming and attractive environment.

ELIGIBILITY REVIEW

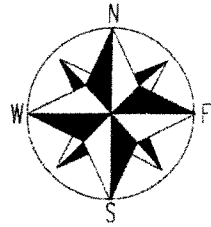
Do you own multiple parcels of real estate in Springfield? If so, please list all parcels and addresses, including those owned by any companies you control. You may attach additional pages if necessary.

Parcel:	Address:
14-22.0-354-033	1233 N 05TH ST
14-27.0-153-043	1011 N 04TH ST
14-28.0-434-016	301 W REYNOLDS ST
14-35.0-429-001	700 S LIVINGSTON ST
14-35.0-429-002	700 S LIVINGSTON ST
14-35.0-429-003	716 S LIVINGSTON ST
22-04.0-378-035	2313 WHITTIER AVE
22-04.0-378-036	2313 WHITTIER AVE
22-04.0-378-037	2313 WHITTIER AVE

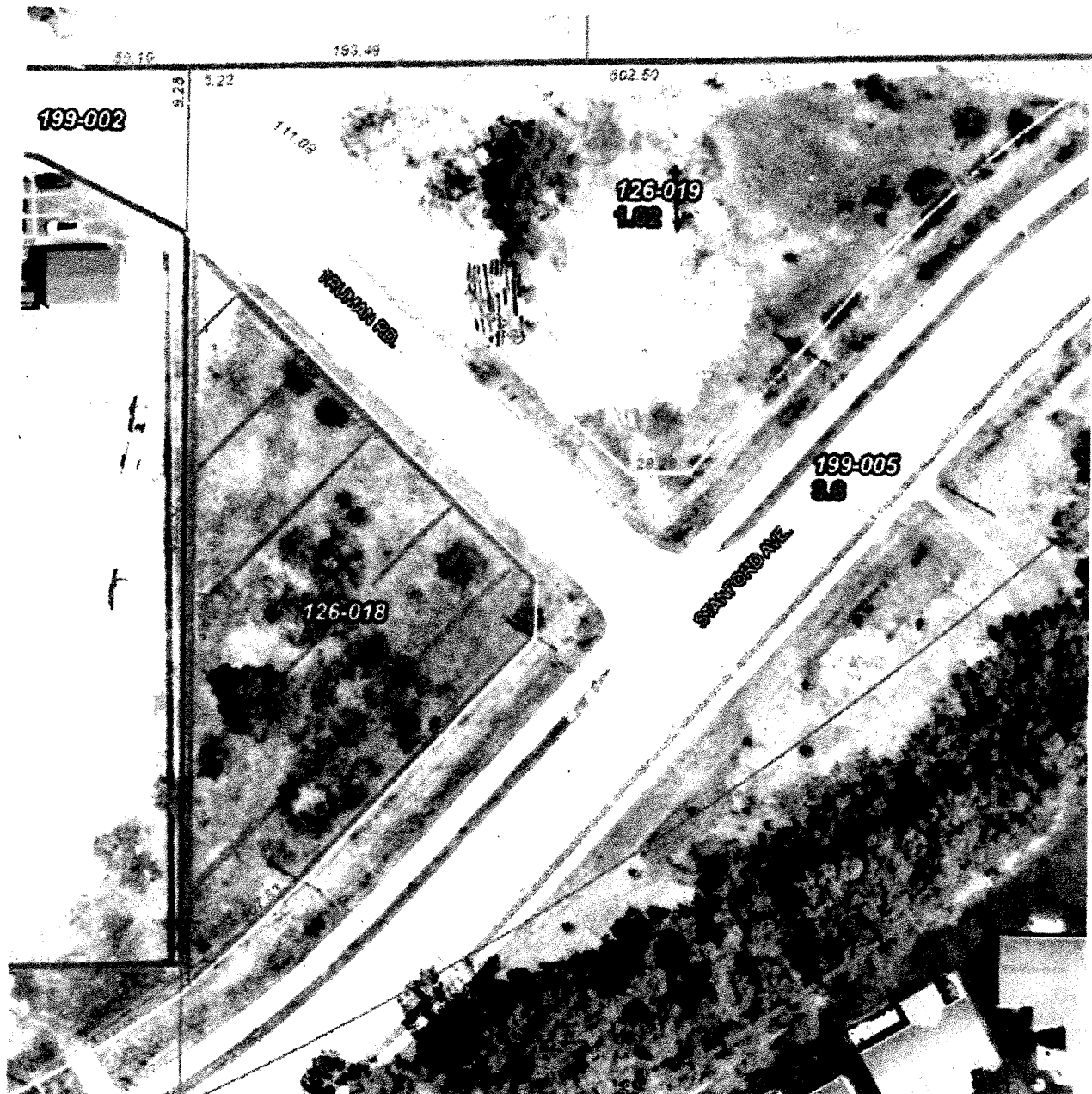
22-04.0-378-038	2313 WHITTIER AVE
22-11.0-127-005	2441 EMPOWERMENT RD
22-11.0-127-007	2501 EMPOWERMENT RD
22-11.0-201-001	2525 TAYLOR AVE
22-11.0-200-052	2530 EMPOWERMENT RD
22-11.0-200-053	2530 EMPOWERMENT RD
22-11.0-200-060	2351 STANFORD AVE

EXHIBIT

CITY OF SPRINGFIELD
PARCEL: 22-11.0-126-018



NOT TO SCALE



2025-498

Legal Description Parcel: 22-11.0-126-018

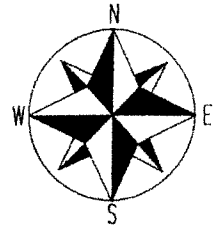
Part of the Northwest Quarter of Section 11, Township 15 North, Range 5 West, 3rd Principal Meridian, Sangamon County, Illinois more particularly described as follows:

Commencing at a found iron pin marking the northwest corner of the Southeast Quarter of the Northwest Quarter of Section 11, thence South 87 degrees 48 minutes 38 seconds West along the north line of the Southwest Quarter of the Northwest Quarter, 5.22 feet to a found iron pin; thence South 01 degrees 51 minutes 29 seconds East, 80.65 feet to a point on the proposed westerly right of way line of Truman Road, said point being the Point of Beginning; thence South 48 degrees 18 minutes 59 seconds East along said proposed westerly right of way line, 233.77 feet; thence South 03 degrees 18 minutes 59 seconds East along said proposed westerly right of way line, 28.28 feet to a point on the proposed northerly right of way line of Stanford Avenue (FAU 7997); thence South 41 degrees 41 minutes 01 seconds West along said proposed westerly right of way line, 128.62 feet to a point on a 540.00 foot radius curve, the center of circle bears North 48 degrees 18 minutes 59 seconds West; thence southwesterly along said curved proposed northerly right of way line, 107.83 feet through a central angle of 11 degrees 26 minutes 30 seconds and having a chord bearing of South 47 degrees 24 minutes 16 seconds West for a distance of 107.66 feet; thence North 01 degrees 51 minutes 29 seconds West, 352.81 feet to the Point of Beginning containing 33,240.67 square feet or 0.763 acres, more or less.

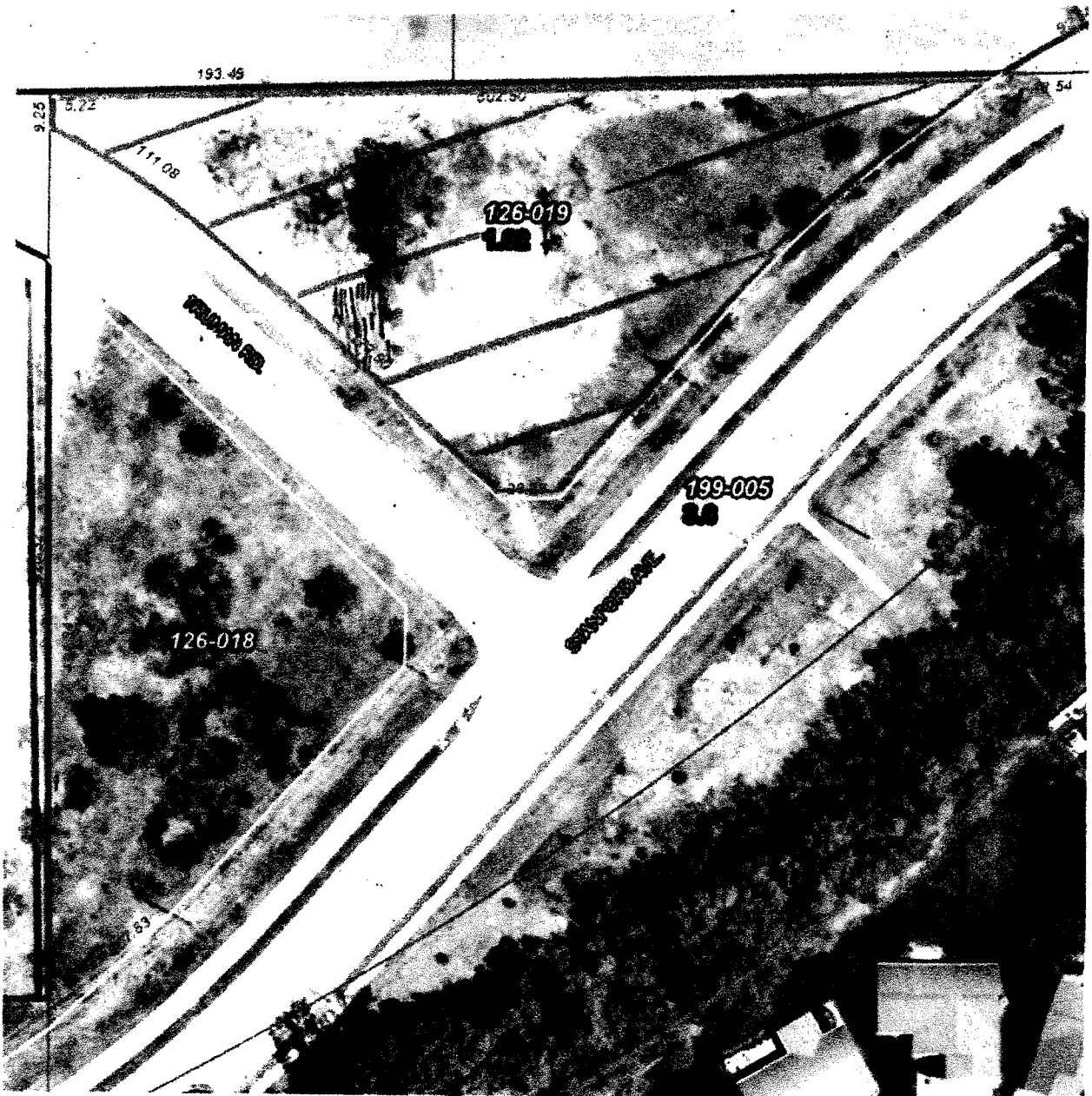
Excepting therein any mineral interests previously conveyed or reserved.

EXHIBIT

CITY OF SPRINGFIELD
PARCEL: 22-11.0-126-019



NOT TO SCALE



Legal Description Parcel: 22-11.0-126-019

Part of the Northwest Quarter of Section 11, Township 15 North, Range 5 West, 3rd Principal Meridian, Sangamon County, Illinois more particularly described as follows:

Beginning at a found iron pin marking the northwest corner of the Southeast Quarter of the Northwest Quarter of Section 11, thence North 87 degrees 32 minutes 17 seconds East along the north line of the Southeast Quarter of the Northwest Quarter, 454.02 feet to a point on the proposed northerly right of way line for Stanford Avenue (FAU 7997) also being on a 660.00 foot radius curve, the center of circle bears South 34 degrees 05 minutes 41 seconds East; thence southwesterly along said curved proposed northerly right of way line, 163.82 feet through a central angle of 14 degrees 13 minutes 18 seconds and having a chord bearing of South 48 degrees 47 minutes 40 seconds West for a distance of 163.40 feet; thence South 41 degrees 41 minutes 01 seconds West along said proposed northerly right of way line, 126.15 feet; thence South 86 degrees 41 minutes 01 seconds West along said proposed northerly right of way line, 28.28 feet to a point on the proposed easterly right of way line of Truman Road; thence North 48 degrees 18 minutes 59 seconds West, 173.90 feet to a point on a 335.00 foot radius curve, the center of circle bears South 41 degrees 41 minutes 01 seconds West; thence Northwest along said curved proposed easterly right of way line, 111.08 feet through a central angle of 18 degrees 59 minutes 56 seconds and having a chord bearing of North 57 degrees 48 minutes 57 seconds West for a distance of 110.58 feet; thence North 01 degrees 51 minutes 29 seconds East, 9.25 feet to a point on the north line of the Southwest Quarter of the Northwest Quarter; thence North 87 degrees 48 minutes 38 seconds East along said north line of the Southwest Quarter of the Northwest Quarter, 5.22 feet to the Point of Beginning containing 44,293.91 square feet or 1.017 acres, more or less.

Excepting therein any mineral interests previously conveyed or reserved.

IHDA Competitive Scoring Strategy Sheet – Taylor Residences

This scoring strategy outlines how the Taylor Residences Independent Senior Living development will maximize points under IHDA's competitive scoring criteria. The project is positioned to score highly due to its location in a High Impact Revitalization Area (RIA), strong community partnerships, and enhanced sustainability features.

Scoring Category	Projected Points	Strategy to Maximize Points
Location – High Impact Revitalization Area	10/10	Project site in designated High RIA per IHDA mapping tool.
Development Characteristics & Amenities	9/9	Includes ADA compliance, paved walking paths, fishing pond, community room, and transportation services.
Project Design & Sustainability	10/10	Exceeds minimum with solar panels, EV charging, Enterprise Green Communities certification, and energy-efficient systems.
Readiness to Proceed	8/8	Site control secured, zoning in place, and architectural plans at advanced stage.
Leveraging of Other Resources	6/6	Combination of LIHTC equity, mortgage financing, and soft funds from local/state programs.
Market Need	10/10	Documented senior housing shortage with market study support.
Community-Based Support	4/4	Letters of support from Mayor, Alderman, and Springfield Housing Authority.
Resident Services	5/5	Partnerships with SIU School of Medicine, SMTD,

		Nspire Primary Care, and Financial Partners FCU.
Cost Containment	5/5	Efficient design, competitive construction bids, and value engineering strategies.
Minority/Women-Owned Business Participation	2/2	Commitment to exceeding IHDA's MBE/WBE participation goals.
Additional Competitive Factors	4/4	Alignment with Springfield's revitalization plan and proximity to community resources.

Total Projected Score: 93 points

Opportunities exist to increase the score to 97 points by further enhancing sustainability measures, expanding MBE/WBE participation, and securing additional local funding commitments.

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Budget and Management

CONTACT PERSON: James W. Peters

PHONE NUMBER: 217-789-2191

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: \$7600.00 (revenue)

SUGGESTED TITLE: An Ordinance authorizing acceptance of a proposal under RFP CS26-19 and execution of an agreement with Abundant Faith Church for the sale of city-owned property consisting of two parcel located at the intersection of Truman Road and Stanford Avenue in the amount of \$7600.00 for the Office of Budget and Management.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☐CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
☒ Other: RFP CS26-19
☐ Exception: _____
Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☒

Accounting information (if more than four accounts, please attach list)

REVENUE						
Fund	Agency	Org	Activity	Object	Amount	
1	001	107	BMGT	ACCT	0242	\$7600.00
2						
3						
4						

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

RFP & Parcel Legal Description

STAFF ANALYSIS

Proposals were sought for the sale of two parcels located at the intersection of Truman Road and Stanford Avenue. Two proposals were submitted and Abundant Faith Church selected after submitting the highest bid and best use. It is recommended the City award the sale of the property to Abundant Faith Church.

FUNDS CHECK BY: Courtney H. HightDate: 10.30.2025DIRECTOR / SUPERVISOR: [Signature]

Date: _____

CITY PURCHASING AGENT: [Signature]Date: 10/30/2025SIGN OFF: [Signature]

(Mayor's Signature)

GEH

(Director of OBM)

The information supplied on this form is not confidential information.

2025-498

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A PROPOSAL UNDER RFP CS 19-29 AND EXECUTION OF AN AGREEMENT WITH SPRINGFIELD URBAN LEAGUE (MARCUS JOHNSON) FOR PURCHASE OF CITY-OWNED PROPERTY CONSISTING OF EIGHT (8) PARCELS IN THE AMOUNT OF \$4,000.00, FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City owns certain real property that is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City; and

WHEREAS, the Notice of Sale for (CS 19-29) was published in *The State-Journal-Register*, a daily newspaper published in the City of Springfield, Sangamon County, Illinois, on June 25, 2023; and

WHEREAS, in response to the City's request for proposals CS 19-29, the City has received a proposal for purchase of eight (8) parcels in the amount of \$4,000.00, said parcels being legally described on Exhibit A attached hereto; and

WHEREAS, it is in the best interests of the City to accept the bid and enter into an Agreement with Springfield Urban League (Marcus Johnson) for sale of city-owned property consisting of eight (8) parcels; and

WHEREAS, the Agreement for Sale of Property for Redevelopment if applicable shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That at least two-thirds of the City Council hereby authorizes acceptance of a proposal under CS 19-29 and authorizes execution of an Agreement for Sale of Property legally described on attached Exhibit A in the amount of \$4,000.00.

Section 2: That the Mayor and City Clerk are hereby authorized and directed to execute this ordinance, the Agreement for Sale of Property for Redevelopment, the deed and all other necessary documents to complete the sale on behalf of the City.

Section 3: That the Office of Budget and Management is hereby directed to deposit the amount of \$4,000.00 into revenue account 001-107-BMGT-ACCT-0242.

Section 4: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 11.13.23

Office of Corporation Counsel / Date

2025-499

Exhibit A

Parcel	Property	Pin	Bidder	Other Amt	Legal Description	Zoning	Surplus RFP
14270488014	*Springfield, Illinois	14-27 0-488-014	Marcus Johnson - SPRINGFIELD URBAN LEAGUE	\$500.00	W 60' L 94' SUPPLEMENT TO COTTAGE GARDEN ADDITION	R-3	CS19-29
14270488004	114 N. 13th Street Springfield, Illinois 62703	14-27 0-488-004	Marcus Johnson - SPRINGFIELD URBAN LEAGUE	\$500.00	LOT 10 BLOCK 7THOS LEWIS ADDITION	R-3	CS19-29
14270488003	116 N. 13th Street Springfield, Illinois 62703	14-27 0-488-003	Marcus Johnson - SPRINGFIELD URBAN LEAGUE	\$500.00	LOT 9 BLOCK 7THOS LEWIS ADDITION	R-3	CS19-29
14270488002	118 N. 13th Street Springfield, Illinois 62703	14-27 0-488-002	Marcus Johnson - SPRINGFIELD URBAN LEAGUE	\$500.00	LOT 8 BLOCK 7THOS LEWIS ADDITION	R-3	CS19-29
14270488011	131 N. 14th Street Springfield, Illinois 62703	14-27 0-488-011	Marcus Johnson - SPRINGFIELD URBAN LEAGUE	\$500.00	LOT 91 SUPPLEMENT TO COTTAGE GARDEN ADDITION	R-3	CS19-29
14270488012	125 N. 14th Street Springfield, Illinois 62703	14-27 0-488-012	Marcus Johnson - SPRINGFIELD URBAN LEAGUE	\$500.00	LOT 92 SUPPLEMENT TO COTTAGE GARDEN ADDITION	R-3	CS19-29
14270488013	123 N. 14th Street Springfield, Illinois 62703	14-27 0-488-013	Marcus Johnson - SPRINGFIELD URBAN LEAGUE	\$500.00	LOT 93 SUPPLEMENT TO COTTAGE GARDEN ADDITION	R-3	CS19-29
14270488015	121 N. 14th Street Springfield, Illinois 62703	14-27 0-488-015	Marcus Johnson - SPRINGFIELD URBAN LEAGUE	\$500.00	E 98' 31/2" LOT 94 SUPPLEMENT TO COTTAGE GARDEN ADDITION	R-3	CS19-29
				Total: \$4,000.00			

* There was no physical address listed for this parcel

October 28, 2025

Applicant: Springfield Urban League Inc.

Program: Vacant Lot Program

Enclosure: Vacant Lot Application, Ordinance Fact Sheet, and Exhibit A

There is a total of three documents, six pages and one page (Ordinance Fact Sheet) requiring signatures.

Vacant Lot Details Referenced from City Website

The City of Springfield owns various vacant lots throughout the community that were once the location of blighted and abandoned properties. Now the City is encouraging residents to take ownership of these properties to help beautify their neighborhoods and Springfield through its Vacant Lot Program.

Adjacent property owners are given priority preference to a vacant lot to expand their property lines, start a garden, or help ensure the lot is cared for properly. Other preference is given to:

- A property owner on the street or block
- A neighborhood association or other organization that is actively involved in the neighborhood
- A nonprofit organization
- All others

The end goal is to encourage development and rehabilitation of these vacant lots and empower residents to invest in their neighborhoods. Please note, there is a minimum bid of \$500 per parcel required. The minimum bid is the minimum bid required for purchase. Applicants can choose to bid higher for property if desired. Price is not the only factor in bidding but will be considered.

Thank you,

Willisha Ware

Office of Planning & Economic Development

Economic Development Officer

Office: 217-789-2377 ext. 5477

2025-499

CITY OF SPRINGFIELD

Vacant Lot Disposition Program Application



As part of their application, each applicant is to include a detailed description of the intended use for each parcel they wish to purchase. Those not applying as a Side Lot Applicant must also provide a Letter of Credit from their bank as proof of their availability to finance the proposed project. Upon purchase approval, the City and the purchaser will enter into a redevelopment contract containing the approved terms and conditions for the disposition of the property. Terms will include purchase price, renovation and end use plan, and development timeline. Any such agreement shall be subject to the approval of the City.

Side Lot purchasers will not have to enter into a redevelopment agreement.

The request for proposals for each the properties is non-competitive in that a contract may be awarded at any time by the City to the party whose proposal is found to be in the best interest of the City of Springfield. The City reserves the right to reject any and all proposals and to waive any informalities or irregularities in the proposals.

APPLICANT CONTACT INFORMATION

Name of Applicant

Neighborhood Association or other organization (if any)

Springfield Urban League Inc.

Mailing Address

100 North 11th Street

Daytime Phone Number

217-789-0830 ext. 1101

Email Address

mjohnson@springfieldil.org

Resident of Springfield corporate limits? ☒ Yes ☐ No

VACANT LOT INFORMATION

Vacant Lot Address(es)

114 N 13th Street, Springfield, IL 62703

Vacant Lot Parcel Number(s)

14270488004

116 N 13th Street, Springfield, IL 62703

14270488003

118 N 13th Street, Springfield, IL 62703

14270488002

131 N 14th Street, Springfield, IL 62703
125 N 14th Street, Springfield, IL 62703
123 N 14th Street, Springfield, IL 62703
121 N 14th Street, Springfield, IL 62703

City of Springfield Office of Planning and Economic Development • 800 E. Monroe, Room 107, Springfield, IL 62701
(217) 789-2377 • www.springfield.il.us • Info.OPED@springfield.il.us

Vacant Lot (no address listed), Springfield, IL 62703 / P#: 14270488014
2025-499

VACANT LOT DISPOSITION PROGRAM APPLICATION



Are you applying to purchase the vacant lot as (choose one):

- ☐ Adjacent Homeowner ☐ Adjacent Landlord/Property Owner
☒ Property Owner near the vacant lot ☒ Neighborhood Association or other organization
☐ Other (specify): _____

Address of your property:

- ☒ Same as my mailing address (listed in the Applicant Contact Information section)
☐ Different from my mailing address: _____

Do you rent or own your home? ☐ Rent ☐ Own

Your property is a:

- ☐ Residence ☒ Organization ☒ Business ☐ Other (specify): _____

Describe the intended use for the vacant lot.

The Springfield Urban League is finalizing its Housing Stock Survey. Once complete, development of the vacant lot will be shaped by community input and aligned with the priorities of the Central East Cultural District. Potential uses include housing, recreation, or business development, all with the goal of creating employment opportunities and supporting neighborhood revitalization. This effort falls under SUL Urban Futures, the Urban League's platform for economic and cultural renewal. The initiative transforms underused spaces into thriving areas that celebrate Black heritage, attract investment, and build community wealth. Through strategic

Do you expect to invest any money to improve the vacant lot? If so, please explain.

Yes. The Springfield Urban League is a current recipient of Cultural District funding through the Illinois Department of Commerce and Economic Opportunity (DCEO). Resources from this initiative, along with organizational reserves, have been designated to support improvements to the vacant lot. This activity is fully aligned with our strategic plan and our commitment to community-led development within the Central East Cultural District.

About how much money would you expect to spend (if any): \$ 500 per lot $8 \times 500 = \$4,000$

Reminder: Those not applying as a Side Lot Applicant must also provide a Letter of Credit from their bank as proof of their availability to finance the proposed project. For intended commercial use, the City may request additional information including a business plan and other financial details.

VACANT LOT DISPOSITION PROGRAM APPLICATION



ELIGIBILITY REVIEW

Do you own multiple parcels of real estate in Springfield? If so, please list all addresses and parcel numbers, including those owned by any companies you control. You may attach additional pages if necessary.

Address(es) of Property Owned

Parcel Number(s) of Property Owned

Do you owe delinquent property taxes?

☐ Yes ☒ No If yes, please explain why. ☐ I dont know

Have you ever been cited for Housing Code Violations?

☐ Yes ☒ No If yes, please explain why. ☐ I dont know

Do you owe on any delinquent accounts with City Water Light & Power?

☐ Yes ☒ No If yes, please explain why. ☐ I dont know

Do you have any debt owed to the City of Springfield?

☐ Yes ☒ No If yes, please explain why. ☐ I dont know

VACANT LOT DISPOSITION PROGRAM APPLICATION



VACANT LOT PURCHASE OFFER

Please note the required minimum bid is \$500.00 per vacant lot. Applicants can choose to bid higher for the vacant lot if desired. The amount is not the only factor that will be considered in the bidding process.

\$ 500.00 per vacant lot

CERTIFICATIONS AND SIGNATURE OF BIDDER

The undersigned bidder hereby declares that the only person or persons interested in the above proposal as principals are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud.

The undersigned bidder hereby certifies that it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Sections 33E-33 or 33E-4 of the Illinois Criminal Code.

The undersigned bidder hereby certifies that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue. If the undersigned bidder has entered into an agreement with the Department of Revenue for the payment of any taxes that are past due and is in compliance with that agreement, the bidder shall so state.

Name of Bidder

Signature

Date

Springfield Urban League

A handwritten signature in black ink, appearing to be "M. J. [unclear]", is written over a horizontal line.

10/10/2025

ORDINANCE FACT SHEET

DATE OF 1st READING: 11/18/2025OFFICE REQUESTING: OPEDCONTACT PERSON: Willisha WarePHONE NUMBER: 217.789.2377 x 5477EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentFISCAL IMPACT: NONESUGGESTED TITLE: AN ORDINANCE AUTHORIZING ACCEPTANCE OF A PROPOSAL FOR RFP CS19-29 AND EXECUTION OF AGREEMENT WITH SPRINGFIELD URBAN LEAGUE (MARCUS JOHNSON) FOR SALE OF CITY-OWNED PROPERTY CONSISTING OF EIGHT PARCELS LISTED BELOW (cont. below)CONTRACTOR / VENDOR NAME: N/AVENDOR NO: N/ACONTRACT TERM: N/AChange in Scope Yes ☐ No ☒CONTRACT AMOUNT: N/AN/A

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

☐ Low Bid☐ Low Bid Meeting Specs☐ Low Evaluated Bid☒ Other:☐ Exception:

Code Provision:

Previous Ord #'s

Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☒

Accounting Information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1	001	107	BMGT	ACCT	0242	\$4,000
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Exhibit A

Vacant Lot Application

STAFF ANALYSIS

FOR AN AMOUNT OF \$4,000.00 (\$500 each) FOR THE OFFICE OF BUDGET AND MANAGEMENT

This is for the sale of eight vacant lots at Parcel # 14270488014 in Springfield, Illinois, 114 N 13th St Springfield, IL 62703, 116 N 13th St Springfield, IL 62703, 118 N 13th St Springfield, IL 62703, 131 N. 14th Street Springfield, Illinois 62703, 125 N. 14th Street Springfield, Illinois 62703, 123 N. 14th Street Springfield, Illinois 62703, and 121 N. 14th Street Springfield, Illinois 62703 to Marcus Johnson.

FUNDS CHECK BY: C. HeingelDate: 10/29/2025DIRECTOR / SUPERVISOR: [Signature]Date: 10/28/25CITY PURCHASING AGENT: [Signature]Date: 10/29/2025SIGN OFF: [Signature]

(Mayor's Signature)

GFA

(Director of OBM)

The information supplied on this form is not confidential information.

2025-499

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF A PROPOSAL
UNDER RFP CS25-54 AND EXECUTION OF AN AGREEMENT WITH
CAROLINE MOSKE FOR PURCHASE OF CITY-OWNED PROPERTY
CONSISTING OF ONE VACANT LOT LOCATED AT 1010 EAST
EDWARDS STREET IN THE AMOUNT OF \$22,555.00, FOR THE OFFICE
OF BUDGET AND MANAGEMENT**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City owns certain real property that is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City; and

WHEREAS, the City Council previously passed ordinance 047-01-25 declaring parcels of real property to be surplus property, directing the sale of said real property legally described on Exhibit A attached thereto and incorporated therein, including the improvements located thereon (the "Real Property") and authorizing publication of a notice of sale and request for proposals ("Notice of Sale") pursuant to the requirements set forth in the ordinance; and

WHEREAS, the Notice of Sale for (CS25-54) was published in *The State-Journal-Register*, a daily newspaper published in the City of Springfield, Sangamon County, Illinois, on March 6, 2025; and

WHEREAS, in response to the City's request for proposals CS25-54, the City has received a proposal for purchase of one parcel in the amount of \$22,555.00, said parcel being located at 1010 East Edwards Street and legally described on Exhibit A attached hereto; and

WHEREAS, it is in the best interests of the City to accept the bid and enter into an Agreement with Caroline Moske for sale of city-owned property located at 1010 East Edwards Street; and

WHEREAS, the Agreement for Sale of Property for Redevelopment if applicable shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That at least two-thirds of the City Council hereby authorizes acceptance of a proposal under CS25-54 and authorizes execution of an Agreement for Sale of Property legally described on attached Exhibit A in the amount of \$22,555.00.

Section 2: That the Mayor and City Clerk are hereby authorized and directed to execute this ordinance, the Agreement for Sale of Property for Redevelopment, the deed and all other necessary documents to complete the sale on behalf of the City.

Section 3: That the Office of Budget and Management is hereby directed to deposit the amount of \$500.00 into revenue account 001-107-BMGT-ACCT-0242.

Section 4: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

Office of Corporation Counsel / Date

REQUEST FOR PROPOSAL

CS25-54

FOR

**SALE OF REAL ESTATE AT
1010 EAST EDWARDS STREET**



Misty Buscher, Mayor

City of Springfield, Illinois

RFP CS25-54

Sale of Real Estate at
1010 EAST EDWARDS STREET, SPRINGFIELD, IL

PROPERTY INFORMATION

1010 EAST EDWARDS STREET

Parcel Identification Numbers: **14-34.0-261-023 & 14-34.0-261-024**

Applications must be submitted to the Office of the Purchasing Agent, online at
<https://www.springfield.il.us/Departments/OBM/PurchasingHome.aspx> by 3:00
p.m. Central Time on Thursday, March 6, 2025.

CONTACT INFORMATION

Name of Applicant: CAROLINA MOSKE

Mailing Address: 4201 SAND HILL RD

City, State, Zip: SP-IL 62702 Daytime Phone #: 217-622-3163

Email Address: JAMOSKE @ AOL.COM

PURCHASE OFFER

Please note there is no minimum bid required; however, the city reserves the right to reject all proposals and continue listing the property for sale if it feels a fair offer is not received.

\$ 22,555⁰⁰

Describe the intended use for the property: AUTOMOTIVE REPAIR SHOP

Do you expect to invest any money to improve this property? If so, please explain:

YES. UPDATE FENCE, MINOR EXTERIOR IMPROVEMENTS

About how much money would you expect to spend to improve the property (if any):

\$ 15-25 K

A Letter of Credit from your bank as proof of availability to finance the proposed project may be requested.

ELIGIBILITY REVIEW

Do you own multiple parcels of real estate in Springfield? If so, please list all parcels and addresses, including those owned by any companies you control. You may attach additional pages if necessary.

Parcel**Address**NONE

Do you owe delinquent property taxes?

☐ Yes

☒ No

If yes, please explain: _____

Have you ever been cited for Housing Code Violations?

☐ Yes

☒ No

If yes, please explain: _____

Do you owe on any delinquent electric, water, sewer or sanitary accounts with City Water Light & Power?

☐ Yes

☒ No

If yes, please explain: _____

Do you have any debt owed to the City of Springfield?

☐ Yes

☒ No

If yes, please explain: _____

**AN ORDINANCE DECLARING 1010 EAST EDWARDS STREET TO BE
SURPLUS PROPERTY, DIRECTING THE SALE OF SAID REAL
PROPERTY AND AUTHORIZING THE PUBLICATION OF A NOTICE OF
SAID SALE AND REQUEST FOR PROPOSALS, FOR THE OFFICE OF
BUDGET AND MANAGEMENT**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City owns certain real property, legally described on Exhibit A attached hereto and incorporated herein, including located thereon (the "Real Property"); and

WHEREAS, the Real Property is no longer necessary, appropriate, required for the use of, profitable to, or for the best interest of the City; and

WHEREAS, the City wishes to dispose of the Real Property by sale for cash or other valuable consideration; and

WHEREAS, it is necessary and desirable to the public interest that any purchase shall be subject to certain specifications established by the City; and

WHEREAS, pursuant to 65 ILCS 5/11-76-2, the City may sell the Real Property by inviting proposals for the purchase of the Real Property by publishing notice for three successive weeks in a newspaper published by the City, and the City Council desires that such notice of sale and request for proposals provide for the terms and conditions set for in Exhibit B attached hereto and any other terms and conditions deemed necessary by the City's Purchasing Agent; and

WHEREAS, an ordinance authorizing the execution of an agreement for the sale of the Real Property shall be submitted to the City Council for approval prior to the sale of the Real Property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby directs the sale of the Real Property, legally described on Exhibit A attached hereto, and authorizes the City's Purchasing Agent to publish the notice of sale and request for proposals in substantially the same form as attached hereto as Exhibit B including the terms and conditions contained therein and any other terms and conditions deemed necessary by the City's Purchasing Agent.

Section 2: The City's Purchasing Agent shall publish said notice of sale and request for proposals at the first opportunity for three successive weeks in a newspaper published in the City.

PASSED: January 21, 2024

SIGNED: Jan-24, 2024

RECORDED: January 27, 2024

Misty Buscher
Mayor Misty Buscher

ATTEST: C. Redpath
City Clerk

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

[Signature], 1/25
Office of Corporation Counsel / Date

EXHIBIT A

EXCESS PARCEL LEGAL DESCRIPTION

Lots Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15) and Sixteen (16) all in Block Twenty-two (22) of Elijah Iles' Addition to the City of Springfield,

ALSO, the East Half of the vacated alley lying West and adjacent to Lot 9 except the South 5 feet, and lying West and adjacent to Lots 10, 11 and 12 in said Block 22 as shown in the Ordinance recorded August 25, 1993, as Document No. 93-35781.

EXCEPTING that part taken by the Department of Transportation of the State of Illinois by Condemnation in Case No. 87 ED6 described as follows: Beginning at the Southeast corner of said Lot Nine (9) at a point located 32.44 feet left of Sta. 21+12.70 (centerline Cook Street); thence Westerly along the South line of Lot Nine (9), 11.50 feet to a point located 32.45 feet left of Sta. 21+01.20 (centerline Cook Street); thence Northeasterly 16.23 feet to a point on the East line of Lot Nine (9), said point being 43.74 feet left of Sta. 21+12.67 (centerline Cook Street); thence Southerly along the East line of Lot Nine (9) 11.50 feet to the point of beginning.

AND

Lots One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7) and Eight (8), all in Block Twenty-two (22) in Elijah Iles' Addition to the City of Springfield.

ALSO, the West Half of the vacated alley lying East and adjacent to Lot 8 except the South 5 feet, and lying East and adjacent to Lots 5, 6 and 7 in said Block 22 as shown in the Ordinance recorded August 25, 1993, as Document No. 93-35781.

EXCEPT that part of Lot 8 of said Block 22, as conveyed in Document No. 59815 recorded March 27, 1987, being more particularly described as follows: Beginning at the Southwest corner of said Lot 8, a point located 32.91 feet left of Sta. 17+90.82 (centerline Cook St.); thence Northerly along the West line of Lot 8, a distance of 1.00 foot to a point 33.91 feet left of Sta. 17+90.82 (centerline Cook St.); thence Easterly 152.95 feet to a point on the East line of Lot 8, said point being 33.69 feet left of Sta. 19+43.77 (centerline Cook St.); thence Southerly along the East line of Lot 8, a distance of 1.00 foot to the Southeast corner of Lot 8, said point being 32.69 feet left of Sta. 19+43.77 (centerline Cook St.); thence Westerly 152.95 feet to the point of beginning.

ALSO EXCEPTING, Part of Lots 1 thru 8 in Block 22 of Elijah Iles Addition in the City of Springfield, Illinois in Section 34 Township 16 North, Range 5 West of the Third Principal Meridian, Sangamon County, Illinois, more particularly described as follows:

Commencing at the Southeast Corner of Block 22 of Elijah Iles Addition in the City of Springfield; thence North 89 degrees 04 minutes 25 seconds West along the northerly existing right of way line of Cook Street, 194.90 feet to the Point of Beginning, the coordinates of which monument referred to the Illinois State Plane Coordinates System, West Zone, NAD 83 are N = 1,139,588.645 E = 2,444,067.410 (MP414.683

2025-017

047-01-25

Railroad West); thence continuing North 89 degrees 04 minutes 25 seconds West along the northerly existing right of way line, 109.99 feet to a point 15.00 feet west of the centerline of the proposed Norfolk Southern Railroad Main Track 1; thence North 00 degrees 46 minutes 34 seconds East along a line 15.00 feet west and parallel to the centerline of the proposed Norfolk Southern Railroad Main Track 1, a distance of 361.74 feet to the southerly existing right of way line of Edwards Street; thence South 89 degrees 08 minutes 33 seconds East along the southerly existing right of way line of Edwards Street, 74.67 feet; thence South 00 degrees 46 minutes 34 seconds West, 202.21 feet; thence South 89 degrees 13 minutes 11 seconds East, 35.33 feet; thence South 00 degrees 46 minutes 49 seconds West, 159.71 feet to the Point of Beginning containing 32,654.10 square feet or 0.750 acres, more or less.

Being a part of PN: 14-34.0-261-024 and all of PIN: 14-34-0-261-004, 14-34.0-261-022, and 14-34.0-261-023.

All that portion of an alley located between Lots 1-4 and Lots 13-16 of Block 22 of Elijah Iles Addition to the city of Springfield, Illinois described as follows:

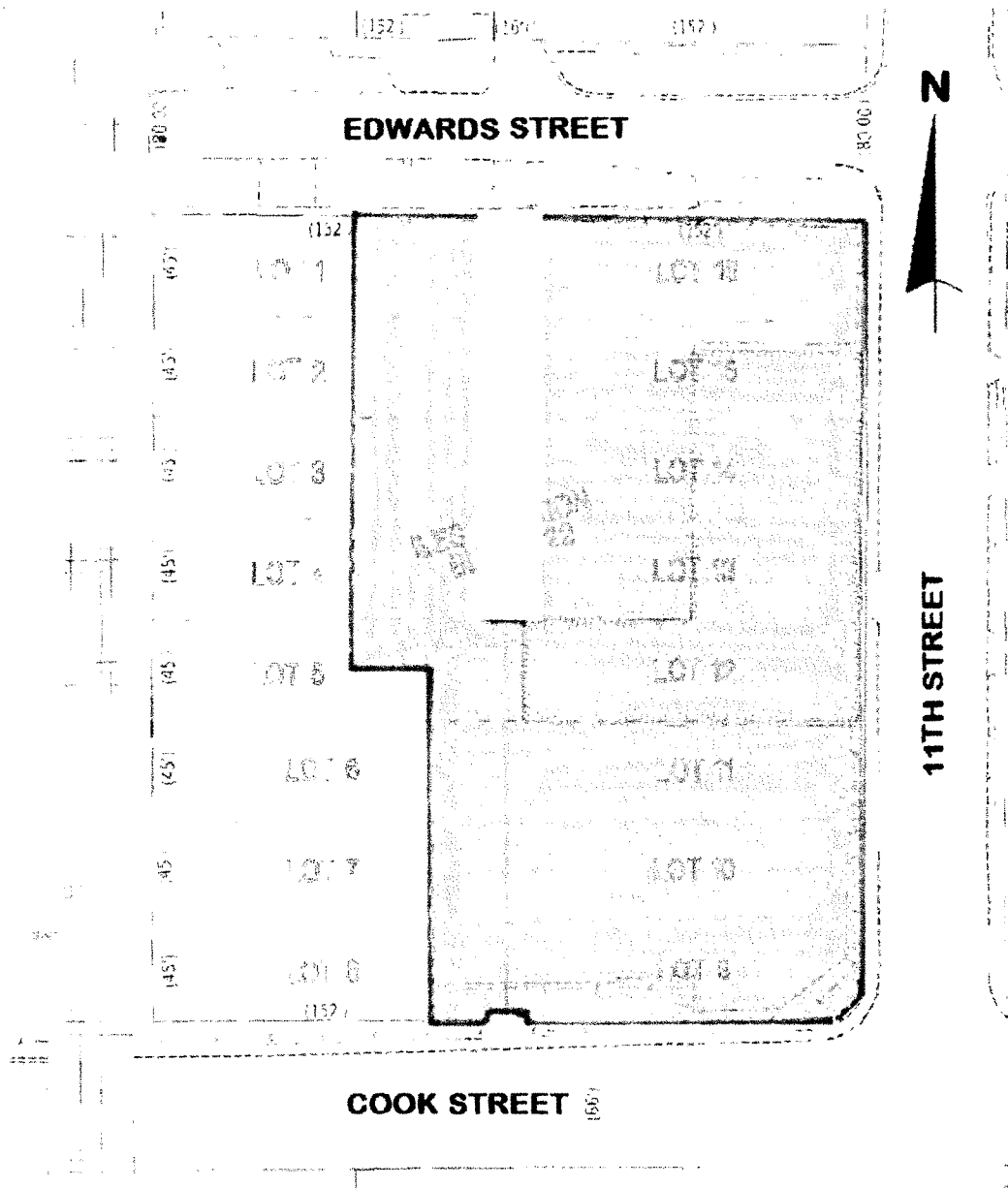
Beginning at the Northeast corner of Lot 1, Block 22 of Elijah Iles Addition; thence South along the east lines of Lots 1 thru 4 of said Block 22, a distance of 180 feet, more or less to the Southeast corner of Lot 4 of said Block 22; thence East a distance of 16 feet, more or less to the Southwest corner of Lot 13 of said Block 22; thence North along the west lines of Lots 13 thru 16 of said Block 22, a distance of 180 feet, more or less to the Northwest corner of Lot 16 of said Block 22; thence West a distance of 16 feet, more or less to the Northeast corner of Lot 1 of said Block 22 and the point of beginning. Containing 2880 square feet, more or less.

As shown highlighted in yellow on attached Exhibit "A".

2025-017

0005-500

047-01-25



2025-017

047-01-25

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Mike Lesko

PHONE NUMBER: 217-789-2191

EMERGENCY PASSAGE: No ☒ Yes ☒ If yes, explain justification - See attached document

FISCAL IMPACT: _____

SUGGESTED TITLE: An Ordinance declaring 1010 East Edwards Street to be surplus property, directing the sale of said real property and authorizing the publication of a notice of said sale and request for proposals.

CONTRACTOR / VENDOR NAME: _____

VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes ☐ No ☐

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- ☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
☒ Other: Surplus Items
☐ Exception: _____
Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☒

Is Purchasing Agent approval attached? No ☐ Yes ☒

Accounting information (If more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Equipment Listing - Exhibit A

STAFF ANALYSIS

The City of Springfield is seeking to declare the warehouse at 1010 East Edwards Street as surplus property, directing the sale of said real property and authorizing publication of a notice of sale and request for proposals. This location is formerly part of the Kwik Wall Company and was acquired as part of the rail relocation project. The City believes there is value in declaring this surplus and attempting to sell the property and structures. Legal Description for the local is attached.

The City intends to issue an RFP for the sale of each property following the passage of this Ordinance.

FUNDS CHECK BY:

Date: _____

DIRECTOR / SUPERVISOR:

Date: _____

CITY PURCHASING AGENT: Lesko, Mike

Digitally signed by Lesko, Mike
Date: 2024.12.10 15:48:31 -06'00'

Date: _____

SIGN OFF: _____

(Mayor's Signature)

Metzger, Ramona M.

Digitally signed by Metzger,
Ramona M.
Date: 2024.12.10 18:27:38 -06'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-017

047-01-25

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Budget and Management

CONTACT PERSON: James W. Peters

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

PHONE NUMBER: 217-789-2191

FISCAL IMPACT: \$22,555.00 (revenue)

SUGGESTED TITLE: An Ordinance authorizing acceptance of a proposal under RFP CS25-54 and execution of an agreement with Caroline Moske for the sale of city-owned property consisting of one parcel located 1010 East Edwards Street in the amount of \$22,555.00 for the Office of Budget and Management.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change In Scope Yes ☐ No ☐

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
☒ Other: RFP CS25-54
☐ Exception: _____
Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☒
Is Purchasing Agent approval attached? No ☐ Yes ☒

Accounting information (if more than four accounts, please attach list)

REVENUE						
Fund	Agency	Org	Activity	Object	Amount	
1	001	107	BMGT	ACCT	0242	\$22,555.00
2						
3						
4						

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

RFP & Parcel Legal Description; surplus ordinance.

STAFF ANALYSIS

Proposals were sought for the sale of 1010 East Edwards Street, formerly part of Kwik Wall Construction, following the purchase of land for the Railroad Relocation Project. Caroline Moske dba J-MMAC Transport, submitted the only proposal for purchase at \$22,555.00 for usage as a automotive repair shop. That was determined to be a suitable use for the property. It is recommended the City award the sale of the property to them.

FUNDS CHECK BY: Caroline Heine

Date: 10.30.2025

DIRECTOR / SUPERVISOR: _____

Date: _____

CITY PURCHASING AGENT: [Signature]

Date: 10/30/2025

SIGN OFF: _____
(Mayor's Signature)

[Signature]
(Director of OBM)

The information supplied on this form is not confidential information.

2025-500

**AN ORDINANCE AUTHORIZING THE EXECUTION OF A TENTATIVE
FOUR-YEAR AGREEMENT WITH THE AMERICAN FEDERATION OF
STATE, COUNTY & MUNICIPAL EMPLOYEES (AFSCME), LOCAL 3417
FOR EMPLOYEES WITH THE OFFICE OF PUBLIC WORKS FROM
JUNE 1, 2025, THROUGH MAY 31, 2029**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City of Springfield has been negotiating over the past several months with the American Federation of State, County and Municipal Employees (AFSCME), Local 3417, with regard to a collective bargaining agreement for employees with the Office of Public Works; and

WHEREAS, the Parties have agreed to the terms of a tentative four-year Collective Bargaining Agreement, a copy of which is on file in the Office of the City Clerk.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SPRINGFIELD, ILLINOIS:**

Section 1: That the City Council hereby approves the tentative four-year Collective Bargaining Agreement with the American Federation of State, County and Municipal Employees (AFSCME), Local 3417, for employees with the Office of Public Works which agreement is effective from June 1, 2025, through May 31, 2029. The Mayor is authorized to execute said agreement on behalf of the City of Springfield.

Section 2: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2025

SIGNED: _____, 2025

RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 11.14.25

Office of Corporation Counsel/Date

2025-501

AFSCME 3417 Economic Proposal

Total Base Salaries of Current Filled Positions 8.01.2024				Difference over base:	
	% rate increase	% increase with no steps	\$	Adjusted Base	
Year 1 Cost @ w/ steps	1.00	7.73%	\$	\$5,177,670	\$371,340
Year 2 Cost @ w/ steps	0.75	2.40%	\$	\$5,301,950	\$495,620
Year 3 Cost @ w/ steps	0.75	2.30%	\$	\$5,424,150	\$617,820
Year 4 Cost @ w/ steps	1.00	2.99%	\$	\$5,586,390	\$780,060
					\$2,264,841
effective rate					
		15.42%			
		16.23%			

Compounded Life of Contract Base Incremental Cost		\$2,264,841			
		Increase Steps:			
		2.40%		2.30%	
		7.73%		2.99%	
Base:		\$371,340	\$124,280	\$122,200	\$162,240
		\$371,340	\$124,280	\$122,200	\$122,200
		\$371,340	\$124,280	\$122,200	\$124,280
		\$371,340	\$124,280	\$122,200	\$371,340
Adjusted Base:		\$4,806,330	\$4,806,330	\$4,806,330	\$4,806,330
		\$5,177,670	\$5,301,950	\$5,424,150	\$5,586,390

FICA (6.25%)	\$ 5,501,274.69	\$ 5,633,322.11	\$ 5,763,159.61	\$ 5,935,539.61	estimate - flat
UNEMP (0.1 %)	\$ 5,177.67	\$ 5,301.95	\$ 5,424.15	\$ 5,586.39	estimate - flat
SICK (0.1 %)	\$ 5,177.67	\$ 5,301.95	\$ 5,424.15	\$ 5,586.39	estimate 3% growth
IMRF (12.07% + annual change)	\$ 624,944.80	\$ 659,143.75	\$ 674,335.78	\$ 694,505.62	estimate 3% growth
WKCMP (1.0 %)	\$ 51,776.70	\$ 54,610.09	\$ 55,868.75	\$ 57,539.82	
Adjusted Base + FRINGES:	\$ 6,188,351.54	\$ 6,357,679.85	\$ 6,504,212.44	\$ 6,698,757.83	
HEALTH (\$*number positions)	\$ 1,590,225.00	\$ 1,637,931.75	\$ 1,687,069.70	\$ 1,737,681.79	estimate 3% growth
Adjusted Base + FRINGES:	\$ 7,778,576.54	\$ 7,995,611.60	\$ 8,191,282.14	\$ 8,436,439.62	

EXHIBIT A

City of Springfield and AFSCME 3417 Summary of Contract Changes June 1, 2025 through May 31, 2029

1. **Term:** 4 years 6-1-2025 through 5-31-2029
2. **Article III – Recognition**
 - Addition of Public Works Supervisor and Safety Technician II.
3. **Article VI – Union Rights**
 - Modifications to reporting and information provided to union.
4. **Article VIII – Grievance Procedure**
 - Change to a three (3) step process to reflect current practice.
 - Increase time limits for grievance processing from five (5) to ten (10) days.
 - Addition that the Employer is not liable for dispatcher related grievances.
5. **Article IX - Discipline**
 - Addition of a time limit on imposing discipline upon 60 days of becoming aware.
6. **Article XI – Subcontracting**
 - Changes to allow Employer to subcontract out work more than four (4) feet in depth from nine (9) feet.
7. **Article XII – Seniority**
 - Clarifications to seniority and what does and does not constitute a break in service for seniority purposes.
8. **Article XIII – Layoff and Recall**
 - Incorporation of previous MOU allowing employee's recall period to be extended for those who have been laid off but are called in as temporary TDLs during snow emergencies.
9. **Article XV – Vacancies**
 - Incorporation of the Promotional path for TDLs, Public Works Foreman and Public Works Supervisors.
10. **Article XVI – Hours of Work**
 - Modified definition of Summer Hours.
 - Change from one (1) to two (2) hours of minimum overtime for employees who are required to work beyond the end of their shift.
 - Increase in compensatory time from four (4) to eight (8) hours for overnight drivers who are on-call.
 - Incorporated overnight snow plowing shift pay formula.
 - Incorporated MOU related to employees receiving compensatory time after working an entire shift for three (3) consecutive shifts without a call-off.
 - Increase meal allowance from \$10.00 to \$18.00.
11. **Article XVIII – Temporary Assignment**
 - Incorporation of previous MOU related to temporary assignment pay requiring employee to have worked one full day at the higher paid classification.
12. **Article XX – Holidays**
 - Addition of Washington's Birthday (President's Day)
13. **Article XXI – Leaves of Absence**
 - Addition to allow for benefit time donation.

- Addition of City's Maternity/Paternity/Adoption Leave Policy.
- Addition of waiver of the Paid Leave for All Workers Act.

14. Article XXII – Safety

- Addition of a \$250 boot allowance.
- Addition of reimbursement language associated with CDL training provided by the City.
- Incorporating MOU related A/V recording and GPS tracking.
- Removal of the Safety Incentive.

15. Article XXV – Wages

- General Increases:
 - i. 6/1/2025 - \$1.00
 - ii. 6/1/2026 - \$0.75
 - iii. 6/1/2027 - \$0.75
 - iv. 6/1/2028 - \$1.00
- Longevity – Status Quo
 - i. 15 years - \$0.50
 - ii. 19 years - \$0.50
 - iii. 25 years - \$1.00
- Additional premiums
 - i. Tanker endorsement – additional \$1.50/hr
 - ii. Weed Spray/Root Foaming – Additional \$1.00/hr

16. Article XXVI – Residency

- Incorporate residency moratorium.

17. Appendix B – Drug Policy

- Changes in how random drug tests are handled administratively.

ORDINANCE FACT SHEET

DATE OF 1st READING: November 4, 2025

CONTACT PERSON: Nicholas Correll

OFFICE REQUESTING: Human Resources

PHONE NUMBER: (217) 789-2446

EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: See attached.

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING THE APPROVAL OF AN AGREEMENT BETWEEN THE CITY OF SPRINGFIELD, OFFICE OF PUBLIC WORKS AND AMERICAN FEDERATION OF STATE, COUNTY & MUNICIPAL EMPLOYEES LOCAL 3417 EFFECTIVE JUNE 1, 2025 THROUGH MAY 31, 2029.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: 6/1/2025 - 5/31/2029 Change in Scope Yes ☐ No ☒

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- ☐ Low Bid ☐ Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☐

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Contract, summary of changes, and fiscal impact review.

STAFF ANALYSIS

The prior contract expired on May 31, 2025 with AFSCME L3417 with the Office of Public Works. This is a new collective bargaining agreement for a four (4) year term. This agreement has been voted on and approved by the Union.

FUNDS CHECK BY:

DIRECTOR / SUPERVISOR:

CITY PURCHASING AGENT:

SIGN OFF:

(Mayor's Signature)

Date: _____

Date: 14 Nov 25

Date: _____

Ramona Metzger

Digitally signed by Ramona Metzger
Date: 2025.11.04 16:29:35 -06'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-501

2025-502

AN ORDINANCE APPROVING EXECUTION OF CONTRACT WITH INTECH INNOVATIONS FOR COMMUNICATIONS UPGRADES (PHASE 1) FOR THE CITY COUNCIL CHAMBERS FOR AN AMOUNT NOT TO EXCEED \$95,293.99, FOR THE OFFICE OF COMMUNICATIONS

WHEREAS, Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Office of Communications desires to make broadcast repairs and upgrades to the City Council Chambers; and

WHEREAS, Intech Innovations will provide services replacing and installing equipment as described in the contract; and

WHEREAS, it is in the best interest of the City to enter into a contract with Intech Innovations for Phase 1 broadcast repairs and upgrades, in an amount not to exceed \$95,293.99; and

WHEREAS, a copy of the contract shall be located in the Office of the City Clerk.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the execution of contract with Intech Innovations to provide (Phase 1) broadcast repairs and upgrades, in an amount not to exceed \$95,293.99. The Mayor and City Clerk are hereby authorized and directed to execute any necessary documents on behalf of the City of Springfield.

Section 2: The Office of Budget and Management is hereby authorized to pay Intech Innovations (VC*8387) an amount not to exceed \$95,293.99 from account number _____ in accordance with the terms of the contract.

Section 3: This ordinance shall become effective immediately upon its passage.

PASSED: _____, 2025

SIGNED: _____, 2025

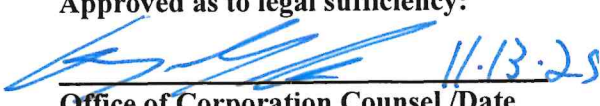
RECORDED: _____, 2025

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Requested by: Misty Buscher

Approved as to legal sufficiency:



Office of Corporation Counsel /Date 11.13.25



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Amanda Brown

FROM: James W. Peters - Purchasing Agent

DATE: November 13, 2025

SUBJECT: Request for Sole Source Determination

I have reviewed the Ordinance Fact Sheet concerning Intech Innovations for a contract to provide communications upgrades (Phase 1) for the city council chambers. For the Office of Communications.

Therefore, based on the information provided Intech Innovations is the Original Equipment Manufacturer (OEM)/Distributor and is therefore the sole source. Pursuant to Article 38.40 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive bids.

Broadcast Repairs/Upgrade - Part One

City of Springfield, Illinois

300 South Seventh Street
Springfield, Illinois 62701 United States

Revision: 0

Modified: 11/13/2025

Quote is valid for 14 days and subject to review due to tariff fluctuations.



Presented By:

Intech Innovations

300 Edmund St.
East Peoria, Illinois 61611 United States
(309) 481-4361
intechinnovations.com

INTECH
INNOVATIONS

intechinnovations.com

SCOPE OF WORK

Intech Innovations shall replace the existing DataVideo SE-2200 Live production switcher with a new 2 M/E switcher and 1 M/E control panel. New 12G-SDI certified SDI cabling will be run from the control room to the Council Chambers, replacing the existing SDI cabling and adding an additional SDI cable run to the owner-furnished (OFE) resident computer within the Council Chambers. New video source and multiview monitors will also be installed to replace the existing video source preview monitors in the control room.

Intech will also provide and install new video encoders, decoders, and associated cabling at the relevant displays and OFE computer to provide an AV over IP distribution system, allow for PC audio ingest, and software based video conferencing, and video ingest into the broadcast system.

One (1) new touch panel will be installed in the Council Chambers and one (1) touch panel will be installed in the control room for simplified control of the Council Chamber's AV system. The touch panel will provide ganged and individual control and monitoring of the dais and podium microphone(s), display on/off, one VoIP instance for audio conferencing, and in-room program audio volume control. The control room touch panel will have an individual +/- 6 dB adjustment for the microphone audio signals being sent to broadcast. No in-room microphone level adjustment will be provided.

The existing Biamp DSP stack will be replaced with new DSP technology. The existing gooseneck microphones, mute toggle buttons, and associated wiring will be reused and connected to the new DSP stack.

Intech will also replace the existing wireless microphone transmitters and receivers. Six (6) new wireless receivers will be installed in the Council Chambers equipment rack located in the press box. The existing RF distribution system will be reused. Six (6) new wireless transmitters will also be provided. Five (5) will be hand held microphones. One (1) will be a body pack/lavalier microphone combination.

All microphones will be configured to provide a 66 dBA SPL +/-3dB audio coverage throughout the space. Program audio volume will default to 60 dBA SPL with a unity signal with a headroom of 15 dB. Total program volume adjustment range will be from null to +15 dB.

All other associated OFE hardware not specifically called out in this Scope of Work that will be reused is assumed by Intech to be in proper functioning order.

Intech Innovations

Studio

Install Price Total Install Price

- | | |
|-------------|--|
| 1000 | Belden 4505R 0101000
4K UHD Coax for 12G-SDI, 75 Ohm, RG-59, 20 AWG Solid SC, Foil + 95% TC Braid, PVC Jkt, CMR - 1000 Ft. |
| 1 | Belden 4505RBUHD1 B50
12 GHz BNC Plug, One Piece RG-59 Compression Connector |
| 1 | Blackmagic Design ATEM 1 M/E ADVANCED PANEL 10
Control panel for all ATEM switchers |
| 1 | Blackmagic Design ATEM 2 M/E Constellation 4K
Powerful 2 M/E Ultra HD live production switcher |
| 1 | Blackmagic Design MICRO CONVERTER HDMI TO SDI 12G PSU
Power supply unit for Micro Converter HDMI to SDI 12G |
| 1 | Blackmagic Design SmartView 4K G3
15.6" DCI 4K Broadcast Monitor with SMPTE 2110 |
| 2 | Crown CT875
[OFE] - Eight-Channel, 75W @ 4 Power Amplifier |
| 1 | ICM CPLCRBC-BR
Double Bubble Tool Strip Combo Kit |
| 8 | Intech Innovations Generic RF Cable
[Included Accessory] - 50 Ohm BNC Cable Included with Hardware |
| 1 | Intech Innovations Shipping and Handling
Shipping and Handling |
| 6 | Liberty AV Solutions HALO-HC02M
HALO 18G HDMI CBL CL2 BLK 2.0M |
| 800 | Liberty Wire & Cable 24-4P-P-L6-EN-BLK
Black Category 6 U/UTP EN series 23 AWG 4 pair Unshielded Cable |
| 1 | Liberty Wire & Cable E-USBAC-2M
6.56' USB 2.0 MOLDED AM-CM 3A 2M BLK |
| 3 | Marshall Electronics V-702W-12G-V2
Dual 7" Rackmount Monitor with 12G-SDI and HDMI Inputs |

Broadcast Repairs/Upgrade - Part One

11/13/2025

Project No : INTEC-0277

Rev. 0

2025-509

- 1 Owner Furnished Computer**
[OFE] - Owner Furnished (OFE) Computer
- 4 Owner Furnished Display**
[OFE] - Owner-furnished display with corresponding mount
- 18 Owner Furnished Gooseneck Microphone**
[OFE] - Generic Microphone for Schematic Purposes
- 2 QSC CORE 24f - NA**
Bundle, Core 24f
- 2 QSC CORE 24f (HW)**
Hardware for Q-Sys CORE 24f
- 2 QSC CORE 24f (SW)**
SOFTWARE, CORE24F, PRODUCT OS
- 6 QSC NV-21-HU**
Video, NV-21-Hu, SMB, Network Video Endpoint
- 2 QSC QIO-GP8X8**
Q-SYS Peripheral Providing Control Expansion With 8 Logic Inputs
And 8 Logic Outputs
- 4 QSC QIO-L40**
Q-SYS Peripheral Providing 4 Line Outputs
- 3 QSC QIO-ML4I**
Q-SYS Peripheral Providing 4 Mic/Line Inputs
- 3 QSC QIO-RMK**
Qio Series Rack Mount Kit
- 2 QSC TSC-101-G3**
High Definition Touch Screen Controller
- 2 QSC TSC-710T-G3**
Table Top Mounting Accessory For TSC-70-G3 And TSC-101-G3
- 16 Sentinel 111-08080054L34**
RJ45 Plug 8P8C CAT6 Load Bar Bag
- 2 Shure [INCLUDED] UA221**
[Included Accessory] - [INCLUDED] Passive antenna
splitter/combiner kit
- 1 Shure QLXD1=-G50**
Bodypack Transmitter
- 5 Shure QLXD2/SM58=-G50**
Handheld Transmitter with SM58 Microphone
- 6 Shure QLXD4=-G50**
Half-Rack, Single Channel Receiver

- 2 **Shure UA221**
Passive antenna splitter/combiner kit
- 1 **Shure WL185MB/C-TQG**
WL185m Low-Profile Cardioid Lavalier Microphone with TA4F
Connector (Black)

Project Subtotal:

\$95,293.99

PROJECT SUMMARY

Total Installation Price:

\$95,293.99

Grand Total:

\$95,293.99

Client: Amanda Brown

Date:

Contractor: Intech Innovations

Date:

Broadcast Repairs/Upgrade - Part One

11/13/2025

Project No : INTEC-0277

Rev. 0

CONTRACT

Broadcast Repairs/Upgrade - Part One

City of Springfield, Illinois

300 South Seventh Street
Springfield, Illinois 62701 United States

Revision: 0
Modified: 11/13/2025

Presented By:

Intech Innovations

300 Edmund St.
East Peoria, Illinois 61611 United States
(309) 481-4361
intechinnovations.com



- A. The general project description is contained in the attached document and related documents from herein referred to as the "Proposal".
- B. The specific work to be performed by Intech is the installation, configuration, and/or programming of the specified system(s) as outlined in the Proposal.
- C. The total amount to be paid by the Client for the performance (subject to additions and deductions by written change order) shall not exceed the total specified in the Proposal.
- D. Progress payments will be made according to the payment schedule below. Equipment will not be ordered until the equipment deposit has been submitted, unless unless prior accommodations have been agreed to by Intech. These times are subject to the timing of the construction and the lead times required for the ordered equipment to be delivered.
- E. Payment is due immediately after invoicing. Unpaid balance beyond thirty (30) days after invoicing of completed tasks as outlined in item D shall bear interest payable to Intech at a rate of 1.5% per month simple interest.
- F. This Proposal expires thirty (30) days following the date stated on the top of this agreement. No work will be scheduled without a deposit plus a signed copy of this agreement. All drawings and specifications contingent on agreement and retainer.
- G. If job is of a retro-fit/remodel nature on an existing structure, and scope of work exceeds time estimated to complete because of unforeseen circumstances, Client agrees that he/she will be back-charged at a rate of \$125 per technician, per hour, for all extra labor involved in completing the job, as documented by written external change order.
- H. All drawings and documentation are contingent on retainer. Since preparing a proposal requires system design & engineering by a professional Systems Integrator, only one version of the proposal will be prepared without a retainer. If a second version is required or if project is for design & documentation only, a minimum \$400 Design Retainer will be collected. This Design Retainer will cover up to three additional designs and proposals, as well as one block-diagram drawing of the system. For an additional fee, client may receive up to three versions, one block diagram drawing, plus one basic cabinet audio placement and specification drawing. The retainer covers design & engineering time and is non-refundable.

Broadcast Repairs/Upgrade - Part One

Project No : INTEC-0277

Rev 0

11/13/2025

2025-502

Payment Schedule**Amount****Billing Date**

Initial

\$47,647.00

Final

\$47,646.99

1. Contract Documents and Details

The contract documents consist of this agreement, including all general provisions, special provisions, specifications, drawings, addenda, change orders, written interpretations, and written orders for minor changes in work. Work not covered by contract documents will not be required unless it is required by reasonable inference as being necessary to produce the intended result. The costs associated with any related work or materials, including, but not limited to electrical, drywall, painting, cabinets are not included unless specifically documented in the proposal. Intech is not responsible for any underground trenching or laying or supplying of conduit for outside wiring.

2. Assumptions

Intech makes the following assumptions on this Statement of Work (SOW). By signing this SOW, Client agrees that these assumptions are correct and valid. Any changes to the following assumptions must be processed using the Change Order Process and may impact the project duration and labor requirements. The following project assumptions are made and will be verified:

- All Intech activities will take place during normal working hours (Monday through Friday, 8:00 AM to 5:00 PM, excluding holidays) unless noted as "Off Hours" in this SOW.
- All Owner Furnished Equipment (OFE) is assumed to be in good working condition. Any equipment found to be insufficient or non-functional shall be repaired or replaced at Client's expense, including any time spent by Intech due to OFE equipment will be billed outside of this SOW. For room / system upgrades, we have made a best-effort attempt to identify existing equipment and functionality. Any existing equipment and/or its functionality will not be maintained in the integration upgrade project warranty. Only equipment purchased by Intech and its functionality will be warranted by Intech. Please advise us of any discrepancies in the system(s) description.
- If a product is delivered to or staged at an Intech facility or its hired subcontractor, the acceptance of equipment by Client occurs upon the receipt of goods to Intech.
- Commissioning/testing does not include testing of equipment under heavy usage, watching the system run over lengthy periods of time, or on-site monitoring of meeting/events/functions; however, these services can be purchased. Contact your Account Executive for a quote.
- Intech Innovations designs their systems to be as universally compatible as possible between "Bring Your Own Device" (BYOD) interoperability and USB peripherals. Intech Innovations shall provide a best effort to ensure consistent, error-free system functionality with as many devices as possible. With device manufacturing, software authoring, network connection speed and quality, and device security settings being out of Intech Innovation's control, Intech Innovations cannot guarantee interoperability with all BYOD devices.

2. Customer Responsibilities

In developing this integration quotation, assumptions must be made regarding the construction of the Client's facility, the availability of appropriate infrastructure, and site conditions required for proper installation. If any of the assumptions indicated are incorrect, please contact us as soon as possible. Changes to the quotation may affect system price and/or project duration. Changes in equipment mounting locations, methods and/or products due to unforeseen structural problems may result in additional parts and labor costs. The following items are assumed to be provided and completed by Client or third-party resources utilized by Client other than Intech:

- Walls shall be capable of supporting equipment to be mounted. Inadequately framed or otherwise, underrated walls shall be reinforced by Client before technicians arrive on site.
- Walls shall have adequate and open "fishable" space behind drywall for low-voltage cable runs between equipment. Client shall provide adequate raceways in or on concrete, block, insulated, or otherwise "unfishable" walls to accommodate low voltage cable runs between equipment.
- Client shall provide adequate raceways on projects installed in localities which require conduit for low-voltage cabling runs

Broadcast Repairs/Upgrade - Part One

Project No INTEC-0277

Rev. 0

11/13/2025

between equipment. All cable runs between components and equipment racks are assumed to be less than 250 feet in length unless previously identified during a site survey. Cable runs exceeding 250 feet in length due to unseen obstacles or inadequate raceways will require a Change Order for additional parts and labor.

- It is assumed adequate space above ceiling grid for installation of above-tile storage accessory cabinets and/or mounting kits. Inadequate space not previously identified and noted in this document may require a Change Order for alternative mounting components. Structural mounting locations shall be sound and free of unwanted vibration.
- Client shall provide adequate ventilation or active cooling through closets, cabinets, or credenzas which will house components and equipment racks.
- Adequate power (120V) and data required must be done prior to installation. If we arrive on-site and this has not been done, a change order for any time, travel and expenses will be required.
- Existing equipment not utilized in room upgrades or new systems shall be removed by Client prior to arrival of technicians. Equipment removal by technicians not previously agreed to and noted in this document shall be done so after issuance of a Change Order for additional labor.
- Patching, painting, and repair of installation areas.
- Adherence and compliance with local codes.

2. Time/Force Majeure

With respect to schedule completion of the tasks in section D, time is of the essence. Intech shall be excused from liability for its failure or delay in performance of any obligation under this contract due to an event beyond that party's reasonable control, including but not limited to acts of God, fire, flood, explosion, earthquake, or other natural disaster, war, civil unrest, strike or labor disturbance, acts of government, such as government-declared disaster, pandemic or public health emergency, or any other event that renders the party's performance impossible or illegal. Such excuse from liability shall be effective only to the extent and duration of the event causing the failure or delay in performance and only if the party has not caused the event to occur and continues to use diligent, good faith efforts to avoid the effects of the event and to perform the obligation if possible. The party claiming force majeure must give notice to the other party promptly upon becoming aware of the event. Notwithstanding the foregoing, if the event of force majeure extends beyond the quoted performance period or statement of work or is reasonably expected to extend beyond the performance period or statement of work, either party may terminate this contract by written notice to the other party, with the consequences of such termination as if this contract had expired by its terms.

3. Payments and Completion

The above Payment Schedule is a guideline and approximation. Since Intech will, if possible, open, test and burn-in equipment before delivery, all components must be paid for before delivery to job site. Payments may not be withheld under any circumstances. Any disputes due to legal claims will be settled independently in good faith between the parties. Final payment shall be due immediately following completion of the project. Intech will hold owner harmless with respect to claims of subcontractors and suppliers.

4. Insurance

Intech shall purchase and maintain such insurance necessary to protect from claims under workers compensation and from any damage to the owners property resulting from the conduct of this contract.

5. Changes in the Contract

The owner may order changes, additions, or modifications without invalidating the contract. Such changes must be in writing and signed by the owner. Intech shall provide the owner in writing the amount of additional costs or cost reductions resulting from changes ordered within 15 working days unless this requirement is waived in writing by the owner. Change Orders shall be paid in full upon acceptance of change and shall not alter the contract's payment schedule. In case of product unavailability or discontinuation, Intech reserves the right to substitute equipment of equal or better quality with clients approval. Intech will be held blameless in case of product unavailability or discontinuation.

6. Warranty

Intech warranties all labor involved in an installation for ninety days from first day of meaningful utilization of the system or project sign-off, whichever occurs first. Intech will also be glad to help the client get their manufacturer-warranted equipment serviced though out the life of the said warranty. Intech provided labor is not covered as part of an equipment manufacturer's warranty.

7. Tax Exemption

Intech will charge sales tax on any transaction to entities that have not provided to Intech a tax exemption certificate issued by the

entity's state of occupancy.

8. Prevailing Wage

It shall be the responsibility of Client to inform Intech in writing if any project is subject to the Illinois Prevailing Wage Act (820 ILCS 130/) prior to the issuance of any purchase order for any project.

9. Shipping and Handling

Unless contractually excluded by a previously established procurement agreement, any shipping and handling charges shall be billed as actuals in addition to the project's cumulative total fees, inclusive of any change orders, at the culmination of the project.

Client: Amanda Brown

Date:

Contractor: Intech Innovations

Date:

PRODUCT DETAILS

Broadcast Repairs/Upgrade - Part One



12 GHz, 4K UHD Precision Video Cable, 75 Ohm, 20 AWG solid .032" silver plated copper conductor, gas-injected foam HDPE insulation, Duofoil® bonded to core + tinned copper braid shield (95% coverage), PVC jacket.



12 GHz BNC Plug, One Piece RG-59 Compression Connector



The new ATEM 1 M/E Advanced Panel is an elegantly designed professional hardware control panel for all ATEM switchers. It combines modern design with the latest broadcast technology for faster workflows. The new design features a built in LCD and high quality curved buttons that help reduce incorrect key presses. The buttons also have color backlighting to help you quickly recognize important keys. You also get a professional joystick for DVE and camera adjustments, smooth weighted t-bar fader and much more. The buttons feature dynamic displays that allow full customization of the labels as well as custom colors. The shift buttons allow you to double up the number of inputs by selecting a second set of shifted source buttons so you can control up to 20 inputs. The compact size and durable design of the ATEM 1 M/E Advanced Panel fits in a standard equipment rack, making it perfect for shelf mounting in broadcast trucks, mobile racks and fly away kits.



ATEM 2 M/E Constellation 4K is a powerful 2 M/E Ultra HD live production switcher. It features 20 standards converted 12G-SDI inputs, 12 12G-SDI aux outputs, 2 DVEs, 8 ATEM Advanced Keyers, 2 multiviews, media players, USB webcam output and a SuperSource for a total of 6 DVEs. You even get built in talkback and a professional 48 channel Fairlight audio mixer with EQ and dynamics!

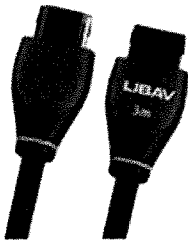
Power supply unit for Micro Converter HDMI to SDI 12G



SmartView 4K G3 is the first Ultra HD broadcast monitor with both 12G-SDI and SMPTE-2110 IP video inputs. SmartView 4K G3 connects directly to IP based broadcast systems as well as a range of 12G-SDI professional video equipment up to 2160p60, making it perfect for broadcast and live production. It includes AC and 12V DC power connections, 3D LUTs and monitoring controls such as focus peaking, H/V delay, blue only and framing guides.

Double Bubble Tool Strip Combo Kit

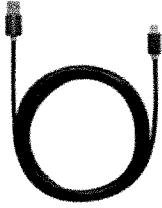
Shipping and Handling



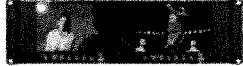
HALO 18G HDMI CBL CL2 BLK 2.0M



4 Pair 23 AWG solid, twisted, and unshielded cable NEC type CMP and CEC type CMP FT6. Third party verified to ANSI/TIA-568C Category 6 performance. Product manufactured compliant to the requirements of UL444 for installations and applications in accordance with NEC articles 725 and 800.



6.56' USB 2.0 MOLDED AM-CM 3A 2M BLK



The Marshall V-702W-12G dual 7" LCD Display is a feature-packed, solution perfect for remote production trucks, fly-packs, control rooms, routing rooms and countless other video system applications. Based on the Marshall V-702W model, the 12G-SDI inputs provides low latency and eliminates the need for outboard down conversion.



Bundle, Core 24f



The Q-SYS NV Series NV-21-HU is the next evolution for native video distribution on the Q-SYS Platform. The NV-21-HU is a software configurable endpoint offering a comprehensive single-cable solution for audio and video distribution, AV bridging and device charging via USB-C. The NV-21-HUs compact size and reduced I/O make it ideal for supporting meeting rooms, learning spaces, hospitality and entertainment installations. The NV-21-HU can be used alongside other Q-SYS NV Series video endpoints, providing system design flexibility. Like all Q-SYS products, the NV-21-HU offers native integration and control, simplifying configuration and operation.



The Q-SYS QIO-GP8x8 expands your Q-SYS systems capabilities to enable streamlined interoperability with non-networked control devices via GPIO connectivity. By separating local I/O from processing hardware, the QIO Series offer modular and easily scalable network I/O to support your desired topology.



Q-SYS peripheral providing 4 line outputs. Up to 4 devices daisy-chainable. 1U-1/4W, powered over Ethernet or +24 VDC. Surface mountable, rack kit sold separately.



Q-SYS peripheral providing 4 mic/line inputs. Up to 4 devices daisy-chainable. 1U-1/4W, powered over Ethernet or +24 VDC. Surface mountable, rack kit sold separately.

Qio Series Rack Mount Kit



High Definition Touch Screen Controller

Table Top Mounting Accessory For TSC-70-G3 And TSC-101-G3



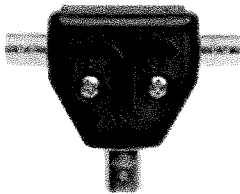
Featuring transparent 24 bit digital audio quality and incredibly efficient RF spectrum usage, the QLXD1 bodypack transmitter is ideal for wireless vocals and instruments in presentation spaces, music venues, and houses of worship. Easy to use, the QLXD1 quickly syncs with a wireless receiver over IR at the push of a button and maintains clear, uninterrupted signal over its entire 100 m (330 ft.) range. All metal construction ensures durability, and a wide selection of compatible microphone choices offer legendary Shure sound signatures.



Featuring transparent 24-bit digital audio quality and incredibly efficient RF spectrum usage, the QLXD2 handheld transmitter is ideal for wireless vocals in presentation spaces, music venues, and houses of worship. Easy to use, the QLXD2 quickly syncs with a wireless receiver over IR at the push of a button and maintains clear, uninterrupted signal over its entire 100 m (330 ft.) range. All metal construction ensures durability, and a wide selection of compatible microphone choices offer legendary Shure sound signatures.



Digital wireless receiver combines professional features with streamlined set-up and operation. Features include Automatic Channel scan, Networked Channel Scan, digital predictive switching, and AES 256 encryption for security.



Passive antenna splitter splits an incoming signal into 2 outgoing signals or combines 2 incoming signals into 1 signal. The kit includes 2 UA221 Splitters/Combiners, 4 coaxial cables, and attaching hardware.



Shure WL185m, WL184m, and WL183m are professional low-profile lavalier microphones for use with compatible wireless bodypack transmitters. 8 mm shorter than their predecessors, the WL185m, WL184m, and WL183m lavaliers deliver full and accurate sound quality with an improved presence response that reproduces crystal clear vocals. For flexible placement on speakers, presenters, and performers, each lavalier is available in either black or white with LEMO or TA4F connector options, and the innovative tie clip can be rotated in 90 intervals for accurate positioning. Shure WL185m, WL184m, and WL183m professional lavaliers include a snap-fit windscreen, single tie clip, and zippered bag for storage and transport.

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____

DATE OF 1ST READING: _____

11/18/2025

OFFICE REQUESTING: OFFICE OF COMMUNICATIONSCONTACT PERSON: AMANDA BROWNPHONE NUMBER: 217-789-2375EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification.TYPE OF ORDINANCE: SOLE SOURCEFISCAL IMPACT: \$95,293.99

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE APPROVING A CONTRACT WITH INTECH INNOVATIONS FOR COMMUNICATIONS UPGRADES (PHASE 1) FOR THE CITY COUNCIL CHAMBERS FOR THE OFFICE OF COMMUNICATIONS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

BROADCAST REPAIRS / UPGRADE (PART 1)

CONTRACTOR / VENDOR NAME: INTECH INNOVATIONSVENDOR NO: VC*8387

CONTRACT TERM: _____

Change in Scope

Yes ☐ No ☐

CONTRACT AMOUNT: _____

(Original amount if change order)

Change Order # _____

Additional Amount _____

Method of Purchase (check one)

☐ Low Bid☐ Other: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☒☐ Low Bid Meeting Specs☒ Exception: SOLE SOURCEIs Purchasing Agent approval attached? No ☐ Yes ☐☐ Low Evaluated Bid

Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	100	COMC	PECF	1507	\$95,293.99
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

DIRECTOR / SUPERVISOR SIGNATURE _____

Date: _____

CITY PURCHASING AGENT: _____

Date: _____

COMMENTS

SIGN OFF:

(Mayor's Signature)

(Director of QBM)