

AN ORDINANCE AUTHORIZING AN EXPENDITURE IN THE AMOUNT OF \$168,988.00 FOR THE 2025 HELPING HOMES ENERGY EFFICIENCY RENOVATION IMPROVEMENT PROGRAM, FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves and authorizes an expenditure in the amount of \$168,988.00 for the 2025 Helping Homes Energy Efficiency Renovation Improvement Program ("Helping Homes Program"), and

WHEREAS, the Helping Homes Program provides qualifying low-income electric customers the opportunity to reduce their energy costs through the installation of energy-saving retrofits to their homes. These retrofits, determined by an energy audit, may include attic and/or band joist insulation, central air conditioner or heat pump replacement, caulking and weather-stripping, LED lighting upgrades, bathroom exhaust fan upgrades, and other possible measures shown to have positive savings for the money invested. The result of the program is a more efficient home that helps the customers save money on their monthly energy bills, and reduces the energy generation load for the Utility, and

WHEREAS, there are twelve (12) homes to be included in the 2025 program, and

WHEREAS, Keith Moore, dba Keith Moore Builders was awarded the lowest bid for seven (7) of the twelve (12) properties, for a total amount of \$108,238.00, and William Hahnenkamp, dba Bill's Home Improvements, was awarded the lowest bid for five (5) of the twelve (12), for a total amount of \$60,750.00, and

WHEREAS, the proposal documents with the above vendors shall be on file in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The City Council hereby authorizes an expenditure in an amount not to exceed One Hundred Sixty-Eight Thousand Nine Hundred Eighty-Eight Dollars and No Cents (\$168,988.00) for the Helping Homes Energy Efficiency Renovation Improvement Program ("Helping Homes Program") for 2025 with the works to be performed by Keith Moore Builders and Bill's Home Improvements.

Section 2. The Office of Budget and Management is authorized to make payments in an amount not to exceed One Hundred Sixty-Eight Thousand Nine Hundred Eighty-Eight Dollars and No Cents (\$168,988.00) upon satisfactory completion of the project by Keith Moore Builders and Bill's Home Improvements from account number 102-100-CBG-7856-1232.

Section 3: This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: \_\_\_\_\_, 2025

SIGNED: \_\_\_\_\_, 2025

RECORDED: \_\_\_\_\_, 2025

ATTEST: \_\_\_\_\_

MAYOR

Approved as to legal sufficiency:

 11-24-25  
Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities  
ORDINANCE DISCUSSION SHEET**

**VENDOR/AWARD:**

VENDOR NAME: Keith Moore dba Keith Moore Builders and William Hahnenkamp  
dba Bill's Home Improvements

CONTRACT AMOUNT: \$168,988.00

TYPE OF AWARD: Expenditure Authority

**PRIOR ORDINANCE INFORMATION:**

Most recent: Ord. 349-09-24, UE25-30, Keith Moore dba Keith Moore Builders and William Hahnenkamp dba Bill's Home Improvements, 8 properties, \$96,140.00 total.

**INFORMATION:**

This Ordinance approves and authorizes an expenditure in the amount not to exceed \$168,988.00, in relation to the Helping Homes Energy Efficiency Renovation Improvement Program ("Helping Homes Program") for 2025.

Helping Homes Program specializes in home weatherization and energy efficiency and is designed to help qualifying low-income electric customers reduce their energy costs by installing energy-saving retrofits in their homes (the qualifying low-income limits are based on HUD's Income limit). An energy audit determines these retrofits and can include insulation, central air conditioner or heat pump replacement, caulking and weather-stripping, lighting upgrades, and other measures. The retrofits are chosen based on whether they have positive savings for the money invested. All retrofit work will be completed at no cost to those awarded participation in the Helping Homes program. This year, there are twelve (12) properties in this program, with improvements ranging from \$5,741.00 to \$22,801.00.

Keith Moore Builders dba Keith Moore Builders was awarded seven (7) properties for a total amount of \$108,238.00. William Hahnenkamp, dba Bill's Home Improvements was awarded five (5) properties for a total amount of \$60,750.00. Both vendors have performed this work for the Helping Hands Program for numerous years and are CWLP-certified contractors.

2025-503

# Helping Homes

Bid Document-----Round 19

From Bid Opening on Wednesday, September 24th • 10:00AM  
 Energy Services Office • 1008 E. Miller • Springfield, IL



Address	City State, Zip		Keith Moore Springfield, IL	Bill's Home Improvement Litchfield, IL	Original Bid	Bills Home Improvement Litchfield, IL 5% Upcharge for Out of City Contractor on Jobs over \$15K	Low Bid
	Address	City State, Zip					
1 1521 W. Lawrence Ave.	Springfield, Illinois 62704	\$19,450.00	\$17,500.00	\$18,375.00	Bill		
2 1932 N. 10th St.	Springfield, Illinois 62702	\$18,163.00	\$23,500.00		Keith		
3 1008 Indiana Ave.	Springfield, Illinois 62702	\$11,700.00	\$10,000.00	\$10,500.00	Bill		
4 903 S. 16th St.	Springfield, Illinois 62703	\$12,450.00	\$8,500.00	\$8,925.00	Bill		
5 1112 N. Osburn Ave.	Springfield, Illinois 62702	\$18,500.00	\$16,000.00	\$16,800.00	Bill		
6 1305 Rutledge St.	Springfield, Illinois 62702	\$12,197.00	\$16,000.00		Keith		
7 508 S. Glenwood Ave.	Springfield, Illinois 62704	\$5,741.00	\$10,000.00		Keith		
8 417 W. Cook St.	Springfield, Illinois 62704	\$13,542.00	\$18,000.00		Keith		
9 205 E. Lake Shore Dr.	Springfield, Illinois 62712	\$22,601.00	\$28,500.00		Keith		
10 916 S Livingston St.	Springfield, Illinois 62703	\$14,418.00	\$16,500.00		Keith		
11 8 N Oxford Rd.	Springfield, Illinois 62702	\$11,625.00	\$8,750.00	\$9,187.50	Bill		
12 1428 S. 4th St.	Springfield, Illinois 62703	\$21,376.00	\$28,000.00		Keith		
Totals		\$108,238.00	\$60,750.00				
			Low Bid Total				\$168,988.00

**Low bid totals: \$168,988.00**

\* Winning Bids are Green in Color

Bids were due by 3:30PM (local time), September 19th, 2025

To:

City of Springfield  
 Office of Budget & Management  
 Room 210-Municipal Center West  
 300 South Seventh Street  
 Springfield, IL 62701-1681

ORDINANCE FACT SHEET

DATE OF 1st READING: 12-3-25

OFFICE REQUESTING: Office of PUBLIC UTILITIES

CONTACT PERSON: Michelle Carlisle

PHONE NUMBER: x2626

EMERGENCY PASSAGE: No  Yes  If yes, explain justification - See attached document

FISCAL IMPACT: \$168,988.00

SUGGESTED TITLE: Authorize an expenditure / item(s) / vendor / dollar amount / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: See Ord. Discussion Sheet (names are too long, wont fit) VENDOR NO: \_\_\_\_\_

CONTRACT TERM: 1 yr. Change in Scope Yes  No

CONTRACT AMOUNT: 108,238.00 + 60,750.00 = 168,988.00 - \_\_\_\_\_ - \_\_\_\_\_  
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: \_\_\_\_\_
- Exception: \_\_\_\_\_
- Code Provision: \_\_\_\_\_

Previous Ord #'s 349-09-24

Is Purchasing Agent approval required? No  Yes

Is Purchasing Agent approval attached? No  Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	102	100	CBG	7856	1232	168,988
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

Authorizing the expenditures for the 2025 Helping Homes - Round 19 project, 12 customers.

FUNDS CHECK BY: H. Cavanaugh, Rachel Digitally signed by Cavanaugh, Rachel H. Date: 2025.11.12 08:58:04 -06'00' Date: \_\_\_\_\_

DIRECTOR / SUPERVISOR: Doug Brown Digitally signed by Doug Brown Date: 2025.11.10 08:18:57 -06'00' Date: \_\_\_\_\_

CITY PURCHASING AGENT: [Signature] Date: 11-17-2025

SIGN OFF: [Signature]  
(Mayor's Signature)

[Signature]  
(Director of OBM)

The information supplied on this form is not confidential information.

2025-503

2025-504

AN ORDINANCE ACCEPTING PROPOSAL NO. UE25-10 WITH LANDIS+GYR FOR CWLP ADVANCED METERING INFRASTRUCTURE (AMI) COMMUNICATION SYSTEM IN AN AMOUNT NOT TO EXCEED \$20,141,509.68 FOR A THREE-YEAR PERIOD, FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves and authorizes execution of Proposal No. UE25-10 with Landis+Gyr in an amount not to exceed \$20,141,509.68, for CWLP Advanced Metering Infrastructure (AMI) Communication System, and

WHEREAS, Competitive Sealed Proposals were sought to locate vendors pursuant to Section 38.38 of the Code of the City of Springfield, Illinois, and

WHEREAS, Landis+Gyr submitted a proposal meeting all requirements and being the best overall value, and

WHEREAS, the proposal documents with Landis+Gyr shall be on file in the Office of the City Clerk and identified by Request for Proposal No. UE25-10.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and accepts Proposal No. UE25-10 with Landis+Gyr for CWLP Advanced Metering Infrastructure (AMI) Communication System in an amount not to exceed Twenty Million One Hundred Forty-One Thousand Five Hundred Nine Dollars and Sixty-Eight Cents (\$20,141,509.68) for the City of Springfield Office of Public Utilities.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute said proposal on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment by the City of Springfield Office of Budget and Management to Landis+Gyr in the amount not to exceed Twenty Million One Hundred Forty-One Thousand Five Hundred Nine Dollars and Sixty-Eight Cents (\$20,141,509.68) from Account No. 102-100-CB-3622-2310 is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: \_\_\_\_\_, 2025

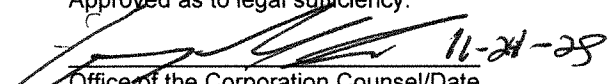
SIGNED: \_\_\_\_\_, 2025

RECORDED: \_\_\_\_\_, 2025

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_

Approved as to legal sufficiency:

 11-21-25

Office of the Corporation Counsel/Date  
Requested by the Office of Public Utilities/Mayor Buscher

2025-504

## Office of Public Utilities ORDINANCE DISCUSSION SHEET

### VENDOR/AWARD:

CONTRACTOR NAME: Landis+Gyr  
CONTRACT AMOUNT: \$20,141,509.68  
TYPE OF AWARD: Request for Proposal #UE25-10

### PRIOR ORDINANCE INFORMATION:

n/a.

### INFORMATION:

This Ordinance accepts RFP UE25-10 in an amount not to exceed \$20,141,509.68 over a three-year period, with Landis+Gyr, for the purchase CWLP Advanced Metering Infrastructure (AMI) Communications System. This RFP will be for electric AMI deployment, with the ability to integrate water endpoints and additional IoT applications as budgets allow.

The contract amount includes all hardware and software components of an AMI solution. The total amount also includes a 5% contingency to accommodate field conditions and implementation adjustments. Annual premium support is also included. Actual annual expenditures will vary based on deployment schedules and meter quantities installed each year.

The Office of Public Utilities sought proposals for a modern AMI communications system to replace aging metering technology, improve billing accuracy, enhance outage management, support distribution automation, and create a scalable foundation for water AMI and other smart-city applications. Eight (8) proposals were received and evaluated using a weighted rubric based on technical capability, network coverage, vendor qualifications, project methodology, price, and long-term value. The proposals were then narrowed to a shortlist for detailed technical review, reference checks, and pricing validation.

Following a comprehensive evaluation process for RFP UE25-10, the CWLP AMI Evaluation Committee determined Landis+Gyr to be the highest-scoring and best overall proposal, achieving the top weighted score and demonstrating the strongest alignment with CWLP's operational and modernization needs. Key evaluation factors included system reliability, compatibility with existing CWLP systems, the flexibility and scalability of the RF Mesh IP architecture, cybersecurity capabilities, extended warranty coverage, and lifecycle cost. Landis+Gyr's proposal includes a 6-year extended warranty for all electric endpoints, integrated support for distribution automation, and lower long-term recurring costs.

Other proposals, while competitive, did not offer the same combination of extended warranty coverage, lifecycle value, long-term cost stability, or integration breadth. Some proposals carried higher annual recurring charges, shorter warranty periods, or greater operational risk. CWLP also considered prior support and responsiveness experiences with similar systems as part of the overall vendor risk assessment.

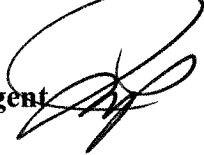
Landis+Gyr most closely meets CWLP's operational, technical, and long-term modernization requirements. Therefore, it is recommended that a three-year contract be awarded to Landis+Gyr, in an amount not to exceed \$20,141,509.68, which includes premium support and a 5% contingency.



OFFICE OF BUDGET AND MANAGEMENT  
PURCHASING DEPARTMENT  
CITY OF SPRINGFIELD, ILLINOIS

**MEMORANDUM**

**TO:** Michelle Carlisle

**FROM:** James W. Peters – Purchasing Agent 

**DATE:** November 18, 2025

**SUBJECT:** Request for Exemption from Competitive Bidding

**I have reviewed the Ordinance Fact Sheet concerning Landis+Gyr, RFP UE25-10 for CWLP's advanced metering infrastructure (AMI) communications system for the Office of Public Utilities.**

**In accordance with the requirements of Section 38.38(a) and/or Section 38.41 of the Purchasing Code of the City of Springfield pertaining to Competitive Sealed Proposals, I have determined that it would be neither practical nor advantageous to the city to utilize the Sealed Competitive Bid process to obtain bids for these goods or services. Based on my determination, this procurement is exempt from the City's requirement for Sealed Competitive Bids.**

**UE25-10 Bidders**

Vendor	Brownstown Electric Brownstown, IN	Core & Main Washington, IL	Honeywell Raleigh, NC	Landis+Gyr Alpharetta, GA	Nexgrid Fredericksburg, VA	Open Access Technology Bloomington, MN	Schneider Electric Homewood, IL	Tantalus Systems Raleigh, NC	Wesco Pittsburgh, PA
Cost w/ 5% Contingency	\$ 14,424,540.90	\$ 21,924,022.90	\$ 19,354,261.67	\$ 20,141,509.68	\$ 14,549,637.84	\$ 13,574,245.65	\$ 24,271,281.30	\$ 17,006,612.37	\$ 17,847,697.61

Although Landis+Gyr was not the lowest-cost proposal, several of the lower-priced submissions did not meet the minimum technical specifications required in the RFP and were not suitable for consideration. Among the proposals that met all mandatory requirements, Landis+Gyr achieved the highest overall weighted evaluation score based on network reliability, integration capability, scalability, cybersecurity, warranty coverage, and lifecycle value. Their solution also carries lower annual recurring costs, resulting in a lower total cost of ownership over the life of the system. Given the long-term operational importance of the AMI network, CWLP prioritized the proposal that offers the best overall value and lowest operational risk, rather than the lowest initial price. Therefore, the recommendation for award is Landis+Gyr.



**CITY OF SPRINGFIELD  
OFFICE OF BUDGET AND MANAGEMENT  
PURCHASING DEPARTMENT  
300 S. SEVENTH STREET  
ROOM # 200 MCW  
SPRINGFIELD, ILLINOIS 62701-1681**

Contact: Office of the Purchasing Agent  
Telephone: 217-789-2191

Date: **April 22, 2024**  
Fax: 217-789-2207

Request for Proposal Index No: **RFP UE25-10**

Request for Proposal Name: **Advanced Metering Infrastructure (AMI)  
Communications System**

Pre Bid Meeting: **N/A**

Bid Security: **N/A**

**Due Date 3 P.M. Central Time USA: Thursday, May 30, 2024**

Sealed responses must be received in the Office of Budget and Management Purchasing Department, 300 S. Seventh Street, Room #210 MCW, Springfield, Illinois 62701-1681 and date and time stamped in no later than the date and time stated . All responses will be publicly opened and portions thereof read aloud at the above date and time. **LATE RESPONSES WILL NOT BE CONSIDERED.**

All attached General Terms and Conditions and Drawings and Specifications are part of the Bid and will be incorporated into any Contract(s) entered into as a result of the Bid.

All responses to the Bid must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this Request for Proposal to the Purchasing Agent.

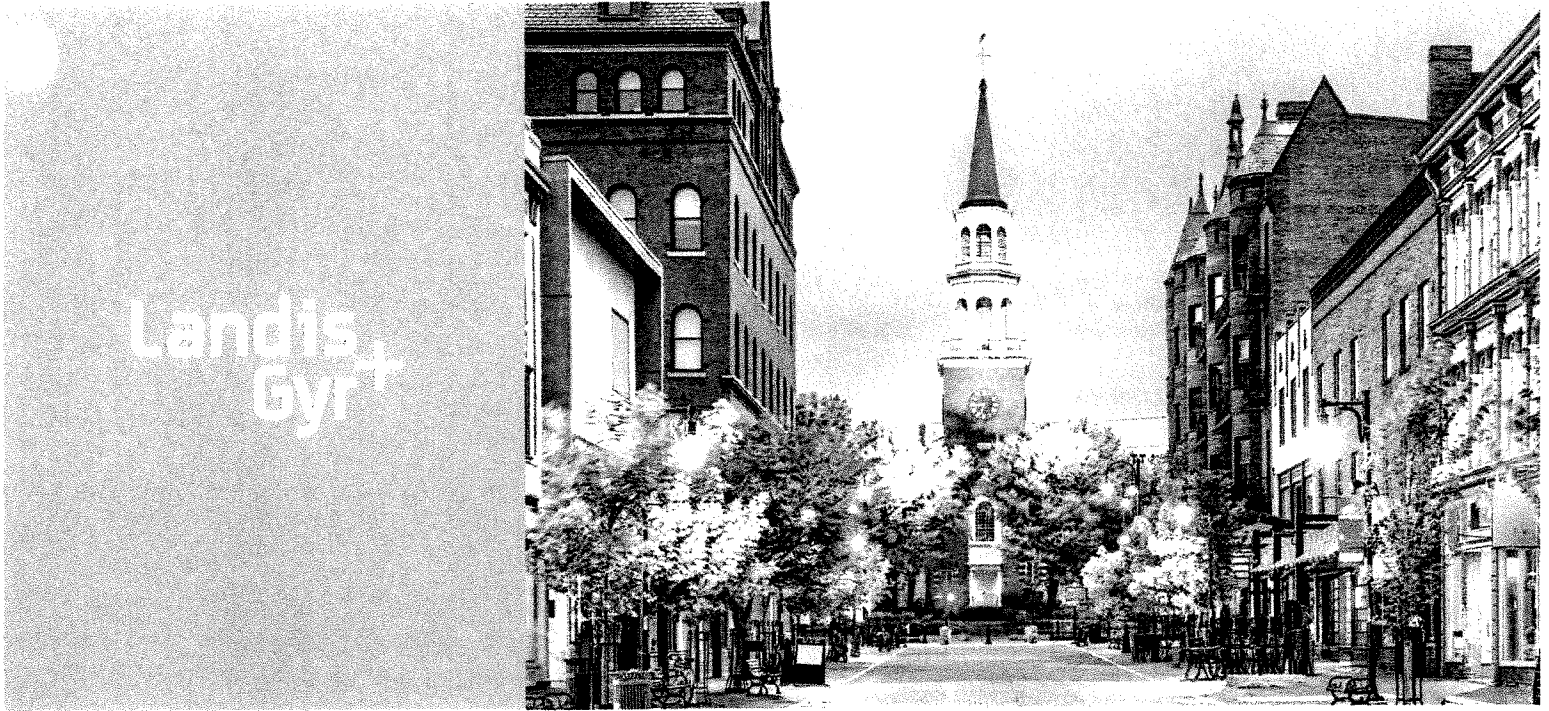
**Name of Vendor:** Landis+Gyr\_\_\_\_\_

**Contact Name:** Kevin Pochocki\_\_\_\_\_

**Vendor Address:** 30000 Mill Creek Ave, Alpharetta, GA 30022\_\_\_\_\_

**Vendor E-Mail:** kevin.pochocki@landisgyr.com\_\_\_\_\_

**Phone:** 678-258-1500\_\_\_\_\_ **Fax:** N/A\_\_\_\_\_



# The City of Springfield

## Executive Summary

July 23, 2024

Landis + Gyr is pleased to partner with the City of Springfield Illinois and your AMI System. Landis+Gyr has a 128-year history with +30 million endpoints deployed in the United States alone, millions more if you include our worldwide reach. Our solution is scalable for systems under one-thousand endpoints to systems over one-million endpoints.

### Our Proposal

The solution that we are providing is the latest in Technological innovation which will give Springfield the greatest flexibility, not just in the next 15-20 years, but beyond. Landis+Gyr has teamed up with several leading vendors that will give you the greatest in digital granularity and flexibility for your system growth as you move into the future.

Landis+Gyr is proposing our latest RF Mesh IP (IoT) System that can move some of the largest packets of information at speeds of 1/10th of a second per hop. Our AMI system is nimble and adaptable allowing the City of Springfield to migrate as technology progresses and changes. This RF Mesh IP System will work with our next gen Revelo grid sensors.

Revelo grid edge sensor is our latest Metrology Platform. Every Revelo device includes an Edge Intelligence Card (Edge Card) that runs on a Linux operating system, separate from meter comms and metrology, providing a secure and flexible platform. In addition, Revelo offers the highest waveform capture available in a residential or commercial meter allowing each endpoint the host the full Sense application and various other apps.

Customer facing Applications will connect to the Home Area Network via the Wi-Fi connection included with each Revelo: when enabled by The City of Springfield. In doing so, the homeowner will have access to Customer Facing Applications, including SENSE, Use Analytics and High Usage Alert Application and other Customer Engagement Applications to give consumers unparalleled insight into their energy use and future.

## Key Advantages of Landis+Gyr

In addition to the Customer Facing Applications, Revelo also is embedded with various protocols including Matter, IEEE 2030.5 and OCPP. In our Application Environment, the utility can develop their own Applications to communicate with Smart Devices Behind the Meter and create their own Load Shedding and Demand Response Applications. Outside of our Revelo Platform, this RF Mesh IP Network can be utilized for Advanced Load Management, Distribution Automation, Street Light Management. Other devices such as Gas Meters, SPAN Smart Panels can be added throughout the network as the utility needs.

As the City of Springfield grows and Changes, they will require a flexible platform that can manage a variety of sensors including Livable Cities Smart Street Light Sensors and Controllers for Light Control and Management, Road Safety, Community and Traffic Monitoring, Noise, and Pollution Monitoring.

Landis+Gyr has partnered and integrated with many manufacturers throughout our history. From CIS, MDMS, SCADA will have ability to connect our Head End System via Multispeak or CIM Integrations. Our Network Equipment is capable of secure Fiber to Ethernet Connections for backhaul. Our over-the-air assets and communications are protected by multilayered security including 256-Bit Encryption, Role Based Access and Rolling Keys to keep your network and data safe.

To offer the City of Springfield the greatest flexibility and ability to leverage a Single AMI System: Landis+Gyr has included a quotation that covers all City of Springfield Assets with our Water partner Master Meter and our Landis+Gyr Pit Module and Interpreter.

Interpreters can work on existing bayonet style water meter bodies\* by changing out the register and replacing it with the Interpreter device. Other types of meters can work with our Pit Mounted Modules that connect via Nicor Adapters or Scotch Locks with grease caps\*\*.

For replacement meters, Master Meter will include a quotation for their Ultrasonic Water Meters that the City of Springfield can buy Directly from them. These devices too will work with our Pit Communication Modules.

As discussed with the City of Springfield, the Water Department may choose their own water meter to best serve their interests. It is understood that the City of Springfield has a long-term relationship with Badger Water and has several Badger Water Meters deployed throughout their entire system.

Landis+Gyr has partnered with Badger recently and together we are deploying some of the “best in breed” systems in other areas of the country. This is Badger Water running their Meters on their own Cellular Backhaul to their Head End System and Landis+Gyr running their Electric on their RF Mesh IP Network through their own HES. This offering allows each department to embrace the complete granularity of each product on its own respective network.

In partnering with Badger and Landis+Gyr will allow us to scale back our Router Counts from 386 Routers, to cover the water and electric network, to 48 Routers that will cover the Electric Network only. We feel that this approach will allow The City of Springfield to take advantage of any economies they may have by utilizing existing Badger Meters and Badger Cellular Modules to communicate to the Badger Water Head End System. This approach will give the City of Springfield complete operability and data sets each Vendor has to offer.

Should The City of Springfield Desire a single Head End System, we have customers that are unifying the network data through an MDMS System, which Landis+Gyr has extensive experience in doing. This is in scope of the RFP, but a subject that was to be addressed by the Vendors in the RFP.

## Summary

As City of Springfield moves into the future of AMI 2.0+ will see that L+G is the right partner for their System Needs. Our team includes Badger Meter, a company that you are well acquainted with and Utility Partners to install and deploy all devices required in your RFP. In order to deliver the greatest value to the City of Springfield, we have asked our Team members to submit independently.

This solution will offer the City of Springfield the greatest flexibility: each department working with the best tools and a system that can give them the greatest insight to manage current and future needs. At the Utility and billing level, our team member Harris Utilities will unite data from both systems that will allow for seamless Billing and Data Management in order for the City of Springfield to Manage their Energy and Water Future.

\* Recommended on Bayonet style bodies that are no older than five years old.

\*\* not recommended for areas of intermittent flooding or standing water.

# Delaware

The First State

Page 1

I, JEFFREY W. BULLOCK, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY "LANDIS+GYR TECHNOLOGY, INC." IS DULY INCORPORATED UNDER THE LAWS OF THE STATE OF DELAWARE AND IS IN GOOD STANDING AND HAS A LEGAL CORPORATE EXISTENCE SO FAR AS THE RECORDS OF THIS OFFICE SHOW, AS OF THE TWENTY-EIGHTH DAY OF MARCH, A.D. 2024.



3832600 8300

SR# 20241061667

You may verify this certificate online at [corp.delaware.gov/authver.shtml](http://corp.delaware.gov/authver.shtml)

A handwritten signature in black ink, appearing to read "JBULLOCK", is written over a horizontal line. Below the line, the text "Jeffrey W. Bullock, Secretary of State" is printed in a small font.

Authentication: 203136003

Date: 03-28-24

2025-504

ORDINANCE FACT SHEET

DATE OF 1st READING: 12-04-25

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Michelle Carlisle

PHONE NUMBER: x-2626

EMERGENCY PASSAGE: No  Yes  If yes, explain justification - See attached document

FISCAL IMPACT: 20,141,509.68 (over 3 yrs.)

SUGGESTED TITLE: Accepting & authorize RFP / RFP # & title / item(s) / vendor / dollar amount / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: Landis+Gyr VENDOR NO: tbd

CONTRACT TERM: 3 yrs. Change in Scope Yes  No

CONTRACT AMOUNT: see above (Original amount if change order) Change Order # \_\_\_\_\_ Additional Amount \_\_\_\_\_

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: RFP
- Exception: \_\_\_\_\_
- Code Provision: \_\_\_\_\_

Previous Ord #'s \_\_\_\_\_

Is Purchasing Agent approval required? No  Yes

Is Purchasing Agent approval attached? No  Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	102	100	CB	3622 2310	20,141,509.68
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)  
RFP pgs.

STAFF ANALYSIS

Ordinance accepting/approving RFP UE25-10 for CWLP's advanced Metering Infrastructure (AMI) Communications System that will modernize the current metering infrastructure, enhance outage detection, improve billing accuracy, & provide a scalable platform.

FUNDS CHECK BY: D. Kalz

DIRECTOR / SUPERVISOR: Doug Brown  
Digitally signed by Doug Brown  
Date: 2025.11.17 16:21:59 -06'00'

CITY PURCHASING AGENT: [Signature]

SIGN OFF: [Signature]  
(Mayor's Signature)

Date: 11-18-25

Date: \_\_\_\_\_

Date: 11-18-2025 [Signature]

[Signature]  
(Director of OBM)

2025-504

**AN ORDINANCE APPROVING THE PLAN FOR THE LARGE SCALE DEVELOPMENT OF CWLP WATER DEPARTMENT, FOR THE OFFICE OF PUBLIC UTILITIES**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, the Land Subdivision Committee and the Springfield/Sangamon County Regional Planning Commission have reviewed and recommended approval of the large scale development of CWLP Water Department; and

**WHEREAS**, all requirements of the 1988 City of Springfield Code of Ordinances, as amended, have been met.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the large scale development of CWLP Water Department is hereby accepted and approved by the City Council.

**Section 2:** That the Mayor is authorized to sign and the City Clerk to attest approval of said large scale development for and in the name of the City.

**Section 3:** That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_  
**Mayor Misty Buscher**

\_\_\_\_\_  
**City Clerk Charles L. Redpath Sr.**

**Approved as to legal sufficiency:**

**Requested by: Mayor Misty Buscher  
Public Works**

  
\_\_\_\_\_  
**Office of Corporation Counsel / Date**

**Location: Ward 4**



November 18, 2025

Mr. Chuck Redpath  
City Clerk  
106 - Municipal Center West  
Springfield, Illinois 62701

RE: CWLP Water Department – Large Scale Development

Dear Mr. Redpath,

At its September 5, 2024 meeting, the Land Subdivision Committee of the Springfield-Sangamon County Regional Planning Commission recommended approval of the above referenced project. All conditions of approval have now been met. Enclosed is the required number of prints of the project.

Please place this plan on the agenda of the City Council. This plan shall remain pending until the City Engineering Department has submitted the appropriate resolutions.

Sincerely,

A handwritten signature in black ink, which appears to read "Shannan Karrick". The signature is written in a cursive style and includes a small mark at the end that looks like "JK".

Shannan Karrick  
Executive Director

SK/JZ/EP/SR/st

Enc

cc: Dan Crouse  
Tim Griffin  
CWLP Water Distribution & Engineering  
Martin Engineering Company



MEMO TO: Honorable Mayor Misty Buscher &  
Springfield City Council

FROM: Shannan Karrick, Executive Director //

DATE: November 18, 2025

RE: Large Scale Development Recommendation – CWLP Water Department

Enclosed is a summary of a Large Scale Development reviewed at the September 5, 2024 meeting of the Land Subdivision Committee of the Springfield-Sangamon County Regional Planning Commission. Included in the summary is the Planning Commission's recommendation to the City Council. Also enclosed is a general location map of this Large Scale Development for your convenience.

The original and the required number of prints have been forwarded to the City Clerk for transmittal to the appropriate City departments. After the City Engineer receives any required documents the plan will be referred to the City Council for action.

Please feel free to call if you should have any questions.

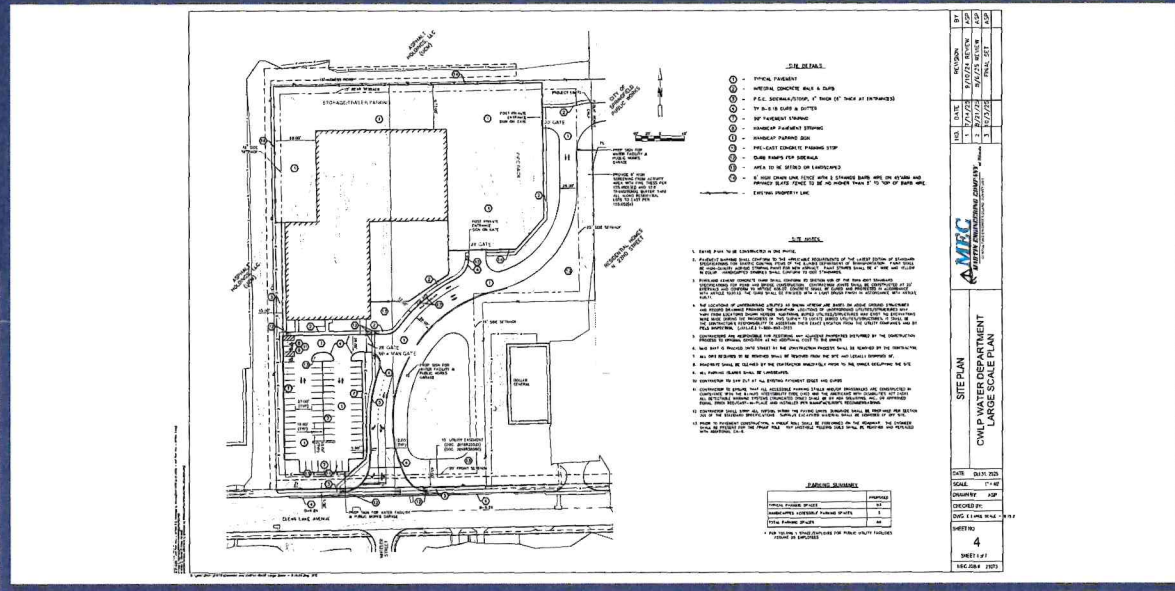
SK/JZ/EP/SR/st

Enc

cc: Tim Griffin  
Dan Crouse  
Greg Moredock  
Amy Rasing



# PROJECT SUMMARY



Development: CWLP Water Department - Large Scale Development

Owner: CWLP Water Distribution and Engineering Acres: 6.7

Engineer: Martin Engineering Company Lots: 1

Location: Pt. of the W 1/2 of the SE 1/4 of Sec. 26, T16N, R5W – Located north of Clear Lake Avenue and west of North 22nd Street

Corporate Limits:  in  out

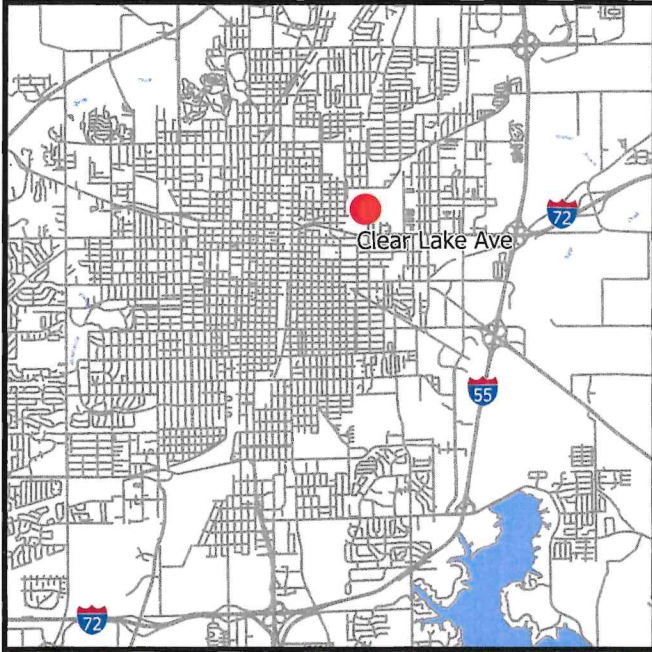
Project description: The CWLP Water Department is proposing a new distribution facility. The proposed facility will include offices, a maintenance and equipment garage, storage, and a bulk water supply for the public.

Essential Services: Sewer: SCWRD Electric: CWLP  
 Water: CWLP Fire Protection: SFD

Variiances approved: N/A

Recommendation: Approve

2025-505



CWLP Water Department  
Large Scale Development

WHEELER

22ND

CLEAR LAKE



Subdivision Reviewed  
Date: 11/12/2025



2025-505

# CWLP WATER DEPARTMENT LARGE SCALE PLAN CLEAR LAKE AVENUE SPRINGFIELD, ILLINOIS

## GENERAL NOTES

- THE DRAWINGS AND SPECIFICATIONS SHALL BE THOSE ENTITLED "STANDARD SPECIFICATIONS FOR WATER AND SEWER MAINS" AND "STANDARD SPECIFICATIONS FOR WATER AND SEWER MAINS CONSTRUCTION IN URBAN, SUBURBAN, RURAL AND REMOTE AREAS" OF THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION, SPRINGFIELD, ILLINOIS 62702, 2022, AND THE SUPPLEMENTARY SPECIFICATIONS AND RECORDS, DATED FEBRUARY 2024.
- WATER MAIN AND SEWER MAIN SPECIFICATIONS SHALL BE THOSE ENTITLED "STANDARD SPECIFICATIONS FOR WATER AND SEWER MAINS CONSTRUCTION IN URBAN, SUBURBAN, RURAL AND REMOTE AREAS" OF THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION, SPRINGFIELD, ILLINOIS 62702, 2022, AND THE SUPPLEMENTARY SPECIFICATIONS AND RECORDS, DATED FEBRUARY 2024.
- EROSION CONTROL SPECIFICATIONS SHALL BE THOSE OF THE 2010 ILLINOIS URBAN MANUAL.
- CONTRACTOR SHALL MAINTAIN RECORDS IN AND ADJOINING THE PROJECT SITE KEEPING THEM FREE FROM MUD AND DEBRIS AT ALL TIMES.
- ALL FIELD TIES ENCOUNTERED AND DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED BY THE CONTRACTOR. THE CONTRACTOR IS REQUIRED TO TAKE PRECAUTIONARY MEASURES TO PROTECT EXISTING UTILITIES AND RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY RECORDS AND SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY RECORDS AND SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND RECORDS.
- WHERE SECTION STAKES OR PROPERTY MARKERS ARE ENCOUNTERED, ALL MARKERS SHALL BE WITNESSED AND REFERENCED TO THEIR LOCATION.
- THE CONTRACTOR SHALL TAKE REASONABLE PRECAUTIONS TO PROTECT PUBLIC AND PRIVATE PROPERTY. IN ANY CASE, THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING SUCH PROPERTY TO A CONDITION EQUAL TO THAT EXISTING BEFORE SUCH DAMAGE.
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- THE CONTRACTOR SHALL MAINTAIN RECORDS IN AND ADJOINING THE PROJECT SITE KEEPING THEM FREE FROM MUD AND DEBRIS AT ALL TIMES.

## LEGAL DESCRIPTION

PART OF THE WEST HALF OF SECTION 36, TOWNSHIP 16 NORTH, RANGE 3 WEST OF THE 2ND P.M., SPRINGFIELD, SANGAMON COUNTY, ILLINOIS CONTAINING 46.70 ACRES.

## F.E.M.A.

NO PART OF THIS PLAT IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS IDENTIFIED ON THE FLOOD INSURANCE RATE MAP (FIRM) NUMBER 171000209 (EFFECTIVE DATE, AUGUST 2, 2007).

## LAND USE

REZONED (NOV 2024) L-1 LIGHT INDUSTRIAL  
SPRINGFIELD BUILDING AND ZONING DEPARTMENT  
3000 N. WHEELER AVENUE, WEST  
SPRINGFIELD, ILLINOIS 62702  
(217) 789-2176

## NOTE

THE PROPOSED PROJECT IS CONSISTENT WITH THE INTENT OF SECTION 17-10-01-01 OF THE SPRINGFIELD ZONING ORDINANCE. A MOBILE HOME COMMUNITY THAT INCLUDED UTILITIES AND ACCESS TO CLEAR LAKE AVENUE AND ACCESSING ACCESS AT WHEELER AVENUE WILL BE REWORKED TO SERVE THE PROPOSED DEVELOPMENT.

## LARGE SCALE YARD REQUIREMENTS

DISTRICT	FRONT SETBACK	SIZE	REAR
L-1	20 FT	15 FT (25 FT E)	15 FT

\* PER 15.05(2)(c)



LOCATION MAP

This Springfield Suburban District is a part of the City of Springfield, Illinois. The City Engineer is the official responsible for the issuance of this plat. The City Engineer's Office is located at 300 North Municipal Center West, Springfield, Illinois 62702. (217) 789-2176.

By: *[Signature]*  
Date: 11/20/2025

City Engineer  
Springfield, Illinois



ILLINOIS PROFESSIONAL ENGINEER NO. 191510025  
DATE SIGNED: 11/20/2025  
USDSSE EXP. DATE: 11/20/2025

UTILITIES COMPANIES & CONTACTS:  
CITY WATER, LIGHT AND POWER (CWLP) - WATER  
SPRINGFIELD, ILLINOIS 62702  
ATTN: MIKE JOHNSON 789-2022  
CITY WATER, LIGHT AND POWER (CWLP) - ELECTRIC  
SPRINGFIELD, ILLINOIS 62702  
ATTN: BRAD BISH 731-8180  
AT&T  
528 SOUTH SEVENTH, FLOOR 3B  
SPRINGFIELD, ILLINOIS 62702  
ATTN: JIMMY WATSON 789-4427  
AMEREN ILLINOIS  
825 NORTH MACARTHUR BLVD.  
SPRINGFIELD, ILLINOIS 62702  
ATTN: MICHELLE WILSON (645) 753-5118  
"CALL JULLIE BECKE YOU DOG, 800-882-0121"

OWNER/DEVELOPER:  
CITY WATER DEPARTMENT & ENGINEERING  
401 N. 11TH STREET  
SPRINGFIELD, IL 62703  
CONTACT: MIKE JOHNSON (217) 789-2323

ENGINEER & LAND SURVEYOR:  
MARTIN ENGINEERING COMPANY  
1000 N. WHEELER AVENUE, SUITE 100  
SPRINGFIELD, IL 62702  
CONTACT: ADAM PALLAI (217) 698-8900





- SITE DETAILS**
- 1 TYPICAL PAVEMENT
  - 2 INTEGRAL CONCRETE WALK & CURB
  - 3 P.C.C. SIDEWALK/STOOP, 4" THICK (6" THICK AT ENTRANCES)
  - 4 11" B-618 CURB & GUTTER
  - 5 90° PAVEMENT STRIPING
  - 6 HANDICAP PAVEMENT STRIPING
  - 7 HANDICAP PARKING SIGN
  - 8 PRE-CAST CONCRETE PARKING STOP
  - 9 CURB RAMPS FOR SIDEWALK
  - 10 AREA TO BE SEEDED OR LANDSCAPED
  - 11 6" HIGH CHAIN LINK FENCE WITH 2 STRANDS BARB WIRE ON 45' R/W AND PRIVACY SLATS. FENCE TO BE NO HIGHER THAN 8' TO TOP OF BARB WIRE
  - 12 EXISTING PROPERTY LINE

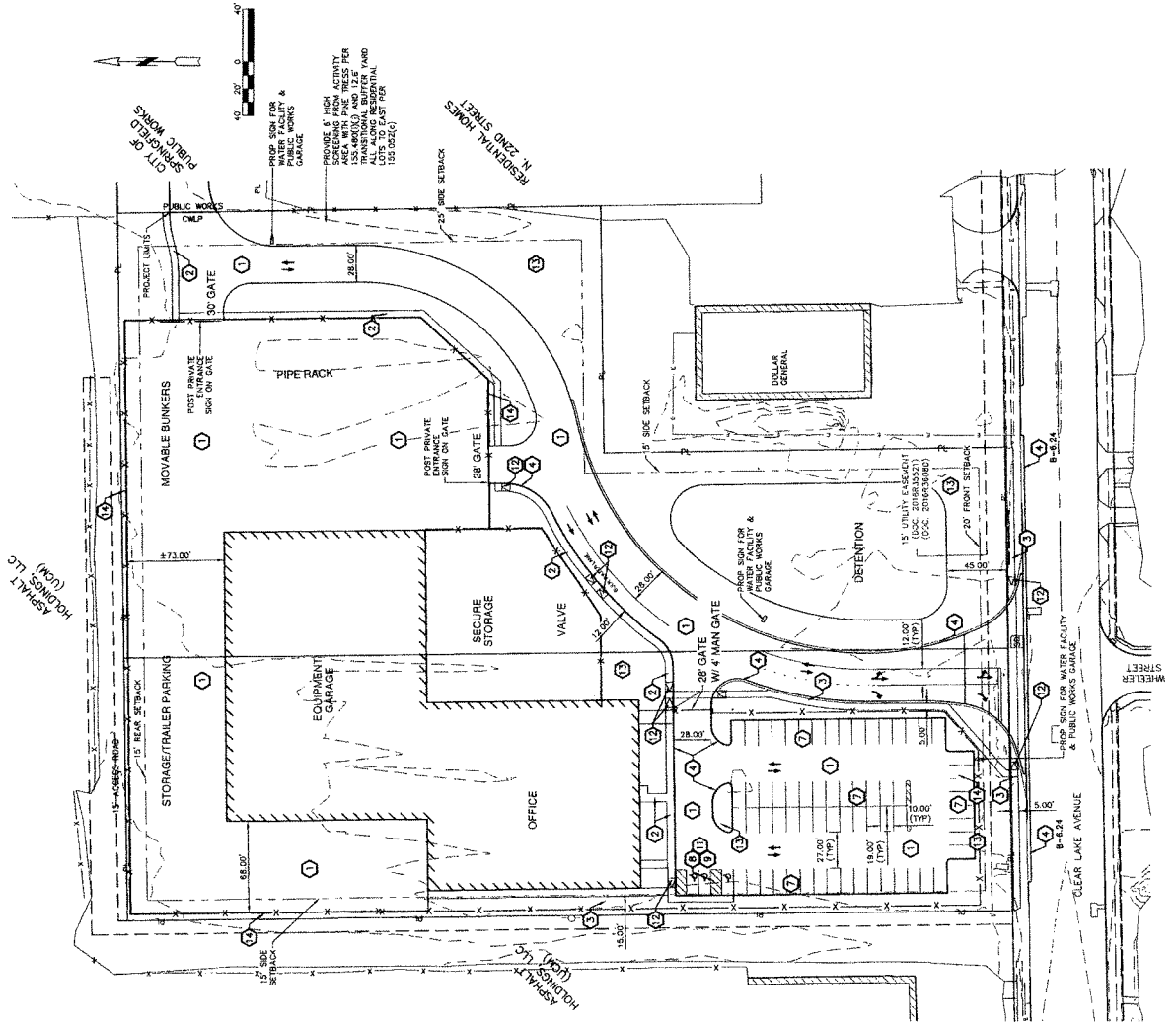
**SITE NOTES**

1. ENTIRE PARK TO BE CONSTRUCTED IN ONE PHASE.
2. CONTRACTOR SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF THE LATEST EDITION OF STANDARD SPECIFICATIONS FOR TRAFFIC CONTROL ITEMS OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION. PAINT SHALL BE COLOR HANDICAPPED SYMBOLS SHALL CONFORM TO THE STANDARD SPECIFICATIONS FOR TRAFFIC CONTROL ITEMS OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION.
3. PORTLAND CEMENT CONCRETE CURB SHALL CONFORM TO SECTION 608 OF THE 2019 DOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION. CONSTRUCTION JOINTS SHALL BE CONSTRUCTED AT 25' INTERVALS. CURB SHALL BE FINISHED WITH A LIGHT BRUSH FINISH IN ACCORDANCE WITH ARTICLE 608.11.
4. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED ON ABOVE GROUND STRUCTURES AND RECORD DRAWINGS. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO ANY EXCAVATION WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES PRIOR TO ANY EXCAVATION WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES PRIOR TO ANY EXCAVATION WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES PRIOR TO ANY EXCAVATION WORK.
5. CONTRACTORS ARE RESPONSIBLE FOR RESTORING ANY ADJACENT PROPERTIES DISTURBED BY THE CONSTRUCTION PROCESS TO ORIGINAL CONDITION AT NO ADDITIONAL COST TO THE OWNER.
6. MUD THAT IS TRACKED ONTO STREET BY THE CONSTRUCTION PROCESS SHALL BE REMOVED BY THE CONTRACTOR.
7. ALL DIRT REQUIRED TO BE REMOVED SHALL BE CLEANED FROM THE SITE AND LEGALLY DISPOSED OF.
8. ROADWAYS SHALL BE CLEANED BY THE CONTRACTOR IMMEDIATELY PRIOR TO THE OWNER OCCUPYING THE SITE.
9. ALL PARKING ISLANDS SHALL BE LANDSCAPED.
10. CONTRACTOR TO SAW CUT AT ALL EXISTING PAVEMENT EDGES AND CURBS.
11. CONTRACTOR TO PROVIDE THE ALL ACCESSIBLE PARKING SPACES AND CURBS. CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL ACCESSIBLE PARKING SPACES AND CURBS. CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL ACCESSIBLE PARKING SPACES AND CURBS. CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL ACCESSIBLE PARKING SPACES AND CURBS.
12. ALL DETECTABLE WARNING SYSTEMS (TRUNCATED CONES) SHALL BE BY ADA SOLUTIONS INC. OR APPROVED EQUAL. BRUSH TRUCK-APPLYABLE AND INSTALLED PER MANUFACTURER'S RECOMMENDATIONS.
13. PRIOR TO PAVEMENT CONSTRUCTION A PROOF ROLL SHALL BE PERFORMED ON THE ROADWAY. THE ENGINEER SHALL BE PRESENT FOR THE PROOF ROLL. ANY UNSTABLE YIELDING SOILS SHALL BE REMOVED AND REPLACED WITH ADEQUATE C&P.

**PARKING SUMMARY**

PROVIDED	REQUIREMENTS
TYPICAL PARKING SPACES	63
HANDICAPPED ACCESSIBLE PARKING SPACES	3
TOTAL PARKING SPACES	66

\* PER 166.006, 1 SPACE/EMPLOYEE FOR PUBLIC UTILITY FACILITIES  
ASSUME 55 EMPLOYEES



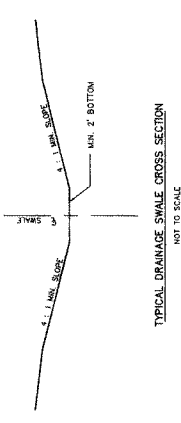


BY	REVISION	ASP
NO.	DATE	NO.
1	7/14/25	3
2	8/21/25	2
3	10/3/25	1
ASP	FINAL SET	ASP
ASP	9/10/24 REVIEW	ASP
ASP	8/6/25 REVIEW	ASP

**MFC**  
**MATTIN ENGINEERING COMPANY**  
 CONSULTING ENGINEERS AND SURVEYORS  
 3805 E. 17TH ST. FORTMORGE AB T9C 1G6  
 (403) 293-4444 FAX (403) 293-4445  
 www.mattineng.com  
 Project: (217) 888-8900, E-Mail: mce@mattece.com

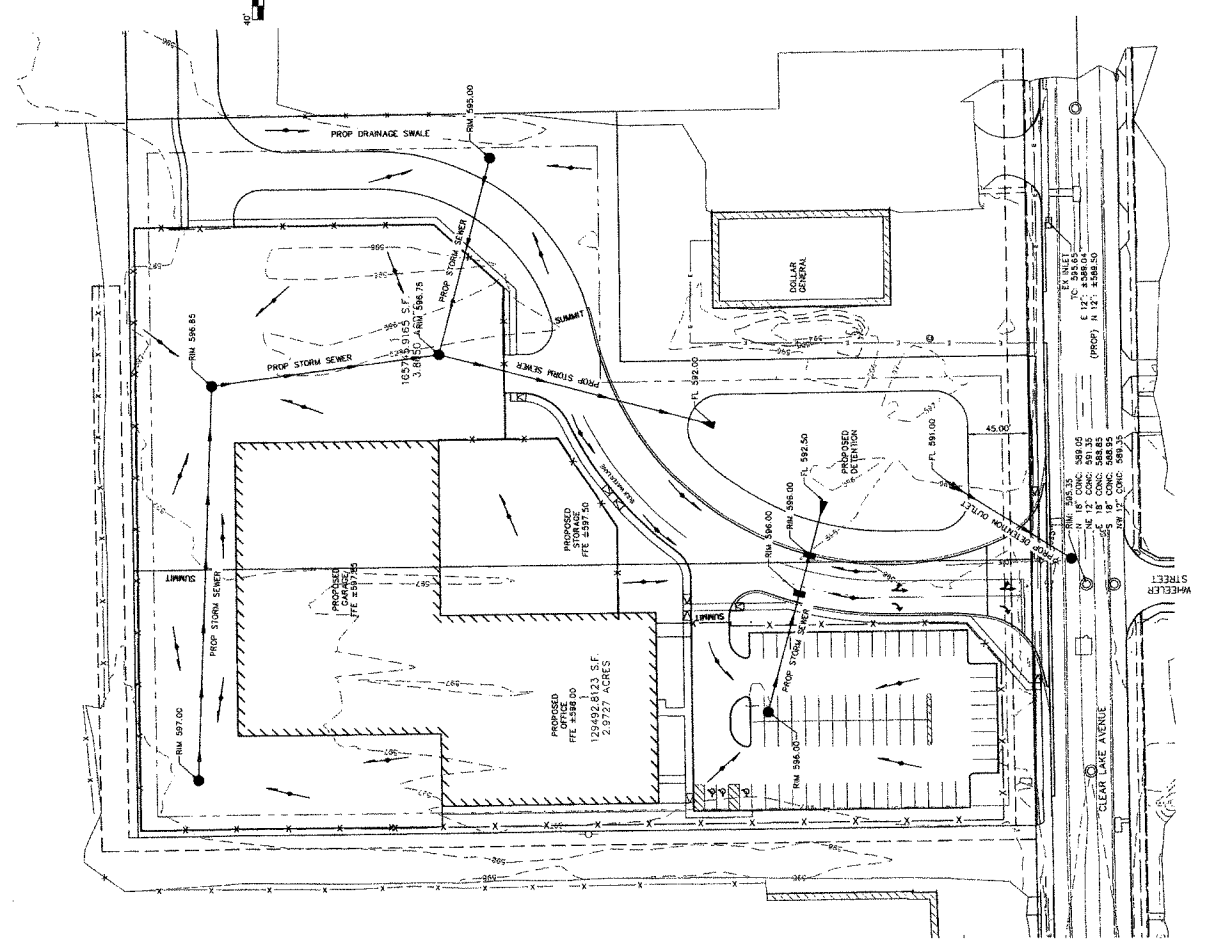
**GRADING PLAN**  
**CWLP WATER DEPARTMENT**  
**LARGE SCALE PLAN**

DATE: Nov 9, 2025  
 SCALE: 1" = 40'  
 DRAWN BY: ASP  
 CHECKED BY: ASP  
 DWG - E LARGE SCALE - 8.6.2.  
 SHEET NO. **6**  
 SHEET 6 OF 7  
 MEC-JOB # 21073



- LEGEND**
- PROPOSED DRAINAGE STRUCTURE
  - PROPOSED CURB INLET
  - PROPOSED FLARED END SECTION
  - PROPOSED STORM SEWER
  - PROPOSED REAR YARD SWALE
  - PROPOSED STRUCTURE
  - PROPOSED FLOW
  - PROPOSED FLOW LINE ELEVATION
  - MATCH EX ELEVATION
  - PROPOSED DIRECTION OF FLOW
  - EXISTING CONTOUR

- GRADING NOTES**
- AREAS TO BE REEDED OR LANDSCAPED. PLACE MINIMUM 6" TOPSOIL AT PERIMETER OF LOT WHERE EXISTING TOPSOIL IS LESS THAN 6". PROVIDE 10% OVERLAP BETWEEN REEDED AREAS. REEDED AREAS SHALL BE REEDED TO MEET THE REQUIREMENTS OF ARTICLE 7.01.08 OF THE 2018 CITY STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION. REEDED AREAS SHALL BE REEDED WITH 10% OVERLAP AND LAID TO COMPACTED SOIL.
  - GENERAL CONTRACTOR TO INCLUDE ALL GRADING IN PREPARATION OF LANDSCAPING BY OTHERS.
  - CONCRETE AND FOR SLOPE FILL AS REQUIRED TO ACHIEVE PROPOSED GRADE OR FINISH OF UNDESIRABLE BEARING MATERIALS ARE ENCOUNTERED AT THE SUBGRADE DEPTH, NOTIFY THE ENGINEER IMMEDIATELY. CONTACT FILL MATERIALS TO ACHIEVE A MINIMUM DRY DENSITY AS PER ASTM D-1557 STANDARD PROCEED TO SIX PERCENTURES BUILDING SLOBS AND STEPS, SIZE FOR BACKFILLING OUTSIDE OF FOUNDATIONS AND FOUNDATION WALLS. FILLING LAYERS NOT MORE THAN 8" IN LOOSE DEPTH PER MATERIALS COMPACTED BY HEAVY COMPACTION EQUIPMENT AND NOT MORE THAN 6" IN LOOSE DEPTH FOR MATERIAL COMPACTED BY HAND OPERATED JAMPERS.
  - ALL LOCALIZED SOFT AREAS IDENTIFIED SHALL BE REPAIRED PRIOR TO PAVING.
  - PRODE TO ROADWAY AND PARKING LOT CONSTRUCTION THE SUBGRADE AND ALSO SUBBASE SHALL BE COMPACTED TO STANDARD PRODUCTION CONTRACTOR SHALL NOTIFY THE ENGINEER AND PERFORM A PROOF ROLL WITH A FULLY LOADED BARRED CURB TO FINISH IS 10' (5%).
  - ALL SLOPES SHALL BE UNIFORM TO AVOID PONDING (PROVIDE POSITIVE DRAINAGE).
  - TYPICAL CURB HEIGHT IS 4" UNLESS SHOWN OTHERWISE (PUSH/UP/DRESSED). TYPICAL TRANSITION LENGTH FROM BARRED CURB TO FINISH IS 10' (5%).
  - ALL DISTURBED AREAS TO BE FERTILIZED, SEEDED AND MULCHED UNTIL A SOUND TURF IS ESTABLISHED.



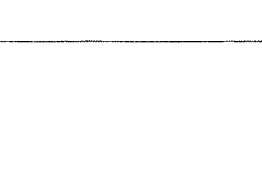
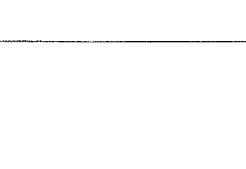
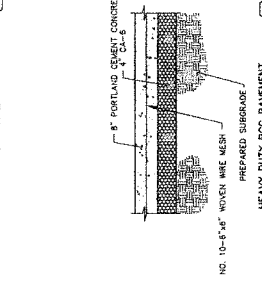
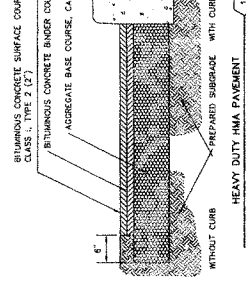
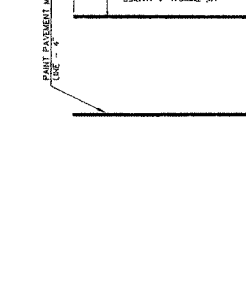
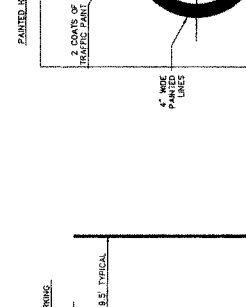
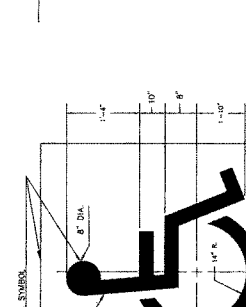
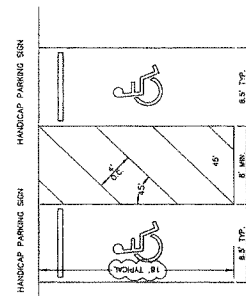
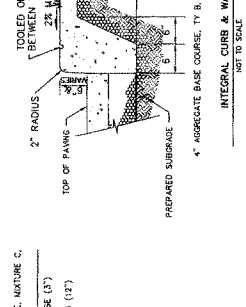
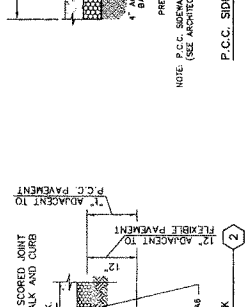
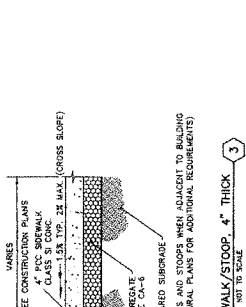
2025-11-10

NO.	DATE	REVISION	BY
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2	8/21/25	8/6/25 REVIEW	ASP
3	10/3/25	FINAL SET	ASP

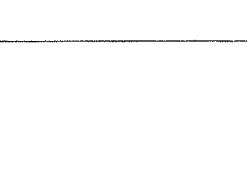
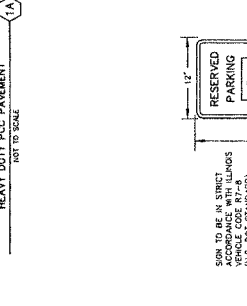
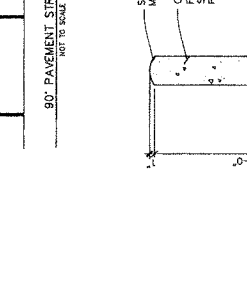
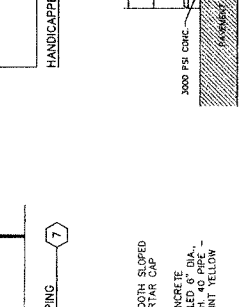
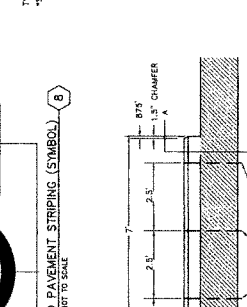
**MFC**  
**MARTIN ENGINEERING COMPANY**  
CONSULTING ENGINEERS AND ARCHITECTS  
11111 W. WASHINGTON AVE. SUITE 100  
CHICAGO, IL 60658  
PHONE: (773) 888-8800 FAX: (773) 888-8801  
EMAIL: info@martineng.com

**CWP WATER DEPARTMENT**  
**LARGE SCALE PLAN**  
**SITE DETAILS**

DATE: Oct 3, 2025  
SCALE:  
DRAWN BY: ASP  
CHECKED BY:  
DWG. LARGE SCALE - R15.2  
SHEET NO. **7**  
SHEET 7 of 7  
MEC JOB # 21073



- PAVEMENT JOINT DETAILS**
- SEE GEOTECHNICAL REPORT FOR RECOMMENDED JOINT JOINT SPACING SHOULD NOT EXCEED 30 TIMES THE SLAB THICKNESS (REFER TO GEOTECHNICAL REPORT FOR MAX. JOINT SPACING).
  - CONTROL JOINTS MUST BE SAWCUT TO 24 HOURS AFTER CONCRETE PLACEMENT SHALL BE USED ADJACENT TO ALL CURBS, SIDEWALKS, AND STRUCTURES.
  - CONTROL JOINTS MUST BE PLACED AT 5 INTERVALS.
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**SECTION A-A**

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**ORDINANCE FACT SHEET**

**ORD. REQUEST FORM NO:** \_\_\_\_\_  
**DATE OF 1ST READING:** 12/02/2025

**OFFICE REQUESTING:** Public Works

**CONTACT PERSON:** T.J. Heavisides

**PHONE NUMBER:** 789-2255

**EMERGENCY PASSAGE:** No  Yes  If yes, explain justification.  
 \_\_\_\_\_  
 \_\_\_\_\_

**TYPE OF ORDINANCE:** Large Scale Development **FISCAL IMPACT:** \$ \_\_\_\_\_

(If amending a previous ordinance, please attach a copy of the previous ordinance)

**SUGGESTED TITLE:**

AN ORDINANCE APPROVING THE LARGE SCALE DEVELOPMENT OF CWLP WATER DEPARTMENT FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CONTRACTOR / VENDOR NAME:** \_\_\_\_\_ **VENDOR NO:** \_\_\_\_\_

**CONTRACT TERM:** \_\_\_\_\_ **Change in Scope** Yes  No

**CONTRACT AMOUNT:**

(Original amount if change order)

Change Order #

Additional Amount

**Method of Purchase (check one)** **Previous Ord #'s** \_\_\_\_\_

Low Bid  Other: \_\_\_\_\_ **Is Purchasing Agent approval required?** No  Yes

Low Bid Meeting Specs  Exception: \_\_\_\_\_ **Is Purchasing Agent approval attached?** No  Yes

Low Evaluated Bid **Code Provision:** \_\_\_\_\_

**Accounting information (if more than four accounts, please attach list)**

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

**FUNDS CHECK BY:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**DIRECTOR / SUPERVISOR SIGNATURE** \_\_\_\_\_ **Date:** 24 Nov 25

**CITY PURCHASING AGENT:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**COMMENTS**

This is an ordinance approving the large scale development of a proposed new CWLP Water Department facility for the Office of Public Works. The development is located on the north side of Clear Lake Avenue North across from Wheeler Avenue.

**SIGN OFF:** \_\_\_\_\_ (Mayor's Signature) \_\_\_\_\_ (Director of OBM)

2025-505

**AN ORDINANCE APPROVING THE PLAN FOR THE LARGE SCALE DEVELOPMENT OF NEW STREET AND TRAFFIC FACILITY, FOR THE OFFICE OF PUBLIC WORKS**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, the Land Subdivision Committee and the Springfield/Sangamon County Regional Planning Commission have reviewed and recommended approval of the large scale development; and

**WHEREAS**, all Public Works New Street and Traffic Facility requirements of the 1988 City of Springfield Code of Ordinances, as amended, have been met.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the large scale development of Public Works New Street and Traffic Facility is hereby accepted and approved by the City Council.

**Section 2:** That the Mayor is authorized to sign and the City Clerk to attest approval of said large scale development for and in the name of the City.

**Section 3:** That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_

**Mayor Misty Buscher**

\_\_\_\_\_  
**City Clerk Charles L. Redpath Sr.**

**Approved as to legal sufficiency:**

**Requested by: Mayor Misty Buscher  
Public Works**

 11.25.25  
\_\_\_\_\_  
**Office of Corporation Counsel / Date**

**Location: Ward 4**



November 19, 2025

Mr. Chuck Redpath  
City Clerk  
106 - Municipal Center West  
Springfield, Illinois 62701

RE: New Street & Traffic Facility – Large Scale Development

Dear Mr. Redpath,

At its September 5, 2024 meeting, the Land Subdivision Committee of the Springfield-Sangamon County Regional Planning Commission recommended approval of the above referenced project. All conditions of approval have now been met. Enclosed is the required number of prints of the project.

Please place this plan on the agenda of the City Council. This plan shall remain pending until the City Engineering Department has submitted the appropriate resolutions.

Sincerely,

  
Shannan Karrick  
Executive Director

SK/JZ/EP/SR/st

Enc

cc: Dan Crouse  
Tim Griffin  
Nate Bottom  
Crawford, Murphy & Tilly, Inc.



MEMO TO: Honorable Mayor Misty Buscher &  
Springfield City Council

FROM: Shannan Karrick, Executive Director *SK*

DATE: November 19, 2025

RE: Large Scale Development Recommendation – New Street & Traffic Facility

Enclosed is a summary of a Large Scale Development reviewed at the September 5, 2024 meeting of the Land Subdivision Committee of the Springfield-Sangamon County Regional Planning Commission. Included in the summary is the Planning Commission's recommendation to the City Council. Also enclosed is a general location map of this Large Scale Development for your convenience.

The original and the required number of prints have been forwarded to the City Clerk for transmittal to the appropriate City departments. After the City Engineer receives any required documents the plan will be referred to the City Council for action.

Please feel free to call if you should have any questions.

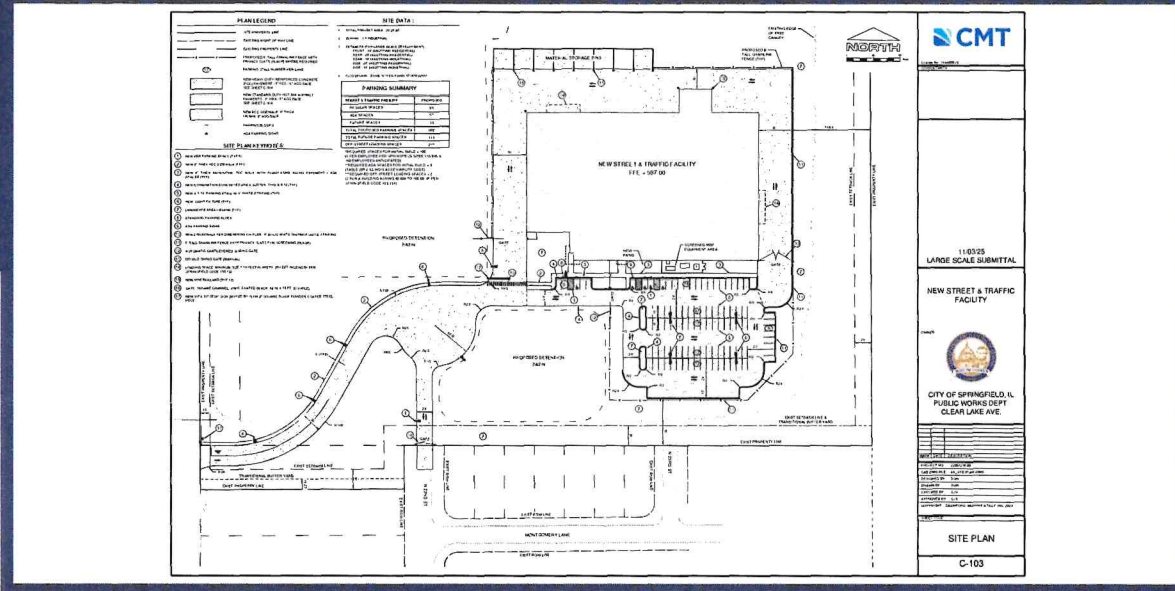
SK/JZ/EP/SR/st

Enc

cc: Tim Griffin  
Dan Crouse  
Greg Moredock  
Amy Rasing



# PROJECT SUMMARY



Development: New Street & Traffic Facility

Owner: City of Springfield Acres: 30.26

Engineer: Crawford, Murphy & Tilly, Inc. Lots: 1

Location: Pt. of the W 1/2 of the SE 1/4 of Sec. 26 and Pt. of the E 1/2 of the SW 1/4 of the SW 1/4 of the SE 1/4 of Sec. 26, T16N, R5W - Located north of Montgomery Lane and west of Forrest Avenue.

Corporate Limits:  in  out

Project description: The City of Springfield Public Works Department is proposing a new facility that will include offices, equipment storage, and a garage.

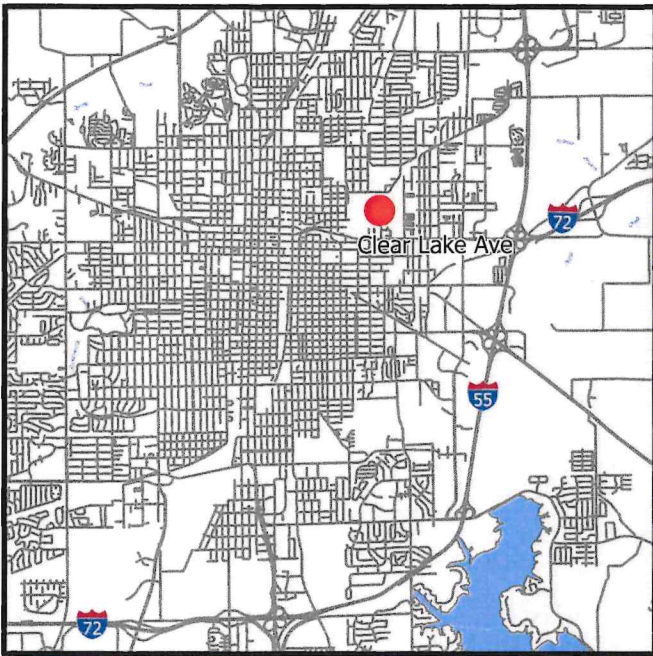
Essential Services: Sewer: SCWRD Electric: CWLP

Water: CWLP Fire Protection: SFD

Variiances approved: N/A

Recommendation: Approve

2025-506



New Street & Traffic Facility  
Large Scale Development

**SSC  
RPC** Springfield-Sangamon County  
Regional Planning Commission

Subdivision Reviewed  
Date: 11/18/2025



2025-506

# LARGE SCALE DEVELOPMENT PLANS FOR NEW STREET & TRAFFIC FACILITY CLEAR LAKE AVE SPRINGFIELD, IL

NOVEMBER 03, 2025

## SHEET INDEX

1	G-001	COVER SHEET
2	C-100	PROPERTY EXHIBIT
3	C-101	EXISTING CONDITIONS
4	C-102	OVERALL SITE PLAN
5	C-103	SITE PLAN
6	C-104	SITE PLAN (WITH AERIAL)
7	C-105	UTILITY PLAN
8	C-504	SITE CONSTRUCTION DETAILS 5

## PROJECT CONTACTS

<b>ELECTRIC</b> CITY OF SPRINGFIELD 101 EAST WALKER STREET SPRINGFIELD, IL 62701 PHONE: 618.781.2200 www.springfield.gov	<b>CABLE TELEVISION</b> SPRINGFIELD 711 SOUTH GARDEN PARKWAY SPRINGFIELD, IL 62707 PHONE: 618.781.2200 www.springfield.gov	<b>SANITARY / SEWERS</b> CITY OF SPRINGFIELD 711 SOUTH GARDEN PARKWAY SPRINGFIELD, IL 62707 PHONE: 618.781.2200 www.springfield.gov	<b>TELEPHONE</b> CITY OF SPRINGFIELD 711 SOUTH GARDEN PARKWAY SPRINGFIELD, IL 62707 PHONE: 618.781.2200 www.springfield.gov
<b>NATURAL GAS</b> AMERICAN ENERGY SERVICES 101 EAST WALKER STREET SPRINGFIELD, IL 62701 PHONE: 618.781.2200 www.springfield.gov	<b>COMBINED SEWER</b> CITY OF SPRINGFIELD 711 SOUTH GARDEN PARKWAY SPRINGFIELD, IL 62707 PHONE: 618.781.2200 www.springfield.gov	<b>APR</b> CITY OF SPRINGFIELD 711 SOUTH GARDEN PARKWAY SPRINGFIELD, IL 62707 PHONE: 618.781.2200 www.springfield.gov	
<b>WATER</b> CITY WATER LIGHT & POWER 101 EAST WALKER STREET SPRINGFIELD, IL 62701 PHONE: 618.781.2200 www.springfield.gov	<b>ENGINEER / SUPERVISOR</b> CRAWFORD, MURPHY & TILLY, INC. 314 WOODS STREET SPRINGFIELD, IL 62705 PHONE: 217.781.8650 www.cmt-engineers.com		<b>OWNER / SUBOWNER</b> CITY OF SPRINGFIELD 711 SOUTH GARDEN PARKWAY SPRINGFIELD, IL 62707 PHONE: 618.781.2200 www.springfield.gov

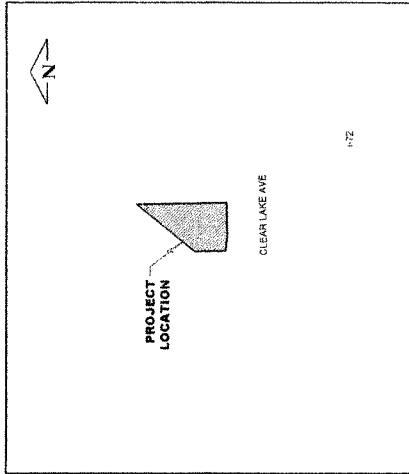
**COMMON GROUND ALLIANCE**  
www.cga111.com or  
Call before you dig  
Phone: 811

**Know what's below.**  
Call before you dig.

THE LOCATION, SIZE AND TYPE OF BUSINESS UNDERGROUNDING AND THE LOCATION, SIZE AND TYPE OF BUSINESS UNDERGROUNDING ACCURATE SUFFICIENT OR COMPLETE. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE ACTUAL LOCATION OF ALL SUCH UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE UTILITY COMPANIES OF HIS OPERATIONAL PLANS AND SHALL OBTAIN FROM THE RESPECTIVE UTILITY COMPANIES DETAILED INFORMATION AND WHERE REQUIRED, IN THE EVENT AN UNEXPECTED UTILITY INTERFERENCE IS ENCOUNTERED DURING CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING SERVICES TO ORIGINAL CONDITIONS. SERVICES SHALL BE RESTORED TO SERVICE AT ONCE AND PAID FOR BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE CONTRACT.

**CALL 911 IN THE EVENT WHICH DAMAGE RESULTS IN THE RELEASE OF NATURAL GAS.**

PREPARED FOR:  
CITY OF SPRINGFIELD, IL  
800 EAST MONROE STREET  
SPRINGFIELD, IL 62701  
(217) 781.2265



VICINITY MAP

The Spring-Union-Development County Register of the Department of Public Works, Bureau of Engineering  
By: *Christopher J. Stritzel*  
Date: NOV 12 2025



DATE: 11/03/25  
RENEWAL DATE:  
CHRISTOPHER J. STRITZEL

LARGE SCALE DEVELOPMENT  
REVIEW PLANS  
NOT FOR CONSTRUCTION

**CMT**  
CRAWFORD, MURPHY & TILLY, INC.  
ENGINEERS & CONSULTANTS  
314 WOODS STREET  
SPRINGFIELD, IL 62705  
P: 217.781.8650  
www.cmt-engineers.com

CMT JOB NO.: 22004792-01  
Issue No.: 06/2024

11/03/25  
LARGE SCALE SUBMITTAL

NEW STREET & TRAFFIC  
FACILITY

OWNER



CITY OF SPRINGFIELD, IL  
PUBLIC WORKS DEPT.  
CLEAR LAKE AVE.

PROJECT NO.	2024-08-01
CAD DRAW FILE	C:\SAP\2408
DESIGNED BY	PH
CHECKED BY	GIS
APPROVED BY	GIS
DATE	11/03/25
PROJECT	SPRINGFIELD, ILLINOIS
SHEET NO.	100

PROPERTY EXHIBIT

C-100



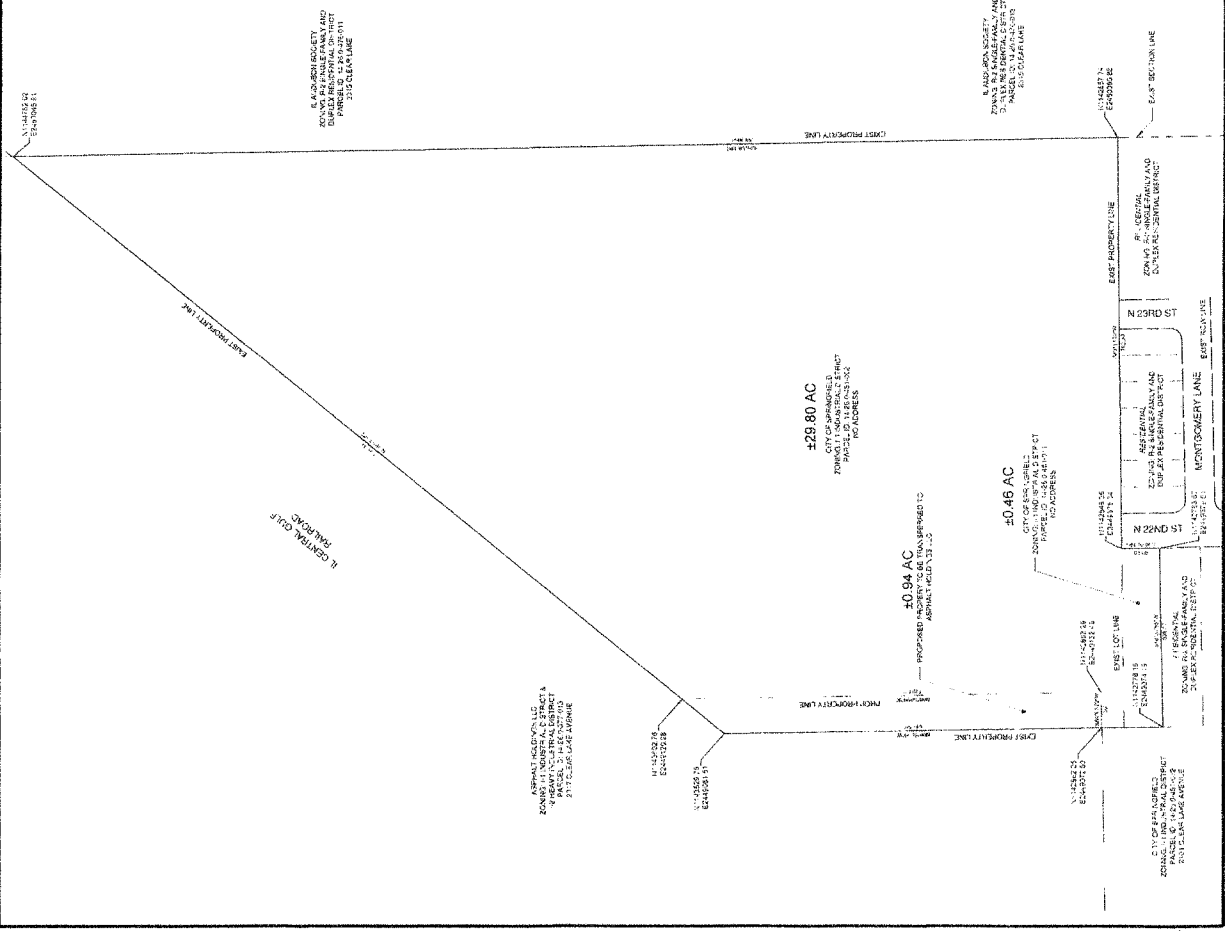
LEGEND

- DEVELOPMENT BOUNDARY LINE
- EXISTING ROW LINE
- EXISTING SECTION LINE
- EXISTING PROPERTY LINE

LEGAL DESCRIPTIONS

**PARCEL NO. 1 - PIN 14-28-04-001**  
ALL THAT PART OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 18 NORTH, RANGE 9 WEST OF THE THIRD PRINCIPAL MERIDIAN EXCEPTING THEREFROM THE EAST 1/2 CORNER OF SAID EAST 1/2.

**PARCEL NO. 2 - PIN 14-28-04-001**  
THE NORTH 65 FEET MORE OR LESS OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 18 NORTH, RANGE 9 WEST OF THE THIRD PRINCIPAL MERIDIAN EXCEPTING THEREFROM THE EAST 1/2 CORNER OF SAID EAST 1/2.



2025-500







CMT

CONTRACT NO. 104-0000-01  
CONTRACT DATE

11/03/25  
LARGE SCALE SUBMITTAL

NEW STREET & TRAFFIC  
FACILITY

CONTRACT

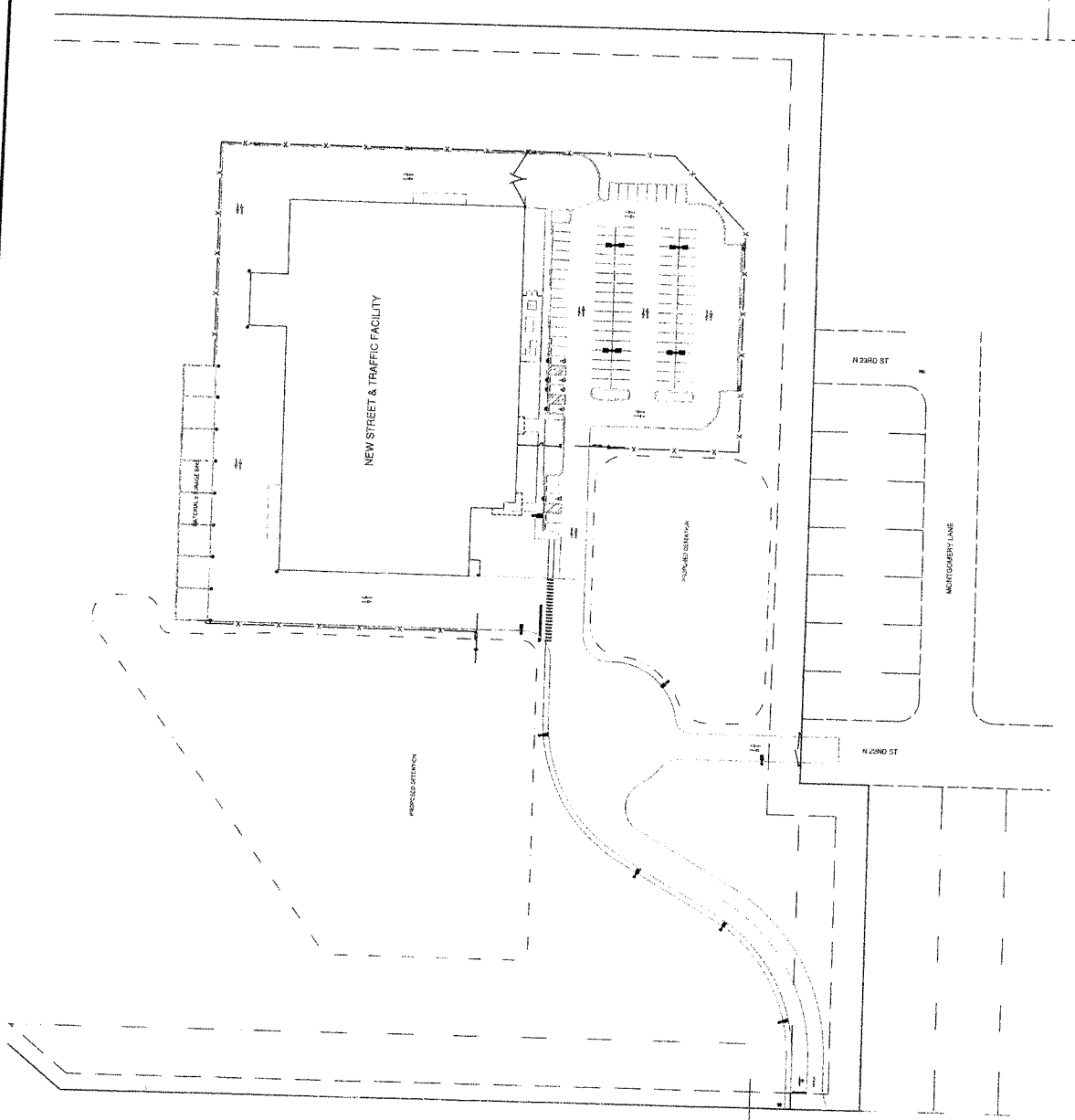


CITY OF SPRINGFIELD, IL  
PUBLIC WORKS DEPT.  
CLEAR LAKE AVE.

PROJECT NO.	2025-010
DESIGNED BY	SPRINGFIELD, ILL.
DRAWN BY	SPR
CHECKED BY	SPR
APPROVED BY	SPR
DATE	11/03/25

SITE PLAN  
(WITH AERIAL)

C-104



2025-010





ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: \_\_\_\_\_  
DATE OF 1ST READING: 12/02/2025

OFFICE REQUESTING: Public Works

CONTACT PERSON: T.J. Heavisides  
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No  Yes  If yes, explain justification.

\_\_\_\_\_

TYPE OF ORDINANCE: Large Scale Development FISCAL IMPACT: \$ \_\_\_\_\_

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE APPROVING THE LARGE SCALE DEVELOPMENT  
OF NEW STREET AND TRAFFIC FACILITY FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTRACTOR / VENDOR NAME: \_\_\_\_\_ VENDOR NO: \_\_\_\_\_

CONTRACT TERM: \_\_\_\_\_ Change in Scope Yes  No

CONTRACT AMOUNT: 

_____
(Original amount if change order)

Change Order #
_____

Additional Amount
_____

Method of Purchase (check one)

Low Bid  Other: \_\_\_\_\_  Low Bid Meeting Specs  Exception: \_\_\_\_\_  Low Evaluated Bid Code Provision: \_\_\_\_\_  
Is Purchasing Agent approval required? No  Yes   
Is Purchasing Agent approval attached? No  Yes

Previous Ord #'s \_\_\_\_\_

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY: \_\_\_\_\_ Date: \_\_\_\_\_  
DIRECTOR / SUPERVISOR SIGNATURE *[Signature]* Date: 24 NOV 25  
CITY PURCHASING AGENT: \_\_\_\_\_ Date: \_\_\_\_\_

COMMENTS

This is an ordinance approving the large scale development of a proposed New Streets and Traffic Facility for the Office of Public Works. The development is located on the north side of Clear Lake Avenue North of the 22nd Street stub.

SIGN OFF: [Signature]

(Mayor's Signature) \_\_\_\_\_ (Director of OBM)

2025-506

**AN ORDINANCE TO DECREASE THE NUMBER OF CLASS "B" LIQUOR LICENSES BY ONE DUE TO CLOSURE OF BUSINESS BY NIEMANN FOODS, INC D/B/A COUNTY MARKET #227 LOCATED AT 2777 S. 6<sup>TH</sup> STREET**

WHEREAS, Niemann Foods, Inc currently holds a Class "B" liquor license for the business known as County Market #227 located at 2777 S. 6<sup>th</sup> Street and desires to relinquish the Class "B" liquor license; and

WHEREAS, the owner has closed the business; and

WHEREAS, it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves a decrease in the number of Class "B" liquor licenses by one.

**Section 2:** That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: \_\_\_\_\_, 2025

SIGNED: \_\_\_\_\_, 2025

RECORDED: \_\_\_\_\_, 2025

\_\_\_\_\_  
Mayor Misty Buscher

ATTEST: \_\_\_\_\_  
City Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested By: Mayor Misty Buscher

 11.24.25  
\_\_\_\_\_  
Office of Corporation Counsel / Date

**ORDINANCE FACT SHEET  
FOR LIQUOR LICENSES**

<b>DATE OF FIRST READING:</b>	<b>REQUESTED BY:</b>	<b>CONTACT:</b>	<b>PHONE #:</b>
12/02/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
<b>LICENSEE:</b>	Niemann Foods, Inc. dba County Market #227		
<b>LOCATION:</b>	2777 S. 6 <sup>th</sup> St.		
<b>EMERGENCY PASSAGE: (Please check one)</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO
<b>REASON FOR EMERGENCY:</b>			
<b>Increase / Decrease</b>	<b>Please indicate below if increasing "I" or decreasing "D"</b>		
<b>REASON FOR I / D</b>	Business closed		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
D	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF:

\_\_\_\_\_  
Mayor's Signature

*GEM*

\_\_\_\_\_  
Date

**AN ORDINANCE TO DECREASE THE NUMBER OF CLASS "A" LIQUOR LICENSES BY ONE DUE TO CLOSURE OF BUSINESS FOR FAIRMONT PARK, INC. D/B/A CAPITOL TELETRACK AT 1764 WABASH AVENUE**

WHEREAS, Fairmont Park, Inc. currently holds a Class "A" liquor license for the business known as Capitol Teletrack located at 1764 Wabash Avenue; and

WHEREAS, Fairmont Park, Inc. has closed the business; and

WHEREAS, it is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves a decrease in the number of Class "A" liquor licenses by one.

**Section 2:** That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: \_\_\_\_\_, 2025

SIGNED: \_\_\_\_\_, 2025

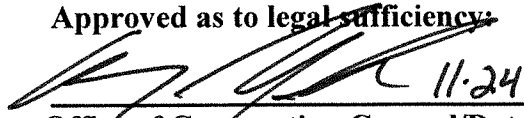
RECORDED: \_\_\_\_\_, 2025

\_\_\_\_\_  
Mayor Misty Buscher

ATTEST: \_\_\_\_\_  
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

REQUESTED BY: Mayor Misty Buscher

  
Office of Corporation Counsel/Date 11.24.25

**ORDINANCE FACT SHEET  
FOR LIQUOR LICENSES**

<b>DATE OF FIRST READING:</b>	<b>REQUESTED BY:</b>	<b>CONTACT:</b>	<b>PHONE #:</b>
12/02/2025	Business Licensing	Todd Oliver	788-8411 ex. 4960
<b>LICENSEE:</b>	Fairmont Park Inc. dba Capitol Teletrack		
<b>LOCATION:</b>	1764 Wabash Ave.		
<b>EMERGENCY PASSAGE:</b> (Please check one)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
<b>REASON FOR EMERGENCY:</b>			
<b>Increase / Decrease</b>	<b>Please indicate below if increasing "I" or decreasing "D"</b>		
<b>REASON FOR I / D</b>	Business closed		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
D	A	Tavern license - NO packaged sales	2:00 a.m.
	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF:

\_\_\_\_\_  
Mayor's Signature

*GEM*

\_\_\_\_\_  
Date

**AN ORDINANCE AUTHORIZING PAYMENT TO LARRY LONG, A CURRENT CITY OF SPRINGFIELD PUBLIC WORKS FOREMAN, FOR SETTLEMENT OF WORKERS COMPENSATION CLAIM NUMBER 25-WC-009686 IN AN AMOUNT NOT TO EXCEED \$26,716.22**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, Larry Long works as a Public Works Foreman for the City of Springfield, hired July 10, 2000; and

**WHEREAS**, on February 3, 2025, Mr. Long filed a workers compensation claim from an injury that occurred while at work to his right knee, and is willing to settle his claim for case no. 25-WC-009686 in the amount of \$26,716.22, representing a permanent partial disability equivalent to 15% loss of use of his right leg; and

**WHEREAS**, Livingstone, Mueller, Bima & Murphy, P.C., the City's workers compensation advisors have recommended that settlement of Mr. Long workers compensation claim for case number 25-WC-009686 in an amount not to exceed \$26,716.22 would be in the best interest of the City financially.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves settlement in the amount of \$26,716.22 to Larry Long, a Current Foreman with the Springfield Public Works Department, for workers compensation case for claim number 25-WC-009686, representing a permanent partial disability equivalent to 15% loss of use of his right leg. The Mayor and the City Clerk are hereby directed to sign the Settlement Agreement on behalf of the City of Springfield.

**Section 2:** That the Office of Budget and Management is hereby authorized to pay the lump sum in an amount not to exceed \$26,716.22 from Account Number 074-107-BGMT-WCMP-2205 as provided in the Settlement Agreement to Larry Long and his attorney Kevin Morrison, Mark Lee Law.

**Section 3:** That this ordinance is shall become effective immediately upon its passage and recording by the City Clerk.

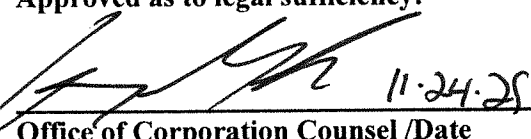
**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_  
Mayor Misty Buscher

**ATTEST:** \_\_\_\_\_  
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:  
  
\_\_\_\_\_  
Office of Corporation Counsel /Date 11.24.25

**Requested by:** Mayor Misty Buscher

**ORDINANCE FACT SHEET FOR WORKERS' COMPENSATION CLAIMS**

**CASE INFORMATION:**

**WORKERS' COMPENSATION CASE#:** 25WC009686

**WORKERS' COMPENSATION CLAIM #:** W004505597

**WORKERS' COMPENSATION COMMISSION DECISION#:**

**TYPE OF ORDINANCE:**  WORKERS' COMPENSATION SETTLEMENT  
 WORKERS' COMPENSATION AWARD

**TYPE OF AWARD/CASE:**  DEATH  
 PERMANENT PARTIAL DISABILITY  
 PERMANENT TOTAL DISABILITY  
 WAGE DIFFERENTIAL

**LAW FIRM HANDLING CASE & CONTACT PERSON:** Livingstone, Mueller, Bima & Murphy, P.C.  
L. Robert Mueller

**NAME OF EMPLOYEE:** Larry Long

**DEPARTMENT:** Public Works

**JOB TITLE:** Public Works Foreman

**STATUS:**  CURRENT EMPLOYEE  FORMER EMPLOYEE

**DATE OF ACCIDENT:** 2/03/25

**DESCRIPTION OF ACCIDENT:** Climbing steps into truck, right knee popped - surgery

**ATTORNEY:** Kevin Morrison, Mark Lee Law Office

**% OF LOSS OF USE:** 15% loss of use of the right leg, \$26,716.22

**OBM INFORMATION FOR AWARDS ONLY:**

AMOUNT OF AWARD: \$ INTEREST PAID: \$

AMOUNT OF AWARD NOT YET PAID: MEDICAL: \$ TTD: \$ OTHER

**SIGN OFF APPROVAL FOR ORDINANCE**

MAYOR'S OFFICE \_\_\_\_\_ OBM \_\_\_\_\_  
*GEM*

**ORDINANCE FACT SHEET**

ORD. REQUEST FORM NO: \_\_\_\_\_  
 DATE OF 1ST READING: 12/02/2025

OFFICE REQUESTING: Corporation Counsel

CONTACT PERSON: Greg Moredock  
 PHONE NUMBER: 789-2393

EMERGENCY PASSAGE: No   If yes, explain justification.  
 \_\_\_\_\_  
 \_\_\_\_\_

TYPE OF ORDINANCE: Work Comp Settlement FISCAL IMPACT: \$26,716.22  
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:  
AN ORDINANCE AUTHORIZING PAYMENT TO LARRY LONG, A CURRENT CITY OF SPRINGFIELD PUBLIC WORKS FOREMAN, TO SETTLE A WORKERS' COMPENSATION CLAIM FOR CASE #25WC009686 IN THE AMOUNT OF \$26,716.22.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)  
 \_\_\_\_\_  
 \_\_\_\_\_

CONTRACTOR / VENDOR NAME: Larry Long & Attorney Kevin Morrison, Mark Lee Law VENDOR NO: \_\_\_\_\_  
 CONTRACT TERM: \_\_\_\_\_ Change in Scope Yes  No

CONTRACT AMOUNT:  (Original amount if change order) Change Order #  Additional Amount

Method of Purchase (check one)  
 Low Bid  Other: \_\_\_\_\_  
 Low Bid Meeting Specs  Exception: \_\_\_\_\_  
 Low Evaluated Bid Code Provision: \_\_\_\_\_  
 Is Purchasing Agent approval required? No  Yes   
 Is Purchasing Agent approval attached? No  Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	074	107	BGMT	WCMP	2205	26.716.22
2						
3						
4						

FUNDS CHECK BY: C. Heingel Date: 11/10/2025  
 DIRECTOR / SUPERVISOR SIGNATURE \_\_\_\_\_ Date: \_\_\_\_\_  
 CITY PURCHASING AGENT: \_\_\_\_\_ Date: \_\_\_\_\_

**COMMENTS**

Larry Long, hired on 07/10/2000 as a Public Works employee, reported a work injury on 02/03/2025. Mr. Long filed a workers' compensation claim (Case# 25WC009686) and is willing to settle for the amount of \$26,716.22. Livingstone, Mueller, Bima & Murphy, P.C., the city's legal advisors, also recommend payment in the amount of \$26,716.22 to settle (Case# 25WC009686).

SIGN OFF: [Signature]  
 (Mayor's Signature) **GFA**

[Signature]  
 (Director of OBM)

2025-509

**AN ORDINANCE AUTHORIZING PAYMENT TO DAYTON EDWARDS, A CURRENT CITY OF SPRINGFIELD POLICE OFFICER, FOR SETTLEMENT OF WORKERS COMPENSATION CLAIM NUMBER 25-WC-013489 IN AN AMOUNT NOT TO EXCEED \$32,162.04**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, Dayton Edwards works as a Police Officer for the City of Springfield hired April 26, 2021; and

**WHEREAS**, on May 11, 2025, Mr. Edwards filed a workers compensation claim from an altercation while making an arrest causing injury and is willing to settle his claim for case no. 25-WC-013489 in the amount of \$32,162.04 representing a permanent partial disability equivalent to 15% man as a whole of the right hand; and

**WHEREAS**, Livingstone, Mueller, Bima & Murphy, P.C., the City’s workers compensation advisors have recommended that settlement of Mr. Edwards workers compensation claim for case number 25-WC-013489 in an amount not to exceed \$32,162.04 would be in the best interest of the City financially.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves settlement in the amount of \$32,162.04 to Dayton Edwards, a Current Police Officer with the Springfield Police Department, for workers compensation case for claim number 25-WC-013489, representing a permanent partial disability equivalent to 15% man as a whole of the right hand. The Mayor and the City Clerk are hereby directed to sign the Settlement Agreement on behalf of the City of Springfield.

**Section 2:** That the Office of Budget and Management is hereby authorized to pay the lump sum in an amount not to exceed \$32,162.04 from Account Number 074-107-BGMT-WCMP-2205 as provided in the Settlement Agreement to Dayton Edwards and his attorney Suzanne Dennis – Wolter, Beeman, Lynch & Dennis.

**Section 3:** That this ordinance is shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_  
Mayor Misty Buscher

**ATTEST:** \_\_\_\_\_  
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

**Requested by:** Mayor Misty Buscher

  
\_\_\_\_\_  
Office of Corporation Counsel /Date 11.24.25

ORDINANCE FACT SHEET FOR WORKERS' COMPENSATION CLAIMS

CASE INFORMATION:

WORKERS' COMPENSATION CASE#: 25WC013489

WORKERS' COMPENSATION CLAIM #: W004592791

WORKERS' COMPENSATION COMMISSION DECISION#:

TYPE OF ORDINANCE:  WORKERS' COMPENSATION SETTLEMENT  
 WORKERS' COMPENSATION AWARD

TYPE OF AWARD/CASE:  DEATH  
 PERMANENT PARTIAL DISABILITY  
 PERMANENT TOTAL DISABILITY  
 WAGE DIFFERENTIAL

LAW FIRM HANDLING CASE & CONTACT PERSON Livingstone, Mueller, Bima & Murphy, P.C.  
L. Robert Mueller

NAME OF EMPLOYEE: Dayton Edwards

DEPARTMENT: Springfield Police Department

JOB TITLE: Police Officer

STATUS:  CURRENT EMPLOYEE  FORMER EMPLOYEE

DATE OF ACCIDENT: 5/11/2025

DESCRIPTION OF ACCIDENT: Arrestee fought with officer and Officer Edwards had to punch him

ATTORNEY: Suzanne Dennis - Wolter, Beeman, Lynch & Dennis

% OF LOSS OF USE: 15% loss of use of the right hand - fracture & surgery 5<sup>th</sup> metacarpal - \$32,162.04

OBM INFORMATION FOR AWARDS ONLY:

AMOUNT OF AWARD: \$ INTEREST PAID: \$

AMOUNT OF AWARD NOT YET PAID: MEDICAL: \$ TTD: \$ OTHER

SIGN OFF APPROVAL FOR ORDINANCE

MAYOR'S OFFICE \_\_\_\_\_ OBM \_\_\_\_\_  
*RM*

**ORDINANCE FACT SHEET**

ORD. REQUEST FORM NO: \_\_\_\_\_  
 DATE OF 1ST READING: 12/02/2025

OFFICE REQUESTING: Corporation Counsel CONTACT PERSON: Greg Moredock  
 PHONE NUMBER: 789-2393

EMERGENCY PASSAGE: No   If yes, explain justification.  
 \_\_\_\_\_  
 \_\_\_\_\_

TYPE OF ORDINANCE: Work Comp Settlement FISCAL IMPACT: \$32,162.04

(If amending a previous ordinance, please attach a copy of the previous ordinance)

**SUGGESTED TITLE:**  
 AN ORDINANCE AUTHORIZING PAYMENT TO DAYTON EDWARDS, A CURRENT CITY OF SPRINGFIELD POLICE OFFICER, TO SETTLE A WORKERS' COMPENSATION CLAIM FOR CASE #25WC013489 IN THE AMOUNT OF \$32,162.04

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)  
 \_\_\_\_\_  
 \_\_\_\_\_

CONTRACTOR / VENDOR NAME Dayton Edwards & Suzanne Dennis Wolter, Beeman, & VENDOR NO: \_\_\_\_\_

CONTRACT TERM: \_\_\_\_\_ Change in Scope Yes  No

CONTRACT AMOUNT:     
 (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one) Previous Ord #'s \_\_\_\_\_  
 Low Bid  Other: \_\_\_\_\_ Is Purchasing Agent approval required? No  Yes   
 Low Bid Meeting Specs  Exception: \_\_\_\_\_ Is Purchasing Agent approval attached? No  Yes   
 Low Evaluated Bid Code Provision: \_\_\_\_\_

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	074	107	BGMT	WCMP	2205	\$32,162.04
2						
3						
4						

FUNDS CHECK BY: C. Heingel Date: 11/10/2025  
 DIRECTOR / SUPERVISOR SIGNATURE \_\_\_\_\_ Date: \_\_\_\_\_  
 CITY PURCHASING AGENT: \_\_\_\_\_ Date: 11/10/2025

**COMMENTS**

Dayton Edwards, hired on 04/26/2021, as a City of Springfield Police Officer employee reported a work injury on May 11, 2025. Mr. Edwards filed a workers compensation claim (Case# 25WC013489) and is willing to settle in the amount of \$32,162.04. Livingstone, Mueller, Bima & Murphy, P.C the city's legal advisors, also recommend payment in the amount of \$32,162.04 to settle (Case# 25WC013489).

SIGN OFF: [Signature]  
 (Mayor's Signature) *CEH*

[Signature]  
 (Director of OBM)

2025-510

**A RESOLUTION PROVIDING PUBLIC NOTICE OF REGULAR MEETINGS OF THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS, FOR THE 2026 CALENDAR YEAR**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, pursuant to state law requirements under 5 ILCS 120/2.02 and 2.03, public notice is hereby given that all regular meetings of the Council of the City of Springfield for calendar year 2026 will be held in Room 301 of the Municipal Center West as established in Section 1 below.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That pursuant to state law requirements under 5 ILCS 120/2.02 and 2.03, public notice is hereby given that all regular meetings of the Council of the City of Springfield for calendar year 2026 will be held in Room 301 of the Municipal Center West as follows:

DATE	TIME	DATE	TIME
January 6	5:30 p.m.	July 7	5:30 p.m.
January 13	5:30 p.m.	July 21	5:30 p.m.
February 3	5:30 p.m.	August 5	5:30 p.m.
February 17	5:30 p.m.	August 18	5:30 p.m.
March 3	5:30 p.m.	September 1	5:30 p.m.
March 17	5:30 p.m.	September 15	5:30 p.m.
April 7	5:30 p.m.	October 6	5:30 p.m.
April 21	5:30 p.m.	October 20	5:30 p.m.
May 5	5:30 p.m.	November 3	5:30 p.m.
May 19	5:30 p.m.	November 17	5:30 p.m.
June 2	5:30 p.m.	December 1	5:30 p.m.
June 16	5:30 p.m.	December 15	5:30 p.m.

**Section 2:** That the City Clerk is hereby instructed to post a list of the aforementioned dates in the Municipal Center and furnish a copy of this resolution to any news media that has filed an annual request for such notice. In addition, the City Clerk shall send notice to all other public commissions of the City of Springfield to comply with provisions of state law under 5 ILCS 120/2.02 and 120/2.03.

**Section 3:** That this resolution shall become effective immediately upon its passage, posting and recording by the City Clerk.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

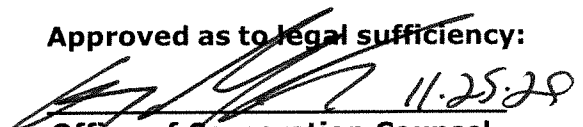
**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_  
**Mayor Misty Buscher**

**ATTEST:** \_\_\_\_\_  
City Clerk Charles L. Redpath Sr.

**Approved as to legal sufficiency:**

**Requested by: Mayor Misty Buscher**

  
**Office of Corporation Counsel**

# 2026 CALENDAR

www.wiki-calendar.com

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	1	2	3	4	5	6	7	1	2	3	4	5	6	7	5	6	7	8	9	10	11
11	12	13	14	15	16	17	8	9	10	11	12	13	14	8	9	10	11	12	13	14	12	13	14	15	16	17	18
18	19	20	21	22	23	24	15	16	17	18	19	20	21	15	16	17	18	19	20	21	19	20	21	22	23	24	25
25	26	27	28	29	30	31	22	23	24	25	26	27	28	22	23	24	25	26	27	28	26	27	28	29	30		
MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	5	6	7	8	9	10	11	2	3	4	5	6	7	8	
10	11	12	13	14	15	16	7	8	9	10	11	12	13	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	14	15	16	17	18	19	20	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	21	22	23	24	25	26	27	26	27	28	29	30	31	23	24	25	26	27	28	29	
31							28	29	30										30	31							
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	4	5	6	7	8	9	10	1	2	3	4	5	6	7	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	8	9	10	11	12	13	14	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	15	16	17	18	19	20	21	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	22	23	24	25	26	27	28	27	28	29	30	31		

## HOLIDAYS AND OBSERVANCES:

- Jan 1 - New Year's Day
- Jan 19 - Martin Luther King Jr. Day
- Feb 14 - Valentine's Day
- Feb 16 - Presidents-Day Feb 12-15 - Lincoln's Birthday
- Mar 17 - St. Patrick's Day
- Apr 5 - Easter Sunday
- Apr 6 - Easter Monday
- Apr 15 - Tax-Day Good Friday
- May 5 - Cinco de Mayo
- May 10 - Mother's Day
- May 25 - Memorial Day
- Jun 14 - Flag Day
- Jun 19 - Juneteenth
- Jun 21 - Father's Day
- Jul 3 - Independence Day
- Jul 4 - Independence Day
- Sep 7 - Labor Day
- Oct 12 - Columbus Day
- Oct 31 - Halloween
- Nov 3 - Election Day
- Nov 11 - Veterans Day
- Nov 15 - Thanksgiving Day
- Nov 27 - Black Friday
- Dec 24 - Christmas Eve
- Dec 25 - Christmas Day
- Dec 31 - New Year's Eve

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: \_\_\_\_\_

DATE OF 1ST READING: 12/2/2025

OFFICE REQUESTING: OFFICE OF CORPORATION COUNSEL

CONTACT PERSON: GREG MOREDOCK

PHONE NUMBER: 217-789-2393

EMERGENCY PASSAGE: No  Yes  If yes, explain justification.

\_\_\_\_\_

TYPE OF ORDINANCE: RESOLUTION

FISCAL IMPACT: \$

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

A RESOLUTION PROVIDING PUBLIC NOTICE OF REGULAR MEETINGS OF THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS, FOR THE 2026 CALENDAR YEAR

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTRACTOR / VENDOR NAME: \_\_\_\_\_

VENDOR NO: \_\_\_\_\_

CONTRACT TERM: \_\_\_\_\_ Change in Scope Yes  No

CONTRACT AMOUNT:   
(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: \_\_\_\_\_
- Exception: \_\_\_\_\_
- Code Provision: \_\_\_\_\_

Previous Ord #'s \_\_\_\_\_

- Is Purchasing Agent approval required? No  Yes
- Is Purchasing Agent approval attached? No  Yes

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

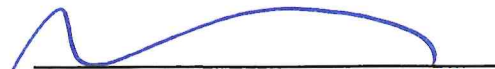
EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: _____	Date: _____
DIRECTOR / SUPERVISOR SIGNATURE _____	Date: _____
CITY PURCHASING AGENT: _____	Date: _____

COMMENTS

SIGN OFF:

  
\_\_\_\_\_  
(Mayor's Signature) *GEM*

\_\_\_\_\_  
(Director of OBM)

**AN ORDINANCE ESTABLISHING THE HOLIDAYS FOR THE CITY  
OF SPRINGFIELD FOR THE CALENDAR YEAR 2026**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, City employees shall observe holidays pursuant to Chapter 36, Section 36.57 of the 1988 City of Springfield, Code of Ordinances, as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the following holidays will be observed on the following dates by officers and employees of the City of Springfield during the calendar year 2026:

<b>HOLIDAY</b>	<b>OBSERVED</b>
<b>New Year's Day</b> Thursday, January 1	Thursday, January 1
<b>Martin Luther King Jr. Day</b> Monday, January 19	Monday, January 19
<b>Lincoln's Birthday</b> Thursday, February 12	Thursday, February 12
<b>Presidents' Day</b> Monday, February 16	Monday, February 16
<b>Good Friday</b> Friday, April 03	Friday, April 03
<b>Memorial Day</b> Monday, May 25	Monday, May 25
<b>Juneteenth</b> Friday, June 19	Friday, June 19
<b>Independence Day</b> Saturday, July 4	Friday, July 3
<b>Labor Day</b> Monday, September 7	Monday, September 7
<b>Veteran's Day</b> Wednesday, November 11	Wednesday, November 11
<b>Two Days for Thanksgiving</b> Thursday, November 26 Friday, November 27	Thursday, November 26 Friday, November 27
<b>Two Days for Christmas</b> Thursday, December 24 Friday, December 25	Thursday, December 24 Friday, December 25

**Section 2:** That in cases where there is a conflict between the holidays listed in this ordinance and holidays outlined in certain collective bargaining agreements, the collective bargaining agreement shall take precedence over this ordinance.

**Section 3:** That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

**ATTEST:** \_\_\_\_\_  
City Clerk Charles L. Redpath Sr.

**Requested by: Mayor Misty Buscher**

\_\_\_\_\_  
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

  
\_\_\_\_\_  
**Office of Corporation Counsel/Date** 11.25.25

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: \_\_\_\_\_

DATE OF 1ST READING: 12/2/2025

OFFICE REQUESTING: MAYOR OFFICE

CONTACT PERSON: GREG MOREDOCK

PHONE NUMBER: 217-789-2393

EMERGENCY PASSAGE: No  Yes  If yes, explain justification.

\_\_\_\_\_

TYPE OF ORDINANCE: 2026 HOLIDAYS FISCAL IMPACT: \$

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE ESTABLISHING THE HOLIDAYS FOR THE CITY OF SPRINGFIELD FOR CALENDAR YEAR 2026

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTRACTOR / VENDOR NAME: \_\_\_\_\_ VENDOR NO: \_\_\_\_\_

CONTRACT TERM: \_\_\_\_\_ Change in Scope Yes  No

CONTRACT AMOUNT:			
	(Original amount if change order)	Change Order #	Additional Amount

Method of Purchase (check one)

- Low Bid       Other: \_\_\_\_\_
- Low Bid Meeting Specs       Exception: \_\_\_\_\_
- Low Evaluated Bid      Code Provision: \_\_\_\_\_
- Previous Ord #'s \_\_\_\_\_
- Is Purchasing Agent approval required? No  Yes
- Is Purchasing Agent approval attached? No  Yes

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						


FUNDS CHECK BY: \_\_\_\_\_ Date: \_\_\_\_\_

DIRECTOR / SUPERVISOR SIGNATURE \_\_\_\_\_ Date: \_\_\_\_\_

CITY PURCHASING AGENT: \_\_\_\_\_ Date: \_\_\_\_\_

COMMENTS

THIS ORDINANCE IS BEING PREPARED PURSUANT TO CHAPTER 36, SECTION 36.57 OF THE 1988 CITY OF SPRINGFIELD CODE OF ORDINANCES, AS AMENDED

SIGN OFF:   
\_\_\_\_\_  
(Mayor's Signature) *GEM*

\_\_\_\_\_  
(Director of OBM)

2025-512

**AN ORDINANCE AUTHORIZING EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS, DISTRICT NO. 9, FROM OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2029**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, the City of Springfield has been negotiating over the past several months with the International Association of Machinists and Aerospace Workers, District No. 9, regarding a collective bargaining agreement for certain employees of the Office of Budget and Management; and

**WHEREAS**, the International Association of Machinists and Aerospace Workers, District No. 9, have agreed to terms of a tentative collective bargaining contract effective October 1, 2025, through September 30, 2029, as summarized on attached A; and

**WHEREAS**, a copy the Agreement shall be on file in the Office of the City Clerk.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves the collective bargaining agreement as summarized on attached Exhibit A with the International Association of Machinists and Aerospace Workers, District No. 9, effective October 1, 2025, through September 30, 2029. The Mayor and City Clerk are hereby authorized to execute said agreement, a copy of which shall be located in the Office of the City Clerk.

**Section 2:** That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_  
**Mayor Misty Buscher**

**ATTEST:** \_\_\_\_\_  
**City Clerk Charles L. Redpath Sr.**

**Approved as to legal sufficiency:**

**Requested by: Mayor Misty Buscher**

  
\_\_\_\_\_  
**Office of Corporation Counsel / Date**

IANNAMV 9 Economic Proposal

Total Base Salaries of Current Filled Positions 10.01.2024	Tier 2 \$ increase	Tier 1 % rate increase	Tier 1 % increase with steps	Adjusted Base	Difference over base:
Year 1 Cost @ w/ steps	\$ 2.23-\$4.73	6.00%	8.82%	\$117,267	\$117,267
Year 2 Cost @ w/ steps	\$ 1.00	2.00%	2.92%	\$42,284	\$159,551
Year 3 Cost @ w/ steps	\$ 1.00	2.00%	3.91%	\$58,216	\$217,767
Year 4 Cost @ w/ steps	\$ 1.00	2.00%	2.69%	\$41,548	\$259,314
effective rate			18.34%	\$259,314	\$753,899
			19.51%		

Compounded Life of Contract Cost **\$753,899**

Base:	Adjusted Base:	Increase Steps:	8.82%	2.92%	3.91%	2.69%
\$1,329,443	\$1,329,443	\$1,446,711	\$1,488,994	\$1,547,210	\$1,588,758	\$1,588,758
		\$117,267	\$42,284	\$58,216	\$41,548	
		\$117,267	\$117,267	\$117,267	\$117,267	
		\$1,329,443	\$1,329,443	\$1,329,443	\$1,329,443	

FICA (6.25%)	\$ 1,537,130.03	\$ 1,582,056.43	\$ 1,643,910.59	\$ 1,688,054.94	estimate - flat
UNEMP (0.1 %)	\$ 1,446,711	\$ 1,488,994	\$ 1,547,210	\$ 1,588,758	estimate - flat
SICK (0.1 %)	\$ 1,446,711	\$ 1,488,994	\$ 1,547,210	\$ 1,588,758	estimate - flat
IMRF (12.07% + annual change)	\$ 174,617.97	\$ 185,113.26	\$ 192,350.69	\$ 197,515.93	estimate 3% growth
WKCMP (1.0 %)	\$ 14,667.11	\$ 15,336.64	\$ 15,936.26	\$ 16,364.20	estimate 3% growth
Adjusted Base + FRINGES:	\$ 1,729,108.53	\$ 1,785,484.31	\$ 1,855,291.96	\$ 1,905,112.59	
HEALTH (\$*number positions)	\$ 424,060.00	\$ 436,781.80	\$ 449,885.25	\$ 463,381.81	
Adjusted Base + FRINGES:	\$ 2,153,168.53	\$ 2,222,266.11	\$ 2,305,177.21	\$ 2,368,494.40	

## EXHIBIT A

### City of Springfield and IAMAW (Fleet) Summary of Contract Changes October 1, 2025 through September 30, 2029

1. **Term:** 4 years 10-1-2025 through 9-30-2029
2. **Article IV – Working Rules**
  - Remove liquidation of compensatory time.
  - Addition of in the event of emergency call-in a minimum of three (3) technicians shall be contacted and report for duty.
3. **Article V – Seniority**
  - Probationary period reduced from eighteen (18) to twelve (12) months.
  - Apprentice probation period reduced from twenty-four (24) to eighteen (18) month period.
4. **Article VII – Holidays**
  - Addition of Juneteenth and Washington’s Birthday (President’s Day).
5. **Article VIII – Vacations**
  - Adjust accrual rate to match City Code.
  - Addition of waiver of Paid Leave for All Worker’s Act.
6. **Article XI – General Provisions**
  - Addition that Employer provide a high-visibility Carhart quality insulated jacket.
  - Add \$250 allowance for prescription safety glasses.
  - Revised residency language to match moratorium and enforcement on residency requirement.
  - Elimination of the Safety Incentive.
  - Added language to allow union to meet with new hires during orientation for thirty (30) minutes.
7. **Article XVII – Rates of Pay**
  - Adjusted rates 10-1-25 for Tier I employees to:
    - i. Fleet technician Lead \$45.50
    - ii. Fleet technician \$42.50
    - iii. Fleet Technician Asst. \$30.42
  - Tier I employees receive a 2% increase on 10-1-2026, 10-1-2027, and 10-1-2028.
  - Increase certification incentive from \$0.25 to \$1.50 with a cap of \$6.00, and \$0.25 for any additional certifications.
  - Adjusted rates 10-1-2025 for Tier II employees to:
    - i. Fleet Technician Apprentice \$22.50
    - ii. Fleet Operations Assistant \$20.00
    - iii. Fleet Technician Assistant \$25.00
    - iv. Fleet Service Writer \$25.61
    - v. Fleet Technician \$30.00

**LABOR AGREEMENT**  
**BETWEEN**  
**THE CITY OF SPRINGFIELD,**  
**INTERNATIONAL ASSOCIATION OF MACHINIST AND**  
**AEROSPACE WORKERS**  
**DISTRICT NO. 9, I.A.M.A.W.**  
**OCTOBER 1, 2025 - SEPTEMBER 30, 2029**

## Table of Contents

LABOR AGREEMENT .....	3
ARTICLE I - DISCIPLINARY PROCESS .....	3
ARTICLE II - GRIEVANCE PROCESS .....	3
ARTICLE III - ARBITRATION .....	5
ARTICLE IV - WORKING RULES.....	6
ARTICLE V - SENIORITY .....	12
ARTICLE VI - FAMILY DEATH.....	14
ARTICLE VII - HOLIDAYS.....	15
ARTICLE VIII - VACATIONS .....	15
ARTICLE IX - SICK BENEFITS.....	18
ARTICLE X - ABSENCE WITHOUT LEAVE.....	23
ARTICLE XI - GENERAL PROVISIONS.....	24
ARTICLE XII - UNION DUES AND CHECKOFF .....	25
ARTICLE XIII - PARTIAL INVALIDITY .....	26
ARTICLE XIV - NO-STRIKE/NO LOCKOUT .....	26
ARTICLE XV - NON-DISCRIMINATION .....	27
ARTICLE XVI - INSURANCE.....	27
ARTICLE XVII - RATES OF PAY.....	27
ARTICLE XVIII - RULES .....	30
ARTICLE XIX - CLASSIFICATIONS .....	31
ARTICLE XX - COMMERCIAL DRIVERS LICENSE .....	35
ARTICLE XXI - MANAGEMENT RIGHTS .....	35
ARTICLE XXII - DURATION OF AGREEMENT .....	36
MOU FLEET TECHNICIAN ASSISTANT.....	37
MOU.....	38

## **LABOR AGREEMENT**

This written Labor Agreement reached between the authorized representatives of THE CITY OF SPRINGFIELD, and DISTRICT 9 of the INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS, AFL-CIO, includes all classifications in Article XVII, XVIII XIX and XX of this Agreement, and for all convenience sake may be referred to as "Employer" and the "Local Union", respectively.

### **ARTICLE I** **DISCIPLINARY PROCESS**

**SECTION 1:** Definition - Employer agrees with the tenets of corrective and progressive discipline. Disciplinary action shall include only the following:

- (a) verbal warning
- (b) written warning
- (c) suspensions
- (d) discharge

**SECTION 2:** Just Cause - Employer agrees that disciplinary action shall only be imposed for just cause and shall be imposed as soon as practical after Employer learns of the occurrence giving rise to the need for disciplinary action and has a reasonable opportunity to investigate the facts.

**SECTION 3:** Limitation - The requirement to use progressive disciplinary action does not prohibit Employer from using a severe measure when the offense indicates that a substantial shortcoming or action of an employee renders the continuation of employment of the employee in some way detrimental to Employer. Both the employee and Union shall be notified of disciplinary action. Such notification shall be in writing and reflect the specific nature of the offense.

### **ARTICLE II** **GRIEVANCE PROCESS**

**SECTION 1:** The Employer agrees to meet with the duly accredited officers of the Local Union and/or its designees who are employees of the City of Springfield as outlined in this Article to resolve grievances. The members of this unit covered by this Agreement are classified employees for purposes of civil service administration for the City of Springfield. As classified employees, the members are accorded certain rights regarding review of disciplinary actions, demotions or layoffs, such matters possibly being a subject for the grievance procedure included in this Agreement. In those instances in which a member has elected to pursue his rights through procedures

established by the Civil Service Commission of the City of Springfield, the subject matter of that action shall not be a basis for any grievance under the provisions of this Agreement. If a member initially files a grievance and subsequently elects to pursue redress or other relief through civil service procedures, the grievance procedure shall no longer apply to the subject matter raised and be suspended, and the grievance dismissed. When a member so elects to utilize civil service procedures, this procedure shall be the exclusive means by which redress or relief is sought or an issue is resolved on any matter which may initially be eligible to be a subject of a grievance. If a member initially elects to utilize Civil Service procedures and subsequently decides to avail himself to the grievance procedures hereunder, such member must effectively secure a termination of civil service procedures and also file a grievance in the time frame provided in this Agreement for the filing of grievances.

SECTION 2: A grievance for purposes of this Agreement shall be a complaint raised by an employee covered by this Agreement or by the Union as to the meaning, interpretation or application of the express terms of this Agreement.

SECTION 3: The following steps shall be followed in processing a grievance under this procedure:

Step 1. The steward on a job in case of a grievance shall take the matter up orally with the immediate non-union supervisor of the department in which the person is employed within ten (10) working days of the time the employee knew or should have known of the incident.

Step 2. If the grievance is not resolved satisfactorily within five (5) working days after timely presentation in Step 1, the grievance shall be submitted in writing to the Director, or his designee, of Budget and Management by the Local Union.

Step 3 If the grievance is not resolved satisfactorily within five (5) working days after timely submission to Step 2, the Local Union shall submit the grievance in writing to the Manager of Labor Relations. Within fifteen (15) working days thereafter, a meeting shall be had at which time the parties will endeavor to settle the grievance. Those in attendance shall be the Chief Steward, Grievant, Business Representative and Company officials. The City shall deliver an answer to the Union Business Representative within five (5) working days after such meeting. Additional time may be granted per request and agreement between the parties.

Step 4. If the grievance is not resolved to the satisfaction of the Local Union at Step 3 within fifteen (15) working days after timely submission at Step 3, then either party may submit the matter to arbitration according to the procedures set forth in Article III. Such an appeal must be filed within fifteen (15) working days after receipt of the decision of the Manager of Labor Relations.

SECTION 4: A grievance which is not processed within the requisite time limits shall be deemed to be accepted according to the last decision given. Grievances may be withdrawn at any step of the procedure. The time limits at any step may be extended by mutual agreement of the parties.

### **ARTICLE III** **ARBITRATION**

SECTION 1: If the representatives of the Employer and of the Union are unable to reach an agreement of any disputed matter, then such disputed matter shall be referred to arbitration.

SECTION 2: If arbitration becomes necessary, the parties shall meet in an attempt to select a mutually acceptable arbitrator. If unable to reach an agreement, the parties shall request the American Arbitration Association (AAA) or the Federal Mediation & Conciliation Service (FMCS) to supply a list of seven arbitrators. The parties shall alternately strike the names of three (3) arbitrators, with a coin flip being used to determine who strikes the first name. The person whose name remains shall be the arbitrator, provided that either party, before striking any names, shall have the right to reject one (1) panel of arbitrators. The arbitrator shall be notified of his selection by a joint letter from the Employer and the Union, requesting that he set a time for the hearing, subject to the availability of the Employer and Union representatives. Nothing herein shall preclude the parties from meeting at any time after the list of arbitrators has been requested and prior to the convening of the hearing in a further attempt to resolve the grievance. In any case, work shall proceed under this Agreement.

The arbitrator shall have no power to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. The arbitrator shall decide only the specific issue(s) submitted to him and, if a violation of the terms of this Agreement is found, shall fashion an appropriate remedy.

The parties hereto agree that the decision of the arbitrator shall be final and binding on the parties hereto.

SECTION 3. The fees and expenses for the arbitrator's services, if any shall be borne by the Employer if the arbitrator fully sustains the Union's grievance; by the Union if the arbitrator fully denies the Union's grievance; and divided equally if the arbitrator sustains in part and denies in part. The arbitrator shall specify in his\her award how his\her fees and expenses shall be borne. Each party shall be responsible for compensating its own representatives and witnesses, and purchasing its own copy of the written transcript; however, the cost of the arbitrator's copy shall be borne as provided for the fees and expenses of the arbitrator.

#### **ARTICLE IV** **WORKING RULES**

SECTION 1: Eight (8) consecutive hours shall constitute a work shift in any one twenty-four (24) hour period from Monday through Friday, forty (40) hours inclusive, where practical, with one-half (1/2) hour intermission for lunch each day around the mid-point of the day based on operations. If employees are required to work through their lunch period they shall be compensated at the regular overtime rate, and at the first opportunity thereafter shall have thirty (30) minutes off for lunch. Employees working from 3:30 p.m. to 12:00 midnight (or the negotiated hours of 2<sup>nd</sup> shift) will get shift differential of sixty-five cents (\$.65) per hour, and 10:45p.m.-7:15a.m. (3<sup>rd</sup> shift) shall receive seventy-five cents (\$.75 per hour as night bonus. The hours of the day shift shall be from 7:00 a.m. to 3:30 p.m., with one-half (1/2) hour off for lunch. The hours of the evening shift shall be from 10:45p.m. to 7:15 a.m., with one-half (1/2) hour off for lunch.

Breaks of fifteen (15) minutes will be allowed at the Supervisors discretion at approximately midway through the first half of the shift and midway through the second half of the shift.

Employees working the 10-hour shift shall work Monday – Thursday 8:45 pm – 7:15 am and shall receive \$.75 per hour shift differential.

While working the 10-hour night shift the following shall apply:

- All 10 hours of the employee's regular shift is at the regular rate of pay. Time worked before or after the shift is at the time and one-half rate except for Holiday's and Sundays.
- It is understood the benefit time earned or granted under the contract will remain the same. In the event the contract states "days", for benefit time, it shall be treated as 8 hours. For

example, employees with 9 years of employment with the City accrues 15 vacation days per year. For 10-hour shift employees this shall be (15 days X 8 hours) 120 hours of vacation time and for each day a 10- hour shift employee uses a vacation day he shall submit for 10 hours. This shall apply for all benefit time under the contract that the days shall be converted into hours. Employees that are absent for their scheduled work shift will need to utilize benefit time to cover their entire 10 hour shift, or the amount of time absent from their shift, (ex. Use of ½ day of sick = 5 sick hours; a whole day of Personal = 10 hours).

- Holidays Article VII. For an employee who's shift fall on a scheduled Holiday, they must submit 2 hours of personal, bonus time, compensatory, or vacation time. If an employee is not scheduled to work on a scheduled Holiday, the 8-hours of Holiday benefit time will be added to their compensatory time.
- Vacation and Personal benefit time (other than for Holiday's) shall be taken in either five (5) or ten (10) hour increments. Sick and Compensatory time may be used in one (1) hour increments. All notice requirements under the contract for benefit time utilization applies.
- Should the employer wish to terminate the 10-hour schedule a 60-day notice will be given.

SECTION 2: Employees shall not be required to work outside in severe cold, stormy or rainy weather, except such work as is necessary to carry on regular continuous service. The Assistant Fleet Manager and Steward in charge shall be the judge of the work to be performed in order to maintain continuous service.

SECTION 3: All employees shall be paid at the rate of time and one-half for all overtime, with the exception of overtime on holidays and Sundays shall be paid at the double time rate of pay as specified in Section 6. Also, all employees who have worked more than eight (8) consecutive hours, but less than sixteen (16) hours immediately preceding their regular shift, shall receive the time and one-half rate.

SECTION 4: After sixteen (16) consecutive hours of work, with intermission for meals included, employees shall be paid double time until released from work; and if called back to work before having eight (8) consecutive hours off duty, employees shall continue to be paid at the double time rate.

SECTION 5: All employees shall be paid at their regular straight time rate for the hours of the above rest period that falls in their regular working shift. All employees shall be available for work during the paid rest period.

SECTION 6: All overtime work on Sundays and holidays recognized in this Agreement shall be paid at the rate of double time. In no case will the rate for working exceed the double straight time rate. Employees required to work holidays shall be compensated double time for the hours worked, but shall not interfere with their regular holiday pay allowance for that day.

SECTION 7: Employees working overtime continuing from their regularly assigned shift shall be paid at the time and one-half rate for all actual hours worked. A minimum of three (3) hours at time and one-half shall be allowed for all employees who report for duty from the time they receive a call for overtime work. Prearranged overtime begins from the start of the employee's shift. Section 4 shall apply for rate of overtime pay on Sundays of holidays.

SECTION 8: A sign-up sheet will be posted in January for those persons interested in working overtime.

Overtime shall be offered on a rotating basis by seniority (with qualifications). It is understood that any employee who cannot physically be at the garage within 30 minutes of the overtime call will decline the overtime. Should an employee decline the overtime offered, the next employee in rotation shall be asked. The employee who declined must wait until the rotation comes around to him again before he/she shall be eligible for the overtime.

The overtime sheet will be posted in the Main Office and will be kept up to date by the Timekeeper.

SECTION 9: Effective upon ratification, with the exception of Apprentices, an employee, at the employee's discretion, may be granted compensatory time off in lieu of overtime pay at the applicable overtime rate up to a maximum of one-hundred and twenty (120) hours per contract year. Overtime may be split between compensatory time and pay at the employee's discretion. Compensatory time shall be taken in one (1) four (4) or eight (8) hour increments, at the beginning of the work day or the beginning of the second half of the work day, subject to the approval of the supervisor. Compensatory time not used during the contract year shall be liquidated in cash on September 30 each year. Employees may roll over twenty (20) hours of Compensatory time upon request. Employees

wishing to roll over Compensatory time must notify the employer by September 1st and it must be used by January 2<sup>nd</sup>. Rolled over Compensatory time may not be liquidated for cash. Compensatory hours not rolled over or used shall be liquidated in cash on September 30 of each year.

## SECTION 10: DRUG TESTING

All employees in the bargaining unit are subject to periodic, random drug and alcohol testing and testing resulting from reasonable suspicion. In addition, an employee will be tested for both drugs and alcohol following any OSHA reportable event or any accident which results in a fatality, injuries requiring transportation to a medical facility, disabling damage to any vehicle or property or a citation under state or local law for a moving traffic violation arising from an accident.

Section 1. Discipline - Upon the return of a positive drug or alcohol test, the following will result:

If an alcohol test results in an alcohol concentration of .02 or more, but less than .04:

1. First Offense - The employee will be immediately removed from the performance of safety-sensitive functions for at least twenty-four (24) hours or until the start of the employee's next regular shift (whichever is later). The employee will also receive a mandatory referral to the Employee Assistance Program (EAP).
2. Second Offense – Within a 5 year period from the 1<sup>st</sup> offense, the employee will be suspended for ten (10) days and must agree to sign a Return-to-Duty Contract. No pre-disciplinary hearing is required, unless requested by the union or employee.
3. Third Offense – Within a 5 year period from the 2<sup>nd</sup> offense, the employee will be terminated. No pre-disciplinary hearing is required, unless requested by the union or employee.

If an alcohol test results in an alcohol concentration of .04 or greater:

1. First Offense - The employee will be subject to a minimum 15-day suspension without pay and possible discharge and must agree to sign a Return-to-Duty Contract, if applicable. No pre-disciplinary hearing is required, unless requested by the union or employee.

2. Second Offense - Any employee who tests positive for drugs and/or alcohol within five (5) years of his or her previous positive test will be automatically terminated. No pre-disciplinary hearing is required, unless requested by the union or employee.

If a drug test result is positive:

1. First Offense - The employee will be subject to a minimum 30-day suspension without pay and possible discharge and must agree to sign a Return-to-Duty Contract, if applicable. No pre-disciplinary hearing is required unless exigent circumstances exist. No pre-disciplinary hearing is required, unless requested by the union or employee.

A. Any employee who does not test positive for drugs and/or alcohol within five (5) years of his previous test will be treated as if the first positive test did not occur.

2. Second Offense - Any employee who tests positive for drugs and/or alcohol within five (5) years of his or her previous positive test will be automatically terminated. No pre-disciplinary hearing is required unless exigent circumstances exist. No pre-disciplinary hearing is required, unless requested by the union or employee.

Section 2. Compliance with Testing Requirements - Any employee subject to drug and alcohol testing who provides false information in connection with a test or who attempts to falsify test results through tampering, contamination, adulteration or substitution shall be removed from duty immediately and his or her employment terminated.

A refusal to test shall be considered a positive test. Refusal can include, but is not limited to, an inability to provide a specimen or sample without a valid medical explanation, as well as a verbal declaration, obstructive behavior or physical absence resulting in the inability to conduct the test.

If the employee desires his or her split specimen to be tested by another certified lab, the employee shall tell the MRO within 72 hours of notice of the drug test results. The cost of the test will be incurred by the employee. If that second lab does not find any evidence of the drugs the first lab found or the split specimen cannot be tested, the MRO shall cancel the

test results and the employee will not be subject to discipline. The MRO shall disclose the results of any split specimen test to the City.

An employee who is allowed to return to duty after engaging in prohibited conduct must agree to a Return-to-Duty Contract. The contract shall include, but is not limited to the following:

1. A release-to-work statement from an approved Substance Abuse Professional (SAP) prior to returning to work.
2. An agreement from the employee to complete any recommended treatment or rehabilitation programs.
3. A negative test for drugs and/or a less than .02 test result for alcohol prior to returning to work. The employee will be responsible for the cost of such testing.
4. An agreement to unannounced frequent follow-up testing.
5. A statement of expected work-related behaviors prior to returning to work.

Violation of the Return-to-Work Contract is grounds for discharge.

Section 3. Confidentiality - Information and records relating to positive drug and/or alcohol test results, drug and/or alcohol dependencies and legitimate medical explanations provided by the Medical Review Office (MRO) shall be held confidential. Such records and explanations may be disclosed among directors, managers and/or supervisors on a need-to-know basis and may be disclosed where relevant to a grievance, Civil Service hearing, charge, claim or other legal proceeding initiated by or on behalf of an employee.

Employees shall, upon written request, have access to their own results and to records relating to them which the MRO provides to the City or receives from the City's laboratory. Any employee who violates confidentiality under this policy shall be subject to disciplinary action.

SECTION 11: In the event of an emergency call-in shift, the Employer shall ensure that a minimum of three (3) Technicians are contacted and assigned to report for duty. The Employer agrees that no emergency response shall proceed with fewer than three (3) Technicians physically present on site for the shift, unless mutually agreed upon by the Union and Employer due to extenuating circumstances.

The Employer shall make reasonable efforts to contact and secure the attendance of Technicians in accordance with the established call-in protocol and seniority provisions. Technicians who are called in shall be compensated in accordance with the call-in and overtime provisions of this Agreement.

## **ARTICLE V** **SENIORITY**

**SECTION 1:** The right to employ, discharge for cause and promote employees in accordance with the provision of this Agreement shall be vested in the Employer. After one (1) year of continuous employment, seniority shall be recognized and the senior employee shall be given preference, ability and qualifications being sufficient. In other words, a man having greater seniority shall be entitled to relieve a man doing a similar type of work with less seniority. Certified full-time employees shall have preference where promotions and overtime work is concerned. Seniority shall govern only employees covered by this Agreement and in no case shall an employee carry service time from outside this bargaining unit and apply it towards seniority in this bargaining unit. In case of layoff, the Steward will be the last man laid off in his Department and the first man rehired (with qualifications being sufficient). A temporary employee shall not work more than 6 consecutive months without mutual agreement of the parties.

**SECTION 2:** An employee is a "probationary employee" for the first twelve months of employment.

Apprentices shall have an eighteen (18) month probationary period. Within the bargaining unit, "probationary employees" shall have no seniority until they have completed their probationary period.

Probationary employees will be eligible for paid holidays and sick time at the same rate as regular full-time employees, except that probationary employees will not be eligible to use any sick time until they have completed six (6) month's service.

Probationary employees shall accrue vacation and personal day's benefits during the term of their probationary period.

The probationary period required above represents a total cumulative service time and may be adjusted and extended so as to properly allow for any authorized leaves of absence or other approved breaks in service. However, should any such leave of absence or break in service be greater

than two (2) months, the Employer may require that the entire probationary period be restarted at the time the employee returns to work.

During the probationary period, the probationary employee may be disciplined, discharged, laid off, or otherwise dismissed at the sole discretion of the Employer and neither the reason for nor the disciplinary action, discharge, layoff, or dismissal may be subject of a grievance.

SECTION 3: The Employer will not subcontract work that is in the practice of being done in the garage, nor will it subcontract for the purpose of laying off employees or for the purpose of failing to recall employees.

Nothing herein prevents the Employer from subcontracting services such as equipment under warranty, specialty equipment, or when operational exigent circumstances necessitate. Prior to contracting out such services, the Fleet Manager (or his designee) shall provide a five (5) day notice to the Union.

SECTION 4: An employee placed on temporary assignment to a higher paid classification shall receive the established rate of pay for the higher classification. Employees placed on temporary assignment to a lower paid classification shall not suffer a reduction in wages.

SECTION 5: An employee being transferred, demoted or laid off shall be notified two (2) weeks in advance of such action. In the event a layoff is necessary, employees will be laid off in accordance with their seniority and their ability to perform the remaining work. An employee shall not earn vacation or sick leave accrual or personal days during the period of layoff. The names of employees laid off shall be placed on a recall list for a period of sixty (60) months. Recall shall be according to the inverse order of their layoff, provided they are presently qualified to perform the work. Employees who are eligible for recall shall be sent a notice of recall to the employee's last reported address, certified mail, return receipt requested. The employee shall notify the employer of his intention to return within five (5) working days after receipt of a notice of recall.

SECTION 6: Seniority will prevail in transfers from one shift to another for Fleet Technicians. When there is an opening on a shift for all other titles, the opening will be offered by classification and seniority to that employee.

SECTION 7: Not later than three (3) days after a vacancy occurs, which the Employer plans to fill, the opening shall be posted for five (5) days by heads of the Department, and all persons currently a member of the bargaining unit

shall be permitted to bid on same. Qualifications being sufficient, the Fleet Manager and the Union Steward or designated Union representative shall be the judge as to whether eligible employees bidding on a vacated job are sufficiently qualified to perform that job. After the judgment has been made on the qualifications of applicants, then seniority with the Employer shall be taken into account. Ninety (90) days shall be considered a probationary (break-in) period. A new employee serving an original probationary period shall not be eligible for promotion during his/her first year of employment. Such employees may voluntarily accept assignment of additional duties and responsibilities without additional compensation.

SECTION 8: Any employee who accepts a position excluded from the bargaining unit shall retain all seniority accumulated up to the time of transfer or promotion; but shall not accumulate any additional seniority for the period of time they are outside the bargaining unit. Such employee may not use their seniority to bid on any vacancy in the bargaining unit while they are in a position that is not covered by this Agreement. Said employee shall have a ninety (90) day probationary period to assure that both the Employer and the individual have made the right choice. During this ninety (90) day period said employee will be able to return to his former position provided that he is then physically qualified to return to work. It is understood that in case of return of this individual within the ninety (90) day probationary period other employees will consent to such demotions as are necessary to make room for him.

SECTION 9: An employee temporarily assigned to a Fleet Technician Lead by the Employer will be paid the temporary assignment rate for the entire shift.

## **ARTICLE VI** **FAMILY DEATH**

SECTION 1: Employees shall be granted a maximum of five (5) days leave of absence at the regular rate of pay for a death occurring to one of the following: father, mother, spouse, child, spouse's mother or father.

Employees shall be granted a maximum of three (3) days leave of absence at the regular rate of pay if a death occurs to one of the following: brother, sister, grandparents, and grandchildren or other relatives that are members of the employee's household at the time of death. Employee shall be granted one (1) day at regular rate of pay if a death occurs to his brother-in-law or sister-in-law. In addition, up to two (2) sick days may be used to supplement a funeral leave provided that any funeral leave shall not exceed five (5) consecutive days per

occurrence. The use of such sick leave in conjunction with funeral leave shall not be taken into consideration for purposes of determining the number of sick days used per year or eligibility for the sick leave bonus.

SECTION 2: Pay shall be granted only for days spent in making funeral arrangements, attending the funeral, and traveling to and from the funeral. Employee must notify Job Steward and Fleet Manager or designee in charge before leave is taken. Upon returning to work the employee shall sign a statement attesting to the time and place of the funeral he attended and the relationship to him of the deceased.

SECTION 3: Employees attending a funeral, as specified in the preceding paragraphs, which falls on a vacation day, shall not be charged vacation time for that day.

## **ARTICLE VII** **HOLIDAYS**

SECTION 1: The following holidays shall be granted to all full-time employees: New Year's Day, Martin Luther King's Birthday, Washington's Birthday (Presidents' Day), Memorial Day, Juneteenth, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve (day off to be determined annually), Christmas, Good Friday, and Lincoln's Birthday. To be eligible for holiday pay, an employee's shift must begin on the holiday, or the employee is required to work overtime on the holiday. However, City Holidays that fall on a Monday will be observed on Sunday for night shift employees working 5, 8-hour days.

## **ARTICLE VIII** **VACATIONS**

SECTION 1: Employees will be granted vacation time with pay according to the number of years of continuous service (anniversary date) they have with the Employer. Vacation leave per year will accrue on an annual basis according to the following yearly schedule:

- a. Ten days per year commencing upon the beginning of employment and ending upon the completion of six years of employment.
- b. 15 days per year commencing upon the beginning of seven years of employment and ending upon the completion of 11 years of employment.
- c. 16 days per year commencing upon the beginning of 12 years of employment and ending upon the completion of 13 years of employment.
- d. 17 days per year commencing upon the beginning of 14 years of employment and ending upon the completion of 15 years of employment.
- e. 18 days per year commencing upon the beginning of 16 years of employment and ending upon the completion of 17 years of employment.
- f. 19 days per year commencing upon the beginning of 18 years of employment and ending upon the completion of 19 years of employment.
- g. 20 days per year commencing upon the beginning of 20 years of employment and ending upon the completion of 21 years of employment.
- h. 21 days per year commencing upon the beginning of 22 years of employment and ending upon the completion of 23 years of employment.
- i. 22 days per year commencing upon the beginning of 24 years of employment and ending upon the completion of 25 years of employment.
- j. 23 days per year commencing upon the beginning of 26 years of employment and ending upon the completion of 27 years of employment.
- k. 24 days per year commencing upon the beginning of 28 years of employment and ending upon the completion of 29 years of employment.
- l. 25 days per year after 30 years of service.

For example, an employee whose anniversary date is on March 1 in his first year of employment will earn .83 days per month until the following March 1 at which time that employee will have earned 10 days' vacation. Thereafter, employee shall be granted their lump sum annual vacation on March 1 of each year.

The vacation year will be March 1 of a given year until February 28 of the following year. Employees will be allowed to use vacation time as shown under the "days available" column above on March 1 of each vacation year. It is recognized that most employees will not have earned the full number of "days available" until their anniversary date, however, they will be allowed to use this time beginning March 1 until February 28. Any employee that leaves the service of the City for any reason and have used vacation time that has not yet been earned will be charged a like amount of time to be deducted from their final pay check. All unused vacation balance shall be paid out to the employee at the time of separation from the City.

SECTION 2: Vacations may be taken between March 1 of one year and February 28 of the succeeding year, except as provided for in Section 3 below. No employee will be allowed to take more than two (2) weeks' vacation time between June 1st and September 1st. Employees with three (3) or more weeks' vacation time must take their vacation on succeeding days or break it into one (1) two (2) week period and the remaining days taken in succession at some other period. The Fleet Manager may, at his discretion, allow an employee a different division of vacation time if, in his opinion, the employee's circumstances warrant it and it will not disrupt operations.

SECTION 3: Vacation earned in one year must be taken by the end of the next succeeding year or be lost. Vacation time will not accumulate from one vacation year to another. An employee leaving the service of the Employer shall have his vacation time prorated from his last anniversary date. For purposes of this section, a year shall be March 1 through February 28.

SECTION 4: The Employer agrees to respect the wishes of the employee's request as to the time to take vacations as nearly as practical according to their seniority. Vacation requests will be issued not later than February 1st, and must be turned in not later than March 1st. Any requests not returned prior to this date shall lose their seniority and will be scheduled at the discretion of the employer.

Vacation requests must be turned in to the Fleet Manager or designee by November 1 of each year. If the employee's vacation request is not turned in by November 1, the Fleet Manager or designee may discuss with the employee a convenient time to schedule this unscheduled vacation to be used prior to February 28 of the next year. Any employees not scheduling their vacation after December 1 will have that vacation scheduled for him at the discretion of the Fleet Manager or designee.

SECTION 5: Vacation pay and sick benefits will be paid at the rates as provided in ARTICLE XVII, RATES OF PAY.

SECTION 6: Effective March 1, 2002, employees who have over 90 sick days on the books, may trade two sick days for one vacation day up to a maximum of 10 sick days for pre-scheduled vacations. Effective March 1, 2004, employees who have over 32 sick days on the books, may trade two sick days for one vacation day up to a maximum of 10 sick days for pre-scheduled vacations. An employee may not trade below 30 sick days. Such vacation days must be used between March 1 and February 28. Days traded are not eligible to be cashed out nor shall be used to convert other vacation days to cash.

SECTION 7. Paid Leave for All Workers Act. The Union and employees covered by the Agreement explicitly waive the provisions of the Paid Leave for All Workers Act, 820 ILCS 192/15(n).

#### ARTICLE IX SICK BENEFITS

SECTION 1: Sick benefits will be paid to employees after six (6) months service as follows: Each employee covered by this Contract shall accumulate sick leave at the rate of one (1) work day with 100% pay per month, including prior service up to a maximum of two hundred forty (240) days sick leave. Effective October 1, 2000, an additional 12 days for each year of the contract shall be added to the maximum number sick days that an employee may accrue. Such additional days accrued shall not increase the number of days compensable upon retirement. Employees who have accrued sick leave at the time of retirement or death shall be granted five (5) days compensation for every twelve (12) days of accrued sick time up to a maximum of ninety (90) sick days. (Equivalent to 37.5 day's pay). Employees hired on or after October 1, 2011, shall not be paid for any accumulated sick leave upon retirement, but would qualify upon death while employed at the City.

SECTION 2: It shall be the responsibility of the employee to see that his Supervisor is notified of his illness and his inability to work prior to the beginning of his shift.

Sick time may be used for illness, disability or injury to the employee, appointments with a doctor, dentist or other professional medical practitioner, quarantine and for serious illness or disability in the employee's immediate family which requires the employees' personal care

and attention. Employees shall make every effort to schedule nonemergency medical examinations outside of normal working hours. If this is impractical, the employee shall be allowed to use sick leave in increments of no less than one (1) hour for such medical examinations provided he informs the supervisor of such examination as far in advance as possible and provides verification of the doctor or dentist appointment.

The City will administer a disciplinary procedure based on number of instances and not number of days taken. An instance could be as little as one (1) hour sick time or any unlimited amount of sick time. An instance also could be considered several separate instances related to the same illness or treatment. Sick leave of 4 hour increments or less may be utilized up to two times in any contract year and will not be counted as an occurrence so long as it is for a medical appointment with verified medical documentation submitted.

It is recognized that circumstances may warrant lesser or greater disciplinary action and this does not eliminate the Employer's ability to administer progressive disciplinary action where warranted.

- 7 instances - verbal warning
- 8 instances - written warning
- 9 instances - 1 day suspension
- 10 instances - 5 day suspension
- 11 or more instances – termination

For employees working the 10-hour night shift sick instances schedule shall apply:

- 5 instances—Verbal Warning
- 6 instances—Written Warning
- 7 instances—1 Day Suspension
- 8 instances—3 Day Suspension
- 9 instances—5 Day Suspension
- 10 or more instances—greater than 5-day Suspension or Termination

**SECTION 3:** If the employee shall be absent on sick leave for three (3) consecutive days or more, he shall furnish a doctor's certificate reflecting the reasons for his absence. When a person has used (30) days sick leave time to which he is entitled under this contract all benefits under the IMRF shall be available to him or he may use the balance of accrued sick leave time.

SECTION 4: Employees shall not be compensated for more than two (2) days in any contract year (October 1st to September 30th) for illnesses which do not require a doctor's certificate. Employees who have accrued thirty (30) days sick leave prior to a contract year and do not use over one (1) day sick leave, or are not absent without pay during an ensuing contract year shall be granted two (2) days leave with pay between October 1st and September 30th of the succeeding contract year. Employees who have accrued ninety (90) days sick leave prior to a contract year and do not use over one (1) day sick leave or are not absent without pay during an ensuing contract year shall be granted five (5) days leave with pay between October 1st and September 30th of the succeeding contract year so long as proper schedules can be maintained and adequate notice is given. Such leave may be taken in one (1) to five (5) day increments. Effective October 1, 2012, sick days covered under FMLA shall be considered when determining eligibility for benefits under Section 4 and 4a.

SECTION 4A: If the average number of sick days taken by all employees covered under this contract is 3.5 days or less during the contract year beginning October 1, employees using 3.5 sick days or less will receive a \$250 bonus at the end of the corresponding contract year. If the average number of sick days taken by all employees covered under this contract is 2.5 days or less during the contract year beginning October, 1, employees using 2.5 sick days or less will receive an additional \$100.00 for a total of \$350.00. If the average number of sick days used by all employees exceeds the above average, but an individual employee uses 2 sick days or less during the contract year, the employee will receive \$150.00 bonus at the end of the corresponding contract year.

SECTION 5: Employees will be granted three (3) personal days on October 1 of each year that may be taken at the employee's discretion. New employees must be on the payroll at least ninety (90) days before being eligible for one (1) personal day; one hundred eighty (180) days for two (2) personal days; and two hundred seventy (270) days for three (3) personal days. Employees must give notice to the Employer at least twenty-four (24) hours in advance of the shift he desires to use as his personal day unless the personal day is used in lieu of sick leave. Employees may use a personal day in lieu of sick leave when preserving their bonus vacation. Personal days must be used within the contract year.

SECTION 6: Only one man at the Garage per shift can be off on a personal day for any one day. However, the Fleet Manager or designee in charge, at his discretion can allow more than one employee off if, in his opinion, it will not disrupt operations. Personal days will be scheduled in the order

requested. If an employee does not use his personal days during the contract year, he must, before the beginning of the next contract year, schedule the days on which he desires this time off. Such personal days shall be used between October 1st and March 1st, and may not be rescheduled after the beginning of the new contract year.

SECTION 7: Vacation pay and sick benefits will be paid the rates established in Articles XVII, XVIII, XIX and XX.

SECTION 8: Any employee who is disabled for work as a result of illness or injury arising out of and in the course of his employment, which is compensable under the Illinois Workers' Compensation or Occupational Diseases Acts, shall be compensated as provided in the applicable Act, as it may from time to time be amended, provided that the first three (3) days of such disability shall be at full salary. Commencing with the fourth (4th) working day of disability, and continuing until and including the ninetieth (90th) calendar day from the date of the illness or injury, an employee who remains incapacitated for work shall be additionally compensated, as salary, for all workdays missed because of said illness or injury, an amount equal to the difference between compensation payable under the above-mentioned Acts and what his net salary would be were he not disabled. As used in the immediately preceding sentence, "net salary" shall mean "gross salary less State and Federal taxes, pension and union dues." The resulting amount, less deductions, shall be paid to the employee. Issues relating to compensability of work related injuries which cannot be resolved between the employer and employee shall be decided under the procedures of the Illinois Industrial Commission.

The employee will receive full time for the day of injury. Employees shall not accrue benefit time while off on workers' compensation for seventy-five (75) days or more, unless specifically awarded pursuant to the Workers' Compensation Act, award, or settlement.

SECTION 9: In addition to leaves authorized above, the department head may authorize an employee to be absent without pay for personal reasons for a period or periods not to exceed ten (10) working days in any calendar year.

SECTION 10: The Director may authorize special leaves of absence with or without pay for any period or periods not to exceed three (3) calendar months in any one calendar year, for the following purposes: attendance at college, university or business school, for the purpose of training in subjects relating to the work of the employee and which will benefit the employee

and the Employer service; urgent personal business requiring the employee's attention for an extended period, such as serving on a jury; settling estates; liquidating a business; and attending court as a witness; and for the purposes other than the above that are deemed beneficial to the Employer service.

SECTION 11: The Director may grant leaves of absence with or without pay in excess of limitations above for the purpose of attending extended courses of training at a recognized university or college, and for other purposes that are deemed beneficial to the Employer service.

SECTION 12: Employees who have worked for at least twelve (12) months and for at least 1,250 hours during the last twelve (12) months may request leave pursuant to the Family and Medical Leave Act. Leaves may be requested for the birth or adoption of a child or for a serious health condition. Employees may receive a leave to take care of themselves or an eligible family member who has a serious health condition; that is, an illness, injury, impairment, or physical or mental condition that involves inpatient care in a hospital, hospice, or residential treatment facility or continuing treatment by a health care provider.

An eligible employee is entitled to a maximum of twelve (12) weeks of Family or Medical leave in a twelve (12) month period. A "rolling" twelve (12) month period measured backward from the date an employee uses any FMLA leave shall be used for this purpose. Employees will be required to exhaust all paid benefit time (vacation, personal days and sick leave) as part of their FMLA leave and such time will count toward the twelve (12) week limit.

Leaves to take care of a serious health condition may be taken on an intermittent or reduced schedule basis. Leaves for the birth or adoption of a child must be taken within the first twelve (12) months of the date of birth or placement.

Employees must request a leave by giving the city notice at least thirty (30) days in advance of a foreseeable leave, and as soon as practicable for an unforeseen leave.

The Employer may require employees requesting a leave to care for a serious health condition to submit medical verification from a health care provider. The employee may also be required to undergo an examination by an impartial physician. Such examination shall be paid for by the Employer. Upon return to work, the employee shall submit a fitness-for-duty certificate from a qualified health care provider.

During a Family or Medical leave, the Employer will continue to provide medical and dental coverage at the same premium rate as if the employee was still on active duty. The employee will be required to maintain individual health and/or dental premiums, if any. Payment of the employee's premium shall be due on the first day of the month and in no case later than the tenth of the month. Coverage shall cease immediately for any employee whose payment is more than thirty (30) days late.

After a leave, the employee will be restored to the position he held prior to the leave or to an equivalent position with equivalent pay and benefits. An employee who fails to return from an FMLA leave will be required to reimburse the City for the Employer's portion of the health insurance premiums paid during the leave.

Employees who have utilized all their accumulated sick leave days and have completed an FMLA leave, if applicable, and are unable to report to or back to work because of the start of or continuance of their sickness or injury, including pregnancy related disability, may be granted an unpaid disability leave.

## **ARTICLE X** **ABSENCE WITHOUT LEAVE**

**SECTION 1:** An employee who is absent from duty shall report the reason thereof to his supervisor prior to the date of absence, when possible and in no case later than starting time on the first day of absence. All unauthorized and unreported absences shall be considered without leave and deduction of pay shall be made for the period of absence. Such absence may be made the grounds for disciplinary action.

**SECTION 2:** Union Business Leave: Any employee of the City who may be elected to or appointed to office in the Local Union that will require him to absent himself from duty to the employer shall upon leaving that office be reinstated to his former position, including all his seniority rights, providing that he is then physically qualified to return to work. It is understood that in case of return of such an employee, other employees will consent to such demotions or other actions as are necessary to make room for him. Seniority rights shall continue if an employee is elected or appointed to a union office in the Local Union.

**ARTICLE XI**  
**GENERAL PROVISIONS**

**SECTION 1:** Authorized representatives of the Union conducting negotiations or other grievances that may arise shall not lose any pay for time away from his job.

**SECTION 2:** The Employer agrees to furnish all necessary protection equipment, such as steel toed rubber boots, raincoats, hats and gloves and to pay one-hundred percent (100%) of the cost of safety shoes. Steel toed rubber boots shall be stored at the garage. Employees shall be expected to take due care in the use of these items and shall be expected to wear them at all times. These items will be replaced on an as-needed basis only upon return of the damaged or worn-out items and only if the Employer agrees on the need for replacement. Replacement of safety shoes will be from the approved list maintained in the Purchasing Department. Safety shoes shall be purchased from either a vendor or a local retailer who sells approved safety shoes. Uniforms are to be furnished. Employees will have a choice between short-sleeve and long-sleeve shirts. A total of eleven (11) uniforms shall be provided, and employees shall have the choice between short and long sleeve shirts or a mixture of these shirts. Employees may wear t-shirts with the City of Springfield logo. The Employer shall provide 6 additional t-shirts to each member on April 1<sup>st</sup> of each year. All employees shall be in full uniform.

**SECTION 3:** Employees shall be provided Carhartt quality insulated coveralls where their job requires them to work out in the cold, and a high visibility Carhartt quality insulated jacket. These coveralls will be replaced as needed, provided the employee returns the article being replaced and the Employer agrees on the need for replacement.

**SECTION 4:** The Employer will provide safety glasses, including prescription safety lenses, in an amount up to \$250.00, if necessary in which case the lenses and frames must be ANSI approved. Employees requiring prescription lenses or employees that find it necessary to be fitted for frames shall be fitted and examined on their own time. Employees shall not be fitted for frames or safety glasses more often than once every six (6) months, and employees provided these safety glasses shall be required to wear them.

**SECTION 5.** The moratorium on the enforcement of the residency requirement in Chapter 36, Section 36.05 of the 1988 City of Springfield Code of Ordinances passed by City Council on November 7, 2023, by ordinance number 491-11-23, as amended, shall apply to all employees covered by

the Parties current collective bargaining agreement. The parties agree to meet and negotiate if the City Council makes any Ordinance 491-11-23 or the City's residency requirement; however, no such changes made by Council shall impact the moratorium as applied to Employees covered by this bargaining agreement.

**SECTION 6.** In regards to the installation and utilization of GPS tracking technology on Springfield vehicles and/or cameras in the workplace, the undersigned parties agree as follows:

1. This technology shall not be made available to the public except as is provided for under state, federal or local laws.
2. The parties agree that GPS/camera equipment may be used to verify the guilt or innocence of an employee that the employer has a bona-fide reason to suspect the employee of misconduct. Such equipment will not be utilized to harass employees, but will be used for, and not limited to, monitoring and locating vehicles used by employees. In the event that data retrieved from the GPS/camera system is used to support the employer's decision to discipline an employee, the union shall be provided with copies of all data pertinent to the contemplated discipline pursuant to any Pre-Deprivation Meeting.

**SECTION 7.** New Employee Orientation. The Union Chairperson for the applicable bargaining unit shall be provided up to thirty (30) minutes for each new hire during the new hire orientation process conducted by the Employer.

## **ARTICLE XII** **UNION DUES AND CHECKOFF**

**SECTION 1:** It is agreed that monthly dues for each member of the Union in amounts as authorized shall be deducted from the pay of the employee upon written authorization to the City from each individual employee. The authorization will be upon a form furnished by the Union and all such dues deducted in the manner shall be remitted by the City to such persons as may be designed in writing by the Union under the seal of the Union.

**SECTION 2:** The Employer shall pay the Union for the amounts withheld from each employee's paycheck per current practice. A list of employees and the amount deducted from their paycheck shall be supplied to the Union.

SECTION 3: Revocation of dues-deduction authorization shall be the prerogative of the individual employee, but shall be subject to the requirements of the dues-checkoff agreement between that individual and the Union.

SECTION 4: The Union agrees to provide required notices to employees in accordance with applicable law. The Union agrees to provide employees subject to fair share deductions a reasonably prompt chance to challenge the amount of the fee before a neutral, an adequate explanation of the basis of the fee, an escrow account for the amount in dispute for which challenges are pending, and all other procedures necessary to comply with United States Supreme Court decision in *CTU vs. Hudson*.

**ARTICLE XIII**  
**PARTIAL INVALIDITY**

SECTION 1: Should any part of this Agreement or any provision contained herein be judicially determined to be contrary to the State or Federal law, such invalidation of such part or provision shall not invalidate the remaining portion hereof and they shall remain in full force and effect. The parties shall attempt to renegotiate the invalidated part or provisions.

SECTION 2: In case any section of this Labor Agreement is not in accord with City Ordinance, all other sections will remain in effect.

**ARTICLE XIV**  
**NO-STRIKE/NO LOCKOUT**

SECTION 1: During the term of this Agreement there shall be no strikes, work stoppages or slow-downs or any other interference with the work or statutory functions of the Employer. No officer or representative of the Union or any employee shall authorize, institute, instigate, aid, condone or engage in such activities.

No lockout of employees shall be instituted by the Employer or its representatives during the term of this Agreement.

The Employer retains the right to discipline, up to and including discharge, any employee violating paragraph 1 of this section. Any such discharge would be subject to the grievance and arbitration procedure as set forth in Articles II and III.

**ARTICLE XV**  
**NON-DISCRIMINATION**

**SECTION 1:** Prohibition Against Discrimination: The provisions of the Agreement shall be applied equally to all employees in the bargaining unit(s) without unlawful discrimination as to the age, sex, race, color, creed, national origin, political affiliation (or lack thereof) marital status or physical or mental handicap. All references to employees in this Agreement designate both sexes, and wherever the male gender is used it shall be construed to include male and female employees. The Union agrees that the Employer may take whatever steps necessary to comply with the Americans with Disabilities Act.

**ARTICLE XVI**  
**INSURANCE**

**SECTION 1:** Bargaining unit employees shall be provided the same group health and life insurance benefits as all other employees of the City of Springfield at the same premium rate.

**ARTICLE XVII**  
**RATES OF PAY**

**SECTION 1:**

Effective October 1, 2025, Employees hired on or before February 1, 2015 wage rates shall be adjusted to the following:

Fleet Technician Lead	\$45.50
Fleet Technician	\$42.50
Fleet Technician Assistant	\$30.42

Thereafter, Employees hired on or before February 1, 2015, shall receive a 2% increase on October 1, 2026, October 1, 2027, and October 1, 2028.

**SECTION 2:** All Employees, shall receive an additional one dollar and fifty cents (\$1.50) per hour above their base pay as a Fleet Technician for each individual certification obtained, up to an additional six (\$6.00) dollars. Employees must maintain the certifications (including the two (2) core) to receive the additional incentive pay, and shall receive an additional twenty-five cents (\$.25) per hour, for each additional certification after four (4), not to exceed eight (8) which are paid. Employees reaching the Master level will receive an additional one-dollar (\$1.00) per hour.

All Employees, who achieve the necessary certifications for a Fleet Technician Lead and who are selected through an interview process to hold the position of Fleet Technician Lead, after ratification of this agreement shall receive an additional one dollar (\$1.00) per hour for the extra duties performed as a Lead and must maintain the proper certifications to receive the additional one dollar (\$1.00) per hour to retain the job position of a Fleet Technician Lead. Current Technician Leads will be grandfathered to their current pay subject to contractual pay increases.

The Employer agrees to pay for on-line training materials required for certifications that are pre-approved by the City. No other training materials will be reimbursed unless pre-approved by the City. Members shall study and conduct training on off-duty hours unless otherwise agreed. The Employer agrees to reimburse the employee for test administration costs up to two times per certification. Members shall attempt to test during off-duty hours; however, if testing is only available during regular work hours, the employee may test without loss of pay.

Fleet Technician Assistants who maintain the CDL Hazardous Material endorsement during the calendar year and perform fueling duties shall receive a \$500 lump sum bonus each December 1.

A Service Writer who obtains and maintains the Service Writer Certification shall receive an additional \$1.00 per hour above the hourly Service Writer base rate of pay.

The former Mechanic helper shall receive an additional fifty (\$.50) cents per hour and must maintain a CDL.

SECTION 3: Employees hired on or after February 1, 2015, wages shall be as follows:

Effective 10-1-25

Fleet Technician Apprentice	\$22.50
Fleet Operations Assistant	\$20.00
Fleet Technician Assistant	\$25.00
Fleet Service Writer	\$25.61
Fleet Technician	\$30.00
Fleet Technician Lead	See **

Effective 10-1-26 \$1.00 Increase

Fleet Technician Apprentice	\$23.50
Fleet Operations Assistant	\$21.00
Fleet Technician Assistant	\$26.00
Fleet Service Writer	\$26.61
Fleet Technician	\$31.00
Fleet Technician Lead	See **

Effective 10-1-27 \$1.00 Increase

Fleet Technician Apprentice	\$24.50
Fleet Operations Assistant	\$22.00
Fleet Technician Assistant	\$27.00
Fleet Service Writer	\$27.61
Fleet Technician	\$32.00
Fleet Technician Lead	See **

Effective 10-1-28 \$1.00 Increase

Fleet Technician Apprentice	\$25.50
Fleet Operations Assistant	\$23.00
Fleet Technician Assistant	\$28.00
Fleet Service Writer *	\$28.61
Fleet Technician	\$33.00
Fleet Technician Lead	See **

\*\*Fleet Technician Lead hired after ratification of this agreement will receive over Fleet Technician base rate of pay, an additional \$2.00 per hour for the required 8 certifications, \$1.00 per hour for the Master Level certification and \$1.00 per hour for performing the extra duties required of the Lead over the base pay of the Fleet Technician.

Effective upon ratification of this agreement, Employees hired on or after February 1, 2015 as a Fleet Technician and have completed their probationary period and fail to obtain and/or maintain the required certifications shall be transferred to the position of Uncertified Technician and pay shall be decreased by \$1.00 per hour

under the current technician base wage. Once the minimum certifications are obtained the \$1.00 per hour will be added back to the employees pay. There shall be no additional certification bonuses unless the core certifications are obtained and maintained.

**SECTION 4: LONGEVITY**

Employees who have completed 15 years of service with the City shall receive a 1.5% longevity increase and employees who have completed 19 years of service with the City shall receive an additional 1.5% for a total of 3%.

**SECTION 5:** Effective upon the ratification of the 2017 contract, all employee's pay checks and pay stubs shall be electronically issued by the Employer. All pay checks shall be made by the Employer via direct deposit to a financial institution of the employee's choosing.

**ARTICLE XVIII**  
**RULES**

**SECTION 1:** An employee working on night shift will receive the night shift bonus for holidays and vacation as specified in WORKING RULES.

**SECTION 2:** Tools lost by obvious theft will be replaced by the Employer upon authorization of the Fleet Manager.

The parties agree to a standard list of tools for the classifications outlined herein. Employees within these classification shall be responsible for providing all tools on these lists. Apprentices shall be provided a tool box and set upon hire, up to an amount of \$1,200.00, wherein if the apprentice leaves employment prior to the end of the apprenticeship, the tool box and set must be returned to the Employer. Thereafter, apprentices shall receive a \$450 tool allowance each contract year for the purpose of maintenance and replacement of tools.

The Employer will provide the Fleet Technician Assistant, Fleet Operations Assistant, Fleet Technician and Fleet Technician Leads with a payment of \$450 each contract year for the purpose of maintenance of and the replacement of tools.

This allowance will be paid as a reimbursement when appropriate documentation is provided for verification of purchase. Employees may also use the City vendor to purchase tools within the tool allowance resulting in no out of pocket cost.

**ARTICLE XIX**  
**CLASSIFICATIONS**

**SECTION 1: FLEET TECHNICIAN**

Employees holding the title of Fleet Technician I prior to February 1, 2015, are grandfathered from the certification requirements only listed below. Employees must obtain and maintain CDL with endorsements.

Under direct supervision, performs preventive maintenance duties and repair of City, Water, Light & Power, Police, Fire and Public Works Department automotive equipment and vehicles according to determined instructions and prescribed by standards and procedures. Maintains and repairs small equipment and mowers and performs other fleet-related tasks.

Possession of a valid commercial driver's license (A, B, or C with specific endorsements may be required).

State of Illinois DOT Certified Tester Certification within six months of hire, unless otherwise exempted by management due to having too many testers for workload.

Possession of personal hand tools adequate to perform all functions of the job.

At least one of the following certifications:

- ASE Automotive core certifications (A4 Suspension & Steering; A5 Brakes)
- ASE Truck core certifications (T4 Brakes; T5 Suspension & Steering)

**SECTION 2: FLEET TECHNICIAN LEAD**

Under general supervision, performs preventive maintenance duties and repair of City, Water, Light & Power, Police, Fire and Public Works Department automotive equipment and vehicles according to determined instructions and prescribed by standards and procedures. Maintains and repairs construction equipment, fire apparatus and performs other fleet-related tasks. Assumes partial responsibility for coordinating and guiding the work of two or more full time Fleet Technicians, which may include assigning tasks, monitoring progress and workflow, checking the product, scheduling work, and establishing work standards. Assists the Fleet Supervisor with various supervisory duties.

Possession of a valid commercial driver's license (A, B, or C with specific endorsements may be required).

Aptitude for leadership and overseeing the work of other individuals.  
State of Illinois DOT Certified Tester Certification within six months of hire, unless otherwise exempted by management due to having too many testers for workload.

Possession of personal hand tools adequate to perform all functions of the job.

At least one of the following certifications:

- ASE Automotive or Truck Master Technician Designations

### SECTION 3: FLEET SERVICE WRITER

Under general direction, administers and directs the acquisition, maintenance and repair scheduling of City, Water, Light & Power, Police, Fire and Public Works vehicles and equipment. Maintains the fleet management information system database and related inspection information. May assume partial responsibility for coordinating and guiding the work for Fleet Technicians which includes assigning tasks, monitoring progress and workflow, scheduling work and assists the Fleet supervisors with various supervisory duties when necessary.

Possession of a valid IL commercial driver's license.

### SECTION 4: FLEET TECHNICIAN ASSISTANT

Employees holding the title of Fleet Technician Assistant prior to February 1, 2015, are grandfathered from the certification requirements only listed below. Employees must obtain and maintain CDL with endorsements.

Under direct supervision, performs preventive maintenance duties and assists with the repair of City, Water, Light & Power, Police, Fire and Public Works Department automotive equipment and vehicles according to determined instructions and prescribed by standards and procedures. Maintains and repairs small equipment and mowers and performs other fleet-related tasks.

Requires possession of a commercial driver's license (A, B, or C with specific endorsements may be required). A hazardous material endorsement shall be maintained by any Fleet Technician Assistant with fueling duties.

Requires ASE Automotive Certification (A5 Brakes).

Requires possession of personal hand tools adequate to perform all functions of the job.

Performs minor preventive maintenance duties on automotive vehicles (including washing booms) and small equipment such as changing oil, replacing filters, checking fluid levels, lubricating moving parts, checking tires, replacing burned out lights, checking and making minor adjustments to brake, and checking and replacing belts and hoses. Dismounts, mounts, and balances tires. Performs minor repairs and maintains duties on small equipment, small engine mowing equipment, servicing and assist in the placement of winch lines.

Responds to service calls to start vehicles, tow vehicles, replace flat tires, and deliver and fuel vehicles and equipment. Picks up and delivers vehicles, equipment, and parts as needed.

Performs clean-up duties inside and outside the facility such as sweeping the garage area, cleaning and mopping restrooms, offices, break room, mowing and maintaining the landscape of the grounds;

Enters labor and parts into the fleet database;

Fueling and fuel data entry; and

Trailer pre-inspection duties, such as walk-arounds, light, wire, and tire checks, and transporting trailer to garage for full inspection by a Technician.

#### SECTION 5: FLEET OPERATIONS ASSISTANT

Under direct supervision, performs routine maintenance and minor repairs to the Fleet Maintenance Facility. Cleans interior and exterior of vehicles and fleet building and grounds. Assists Fleet Technicians with minor repairs of City, Water, Light & Power, Police, Fire and Public Works Department vehicles and equipment and performs other fleet-related tasks.

Requires possession of a commercial driver's license (A, B, or C with specific endorsements may be required).

Requires possession of personal hand tools adequate to perform all functions of the job.

#### SECTION 6: FLEET TECHNCIAN APPRENTICE

Under direct supervision at all times for up to a 24 month probationary period, performing routine maintenance and repairs to the Fleet Maintenance Facility equipment. Assists Fleet Technicians with repairs of

City, Water, Light & Power, Police, Fire and Public Works Department vehicles and equipment and performs other fleet-related tasks.

Possession of a commercial driver's license (A, B, or C with specific endorsements may be required) to be completed during the apprenticeship period.

State of Illinois DOT Certified Tester Certification completed within Apprenticeship period, unless otherwise exempted by management due to having too many testers for workload.

Possession of personal hand tools adequate to perform all functions of the job.

At least one of the following certifications completed within Apprenticeship period:

- ASE Automotive core certifications (A4 Suspension & Steering; A5 Brakes)
- ASE Truck core certifications (T4 Brakes; T5 Suspension & Steering)

Works with directly with a Technician for 1 year and is reviewed by the Assistant Fleet Manager and the Fleet Technician Lead or the Fleet Technician performing the training, every three (3) Months. After completion of 1 year, may work alone with supervision for 1 additional year. May be reviewed by the Assistant Fleet Manager and Fleet Technician Lead every 3 months. After the second year, it will be determined if the apprentice is able to move into the Fleet Technician classification or if additional training is needed. Nothing herein prevents an Apprentice from being advanced to a Fleet Technician prior to the full two year period should the employer determine the individual has met all requirements and can fully perform all job duties independently of a Fleet Technician.

Will receive training in all aspects of the shop work during the first 12-months therefore, Apprentices will spend 3 months working on Police Department Vehicles and equipment, 3 months working on Fire Department vehicles and equipment, and 6-months working on Public Works and CWLP vehicles and equipment.

There shall be no more than 2 Apprentices. No more than one apprentice may be assigned to day shift or night shift. Apprentices will rotate from day shift to night shift every 6-months. Upon completion of the 24 month apprenticeship, the employee shall be assigned back to the night shift. Apprentices are subject to layoff first. Apprentices will not take the place of a Fleet Technician on days.

Current bargaining unit members will be given preference to any apprentice opening before any new apprentice is hired.

**ARTICLE XX**  
**COMMERCIAL DRIVERS LICENSE**

**SECTION 1:** The Employee shall suffer no loss in wages for necessary testing and training activities in his pursuit of a Commercial Driver's License (CDL).

**SECTION 2:** The Employer shall provide training materials to assist the Employee in his preparation for the CDL test. The Employer shall provide a vehicle to those employees required to take a road test. The Employer will pay for the cost of the CDL portion of the Driver's License for those employees whose positions require a CDL, including hazardous material endorsement. One (1) employee per shift shall maintain a hazardous material endorsement.

**SECTION 3:** In the event an employee who is required to have a CDL fails to obtain or maintain a Commercial Driver's License, the Employer and the Union will attempt to place that employee in a position that is currently covered under this agreement that does not require a CDL. The loss of CDL endorsement will be handled on a case by case basis.

**SECTION 4:** Suspensions and revocation of an employee's Driver's License or Commercial Driver's License will be handled on a case by case basis.

**SECTION 5:** The following positions are required to hold a CDL:  
Fleet Technician Assistant  
Fleet Operations Assistant  
Fleet Technician and Fleet Technician Lead

**SECTION 6:** It is understood that individuals may be precluded from working overtime if they do not have a Commercial Driver's License.

**ARTICLE XXI**  
**MANAGEMENT RIGHTS**

**SECTION 1:** The Employer retains the inherent management authority and is vested with the exclusive right to control its operations, to determine its policies, its over-all budget, the manner of exercise of its functions, and the direction of its workforce and to maintain efficiency provided the exercise of such rights by management does not conflict with the specific provisions of this agreement.

**ARTICLE XXII**  
**DURATION OF AGREEMENT**

The contents of this Agreement shall take effect on the first day of October, 2025 and for a four (4) year period or until and including the last day of September 2029, and shall continue in effect from year to year thereafter from the first day of October to the last day of September of the ensuing year, unless amended or supplemented in the way later provided herein.

Either party desiring to amend or supplement this Agreement must notify the other in writing at least sixty (60) days prior to October 1st of any year.

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<b>BUSINESS REPRESENTATIVE</b>	<b>MAYOR</b> <b>City of Springfield, Illinois</b>
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Date Signed	Date Signed
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IAMAW District 9	Date Signed
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IAMAW District 9	Date Signed
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IAMAW District 9	Date Signed
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## FLEET TECHNICIAN ASSISTANT—Job description MOU

Employees holding the title of Fleet Technician Assistant prior to February 1, 2015, are grandfathered from the certification requirements only listed below. Employees must obtain and maintain CDL with endorsements.

Under direct supervision, performs preventative maintenance duties and assists with the repair of the City, Water, Light and Power, automotive equipment and vehicles according to determined instructions and prescribed by standards and procedures and performs other fleet related tasks.

Requires possession of a commercial driver's license (A, B, or C with specific endorsements may be required). A hazardous material endorsement shall be maintained by any Fleet Technician Assistant with fueling duties. Requires ASE Automotive Certification (A5 Brakes). Requires possession of personal hand tools adequate to perform all functions of the job.

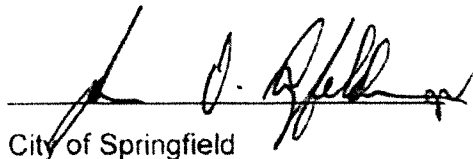
Performs minor preventative maintenance duties on automotive vehicles (including washing booms) and small equipment such as changing oil, replacing filters, checking fluid levels, lubricating moving parts, checking tires, replacing burned out lights, checking and making minor adjustments to brake, and checking and replacing belts and hoses. Dismounts, mounts and balances tires. Performs minor repairs and maintenance duties on small equipment, small engine mowing equipment, servicing and assist in placement of winch lines.

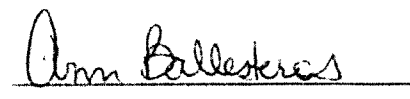
Responds to service calls to start vehicles, tow vehicles, replace flat tires, and deliver and fuel vehicles and equipment. Picks up and delivers vehicles, equipment on-site as needed, and parts as needed.

Performs clean-up duties inside and outside the facility such as sweeping the garage area, cleaning and mopping restrooms, offices, break room, mowing and maintaining the landscape of the grounds.

Enters labor and parts into the fleet database; fueling and fuel data entry; and fuel ordering. While fueling trailer pre-inspection duties, such as walk-arounds, light, wire, and tire checks, and transporting trailer to garage for full inspection by a Technician. as directed by CWLP personnel.

Lee's hours would be 5:00 am to 1:30 pm.

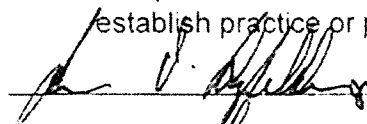
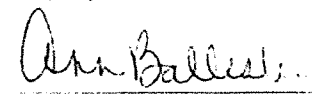
  
City of Springfield

  
District #9, I.A.M.A.W.  
Business Representative

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY OF SPRINGFIELD  
AND  
DISTRICT # 9, I.A.M.A.W. – FLEET/GARAGE**

The City of Springfield ("Employer") and the International Association of Machinist and Aerospace Workers, District #9 (Union), representing the Fleet/Garage bargaining unit, hereby enter into the Memorandum of Understanding ("MOU") related to the employment of Josh Atherton and agrees as follows:

1. Josh Atherton is a member of the I.A.M.A.W., District #9 Fleet/Garage bargaining unit currently holding the position of Fleet Technician Lead.
2. The position of Assistant Fleet Manager overseeing night-time garage operation is currently vacant. Mr. Atherton has previous experience providing coverage for the above referenced Assistant Fleet Manager position.
3. The parties agree that Mr. Atherton will continue to provide coverage and oversight of the night-time garage operations for a salary increase of \$1.50 per hour.
4. The parties also agree that in the event the Employer fills the Assistant Fleet Manager position, this MOU is null, and void and Mr. Atherton shall return to his previous rate of pay and forgo the \$1.50 per hour salary increase.
5. The parties agree that this MOU is specific to Mr. Atherton and is not applicable to any other Fleet Technician Lead or other member of the bargaining unit.
6. The parties agree that if Mr. Atherton is off sick and no member of management is available to cover the position, the most senior employee willing, and on the shift will fill in and receive the \$1.50 salary increase.
7. The parties further agree that Mr. Atherton is the most qualified member of the bargaining unit interested in overseeing the night-time operations of the garage. As a result, the subject matter of this agreement shall not be subject to the grievance process by any other member of the bargaining unit.
8. The parties enter into this MOU without prejudice and do not intend this MOU to establish practice or precedent.

	03-17-22		
For the City	Date	Business Representative District #9, I.A.M.A.W.	Date

ORDINANCE FACT SHEET

DATE OF 1st READING: December 2, 2025

OFFICE REQUESTING: Human Resources

CONTACT PERSON: Nicholas Correll

PHONE NUMBER: (217) 789-2446

EMERGENCY PASSAGE: No  Yes  If yes, explain justification - See attached document

FISCAL IMPACT: See attached.

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING THE APPROVAL OF AN AGREEMENT BETWEEN THE CITY OF SPRINGFIELD AND DISTRICT 9, INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS EFFECTIVE OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2029.

CONTRACTOR / VENDOR NAME: \_\_\_\_\_ VENDOR NO: \_\_\_\_\_

CONTRACT TERM: 10/1/2025 - 9/30/2029 Change in Scope Yes  No

CONTRACT AMOUNT: \_\_\_\_\_ (Original amount if change order) Change Order # \_\_\_\_\_ Additional Amount \_\_\_\_\_

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: \_\_\_\_\_
- Exception: \_\_\_\_\_
- Code Provision: \_\_\_\_\_

Previous Ord #'s \_\_\_\_\_

Is Purchasing Agent approval required? No  Yes

Is Purchasing Agent approval attached? No  Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Contract, summary of changes, and fiscal impact review.

STAFF ANALYSIS

The prior contract expired on September 30, 2025 with IAMAW District 9 (Fleet Garage) with the Office of Budget and Management. This is a new collective bargaining agreement for a four (4) year term. This agreement has been voted on and approved by the Union.

FUNDS CHECK BY:

Date: \_\_\_\_\_

DIRECTOR / SUPERVISOR:

Date: \_\_\_\_\_

CITY PURCHASING AGENT:

Date: \_\_\_\_\_

SIGN OFF:



(Mayor's Signature)

Ramona Metzger

Digitally signed by Ramona Metzger  
Date: 2025.11.04 16:33:26 -06'00'

(Director of OBM)

The information supplied on this form is not confidential information.

2025-513

**AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY TO ACCEPT, EXECUTE AND SUPPLEMENTALLY APPROPRIATE LOCAL TOURISM AND CONVENTION BUREAU GRANT NO. 26-751029 BEGINNING JULY 1, 2025, THROUGH JUNE 30, 2026, IN THE AMOUNT NOT TO EXCEED \$521,955.00 FOR THE SPRINGFIELD CONVENTION AND VISITORS BUREAU**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, the Illinois Department of Commerce and Economic Opportunity has awarded Grant No. 26-751029, under the Local Tourism and Convention Bureau Grant Program, to the City of Springfield, Springfield Convention and Visitors Bureau for promotional activities designed to encourage travel to and within Illinois; and

**WHEREAS**, it is in the best interest of the City to accept this grant from the Illinois Department of Commerce and Economic Opportunity in the amount of \$521,955.00, beginning July 1, 2025, through June 30, 2026; and

**WHEREAS**, Springfield Convention and Visitors Bureau City is requesting a supplemental appropriation in the amount of \$521,955.00; and

**WHEREAS**, the agreement shall be located in the Office of the City Clerk and identified as Grant No. 26-751029.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby accepts Grant No. 26-751029 from the Illinois Department of Commerce and Economic Opportunity in the amount of \$521,955.00 for the City of Springfield, Springfield Convention and Visitors Bureau beginning July 1, 2025, through June 30, 2026. The Mayor and City Clerk are hereby authorized to execute said grant agreement and any other documents necessary regarding said grant on behalf of the City of Springfield.

**Section 2:** That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation as follows:

<b>FROM REVENUE ACCCOUNT</b>	<b>AMOUNT</b>
021-114-VIST-LT26-1845	\$521,955.00
 <b>INTO EXPENDITURE ACCOUNTS</b>	 <b>AMOUNT</b>
021-114-VIST-LT26-1102	\$250,730.00
021-114-VIST-LT26-1232	\$2,500.00
021-114-VIST-LT26-1209	\$50,000.00
021-114-VIST-LT26-1226	\$218,725.00
 <b>TOTAL</b>	 <b>\$521,955.00</b>

2025-514

**Section 3:** That this ordinance shall become effective immediately after its passage and publication in pamphlet form.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_  
Mayor Misty Buscher

**ATTEST:** \_\_\_\_\_  
City Clerk Charles L. Redpath Sr.

**Approved as to legal sufficiency:**

Requested by: Mayor Misty Buscher

 11.24.25  
\_\_\_\_\_  
Office of Corporation Counsel / Date

STATE OF ILLINOIS		UNIFORM GRANT BUDGET TEMPLATE			Commerce & Economic Opportunity	
Organization Name:	Springfield Convention & Visitors Bureau (City of Springfield)	UEI#	VBD7LLHA3MJ3	NOFO #	N/A	
CSFA Number:	420-25-1606	CSFA Description:	Local Tourism	Fiscal Year:	2026	
<b>SECTION A -- STATE OF ILLINOIS FUNDS</b>						
<b>Revenues</b>						
(a). State of Illinois Grant Amount Requested						
\$ 521,955.00						
<b>BUDGET SUMMARY STATE OF ILLINOIS FUNDS</b>						
<b>Budget Expenditure Categories</b>		<b>OMB Uniform Guidance Federal Awards Reference 2 CFR 200</b>			<b>TOTAL EXPENDITURES</b>	
1. Personnel (Salaries & Wages)		200.430		\$	250,730.00	
2. Fringe Benefits		200.431		\$	-	
3. Travel		200.474		\$	-	
5. Supplies		200.94		\$	-	
6. Contractual Services & Subawards		200.318 & 200.92		\$	2,500.00	
7. Consultant (Professional Services)		200.459		\$	-	
9. Occupancy (Rent & Utilities)		200.465		\$	50,000.00	
10. Research & Development (R&D)		200.87		\$	-	
11. Telecommunications				\$	-	
12. Training & Education		200.472		\$	-	
13. Direct Administrative costs		200.413 (c)		\$	-	
14. Miscellaneous Costs				\$	-	
15A. Advertising				\$	218,725.00	
15B. Familiarization Tours				\$	-	
16. Total Direct Costs (lines 1-15)		200.413		\$	521,955.00	
<b>18. Total Costs State Grant Funds (16 &amp; 17)</b>				\$	521,955.00	

2025-514

Additional Assistance Listing Number,  
if required

Additional Assistance Listing Program  
Title, if required

Funding Opportunity Information

11. Funding Opportunity Number

12. Funding Opportunity Title

Competition Identification  Not Applicable

13. Competition Identification Number Not Applicable

14. Competition Identification Title Not Applicable

**Applicant Completed Section**

**Applicant Information**

15. Legal Name Springfield, City of

16. Common Name (DBA) Springfield Convention and Visitors Bureau

17. Employer/Taxpayer Identification Number (EIN, TIN) 37-6002037

18. Organizational DUNS Number (optional)

19. SAMS Unique Entity Identifier (UEI) VBD7LLHA3MJ3

20. Business Address 109 N. 7th Street

City Springfield

State IL

County Sangamon

Zip + 4 62701-1065

**Applicant's Information**

21. Department Name Springfield Convention and Visitors Bureau

22. Division Name N/A

Applicant's Name and Contact Information for Person to be Contacted for *Program/Project* Matters Involving This Application

23. First Name Scott  
24. Last Name Dahl  
25. Suffix  
26. Title Director, Springfield Convention and Visitors Bureau  
27. Organizational Affiliation City of Springfield  
28. Telephone Number (217) 789-2360  
29. Fax Number  
30. Email Address Scott.Dahl@springfield.il.us

Applicant's Name and Contact Information for Person to be Contacted for *Business/Administrative Office* Matters Involving This Application

31. First Name Scott  
32. Last Name Dahl  
33. Suffix  
34. Title Director, Springfield Convention and Visitors Bureau  
35. Organizational Affiliation City of Springfield  
36. Telephone Number (217) 789-2360  
37. Fax Number  
38. Email Address Scott.Dahl@springfield.il.us

Areas Affected

39. Areas Affected by the Project (cities, counties, state-wide) Springfield, Illinois - Sangamon County - State of Illinois  
40. Legislative and Congressional Districts of Applicant U.S. Congressional Districts: 13, 15 - Illinois Senate Districts: 48, 54 - Illinois House Districts: 95, 96  
41. Legislative and Congressional Districts of Program/Project Local Tourism & Convention Bureau Grant Program

Applicant's Program/Project

42. Descriptive Title of Program/Project

Local Tourism & Convention Bureau Grant Program

43. Proposed Program/Project Term

Start Date: 7/1/25

End Date: 6/30/26

44. Estimated Funding (include all that apply)

Amount Requested from the State Applicant \$ 521,955.00

Contribution (e.g. in kind, matching)

Local Contribution

Other Sources of Contribution \$ 208,798.00

Program Income

Total Program/Project Amount (calculated) \$ 730,793.00

**Applicant Certification:**

By signing this application, I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.



I agree

Authorized Representative

45. First Name

Misty

46. Last Name

Buscher

47. Suffix

48. Title

Mayor, City of Springfield

49. Telephone Number

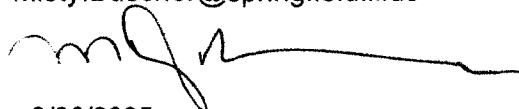
(217) 789-2000

50. Fax Number

51. Email Address

Misty.Buscher@springfield.il.us

52. Signature of Authorized Representative



53. Date Signed

9/30/2025

Save as PDF

ORDINANCE FACT SHEET

DATE OF 1st READING: November 4, 2025

OFFICE REQUESTING: Convention & Visitors Bureau

CONTACT PERSON: Scott Dahl

EMERGENCY PASSAGE: No  Yes  If yes, explain justification - See attached document

PHONE NUMBER: 217.789.2360 x5531

Per DCEO requirement to meet November 30 2025 report timeline.

FISCAL IMPACT: 521,955.00

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT AND SUPPLEMENTAL APPROPRIATION FOR DCEO LTCB GRANT #26-751029 JULY 1, 2025, TO JUNE 30,2026 IN THE AMOUNT NOT TO EXCEED 521,955.00 FOR THE SPRINGFIELD CONVENTIONS & VISITORS BUREAU

CONTRACTOR / VENDOR NAME: \_\_\_\_\_ VENDOR NO: \_\_\_\_\_

CONTRACT TERM: 7.1.25-6.30.26 Change in Scope Yes  No

CONTRACT AMOUNT: 521,955.00  
(Original amount if change order) Change Order # \_\_\_\_\_ Additional Amount \_\_\_\_\_

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: \_\_\_\_\_
- Exception: \_\_\_\_\_
- Code Provision: \_\_\_\_\_

Previous Ord #'s \_\_\_\_\_

- Is Purchasing Agent approval required? No  Yes
- Is Purchasing Agent approval attached? No  Yes

Accounting information (if more than four accounts, please attach list)

REVENUE						
Fund	Agency	Org	Activity	Object	Amount	
1	021	114	VIST	LT26	1845	521,955
2						
3						
4						

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	021	114	VIST	LT26	1102	250,730.00
2	021	114	VIST	LT26	1232	2500.00
3	021	114	VIST	LT26	1209	50,000.00
4	021	114	VIST	LT26	1226	218,725.00

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Uniform Grant Budget attached

STAFF ANALYSIS

The grant match expenses are FY26 budgeted items previously approved by City Council.

FUNDS CHECK BY: Courtney Heinzl  
Digitally signed by Courtney Heinzl  
Date: 2025.11.17 10:11:30 -06'00'

Date: \_\_\_\_\_

DIRECTOR / SUPERVISOR: Dahl, Scott  
Digitally signed by Dahl, Scott  
Date: 2025.11.10 11:54:52 -06'00'

Date: \_\_\_\_\_

CITY PURCHASING AGENT: \_\_\_\_\_

Date: 11/18/2025

SIGN OFF: [Signature]  
(Mayor's Signature) **GEN**

[Signature]  
(Director of OBM)

**AN ORDINANCE AUTHORIZING THE TRANSFER OF APPROPRIATION AUTHORITY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FROM ONE ACCOUNT TO ANOTHER IN THE AMOUNT OF \$400,000.00 FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT**

**WHEREAS**, Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, the Office of Planning and Economic Development finds it necessary to transfer appropriation authority for the community development block grant from one account to another in the amount of \$400,000.00; and

**WHEREAS**, this will accommodate the FY26 subrecipient agreements for the Community Development Block Grant.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That two-thirds of the City Council hereby authorizes the transfer of appropriation authority for the community development block grant from one account to another in the amount of \$400,000.00 for the Office of Planning and Economic Development.

**Section 2:** That the Office of Budget and Management is hereby authorized and directed to effectuate this transfer as follows:

<b>FROM ACCOUNT</b>	<b>AMOUNT</b>
001-111-DEVL-CDBG-1232	\$400,000.00

<b>TO ACCOUNTS</b>	<b>AMOUNTS</b>
001-111-DEVL-CDBG-2110	\$400,000.00

**Section 3:** That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_  
Mayor Misty Buscher

**ATTEST:** \_\_\_\_\_  
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

**Requested by: Mayor Misty Buscher**

  
\_\_\_\_\_  
Office of Corporation Counsel / Date 11-24-25

ORDINANCE FACT SHEET

DATE OF 1st READING: \_\_\_\_\_

OFFICE REQUESTING: OPED

CONTACT PERSON: Courtney Heinzl

PHONE NUMBER: 217-789-2191 x6203

EMERGENCY PASSAGE: No  Yes  If yes, explain justification - See attached document

FISCAL IMPACT: \_\_\_\_\_

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING THE TRANSFER OF APPROPRIATION AUTHORITY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF \$400,000.00 FROM EXPENSE LINE 1232 TO EXPENSE LINE 2110 FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

CONTRACTOR / VENDOR NAME: \_\_\_\_\_ VENDOR NO: \_\_\_\_\_

CONTRACT TERM: \_\_\_\_\_ Change in Scope Yes  No

CONTRACT AMOUNT: \_\_\_\_\_ (Original amount if change order) Change Order # \_\_\_\_\_ Additional Amount \_\_\_\_\_

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: \_\_\_\_\_
- Exception: \_\_\_\_\_
- Code Provision: \_\_\_\_\_

Previous Ord #'s \_\_\_\_\_

Is Purchasing Agent approval required? No  Yes

Is Purchasing Agent approval attached? No  Yes

Accounting information (if more than four accounts, please attach list)

Transfer From - Expense Line					
Fund	Agency	Org	Activity	Object	Amount
1	001	111	DEVL	CDBG	1232 \$400,000
2					
3					
4					

Transfer To - Expense Line					
Fund	Agency	Org	Activity	Object	Amount
1	001	111	DEVL	CDBG	2110 \$400,000
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

This ordinance will authorize a transfer of appropriation authority of \$400,000.00 from expense line 1232 to 2110 This ordinance will accommodate the FY 2026 subrecipient agreements for the Community Development Block Grant.

FUNDS CHECK BY: Courtney Heinzl Digitally signed by Courtney Heinzl Date: 2025.11.17 13:56:50 -06'00'

Date: \_\_\_\_\_


DIRECTOR / SUPERVISOR: Rasing, Amy A. Digitally signed by Rasing, Amy A. Date: 2025.11.17 13:17:27 -06'00'

Date: \_\_\_\_\_

CITY PURCHASING AGENT:

Date: \_\_\_\_\_

SIGN OFF:  \_\_\_\_\_ (Mayor's Signature) 

 Ramona Metzger Digitally signed by Ramona Metzger Date: 2025.11.17 16:02:20 -06'00' \_\_\_\_\_ (Director of OBM)

The information supplied on this form is not confidential information.

2025-515

**AN ORDINANCE AUTHORIZING ACCEPTANCE AND EXECUTION OF ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY (ICJIA) GRANT NO. 102601 IN THE AMOUNT OF \$2,902,213.00 FOR THE CO-RESPONDER PROGRAMS AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$2,902,213.00, FOR THE SPRINGFIELD POLICE DEPARTMENT, FOR EMERGENCY PASSAGE**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, the Illinois Criminal Justice Information Authority (ICJIA) has approved Grant No. 102601 in the amount of \$2,902,213.00 for the Co-Responder Program from July 1, 2025, through June 30, 2026; and

**WHEREAS**, it is in the best interest of the City of Springfield to accept this grant from the Illinois Criminal Justice Information Authority; and

**WHEREAS**, a copy of the grant shall be located in the Office of the City Clerk and identified as Grant No. 102601; and

**WHEREAS**, the Springfield Police Department is requesting a supplemental appropriation in the amount of \$2,902,213.00.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby accepts the Illinois Criminal Justice Information Authority (ICJIA) Grant No. 102601 in the amount of \$2,902,213.00 for the Co-Responder Program from July 1, 2025 through June 30, 2026. The Mayor is hereby authorized to execute and the City Clerk to attest acceptance of Grant No. 102601 and any documents necessary on behalf of the City of Springfield.

**Section 2:** That the Office of Budget and Management is hereby directed to place the grant funds in the amount of \$2,902,213.00 into revenue account 001-112-POLC-CORE-0180.

**Section 3:** That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation in the amount of \$2,902,213.00 from revenue account 001-112-POLC-CORE-0180 into expenditure accounts as follows:

<b>EXPENDITURE ACCOUNTS</b>	<b>AMOUNT</b>
001-112-POLC-CORE-1102	\$25,763.00
001-112-POLC-CORE-1103	\$41,600.00
001-112-POLC-CORE-1229	\$1,431.00
001-112-POLC-CORE-1232	\$359,400.00
001-112-POLC-CORE-1416	\$35,715.00
001-112-POLC-CORE-1502	\$35,000.00
001-112-POLC-CORE-1604	\$839.00

001-112-POLC-CORE-2602	\$345.00
001-112-POLC-CORE-2603	\$120.00
001-112-POLC-CORE-2110	\$2,402,000.00
<b>Total:</b>	<b>\$2,902,213.00</b>

**Section 4:** That this ordinance shall become effective immediately after its passage, recording by the City Clerk, and publication in pamphlet form.

**PASSED:** \_\_\_\_\_, 2025

**SIGNED:** \_\_\_\_\_, 2025

**RECORDED:** \_\_\_\_\_, 2025

\_\_\_\_\_  
**Mayor Misty Buscher**

**ATTEST:** \_\_\_\_\_  
**City Clerk Charles L. Redpath Sr.**

**Approved as to legal sufficiency:**

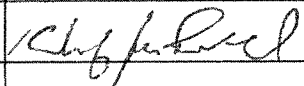
**Requested by: Mayor Misty Buscher**

 11.25.25  
**Office of Corporation Counsel / Date**

Uniform Application for State Grant Assistance		Updated by ICJIA
Illinois Criminal Justice Information Authority Completed Section		
1.	Type of Submission	<input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed / Corrected Application
2.	Type of Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation (i.e. multiple year grant) <input type="checkbox"/> Revision (modification to initial application)
3.	Date / Time Received by State	Completed by State Agency upon Receipt of Application
4.	Name of the Awarding State Agency	Illinois Criminal Justice Information Authority
5.	Catalog of State Financial Assistance (CSFA) Number	546-00-2981
6.	CSFA Title	Co Responder
<b>Grant specific information (if applicable) **</b>		
7.	Agreement Number	102601
8.	Previous Agreement Numbers	102301, 102501
<b>Catalog of Federal Domestic Assistance (CFDA)</b> <input type="checkbox"/> Not applicable (No federal funding)		
9.	CFDA Number	
10.	CFDA Title	
11.	CFDA Number	
12.	CFDA Title	
<b>Federal Fund Information</b> <input type="checkbox"/> Not applicable (No federal funding)		
13.	Federal Award ID Number	
14.	Federal Award Date	
15.	Amount Obligated by this action	
16.	Total Amount of the Federal Award	
<b>Funding Opportunity Information</b>		
17.	Funding Opportunity Number	
18.	Funding Opportunity Title	
19.	Funding Opportunity Program Field	
<b>Competition Identification</b> <input type="checkbox"/> Not Applicable		
20.	Competition Identification Number	
21.	Competition Identification Title	

<b>Applicant Completed Section</b>		
<b>Implementing Agency Information**</b>		
22.	Legal Name	(Name used for SAM.gov registration and grantee pre-qualification.) City of Springfield
23.	Common Name (DBA)	
24.	Employer / Taxpayer ID Number (EIN, TIN)	376002037
25.	Vendor ID, if different than above	
26.	Organizational UEI number	VBD7LLHA3MJ3
27.	SAM expiration date	10/15/2025
28.	SAM Cage Code	4APX6
29.	Business Address	Street address: 300 S 7 <sup>th</sup> Street MCW, Room 210 City: Springfield State: IL County: Sangamon Zip + 4: 62701-1613
<b>Implementing Agency: Person to be contacted for Program Matters involving this application.</b>		
30.	First Name	Andrew
31.	Last Name	Dodd
32.	Suffix	Mr.
33.	Title	Deputy Chief of Police, Administrative Services
34.	Telephone Number	217-788-8346
35.	Fax Number	
36.	Email address	Andrew.Dodd@springfield.il.us
<b>Implementing Agency: Person to be contacted for Business/Administrative Office Matters involving this application.</b>		
37.	First Name	Bianca
38.	Last Name	Clark
39.	Suffix	Mrs.
40.	Title	Grant Coordinator
41.	Telephone Number	815-690-4885
42.	Fax Number	
43.	Email address	Bianca.Clark@springfield.il.us
<b>Program Agency Information (If different from Implementing Agency.)**</b>		
44.	Legal Name	(Name used for SAM.gov registration.)
45.	Organizational UEI number	
46.	SAM expiration date	
47.	SAM Cage Code	
48.	Business Address	Street address: City: State: County: Zip + 4:
<b>Program Agency: Person to be contacted for Program Matters involving this Application.</b>		
49.	First Name	

50.	Last Name	
51.	Suffix	
52.	Title	
53.	Telephone Number	
54.	Fax Number	
55.	Email address	
<b>Areas Affected**</b>		
56.	Areas Affected by the Project (County(ies); City(ies); or State-wide)	(If program is not state-wide, list each county. If not serving the entire county, also list the municipalities served within the county. If Chicago is included, list the neighborhoods served within Chicago if services are not provided throughout the entire city.)
57.	Implementing Agency's Legislative District (This must be based on the nine digit zip code registered with SAM.)	Congressional District: Illinois 13 State Senate District: 7 State Representative District:
58.	Primary Area of Performance	(This should be either the Program Agency's office or the location where a majority of the grant activity takes place. A street address does not need to be provided but please list city, state, and nine digit zip code.)
59.	Primary Area of Performance's Legislative District (This must be based on the nine digit zip code listed above.)	Congressional District: Illinois 13 State Senate District: 48 State Representative District: 96
<b>Applicant's Project**</b>		
60.	Description Title of Applicant's Project	(Text only for the program title as listed on the Attachment A.)
61.	Proposed Project Term	Start Date: 7/1/2025 End Date: 6/30/2026
62.	Estimated Funding (include all that apply)	<input type="checkbox"/> Designated/Awarded Amount, if known: \$2,966,250 <input type="checkbox"/> Budgeted/Requested Amount: \$ <input type="checkbox"/> Match: \$ <input type="checkbox"/> Overmatch: \$ <input type="checkbox"/> Program Income: \$ <p style="text-align: right;">Total Amount : \$2,966,250</p> Indirect cost rate: ____%
<b>Applicant Certification:</b>		
<p>By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 218, Section 1001)</p> <p>(*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity.</p> <p style="text-align: center;"><input checked="" type="checkbox"/> I agree</p>		

<b>Implementing Agency Authorized Official (Director, President, Chair, or similar position)</b>		
63.	First Name	Misty
64.	Last Name	Buscher
65.	Title	Mayor
66.	Telephone Number	217-789-2200
67.	Fax Number	
68.	Email address	Misty.Buscher@springfield.il.us
69.	Signature of Authorized Representative	
70.	Date Signed	
<b>Implementing Agency Financial Officer (Chief Financial Officer, Comptroller, Treasurer, or similar position.)</b>		
71.	First Name	Ramona
72.	Last Name	Metzger
73.	Title	Director, Office of Budget and Management
74.	Telephone Number	217-789-2191
75.	Fax Number	
76.	Email address	Ramona.Metzger@springfield.il.us
77.	Signature of Authorized Representative	
78.	Date Signed	
<b>Program Agency Authorized Official</b>		
79.	First Name	Joseph
80.	Last Name	Behl
81.	Title	Chief of Police
82.	Telephone Number	217-788-8352
83.	Fax Number	
84.	Email address	Joseph.Behl@springfield.il.us
85.	Signature of Authorized Representative	
86.	Date Signed	

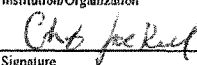
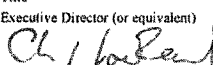
\*\* ICJIA specific modification to GATA form

STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE (updated by ICJIA)	AGENCY: Illinois Criminal Justice Information Authority	
Implementing Agency Name: City of Springfield	UEIN: VBD7LLHA3MJ3	NOFO ID:	Grant #: 102601
CFSA Number: 546-00-2981	CSFA Short Description: Co-Responder Pilot Program	State Fiscal Year(s): 2026	Project Period: 7/1/2025-6/30/2026

Note: Please see ICJIA Specific Instructions tab for additional information about filling out this sheet.

(2 CFR 200.415)

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate and that any false, fictitious, or fraudulent information or the omission of any material fact, could result in the immediate termination of my grant award(s)."

Implementing Agency		Program Agency
City of Springfield Name of Applicant Institution/Organization	City of Springfield Name of Applicant Institution/Organization	Springfield Police Department Institution/Organization
Signature	Signature	 Signature
Ramona Metzger Name of Official	Misty Buscher Name of Official	Joseph Beñil Name of Official
Director, Office of Budget and Management Title	Mayor Title	Chief of Police Title
Chief Financial Officer (or equivalent)	Executive Director (or equivalent)	Executive Director (or equivalent)
Date of Signature	Date of Signature	 11/13/25 Date of Signature

Note: The State awarding agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter into contractual agreements on behalf of the organization.

Applicant Certification

<b>ICJIA Agency Approval</b>		<b>STATE OF ILLINOIS UNIFORM GRANT BUDGET TEMPLATE (updated by ICJIA)</b>		<b>AGENCY: Illinois Criminal Justice Information Authority</b>	
Implementing Agency Name: City of Springfield		UEI#: VBD7LLHA3MJ3		NOFO ID: Grant #: 102601	
CFSA Number: 546-00-2981		CSFA Short Description: Co-Responder Pilot Program		State Fiscal Year(s): 2026 Project Period: 7/1/2025-6/30/2026	

**FOR ICJIA USE ONLY**

**Final Budget Amount Approval**

<u>Final Total Budget Amount</u>	<u>ICJIA Program Staff Name</u>	<u>ICJIA Program Staff Signature</u>	<u>Date</u>
<u>Final Total Award Amount (if different)</u>	<u>ICJIA Fiscal &amp; Administrative Staff Name</u> Hemant Modi	<u>ICJIA Fiscal &amp; Administrative Signature</u> <i>Hemant Modi</i>	<u>Date</u> 11/19/2025

**Budget Revision Amount Approval**

<u>Final Revised Budget Amount</u>	<u>ICJIA Program Staff Name</u>	<u>ICJIA Program Staff Signature</u>	<u>Date</u>
<u>Final Total Award Amount (if different)</u>	<u>ICJIA Fiscal &amp; Administrative Staff Name</u>	<u>ICJIA Fiscal &amp; Administrative Signature</u>	<u>Date</u>

**Budget Revision Amount Approval**

<u>Final Revised Budget Amount</u>	<u>ICJIA Program Staff Name</u>	<u>ICJIA Program Staff Signature</u>	<u>Date</u>
<u>Final Total Award Amount (if different)</u>	<u>ICJIA Fiscal &amp; Administrative Staff Name</u>	<u>ICJIA Fiscal &amp; Administrative Signature</u>	<u>Date</u>

**\$200,308 Revision of budget and program plans**

(c) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or \$1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation

Agency Approval

**ORDINANCE FACT SHEET**

DATE OF 1st READING: \_\_\_\_\_

OFFICE REQUESTING: Springfield Police Department

CONTACT PERSON: Kalvin Gaskill

PHONE NUMBER: 217-788-8345 x4314

EMERGENCY PASSAGE: No  Yes  If yes, explain justification - See attached document

Program started 7/1/25. Expediting Ordinance for acceptance allows to begin and Subrecipients to submit documentations for approvals for activities and expenses that have accrued.

FISCAL IMPACT: \$2,902,213.00

SUGGESTED TITLE: Ordinance Authorizing Acceptance & Execution of Illinois Criminal Justice Information Authority (ICJIA) Grant No.102601 in the amount of \$2,902,213.00 for Co-Responder Programs and Authorizing Supplemental Appropriation in the amount of \$2,902,213.00 for the Springfield Police Department

CONTRACTOR / VENDOR NAME: \_\_\_\_\_ VENDOR NO: \_\_\_\_\_

CONTRACT TERM: \_\_\_\_\_ Change in Scope Yes  No

CONTRACT AMOUNT: \_\_\_\_\_  
(Original amount if change order)                      Change Order #                      Additional Amount

**Method of Purchase (check one)**

- Low Bid                       Other: \_\_\_\_\_  
 Low Bid Meeting Specs     Exception: \_\_\_\_\_  
 Low Evaluated Bid        Code Provision: \_\_\_\_\_

Previous Ord #'s \_\_\_\_\_

- Is Purchasing Agent approval required? No  Yes   
 Is Purchasing Agent approval attached? No  Yes

**Accounting information (if more than four accounts, please attach list)**

REVENUE						
Fund	Agency	Org	Activity	Object	Amount	
1	001	112	POLC	CORE	0180	2,902,213.00
2						
3						
4						

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1			See Below			
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Application, Agreement Packet, Budget

**STAFF ANALYSIS**

Authorization to Accept and Execute ICJIA Grant Agreement #102601 in the amount of \$2,902,213.00 for SPD Co-Responder Program 7/1/2025-6/30/2026.

\*Supplemental Appropriation to following Co-Responder Budget lines\*

- 001-112-POLC-CORE-1102 \$25,763.00
- 001-112-POLC-CORE-1103 \$41,600.00
- 001-112-POLC-CORE-1229 \$1,431.00
- 001-112-POLC-CORE-1232 \$359,400.00
- 001-112-POLC-CORE-1416 \$35,715.00
- 001-112-POLC-CORE-1502 \$35,000.00
- 001-112-POLC-CORE-1604 \$839.00
- 001-112-POLC-CORE-2602 \$345.00
- 001-112-POLC-CORE-2603 \$120.00
- 001-112-POLC-CORE-2110 \$2,402,000.00

FUNDS CHECK BY: C. Heingel  
 DIRECTOR / SUPERVISOR: Alc Ryan Seach  
 CITY PURCHASING AGENT: \_\_\_\_\_  
 SIGN OFF: \_\_\_\_\_  
(Mayor's Signature) *GFH*

Date: 11/20/2025  
 Date: 11/19/2025  
 Date: 11/20/2025  
 \_\_\_\_\_  
(Director of OBM)