

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF SPRINGFIELD, ILLINOIS AND SPRINGFIELD AIRPORT AUTHORITY BOARD OF COMMISSIONERS FOR AGGREGATE NET METERING SERVICE FOR OFFICE OF PUBLIC UTILITIES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Section 10 of Article VII of the Illinois Constitution of 1970, the City is authorized to enter into an Intergovernmental Cooperation Agreement ("IGA") with the Springfield Airport Authority Board of Commissioners ("SAA"); and

WHEREAS, per this agreement the Office of Public Utilities will cooperate with SAA in installing aggregate net metering service at the Springfield Airport; and

WHEREAS, SAA desires to operate and maintain on-site solar power generation that is connected to CWLP's electrical system, and

WHEREAS, the intial term of this Agreement shall be from the date of full execution for three years; and

WHEREAS, the proposed agreement is attached hereto and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and authorizes execution of the IGA with the SAA.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute the IGA on behalf of the City of Springfield Office of Public Utilities.

Section 3. This Ordinance is being adopted pursuant to the City's home rule authority and shall be in full force and effect from and after its passage and recording with the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 1-15-26

Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: Springfield Airport Authority Board of Commissioners (SAA)

CONTRACT AMOUNT: \$0.00

TYPE OF AWARD: Intergovernmental Agreement

PRIOR ORDINANCE INFORMATION:

None

INFORMATION:

This Intergovernmental Agreement between the City of Springfield and the Springfield Airport Authority provides for an aggregate net metering installation in support of ongoing efforts by the Springfield Airport Authority to install and utilize solar generation. This Agreement provides the framework for net metering consistent with CWLP's generally applicable net metering program but adapted to allow for this specific aggregate installation.

Any engineering, construction, or installation costs CWLP incurs, including the addition of equipment necessary to facilitate the SAA's interconnection, shall be considered a supplemental facilities charge and shall be borne by the SAA.

The initial term of this agreement is 3 years. Following the initial term, the Agreement may be cancelled with 90 day notice, if the City Council amends the net metering program.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF SPRINGFIELD, ILLINOIS AND
THE SPRINGFIELD AIRPORT AUTHORITY BOARD OF COMMISSIONERS
FOR AGGREGATE NET METERING SERVICE**

THIS AGREEMENT is effective as of _____, 2026, between the **CITY OF SPRINGFIELD, ILLINOIS**, a municipal corporation (the “City”), and the **BOARD OF COMMISSIONERS OF THE SPRINGFIELD AIRPORT AUTHORITY**, a municipal corporation (the “SAA”).

WITNESSETH:

WHEREAS, the City and SAA (collectively, the “Parties”) are public agencies as defined by the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*); and

WHEREAS, pursuant to Article VII, Section 10 of the Illinois Constitution and Section 5 of the Intergovernmental Cooperation Act, the Parties may enter into contracts to perform any governmental activity or undertaking which either party is authorized by law to perform; and

WHEREAS, the City, through its Office of Public Utilities (“CWLP”) owns and operates an electrical transmission and distribution system serving the businesses and residences of the City of Springfield and certain environs; and

WHEREAS, SAA proposes to install on-site renewable generation as described in Exhibit A; and

WHEREAS, SAA desires to operate and maintain an on-site generator interconnected to the CWLP electric system; and

WHEREAS, City is willing to provide aggregate net metering for said interconnected renewable generator and associated electrical services, all in accordance with the terms and provisions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, and for other good and valuable considerations, the receipt and sufficiency of which are hereby mutually acknowledged, the parties agree as follows:

Section 1. Billing, Payment, and Costs. Billing, payments, and costs related to the SAA interconnected renewable generator shall be administered during the term of this Agreement as follows:

1. Any engineering, construction, or installation costs CWLP incurs, including the addition of equipment necessary to facilitate the SAA’s interconnection, shall be considered a supplemental facilities charge and shall be borne by the SAA. SAA understands that any costs CWLP incurs associated with net metering shall be borne by the participants in the net metering program and some of these costs are billed on a monthly basis.

2. A \$300 application fee (in the form of a check or money order) is required for all renewable generation installations in excess of 25kVA.
3. SAA shall provide a list of CWLP-served electric meters to which credited net metering energy is requested to be applied. Requested electric meters shall: (a) currently be associated with a customer account in the name of SAA; (b) located on property owned by SAA contiguous to Abraham Lincoln Capital Airport at 1200 Capital Airport Dr, Springfield, IL 62707; (c) currently be served under a General Service rate classification as defined in Chapter 50 of the City of Springfield Code of Ordinances; and (d) not be associated with any net metering agreement or installation other than this Agreement. Should any of these conditions fail to be met at any time, CWLP shall reserve the right to remove the meter in question from the credited meter list immediately with no credit applied for a partial billing cycle. CWLP shall review and approve the list of credited meters and advise SAA in writing of any meters deemed to be ineligible. The final list of credited meters to be utilized initially shall be incorporated into this agreement as Exhibit B and the number of meters included in Exhibit B shall represent the maximum number of credited meters allowed for the duration of this Agreement.
4. SAA-generated energy shall be credited against meters on the credited meter list by rate class, starting with the largest usage in a given rate class and continuing in inverse order by usage until all meters in the rate class are exhausted, at which point credit shall be applied to the next rate class in a similar fashion. Credit shall be applied until all meters are exhausted or all generated energy is exhausted. Credit shall be applied first to credited meters in Rate Class 46 (General Service—Medium), then Rate Class 42 (General Service—Single Meter Space Heating), then Rate Class 40 (General Service—Small). Should a meter be added to the credited meter list of a rate class not listed above; or should Chapter 50, Article II of the City of Springfield Code of Ordinances as it relates to Rate Schedules be modified, CWLP shall, at its sole discretion, dictate the order in which the rate classes shall be processed for impacted meters and/or rate classes based on the composition of the credited meter list. It is understood that SAA-generated energy in excess of the energy required by the SAA's aggregated load represented by the credited meter list during a billing period shall be carried forward to the next billing period. Upon closing of all SAA accounts, decommissioning of SAA on-site renewable generation, or termination of this agreement, SAA shall surrender to CWLP any excess energy. Additionally, annually upon the March 1st billing cycle reconciliation date, the SAA shall surrender to CWLP any excess energy. Under no circumstances will there be payments, or credit transfers, for excess energy. In all other aspects related to billing and credit of net metering, Section 50.38 of the City of Springfield Code of Ordinances shall govern.

Section 2. Technical and Operating Requirements. Technical and operating requirements governing the SAA interconnected renewable generator shall be as follows:

1. Interconnection of on-site generating facilities means service to SAA under which the generating facilities on the SAA's premises shall be synchronized to CWLP distribution facilities.

2. The SAA's on-site generating facility shall abide by CWLP's *Rules and Specifications for Electric Service*.
3. The City has the right to terminate electric service or require the SAA to immediately disconnect the on-site generating facilities without advance notice or liability to the City if in the City's sole reasonable judgment and discretion, (a) continued electrical generation by the SAA may be dangerous to life, limb or property or jeopardizes operation of the City's electric system; (b) if there are replacements or significant alterations to the SAA's electric generating facilities ; (c) if failure of the SAA's generating facilities will cause disturbances to the City's electric system; (d) if the SAA's generating facilities cause any significant electric problems with any other City Customers; or (e) if the SAA violates any terms or conditions of this agreement or any applicable codes specifically related to this on-site generating facility such as, but not limited to, National Electric Code (NEC) Article 690, Institute of Electrical and Electronic Engineers (IEEE) 929, IEEE 1547 or Underwriters Laboratories (UL) 1741.
4. SAA shall install a lockable, visible-break isolation device, such as an electric disconnect, of the appropriate ampacity in a readily accessible exterior location between the SAA's generator and the connection to CWLP's system. SAA shall allow City full access to the isolation device. The City has the right to temporarily lock the isolation device in the "off" position as part of necessary maintenance work performed by the City. During and after the City's necessary maintenance work the isolation device shall not be returned to the "on" position other than by an authorized City official.
5. All generating facilities shall be installed to current applicable NEC and IEEE standards. The SAA is required to submit evidence, to the City, of the following information in regards to the generator: (a) Compliance with IEEE 929 and/or UL 1741; (b) Design tests performed on the unit, in accordance with IEEE 1547; (c) Factory recommended field tests.

On-site generating facilities less than 250 kVA shall comply with the Periodic Interconnection Tests section in IEEE 1547. All interconnection-related protective functions and associated energy storage devices, such as batteries, shall be periodically tested at intervals specified by the manufacturer, system integrator, or the authority that has jurisdiction over the Distributed Resource interconnection; or all tests shall be performed at a minimum of every 3 years. Periodic test reports and/or an inspection log shall be maintained and shall be available to the CWLP T&D Engineering department upon request.

On-site generating facilities 250 kVA and above shall perform required tests on all interconnection-related protective functions and associated energy storage devices, such as batteries, on a yearly basis. Test reports shall be available to the CWLP T&D Engineering department upon request.

6. CWLP has the right to inspect and approve the generator installation prior to interconnection. SAA shall not connect the generator to CWLP facilities prior to CWLP

approval. CWLP shall witness an operational test of the interconnected facilities. An interconnect testing fee may be applicable.

7. After CWLP inspects and approves the SAA's generation facilities, alterations or modifications to the interconnected facilities are prohibited without prior approval from CWLP.
8. CWLP assumes no responsibility for the protection of the SAA's on-site generating facilities or any other portion of the SAA's electrical equipment.
9. Access to generator facility shall be available to CWLP at all times to conduct periodic inspections of the SAA's generating equipment.
10. The proposed SAA renewable energy generator shall be a three-phase generator and the proposed installation shall subject to review and approval by the CWLP Transmission & Distribution Engineering department for technical compliance and sufficiency.

Section 3. Term. The initial term of this agreement shall be for three years and shall remain in effect until canceled by the City or the SAA. Following the initial term, this Agreement may be terminated at any time by either party with 90 days' written notice to the other party. SAA understands that the generation covered by this Agreement is not eligible for grandfathering and the terms and conditions of net metering are governed by the City Code and are only subject to change by City Council. There is no guarantee of net metering in perpetuity.

Section 4. Successors. This Agreement shall inure to the benefit of and shall be binding upon the successors of the Parties.

Section 5. Indemnification. The City shall not be liable for any damage or loss resulting from any performance failure of the CWLP distribution system or the operation of the SAA's generating facilities. SAA shall indemnify and hold the City harmless from and against all losses, damages, claims, liabilities, judgments, costs and expenses arising from or in connection with this Agreement. SAA shall be liable for any damage caused to CWLP equipment or personnel as the result of any deviation from this agreement, or any other published standards such as, but not limited to, NFPA 70 NEC Article 690, IEEE 929, IEEE 1547 and UL 1741.

Section 6. Severability. If any portion of this Agreement is held invalid, illegal or unenforceable, such determination shall not impair the enforceability of the remaining terms and provisions herein.

Section 7. No Waiver. No waiver of a breach or violation of any provision of this Agreement shall be construed as a waiver of any subsequent breach or limit or restrict any right or remedy otherwise available.

Section 8. Assignment. This Agreement and the rights, obligations and duties of the Parties shall not be assignable or otherwise transferable without the prior written consent of each party hereto.

Section 9. Notices. Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail, postage prepaid, addressed to:

If to the SAA, to:

Executive Director
Springfield Airport Authority
1200 Capital Airport Drive
Springfield, Illinois 62707

If to the City, to:

Regulatory Affairs Director
City of Springfield, Office of Public Utilities
800 E. Monroe Street, 4th Floor
Springfield, Illinois 62701

Contact information for implementation of the Agreement shall be as follows:

For SAA:

Traci Cline-Carter
Director of Facilities and Development

cline.carter@flyspi.com
217-788-1060 ext. 2217

For CWLP:

Shaun Anders
Superintendent of Transmission and
Distribution Engineering

Shaun.Anders@cwlp.com
217-757-8520 ext.2123

Section 10. Construction. The provisions of this Agreement have been negotiated, written and reviewed by both Parties in consultation with legal counsel. None of the provisions of this Agreement shall be construed against a party merely because that party was or is the principal drafter thereof.

Section 11. Amendments. No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by authorized representatives of each of the Parties.

Section 12. Third Party Beneficiaries. This Agreement shall not create any rights for the benefit of any third party. This Agreement does not create rights, remedies, or benefits whatsoever in favor of any persons, corporations, associations, or entities other than the Parties. The obligations herein assumed are solely for the use and benefit of the Parties, their successors in interest and where permitted, their assigns.

Section 13. Entire Agreement. This document together with all exhibits attached hereto which are made a part hereof, constitute the entire agreement of the Parties and supersede any and all other prior agreements, oral or written, with respect to the subject matter contained herein.

Section 14. Counterparts. This Agreement may be executed in counterparts.

Section 15. Confidentiality. City and SAA shall not, without the prior written consent of the other, disclose to any non-authorized person any information shared between the parties under

this Agreement unless required by law. The parties acknowledge that this Intergovernmental Agreement is subject to disclosure under the Illinois Freedom of Information Act.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers in Springfield, Illinois.

ATTEST:

**CITY OF SPRINGFIELD, ILLINOIS, a
municipal corporation**

Charles L. Redpath, City Clerk

By: _____ *CEM*
Misty Buscher, Mayor

ATTEST:

**SPRINGFIELD AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

R. Beverly Peters, Secretary

By: _____
Frank J. Vala, Chair

Exhibit A

Technical Description for SAA On-Site Renewable Generation

1. Number of photovoltaic modules: 2,520
2. Module DC power output at STC: 625 W
3. Module manufacturer and model: Heliene 156HC – M10 NTYP SL 625 W
4. Number of system inverters: 20
5. Inverter AC voltage: 480 V, three phase
6. Continuous AC power output capacity of inverters: 60 kW
7. Make and model of inverters: Chint SCA 60 KTL – 480-US
8. CEC efficiency of inverters: 98.5 %
9. Total DC and AC power capacity of system: DC = 1,575 kW; AC = 1,200 kW
10. Initial annual production estimate: 2,273,694 kWh
11. Point of Interconnection: 480V terminals of CWLP pad-mount distribution transformer

Exhibit B

List of Credited Meters

#	Acct #	Meter #	Account Description
1	00188393 - 07612 6260	154368	Baggage claim, glass hall, 1st-2nd floor of Prairie-airlines, Subway, Admin
2	00188393 - 07612 0866	105991	1st-2nd floor/TSA/screening ckpoint, basement
3	00043776 - 07612 0860	139877	Electric vault (airfield lighting)
4	00188393 - 07612 0864	105987	1st floor (rental space) (old St Police)
5	00043989 - 07612 6060	191701	Trans closure under beacon (parking lot)
6	00043965 - 07612 5730	127725	New Maintenance building
7	00188393 - 07612 0930	199392	Parking lot Its N. Quad & ramp lights
8	00188393 - 07612 4232	199391	S Quad Charlie Ramp - Fuel Farm/Ramp Lighting
9	00188393 - 07612 1140	198381	Street lights N. Airport Drive
10	00188393 - 07612 0862	105992	2nd floor rental space
11	00188393 - 07612 4230	198323	S. Quadrant Charlie Ramp - B Row
12	00188393 - 81644 5493	203433	McClelland's parking lot
13	00188393 - 81643 9133	151347	M HM-M Row
14	00188393 - 81640 5996	194092	L Row
15	00188393 - 81643 9013	151697	N HM-N Row
16	00188393 - 07612 4240	195123	S. Quadrant Charlie Ramp - D Row
17	00188393 - 07612 4250	195135	S. Quadrant Charlie Ramp - E Row
18	00188393 - 81640 5958	195113	K Row
19	00188393 - 81640 6913	195114	H Row
20	00188393 - 81640 5920	195081	I Row
21	00188393 - 07612 4260	195023	S. Quadrant Charlie Ramp - F Row
22	00188393 - 81640 5935	195037	J Row
23	00188393 - 81640 5947	195088	T-Hangar K 128
24	00188393 - 81643 3673	154435	Runway 22 - Wind Socks
25	00188393 - 81640 5980	195027	G Row
26	00188393 - 81640 5945	195066	T-Hangar K 127
27	00188393 - 04458 1778	153934	Runway 4 - Wind Socks

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Emily Rosenberger

PHONE NUMBER: x-2609

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$0

SUGGESTED TITLE: Accepting & authorizing and Intergovernmental Agreement with Springfield Airport Authority

CONTRACTOR / VENDOR NAME: Springfield Airport Authority Board of Commissioners VENDOR NO: _____

CONTRACT TERM: 3 years Change in Scope Yes No

CONTRACT AMOUNT: \$0 Change Order # _____ Additional Amount _____
(Original amount if change order)

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: IGA
- Exception: _____
- Code Provision: _____

Previous Ord #'s None

Is Purchasing Agent approval required? No Yes

Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement

STAFF ANALYSIS

An agreement with the Springfield Airport Authority Board of Commissions for Aggregate Net Metering Service (solar).

FUNDS CHECK BY:

Date: _____

DIRECTOR / SUPERVISOR: Brown, Doug Digitally signed by Brown, Doug Date: 2026.01.09 09:17:28 -06'00'

Date: _____

CITY PURCHASING AGENT:

Date: _____

SIGN OFF: [Signature]
(Mayor's Signature) **GEM**

(Director of OBM)

2026-019

AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO (2) 2024 FORD F550 SUPER DUTY TRUCKS FROM VICTORY LANE FORD IN AN AMOUNT NOT TO EXCEED \$159,144.00, FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves the purchase of two (2) 2024 Ford F550 Super Duty Trucks from Victory Lane Ford ("Victory"), and

WHEREAS, these trucks will be used to carry equipment need to make repairs and will be used by CWLP personnel at the Groth Street location, and

WHEREAS, in accordance with the provisions of Section 38.40 of the City Code, the Purchasing Agent has determined that this contract is not subject to sealed competitive bidding.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves the purchase of two (2) 2024 Ford F550 Super Duty Trucks from Victory in an amount not to exceed One Hundred Fifty-Nine Thousand One Hundred Forty-Four Dollars and No Cents (\$159,144.00).

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute any necessary documents with Victory on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment to Victory for the total maximum amount of One Hundred Fifty-Nine Thousand One Hundred Forty-Four Dollars and No Cents (\$159,144.00) from Account No. 102-100-CBBA-3852-1503 is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2025 SIGNED: _____, 2025

RECORDED: _____, 2025 _____

MAYOR

ATTEST: _____

Approved as to legal sufficiency:

 9-30-25

Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: Victory Lane Ford
CONTRACT AMOUNT: \$159,144.00
TYPE OF AWARD: Sole Source

PRIOR ORDINANCE INFORMATION:

n/a

INFORMATION:

This Ordinance approves the purchase of two (2) 2024 Ford F550 Super Duty Trucks from Victory Lane Ford ("Victory") in an amount not to exceed \$159,144.00.

These trucks are currently in stock at the dealership and do not have to be ordered. They will be used by personnel in the Transmission and Distribution Division, Groth Street to carry equipment needed to make repairs. These trucks will replace units #40466 and #154. Unit #40466 is a 2018 Ford F550 gas dump truck with 35,348 miles. Unit #154 is a 2014 Ford F350 diesel dump truck with 107,949 miles. These older units will be sold at auction or used as trade-ins. The cost for these trucks (\$79,572 each, which includes a stainless-steel bed) is lower than the cost that can be obtained through the current State Contract.

Victory Lane Ford is located in Litchfield, IL and therefore, is not a local dealer.



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Michelle Carlisle
Office of Public Utilities

FROM: Mike Lesko, Purchasing Agent *JML*

DATE: September 23, 2025

SUBJECT: Sole Source Determination

I have reviewed the Ordinance Fact Sheet for Victory Lane Ford for the purchase of two F550 Super Duty Trucks from on-site inventory for the Office of Public Utilities.

Based on the information provided, I have determined that these vehicles from Victory Lane Ford is a sole source procurement. Pursuant to Article 38.40 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive bids.

Victory Lane Ford		
903 Old Route 66 N - LITCHFIELD, IL 62056 Phone: 217-324-3965		
Purchase Date: 09/05/25 Salesperson: Daniel Hogan	Cash Disclosure	Phone: 217-324-3965 Fax: 217-324-4481

Buyer: City Water, Light & Power 1600 Groth Street Springfield, IL 62703 Work: 217-757-8520 Bus. Email: Matt.Huff@cwlp.com	Co-Buyer:
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Purchased Vehicle				
Stock #	Vehicle	Color	Miles	VIN
	2024 Ford Super Duty F-550 DRW - 11' Stainless contractors dump	White	0	1FDUF5HN8RDA37263

Purchases & Fees		
Selling Price	Selling Price	\$62,840.00
Front Adds	Monroe Mfg - 11' stainless dump body with tool box	\$20,150.00
Fees	DOC	\$367.00
	CVR	\$35.00
	License	\$15.00
	Certificate of Title	\$165.00
Taxes	Tax 1	\$0.00
	Tax 2	\$0.00
	Tax 3	\$0.00
Total Cash Price		\$83,572.00

Monies Received		
Rebates	Model year closeout bonus cash	\$4,000.00
Trades	Total Trade Allowance	\$0.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$0.00
Down Payment	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	Rebates	\$4,000.00
Total Credits		\$4,000.00
Total Cash Price		\$83,572.00
Total Credits (-)		\$4,000.00
Balance Due		\$79,572.00

Signature: _____

2026-020

Victory Lane Ford
 903 Old Route 66 N - LITCHFIELD, IL 62056
 Phone: 217-324-3965

Purchase Date: 09/19/25 Salesperson: Daniel Hogan	Cash Disclosure	Phone: 217-324-3965 Fax: 217-324-4481
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Buyer: City Water, Light & Power 1600 Groth Street Springfield, IL 62703 Work: 217-757-8520 Bus. Email: Matt.Huff@cwlp.com	Co-Buyer:
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Purchased Vehicle				
Stock #	Vehicle	Color	Miles	VIN
	2024 Ford Super Duty F-550 DRW - 11' Stainless Dump Truck	White	12	1FDUF5HNXRDA37300

Trade Vehicle					
Stock #	Vehicle	Miles	VIN	Allowance	Payoff
	2014 Ford Super Duty F-350 DRW Dump Truck	107,873	1FDRF3HT8EEA60720	\$ 8,000.00	\$ 0.00

Purchases & Fees		
Selling Price	Selling Price	\$62,840.00
Front Adds	Monroe Mfg - 11' stainless dump body with tool box	\$20,150.00
Fees	DOC	\$367.00
	CVR	\$35.00
	License	\$15.00
	Certificate of Title	\$165.00
Taxes	Tax 1	\$0.00
	Tax 2	\$0.00
	Tax 3	\$0.00
Total Cash Price		\$83,572.00

Monies Received		
Rebates	model year closeout	\$4,000.00
Trades	Total Trade Allowance	\$8,000.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$8,000.00
Down Payment	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	Rebates	\$4,000.00
	Total Credits	\$12,000.00
Total Cash Price		\$83,572.00
Total Credits (-)		\$12,000.00
Balance Due		\$71,572.00 **

****Note:** for the ordinance purpose, in the event that the Utility decides not to trade in the vehicle, the Utility would like to have the authorization for the purchase price of \$79,572.00. (\$83,572 - \$4,000 rebate.)

If the trade in occurs, the Utility will expend \$71,572.00.

Signature: _____

2026-020

ORDINANCE FACT SHEET

DATE OF 1st READING: 10/1/23

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Michelle Carlisle

PHONE NUMBER: x-2626

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$159,144.00

SUGGESTED TITLE: Authorize purchase / item(s) / vendor / dollar amount / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: Victory Lane Ford VENDOR NO: OVIC8012

CONTRACT TERM: 3 months Change in Scope Yes No

CONTRACT AMOUNT: See above - Change Order # - Additional Amount
(Original amount if change order)

Method of Purchase (check one)

Previous Ord #'s n/a

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: SS due to availabil
- Code Provision: 38.40

- Is Purchasing Agent approval required? No Yes
- Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	102	100	CBBA	3852	1503	159,144.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Invoice

STAFF ANALYSIS

Purchasing two 2024 F550 4x4 Super Duty trucks for personnel at the Groth Street. Sole source determination has been made due to the availability, having stainless steel beds, and cost of these trucks.

FUNDS CHECK BY: Dakota Capranica 9/23/2025 Date: _____

DIRECTOR / SUPERVISOR: Doug Brown Digitally signed by Doug Brown Date: 2025.09.23 14:42:05 -05'00' Date: _____

CITY PURCHASING AGENT: Michael Lesko Date: 09/23/2025

SIGN OFF: _____
(Mayor's Signature) GEM

(Director of OBM) Randy

2026-020

AN ORDINANCE AMENDING A PROFESSIONAL SERVICES AGREEMENT BETWEEN HANSON PROFESSIONAL SERVICES, INC., AND THE CITY OF SPRINGFIELD FOR ENGINEERING DESIGN, PLAN PREPARATION, AND CONSTRUCTION SERVICES FOR SANITARY SEWER REHABILITATION AT VARIOUS LOCATIONS, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, ordinance 075-03-22 authorized the execution of an agreement, and payment in an amount of \$730,000.00 to Hanson Professional Services, Inc., for Engineering design, plan preparation, and construction services at various locations throughout Springfield

WHEREAS, ordinance 182-05-24 authorized the execution of an agreement, and payment in an amount of \$870,000.00 to Hanson Professional Services, Inc., for Engineering design, plan preparation, and construction services at various locations throughout Springfield

WHEREAS, the areas affected by this Amendment are described in the Agreement attached hereinafter; and

WHEREAS, due to the revision of the scope of the services provided by Hanson Professional Services, Inc. and the cost of services provided herein, it is necessary to amend the professional services agreement and authorize additional payment in the amount of \$135,000.00, for a total agreement amount not to exceed \$1,005,000.00; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes amendment no. 2 to the previously adopted agreement with Hanson Professional Services, Inc. for revision of the scope of the services additional payment in the amount of \$135,000.00 for a total not to exceed \$1,005,000.00 for the cost of services for these revisions The Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to make payment to Hanson Professional Services Inc. (OHAN 1501) in the amount of \$135,000.00 from account number 015-110-SEWR-0SUR-2306 upon satisfactory performance of the agreement.

Section 3: That this ordinance shall become effectively immediately after its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date 1-15-20

Hanson Professional Services Inc.
PSA Amendment
LEGL0200- C21L0198
Amendment No. 02

WHEREAS, the City of Springfield, subsequently referred to as "Client," and Hanson Professional Services Inc., subsequently referred to as "Hanson," have previously entered into a Professional Services Agreement PSA LEGL0200-C21L0198 dated February 2, 2022, in connection with Springfield Sewer Rehabilitation, Non-SRF, subsequently referred to as "Project," and

WHEREAS, the Client has ordered certain additions and changes to the services being provided by Hanson for the Project.

NOW, THEREFORE, this AMENDMENT to the PSA is made this 6th day of January, 2026 to revise the Scope of Services and Cost of Services as provided herein. All other terms and conditions of the Agreement remain unchanged.

The Scope of Services is modified as follows:

Contract extension for additional construction observation and additional work items added to scope:

- 100-day T-Liner contract extension
- 60-day extension for CIPP Contractor
- Lining of 5th Street sewers in relation to IDOT Project
- Addition of maintenance issue lines presented by Public Works (Walnut Valley & Armor)
- Addition of CIPP for segments to PW25-04-11
- Construction Observation of Verifications
- Redesign work of Albany replacement sewer lines

The Schedule for the Services is modified as follows:

N/A

The Cost of Services is modified as follows:

Cost of Services in Agreement	\$	730,000.00
Total of Previous Amendments	\$	140,000.00
Increase this Amendment	\$	135,000.00
Cost of Services with all Amendments	\$	1,005,000.00

Client and Hanson hereby agree to and accept the terms as stated herein.

Hanson Professional Services Inc.

City of Springfield

By: 

By: _____

Title: ASST VICE PRESIDENT

Title: _____

Date: 12/31/25

Date: _____

ORDINANCE FACT SHEET

REQUEST FORM NO: _____
 DATE OF 1ST READING: 1-20-26

OFFICE REQUESTING: Public Works

CONTACT PERSON: Vince Smith
 PHONE NUMBER: 789-2244 ext 5341

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Professional Services FISCAL IMPACT: \$135,000.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AMENDING A PROFESSIONAL SERVICES AGREEMENT BETWEEN HANSON PROFESSIONAL SERVICES, INC., AND THE CITY OF SPRINGFIELD FOR ENGINEERING DESIGN, PLAN PREPARATION, AND CONSTRUCTION SERVICES FOR SANITARY SEWER REHABILITATION AT VARIOUS LOCATIONS FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement, Previous Ordinances _____

CONTRACTOR / VENDOR NAME: Hanson Professional Services, Inc. VENDOR NO: 0HAN1501

CONTRACT TERM: Completion CONTRACT # _____ Change in Scope Yes No

CONTRACT AMOUNT:

\$870,000.00
(Original amount if change order)

2
Change Order #

\$ 135,000.00
Additional Amount

Method of Purchase (check one) Previous Ord #s 075-03-22, 182-05-24

Low Bid Other: _____ Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: Professional Services Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Fund	Agency	Org	Activity	Object	Amount	
1	015	110	SEWR	0SUR	2306	\$ 135,000.00
2						
3						
4						

FUNDS CHECK BY: <u>[Signature]</u>	Date: <u>01-09-2026</u>
DIRECTOR / SUPERVISOR SIGNATURE	Date: _____
CITY PURCHASING AGENT: <u>[Signature]</u>	Date: <u>1-9-2026</u>

COMMENTS

This ordinance is to amend a professional services agreement for the rehabilitation of sewers for the Office of Public Works. The areas affected by this Amendment are described in the Agreement. This work includes plan and specification preparation, obtaining easements, and providing bidding and construction related services. The change order was necessary due to the addition of line segments, delays in obtaining permits and materials, needed redesign work due to utility conflicts, and observation of items not originally included in the Scope of Work.

SIGN OFF: [Signature]
 (Mayor's Signature) GEM

[Signature] 1/9/26
 (Director of OBM)

2026-022

AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE LOCATED AT 3025 WEST WHITE OAKS DRIVE, BETWEEN THE CITY OF SPRINGFIELD AND TRI-JEN OF SPRINGFIELD, LLC, IN AN AMOUNT NOT TO EXCEED \$23,145.00, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Tri-Jen of Springfield, LLC owns real estate located at 3025 West White Oaks Drive in Sangamon County; and

WHEREAS, the City of Springfield, through the Office of Public Works, desires to purchase a portion of a parcel and temporary construction easement of said real estate in the amount of \$23,145.00 for public purposes specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements as summarized on the Transaction Summary attached as Exhibit A; and

WHEREAS, it is necessary to authorize \$23,145.00 for purchase of real estate located at 3025 West White Oaks Drive, in compliance with the federal Uniform Relocation Act; and

WHEREAS, a copy of the necessary documents for purchasing the property shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves a contract with Tri-Jen of Springfield, LLC to purchase a portion of a parcel and temporary construction easement of real estate located at 3025 West White Oaks Drive, for an amount not to exceed \$23,145.00, for public purposes specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements. A copy of the Contract for Purchase shall be on file in the Office of the City Clerk.

Section 2: That after passage the Mayor and City Clerk are hereby authorized and directed to execute any documents on behalf of the City which may be necessary to complete the purchase of the property approved by this ordinance, provided that other terms and conditions of the purchase contract are fulfilled as summarized on attached Exhibit A.

Section 3: That upon proper documentation, the Office of Budget and Management is hereby directed to make payment of \$23,145.00 to Tri-Jen of Springfield, LLC for purchase of real property located at 3025 West White Oaks Drive, from account number 041-110-GAST-STRS-2301 in accordance with the purchase documents located in the Office of the City Clerk.

Section 4: That this ordinance shall become effective upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

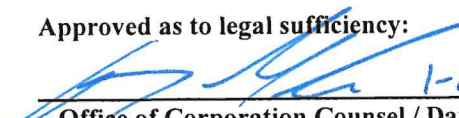
RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date 1-16-26

2026-022

Receipt of Conveyance Documents and Disbursement Statement

Owner Tri-Jen of Springfield, LLC, an Illinois limited liability company
 Job No. C-96-077-25
 Parcel No. 21-12.0-207-049 & TE

The City of Springfield (Grantee) acknowledges Receipt of the following:

(Check all that apply.)

- Warranty Deed covering 1,167 square feet
- Permanent Easement covering 0.0 square feet
- Temporary Construction Easement covering 1,635 square feet

all located in Sangamon County, Illinois as right of way for FAU Route 8050 with FAU 8017, Section 05-00446-00-PV dated 10-31-25, executed by the undersigned Grantors.

Grantor and Grantee agree as follows:

1. The payment of the sum of TWENTY THREE THOUSAND ONE HUNDRED FORTY FIVE Dollars (\$23,145.00) to Grantor as total consideration for the deed and temporary construction easement, by Grantee is subject to Grantee's approval of title and documentation and, if applicable, Grantee's final approval in accordance with Section 9.02 of the Illinois State Finance Act.
2. All improvements located, wholly or partially, on the parcel shall become the property of the City of Springfield, unless provided as follows:
None
3. Possession and transfer of title to the City of Springfield occur when Grantee delivers a state warrant to Grantor, in person or to the address stated herein, in the amount of the above stated consideration, unless provided herein. Grantor shall have the sole responsibility and obligation to protect, preserve and maintain the parcel and improvements thereon until delivery of possession to Grantee.
4. Grantor directs Grantee to disburse the above stated consideration by warrant or by separate warrants as follows:

Name*	TIN/FEIN/SSN**	Address	Amount
Tri-Jen of Springfield, LLC	20-1476408	305 SW Water St. Floor 4	\$23,145.00
		Peoria, IL 61602	\$
			\$

*If multiple names on the same warrant, list first and circle the name of the person or entity whose TIN/FEIN/SSN is entered above. If lien holder is to be paid by warrant, use Grantor's TIN or SSN with their name listed first and lien holder second. The first payee must match the TIN used.

****Attach a current W-9 form for each TIN/FEIN/SSN.**

2026-022

5. **NON-FOREIGN CERTIFICATION – FIRPTA.** Section 1445 of the Internal Revenue Code provides that a transferee (buyer) of a U.S. real property interest must withhold tax if the transferor is a foreign person. For purposes of this paragraph, “Transferee” shall mean “Grantee” and “Transferor” shall mean “Grantor”. To inform the Grantee that withholding of tax is not required upon the disposition of a U.S. real property interest by Grantor, the Grantor hereby certifies the following:
- a. Transferor is the owner of the real property being conveyed;
 - b. Transferor is not a foreign person, entity, or disregarded entity (as such terms are defined in the Internal Revenue Code and Income Tax Regulations); and
 - c. Transferor’s U.S. Taxpayer Identification Number and address set forth above are true and correct.

Transferor understands that this certification may be disclosed to the Internal Revenue Service by Transferee and that any false statement contained herein could be punished by fine, imprisonment or both.

JJ
Initial

~~6. Illinois law (15 ILCS 405/10.05 to 405/10.05b) requires the State of Illinois Comptroller to deduct from any State of Illinois warrants or payments the amount of any outstanding account or claim in favor of the State of Illinois and any amount necessary to satisfy past due child support or delinquent student loan and financial aid obligations on any loan guaranteed by the Illinois Student Assistance Commission.~~

7. This Receipt of Conveyance Documents and Disbursement Statement is the entire and exclusive agreement between the parties and supersede any written or oral understanding, promise or agreement, directly or indirectly related to the conveyance of parcel and improvements. The parties agree that any changes to this Receipt may only be made in writing and signed by the parties.

Date: 10-31-25

Grantor: Tri-Jen of Springfield, LLC, an Illinois limited liability company



Signature

Jonathan Jenkins, Manager

Print Name (and Title, if applicable)

Signature

Print Name (and Title, if applicable)

Date: 11-18-25

Grantee:

The City of Springfield



for the City of Springfield, Illinois

Signature

Print Name (and Title, if applicable)

Signature

Print Name (and Title, if applicable)

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
TRI-JEN OF SPRINGFIELD, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **P**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
305 SW WATER ST FL 4

6 City, state, and ZIP code
PEORIA, IL 61602-1485

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

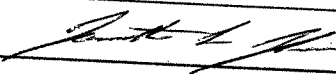
Social security number									
			-						
or									
Employer identification number									
2	0	-	1	4	7	6	4	0	8

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ 

Date ▶ **1-1-24**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



PTAX-203

Illinois Real Estate Transfer Declaration

Do not write in this area. County Recorder's Office use.

Please read the instructions before completing this form.
For electronic filing information, visit the [MyDec Helpful Resource page](#).

Step 1: Identify the property and sale information.

1 3025 West White Oaks Drive
Street address of property (or 911 address, if available)

Springfield 62704
City or village ZIP

Capital
Township

2 Write the total number of parcels to be transferred. 1(pt)

3 Write the parcel identifying numbers and lot sizes or acreage.

Property index number (PIN)	Lot size or acreage
a <u>21-12.0-207-049(pt)</u>	<u>0.027</u>
b _____	_____
c _____	_____
d _____	_____

Write additional property index numbers, lot sizes or acreage in Step 3.

4 Date of instrument: _____ / 2 / 0 / 2 / 5
Month Year

5 Type of instrument (Mark with an "X."): X Warranty deed
 _____ Quit claim deed _____ Executor deed _____ Trustee deed
 _____ Beneficial interest _____ Other (specify): _____

6 Yes X No Will the property be the buyer's principal residence?

7 Yes X No Was the property advertised for sale?
(i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.
Current Intended (Mark **only one item per column** with an "X.")

a _____ Land/lot only

b _____ Residence (single-family, condominium, townhome, or duplex)

c _____ Mobile home residence

d _____ Apartment building (6 units or less) No. of units: _____

e _____ Apartment building (over 6 units) No. of units: _____

f _____ Office

g _____ Retail establishment

h X _____ Commercial building (specify): Restaurant

i _____ Industrial building

j _____ Farm

k _____ X Other (specify): _____

9 Identify any significant physical changes in the property since January 1 of the previous year and **write the date of the change**.
Date of significant change: _____ / _____ / _____
Month Year

(Mark with an "X.")
 _____ Demolition/damage _____ Additions _____ Major remodeling
 _____ New construction _____ Other (specify): _____

10 Identify only the items that apply to this sale. (Mark with an "X.")

a _____ Fulfillment of installment contract —
year contract initiated : _____

b _____ Sale between related individuals or corporate affiliates

c _____ Transfer of less than 100 percent interest

d _____ Court-ordered sale

e _____ Sale in lieu of foreclosure

f _____ Condemnation

g _____ Short sale

h _____ Bank REO (real estate owned)

i _____ Auction sale

j _____ Seller/buyer is a relocation company

k X _____ Seller/buyer is a financial institution or government agency

l _____ Buyer is a real estate investment trust

m _____ Buyer is a pension fund

n _____ Buyer is an adjacent property owner

o _____ Buyer is exercising an option to purchase

p _____ Trade of property (simultaneous)

q _____ Sale-leaseback

r _____ Other (specify): _____

s _____ Homestead exemptions on most recent tax bill:
 1 General/Alternative \$ _____
 2 Senior Citizens \$ _____
 3 Senior Citizens Assessment Freeze \$ _____

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11 \$	<u>12,900.00</u>
12a Amount of personal property included in the purchase	12a \$	<u>0.00</u>
12b Was the value of a mobile home included on Line 12a?	12b	<u>Yes</u> <u>X</u> No
13 Subtract Line 12a from Line 11. This is the net consideration for real property.	13 \$	<u>12,900.00</u>
14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11	14 \$	<u>0.00</u>
15 Outstanding mortgage amount to which the transferred real property remains subject	15 \$	<u>0.00</u>
16 If this transfer is exempt, use an "X" to identify the provision.	16	<u>X</u> b _____ k _____ m
17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17 \$	<u>12,900.00</u>
18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62).	18	<u>0.00</u>
19 Illinois tax stamps — multiply Line 18 by 0.50.	19 \$	<u>0.00</u>
20 County tax stamps — multiply Line 18 by 0.25.	20 \$	<u>0.00</u>
21 Add Lines 19 and 20. This is the total amount of transfer tax due.	21 \$	<u>0.00</u>

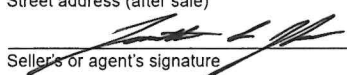
Step 3: Write the legal description from the deed. Write, type (minimum 10-point font required), or attach the legal description from the deed. If you prefer, submit an 8 1/2" x 11" copy of the extended legal description with this form. You may also use the space below to write additional property index numbers, lots sizes or acreage from Step 1, Line 3.

See attached legal description

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information (Please print.)

Tri-Jen of Springfield, LLC		Seller's trust number (if applicable - not an SSN or FEIN)	
Seller's or trustee's name			
305 Southwest Water, Floor 4		Peoria	IL 61602
Street address (after sale)		City	State ZIP
		(309) 689-1886	
Seller's or agent's signature		Seller's daytime phone	


Buyer Information (Please print.)

City of Springfield		Buyer's trust number (if applicable - not an SSN or FEIN)	
Buyer's or trustee's name			
800 East Monroe Street		Springfield	IL 62701
Street address (after sale)		City	State ZIP
Buyer's or agent's signature		()	
		Buyer's daytime phone	

Mail tax bill to:

City of Springfield	800 East Monroe Street	Springfield	IL 62701
Name or company	Street address	City	State ZIP

Preparer Information (Please print.)

Samantha Held Crawford, Murphy & Tilly, Inc.		Preparer's file number (if applicable)	
Preparer's and company's name			
2750 West Washington Street		Springfield	IL 62702
Street address		City	State ZIP
		(217) 572-1072	
Preparer's signature		Preparer's daytime phone	
sheld@cmtengr.com			
Preparer's e-mail address (if available)			

Identify any required documents submitted with this form. (Mark with an "X.") Extended legal description Form PTAX-203-A
 Itemized list of personal property Form PTAX-203-B

To be completed by the Chief County Assessment Officer	
1 County _____ Township _____ Class _____ Cook-Minor _____ Code 1 _____ Code 2 _____	3 Year prior to sale _____
2 Board of Review's final assessed value for the assessment year prior to the year of sale.	4 Does the sale involve a mobile home assessed as real estate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Land _____	5 Comments _____
Buildings _____	
Total _____	

Illinois Department of Revenue Use	Tab number
------------------------------------	------------

2026-022

RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 103+72.82 TO STA. 105+39.97 (WEST WHITE OAKS DRIVE)

TRI-JEN OF SPRINGFIELD, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-207-049

Part of Lot 3 in White Oaks West Tenth Addition in the Northeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin on the northerly right of way line of Hedley Road, said point being at the intersection of the westerly right of way line of W. White Oaks Drive; thence along said westerly right of way line on a curve to the left with a radius of 20.00 feet through a central angle of 36 degrees 32 minutes 18 seconds having a chord distance of 12.54 feet bearing North 71 degrees 33 minutes 14 seconds East an arc distance of 12.75 feet to the point of beginning; thence on a curve to the left with a radius of 25.50 feet through a central angle of 55 degrees 31 minutes 57 seconds having a chord distance of 23.76 feet bearing North 13 degrees 00 minutes 15 seconds East an arc distance of 24.72 feet; thence North 14 degrees 45 minutes 43 seconds West 57.95 feet to a point of curvature; thence on a curve to the right with a radius of 351.50 feet through a central angle of 15 degrees 29 minutes 51 seconds having a chord distance of 94.78 feet bearing North 07 degrees 00 minutes 48 seconds West an arc distance of 95.07 feet to the north line of said Lot 3; thence North 89 degrees 28 minutes 23 seconds East 8.50 feet along said north line to a point on said westerly right of way line; thence along said westerly right of way line on a curve to the left with a radius of 1387.52 feet through a central angle of 06 degrees 24 minutes 02 seconds having a chord distance of 154.92 feet bearing South 07 degrees 29 minutes 22 seconds East an arc distance of 155.00 feet; thence along said westerly right of way line on a curve to the right with a radius of 20.00 feet through a central angle of 63 degrees 58 minutes 29 seconds having a chord distance of 21.19 feet bearing South 21 degrees 17 minutes 51 seconds West an arc distance of 22.33 feet to the point of beginning containing 0.027 acres (1,167 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

Affidavit of Title

Owner Tri-Jen of Springfield, LLC,
an Illinois limited liability company
Address 3025 West White Oaks Drive
Springfield, IL 62704
Route FAU 8050 with FAU 8017
Section 05-00446-00-PV
County Sangamon
Project Hedley Road
Job No. C-96-077-25
Parcel No. 21-12.0-207-049 & TE
P.I.N. No. 21-12.0-207-049
Station 103+72.01
Station 105+40.51
Catalog No.
Contract No. 93838

State of Illinois)
) ss.
County of Sangamon)

I, Jonathan L Jenkins, Manager

being first duly sworn upon oath states as follows:

- 1. Affiant has personal knowledge of the facts averred herein.
- 2. There are **no parties** other than Grantor in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record.
- There are no parties other than Grantor **and the parties listed below** in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record:
Lucwork Enterprises of Springfield, LLC

SEE ATTACHED EXHIBIT "A"

- 3. This affidavit is made to provide factual representation as a basis for the City of Springfield to accept a document of conveyance for the premises described in said conveyance, the premises being a portion of or all of the above described premises, from the record owners thereof.
- 4. The affiant has no knowledge of any driveway agreements, encroachments, overlaps, or boundary line disputes involving the premises to be conveyed.
- 5. The said premises described in Exhibit "A" are: (Check One)
 - Vacant and unimproved Agricultural and unimproved
 - Improved and
 - (A) There have been no improvements made or contracted for on the premises within six (6) months immediately preceding the date of the affidavit, out of which a claim for a mechanic's lien could accrue or has accrued; and
 - (B) To the best of my knowledge all improvements now on the premises comply with all local building and zoning ordinances.

2023-022

- 6. There are no chattel mortgages, conditional sales contracts or financing statements existing on or in connection with the premises to be conveyed which are not shown by the public records.
- 7. There are no taxes or special assessments which are not shown as existing liens by the public records involving the premises described in Exhibit A.
- 8. Per 50 ILCS 105/3.1, the identities of all owners and beneficiaries having an interest in the premises to be conveyed are as follows (check applicable box(es) and complete information requested):

- Individual.** Individual **owner** of the property is: _____
- Nonprofit Organization.** There is no individual or other organization receiving distributable income from the organization.
- Public Organization, including units of local government.** There is no individual or other organization receiving distributable income from the organization
- Publicly-Traded Corporation.** There is no readily known shareholder entitled to receive more than 7-1/2% interest in the total distribution income of the corporation.
- Corporation, Partnership, Limited Liability Company.** Those entitled to receive more than 7-1/2% of the total distributable income of said entity are as follows:

	Name	Address
*1.	<u>Janet J. Jenkins</u>	<u>305 SW Water St., FL 4 Peoria, IL 61602</u>
2.	<u>Jonathan L. Jenkins</u>	<u>305 SW Water St., FL 4 Peoria, IL 61602</u>
3.	<u>Jamie L. Jenkins</u>	<u>305 SW Water St., FL 4 Peoria, IL 61602</u>
4.	<u>Mark Witzke</u>	<u>305 SW Water St., FL 4 Peoria, IL 61602</u>

- Land Trust or Declaration of Trust.** The identity of each beneficiary of Grantor Trust is as follows:

	Name	Address	% of Interest
*1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

* IF THE INITIAL DISCLOSURES SHOW INTERESTS HELD BY ANOTHER CORPORATION, PARTNERSHIP, LIMITED LIABILITY COMPANY, OR TRUST, THEN FURTHER DISCLOSURES SHOULD BE PROVIDED UNTIL THE NAMES OF INDIVIDUALS OWNING THE INTEREST IN THE ENTITY ARE DISCLOSED.

2026-022

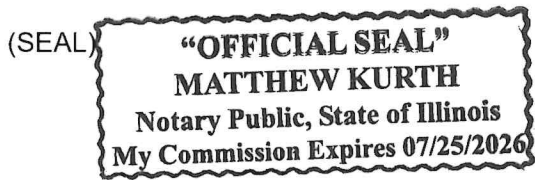
Dated this 23 day of October, 2025 .

By: _____
Signature

Jonathan L Jenkins, Manager
Print Name and Title if applicable

State of Illinois)
County of Peoria) ss

This instrument was acknowledged before me on October 23RD, 2025, by
Matthew Kurth ^{MBK} Jonathan L Jenkins



Matthew Kurth
Notary Public
My Commission Expires: 7/25/26

NOTE: THIS AFFIDAVIT MAY BE EXECUTED AND ACKNOWLEDGED ON BEHALF OF THE RECORD OWNER(S) BY ANY **ONE** OF THE RECORD OWNERS, OFFICERS, MANAGERS, PARTNERS, OR TRUSTEES HAVING KNOWLEDGE OF THE FACTS IN THIS AFFIDAVIT.

2026-022

A.L.T.A. COMMITMENT FORM
-Schedule A Continued-

LOT 3, ALSO, PART OF LOT 4 IN WHITE OAKS WEST 10TH ADDITION, SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT AN IRON PIN AT THE SOUTHEAST CORNER OF SAID LOT 4; THENCE NORTH 89 DEGREES 21 MINUTES 21 SECONDS WEST ON THE SOUTH LINE OF SAID LOT 4, A DISTANCE OF 115.00 FEET TO AN IRON PIN; THENCE NORTH 42 DEGREES 31 MINUTES 03 SECONDS EAST, A DISTANCE OF 67.15 FEET TO AN IRON PIN; THENCE NORTH 00 DEGREES 26 MINUTES 18 SECONDS EAST, A DISTANCE OF 127.11 FEET TO AN IRON PIN ON THE NORTH LINE OF SAID LOT 4; THENCE SOUTH 89 DEGREES 24 MINUTES 29 SECONDS EAST, A DISTANCE OF 70.00 FEET TO THE NORTHEAST CORNER OF SAID LOT 4; THENCE SOUTH 00 DEGREES 26 MINUTES 18 SECONDS WEST, A DISTANCE OF 177.17 FEET TO THE POINT OF BEGINNING; EXCEPT ALL COAL, MINERALS AND MINING RIGHTS HERETOFORE CONVEYED OR RESERVED OF RECORD; SITUATED IN THE COUNTY OF SANGAMON IN THE STATE OF ILLINOIS.

PERMANENT TAX NUMBER(S): 21-12.0-207-049

2026-023

Owner Tri-Jen Springfield, LLC, an Illinois limited liability company
Address 3025 West White Oaks Drive Springfield, IL 62704
Route FAU 8050 with FAU 8017
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-207-049 & TE
P.I.N. No. 21-12.0-207-049
Section 05-00446-00-PV
Project No. CFH1(916)
Station 103+72.01
Station 105+40.51
Contract No. 93838
Catalog No.

CERTIFIED RESOLUTION
(Limited Liability Company)

I, Jonathan L Jenkins, as manager of Tri-Jen Springfield, LLC, an Illinois limited liability company, organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business in the State of Illinois, do hereby certify that:

1. The following is a true and correct copy of a resolution adopted by the members of said limited liability company, at a meeting held of the 23 day of October, 2025, and
2. The resolution has not been amended or revoked and is in full force and effect.

Resolved that Jonathan L Jenkins, as manager, of the above-referenced limited liability company is hereby authorized and directed to convey the limited liability company's interest in the following described real estate in Sangamon County, Illinois to the City of Springfield for highway purposes for the sum of \$23,145.00:

See attached legal description.

Further resolved that he is authorized and directed to execute and deliver such instruments as may be necessary or convenient to consummate such sale.

RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 103+72.82 TO STA. 105+39.97 (WEST WHITE OAKS DRIVE)

TRI-JEN OF SPRINGFIELD, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-207-049

Part of Lot 3 in White Oaks West Tenth Addition in the Northeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin on the northerly right of way line of Hedley Road, said point being at the intersection of the westerly right of way line of W. White Oaks Drive; thence along said westerly right of way line on a curve to the left with a radius of 20.00 feet through a central angle of 36 degrees 32 minutes 18 seconds having a chord distance of 12.54 feet bearing North 71 degrees 33 minutes 14 seconds East an arc distance of 12.75 feet to the point of beginning; thence on a curve to the left with a radius of 25.50 feet through a central angle of 55 degrees 31 minutes 57 seconds having a chord distance of 23.76 feet bearing North 13 degrees 00 minutes 15 seconds East an arc distance of 24.72 feet; thence North 14 degrees 45 minutes 43 seconds West 57.95 feet to a point of curvature; thence on a curve to the right with a radius of 351.50 feet through a central angle of 15 degrees 29 minutes 51 seconds having a chord distance of 94.78 feet bearing North 07 degrees 00 minutes 48 seconds West an arc distance of 95.07 feet to the north line of said Lot 3; thence North 89 degrees 28 minutes 23 seconds East 8.50 feet along said north line to a point on said westerly right of way line; thence along said westerly right of way line on a curve to the left with a radius of 1387.52 feet through a central angle of 06 degrees 24 minutes 02 seconds having a chord distance of 154.92 feet bearing South 07 degrees 29 minutes 22 seconds East an arc distance of 155.00 feet; thence along said westerly right of way line on a curve to the right with a radius of 20.00 feet through a central angle of 63 degrees 58 minutes 29 seconds having a chord distance of 21.19 feet bearing South 21 degrees 17 minutes 51 seconds West an arc distance of 22.33 feet to the point of beginning containing 0.027 acres (1,167 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

TEMPORARY EASEMENT DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 103+72.01 TO STA. 105+40.51 (WEST WHITE OAKS DRIVE)

TRI-JEN OF SPRINGFIELD, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-207-049

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Beginning at an iron pin on the northerly right of way line of Hedley Road, said point being at the intersection of the westerly right of way line of W. White Oaks Drive; thence South 89 degrees 32 minutes 00 seconds West 6.63 feet along said northerly right of way line; thence North 19 degrees 43 minutes 45 seconds East 32.88 feet; thence North 12 degrees 21 minutes 25 seconds West 52.69 feet; thence North 05 degrees 36 minutes 12 seconds West 95.25 feet to the north line of said Lot 3; thence North 89 degrees 28 minutes 23 seconds East 7.01 feet along said north line; thence on a curve to the left with a radius of 351.50 feet through a central angle of 15 degrees 29 minutes 51 seconds having a chord distance of 94.78 feet bearing South 07 degrees 00 minutes 48 seconds East an arc distance of 95.07 feet; thence South 14 degrees 45 minutes 43 seconds East 57.95 feet to a point of curvature; thence on a curve to the right with a radius of 25.50 feet through a central angle of 55 degrees 31 minutes 57 seconds having a chord distance of 23.76 feet bearing South 13 degrees 00 minutes 15 seconds West an arc distance of 24.72 feet to the westerly right of way line of W. White Oaks Drive; thence continuing on said westerly right of way line on a curve to the right with a radius of 20.00 feet through a central angle of 36 degrees 32 minutes 18 seconds having a chord distance of 12.54 feet bearing South 71 degrees 33 minutes 14 seconds West an arc distance of 12.75 feet to the point of beginning containing 0.038 acres (1,635 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

Owner Tri-Jen of Springfield, LLC,
an Illinois limited liability
company
Address 3025 West White Oaks Drive
Springfield, IL 62704
Route FAU 8050 with FAU 8017
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-207-049
P.I.N. No. 21-12.0-207-049
Section 05-00446-00-PV
Project No. CFH1(916)
Station 103+72.82
Station 105+39.97
Contract No. 93838
Catalog No.

WARRANTY DEED
(Limited Liability Company) (Non-Freeway)

Tri-Jen of Springfield, LLC, an Illinois limited liability company organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), for and in consideration of TWELVE THOUSAND NINE HUNDRED Dollars (\$12,900.00), receipt of which is hereby acknowledged, and pursuant to the authority given by the member(s) of said company, grants, conveys, and warrants to the City of Springfield, (Grantee), the following described real estate:

See attached legal description.

situated in the County of Sangamon, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

Dated this 31 day of October, 2025.

Tri-Jen of Springfield, LLC, an Illinois
limited liability company
Company Name

By: [Signature]
Signature

Jonathan Jenkins, Manager
Print Name and Title

State of Illinois)
) ss
County of Peoria)

This instrument was acknowledged before me on October 31, 2025, by
Jonathan Jenkins, as Manager
of Tri-Jen of Springfield, LLC, an Illinois limited liability company

(SEAL)

[Signature]
Notary Public

My Commission Expires:

Exempt under 35 ILCS 200/31-45(b), Real Estate Transfer Tax Law.



October 31, 2025
Date

[Signature]
Buyer, Seller or Representative

This instrument was prepared by and after
recording, mail this instrument and future tax bills to:

City of Springfield
Office of Public Works
Room 201, Municipal Center West
Springfield, IL 62701

2023-033

RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 103+72.82 TO STA. 105+39.97 (WEST WHITE OAKS DRIVE)

TRI-JEN OF SPRINGFIELD, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-207-049

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The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

Owner Tri-Jen Springfield, LLC, an
Illinois limited liability
company
Address 3025 West White Oaks Drive
Springfield, IL 62704
Route FAU 8050 with FAU 8017
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-207-049
P.I.N. No. 21-12.0-207-049
Section 05-00446-00-PV
Project No. CFH1(916)
Station 103+72.82 to
Station 105+39.97
Contract No. 93838
Catalog No.

PARTIAL RELEASE OF MORTGAGE
(Corporation)

Morton Community Bank, (Mortgagee), the holder of that certain mortgage ("Mortgage") executed by Tri-Jen Springfield, LLC, an Illinois limited liability company, dated March 24, 2017, recorded on March 28, 2017 as Document No. 2017R07350 in the Office of the Recorder/Recorder of Deeds of Sangamon County, Illinois, having been requested to release a portion of the estate granted to the Mortgagee under said Mortgage, for and in consideration of the sum of One Dollar (\$1.00), the receipt of which is hereby acknowledged, conveys, releases and quitclaims unto City of Springfield, Illinois, all the estate, title and interest acquired by Mortgagee under the Mortgage to the property situated in Sangamon County, Illinois and legally described as follows:

See attached legal description.

The remaining property described in the Mortgage shall continue to be held under the terms thereof.

Dated this 4TH day of November, 2025.

Morton Community Bank
Name of Mortgagee
By: [Signature]
Signature
Ron Griggs V.P.
Print Name and Title

ATTEST:
By: [Signature]
Signature
MATTHEW KURTZ, SUP
Print Name and Title

State of Illinois)
County of Peoria) ss

This instrument was acknowledged before me on November 4, 2025, by
Ron Griggs, as Vice President
and Matthew Kurtz, as Senior Vice President
of Morton Community Bank

(SEAL)

[Signature]
Notary Public

My Commission Expires:



Prepared by:
City of Springfield
Office of Public Works
Room 201, Municipal Center West
Springfield, IL 62701

Return to:
City of Springfield
Office of Public Works
Room 201, Municipal Center West
Springfield, IL 62701

2026-022

RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 103+72.82 TO STA. 105+39.97 (WEST WHITE OAKS DRIVE)

TRI-JEN OF SPRINGFIELD, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-207-049

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The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

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an Illinois limited liability
company
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P.I.N. No. 21-12.0-207-049
Section 05-00446-00-PV
Project No. CFH1(916)
Station 103+72.01 to
Station 105+40.51
Contract No. 93838
Catalog No.

MORTGAGEE'S CONSENT TO TEMPORARY CONSTRUCTION EASEMENT
(Corporation)

Morton Community Bank ("Mortgagee") is the holder of a certain mortgage executed by Tri-Jen of Springfield, LLC, an Illinois limited liability company ("Mortgagor"), dated March 24, 2017, recorded on March 28, 2017 as Document No. 2017R07350 in the Office of the Recorder/Recorder of Deeds of Sangamon County, Illinois ("Mortgage").

Mortgagee acknowledges that Mortgagor intends to grant a Temporary Construction Easement to the City of Springfield, Illinois over, upon and across a portion of the property subject to the Mortgage located in Sangamon County, Illinois and legally described as follows:

See attached legal description.

Mortgagee, in consideration of the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged, consents to and subordinates its rights under the Mortgage to the Temporary Construction Easement.

Dated this 4TH day of November, 2025.

Morton Community Bank
Corporation Name
By: [Signature]
Signature
Ron Griggs V.P.
Print Name and Title

ATTEST:
By: [Signature]
Signature
MATTHEW KURTH, SVP
Print Name and Title

State of Illinois)
County of Peoria) ss

This instrument was acknowledged before me on November 4, 2025, by
Ron Griggs, as Vice President
and Matthew Kurth, as Senior Vice President
of Morton Community Bank

(SEAL)

[Signature]
Notary Public
OFFICIAL SEAL
MICHAEL A KRAFT
Notary Public, State of Illinois
Commission No. 626507
My Commission Expires June 11, 2029

My Commission Expires:

This instrument was prepared by and return to:

City of Springfield
Office of Public Works
Room 201, Municipal Center West
Springfield, IL 62701

2026-022

TEMPORARY EASEMENT DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 103+72.01 TO STA. 105+40.51 (WEST WHITE OAKS DRIVE)

TRI-JEN OF SPRINGFIELD, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-207-049

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The said Real Estate being also shown by the plat hereto attached and made a part hereof.

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an Illinois limited liability
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Springfield, IL 62704
Route FAU 8050 with FAU 8017
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-207-049TE
P.I.N. No. 21-12.0-207-049
Section 05-00446-00-PV
Project No. CFH1(916)
Station 103+72.01
Station 105+40.51
Contract No. 93838
Catalog No.

TEMPORARY CONSTRUCTION EASEMENT
(Limited Liability Company)

Tri-Jen of Springfield, LLC, an Illinois limited liability company, organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), for and in consideration of TEN THOUSAND TWO HUNDRED FORTY FIVE Dollars (\$10,245.00), receipt of which is hereby acknowledged, and pursuant to the authority given by the member(s) of said company, hereby represents that Grantor owns the fee simple title to and grants and conveys to the City of Springfield, (Grantee), a temporary construction easement for the purpose of grading, shaping and other highway purposes, on, over, and through the following described real estate:

See attached legal description.

situated in the County of Sangamon, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

The right, easement and privilege granted herein shall terminate five (5) years from the execution of this document, or on the completion of the proposed project, whichever is the sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premises may not interfere with Grantee's use of the premises for the purposes herein described.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

TEMPORARY EASEMENT DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 103+72.01 TO STA. 105+40.51 (WEST WHITE OAKS DRIVE)

TRI-JEN OF SPRINGFIELD, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-207-049

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County Sangamon
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P.I.N. No. 21-12.0-207-049
Section 05-00446-00-PV
Project No. CFH1(916)
Station 103+72.01 to
Station 105+40.51
Contract No. 93838
Catalog No.

TENANT'S CONSENT TO TEMPORARY CONSTRUCTION EASEMENT

LoveWork Enterprises (Corporation-LLC-Partnership)
of Springfield, LLC, an Illinois limited liability company
a corporation, organized and existing under and by virtue of the laws of the State of Illinois, and duly authorized to do business in the State of Illinois, ("Tenant"), is the tenant under a certain lease ("Lease") with Tri-Jen of Springfield, LLC, an Illinois limited liability company ("Property Owner"), dated 01/01/2025 and, if applicable, recorded on _____ as Document No. _____ in the Office of the Recorder of Deeds of Sangamon County, Illinois.

Tenant acknowledges that Property Owner intends to grant a Temporary Construction Easement dated October 31, 2025 to the City of Springfield, Illinois, over, upon and across a portion of the property subject to the Lease located in Sangamon County, Illinois and legally described as follows:

See attached legal description.

Tenant, for and in consideration of the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged, and pursuant to the authority given by the Board of Directors consents and agrees to comply with the terms of the Temporary Construction Easement.

Dated this 31 day of October, 2025.

LucWork Enterprises of Springfield LLC
Corporation-LLC-Partnership Name

By: [Signature]
Signature

Jonathan Jenkins, Manager
Print Name and Title

ATTEST:

By: [Signature]
Signature

MELANIE ROWLEY CONTROLLER
Print Name and Title

State of Illinois)
County of Peoria) ss

This instrument was acknowledged before me on October 31, 2025, by
Jonathan Jenkins, as Manager
and Melanie Rowley, as Controller
of LucWork Enterprises of Springfield, LLC.

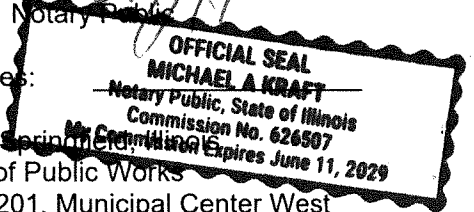
(SEAL)

[Signature]
Notary Public

My Commission Expires:

This instrument was prepared by and return to:

City of Springfield, Illinois
Office of Public Works
Room 201, Municipal Center West
Springfield, IL 62701



9005-928

TEMPORARY EASEMENT DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 103+72.01 TO STA. 105+40.51 (WEST WHITE OAKS DRIVE)

TRI-JEN OF SPRINGFIELD, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-207-049

Part of Lot 3 in White Oaks West Tenth Addition in the Northeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Beginning at an iron pin on the northerly right of way line of Hedley Road, said point being at the intersection of the westerly right of way line of W. White Oaks Drive; thence South 89 degrees 32 minutes 00 seconds West 6.63 feet along said northerly right of way line; thence North 19 degrees 43 minutes 45 seconds East 32.88 feet; thence North 12 degrees 21 minutes 25 seconds West 52.69 feet; thence North 05 degrees 36 minutes 12 seconds West 95.25 feet to the north line of said Lot 3; thence North 89 degrees 28 minutes 23 seconds East 7.01 feet along said north line; thence on a curve to the left with a radius of 351.50 feet through a central angle of 15 degrees 29 minutes 51 seconds having a chord distance of 94.78 feet bearing South 07 degrees 00 minutes 48 seconds East an arc distance of 95.07 feet; thence South 14 degrees 45 minutes 43 seconds East 57.95 feet to a point of curvature; thence on a curve to the right with a radius of 25.50 feet through a central angle of 55 degrees 31 minutes 57 seconds having a chord distance of 23.76 feet bearing South 13 degrees 00 minutes 15 seconds West an arc distance of 24.72 feet to the westerly right of way line of W. White Oaks Drive; thence continuing on said westerly right of way line on a curve to the right with a radius of 20.00 feet through a central angle of 36 degrees 32 minutes 18 seconds having a chord distance of 12.54 feet bearing South 71 degrees 33 minutes 14 seconds West an arc distance of 12.75 feet to the point of beginning containing 0.038 acres (1,635 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-07
 DATE OF 1ST READING: ~~1/6/2026~~ 1/20/24

OFFICE REQUESTING: Public Works CONTACT PERSON: Nathan Bottom
 PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Real Estate FISCAL IMPACT: \$ 23,145.00
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE BETWEEN THE CITY OF SPRINGFIELD AND TRI-JEN OF SPRINGFIELD, LLC IN AN AMOUNT NOT TO EXCEED \$23,145.00 FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
 affidavit of title _____ receipt of conveyance documents & disbursement statement
 signed warranty deed _____
 signed temporary easement _____

CONTRACTOR / VENDOR NAME: Brent A. Brockman and Teri A. Zucksworth VENDOR NO: _____
 CONTRACT TERM: completion CONTRACT # _____ Change in Scope Yes No

CONTRACT AMOUNT: \$23,145.00 (Original amount if change order)
 Change Order # _____ Additional Amount _____

Method of Purchase (check one) Previous Ord #s _____

Low Bid Other: _____ Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	041	110	GAST	STRS	2301 \$ 23,145.00
2					
3					
4					

FUNDS CHECK BY: _____ Date: 12-23-2023
 DIRECTOR / SUPERVISOR SIGNATURE _____ Date: 22 DEC 25
 CITY PURCHASING AGENT: _____ Date: 12/23/2023

COMMENTS

This ordinance is for the purchase of a portion of a parcel and temporary construction easement located at 3025 West White Oaks Drive. The purchase of said real estate is for public purposes, specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements.

SIGN OFF: _____ (Mayor's Signature) GEM
 _____ (Director of OBM)

AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE LOCATED AT 3030 WEST WABASH AVENUE, FROM SPRINGFIELD FARM SUPPLY CO, INC., AN ILLINOIS CORPORATION IN AN AMOUNT NOT TO EXCEED \$43,000.00, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Springfield Farm Supply Co, Inc., owns real estate located at 3030 West Wabash Avenue in Sangamon County; and

WHEREAS, the City of Springfield, through the Office of Public Works, desires to purchase a portion of a parcel and temporary construction easement of said real estate in the amount of \$43,000.00 for public purposes specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements as summarized on the Transaction Summary attached as Exhibit A; and

WHEREAS, it is necessary to authorize \$43,000.00 for purchase of real estate located at 3030 West Wabash Avenue, in compliance with the federal Uniform Relocation Act; and

WHEREAS, a copy of the necessary documents for purchasing the property shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves a contract with Springfield Farm Supply Co, Inc., to purchase a portion of a parcel and temporary construction easement of real estate located at 3030 West Wabash Avenue, for an amount not to exceed \$43,000.00, for public purposes specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements. A copy of the Contract for Purchase shall be on file in the Office of the City Clerk.

Section 2: That after passage the Mayor and City Clerk are hereby authorized and directed to execute any documents on behalf of the City which may be necessary to complete the purchase of the property approved by this ordinance, provided that other terms and conditions of the purchase contract are fulfilled as summarized on attached Exhibit A.

Section 3: That upon proper documentation, the Office of Budget and Management is hereby directed to make payment of \$43,000.00 to Springfield Farm Supply Co, Inc., for purchase of real property located at 3030 Wabash Avenue, from account number 041-110-GAST-STRS-2301 in accordance with the purchase documents located in the Office of the City Clerk.

Section 4: That this ordinance shall become effective upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 1-26-26
Office of Corporation Counsel / Date

Affidavit of Title

Owner Springfield Farm Supply Co., Inc.,
an Illinois corporation
Address 3030 Wabash Ave.
Springfield, IL 62704
Route FAU 8012 with FAU 8050
Section 05-00446-00-PV
County Sangamon
Project Hedley Road
Job No. C-96-077-25
Parcel No. 21-12.0-428-026A & B & TE
P.I.N. No. 21-12.0-428-026
Station 91+71.55
Station 94+98.00
Catalog No.
Contract No. 93838

State of Illinois)
) ss.
County of Sangamon)

I, Adam K. Bowles , President of Springfield Farm Supply Co., Inc.

being first duly sworn upon oath states as follows:

- 1. Affiant has personal knowledge of the facts averred herein.
- 2. There are **no parties** other than Grantor in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record.
- There are no parties other than Grantor **and the parties listed below** in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record:

SEE ATTACHED EXHIBIT "A"

- 3. This affidavit is made to provide factual representation as a basis for the City of Springfield to accept a document of conveyance for the premises described in said conveyance, the premises being a portion of or all of the above described premises, from the record owners thereof.
- 4. The affiant has no knowledge of any driveway agreements, encroachments, overlaps, or boundary line disputes involving the premises to be conveyed.
- 5. The said premises described in Exhibit "A" are: (Check One)
 - Vacant and unimproved Agricultural and unimproved
 - Improved and
 - (A) There have been no improvements made or contracted for on the premises within six (6) months immediately preceding the date of the affidavit, out of which a claim for a mechanic's lien could accrue or has accrued; and
 - (B) To the best of my knowledge all improvements now on the premises comply with all local building and zoning ordinances.

2020-023

- 6. There are no chattel mortgages, conditional sales contracts or financing statements existing on or in connection with the premises to be conveyed which are not shown by the public records.
- 7. There are no taxes or special assessments which are not shown as existing liens by the public records involving the premises described in Exhibit A.
- 8. Per 50 ILCS 105/3.1, the identities of all owners and beneficiaries having an interest in the premises to be conveyed are as follows (check applicable box(es) and complete information requested):

Individual. Individual owner of the property is: _____

Nonprofit Organization. There is no individual or other organization receiving distributable income from the organization.

Public Organization, including units of local government. There is no individual or other organization receiving distributable income from the organization

Publicly-Traded Corporation. There is no readily known shareholder entitled to receive more than 7-1/2% interest in the total distribution income of the corporation.

Corporation, Partnership, Limited Liability Company. Those entitled to receive more than 7-1/2% of the total distributable income of said entity are as follows:

	Name	Address
*1.	Adam K. Bowles	711 Spring Lake Dr., Quincy, IL 62305
2.	_____	_____
3.	_____	_____
4.	_____	_____

Land Trust or Declaration of Trust. The identity of each beneficiary of Grantor Trust is as follows:

	Name	Address	% of interest
*1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

* IF THE INITIAL DISCLOSURES SHOW INTERESTS HELD BY ANOTHER CORPORATION, PARTNERSHIP, LIMITED LIABILITY COMPANY, OR TRUST, THEN FURTHER DISCLOSURES SHOULD BE PROVIDED UNTIL THE NAMES OF INDIVIDUALS OWNING THE INTEREST IN THE ENTITY ARE DISCLOSED.

WTC File Number: CMT-2023SN-2354.0
Order: 20002504.00 Task 09
Parcel:

A.L.T.A. COMMITMENT FORM
-Schedule A Continued-

PARCEL 1:

PART OF LOT A IN SOUTHWEST PLAZA, PLAT 2, REDIVISION OF LOT 1 IN THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 15 NORTH, RANGE 6 WEST OF THE THIRD PRINCIPAL MERIDIAN IN SANGAMON COUNTY, ILLINOIS FURTHER DESCRIBED AS:

BEGINNING AT AN IRON PIN AT THE SOUTHEAST CORNER OF SAID LOT A, SAID POINT BEING ON THE WESTERLY RIGHT OF WAY LINE OF W. WHITE OAKS DRIVE; THENCE SOUTH 81 DEGREES 13 MINUTES 46 SECONDS WEST 4.39 FEET ALONG THE SOUTH LINE OF SAID LOT A; THENCE NORTH 22 DEGREES 26 MINUTES 11 SECONDS WEST 118.41 FEET; THENCE NORTH 02 DEGREES 46 MINUTES 41 SECONDS EAST 9.95 FEET TO SAID WESTERLY RIGHT OF WAY LINE; THENCE SOUTH 22 DEGREES 26 MINUTES 53 SECONDS EAST 128.45 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE TO THE POINT OF BEGINNING. SITUATED IN SANGAMON COUNTY, ILLINOIS.

PARCEL 2:

PART OF LOT A IN SOUTHWEST PLAZA, PLAT 2, REDIVISION OF LOT 1 IN THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 15 NORTH, RANGE 6 WEST OF THE THIRD PRINCIPAL MERIDIAN IN SANGAMON COUNTY, ILLINOIS FURTHER DESCRIBED AS:

COMMENCING AT AN IRON PIN AT THE SOUTHEAST CORNER OF SAID LOT A, SAID POINT BEING ON THE WESTERLY RIGHT OF WAY OF LINE OF W. WHITE OAKS DRIVE; THENCE NORTH 22 DEGREES 26 MINUTES 53 SECONDS EAST 326.45 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE TO THE POINT OF BEGINNING; THENCE NORTH 59 DEGREES 02 MINUTES 04 SECONDS WEST 8.72 FEET; THENCE NORTH 22 DEGREES 26 MINUTES 11 SECONDS WEST 135.00 FEET; THENCE NORTH 29 DEGREES 33 MINUTES 41 SECONDS WEST 64.50 FEET; THENCE NORTH 59 DEGREES 18 MINUTES 23 SECONDS WEST 10.00 FEET; THENCE NORTH 23 DEGREES 32 MINUTES 18 SECONDS WEST 44.48 FEET TO A

ISSUED BY:
Wheatland Title Company
105 W. Veterans Parkway
Yorkville, Illinois 60560

Agent for:
Fidelity National Title Insurance Company

2023-023

Date: 08/22/2025

WTC File Number: CMT-2023SN-2354.0
Order: 20002504.00 Task 09
Parcel:

POINT ON THE NORTH LINE OF SAID LOT A; THENCE NORTH 67 DEGREES 33 MINUTES 07 SECONDS EAST 6.91 FEET ALONG SAID NORTH LINE TO SAID WESTERLY RIGHT OF WAY LINE; THENCE SOUTH 29 DEGREES 20 MINUTES 00 SECONDS EAST 109.21 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE; THENCE SOUTH 22 DEGREES 26 MINUTES 53 SECONDS EAST 150.05 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE TO THE POINT OF BEGINNING. SITUATED IN SANGAMON COUNTY, ILLINOIS.

PERMANENT TAX NUMBER(S): 21-12.0-428-026 (pt)

ISSUED BY:
Wheatland Title Company
105 W. Veterans Parkway
Yorkville, Illinois 60560

Agent for:
Fidelity National Title Insurance Company

Owner Springfield Farm Supply Co.,
Inc., an Illinois corporation
Address 3030 Wabash Ave
Springfield, IL 62704
Route FAU 8012 with FAU 8050
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-428-026A & B & TE
P.I.N. No. 21-12.0-428-026
Section 05-00446-00-PV
Project No. CFH1(916)
Station 91+71.55
Station 94+98.00
Contract No. 93838
Catalog No.

CERTIFIED RESOLUTION
(Corporation)

I, Adam K. Bowles, as Assistant Secretary of Springfield Farm Supply Co., Inc., an Illinois corporation, organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business in the State of Illinois, do hereby certify that:

1. The following is a true and correct copy of a resolution adopted by the board of directors of said corporation, a quorum of its directors being present, at a meeting held on the 25 day of September, 2025, and

2. The resolution has not been amended or revoked and is in full force and effect.

Resolved that Adam K. Bowles, as President, and Adam K. Bowles, as Assistant Secretary of the above-referenced corporation are hereby authorized and directed to convey the corporation's interest in the following described real estate in Sangamon County, Illinois to the City of Springfield for highway purposes for the sum of \$43,000.00:

That is, resolved that Springfield Farm Supply Co., Inc. shall convey to the City of Springfield, Illinois parcels A and B and a temporary construction easement in the real estate described as set out in the "Temporary Easement Description", all attached to the resolution.

Further resolved that they are authorized and directed to execute and deliver such instruments as may be necessary or convenient to consummate such sale.

2025-028

Dated this 25 day of September, 2025.

Adam K. Bowles

Signature

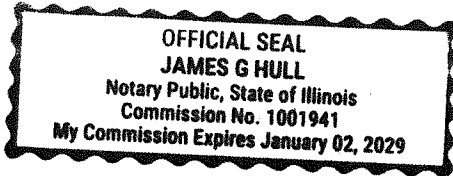
Adam K. Bowles, President

Print Name and Title

State of Illinois)
) ss
County of Adams)

This instrument was acknowledged before me on September 25, 2025, by Adam K. Bowles, as President & Assistant Secretary of Springfield Farm Supply Co., Inc., an Illinois corporation.

(SEAL)



James G. Hull

Notary Public

My Commission Expires: January 02, 2029

2020-023

PARCEL A - RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD
SANGAMON COUNTY
STA. 91+71.55 TO STA. 93+00.00 (WEST WHITE OAKS DRIVE)
SPRINGFIELD FARM SUPPLY CO., INC., AN ILLINOIS
CORPORATION 21-12-428-026

Part of Lot A in Southwest Plaza, Plat 2, Redivision of Lot 1 in the Southeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Beginning at an iron pin at the southeast corner of said Lot A, said point being on the westerly right of way of line of W. White Oaks Drive; thence South 81 degrees 13 minutes 46 seconds West 4.39 feet along the south line of said Lot A; thence North 22 degrees 26 minutes 11 seconds West 118.41 feet; thence North 02 degrees 46 minutes 41 seconds East 9.95 feet to said westerly right of way line; thence South 22 degrees 26 minutes 53 seconds East 128.45 feet along said westerly right of way line to the point of beginning containing 0.012 acres (525 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

2023-023

PARCEL B - RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 94+98.00 TO STA. 97+56.47 (WEST WHITE OAKS DRIVE)

SPRINGFIELD FARM SUPPLY CO., INC., AN ILLINOIS

CORPORATION 21-12-428-026

Part of Lot A in Southwest Plaza, Plat 2, Redivision of Lot 1 in the Southeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin at the southeast corner of said Lot A, said point being on the westerly right of way of line of W. White Oaks Drive; thence North 22 degrees 26 minutes 53 seconds East 326.45 feet along said westerly right of way line to the point of beginning; thence North 59 degrees 02 minutes 04 seconds West 8.72 feet; thence North 22 degrees 26 minutes 11 seconds West 135.00 feet; thence North 29 degrees 33 minutes 41 seconds West 64.50 feet; thence North 59 degrees 18 minutes 23 seconds West 10.00 feet; thence North 23 degrees 32 minutes 18 seconds West 44.48 feet to a point on the north line of said Lot A; thence North 67 degrees 33 minutes 07 seconds East 6.91 feet along said north line to said westerly right of way line; thence South 29 degrees 20 minutes 00 seconds East 109.21 feet along said westerly right of way line; thence South 22 degrees 26 minutes 53 seconds East 150.05 feet along said westerly right of way line to the point of beginning containing 0.037 acres (1,595 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

TEMPORARY EASEMENT DESCRIPTION

CITY OF SPRINGFIELD
SANGAMON COUNTY
STA. 91+71.55 TO STA. 97+56.47 (WEST WHITE OAKS DRIVE)
SPRINGFIELD FARM SUPPLY CO., INC., AN ILLINOIS
CORPORATION 21-12-428-026

Part of Lot A in Southwest Plaza, Plat 2, Redivision of Lot 1 in the Southeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin at the southeast corner of said Lot A, said point being on the westerly right of way of line of W. White Oaks Drive; thence South 81 degrees 13 minutes 46 seconds West 4.39 feet along the south line of said Lot A to the point of beginning; thence continuing South 81 degrees 13 minutes 46 seconds West 5.15 feet along said south line; thence North 22 degrees 26 minutes 11 seconds West 117.20 feet; thence North 01 degree 31 minutes 34 seconds East 9.85 feet; thence North 22 degrees 26 minutes 11 seconds West 198.00 feet; thence North 57 degrees 58 minutes 27 seconds West 8.60 feet; thence North 22 degrees 26 minutes 11 seconds West 135.00 feet; thence North 29 degrees 33 minutes 41 seconds West 64.50 feet; thence North 59 degrees 18 minutes 23 seconds West 10.00 feet; thence North 23 degrees 29 minutes 51 seconds West 44.48 feet to a point on the north line of said Lot A; thence North 67 degrees 33 minutes 07 seconds East 4.97 feet; thence South 23 degrees 32 minutes 18 seconds East 44.48 feet; thence South 59 degrees 18 minutes 23 seconds East 10.00 feet; thence South 29 degrees 33 minutes 41 seconds East 64.50 feet; thence South 22 degrees 26 minutes 11 seconds East 135.00 feet; thence South 59 degrees 02 minutes 04 seconds East 8.72 feet to said westerly right of way line; thence South 22 degrees 26 minutes 53 seconds East 198.00 feet along said westerly right of way line; thence South 02 degrees 46 minutes 41 seconds West 9.95 feet; thence South 22 degrees 26 minutes 11 seconds East 118.41 feet to the point of beginning containing 0.068 acres (2,961 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

2023-023

Owner Springfield Farm Supply Co.,
Inc., an Illinois corporation
Address 3030 Wabash Avenue
Springfield, IL 62704
Route FAU 8012 with FAU 8050
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-428-026A & B
P.I.N. No. 21-12.0-428-026
Section 05-00446-00-PV
Project No. CFH1(916)
Station 91+71.55 to 93+00.00 (A)
Station 94+98.00 to 97+56.47 (B)
Contract No. 93838
Catalog No.

QUITCLAIM DEED
(Corporation) (Non-Freeway)

Springfield Farm Supply Co., Inc., an Illinois corporation, duly organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to transact business under the Statutes of the State of Illinois, (Grantor), for and in consideration of TWENTY SEVEN THOUSAND SIX HUNDRED Dollars (\$27,600.00), receipt of which is hereby acknowledged, and pursuant to authority given by the Board of Directors of said corporation, conveys and quitclaims to the City of Springfield, Illinois, (Grantee), all existing legal and equitable rights of the Grantor, including, without limitation, any after-acquired title, in and to the following described real estate situated in the County of Sangamon in the State of Illinois, to-wit:

See attached legal description.

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

2023-023

Dated this 25 day of September, 2025.

Springfield Farm Supply Co., Inc., an
Illinois corporation
Corporation Name

By: Adam K. Bowles
Signature

Adam K. Bowles, Its President
Print Name and Title

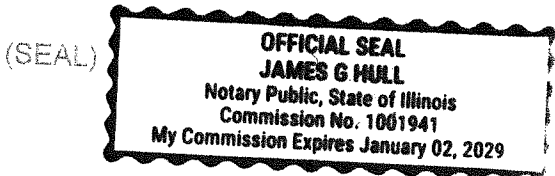
ATTEST:

By: [Signature]
Signature

MICHAEL L. PAULING CHIEF EXECUTIVE OFFICER
Print Name and Title

State of Illinois)
County of Adams) ss

This instrument was acknowledged before me on September 25, 2025, by
Adam K. Bowles, as President
and Michael L. Pauling, as Chief Executive Officer
Springfield Farm Supply Co., Inc., an Illinois corporation, as their
free and voluntary acts and that of said corporation as authorized
of by its by laws and Board of Directors



[Signature]
Notary Public

My Commission Expires: January 02, 2029

Exempt under 35 ILCS 200/31-45(b), Real Estate Transfer Tax Law.

Date

Buyer, Seller or Representative

This instrument was prepared by and after
recording, mail this instrument and future tax bills to:

City of Springfield
Office of Public Works
Room 201, Municipal Center West
Springfield, IL 62701

2025-028

PARCEL A - RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 91+71.55 TO STA. 93+00.00 (WEST WHITE OAKS DRIVE)

SPRINGFIELD FARM SUPPLY CO., INC., AN ILLINOIS CORPORATION
21-12-428-026

Part of Lot A in Southwest Plaza, Plat 2, Redivision of Lot 1 in the Southeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Beginning at an iron pin at the southeast corner of said Lot A, said point being on the westerly right of way of line of W. White Oaks Drive; thence South 81 degrees 13 minutes 46 seconds West 4.39 feet along the south line of said Lot A; thence North 22 degrees 26 minutes 11 seconds West 118.41 feet; thence North 02 degrees 46 minutes 41 seconds East 9.95 feet to said westerly right of way line; thence South 22 degrees 26 minutes 53 seconds East 128.45 feet along said westerly right of way line to the point of beginning containing 0.012 acres (525 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

The above-described real estate is split off from a larger tract, said larger tract having a P.I.N. of 21-12.0-428-026.

PARCEL B - RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 94+98.00 TO STA. 97+56.47 (WEST WHITE OAKS DRIVE)

SPRINGFIELD FARM SUPPLY CO., INC., AN ILLINOIS CORPORATION
21-12-428-026

Part of Lot A in Southwest Plaza, Plat 2, Redivision of Lot 1 in the Southeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin at the southeast corner of said Lot A, said point being on the westerly right of way of line of W. White Oaks Drive; thence North 22 degrees 26 minutes 53 seconds East 326.45 feet along said westerly right of way line to the point of beginning; thence North 59 degrees 02 minutes 04 seconds West 8.72 feet; thence North 22 degrees 26 minutes 11 seconds West 135.00 feet; thence North 29 degrees 33 minutes 41 seconds West 64.50 feet; thence North 59 degrees 18 minutes 23 seconds West 10.00 feet; thence North 23 degrees 32 minutes 18 seconds West 44.48 feet to a point on the north line of said Lot A; thence North 67 degrees 33 minutes 07 seconds East 6.91 feet along said north line to said westerly right of way line; thence South 29 degrees 20 minutes 00 seconds East 109.21 feet along said westerly right of way line; thence South 22 degrees 26 minutes 53 seconds East 150.05 feet along said westerly right of way line to the point of beginning containing 0.037 acres (1,595 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

The above-described real estate is split off from a larger tract, said larger tract having a P.I.N. of 21-12.0-428-026.

Owner Springfield Farm Supply Co.,
Inc., an Illinois corporation
Address 3030 Wabash Ave.
Springfield, IL 62704
Route FAU 8012 with FAU 8050
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-428-026TE
P.I.N. No. 21-12.0-428-026
Section 05-00446-00-PV
Project No. CFH1(916)
Station 91+71.55
Station 97+56.47
Contract No. 93838
Catalog No.

TEMPORARY CONSTRUCTION EASEMENT
(Corporation)

Springfield Farm Supply Co., Inc., an Illinois corporation, organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), for and in consideration of FIFTEEN THOUSAND FOUR HUNDRED Dollars (\$15,400.00), receipt of which is hereby acknowledged, and pursuant to the authority given by the Board of Directors of said corporation, hereby represents that Grantor owns the fee simple title to and grants and conveys to the City of Springfield (Grantee), a temporary construction easement for the purpose of grading, shaping and other highway purposes, on, over, and through the following described real estate:

See attached legal description.

situated in the County of Sangamon, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

The right, easement and privilege granted herein shall terminate five (5) years from the execution of this document, or on the completion of the proposed project, whichever is the sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premises may not interfere with Grantee's use of the premises for the purposes herein described.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

This grant shall constitute a covenant, which runs with the land, and shall be binding upon the legal representatives, successors and assigns of Grantors.

Dated this 25 day of September, 2025.

Springfield Farm Supply Co., Inc., an Illinois corporation

Corporation Name

By:

Adam K. Bowles

Signature

Adam K. Bowles, Its President

Print Name and Title

ATTEST:

By:

Michael L. Pauling
Signature

MICHAEL L. PAULING CHIEF EXECUTIVE OFFICER
Print Name and Title

State of Illinois

)

County of Adair

) ss

)

This instrument was acknowledged before me on September 25, 2025, by Adam K. Bowles, as President and Michael L. Pauling, as Chief Executive Officer of Springfield Farm Supply Co., Inc., an Illinois corporation

(SEAL)



James G. Hull

Notary Public

My Commission Expires: January 02, 2029

This instrument was prepared by and after recording return to:

City of Springfield
Office of Public Works
Room 201, Municipal Center West
Springfield, IL 62701

2025-000

TEMPORARY EASEMENT DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 91+71.55 TO STA. 97+56.47 (WEST WHITE OAKS DRIVE)

SPRINGFIELD FARM SUPPLY CO., INC., AN ILLINOIS
CORPORATION 21-12-428-026

Part of Lot A in Southwest Plaza, Plat 2, Redivision of Lot 1 in the Southeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin at the southeast corner of said Lot A, said point being on the westerly right of way of line of W. White Oaks Drive; thence South 81 degrees 13 minutes 46 seconds West 4.39 feet along the south line of said Lot A to the point of beginning; thence continuing South 81 degrees 13 minutes 46 seconds West 5.15 feet along said south line; thence North 22 degrees 26 minutes 11 seconds West 117.20 feet; thence North 01 degree 31 minutes 34 seconds East 9.85 feet; thence North 22 degrees 26 minutes 11 seconds West 198.00 feet; thence North 57 degrees 58 minutes 27 seconds West 8.60 feet; thence North 22 degrees 26 minutes 11 seconds West 135.00 feet; thence North 29 degrees 33 minutes 41 seconds West 64.50 feet; thence North 59 degrees 18 minutes 23 seconds West 10.00 feet; thence North 23 degrees 29 minutes 51 seconds West 44.48 feet to a point on the north line of said Lot A; thence North 67 degrees 33 minutes 07 seconds East 4.97 feet; thence South 23 degrees 32 minutes 18 seconds East 44.48 feet; thence South 59 degrees 18 minutes 23 seconds East 10.00 feet; thence South 29 degrees 33 minutes 41 seconds East 64.50 feet; thence South 22 degrees 26 minutes 11 seconds East 135.00 feet; thence South 59 degrees 02 minutes 04 seconds East 8.72 feet to said westerly right of way line; thence South 22 degrees 26 minutes 53 seconds East 198.00 feet along said westerly right of way line; thence South 02 degrees 46 minutes 41 seconds West 9.95 feet; thence South 22 degrees 26 minutes 11 seconds East 118.41 feet to the point of beginning containing 0.068 acres (2,961 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

Receipt of Conveyance Documents and Disbursement Statement

Owner Springfield Farm Supply Co., Inc., an Illinois corporation
 Job No. C-96-077-25
 Parcel No. 21-12.0-428-026A & B & TE

The City of Springfield (Grantee) acknowledges Receipt of the following:

(Check all that apply.)

- Warranty Deed covering 2,120 square feet
- Permanent Easement covering 0.0 square feet
- Temporary Construction Easement covering 2,961 square feet

all located in Sangamon County, Illinois as right of way for 2,961FAU Route 8012 with FAU 8050, Section 05-00446-00-PV dated Sept 25, 2025, executed by the undersigned Grantors.

Grantor and Grantee agree as follows:

1. The payment of the sum of FORTY THREE THOUSAND Dollars (\$43,000.00) to Grantor as total consideration for the deed and temporary construction easement, by Grantee is subject to Grantee's approval of title and documentation and, if applicable, Grantee's final approval in accordance with Section 9.02 of the Illinois State Finance Act.
2. All improvements located, wholly or partially, on the parcel shall become the property of the City of Springfield, unless provided as follows:

None
3. Possession and transfer of title to the City of Springfield occur when Grantee delivers a state warrant to Grantor, in person or to the address stated herein, in the amount of the above stated consideration, unless provided herein. Grantor shall have the sole responsibility and obligation to protect, preserve and maintain the parcel and improvements thereon until delivery of possession to Grantee.
4. Grantor directs Grantee to disburse the above stated consideration by warrant or by separate warrants as follows:

<u>Name*</u>	<u>TIN/FEIN/SSN**</u>	<u>Address</u>	<u>Amount</u>
Springfield Farm Supply Co., Inc., an Illinois corporation	36-4120890	3030 Wabash Ave.	\$43,000.00
			\$
			\$


*If multiple names on the same warrant, list first and circle the name of the person or entity whose TIN/FEIN/SSN is entered above. If lien holder is to be paid by warrant, use Grantor's TIN or SSN with their name listed first and lien holder second. The first payee must match the TIN used.

****Attach a current W-9 form for each TIN/FEIN/SSN.**

2025-022

5. **NON-FOREIGN CERTIFICATION – FIRPTA.** Section 1445 of the Internal Revenue Code provides that a transferee (buyer) of a U.S. real property interest must withhold tax if the transferor is a foreign person. For purposes of this paragraph, "Transferee" shall mean "Grantee" and "Transferor" shall mean "Grantor". To inform the Grantee that withholding of tax is not required upon the disposition of a U.S. real property interest by Grantor, the Grantor hereby certifies the following:
- a. Transferor is the owner of the real property being conveyed;
 - b. Transferor is not a foreign person, entity, or disregarded entity (as such terms are defined in the Internal Revenue Code and Income Tax Regulations); and
 - c. Transferor's U.S. Taxpayer Identification Number and address set forth above are true and correct.

Transferor understands that this certification may be disclosed to the Internal Revenue Service by Transferee and that any false statement contained herein could be punished by fine, imprisonment or both.


Initial

~~6. Illinois law (15 ILCS 405/10.05 to 405/10.05b) requires the State of Illinois Comptroller to deduct from any State of Illinois warrants or payments the amount of any outstanding account or claim in favor of the State of Illinois and any amount necessary to satisfy past due child support or delinquent student loan and financial aid obligations on any loan guaranteed by the Illinois Student Assistance Commission.~~

7. This Receipt of Conveyance Documents and Disbursement Statement is the entire and exclusive agreement between the parties and supersede any written or oral understanding, promise or agreement, directly or indirectly related to the conveyance of parcel and improvements. The parties agree that any changes to this Receipt may only be made in writing and signed by the parties.

Date: **September 25, 2025**

Grantor: Springfield Farm Supply Co., Inc., an Illinois corporation



Signature

Adam K. Bowles, Its President
Print Name (and Title, if applicable)

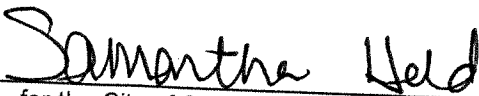
Signature

Print Name (and Title, if applicable)

Date: **11-4-2025**

Grantee:

The City of Springfield



for the City of Springfield, Illinois

Signature

Print Name (and Title, if applicable)

Signature

Print Name (and Title, if applicable)

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Springfield Farm Supply Co Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
3030 Wabash Ave

6 City, state, and ZIP code
Springfield, IL 62704

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

				-			-				
--	--	--	--	---	--	--	---	--	--	--	--

or

Employer identification number

3	6	-	4	1	7	0	8	9	0
---	---	---	---	---	---	---	---	---	---

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [Signature]

Date ▶ 9/25/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



PTAX-203

Illinois Real Estate Transfer Declaration

Please read the instructions before completing this form.
For electronic filing information, visit the [MyDec Helpful Resource page](#).

Step 1: Identify the property and sale information.

1 3030 Wabash Avenue
Street address of property (or 911 address, if available)

Springfield 62704
City or village ZIP

Capital
Township

2 Write the total number of parcels to be transferred. 1(pt)

3 Write the parcel identifying numbers and lot sizes or acreage.

Property index number (PIN)	Lot size or acreage
a 21-12.0-428-026	0.049
b _____	_____
c _____	_____
d _____	_____

Write additional property index numbers, lot sizes or acreage in Step 3.

4 Date of instrument: _____ / 2 0 2 5
Month Year

5 Type of instrument (Mark with an "X.") : _____ Warranty deed
 Quit claim deed _____ Executor deed _____ Trustee deed
_____ Beneficial interest _____ Other (specify): _____

6 _____ Yes No Will the property be the buyer's principal residence?

7 _____ Yes No Was the property advertised for sale?
(i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.
Current Intended (Mark **only one item per column** with an "X.")

a Land/lot only
b _____ Residence (single-family, condominium, townhome, or duplex)
c _____ Mobile home residence
d _____ Apartment building (6 units or less) No. of units: _____
e _____ Apartment building (over 6 units) No. of units: _____
f _____ Office
g _____ Retail establishment
h _____ Commercial building (specify): Grocery Store
i _____ Industrial building
j _____ Farm
k _____ Other (specify): Right of Way

Do not write in this area. County Recorder's Office use.

County: _____
Date: _____
Doc. No.: _____
Vol.: _____
Page: _____
Received by: _____

9 Identify any significant physical changes in the property since January 1 of the previous year and **write the date of the change**.
Date of significant change: _____ / _____
Month Year
(Mark with an "X.")

_____ Demolition/damage _____ Additions _____ Major remodeling
_____ New construction _____ Other (specify): _____

10 Identify only the items that apply to this sale. (Mark with an "X.")

a _____ Fulfillment of installment contract —
year contract initiated : _____

b _____ Sale between related individuals or corporate affiliates
c _____ Transfer of less than 100 percent interest
d _____ Court-ordered sale
e _____ Sale in lieu of foreclosure
f _____ Condemnation
g _____ Short sale
h _____ Bank REO (real estate owned)
i _____ Auction sale
j _____ Seller/buyer is a relocation company
k Seller/buyer is a financial institution or government agency
l _____ Buyer is a real estate investment trust
m _____ Buyer is a pension fund
n _____ Buyer is an adjacent property owner
o _____ Buyer is exercising an option to purchase
p _____ Trade of property (simultaneous)
q _____ Sale-leaseback
r _____ Other (specify): _____

s _____ Homestead exemptions on most recent tax bill:
1 General/Alternative \$ _____
2 Senior Citizens \$ _____
3 Senior Citizens Assessment Freeze \$ _____

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11 \$	27,600.00
12a Amount of personal property included in the purchase	12a \$	0.00
12b Was the value of a mobile home included on Line 12a?	12b	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
13 Subtract Line 12a from Line 11. This is the net consideration for real property.	13 \$	27,600.00
14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11	14 \$	0.00
15 Outstanding mortgage amount to which the transferred real property remains subject	15 \$	0.00
16 If this transfer is exempt, use an "X" to identify the provision.	16	<input checked="" type="checkbox"/> b _____ k _____ m
17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17 \$	27,600.00
18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62).	18	0.00
19 Illinois tax stamps — multiply Line 18 by 0.50.	19 \$	0.00
20 County tax stamps — multiply Line 18 by 0.25.	20 \$	0.00
21 Add Lines 19 and 20. This is the total amount of transfer tax due.	21 \$	0.00

Step 3: Write the legal description from the deed. Write, type (minimum 10-point font required), or attach the legal description from the deed. If you prefer, submit an 8 1/2" x 11" copy of the extended legal description with this form. You may also use the space below to write additional property index numbers, lots sizes or acreage from Step 1, Line 3.

See attached legal descriptions

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information (Please print.)

Springfield Farm Supply Co., Inc.
 Seller's or trustee's name
 2624 Broadway Street, P.O. Box 3745
 Street address (after sale)
 (Signature)
 Seller's or agent's signature
 Seller's trust number (if applicable - not an SSN or FEIN)
 Quincy IL 62305
 City State ZIP
 (217) 209-5906
 Seller's daytime phone

Buyer Information (Please print.)

City of Springfield
 Buyer's or trustee's name
 Room 201 Municipal Center West
 Street address (after sale)
 Buyer's or agent's signature
 Buyer's trust number (if applicable - not an SSN or FEIN)
 Springfield IL 62701
 City State ZIP
 ()
 Buyer's daytime phone
 GEM

Mail tax bill to:

City of Springfield, Illinois Room 201 Municipal Center West Springfield IL 62701
 Name or company Street address City State ZIP

Preparer Information (Please print.)

Samantha Held Crawford, Murphy & Tilly, Inc
 Preparer's and company's name
 2750 West Washington Street
 Street address
 (Signature)
 Preparer's signature
 sheld@cmtengr.com
 Preparer's e-mail address (if available)
 Preparer's file number (if applicable)
 Springfield IL 62702
 City State ZIP
 (217) 572-1072
 Preparer's daytime phone

Identify any required documents submitted with this form. (Mark with an "X.") Extended legal description Form PTAX-203-A
 Itemized list of personal property Form PTAX-203-B

To be completed by the Chief County Assessment Officer	
1	3 Year prior to sale _____
County _____ Township _____ Class _____ Cook-Minor _____ Code 1 _____ Code 2 _____	4 Does the sale involve a mobile home assessed as real estate? <input type="checkbox"/> Yes <input type="checkbox"/> No
2 Board of Review's final assessed value for the assessment year prior to the year of sale.	5 Comments
Land _____, _____, _____, _____	
Buildings _____, _____, _____, _____	
Total _____, _____, _____, _____	

Illinois Department of Revenue Use	Tab number
---	-------------------

PARCEL A - RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 91+71.55 TO STA. 93+00.00 (WEST WHITE OAKS DRIVE)

SPRINGFIELD FARM SUPPLY CO., INC., AN ILLINOIS CORPORATION

21-12-428-026

Part of Lot A in Southwest Plaza, Plat 2, Redivision of Lot 1 in the Southeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Beginning at an iron pin at the southeast corner of said Lot A, said point being on the westerly right of way of line of W. White Oaks Drive; thence South 81 degrees 13 minutes 46 seconds West 4.39 feet along the south line of said Lot A; thence North 22 degrees 26 minutes 11 seconds West 118.41 feet; thence North 02 degrees 46 minutes 41 seconds East 9.95 feet to said westerly right of way line; thence South 22 degrees 26 minutes 53 seconds East 128.45 feet along said westerly right of way line to the point of beginning containing 0.012 acres (525 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

The above-described real estate is split off from a larger tract, said larger tract having a P.I.N. of 21-12.0-428-026.

PARCEL B - RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 94+98.00 TO STA. 97+56.47 (WEST WHITE OAKS DRIVE)

SPRINGFIELD FARM SUPPLY CO., INC., AN ILLINOIS CORPORATION

21-12-428-026

Part of Lot A in Southwest Plaza, Plat 2, Redivision of Lot 1 in the Southeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin at the southeast corner of said Lot A, said point being on the westerly right of way of line of W. White Oaks Drive; thence North 22 degrees 26 minutes 53 seconds East 326.45 feet along said westerly right of way line to the point of beginning; thence North 59 degrees 02 minutes 04 seconds West 8.72 feet; thence North 22 degrees 26 minutes 11 seconds West 135.00 feet; thence North 29 degrees 33 minutes 41 seconds West 64.50 feet; thence North 59 degrees 18 minutes 23 seconds West 10.00 feet; thence North 23 degrees 32 minutes 18 seconds West 44.48 feet to a point on the north line of said Lot A; thence North 67 degrees 33 minutes 07 seconds East 6.91 feet along said north line to said westerly right of way line; thence South 29 degrees 20 minutes 00 seconds East 109.21 feet along said westerly right of way line; thence South 22 degrees 26 minutes 53 seconds East 150.05 feet along said westerly right of way line to the point of beginning containing 0.037 acres (1,595 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

The above-described real estate is split off from a larger tract, said larger tract having a P.I.N. of 21-12.0-428-026.

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-08
 DATE OF 1ST READING: 1/6/2026 1/20/26

OFFICE REQUESTING: Public Works CONTACT PERSON: Nathan Bottom
 PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Real Estate FISCAL IMPACT: \$ 43,000.00
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE BETWEEN THE CITY OF SPRINGFIELD AND SPRINGFIELD FARM SUPPLY CO, INC., AN ILLINOIS CORPORATION IN AN AMOUNT NOT TO EXCEED \$43,000.00 FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
 affidavit of title _____ receipt of conveyance documents & disbursement statement
 signed warranty deed _____
 signed temporary easement _____

CONTRACTOR / VENDOR NAME: Springfield Farm Supply Co., Inc., an Illinois Corporation VENDOR NO: _____

CONTRACT TERM: completion CONTRACT # _____ Change in Scope Yes No

CONTRACT AMOUNT: \$43,000.00 (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one) Previous Ord #s _____

Low Bid Other: _____ Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	041	110	GAST	STRS	2301 \$ 43,000.00
2					
3					
4					

FUNDS CHECK BY: _____ Date: 12-23-2025
 DIRECTOR / SUPERVISOR SIGNATURE _____ Date: 22 DEC 25
 CITY PURCHASING AGENT: _____ Date: 12/23/2025

COMMENTS

This ordinance is for the purchase of a portion of a parcel and temporary construction easement located at 3030 West Wabash Avenue. The purchase of said real estate is for public purposes, specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements.

SIGN OFF: _____ (Mayor's Signature) GRM

_____ (Director of OBM)

2026-023

AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE LOCATED AT 2943 WEST WHITE OAKS DRIVE, FROM THE PLAZA ON WHITE OAKS, LLC IN AN AMOUNT NOT TO EXCEED \$62,300.00, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, The Plaza on White Oaks, LLC owns real estate located at 2943 West White Oaks Drive in Sangamon County; and

WHEREAS, the City of Springfield, through the Office of Public Works, desires to purchase a portion of a parcel and temporary construction easement of said real estate in the amount of \$62,300.00 for public purposes specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements as summarized on the Transaction Summary attached as Exhibit A; and

WHEREAS, it is necessary to authorize \$62,300.00 for purchase of real estate located at 2943 West White Oaks Drive, in compliance with the federal Uniform Relocation Act; and

WHEREAS, a copy of the necessary documents for purchasing the property shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves a contract with The Plaza on White Oaks, LLC to purchase a portion of a parcel and temporary construction easement of real estate located at 2943 West White Oaks Drive, for an amount not to exceed \$62,300.00, for public purposes specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements. A copy of the Contract for Purchase shall be on file in the Office of the City Clerk.

Section 2: That after passage the Mayor and City Clerk are hereby authorized and directed to execute any documents on behalf of the City which may be necessary to complete the purchase of the property approved by this ordinance, provided that other terms and conditions of the purchase contract are fulfilled as summarized on attached Exhibit A.

Section 3: That upon proper documentation, the Office of Budget and Management is hereby directed to make payment of \$62,300.00 to The Plaza on White Oaks, LLC for purchase of real property located at 2943 West White Oaks Drive, from account number 041-110-GAST-STRS-2301 in accordance with the purchase documents located in the Office of the City Clerk.

Section 4: That this ordinance shall become effective upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:



Office of Corporation Counsel / Date

Requested by: Mayor Misty Buscher

Affidavit of Title

Owner The Plaza on White Oaks, LLC,
Address an Illinois limited liability company
2943 West White Oaks Drive
Springfield, IL 62704
Route FAU 8050 with FAU 2571
Section 05-00446-00-PV
County Sangamon
Project Hedley Road
Job No. C-96-077-25
Parcel No. 21-12.0-229-011 & TE
P.I.N. No. 21-12.0-229-011
Station 107+61.98
Station 108+80.00
Catalog No.
Contract No. 93838

State of Illinois)
) ss.
County of Sangamon)

I, Jane A. Hay , Manager of The Plaza on White Oaks, LLC

being first duly sworn upon oath states as follows:

- 1. Affiant has personal knowledge of the facts averred herein.
- 2. There are **no parties** other than Grantor in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record.
- There are no parties other than Grantor **and the parties listed below** in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record:

The Book Rack, Running Center, Pilates Collective, Titan Rx

SEE ATTACHED EXHIBIT "A"

- 3. This affidavit is made to provide factual representation as a basis for the City of Springfield to accept a document of conveyance for the premises described in said conveyance, the premises being a portion of or all of the above described premises, from the record owners thereof.
- 4. The affiant has no knowledge of any driveway agreements, encroachments, overlaps, or boundary line disputes involving the premises to be conveyed.
- 5. The said premises described in Exhibit "A" are: (Check One)
 - Vacant and unimproved Agricultural and unimproved
 - Improved and
 - (A) There have been no improvements made or contracted for on the premises within six (6) months immediately preceding the date of the affidavit, out of which a claim for a mechanic's lien could accrue or has accrued; and
 - (B) To the best of my knowledge all improvements now on the premises comply with all local building and zoning ordinances.

2026-024

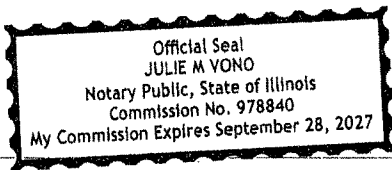
Dated this 27th day of Sept, 2025.

By: Jane A Hay
Signature
Jane A. Hay, Manager
Print Name and Title if applicable

State of Illinois)
County of Sangamon) ss

This instrument was acknowledged before me on Sept 27th, 2025, by
Jane A. Hay

(SEAL)



Julie M. Vono
Notary Public
My Commission Expires: 9-28-27

NOTE: THIS AFFIDAVIT MAY BE EXECUTED AND ACKNOWLEDGED ON BEHALF OF THE RECORD OWNER(S) BY ANY ONE OF THE RECORD OWNERS, OFFICERS, MANAGERS, PARTNERS, OR TRUSTEES HAVING KNOWLEDGE OF THE FACTS IN THIS AFFIDAVIT.

2026-024

Owner The Plaza on White Oaks,
LLC, an Illinois limited liability
company
Address 2943 West White Oaks Drive
Springfield, IL 62704
Route FAU 8050 with FAU 2571
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-229-011 & TE
P.I.N. No. 21-12.0-229-011
Section 05-00446-00-PV
Project No. CFH1(916)
Station 107+61.98
Station 108+80.00
Contract No. 93838
Catalog No.

CERTIFIED RESOLUTION
(Limited Liability Company)

I, Jane A. Hay, as manager of The Plaza on White Oaks, LLC, an Illinois limited liability company, organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business in the State of Illinois, do hereby certify that:

1. The following is a true and correct copy of a resolution adopted by the members of said limited liability company, at a meeting held of the 28th day of Sept, 2025, and
2. The resolution has not been amended or revoked and is in full force and effect.

Resolved that Jane A. Hay, as manager, of the above-referenced limited liability company is hereby authorized and directed to convey the limited liability company's interest in the following described real estate in Sangamon County, Illinois to the City of Springfield for highway purposes for the sum of \$62,300.00:

See attached legal description.

Further resolved that she is authorized and directed to execute and deliver such instruments as may be necessary or convenient to consummate such sale.

RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 107+61.98 TO STA. 108+80.00 (WEST WHITE OAKS DRIVE)

THE PLAZA ON WHITE OAKS, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-229-011

Part of Lot 1 & the South 36.09 feet of Lot 2 in White Oaks West 12th Addition in the Northeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin at the southwest corner of said Lot 1, said point being on the northerly right of way line of Cascade Drive; thence North 89 degrees 28 minutes 23 seconds East 194.28 feet along said northerly right of way line to the point of beginning; thence North 00 degrees 23 minutes 01 seconds West 1.02 feet; thence North 89 degrees 36 minutes 59 seconds East 19.00 feet to a point of curvature; thence on a curve to the left with a radius of 113.89 feet through a central angle of 73 degrees 47 minutes 53 seconds having a chord distance of 136.76 feet bearing North 44 degrees 14 minutes 13 seconds East an arc distance of 146.69 feet; thence North 00 degrees 42 minutes 18 seconds West 20.00 feet; thence North 89 degrees 17 minutes 42 seconds East 1.20 feet to a point on the westerly right of way line of West White Oaks Drive; thence South 00 degrees 35 minutes 49 seconds East 97.91 feet along said westerly right of way line to a point of curvature; thence along said westerly right of way line on a curve to the right with a radius of 20.00 feet through a central angle of 90 degrees 29 minutes 00 seconds having a chord distance of 28.40 feet bearing South 44 degrees 14 minutes 19 seconds West an arc distance of 31.58 feet to said northerly right of way line of Cascade Drive, thence South 89 degrees 28 minutes 23 seconds West 96.56 feet along said northerly right of way line to the point of beginning containing 0.063 acres (2,721 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

2026-024

Owner The Plaza on White Oaks,
LLC an Illinois limited liability
company
Address 2943 West White Oaks Drive
Springfield, IL 62704
Route FAU 8050 with FAU 2571
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-229-011
P.I.N. No. 21-12.0-229-011
Section 05-00446-00-PV
Project No. CFH1(916)
Station 107+61.98
Station 108+80.00
Contract No. 93838
Catalog No.

WARRANTY DEED
(Limited Liability Company) (Non-Freeway)

The Plaza on White Oaks, LLC an Illinois limited liability company, organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), for and in consideration of FIFTY SIX THOUSAND FIVE HUNDRED Dollars (\$56,500.00), receipt of which is hereby acknowledged, and pursuant to the authority given by the member(s) of said company, grants, conveys, and warrants to the City of Springfield, (Grantee), the following described real estate:

See attached legal description.

situated in the County of Sangamon, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 107+61.98 TO STA. 108+80.00 (WEST WHITE OAKS DRIVE)

THE PLAZA ON WHITE OAKS, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-229-011

Part of Lot 1 & the South 36.09 feet of Lot 2 in White Oaks West 12th Addition in the Northeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin at the southwest corner of said Lot 1, said point being on the northerly right of way line of Cascade Drive; thence North 89 degrees 28 minutes 23 seconds East 194.28 feet along said northerly right of way line to the point of beginning; thence North 00 degrees 23 minutes 01 seconds West 1.02 feet; thence North 89 degrees 36 minutes 59 seconds East 19.00 feet to a point of curvature; thence on a curve to the left with a radius of 113.89 feet through a central angle of 73 degrees 47 minutes 53 seconds having a chord distance of 136.76 feet bearing North 44 degrees 14 minutes 13 seconds East an arc distance of 146.69 feet; thence North 00 degrees 42 minutes 18 seconds West 20.00 feet; thence North 89 degrees 17 minutes 42 seconds East 1.20 feet to a point on the westerly right of way line of West White Oaks Drive; thence South 00 degrees 35 minutes 49 seconds East 97.91 feet along said westerly right of way line to a point of curvature; thence along said westerly right of way line on a curve to the right with a radius of 20.00 feet through a central angle of 90 degrees 29 minutes 00 seconds having a chord distance of 28.40 feet bearing South 44 degrees 14 minutes 19 seconds West an arc distance of 31.58 feet to said northerly right of way line of Cascade Drive, thence South 89 degrees 28 minutes 23 seconds West 96.56 feet along said northerly right of way line to the point of beginning containing 0.063 acres (2,721 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

2026-324

Owner The Plaza on White Oaks,
LLC, an Illinois limited liability
company
Address 2943 West White Oaks Drive
Springfield, IL 62704
Route FAU 8050 with FAU 2571
County Sangamon
Job No. C-96-077-25
Parcel No. 21-12.0-229-011TE
P.I.N. No. 21-12.0-229-011
Section 05-00446-00-PV
Project No. CFH1(916)
Station 107+61.98
Station 108+80.00
Contract No. 93838
Catalog No.

TEMPORARY CONSTRUCTION EASEMENT
(Limited Liability Company)

The Plaza on White Oaks, LLC, an Illinois limited liability company, organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), for and in consideration of FIVE THOUSAND EIGHT HUNDRED Dollars (\$5,800.00), receipt of which is hereby acknowledged, and pursuant to the authority given by the member(s) of said company, hereby represents that Grantor owns the fee simple title to and grants and conveys to the City of Springfield, (Grantee), a temporary construction easement for the purpose of grading, shaping and other highway purposes, on, over, and through the following described real estate:

See attached legal description.

situated in the County of Sangamon, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

The right, easement and privilege granted herein shall terminate five (5) years from the execution of this document, or on the completion of the proposed project, whichever is the sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premises may not interfere with Grantee's use of the premises for the purposes herein described.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

2020-0224

TEMPORARY EASEMENT DESCRIPTION

CITY OF SPRINGFIELD

SANGAMON COUNTY

STA. 107+61.98 TO STA. 108+80.00 (WEST WHITE OAKS DRIVE)

THE PLAZA ON WHITE OAKS, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY

21-12-229-011

Part of Lot 1 & the South 36.09 feet of Lot 2 in White Oaks West 12th Addition in the Northeast Quarter of Section 12, Township 15 North, Range 6 West of the Third Principal Meridian in Sangamon County, Illinois further described as:

Commencing at an iron pin at the southwest corner of said Lot 1, said point being on the northerly right of way line of Cascade Drive; thence North 89 degrees 28 minutes 23 seconds East 189.28 feet along said northerly right of way line to the point of beginning; thence North 00 degrees 23 minutes 01 seconds West 7.04 feet; thence North 89 degrees 36 minutes 59 seconds East 34.00 feet; thence North 60 degrees 46 minutes 06 seconds East 54.15 feet; thence North 33 degrees 30 minutes 39 seconds East 60.46 feet; thence North 00 degrees 42 minutes 18 seconds West 35.00 feet; thence North 89 degrees 17 minutes 42 seconds East 5.00 feet; thence South 00 degrees 42 minutes 18 seconds East 20.00 feet to a point of curvature; thence on a curve to the right with a radius of 113.89 feet through a central angle of 73 degrees 47 minutes 53 seconds having a chord distance of 136.76 feet bearing South 44 degrees 14 minutes 13 seconds West an arc distance of 146.69 feet; thence South 89 degrees 36 minutes 59 seconds West 19.00 feet; thence South 00 degrees 23 minutes 01 seconds East 1.02 feet to a point on said northerly right of way line; thence South 89 degrees 28 minutes 23 seconds West 5.00 feet along said northerly right of way line to the point of beginning containing 0.025 acres (1,072 square feet).

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Bearings and distances are based on the Illinois State Plane Coordinate System NAD83 (2011) - West Zone.

2026-024

Receipt of Conveyance Documents and Disbursement Statement

Owner The Plaza on White Oaks, LLC, an Illinois limited liability company
 Job No. C-96-077-25
 Parcel No. 21-12.0-229-011 & TE

The City of Springfield (Grantee) acknowledges Receipt of the following:

(Check all that apply.)

- Warranty Deed covering 0.063 acres
- Permanent Easement covering 0.0 acres
- Temporary Construction Easement covering 0.025 acres

all located in Sangamon County, Illinois as right of way for FAU Route 8050 with FAU 2571, Section 05-00446-00-PV dated 9/27/25, executed by the undersigned Grantors.

Grantor and Grantee agree as follows:

1. The payment of the sum of SIXTY TWO THOUSAND THREE HUNDRED Dollars (\$62,300.00) to Grantor as total consideration for the deed and temporary construction easement, by Grantee is subject to Grantee's approval of title and documentation and, if applicable, Grantee's final approval in accordance with Section 9.02 of the Illinois State Finance Act.
2. All improvements located, wholly or partially, on the parcel shall become the property of the City of Springfield, unless provided as follows:

None
3. Possession and transfer of title to the City of Springfield occur when Grantee delivers a state warrant to Grantor, in person or to the address stated herein, in the amount of the above stated consideration, unless provided herein. Grantor shall have the sole responsibility and obligation to protect, preserve and maintain the parcel and improvements thereon until delivery of possession to Grantee.
4. Grantor directs Grantee to disburse the above stated consideration by warrant or by separate warrants as follows:

<u>Name*</u>	<u>TIN/FEIN/SSN**</u>	<u>Address</u>	<u>Amount</u>
The Plaza on White Oaks, LLC	[REDACTED]	914 Mesa Drive Chatham, IL 62629	\$62,300.00
			\$
			\$

*If multiple names on the same warrant, list first and circle the name of the person or entity whose TIN/FEIN/SSN is entered above. If lien holder is to be paid by warrant, use Grantor's TIN or SSN with their name listed first and lien holder second. The first payee must match the TIN used.

****Attach a current W-9 form for each TIN/FEIN/SSN.**

2020-024

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-09
DATE OF 1ST READING: 1/20/2026

OFFICE REQUESTING: Public Works

CONTACT PERSON: Nathan Bottom
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No [X] Yes [] If yes, explain justification.

[Empty box for emergency passage justification]

TYPE OF ORDINANCE: Real Estate FISCAL IMPACT: \$ 62,300.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE BETWEEN THE CITY OF SPRINGFIELD AND THE PLAZA ON WHITE OAKS LLC, IN AN AMOUNT NOT TO EXCEED \$62,300.00 FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

affidavit of title receipt of conveyance documents & disbursement statement
signed warranty deed
signed temporary easement

CONTRACTOR / VENDOR NAME: The Plaza on White Oaks, LLC VENDOR NO:

CONTRACT TERM: completion CONTRACT # Change in Scope Yes [] No [X]

CONTRACT AMOUNT: \$62,300.00 Change Order # Additional Amount

Method of Purchase (check one) Previous Ord #s

- Low Bid, Low Bid Meeting Specs, Low Evaluated Bid
Other, Exception, Code Provision
Is Purchasing Agent approval required? No [] Yes [X]
Is Purchasing Agent approval attached? No [] Yes [X]

Accounting information (if more than four accounts, please attach list)

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Rows 1-4.

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Row 1: 041, 110, GAST, STRS, 2301, \$ 62,300.00.

FUNDS CHECK BY: [Signature] Date: 01-09-2026
DIRECTOR / SUPERVISOR SIGNATURE: [Signature] Date: 5 JAN 25
CITY PURCHASING AGENT: [Signature] Date: 1/5/2026

COMMENTS

This ordinance is for the purchase of a portion of a parcel and temporary construction easement located at 2943 West White Oaks Drive. The purchase of said real estate is for public purposes, specifically associated with the Hedley Road and West White Oaks Drive Safety Improvements.

SIGN OFF: [Signature] (Mayor's Signature) GEM

[Signature] 1/5/26 (Director of OBM)

2020-025

**AN ORDINANCE ANNEXING CERTAIN DESCRIBED REAL PROPERTY
LOCATED AT 6220 CANADIAN CROSS DRIVE (HICKSGAS) FOR THE
OFFICE OF PUBLIC WORKS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Hicksgas Springfield Inc. ("Owner") has filed a verified petition duly executed and sworn, that the City annex the following described real property:

Part of the West Half of the West Half of the Northwest Quarter of Section 34, Township 15 North, Range 5 West of the Third Principal Meridian, being references to the centerline of survey and plans of interstate 55 between Springfield and Litchfield described as follows:

Commencing at the Northeast corner of the West half, West half, Northwest quarter of said section 34. Thence South 01 degrees 34 minutes 08 seconds East 487.08 feet along the East line of said West half, West half, Northwest quarter to the point of beginning; thence along a non-tangent curve having a radius of 411.00 feet, an arc length of 64.81 feet and a chord which bears North 40 degrees 55 minutes 12 seconds West, 64.74 feet along the westerly right-of way of said interstate highway 55; thence South 88 degrees 29 minutes 38 seconds West, 153.00 feet; thence South 01 degrees 06 minutes 36 seconds West, 357.58 feet to a point on the Easterly right-of-way line of the frontage road adjacent to interstate highway 55; thence continuing along said Easterly right-of-way line, along a non-tangent curve having a radius of 788.51 feet, an arc length of 118.88 feet and a chord which bears South 58 degrees 55 minutes 04 seconds East 118.56 feet; thence continuing along said Easterly right-of-way South 59 degrees 44 minutes 04 seconds East, 130.58 feet; thence North 01 degrees 34 minutes 08 seconds West, 439.80 feet, to the point of beginning containing 85,487 square feet, 1.9625 acres more or less.

Commonly known as 6620 Canadian Cross Drive and more particularly described on the annexation plat attached hereto as Exhibit A; and

WHEREAS, said property is contiguous to the City of Springfield; that no part thereof is included in the corporate limits of any municipality; that said Petitioner is the owner of said property and no electors reside upon or occupy any territory within the above-described property; and

WHEREAS, trustees of the Chatham Fire Protection District, the Chatham Board of Trustees and the Woodside Township Commissioner of Highways, Brad Miller, have been given notice of this annexation in accordance with 65 ILCS 5/7-1-1.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the above-described real property be and the same is hereby annexed to the City of Springfield, Illinois, pursuant to the provisions of 65 ILCS 5/7-1-1 *et seq.*

2020-025

Section 2: A certified copy of this Ordinance together with the plat attached hereto at Exhibit "A" shall be filed for recordation in the Sangamon County Recorder of Deeds office, filed with the Sangamon County Clerk and sent by certified or registered mail to the election authorities having jurisdiction in the territory annexed, the post office branches serving the territory annexed, and the Clerk of the Township from which said territory has been annexed.

Section 3: That the City Clerk is hereby directed to send a copy of this ordinance to Comcast.

Section 4: That this ordinance shall become effective immediately upon its passage and proper recording.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel/Date

ORDINANCE FACT SHEET

Department Information

Office Requesting: **Public Works**

Staff Member: **Daniel Crouse**

Date: **December 19, 2025**

First Reading: **1/20/2026**

Emergency Passage: **N**

Type of Ordinance: **Annexation**

Annexation Information

Petitioner Name: **DCC Propane, LLC**

Property Address: **6220 CANADIAN CROSS DR**

Number of electors residing at property: **0**

Are the petitioners the only electors: **Y**

Annexation contingent on zoning: **N**

Is an annexation agreement necessary: **Y**



Director, Public Works/City Engineer



Mayor



Director, OBM

December 19, 2025

Page 1 of 1

2026-025

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF SPRINGFIELD AND THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION FOR THE SPRINGFIELD RAIL ROAD IMPROVEMENTS PROJECT ON 10TH STREET FROM SANGAMON AVENUE TO STANFORD AVENUE (MFT SECTION # 22-00492-00-BR) IN AN AMOUNT NOT TO EXCEED \$6,700,000.00 FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, it is in the best interest of the City to enter into an agreement with the State of Illinois, Department of Transportation, for the use of Local Project Funding (LPF) for the Springfield Rail Improvements Project at the 10th Street Corridor from Sangamon Avenue to Stanford Avenue and the Hub Transportation Center for the Office of Public Works; and

WHEREAS, it is necessary for the City to enter into an agreement with IDOT for the share of cost associated with the project; and

WHEREAS, the estimated cost for this project is \$6,700,000.00; and

WHEREAS, a copy of this agreement shall be located in the Office of the City Clerk and identified as MFT Section # 22-00492-00-BR.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council of the City of Springfield, Illinois, hereby approves and authorizes the execution of an agreement between the City of Springfield and the State of Illinois for the use of Local Project Funding Program (LPF) for the Springfield Rail Improvements Project at 10th Street Corridor from Sangamon Avenue and Stanford Avenue and the Hub Transportation Center (MFT Section # 22-00492-00-BR) in the amount of \$6,700,000.00 for the Office of Public Works

Section 2: That the Mayor and the City Clerk are hereby authorized to execute said agreement; and any other documents to effectuate the agreement.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Misty Buscher


Office of Corporation Counsel /Date



Local Public Agency Agreement for Federal Participation



LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number
Springfield, Illinois		Sangamon	20-00492-00-BR
Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
		SATS	Illustrative Project 7

Construction on State Letting Construction Local Letting Day Labor Local Administered Engineering Right-of-Way

Construction		Engineering		Right of Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-96-035-21					

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

LOCATION

Local Street/Road Name	Key Route	Length	Stationing	
			From	To

Location Termini
10th Street Rail Corridor from Sangamon Avenue to South of Iles Avenue

Current Jurisdiction	Existing Structure Number(s)	Add Location
Sangamon County		Remove

PROJECT DESCRIPTION

Construction Cost Overruns Springfield Rail Improvements Project

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the LPA will pay the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the LPA will pay to the STATE a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the agreement has been paid. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

METHOD C - LPA's Share Balance _____ divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the LPA will pay to the STATE within thirty (30) calendar days of receipt, an amount equal to the LPA's share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
 - c. The **LPA** shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.
18. To regulate parking and traffic in accordance with the approved project report.
 19. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
 20. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
 21. To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project in which no expenditures have been charged against federal funds for the past twelve (12) months.
 22. (Reimbursement Requests) For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
 23. (Final Invoice) The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice on the engineering projects.
 24. (Project Closeout) The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
 25. (Project End Date) For Preliminary Engineering projects the end date is ten (10) years from the execution date of the agreement. For Right-of-Way projects the end date is fifteen (15) years from the execution date of the agreement. For Construction projects the end date is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
 26. (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
 27. That the **LPA** is required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>
 28. (Required Uniform Reporting) To comply with the Grant Accountability and Transparency Act (30 ILCS 708) that requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. (State Contracts) To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when agreed unit prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the agreed unit prices and engineer's pay estimates in accordance with the division of cost page.

The LPA further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Title of Official

Signature

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

The above signature certifies the agency's Tin number is _____ conducting business as a Governmental Entity.

Duns Number _____

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

<input type="text"/>	<input type="text"/>
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Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Yangu Kim, Chief Counsel

Date

<input type="text"/>	<input type="text"/>
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Joanne Woodworth, Acting Chief Fiscal Officer

Date

<input type="text"/>	<input type="text"/>
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NOTE: if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

2026-023

Instructions for BLR 05310 - Page 1 of 3

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a local public agency (LPA) project involves Federal-Aid, with or without state funds and this standard form is sufficient to describe all details of the agreement. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency

- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------------|---|----------|------------------------------|------|--|--------|--|------|------------------------------------|-------|--|-------|---|-------|---|-------|--|------|------------------------------------|-------|--|--------|--|-----|---------------------------|------|---------------------------------------|-------|---|-------|--|-------|--------------------------------------|
| Name of LPA | Insert the name of the LPA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| County | Insert the name of the county in which the LPA is located. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Section Number | Insert the section number applied to this project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fund Type | Insert the funding type(s) being used for this project (e.g. STU, STR, ITEP, etc.) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ITEP, SRTS, HSIP Number | Insert the ITEP, SRTS, HSIP number assigned to this project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MPO Name | From the drop down choose the MPO in which the project is located. If the project is not located within an MPO, select N/A. Types to choose from are: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="0"> <tr><td>Bi-State</td><td>Bi-State Regional Commission</td></tr> <tr><td>CMAP</td><td>Chicago Metropolitan Planning Organization</td></tr> <tr><td>CUUATS</td><td>Champaign/Urbana Urban Area Transportation Study</td></tr> <tr><td>DATS</td><td>Danville Area Transportation Study</td></tr> <tr><td>DMATS</td><td>Dubuque Metropolitan Area Transportation Study</td></tr> <tr><td>DSATS</td><td>DeKalb/Sycamore Area Transportation Study</td></tr> <tr><td>DUATS</td><td>Decatur Urbanized Area Transportation Study</td></tr> <tr><td>EWGCG</td><td>East-West Gateway Council of Governments</td></tr> <tr><td>KATS</td><td>Kankakee Area Transportation Study</td></tr> <tr><td>MCRPC</td><td>McLean County Regional Planning Commission</td></tr> <tr><td>PPUATS</td><td>Peoria/Pekin Urban Area Transportation Study</td></tr> <tr><td>RPC</td><td>Region 1 Planning Council</td></tr> <tr><td>SATS</td><td>Springfield Area Transportation Study</td></tr> <tr><td>SEMPO</td><td>South East Metropolitan Planning Organization</td></tr> <tr><td>SIMPO</td><td>Southern Illinois Metropolitan Planning Organization</td></tr> <tr><td>SLATS</td><td>State Line Area Transportation Study</td></tr> </table> | Bi-State | Bi-State Regional Commission | CMAP | Chicago Metropolitan Planning Organization | CUUATS | Champaign/Urbana Urban Area Transportation Study | DATS | Danville Area Transportation Study | DMATS | Dubuque Metropolitan Area Transportation Study | DSATS | DeKalb/Sycamore Area Transportation Study | DUATS | Decatur Urbanized Area Transportation Study | EWGCG | East-West Gateway Council of Governments | KATS | Kankakee Area Transportation Study | MCRPC | McLean County Regional Planning Commission | PPUATS | Peoria/Pekin Urban Area Transportation Study | RPC | Region 1 Planning Council | SATS | Springfield Area Transportation Study | SEMPO | South East Metropolitan Planning Organization | SIMPO | Southern Illinois Metropolitan Planning Organization | SLATS | State Line Area Transportation Study |
| Bi-State | Bi-State Regional Commission | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CMAP | Chicago Metropolitan Planning Organization | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CUUATS | Champaign/Urbana Urban Area Transportation Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DATS | Danville Area Transportation Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DMATS | Dubuque Metropolitan Area Transportation Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DSATS | DeKalb/Sycamore Area Transportation Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| EWGCG | East-West Gateway Council of Governments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| KATS | Kankakee Area Transportation Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MCRPC | McLean County Regional Planning Commission | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PPUATS | Peoria/Pekin Urban Area Transportation Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| SATS | Springfield Area Transportation Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SEMPO | South East Metropolitan Planning Organization | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SIMPO | Southern Illinois Metropolitan Planning Organization | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SLATS | State Line Area Transportation Study | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MPO Tip Number | Insert the MPO Tip Number assigned to this project, this is required for all projects located within the MPO planning boundaries if applicable. If not, insert "N/A". | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Construction on State Letting | Check this box if the construction portion of this project will be on a state held letting. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Day Labor | Check this box if the project will be constructed using day labor. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Local Administered Engineering | Check this box if the LPA is administering the engineering locally. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Right-of-Way | Check this box if Right-Of-Way is part of the project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Construction | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job Number | Insert the job number assigned for the construction portion, the number will begin with a "C" | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project Number | Insert the project number assigned to the construction portion of this project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engineering | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job Number | Insert the job number assigned for the engineering portion of this project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project Number | Insert the project number assigned to the engineering portion of this project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

2026-023

Instructions for BLR 05310 - Page 3 of 3

Approved

Local Public Agency

The appropriate LPA official shall insert their name, sign, and date. Insert the LPA's TIN number and DUNS Number.

Illinois Dept of Transportation

The appropriate IDOT officials shall sign and date here.

Division of Cost Table:

When the LPA desires to use one or more lump-sum amounts before the federal percentage is calculated, specify the order in which it should be used and the "not to exceed" amount. The following provides an example of the wording that may be used:

- Lump-sum \$60,000 TARP funds not to exceed 50% of final cost of project credited to the project to be utilized first.
- Lump-sum to be utilized second not to exceed \$20,000 EDP funds.
- Lump-sum to be utilized third not to exceed \$40,000 SMA funds.

These specified amounts will be used in sequence, with the federal and local percentages calculated after they are deducted.

When the LPA desires to use a percent "not to exceed" commitment, the federal and state funds will be used concurrently at the specified percentages up to the "not to exceed" amount

Example:

- Maximum STR participation 80% not to exceed \$100,000
- Lump-sum SMA not to exceed \$20,000 to be used as a match to the federal funds

Be advised that the "not to exceed" amount specified under a percentage commitment will be tied up and unavailable for programming until the project is closed out and a documentation review has been completed by IDOT or FHWA, if required.

Division of Cost Table:

Use a separate line for each type of work as it relates to the fund type for federal, state and/or LPA funds.

Type of Work	Choose the type of work from the drop down list. Types to choose from are: Participating Construction, Non-Participating Construction, Preliminary Engineering, Construction Engineering, Right-of-Way, Railroads, Utilities, and Materials.
Federal Funds	If federal funds are being used on this project complete the following for federal funds.
Fund Type	Choose the type of federal fund type form the drop down.
Amount	Insert the amount of federal funds for the type listed under fund type.
%	Insert the percentage of federal funds for this type.
State Funds	If state funds are being used on this project complete the following for state funds.
Fund Type	Choose the type of State Funds from the drop down.
Amount	Insert the amount of state funds for the type listed under fund type.
%	Insert the percentage of state funds for this type.
Local Public Agency Funds	
Fund Type	Insert the type of LPA funds being used on this project.
Amount	Insert the amount of LPA funds for the type listed under fund type.
%	Insert the percentage of local funds for this type.
Explanation	Insert any necessary additional information as to how the funding is being applied for this project.

A minimum of three (3) originals executed by the LPA must be submitted to the District through its Regional Engineer's Office. Distribution will be as follows:

- District file
- Bureau of Local Roads Central Office (2)

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-05
DATE OF 1ST READING: 4/6/26 1/20/26

OFFICE REQUESTING: Public Works

CONTACT PERSON: Nathan Bottom
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No [X] Yes [] If yes, explain justification.

Empty rectangular box for emergency justification.

TYPE OF ORDINANCE: IDOT Agreement FISCAL IMPACT:

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE STATE OF ILLINOIS AND THE CITY OF SPRINGFIELD FOR THE 10TH STREET FROM SANGAMON AVENUE TO STANFORD AVENUE (MFT SECTION #22-00492-00-BR) FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement
Empty lines for listing supporting documentation.

CONTRACTOR / VENDOR NAME: State of Illinois VENDOR NO: OSTA 4950

CONTRACT TERM: CONTRACT # Change in Scope Yes [] No [X]

CONTRACT AMOUNT: (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one) Previous Ord #s

- Low Bid
Low Bid Meeting Specs
Low Evaluated Bid
Other: IDOT Agreement
Exception:
Code Provision:
Is Purchasing Agent approval required? No [X] Yes []
Is Purchasing Agent approval attached? No [X] Yes []

Accounting information (if more than four accounts, please attach list)

Table with columns: Fund, Agency, Org, Activity, Object, Amount. Row 1: 041, 110, GAST, STRS, 0361, \$ 6,700,000.

Table with columns: Fund, Agency, Org, Activity, Object, Amount. All cells are empty.

FUNDS CHECK BY: [Signature] Date: 12-23-2025
DIRECTOR / SUPERVISOR SIGNATURE: [Signature] Date: 22 DEC 25
CITY PURCHASING AGENT: [Signature] Date: 12/23/25

COMMENTS

This ordinance authorizes the agreement between the City and the State of Illinois for the use of Local Project Funding (LPF) for the Springfield Rail Improvements Project 10th Street Corridor from Sangamon Avenue to Stanford Avenue and the HUB Transportation Center.

SIGN OFF: [Mayor's Signature] (Mayor's Signature) [Director's Signature] (Director of OBM)

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF SPRINGFIELD AND THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION FOR THE LINC – NORTH STREET USABLE SEGMENT (MFT SECTION # 25-00499-01-BT) IN AN AMOUNT NOT TO EXCEED \$2,800,000.00 FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City of Springfield and the State of Illinois Department of Transportation desire to enter into an agreement for the use of Local Project Funding (LPF) for construction of the Linc North Street Usable Segment from Stanford Avenue to First Street; and

WHEREAS, it is in the best interest of the City to enter into an agreement with the State of Illinois, Department of Transportation, for the share of cost associated with the project, for the Office of Public Works; and

WHEREAS, the estimated cost for this project is \$2,800,000.00; and

WHEREAS, a copy of this agreement shall be located in the Office of the City Clerk and identified as MFT Section # 25-00499-01-BT.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council of the City of Springfield, Illinois, hereby approves and authorizes the execution of an agreement between the City of Springfield and the State of Illinois for the use of Local Project Funding Program (LPF) for the Linc-North Street Usable Segment (MFT Section # 25-00499-01-BT) in the amount of \$2,800,000.00 for the Office of Public Works

Section 2: That the Mayor and the City Clerk are hereby authorized to execute said agreement; and any other documents to effectuate the agreement.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Misty Buscher

 1-15-26
Office of Corporation Counsel /Date



Local Public Agency Agreement for Federal Participation



LOCAL PUBLIC AGENCY

Local Public Agency: City of Springfield; County: Sangamon; Section Number: 25-00499-01-BT; Fund Type: ; ITEP, SRTS, HSIP Number(s): ; MPO Name: SATS; MPO TIP Number: 02-2026-11

Construction on State Letting [checked] Construction Local Letting [] Day Labor [] Local Administered Engineering [checked] Right-of-Way []

Construction, Engineering, Right of Way table with Job Number and Project Number columns

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE".

LOCATION

Local Street/Road Name: North Avenue; Key Route: ; Length: 0.85mi; Stationing: From 100+01.09 To 144+80.88

Location Termini: Stanford Avenue to Highland Avenue

Current Jurisdiction: City of Springfield; Existing Structure Number(s): ; Add Location [] Remove []

PROJECT DESCRIPTION

Construction of the North Avenue Bike/Pedway from Stanford Avenue to Highland Avenue.

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

[] METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the LPA will pay the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement.

[] METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the LPA will pay to the STATE a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the agreement has been paid.

[checked] METHOD C - LPA's Share Balance _____ divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the LPA will pay to the STATE within thirty (30) calendar days of receipt, an amount equal to the LPA's share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

2026-027

- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- c. The **LPA** shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.
18. To regulate parking and traffic in accordance with the approved project report.
 19. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
 20. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
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1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. (State Contracts) To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when agreed unit prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the agreed unit prices and engineer's pay estimates in accordance with the division of cost page.

The LPA further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Title of Official

Signature

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

The above signature certifies the agency's Tin number is _____ conducting business as a Governmental Entity.

Duns Number _____

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Yangsui Kim, Chief Counsel

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Joanne Woodworth, Acting Chief Fiscal Officer

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

NOTE: if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

Instructions for BLR 05310 - Page 1 of 3

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a local public agency (LPA) project involves Federal-Aid, with or without state funds and this standard form is sufficient to describe all details of the agreement. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency

Name of LPA	Insert the name of the LPA																																
County	Insert the name of the county in which the LPA is located.																																
Section Number	Insert the section number applied to this project.																																
Fund Type	Insert the funding type(s) being used for this project (e.g. STU, STR, ITEP, etc.)																																
ITEP, SRTS, HSIP Number	Insert the ITEP, SRTS, HSIP number assigned to this project.																																
MPO Name	From the drop down choose the MPO in which the project is located. If the project is not located within an MPO, select N/A. Types to choose from are: <table><tr><td>Bi-State</td><td>Bi-State Regional Commission</td></tr><tr><td>CMAP</td><td>Chicago Metropolitan Planning Organization</td></tr><tr><td>CUUATS</td><td>Champaign/Urbana Urban Area Transportation Study</td></tr><tr><td>DATS</td><td>Danville Area Transportation Study</td></tr><tr><td>DMATS</td><td>Dubuque Metropolitan Area Transportation Study</td></tr><tr><td>DSATS</td><td>DeKalb/Sycamore Area Transportation Study</td></tr><tr><td>DUATS</td><td>Decatur Urbanized Area Transportation Study</td></tr><tr><td>EWGCG</td><td>East-West Gateway Council of Governments</td></tr><tr><td>KATS</td><td>Kankakee Area Transportation Study</td></tr><tr><td>MCRPC</td><td>McLean County Regional Planning Commission</td></tr><tr><td>PPUATS</td><td>Peoria/Pekin Urban Area Transportation Study</td></tr><tr><td>RPC</td><td>Region 1 Planning Council</td></tr><tr><td>SATS</td><td>Springfield Area Transportation Study</td></tr><tr><td>SEMPO</td><td>South East Metropolitan Planning Organization</td></tr><tr><td>SIMPO</td><td>Southern Illinois Metropolitan Planning Organization</td></tr><tr><td>SLATS</td><td>State Line Area Transportation Study</td></tr></table>	Bi-State	Bi-State Regional Commission	CMAP	Chicago Metropolitan Planning Organization	CUUATS	Champaign/Urbana Urban Area Transportation Study	DATS	Danville Area Transportation Study	DMATS	Dubuque Metropolitan Area Transportation Study	DSATS	DeKalb/Sycamore Area Transportation Study	DUATS	Decatur Urbanized Area Transportation Study	EWGCG	East-West Gateway Council of Governments	KATS	Kankakee Area Transportation Study	MCRPC	McLean County Regional Planning Commission	PPUATS	Peoria/Pekin Urban Area Transportation Study	RPC	Region 1 Planning Council	SATS	Springfield Area Transportation Study	SEMPO	South East Metropolitan Planning Organization	SIMPO	Southern Illinois Metropolitan Planning Organization	SLATS	State Line Area Transportation Study
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RPC	Region 1 Planning Council																																
SATS	Springfield Area Transportation Study																																
SEMPO	South East Metropolitan Planning Organization																																
SIMPO	Southern Illinois Metropolitan Planning Organization																																
SLATS	State Line Area Transportation Study																																
MPO Tip Number	Insert the MPO Tip Number assigned to this project, this is required for all projects located within the MPO planning boundaries if applicable. If not, insert "N/A".																																
Construction on State Letting	Check this box if the construction portion of this project will be on a state held letting.																																
Day Labor	Check this box if the project will be constructed using day labor.																																
Local Administered Engineering	Check this box if the LPA is administering the engineering locally.																																
Right-of-Way	Check this box if Right-Of-Way is part of the project.																																
Construction																																	
Job Number	Insert the job number assigned for the construction portion, the number will begin with a "C"																																
Project Number	Insert the project number assigned to the construction portion of this project.																																
Engineering																																	
Job Number	Insert the job number assigned for the engineering portion of this project.																																
Project Number	Insert the project number assigned to the engineering portion of this project.																																

Instructions for BLR 05310 - Page 3 of 3

Approved

Local Public Agency

The appropriate LPA official shall insert their name, sign, and date. Insert the LPA's TIN number and DUNS Number.

Illinois Dept of Transportation

The appropriate IDOT officials shall sign and date here.

Division of Cost Table:

When the LPA desires to use one or more lump-sum amounts before the federal percentage is calculated, specify the order in which it should be used and the "not to exceed" amount. The following provides an example of the wording that may be used:

- Lump-sum \$60,000 TARP funds not to exceed 50% of final cost of project credited to the project to be utilized first.
- Lump-sum to be utilized second not to exceed \$20,000 EDP funds.
- Lump-sum to be utilized third not to exceed \$40,000 SMA funds.

These specified amounts will be used in sequence, with the federal and local percentages calculated after they are deducted.

When the LPA desires to use a percent "not to exceed" commitment, the federal and state funds will be used concurrently at the specified percentages up to the "not to exceed" amount

Example:

- Maximum STR participation 80% not to exceed \$100,000
- Lump-sum SMA not to exceed \$20,000 to be used as a match to the federal funds

Be advised that the "not to exceed" amount specified under a percentage commitment will be tied up and unavailable for programming until the project is closed out and a documentation review has been completed by IDOT or FHWA, if required.

Division of Cost Table:

Use a separate line for each type of work as it relates to the fund type for federal, state and/or LPA funds.

Type of Work	Choose the type of work from the drop down list. Types to choose from are: Participating Construction, Non-Participating Construction, Preliminary Engineering, Construction Engineering, Right-of-Way, Railroads, Utilities, and Materials.
Federal Funds	If federal funds are being used on this project complete the following for federal funds.
Fund Type	Choose the type of federal fund type form the drop down.
Amount	Insert the amount of federal funds for the type listed under fund type.
%	Insert the percentage of federal funds for this type.
State Funds	If state funds are being used on this project complete the following for state funds.
Fund Type	Choose the type of State Funds from the drop down.
Amount	Insert the amount of state funds for the type listed under fund type.
%	Insert the percentage of state funds for this type.
Local Public Agency Funds	
Fund Type	Insert the type of LPA funds being used on this project.
Amount	Insert the amount of LPA funds for the type listed under fund type.
%	Insert the percentage of local funds for this type.
Explanation	Insert any necessary additional information as to how the funding is being applied for this project.

A minimum of three (3) originals executed by the LPA must be submitted to the District through its Regional Engineer's Office. Distribution will be as follows:

- District file
- Bureau of Local Roads Central Office (2)



Illinois Department of Transportation



Springfield Rail Improvements Project Usable Segments

SPI Rail, Ridgley Avenue

Sangamon

North Grand

Carpenter

Madison

Jefferson

Lawrence

South Grand

Laurel

Ash

Stanford

5th

6th

9th

11th

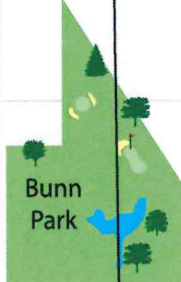
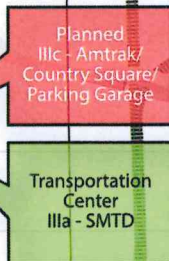
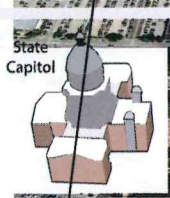
VIB

VIA

V

III

IV



Clear Lake

Cook

CN (19th St.)

	Complete
	Under Construction
	Future



ORDINANCE FACT SHEET

REQUEST FORM NO: 26-06
 DATE OF 1ST READING: ~~4/6/26~~ 1/20/25

OFFICE REQUESTING: Public Works

CONTACT PERSON: Nathan Bottom
 PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: IDOT Agreement FISCAL IMPACT: _____

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE STATE OF ILLINOIS AND THE CITY OF SPRINGFIELD FOR THE LINC - NORTH STREET USABLE SEGMENT (MFT SECTION #25-00499-01-BT) FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement _____

CONTRACTOR / VENDOR NAME: State of Illinois VENDOR NO: OSTA 4950

CONTRACT TERM: _____ CONTRACT # _____ Change in Scope Yes No

CONTRACT AMOUNT:

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one) Previous Ord #s _____

- Low Bid Other: IDOT Agreement Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1	041	110	GAST	STRS	0361 \$ 2,800,000
2					
3					
4					

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY: <u>[Signature]</u>	Date: <u>12.23.2025</u>
DIRECTOR / SUPERVISOR SIGNATURE <u>[Signature]</u>	Date: <u>23 DEC 25</u>
CITY PURCHASING AGENT: <u>[Signature]</u>	Date: <u>12/23/25</u>

COMMENTS

This ordinance authorizes the agreement between the City and the State of Illinois for the use of Local Project Funding (LPF) for construction of the LINC North Street Usable Segment from Stanford Avenue to First Street.

SIGN OFF: [Signature]
 (Mayor's Signature) **GEM**

[Signature]
 (Director of OBM)

2026-027

AN ORDINANCE ACCEPTING THE LOWEST RESPONSIBLE BID AND AUTHORIZING THE EXECUTION OF CONTRACT NUMBER PW26-11-48 WITH TRAFFIC AND PARKING CONTROL CORPORATION, LLC D/B/A TAPCO FOR VIDEO IMAGE VEHICLE TRACKING AND DETECTION SYSTEMS, IN AN AMOUNT NOT TO EXCEED \$150,150.00, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Office of Public Works desires to purchase up to four video image vehicle tracking and detection systems to be placed at existing signalized locations throughout the City; and

WHEREAS, the Purchasing Code of the City of Springfield requires that this contract be let by sealed competitive bidding to the lowest bidder; and

WHEREAS, intersections that are shared or under full jurisdiction of IDOT will be eligible for cost reimbursements in the estimated amount of \$73,359.00; and

WHEREAS, pursuant to the above, the City Purchasing Agent has determined that Traffic Control Co., LLC d/b/a Tapco has submitted the lowest bid meeting specifications for installation of the video image vehicle detection system for the Office of Public Works, in an amount not to exceed \$150,150.00; and

WHEREAS, the proposed contract documents and bid proposal are on file in the Office of the City Clerk and identified by Contract Index No. PW26-11-48; and

WHEREAS, the Purchasing Agent recommends accepting this bid and awarding the contract to Traffic Control Corporation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby accepts the bid from and authorizes execution of Contract No. PW26-11-48 with Traffic Control Co., LLC d/b/a Tapco for installation of four video image vehicle detection system for the Office of Public Works, in an amount not to exceed \$150,150.00.

Section 2: That the Office of Budget and Management is hereby authorized to pay Traffic Control Co., LLC d/b/a Tapco (0TRA4927) an amount not to exceed \$150,150.00 from account number 095-110-WORK-INFR-1507 upon satisfactory performance of the contract.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

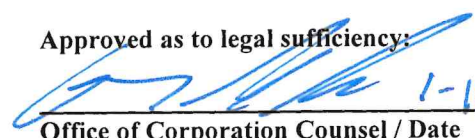
RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


1-16-25
Office of Corporation Counsel / Date



Misty Buscher, Mayor
Dave Fuchs, Director

Phone: (217) 789-2255
Fax: (217) 789-2366

OFFICE OF PUBLIC WORKS
ROOM 201, MUNICIPAL CENTER WEST
CITY OF SPRINGFIELD, ILLINOIS 62701

RE: Contract PW26-11-48 – Video Vehicle Detection Systems Bid Evaluation and Award Recommendation

Bids were received from Traffic Control Corporation, Traffic Control Products, ITS Plus, Inc., and Traffic and Parking Control Co., LLC d/b/a TAPCO.

Traffic Control Products and Traffic and Parking Control Co., LLC d/b/a TAPCO submitted bids for both Item 1, Wide Area Video Detection System Complete and Item 2, Video Detection System Complete, 4 Camera.

Traffic Control Corporation did not submit a bid for Item 1, Wide Area Video Detection System Complete, but did provide a bid for Item 2, Video Detection System Complete, 4 Camera.

ITS Plus, Inc. did not submit a bid for Item 1, Wide Area Video Detection System Complete, but did provide a bid for Item 2, Video Detection System Complete, 4 Camera. However, its bid for Item 2 did not meet specifications.

None of the vendors qualify for local preference.

All of the bids received were shared and reviewed by IDOT, which has partial jurisdiction over the intersections in which these items are anticipated to be installed. Based upon the information provided in the bids received, and in coordination with IDOT during the review process, it was decided to award Item 2, Video Detection System Complete, 4 Camera, for all 7 of the intersections in Section III.

The Department of Public Works recommends award of PW26-11-48 to Traffic and Parking Control Co., LLC d/b/a TAPCO for a total of 7 Video Detection System Complete, 4 Camera units as specified in its bid for an amount not to exceed \$150,150.00.

REVIEWED
COMMITTEE ON STANDARDIZATIONS
AND SPECIFICATIONS

JAN 06 2026

BY


CHAIRMAN

2026-028



Tabulation of Bids

City of Springfield
 County: Sangamon
 Contract Name: Video Vehicle Detection Systems
 Estimate: 0.00
 Date: 12/18/2025
 Time: 2:00 PM
 Contract No.: PW26-11-48

No.	Item	Unit	Quantity	Name of Bidder:		Address of Bidder:		Traffic Control Corporation		Traffic Control Products		ITS Plus, Inc		TAPCO	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	WIDE-AREA VIDEO DETECTION SYSTEM COMPLETE	EA	4					3020 SW Orablor Rd, Suite 112 Ankeny, IA 50023 jastroth@tcc1.com 314-719-9245	4565 Glenbrook Rd Willoughby, OH 44094 sales@traffcon.com 330-988-8460	6220 Trailwood Dr. Piano, TX 75024 zack.mueller@itsplus3.com 469-995-1179	5100 West Brown Deer Road Brown Deer, WI 53223 tom.heibing@tapconet.com 563-552-8120				
	Manufacturer:							No Bid	Miovision	No Bid	Cubic ITS, Inc				
	Model No.:								900-0043-003, 900-00054-001, and ITS-CAMAPROACH		GSS with Performance Plus (Includes QTY1 WAYDS Camera)				
	Delivery:								30 - 45 Days from order		4 - 6 Weeks from order				
	Warranty:								5 Years		3 Years (Up to 6 Available)				
	Notes:														
2	VIDEO DETECTION SYSTEM COMPLETE, 4 CAMERA	EA	3					22,166.00 \$	66,498.00	25,475.00 \$	76,425.00	21,450.00 \$	64,350.00		
	Manufacturer:							Econolite	Miovision	No Traffic					
	Model No.:							Autoscope Vision	900-0043-003, 900-00054-001, and ITS-CAMAPROACH		Nexus 3 with Mobility OS, 4 Camera				
	Delivery:							4 Weeks from order	30 - 45 Days from order		1 - 2 Weeks from order				
	Warranty:							5 Yrs	5 Years		5 Years				
	Notes:														

Bid not meet specifications

The Department of Public Works recommends this contract be awarded to Traffic and Parking Control Co., LLC d/b/a TAPCO

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-11
 DATE OF 1ST READING: 1/20/26

OFFICE REQUESTING: Public Works

CONTACT PERSON: T.J. Heavisides
 PHONE NUMBER: 789-2255 x5226

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: low bid FISCAL IMPACT: \$150,150.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE ACCEPTING THE LOWEST RESPONSIBLE BID AND AUTHORIZING EXECUTION OF CONTRACT NO. PW26-11-48 WITH TRAFFIC AND PARKING CONTROL CO., LLC DBA TAPCO FOR VIDEO IMAGE VEHICLE TRACKING AND DETECTION SYSTEMS IN AN AMOUNT NOT TO EXCEED \$150,150 FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Contract _____

CONTRACTOR / VENDOR NAME: TAPCO VENDOR NO: 0TAP1100

CONTRACT TERM: 1 year CONTRACT # PW26-11-48 Change in Scope Yes No

CONTRACT AMOUNT: \$150,150.00
 (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one) Previous Ord #s _____

Low Bid Other: _____ Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	095	110	WORK	INFR	1507	\$150,150.00
2						
3						
4						

FUNDS CHECK BY: _____ Date: 01-05-2026
 DIRECTOR / SUPERVISOR SIGNATURE _____ Date: _____
 CITY PURCHASING AGENT: _____ Date: 5 JAN 26
1/5/2026

COMMENTS

This Ordinance is for the purchase of up to 4 Video Detection System Complete, 4 Camera units to be placed at existing signalized locations throughout the City. Intersections that are shared or under full jurisdiction of IDOT will be eligible for cost reimbursements in the estimated amount of \$73,359.00

SIGN OFF: _____
 (Mayor's Signature) *GEM*

_____ 1/5/26
 (Director of OBM)

9026-028

A RESOLUTION FOR THE MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE, PERTAINING TO SPENDING MOTOR FUEL TAX FUNDS FOR LAND ACQUISITION FOR THE HEDLEY ROAD AND WEST WHITE OAKS DRIVE SAFETY IMPROVEMENTS (MFT SECTION NO. 20-00446-00-PV) FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City is required to notify the State of Illinois regarding the expenditure of Motor Fuel Tax Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That improvements consists of improvements for land acquisition for the Hedley Road and West White Oaks Drive Safety Improvements under the Illinois Highway Code.

Section 2: That the improvements are designated as MFT Section 20-00446-00-PV.

Section 3: That the City anticipates using up to \$128,445.00 for costs associated with improvement of said section from its allotment of Motor Fuel Tax Funds.

Section 4: That said work shall be done by contract.

Section 5: That the City Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, through its District Engineer.

Section 6: That this resolution shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 1-15-26
Office of Corporation Counsel/Date

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-10
 DATE OF 1ST READING: 1/20/26

OFFICE REQUESTING: Public Works

CONTACT PERSON: Nathan Bottom
 PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: MFT funding FISCAL IMPACT: _____
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 A RESOLUTION TO USE MFT FUNDS FOR LAND ACQUISITION FOR THE HEDLEY ROAD AND WEST WHITE OAKS DRIVE SAFETY IMPROVEMENTS (MFT SECTION #20-00446-00-PV).

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
Illinois Department of Transportation - BLR 09110

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ CONTRACT # _____ Change in Scope Yes No

CONTRACT AMOUNT:

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one) Previous Ord #s _____

Low Bid Other: MFT funding Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY: <u>[Signature]</u>	Date: <u>01/05/2026</u>
DIRECTOR/SUPERVISOR SIGNATURE <u>[Signature]</u>	Date: <u>5 JAN 26</u>
CITY PURCHASING AGENT: <u>[Signature]</u>	Date: <u>1/5/2026</u>

COMMENTS
 Motor Fuel Tax is a state levy and the City is governed by state statutes. IDOT administers MFT monies and it takes prior approval from IDOT to expend any MFT funds. This resolution informs the State that the City intends to expend \$128,445.00 utilizing MFT Funds on land acquisition for the Hedley Road and West White Oaks Drive safety improvements.

SIGN OFF: _____
 (Mayor's Signature) **GEM**

_____ 1/5/26
 (Director of OBM)

AN ORDINANCE AUTHORIZING AN INCREASE IN THE NUMBER OF CLASS "B" LIQUOR LICENSES BY ONE FOR EASTVIEW MINI MART, LLC D/B/A EASTVIEW MINI MART, LLC, LOCATED AT 2900 S. GRAND AVENUE EAST

WHEREAS, Eastview Mini Mart, LLC has applied for a Class "B" liquor license for the business known as Eastview Mini Mart, LLC located at 2900 S. Grand Avenue East; and

WHEREAS, all phases of the application process have been satisfactorily met; and

WHEREAS, in order for the Local Liquor Control Commission to issue said license it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes an increase in the number of Class "B" liquor licenses.

Section 2: That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested By: Mayor Misty Buscher

 1-15-26

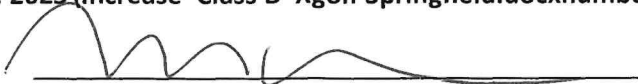

Office of Corporation Counsel /Date

S:\Ordinance 2025\Increase Class D Los Altos.docx **ORDINANCE FACT SHEET**
FOR LIQUOR LICENSES

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
January 20, 2026	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	Eastview Mini Mart, LLC d/b/a Eastview Mini Mart, LLC		
LOCATION:	2900 S. Grand Ave E		
EMERGENCY PASSAGE: (Please check one)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	New business wants package liquor sales		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
I	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2:00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants - Class E or D - beer & wine only as package	
	O	Movie theaters	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the S:\Ordinance 2025\Increase Class D Xgolf Springfield.docx number of liquor licenses authorized per classification.

SIGN OFF:  _____
 S:\Ordinance 2026\Increase Class B Eastview Mini Mart.docx  _____
 Date Mayor's Signature

2026-030

Tracking No.

AN ORDINANCE AUTHORIZING A ONE-YEAR CONTRACT EXTENSION AND ADDITIONAL PAYMENT IN AN AMOUNT NOT TO EXCEED \$70,000.00 UNDER RFP NO. HR22-06 WITH MARSH & MCLENNAN AGENCY, LLC COMPANY TO PROVIDE THE CITY WITH HEALTH INSURANCE CONSULTANT SERVICES FROM MARCH 1, 2026 THROUGH FEBRUARY 28, 2028, FOR THE OFFICE OF HUMAN RESOURCES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, ordinance 354-08-21 awarded under RFP HR22-06 provided healthcare consultant services to the City with an initial agreement to cover March 1, 2022, through February 28, 2026, which allows for an annual extension of these services; and

WHEREAS, it has been determined to extend this agreement with Marsh & McLennan Agency, LLC for a one-year contract under RFP No. HR22-06, and for an additional payment not to exceed \$70,000.00; and

WHEREAS, it is in the best interest of the City to extend the contract for an additional one-year through February 28, 2027; and

WHEREAS, a copy of RFP HR22-06 shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the extension for one-year of contract under RFP HR22-06 with Marsh & McLennan Agency, LLC Company, to serve as the City's health insurance consultant, for services from March 1, 2026, through February 28, 2027, for an amount not to exceed \$70,000.00. The Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to make payment to Marsh & McLennan Agency, LLC Company (VC*2084), for an amount not to exceed \$70,000.00, from account number 074-107-BMGT-HINS-1218 in accordance with the Agreement.

Section 3: That this ordinance shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date



CLIENT SERVICE AGREEMENT

This Client Service Agreement and any statement of work, Exhibits and Appendices hereto (this "**Agreement**") is made as of March 1, 2026 (the "**Effective Date**"), by and between City of Springfield (herein referred to as "**Client**"), and Marsh & McLennan Agency LLC (herein referred to as ("**MMA**").

NOW, THEREFORE, in consideration of mutual covenants and representations set forth in the Agreement, the parties hereby agree as follows:

Article I. Services Provided by MMA

MMA shall provide the services outlined on the Statement of Work ("SOW") attached to this Agreement as Exhibit A and signed by the Client (the "**Services**") and which may be amended, from time to time, by mutual written agreement of the parties. To the extent there is a direct conflict between the terms of this Agreement and an SOW, the terms of the SOW shall control.

Article II. Term/Termination

2.1 Term

This Agreement shall begin on the Effective Date and continue until (a) a termination occurs pursuant to provision 2.2; or (b) the end of a service period as described in the SOW, whichever occurs earlier. MMA's obligations to provide Services hereunder will terminate upon termination of the Agreement for any reason.

2.2 Termination

This Agreement, and any SOW attached hereto, may be terminated for convenience by either party by providing 90 days' prior written notice. This Agreement may be terminated by MMA for Client's non-payment of fees as provided on the SOW. Any termination of this Agreement shall not relieve Client of its obligations to pay for Services rendered and/or earned by MMA up to and including the effective date of the termination.

2.3 Events Upon Termination

Upon termination of this Agreement, Client shall pay to MMA any and all fees due and owing to MMA calculated in accordance with the Exhibit A - SOW for the period ending at the end of the 90-day notice period. Notwithstanding any termination of this agreement, any retail commissions collected by MMA shall be considered fully earned upon receipt.

Article III. Confidentiality

3.1 Each of MMA and Client is likely to disclose information (in such capacity, the "**Disclosing Party**") to the other (in such capacity, the "**Receiving Party**") from time to time in the course of the provision of the Services, which is marked or designated as confidential or proprietary at or prior to disclosure or which would appear to a reasonably prudent person to be confidential and/or proprietary in nature ("**Confidential Information**"). Confidential Information shall also include this Agreement and all business strategies, plans and procedures, business information, proprietary information, scientific information, product plans, sales information and plans, data, and trade secrets of the Disclosing Party. Notwithstanding the foregoing, "Confidential Information" shall not include any information or materials that: (a) are or become known to the general public through no act or omission of the Receiving Party, (b)

are received by the Receiving Party from a third party that the Receiving Party reasonably believes was legally entitled to disclose the same, (c) were legally in the Receiving Party's possession prior to disclosure by Client; (d) are developed by or for the Receiving Party independently of the Disclosing Party's Confidential Information, or (e) are de-identified and aggregated. In the event the Receiving Party is requested or required by legal or regulatory authority to disclose any Confidential Information, the Receiving Party may, unless prohibited by law or regulation, disclose such information; provided, that prior to any such disclosure, the Receiving Party shall advise the Disclosing Party of such required disclosure promptly upon learning thereof such that the Disclosing Party may seek an appropriate protective order. In the event that a protective order or other remedy is not obtained, the Receiving Party agrees to furnish only that portion of the Confidential Information that it reasonably determines is consistent with the scope of the subpoena or demand.

The Receiving Party (a) shall safeguard and maintain in confidence all Confidential Information of the Disclosing Party provided to or learned or developed during the course of performing such Receiving Party's obligations hereunder and (b) shall not use or copy any Confidential Information, or authorize or permit others to use any such Confidential Information, for any purposes other than, in the case of MMA as the Receiving Party, to perform the Services. Notwithstanding anything to the contrary in this Agreement, Client expressly agrees that (i) MMA may share the Client's Confidential Information with carriers, third party providers, intermediaries and related parties in furtherance of the Services (and the same shall not be considered agents or representatives of MMA for this purpose) and (ii) MMA is expressly permitted to de-identify and aggregate Confidential Information for preparing commercially available normative and benchmarking data and for internal and external research, analysis, and product development purposes.

The confidentiality obligations contained in this section with respect to any Confidential Information shall survive for a period of two (2) years from receipt of such Confidential Information, or for such longer period as required by applicable law.

3.2 [Intentionally Blank.]

3.3 Ownership Rights

Client acknowledges and agrees that except to the extent they constitute Work (as defined below), all products, forms, procedures, pricing, and other materials, including any hardware or software products, proposals, and templates, utilized or made available by MMA to Client in connection with any Services rendered hereunder (collectively, the "**Products**") are the sole property of MMA. Client acknowledges and agrees that nothing herein shall be construed to grant or create any ownership rights in any hardware and software owned, operated by, or licensed to MMA. Client shall have no title or other ownership right to or interest in any of such Products, nor shall it acquire any such right, title, or interest by use thereof in accordance with this Agreement. Client shall not license, market, modify, sell, or transfer any of such Products, in whole or in part.

3.4 Deliverables and Intellectual Capital

Only materials prepared by MMA specifically, solely and exclusively for Client pursuant to this Agreement (the "**Work**") shall be owned by Client. Notwithstanding the foregoing, MMA will retain all ownership and copyright, patent and other intellectual property rights in the methodologies, methods of analysis, ideas, concepts, know-how, models, tools, techniques, skills, knowledge and experience owned or possessed by MMA before the commencement of, or developed or acquired by MMA during or after, the performance of the Services, including without limitation, all systems, software, algorithms, specifications, documentation and other materials created, owned or licensed and used by MMA or our affiliates or subcontractors in the course of providing the Services and the Work (collectively, the "**Intellectual Property**"), and shall not be restricted in any way with respect thereto.

Client will not use, in a manner other than as mutually contemplated when MMA was first retained by Client to perform the applicable Services, or disclose to any third party, any material, Work, Products and/or Intellectual Property supplied by MMA under this Agreement. MMA shall have no liability with respect to: (i) modifications made by any person other than MMA to the Work, Intellectual Property or other work product or deliverables provided to Client by MMA or (ii) any third party's use or reliance on the Work, Intellectual Property or other work product or deliverables provided to Client by MMA.

Article IV. Indemnification; Limitation of Liability; Disclaimers

4.1 Indemnity

MMA agrees to indemnify and hold harmless Client from and against any and all Losses (as defined below) to the extent resulting from (i) MMA's breach of this Agreement or (ii) MMA's negligence or willful misconduct in the performance of Services hereunder.

Client agrees to indemnify and hold harmless MMA from and against any and all Losses to the extent resulting from (i) Client's breach of this Agreement, (ii) any third party claims against MMA arising out of the Services, except to the extent resulting from MMA's negligence or willful misconduct, (iii) Client's negligent acts or omissions, or (iv) MMA's or a third party provider's reliance on the accuracy of information provided by Client hereunder.

4.2 Limitation of Liability

MMA shall not be liable for any indirect, incidental, consequential, punitive or other special damages suffered by Client arising out of or related to this Agreement, even if advised of the possibility of such damages. The aggregate liability of MMA, its affiliates and any officer, director or employee of MMA and its affiliates ("**MMA Parties**") to Client, its affiliates, and its and their officers, directors or employees and any third party (including any benefit plan, its fiduciaries or any plan sponsor) for any and all Losses arising out of or relating to the provision of any Services at any time by any of the MMA Parties shall not exceed five million dollars (\$5,000,000). MMA shall have no liability for the acts or omissions of any third party (other than any subcontractor performing Services hereunder). "**Losses**" as used herein shall mean any and all claims, damages, losses, judgments, costs, and expenses of any kind, including reasonable attorneys' fees.

4.3 Disclaimers

MMA does not assume any responsibility or authority hereunder for (i) the design, funding or operation of any Client-sponsored employee welfare benefit plan (as defined in ERISA Section 3(1)) or for compliance of any such plan with ERISA, including any aspect of COBRA, (ii) duties incumbent upon a "plan sponsor" or "covered entity" under HIPAA privacy and security rules, (iii) funding claims for benefits under any Health Savings Account (HSA) or employee welfare benefit plan or the payment of fees to third parties providing services or products to Client or its employees, (iv) insuring or underwriting any liability to provide benefits under any employee welfare plan, (v) the acts or omissions of any automated clearing house or other financial institution, or (vi) Wrap Plan documents prepared by third parties. MMA specifically disclaims any warranty regarding the compliance of Client's employee health and benefits plan with ERISA.

MMA does not act on behalf of any insurer or other service provider, is not bound to utilize any particular insurer or service provider, and does not have the authority to make binding commitments on behalf of any insurer or service provider. MMA does not guarantee or make any representation or warranty that coverage or services can be placed on terms acceptable to Client. MMA is not responsible for the solvency or ability to pay claims of any insurance carrier or the solvency or ability of any service provider to provide service. Client agrees that all decisions regarding the amount, type or terms of coverage shall be Client's ultimate responsibility. While MMA may provide advice and recommendations, Client must decide the specific coverages that are appropriate for its particular circumstances and financial position. The form of MMA's compensation, whether by commission, fee, or both, shall not affect MMA's role as insurance broker or the scope of the services to be provided by MMA.

MMA's service obligations to you are solely contractual in nature. The parties acknowledge and agree that, in performing the Services, MMA and its affiliates are not acting as a fiduciary for Client, except to the extent required by applicable law, and do not otherwise have a fiduciary or other enhanced duty to you.

In the event that a service, resource or tool listed on Exhibit A is being provided by a party that is not a subcontractor or MMA's the provision of such service, resource, or tool may be subject to terms and conditions or contract to be entered into between Client and such third-party provider. MMA shall have no liability with respect to any service, resource or tool not provided directly by MMA and/or one of its subcontractors.

Client shall be responsible for any fee or penalty arising out of or relating to its benefit plans that is assessed by the Internal Revenue Service, the Department of Labor, and/or other federal or state governmental agencies.

MMA is not engaged in the practice of law or tax accounting and the Services provided hereunder do not constitute and are not a substitute for legal, tax and/or accounting advice. Accordingly, MMA recommends that Client secure the advice of competent legal counsel and/or tax advisor with respect to any legal or tax matters related to the Services or otherwise.

The Patient Protection and Affordable Care Act (ACA) is a complex law. Any statements or guidance regarding the ACA made by MMA concerning tax, accounting, or legal matters are based solely on our experience as insurance brokers and risk consultants and are not to be relied upon as accounting, tax, or legal advice.

Article V. Representations

5.1 Compliance with Applicable Law and Regulation

Each party agrees to comply in all material respects with all federal, state, and local laws and regulations applicable to such party in carrying out its obligations under this Agreement.

5.2 Accuracy of Information

Client shall provide to MMA timely, complete and accurate information to enable MMA to perform its obligations and provide Services hereunder. Client assumes full responsibility for any Client information provided to MMA, a general agent or a service provider hereunder, including, but not limited to, its condition, content, format, usability, or correctness and MMA has no obligation to confirm or verify the accuracy, authenticity, or completeness of any information provided by Client. Client understands that the failure to provide necessary, complete and accurate information to MMA and/or a general agent or service provider, whether intentional or by error, could result in the voiding of coverage or denial of claims. Client acknowledges that MMA: (i) relies upon the accuracy of all information provided by Client in effecting and performing its obligations under this Agreement, and (ii) understands and agrees that MMA shall have no liability for its reliance on inaccurate or incomplete information.

5.3 Plan Fiduciary; Instructions

MMA is not a "plan administrator" or "fiduciary" as defined under ERISA. Client acknowledges, agrees and warrants that Client or the appropriate Covered Entity is the named plan administrator and/or fiduciary for the plan(s) within the meaning of the Employee Retirement Income Security Act of 1974, as amended ("**ERISA**"), and, notwithstanding anything to the contrary contained herein, that MMA is not a fiduciary and does not have any discretionary authority or responsibility with respect to the plan(s) or plan assets. It is understood and agreed that Client and/or the relevant plan(s) have full and final authority and responsibility for the plan(s), plan(s) assets, and plan(s) operation. Client, and not MMA, shall be solely responsible for the review and payment of claims for benefits provided under any benefit plan and for all appeals brought under any such benefit plan and/or ERISA. Client shall be responsible for meeting any ERISA trust requirements to the extent applicable. MMA does not assume any responsibility for receiving or reviewing claims for benefits under or in connection with any benefit plan. MMA shall not have any duty or power to act on behalf of Client or any participant in connection with the plan(s) other than as expressly stated in this Agreement or upon instruction from Client.

Article VI. Other Provisions

6.1 No Third-Party Beneficiaries

Neither this Agreement nor the provision of the Services is intended to confer any right or benefit on any third party.

6.2 Governing Law/Waiver of Jury Trial

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to choice of law principles. Each party, on behalf of itself and its affiliates, to the fullest extent permitted by law, knowingly, voluntarily, and intentionally waives its right to a trial by jury in any action or other legal proceeding arising out of or relating to this Agreement or any services provided by MMA or its affiliates. The waiver applies to any action or legal proceeding, whether sounding in contract, tort or otherwise. Each party agrees not to include

IN WITNESS WHEREOF, the parties, through their authorized representatives, have executed this Agreement as of the Effective Date.

Marsh & McLennan Agency LLC

City of Springfield

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

STATEMENT OF WORK

This Statement of Work is entered into pursuant to the Client Service Agreement dated March 1, 2026 between the parties hereto, and sets forth the scope of services to be provided, and the compensation to be earned, by MMA. This SOW is subject to the terms and conditions contained in the Client Service Agreement.

PART 1 – SERVICE PERIOD

The Service Period shall begin March 1, 2026 and end February 28, 2027.

PART 2 – SCOPE OF SERVICES

MMA charges a service fee for the services it provides under this SOW. Additional details are available upon request.

Advocacy Services - HR support with billing issues and discrepancies, claims resolutions, pharmacy issues, and guidance with carrier appeals and grievances

Brokerage Services - Carrier management, multi-year strategic planning, contract review, dedicated service team

Compliance Services Support - Periodic legislative updates and guidance, benefits compliance assistance, Cobra administration, required notices, state-specific resources

Employee Communication and Education - Benefits education campaigns, benefit satisfaction survey, enrollment meeting strategy and coordination, summary of benefits, flipbook, educational videos, translation services

Financial Analytics - Claims and utilization review, plan and contribution modeling, plan and cost benchmarking, IBNR analysis

Technology Consulting - Consulting on benefits administration and HRIS systems

Wellness Consulting - Turnkey health education campaigns, wellness newsletters and communications, wellness posters, biometric screening and flu shot vendor referrals and implementation assistance, needs and interests survey

Enhanced service programs are available for additional fees. Cost will vary based on your customized service plan.

Additional Services Available
Advanced Advocacy Services
Direct access from employees
Prior authorization guidance and pre-service claim support
Support and guidance in navigating members portals to locate claim and provider information
Support navigating how plan changes will impact claims and coverage
Expert review and guidance on plan benefits and how they apply to individual scenarios
Support for questions related to employee benefits including but not limited to FSA, HSA, medical, dental, and disability inquiries
Contact information for Advanced Advocacy claims submissions will be shared at the time of implementation
Compliance Support

Compliance RX
Cafeteria Plans
POP Plans
Compliance Training
Non-Discrimination Testing
Employee Communication and Education
Communication Plan
Customized Collateral/Webpages
Tailored Campaigns
Messaging Strategy
Customized Benefit Summaries
Benefits/Wellness Branding
Client Mobile Applications
Actuarial Services
Total Compensation Statements support
International program management
Client-specific services
Compensation benchmarking/consulting
Employee relations (terminations, investigations, severance packages)
Job descriptions
Specific topic training
Employee handbooks
Risk Management Center – Ask the HR Expert
Technology Consulting
Assistance with vendor review and selection
System implementation assistance
Post-implementation review
Wellness Consulting
Customized Annual Wellness Plan
Nutrition Services
Tobacco-Free Program

Ergonomic Assessments
Onsite Programming
Wellness Challenges
Essential Assessments
Risk-Specific Campaigns
Committee Development and Support
First Aid/CPR/AED Training

*A separate proposal will be provided by the respective areas for these services

PART 3 - COMPENSATION

1.1 Fee-Based Compensation

MMA will deliver its Services to the Client in respect of the Fee Coverages for a fixed annual fee of \$70,000, plus any applicable sales tax if required by state law, to be billed as follows:

Service Fee Term:	March 1, 2026 to February 28, 2027
Service Fee Amount for Term:	\$70,000 per year
Payment Frequency:	12 Equal Monthly Payments

In the event this Services Agreement is terminated by the Client or by MMA for material breach by Client, with respect to Fee Coverages, MMA's fee shall be deemed earned in accordance with the following schedule: 50% within the initial three (3) months of any annual service period described in the SOW, 75% if after three (3) months but before the end of the nine- (9) month period of an annual service period, and 100% after nine (9) months of any annual service period.

1.2 Third-Party Vendor Services

Client has opted to engage with the following identified third-party vendors whose services shall be paid for by the fee paid by client hereunder. In the event Client terminates MMA as broker of record with respect to any or all of the Client insurance plan(s), services under this Agreement will immediately terminate unless otherwise mutually agreed to in writing by the parties. Services will be provided in accordance with the terms and conditions of each respective third-party vendor and MMA disclaims any and all liability or loss incurred by client relating to such third-party services.

THIRD PARTY VENDOR	SERVICE PROVIDED

1.3 Out-of-Scope Services.

MMA can provide additional services at an additional cost. The cost and scope of additional services will be agreed in advance and reflected in an amendment to the SOW.

If there is a significant change in Client's operations that affects the complexity of Client's program or plan that may have the effect of increasing MMA's responsibilities and the Client's service needs, both parties agree to renegotiate MMA's compensation in good faith. Changes in scope include, but are not limited to, a change in operations due to merger or acquisition, a material increase in the number of employees and participants, a change in plan design and operations, and a change in Client's payroll or other systems vendor.

Please see Exhibit B for MMA's standard Compensation Disclosure which may be updated from time to time.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Marsh & McLennan Agency LLC

City of Springfield

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT B: COMPENSATION DISCLOSURE

Marsh & McLennan Agency LLC (“MMA”) prides itself on being an industry leader in the area of transparency and compensation disclosure. We believe you should understand how we are paid for the services we are providing to you. We are committed to compensation transparency and to disclosing to you information that will assist you in evaluating potential conflicts of interest.

As a professional insurance producer, MMA and its subsidiaries facilitate the placement of insurance coverage on behalf of our clients. As an independent insurance agent, MMA may have authority to obligate an insurance company on behalf of our clients and as a result, we may be required to act within the scope of the authority granted to us under our contract with the insurer. In accordance with industry custom, we are compensated either through commissions that are calculated as a percentage of the insurance premiums charged by insurers, or fees agreed to with our clients.

MMA engages with clients on behalf of itself and in some cases as agent on behalf of its non-US affiliates with respect to the services we may provide. For a list of our non-US affiliates, please visit: <https://mma.marshmma.com/non-us-affiliates>. In those instances, MMA will bill and collect on behalf of the non-US Affiliates amounts payable to them for placements made by them on your behalf and remit to them any such amounts collected on their behalf.

MMA receives compensation through one or a combination of the following methods:

- **Retail Commissions** – A retail commission is paid to MMA by the insurer (or wholesale broker) as a percentage of the premium charged to the insured for the policy. The amount of commission may vary depending on several factors, including the type of insurance product sold and the insurer selected by the client. If MMA places business through an affiliated wholesale broker or managing general agent, MMA will advise the client of this at or prior to placement.
- **Client Fees** – Some clients may negotiate a fee for MMA's services in lieu of, or in addition to, retail commissions paid by insurance companies. Fee agreements are in writing, typically pursuant to a Client Service Agreement, which sets forth the services to be provided by MMA, the compensation to be paid to MMA, and the terms of MMA's engagement. The fee may be collected in whole, or in part, through the crediting of retail commissions collected by MMA for the client's placements.
- **Contingent Commissions** – Many insurers agree to pay contingent commissions to insurance producers who meet set goals for all or some of the policies the insurance producers place with the insurer during the current year. The set goals may include volume, profitability, retention and/or growth thresholds. Because the amount of contingent commission earned may vary depending on factors relating to an entire book of business over the course of a year, the amount of contingent commission attributable to any given policy typically will not be known at the time of placement.
- **Supplemental Commissions** – Certain insurers and wholesalers agree to pay supplemental commissions, which are based on an insurance producer's performance during the prior year. Supplemental commissions are paid as a percentage of premium that is set at the beginning of the calendar year. This percentage remains fixed for all eligible policies written by the insurer during the ensuing year. Unlike contingent commissions, the amount of supplemental commission is known at the time of insurance placement. Like contingent commissions, they may be based on volume, profitability, retention and/or growth.
- **Wholesale Broking Commissions** – Sometimes MMA acts as a wholesale insurance broker. In these placements, MMA is engaged by a retail agent that has the direct relationship with the insured. As the wholesaler, MMA may have specialized expertise, access to surplus lines markets, or access to specialized insurance facilities that the retail agent does not have. In these transactions, the insurer typically pays a commission that is divided between the retail and wholesale broker pursuant to arrangements made between them.

- **Medallion Program and Sponsorships** – Pursuant to MMA's Medallion Program, participating carriers sponsor educational programs, MMA events and other initiatives. Depending on their sponsorship levels, participating carriers are invited to attend meetings and events with MMA executives, have the opportunity to provide education and training to MMA colleagues and receive data reports from MMA. Insurers may also sponsor other national and regional programs and events.
- **Other Compensation & Sponsorships** – From time to time, MMA may be compensated by insurers for providing administrative services on behalf of those insurers. Such amounts are typically calculated as a percentage of premium or are based on the number of insureds. Additionally, insurers may sponsor MMA training programs and events. MMA may also have arrangements with vendors who compensate MMA for referring clients for vendor services.

We will be pleased to provide you additional information about our compensation and information about alternative quotes upon your request. For more detailed information about the forms of compensation we receive please refer to our Marsh & McLennan Agency Compensation Guide at <https://www.marshmma.com/us/compensation-guide.html>.

Rev March 15, 2024

ORDINANCE FACT SHEET

DATE OF 1st READING: 01/20/2026

OFFICE REQUESTING: Human Resources

CONTACT PERSON: Kelley Martin

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

PHONE NUMBER: (217) 789-2446

FISCAL IMPACT: See attached.

SUGGESTED TITLE: An Ordinance authorizing a one-year extension of RFP HR22-06 and authorizing an additional \$70,000.00 with Marsh & McLennan Agency LLC Company to provide the City with health insurance consultant services from March 1, 2026 to February 28, 2027.

CONTRACTOR / VENDOR NAME: Marsh & McLennan Agency LLC Company VENDOR NO: VC0000002084

CONTRACT TERM: March 1, 2026 to February 28, 2027 Change in Scope Yes No

CONTRACT AMOUNT: NTE \$280,000.00 \$70,000.00
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: RFP - Extension
- Exception: _____
- Code Provision: _____

Previous Ord #'s _____
Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	074	107	BMGT	HINS	1218	\$70,000.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Bidder Comparison and Cost Analysis

STAFF ANALYSIS

Ordinance 354-08-21 awarded RFP HR22-06 to provide healthcare consulting services to the City with an initial agreement to cover March 1, 2022 through February 28, 2026 and allow for an annual extension for these services.

It has been determined to be in the City's best interest to extend this agreement to provide a continued relationship with a Healthcare Consultant who is familiar with the City and its Healthcare plans during the transition of Health Insurance vendors for the 2027 Plan Year. Marsh & McLennan Agency LLC's experience and expertise is a valuable asset for the City of Springfield and recommended by the Joint Labor Management Healthcare Committee.

FUNDS CHECK BY: Courtney Meiss

Date: 01-09-2026

DIRECTOR / SUPERVISOR: _____

Date: _____

CITY PURCHASING AGENT: _____

Date: 1-9-2026

SIGN OFF: _____
(Mayor's Signature) *GEM*

(Director of OBM) *1/9/26*

The information supplied on this form is not confidential information.

AN ORDINANCE AUTHORIZING EXECUTION OF A SPONSORSHIP AGREEMENT WITH AND PAYMENT IN THE AMOUNT OF \$30,000.00 TO GREATER SPRINGFIELD CHAMBER OF COMMERCE FOR AMERICA 250 FIREWORKS TO BE HELD IN SPRINGFIELD JULY 4, 2026, FOR THE SPRINGFIELD CONVENTION & VISITORS BUREAU

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Article VII, Chapter 37, Section 37.62 of the 1988 City of Springfield Code of Ordinances provides for financial assistance to persons, partnerships, for-profit and not-for-profit entities; and

WHEREAS, Greater Springfield Chamber of Commerce have requested financial assistance in the amount of \$30,000.00 for sponsorship of the America 250 Fireworks to be held in Springfield July 4, 2026; and

WHEREAS, it is in the best interest of the City of Springfield to enter into an agreement with Greater Springfield Chamber of Commerce for America 250 Fireworks to sponsor this event; and

WHEREAS, a copy of said agreement shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves and authorizes the acceptance and execution of an Agreement with and payment in the amount of \$30,000.00 to Greater Springfield Chamber of Commerce to be held no later than July 4, 2026, pursuant to provisions under Article VII, Chapter 37, Section 37.62 of the 1988 City of Springfield Code of Ordinances, as amended. The Mayor and the City Clerk are hereby authorized to execute the agreement which shall be located in the Office of the City Clerk.

Section 2: That the Office of Budget and Management is hereby directed to make payment to Greater Springfield Chamber of Commerce in the amount of \$30,000.00 from account number 021-114-VIST- VIST-2110.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date 1-15-26

SPONSORSHIP AWARD AGREEMENT

THIS AGREEMENT made and entered this _____, 2026, by and between, **Greater Springfield Chamber of Commerce** (Organizer), and the **CITY OF SPRINGFIELD, ILLINOIS**, a municipal corporation (the "City"), by and through the Springfield Convention and Visitors Bureau (the "SCVB"). The Owner and the City are sometimes collectively referred to herein as the "Parties."

WITNESSETH:

WHEREAS, the Organizer agrees to host America 250 Fireworks ("Event") in Springfield, Illinois and the City agrees to support the Event under the terms and conditions outlined in this agreement;

NOW THEREFORE, in consideration of the premises and mutual obligations set forth herein, the Parties hereby covenant and agree as follows:

Section 1. Hotel Room Nights Required: The total number of hotel room nights Organizer shall sell for the Event in the City of Springfield must minimally total 0 room nights.

Section 2. Payment Terms: The City shall pay Organizer a sponsorship award in the amount of \$30,000.00. The agreed-upon sponsorship award shall be paid to the Organizer in one lump sum, contingent upon the Event occurring no later than July 31, 2026.

Section 3. Event Timeline: The Organizer agrees to host the Event in Springfield within the timeframe outlined (above). Any changes to the timeline must be agreed upon in writing by both parties.

Section 4. No Waiver. No waiver of a breach or violation of any provision of this Agreement by the City shall be construed as a waiver of any subsequent breach or limit or restrict any right or remedy otherwise available.

Section 5. Termination: If the event does not occur by July 31, 2026 Springfield shall not be obligated to pay the agreed-upon sponsorship award and/or be refunded any award amount paid in advance. Additionally, either party may terminate this Agreement upon written notice if the other party breaches a material term of this Agreement and fails to remedy such breach within 30 days of receiving notice.

Section 6. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Any disputes arising under this Agreement shall be resolved in the courts of Sangamon County, Illinois.

Section 7. Entire Agreement. This Agreement constitutes the entire agreement between the Parties. Any changes or alterations in this Agreement shall be valid and effective only if agreed upon in writing between the Parties. No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by authorized representatives of each of the Parties.

IN WITNESS WHEREOF, the Parties execute this Agreement on the date first written above.

Organizer
By: _____

**CITY OF SPRINGFIELD, ILLINOIS, a
municipal corporation**

By: _____ **Mayor Misty Buscher** *GBH*

ORDINANCE FACT SHEET

DATE OF 1st READING: January 20, 2026

OFFICE REQUESTING: Convention & Visitors Bureau

CONTACT PERSON: Scott Dahl

PHONE NUMBER: 217.789.2360 x5531

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$30,000.00

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH AND PAYMENT IN AN AMOUNT NOT TO EXCEED \$30,000 TO GREATER SPRINGFIELD CHAMBER OF COMMERCE FOR AMERICA 250 FIREWORKS TO BE HELD JULY 4, 2026 FOR THE SCVB.

CONTRACTOR / VENDOR NAME: Greater Springfield Chamber of Commerce VENDOR NO: 0GRE4901

CONTRACT TERM: _____ Change in Scope Yes No

CONTRACT AMOUNT: \$30,000.00
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes

Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	021	114	VIST	VIST	2110 30,000
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Agreement

STAFF ANALYSIS

America will celebrate 250 years on July 4, 2026. Fireworks will be coordinated with other activities by DSI and tourism partners.

FUNDS CHECK BY: Courtney Heinzel
Digitally signed by Courtney Heinzel
Date: 2026.01.08 07:23:15 -06'00'


Date: _____

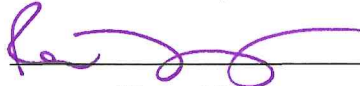
DIRECTOR / SUPERVISOR: Dahl, Scott
Digitally signed by Dahl, Scott
Date: 2026.01.07 14:06:16 -06'00'

Date: _____

CITY PURCHASING AGENT: 

Date: 1-7-2026

SIGN OFF: _____
(Mayor's Signature) 


(Director of OBM)

2026-032

AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT IN THE AMOUNT OF \$89,800.00 WITH CENTRAL ILLINOIS COMMUNICATIONS D/B/A ILLINOIS TIMES FOR THE 2026 VISITORS GUIDE AND MAP PADS IN FY27 FOR THE SPRINGFIELD CONVENTION AND VISITORS BUREAU

WHEREAS, Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Springfield Convention and Visitors Bureau sought services for design, distribution, printing and content creation of the 2026 Visitors Guide and Map Pads in FY27; and

WHEREAS, Central Illinois Communications d/b/a Illinois Times is willing to provide these services with a publication delivery date for the week of March 23, 2026, for an amount not to exceed \$89,800.00; and

WHEREAS, the City Purchasing Agent has made a determination, in writing, that Central Illinois Communications d/b/a Illinois Times is a sole source vendor for this purchase and, therefore, is exempt from the provisions of the City Purchasing Code requiring sealed competitive bidding pursuant to the exceptions contained in Section 38.38(a) and/or Section 38.41 pertaining to Competitive Sealed Proposals, that it be neither practicable nor advantageous to the City to utilize the Sealed Competitive Bid process; and

WHEREAS, a copy of the Agreement shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes execution of a professional services agreement with Central Illinois Communications dba Illinois Times for design, distribution, printing and content creation of the 2026 Visitors Guide and Map Pads in FY27 with a publication delivery date for the week of March 23, 2026, for an amount not to exceed \$89,800.00 for the Springfield Convention and Visitors Bureau. The Mayor and City Clerk are hereby authorized to execute and attest the Agreement and any necessary documents on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay Central Illinois Communications dba Illinois Times (VC*5228) an amount not to exceed \$89,800.00 from 021-114-VIST-VIST-1401 in accordance with the terms of the Agreement.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date 1-15-20



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Scott Dahl

FROM: James W. Peters - Purchasing Agent

DATE: January 8, 2026

SUBJECT: Request for Exemption from Competitive Bidding

I have reviewed the Ordinance Fact Sheet concerning Central Illinois Communications dba Illinois Times, authorizing execution of an agreement and payment for the 2026 Visitors Guide and Maps Pads design, printing, content creation and distribution for the Springfield Conventions and Visitors Bureau.

In accordance with the requirements of Section 38.38(a) and/or Section 38.41 of the Purchasing Code of the City of Springfield pertaining to Competitive Sealed Proposals, I have determined that it would be neither practical nor advantageous to the city to utilize the Sealed Competitive Bid process to obtain bids for these goods or services. Based on my determination, this procurement is exempt from the City's requirement for Sealed Competitive Bids.

ORDINANCE FACT SHEET

DATE OF 1st READING: January 20, 2026

OFFICE REQUESTING: Convention & Visitors Bureau

CONTACT PERSON: Scott Dahl

PHONE NUMBER: 217.789.2360 x5531

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: 89,800.00

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT AND PAYMENT IN THE AMOUNT NOT TO EXCEED \$89,800 TO CENTRAL ILLINOIS COMMUNICATIONS DBA ILLINOIS TIMES FOR THE 2026 VISITORS GUIDE AND MAPS PADS FOR THE SCVB.

CONTRACTOR / VENDOR NAME: Central Illinois Communications, dab IL Times VENDOR NO: VC*5228

CONTRACT TERM: Annual Change in Scope Yes No

CONTRACT AMOUNT: 89,800.00
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	021	114	VIST	VIST	1401 89,800
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Proposal

STAFF ANALYSIS

For the design, distribution, printing and content creation of the 2026 Visitors Guide and Map Pads.

Contingent on FY27 budget approval. Publication delivery date: Week of March 23, 2026.

FUNDS CHECK BY: Courtney Heinzl Digitally signed by Courtney Heinzl Date: 2026.01.08 07:24:24 -06'00'

Date: _____

DIRECTOR / SUPERVISOR: Dahl, Scott Digitally signed by Dahl, Scott Date: 2026.01.07 14:06:34 -06'00'

Date: _____

CITY PURCHASING AGENT: 

Date: 1-9-2026

SIGN OFF: _____
(Mayor's Signature) *GEM*


(Director of OBM)

The information supplied on this form is not confidential information.

2026-033

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$556,500.00 TO CORRECT THE FY26 BUDGET ALLOCATIONS FOR FLEET MAINTENANCE FACILITY, FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Office of Budget and Management is requesting a supplemental appropriation in the amount of \$556,500.00 from the 1100 budget lines to correct the FY26 budget allocations for Fleet Maintenance Facility.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a supplemental appropriation in the amount of \$556,500.00 from the 1100 budget lines for the Office of Budget and Management to correct the FY26 budget allocations for Fleet Maintenance Facility.

Section 2: That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation in the amount of \$556,500.00 from the 1100 budget lines balance into the following accounts:

EXPENDITURE ACCOUNT	AMOUNT
017-107-GENC-FLTM-1102	\$55,000.00
017-107-GENC-FLTM-1104	\$30,000.00
017-107-GENC-FLTM-1107	\$10,000.00
017-107-GENC-FLTM-1108	\$6,500.00
017-107-GENC-FLTM-1801	\$130,000.00
017-107-GENC-FLTM-1802	\$325,000.00

Section 3: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 4: That this ordinance shall become effective from and after its passage, publication and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date 1-15-26

FUND	AGENCY	ORG	ACTIVITY	OBJECT		AMOUNT
017	107	GENC	FLTM	1102	\$	55,000.00
017	107	GENC	FLTM	1104	\$	30,000.00
017	107	GENC	FLTM	1107	\$	10,000.00
017	107	GENC	FLTM	1108	\$	6,500.00
017	107	GENC	FLTM	1801	\$	130,000.00
017	107	GENC	FLTM	1802	\$	325,000.00

City of Springfield, Illinois
Office of the Director of Budget and Management
Report of Cash Disbursements

DATE: 01.02.26 Checks # 420483-420608

To The City Treasurer: _____

General Bank Account

Fund	Fund Name	Cash Account	Amount
001	9901 Corporate Operations	7001	\$2,364,230.92
	9902 Cannabis Reg Tax	7001	
	9903 Municipal Cannabis ROT-Pensions	7001	
	9904 Municipal Cannabis ROT-Econ Devl	7001	
	9905 Marijuana Leaf Identification Fund	7001	
	9906 APRA-SLFRF	7001	
	9907 Pharmacy Gallery & Art Space	7001	
003	9901 Lincoln Library	7001	\$85,601.22
	9902 Ubrary Restricted Bequest	7001	
016	9901 Facilities Maintenance	7001	\$23,401.96
	9903 Bth & Capital Ramp Maintenance Fund	7001	
017	Fleet Maintenance	7001	\$100,901.64
021	Convention and Visitors	7001	\$39,750.95
027	General Interest Escrow	7001	
046	IMRF Contributions	7001	
049	Recycling Fee Fund	7001	\$1,759.64
065	Unemployment Compensation Escrow	7001	
094	9901 Capital Equipment	7001	
	9903 Bond & Interest	7001	
	9904 2024 Go Bonds	7001	
095	9901 Capital Improvements General	7001	
	9902 Capital Infrastructure	7001	\$425,726.72
	9903 Video Gaming	7001	
	9904 Bond & Interest Account	7001	
	9908 095/2024 GO Bonds	7001	
096	Treasury Tax and Loan	7001	

Total General Bank Account Disbursements: \$3,041,373.05

TIF Funds

Fund	Fund Name	Cash Account	Amount
007	Madison Park Place TIF Fund	7001	\$1,314.47
020	Jefferson Crossing TIF	7001	
026	Dirksen Pkwy Commercial Redevelopment Project TIF	7001	
028	Enos Park TIF District	7001	\$1,156.74
029	Macarthur TIF	7001	
037	Peoria Road TIF	7001	
038	Lumber Lane TIF Redevelopment Area	7001	
048	Northeast TIF District	7001	
062	9907 Far East Side TIF	7068	\$1,358.28
084	Special Allocation Project TIF	7001	\$1,156.74

Total TIF Disbursements: \$4,986.23

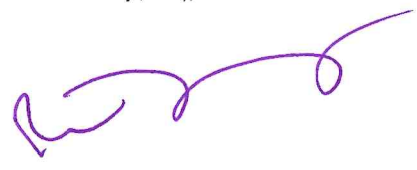
Special Funds			
004	9901 Oak Ridge Cemetery	7001	\$15,662.35
004	9902 African American History Museum-ORC	7001	
015	9901 Sewer Operation and Maintenance	7015	\$127,773.13
	9907 Sewer EPA Loan Reserve	7022	
023	9901 2024 Bond & Interest Account	7001	
	9902 2024B Bond & Interest Account	7001	
	9903 2024B Business Dist Reserve Acct	7001	
	9904 2024B General Account	7001	
	9905 2024B Business Dist Project Acct	7001	
	9906 SSA Bonds Reserve Account	7001	
	9908 Legacy Park Sports Complex	7001	
	9909 Sports Park B&I Account	7001	
	9910 Sports Park Reserve Account	7001	
	9911 Development Assist-Ongoing Costs	7001	
	9912 Special Redemption Account	7001	
	9913 Excess Develop Const Assist Costs	7001	
	9914 General Account	7001	
	9915 Project Account	7001	
033	9901 1996 Capital Improvement	7001	
	9903 Restricted Cash Reserve	7001	
036	9901 MVP Operation and Maintenance	7001	\$10,473.44
041	Motor Fuel Tax	7001	
069	Police Laboratory	7001	
070	State Drug Profit Forfeiture	7001	\$250.00
071	Police Evidence	7001	
073	Federal Drug Profit Forfeiture	7001	
074	9902 Health Insurance	7001	\$110,978.58
	9903 Workers Compensation	7001	
	9904 Liability & Property/Casualty	7001	
	9905 Sick Payout	7001	
	9906 Health Insurance Reserve	7001	
077	9908 Homeland Security Prog-Drill	7001	
	9927 Justice Assistance Grant 21	7001	
	9928 COPS Grant	7001	\$204,546.03
	9930 Justice Assistance Grant 23	7001	\$4,528.00
	9931 Enforce Behavior Health Responses Grant	7001	
	9923 NBIN	7001	
	9925 USDOJ Grant Corona Virus Emergency	7001	
	9926 Justice Assistance Grant 20	7001	
	9929 Justice Assistance Grant 22	7001	
	9932 Opiod Settlement Funds	7001	
078	9901 Flexible Benefit Plan	7001	
	9902 Flexible Benefit Escrow	7001	
700	Trust and Agency Account	7001	\$875.86
Grand Total City Disbursements:			\$3,521,446.67



Director, Office of Budget and Management

12/31/2025

Date



ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Budget & Management

CONTACT PERSON: Ramona Metzger

PHONE NUMBER: 217-789-2191 x6201

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$556,500.00

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION FOR THE FLEET MAINTENANCE FACILITY IN THE AMOUNT OF \$556,500.00 FOR THE OFFICE OF BUDGET AND MANAGEMENT.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes No

CONTRACT AMOUNT: _____ (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: _____

Previous Ord #'s _____

- Is Purchasing Agent approval required? No Yes
- Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Expenditure Accounting Strings Attached.

STAFF ANALYSIS

The recently negotiated labor contract with IAMAW #9, combined with increased overtime expenditures during FY26 has created the need for supplemental appropriations in the 1100 budget lines.

Increased demands for vehicle repairs and a significantly higher need for outsourced auto body repairs require supplemental appropriations within the 1800 budget lines.

FUNDS CHECK BY: Courtney Heinzl Digitally signed by Courtney Heinzl Date: 2026.01.02 06:50:53 -06'00'

Date: _____

DIRECTOR / SUPERVISOR:

Date: _____

CITY PURCHASING AGENT: _____

Date: 1/2/26

SIGN OFF: _____ (Mayor's Signature) *GEM*

_____ (Director of OBM)

The information supplied on this form is not confidential information.

2026-034

AN ORDINANCE AUTHORIZING A ONE-YEAR EXTENSION UNDER RFP# CS22-28 IN THE AMOUNT OF \$62,090.00 AND FOR A TOTAL AMOUNT NOT TO EXCEED \$298,370.00 WITH LAUTERBACH & AMEN, LLP TO PERFORM THE CITY'S ANNUAL AUDITS THROUGH FISCAL YEAR 2026, FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, ordinance 060-02-22 authorized Lauterbach & Amen, LLP to provide annuals audits from February 28, 2022, through February 29, 2024, for an amount not to exceed \$175,425.00 under Contract RFP CS-2228; and

WHEREAS, ordinance 066-02-25 authorized Lauterbach & Amen, LLP to provide annuals audits from March 1, 2025, through February 28, 2026, for an amount not to exceed \$236,280.00 under Contract RFP CS-2228; and

WHEREAS, the contract with Lauterbach & Amen, LLP allowed for two optional renewal years; and

WHEREAS, it has been determined to be in the best interest of the City to extend RFP CS22-28 with Lauterbach & Amen, LLP to perform the annual audit for fiscal year 2026 in the amount of \$62,090.00 and for a total amount not to exceed \$298,370.00 through fiscal year 2026; and

WHEREAS, a copy of RFP CS22-28 shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a one-year extension of RFP CS22-28 with Lauterbach & Amen, LLP to perform the City's annual audit through fiscal year 2026, for an amount not to exceed \$62,090.00. The Mayor and City Clerk are authorized to execute any documents necessary on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay Lauterbach & Amen, LLP an amount not to exceed \$298,370.00 from March 1, 2026, through February 28, 2027, from various account numbers deemed appropriate.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Budget & Management

CONTACT PERSON: Ramona Metzger

PHONE NUMBER: 217-789-2191

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$62,090.00 (\$298,370.00 cumulative)

SUGGESTED TITLE: An Ordinance authorizing a one-year extension of RFP CS22-28 and authorizing an additional \$62,090.00 with Lauterbach & Amen, LLP to perform the City's annual audit for Fiscal Year 2026 for the Office of Budget and Management.

CONTRACTOR / VENDOR NAME: Lauterbach & Amen, LLP VENDOR NO: VC*5168

CONTRACT TERM: March 1, 2026-February 28, 2027 Change in Scope Yes No

CONTRACT AMOUNT: NTE \$298,370.00 (cumulative) \$62,090.00
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: RFP - Extension
- Exception: _____
- Code Provision: _____

Previous Ord #'s 060-02-22 & 066-02-25

Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1		VARIOUS	FUNDS		\$62,090.00
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Ordinance # 060-02-22, Ordinance # 066-02-25
Engagement Letter for FY2026 Audit

STAFF ANALYSIS

Ordinance 060-02-22 awarded RFP # CS22-28 to Lauterbach & Amen, LLP to perform auditing services for the City's Annual Financial Audit as required by law. The initial agreement covered 3 Fiscal Years (FY22, FY23, & FY24) and allowed for up to 2 annual extensions for the services.

Ordinance 066-02-25 was the first annual extension, covering FY25.

It has been determined to be in the City's best interest to extend this agreement to contract with Lauterbach & Amen to conduct the annual audit for Fiscal Year 2026. the cost for the FY26 audit will be \$62,090.00 per the original agreement with a not to exceed 4 year total of \$298,370.00.

FUNDS CHECK BY: Courtney Meigel

DIRECTOR / SUPERVISOR: _____

CITY PURCHASING AGENT: _____

SIGN OFF: _____
(Mayor's Signature) **GEM**

Date: 01-09-2026

Date: _____

Date: 1-9-2026

(Director of OBM)

The information supplied on this form is not confidential information.

2026-035

AN ORDINANCE AMENDING ORDINANCE 434-10-23 AND AUTHORIZING AN ADDITIONAL PAYMENT IN AN AMOUNT NOT TO EXCEED \$1,935,000.00 AND A TOTAL OF \$7,785,000.00 WITH MOTOR PARTS & EQUIPMENT CORPORATIONS D/B/A NAPA AUTO PARTS FOR TURNKEY PARTS STORE, FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City previously passed ordinance 434-10-23 authorizing the Office of Budget and Management to enter into an agreement with Motor Parts & Equipment Corporation d/b/a Napa Auto Parts for a turnkey parts store; and

WHEREAS, due to a higher than anticipated vehicle repair work orders additional funding is requested; and

WHEREAS, an additional amount not to exceed \$1,935,000.00 is needed to fund the remainder of the contract originally authorized at \$5,850,000.00.

WHEREAS, therefore the City of Springfield is willing to increase the amount of the agreement by an additional \$1,935,000.00 and a total amount not to exceed \$7,78,000.00, for the remainder of the contract term.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby amends Ordinance No. 434-10-23 by authorizing an additional payment of \$1,935,000.00 and a total amount not to exceed \$7,785,000.00 for the remainder of the contract term ending July 31, 2026.

Section 2: That the Office of Budget and Management is hereby authorized to make payments to NAPA (NAP2405) in an amount not to exceed \$1,935,000.00, from the following accounts in accordance with the terms of the agreement.

<u>Account:</u>	<u>Amount:</u>
017-107-GENC-FLTM-1802	\$ 1,935,000.00

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 1-15-26
Office of Corporation Counsel / Date

2023-322

434-10-23

AN ORDINANCE AUTHORIZING ACCEPTANCE OF RFP VM24-04 WITH MOTOR PARTS AND EQUIPMENT CORPORATION D/B/A NAPA AUTO PARTS FOR A TURNKEY PARTS STORE OPERATION FOR AN AMOUNT NOT TO EXCEED \$5,850,000.00 FROM AUGUST 1, 2023, THROUGH JULY 31, 2026, FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City of Springfield, an Illinois Municipal Corporation (the "City"), desires to accept RFP VM24-04, with Motor Parts and Equipment Corporation D/B/A NAPA Auto Parts for auto and truck parts and supplies for the On Site Store at the City's Fleet Maintenance Facility located at 300 S. Martin Luther King Jr. Drive; and

WHEREAS, NAPA is willing and able to serve as the primary supplier of automotive parts and supplies for the City from August 1, 2023, through July 31, 2026, in an amount not to exceed \$5,850,000.00; and

WHEREAS, a copy of RFP VM24-04 shall be on file in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

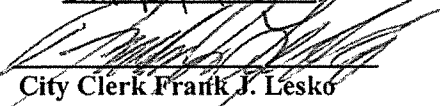
Section 1: That the City Council hereby accepts RFP VM24-04 with Motor Parts and Equipment Corporation D/B/A NAPA Auto Parts in an amount not to exceed \$5,850,000.00 from August 1, 2023, through July 31, 2026, for auto parts and supplies at the On Site Store located at the City's Fleet Maintenance Facility, 300 S. Martin Luther King Jr Drive.

Section 2: That the Office of Budget and Management is hereby authorized to make payments to NAPA (NAP2405) in an amount not to exceed \$5,850,000.00 from August 1, 2023, through July 31, 2026, from account number 017-107-GENC-FLTM-1802.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: October 3, 2023

RECORDED: October 6, 2023

ATTEST: 
City Clerk Frank J. Lesko

SIGNED: Oct. 4, 2023


Mayor Misty Buscher

Approved as to legal sufficiency:

GEM 10/30/23
Office of Corporation Counsel / Date

Requested by: Mayor Misty Buscher

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
 DATE OF 1ST READING: May 2, 2023

OFFICE REQUESTING: OBM / PURCHASING CONTACT PERSON: Dan Long
 PHONE NUMBER: 789-2191 X 6237

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Contract FISCAL IMPACT: \$5,850,00.00
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 AN ORDINANCE AUTHORIZING ACCEPTANCE OF RFP VM24-04, A CONTRACT BETWEEN MOTOR PARTS AND EQUIPMENT CORPORATION, D/B/A NAPA AUTO PARTS ("NAPA") AND THE CITY OF SPRINGFIELD, ILLINOIS FOR A TURNKEY PARTS STORE OPERATION IN AN AMOUNT NOT TO EXCEED \$5,850,000.00 FROM AUGUST 1, 2023 THROUGH JULY 31, 2026 FOR THE OFFICE OF BUDGET AND MANAGEMENT.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
 BID BOOK _____
 TAB SHEET _____

CONTRACTOR / VENDOR NAME: Motor Parts and Equipment; D/B/A NAPA Auto Parts VENDOR NO: ONAP2405

CONTRACT TERM: Three (3) Yr Contract + 2 Opt Yrs Change in Scope Yes No

CONTRACT AMOUNT: _____
 (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one) Previous Ord #'s _____
 Low Bid Other: _____ Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
017	107	GENC	FLTM	1802	\$5,850,000.00

FUNDS CHECK BY: [Signature] Date: 4-28-2023
 DIRECTOR / SUPERVISOR SIGNATURE [Signature] Date: 4-28-23
 CITY PURCHASING AGENT: [Signature] Date: 4/28/23

COMMENTS
 This ordinance authorizes the acceptance of RFP VM24-04 Turnkey Parts Store Operation between the City of Springfield and Motor Parts & Equipment Corporation, D/B/A NAPA Auto Parts, in an amount not to exceed \$5,850,000.00. The contract period is August 1, 2023 through July 31, 2026.

SIGN OFF: _____
 (Mayor's Signature) _____
 (Director of OBM)

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
 DATE OF 1ST READING: July 5, 2023

OFFICE REQUESTING: OBM / PURCHASING CONTACT PERSON: Dan Long
 PHONE NUMBER: 789-2191 X 6237

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Contract FISCAL IMPACT: \$5,850,00.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 AN ORDINANCE AUTHORIZING ACCEPTANCE OF RFP VM24-04, A CONTRACT BETWEEN MOTOR PARTS AND EQUIPMENT CORPORATION, D/B/A NAPA AUTO PARTS ("NAPA") AND THE CITY OF SPRINGFIELD, ILLINOIS FOR A TURNKEY PARTS STORE OPERATION IN AN AMOUNT NOT TO EXCEED \$5,850,000.00 FROM AUGUST 1, 2023 THROUGH JULY 31, 2026 FOR THE OFFICE OF BUDGET AND MANAGEMENT.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
 BID BOOK _____
 TAB SHEET _____
REQUEST FOR PROPOSAL VM24-04

CONTRACTOR / VENDOR NAME: Motor Parts and Equipment; D/B/A NAPA Auto Parts VENDOR NO: ONAP2405

CONTRACT TERM: Three (3) Yr Contract + 2 Opt Yrs Change in Scope Yes No

CONTRACT AMOUNT: _____ Change Order # _____ Additional Amount _____
 (Original amount if change order)

Method of Purchase (check one) Previous Ord #'s _____
 Low Bid Other: _____ Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
017	107	GENC	FLTM	1902	\$5,850,000.00

FUNDS CHECK BY: _____ Date: _____
 DIRECTOR / SUPERVISOR SIGNATURE _____ Date: _____
 CITY PURCHASING AGENT: _____ Date: 6/30/2023

COMMENTS
 This ordinance authorizes the acceptance of RFP VM24-04 Turnkey Parts Store Operation between the City of Springfield and Motor Parts & Equipment Corporation, D/B/A/ NAPA Auto Parts, in an amount not to exceed \$5,850,000.00. The contract period is August 1, 2023 through July 31, 2026.

SIGN OFF: [Signature] (Mayor's Signature) [Signature] (Director of OBM)

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17703

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Budget & Management

CONTACT PERSON: Jeff Egizii

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

PHONE NUMBER: 217-789-2191

FISCAL IMPACT: \$1,935,000

SUGGESTED TITLE: An ordinance amending Ordinance 434-10-23 and authorizing an additional \$1,935,000.00 with Motor Parts & Equipment Corporation D/B/A NAPA Auto Parts for a turnkey parts store not to exceed \$7,785,000.00

CONTRACTOR / VENDOR NAME: Motor Parts & Equipment Corp D/B/A Napa VENDOR NO: 0NAP2405

CONTRACT TERM: 08/01/2023-07/31/2026 Change in Scope Yes No

CONTRACT AMOUNT: \$5,850,000.00 \$1,935,000.00
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: _____

Previous Ord #'s 434-10-23

- Is Purchasing Agent approval required? No Yes
- Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	017	107	GENC	FLTM	1802	\$1,935,000
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Ordinance 434-10-23

STAFF ANALYSIS

Due to higher than anticipated vehicle repair work orders, an additional \$1,950,000 is needed to fund the remainder of the contract originally authorized at \$5,850,000 from Ordinance 434-10-23.

FUNDS CHECK BY: Courtney Heinzl Digitally signed by Courtney Heinzl
Date: 2026.01.02 06:51:06 -06'00'

Date: _____

DIRECTOR / SUPERVISOR:


Date: _____

CITY PURCHASING AGENT: 

Date: 1/2/2026

SIGN OFF:


(Mayor's Signature) **GEM**


(Director of OBM)

AN ORDINANCE AMENDING ORDINANCE 065-02-25, AND 356-09-25 AND AUTHORIZING AN ADDITIONAL PAYMENT OF \$30,000.00 FOR A TOTAL AMOUNT NOT TO EXCEED \$150,000.00 TO MGT IMPACT SOLUTIONS, LLC TO RETAIN DALLAS WHITFORD TO PROVIDE FINANCIAL ASSISTANCE SERVICES FOR THE OFFICES OF BUDGET AND MANAGEMENT AND PLANNING AND ECONOMIC DEVELOPMENT THROUGH FEBRUARY 28, 2026

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, ordinance 065-02-25 authorized a professional services agreement with MGT Impact Solutions, LLC to retain Dallas Whitford to perform finance assistance services for the Office of Budget and Management and the Office of Planning and Economic Development for an amount not to exceed \$60,000.00 from March 1, 2025, through February 28, 2026; and

WHEREAS, ordinance 356-09-25 authorized a professional services agreement with MGT Impact Solutions, LLC to retain Dallas Whitford to perform finance assistance services for the Office of Budget and Management and the Office of Planning and Economic Development for an additional amount of \$60,000.00 and a total amount not to exceed \$120,000.00 from March 1, 2025, through February 28, 2026; and

WHEREAS, the City finds it necessary to authorize an additional \$30,000.00 for a total amount not to exceed \$150,000.00 to retain Dallas Whitford for financial assistance services for the Offices of Budget and Management and Planning and Economic Development.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes an additional \$30,000.00 for a total amount not to exceed \$150,000.00 to MGT Impact Solutions, LLC to retain Dallas Whitford for financial assistance services for the Offices of Budget and Management and Planning and Economic Development from March 1, 2025, through February 28, 2026. The Mayor and the City Clerk are authorized to execute any necessary documents on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay MGT Impact Solutions, LLC (VC*8593) an additional amount \$30,000.00 for a total amount not to exceed \$150,000.00 from account number 001-107-GENC-VARI-1218 pursuant to the terms of the Agreement previously authorized by ordinance 065-02-25 and 356-09-25.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date



EMPLOYEE LEASING AGREEMENT

THIS EMPLOYEE LEASING AGREEMENT (this "Agreement") is made by MGT Impact Solutions, LLC ("MGT"), and the City of Springfield (the "Client"). MGT and the Client can be individually identified as a ("Party") and collectively as the ("Parties"). MGT and the Client agree as follows:

SECTION 1 SCOPE OF AGREEMENT

Section 1.01. Assigned Employee. The Client will lease certain employees of MGT, and MGT will lease to the Client, the personnel identified in attached Exhibit A, (the "Assigned Employee"). Exhibit A identifies the temporary position and/or assignment (the "Assignment") each Assigned Employee will fill at the Client, and it further identifies the base compensation for each Assigned Employee, as of the effective date of this Agreement. Exhibit A may be modified from time to time by an amended Exhibit A signed by both MGT and the Client. MGT has the sole authority to assign and/or remove the Assigned Employee, provided however, that the Client may request, in writing, that MGT remove or reassign the Assigned Employee which removal or reassignment shall not be unreasonably withheld by MGT. The Parties understand and acknowledge that the Assigned Employee is subject to the Client's day-to-day supervision.

Section 1.02. Independent Contractor. MGT is and remains an independent contractor, and not an employee, agent, partner of, or joint venturer with, the Client. MGT has no authority to bind the Client to any commitment, contract, agreement or other obligation without the Client's express written consent.

SECTION 2 SERVICES AND OBLIGATIONS OF MGT AND CLIENT

Section 2.01. Payment of Wages. MGT will, to the extent applicable and /or required by law, timely pay the wages and related payroll taxes of the Assigned Employee from MGT's own account in accordance with applicable federal and state law and MGT's standard payroll practices. MGT will withhold from such wages all applicable taxes and other deductions elected by the Assigned Employee. The Client acknowledges that MGT may engage a financial entity to maintain its financing and record-keeping services, which may include the payment of wages and related payroll taxes in accordance with this Section 2.01. The Client agrees to cooperate with MGT and any such financial entity to ensure timely payment of wages, related payroll taxes, and any applicable fees pursuant to Section 2.01. As to Assigned Employees, MGT will comply with the Immigration Reform and Control Act of 1986, Title VII of the Civil Rights Act of 1964, as amended, (Title VII), the Americans With Disabilities Act of 1990 (ADA), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act of 1963, the Civil Rights Acts of 1866 and 1871 (42 U.S.C. § 1981), the Family and Medical Leave Act of 1993, the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Employee Retirement Income Security Act ("ERISA") of 1974, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision regulating wages and the payment of wages, prohibiting employment discrimination or otherwise establishing or relating to rights of Assigned Employee.

Section 2.02. Workers' Compensation. To the extent required by applicable law, MGT will maintain in effect workers' compensation coverage covering its Assigned Employee's work in an Assignment. Any applicable coverage under this Agreement terminates on the Termination Date of this Agreement. It is understood and agreed that the Client shall be under no obligation to reimburse or indemnify MGT for the workers compensation claims of the Assigned Employee(s) and MGT agrees to not seek any such reimbursement and/or indemnification; provided, however, that, this provision shall not apply and the Client shall be obligated to reimburse and hold MGT harmless for all loss and expense incurred as a result of such workers compensation claims in the event the Client engaged in intentional, reckless or grossly negligent misconduct relating thereto.

Section 2.03. Employee Benefits. MGT will provide to Assigned Employee those employee benefits identified in the attached Exhibit B. MGT may amend or terminate any of its employee benefit plans according to

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085-02-25



their terms. All employee benefits, including severance benefits for Assigned Employee will be included in Fees payable to MGT under Section 3.01 of this Agreement.

Section 2.04. Maintenance and Retention of Payroll and Benefit Records. MGT will maintain records of all wages and benefits paid and personnel actions taken by MGT in connection with any of the Assigned Employees. MGT will retain control of such records and make them available for inspection as required by applicable federal, state or local laws.

Section 2.05. Other Obligations of MGT. MGT will comply with any federal, state and local law applicable to its Assigned Employee(s).

Section 2.06. Direction and Control. The Parties agree and acknowledge that, with relation to the work to be performed by the Assigned Employee for Client hereunder, the Client has the right of direction and control over the Assigned Employee, including matters of discipline, excluding removal or reassignment, as provided for by Section 1.01. The Assigned Employee(s) will be supervised, directly and indirectly, and exclusively with regard thereto by the Client's supervisory and managerial employees and shall be deemed and considered a "public employee" under the Illinois Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq., and specifically as an agent, volunteer, servant or employee" under Section 1-102 thereof with respect to the work performed for the Client hereunder.

Section 2.07. Obligations of the Client. Pursuant to this Agreement the Client covenants, agrees and acknowledges:

(a) The Client will provide the Assigned Employee with a suitable workplace, that complies with US Occupational Safety and Health Administration ("OSHA") statutes and regulations, and all other health and safety laws, regulations, ordinances, directives, and rules applicable to the Assigned Employee and the Assigned Employee's workplace. The Client agrees to comply, at its expense, with all health and safety directives from MGT's internal and external loss control specialists, MGT's workers' compensation carrier, or any government agency having jurisdiction over the place of work. The Client will provide and ensure use of all functional personal protective equipment as required by any federal, state or local law, regulation, ordinance, directive, or rule or as deemed necessary by MGT's workers' compensation carrier. MGT and/or its insurance carriers have the right to inspect the Client's premises to ensure that the Assigned Employee is not exposed to an unsafe workplace. MGT's rights under this paragraph do not diminish or alter the Client's obligations to the Assigned Employee under applicable law, or its obligations to MGT under this Agreement.

(b) With respect to the Assigned Employee, the Client will comply with all applicable labor and employment-related laws and regulations, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision, prohibiting employment discrimination, or otherwise establishing or relating to the terms and conditions of Assigned Employee's Assignment.

(c) The Client retains the right to exert sufficient direction and control over the Assigned Employee as is necessary to conduct the Client's business and operations, without which, the Client would be unable to conduct its business, operation or to comply with any applicable licensure, regulatory or statutory requirements.

(d) The Client cannot remove or reassign the Assigned Employee unless mutually agreed to in writing by MGT and the Client in accordance with Section 1.01 of this Agreement. Client will timely confer with MGT regarding any concern or complaint regarding Assigned Employee's performance or conduct under this Agreement.

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(e) The Client will not pay wages, salaries or other forms of direct or indirect compensation, including employee benefits, to Assigned Employee. Client represents that its actions under this Agreement do not violate its obligations it may have under any collective bargaining Agreement.

(f) The Client must report to MGT any injury to any Assigned Employee of which it has knowledge within twenty-four (24) hours of acquiring such knowledge. If any Assigned Employee is injured in the course of performing services for the Client, the Client must follow the procedures and practices regarding injury claims and reporting.

(g) The Client must report all on the job illnesses, accidents and injuries of the Assigned Employee to MGT within twenty-four (24) hours following notification of said injury by Assigned Employee or Assigned Employee's representative.

SECTION 3 FEES PAYABLE TO MGT

Section 3.01. Fees. The Client will pay MGT fees for the services provided under this Agreement as follows:

(a) The base compensation as fully identified on **Exhibit A**, as amended; plus

(b) Any employee benefits MGT paid to the Assigned Employee as identified on **Exhibit B** (if applicable), including, but not limited to, salary; wages; commissions; bonuses; sick pay; workers' compensation, health and other insurance premiums; payroll, unemployment, FICA and other taxes; vacation pay; overtime pay; severance pay; monthly automobile allowances, and any other compensation or benefits payable under any applicable MGT pension and welfare benefit plan or federal, state or local laws covering the Assigned Employee.

Section 3.02. Payment Method. Every two (2) weeks during the term of this Agreement, MGT will invoice in writing the Client for the fees owed under this Agreement. Within thirty (30) days following receipt of such invoice, the Client must pay all invoiced amounts by check, wire transfer or electronic funds transfer to MGT to an account or lockbox as designated on the invoice. Late payments will be subject to all applicable interest payments or service charges provided by state or local law. In addition to charging interest or service charges provided by applicable law, MGT may, upon written notice to Client, suspend performance of services under this Agreement while any amount due is past due and remains unpaid.

SECTION 4 INSURANCE

Section 4.01. General and Professional Liability Insurance.

(a) The Client must maintain in full force and effect at all times during the term of this Agreement a Comprehensive (or Commercial) General Liability policy and Professional Liability insurance policy or policies (the "Policies") insuring the Client, its officials, and employees, with minimum coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate. In the alternative, as applicable, the Client may maintain in full force and effect at all times during the term of this Agreement a self-insured retention ("SIR") which provides the same minimum coverage limits as set forth above. In the event such SIR exists and applies to this Agreement, the Client agrees to fully discuss the SIR's parameters with MGT and its relationship to the Policies. At a minimum, the Policies must insure the Client its officials and employees against bodily injury and property damage liability caused by on-premises business operations, completed operations and/or products or professional service and non-owned automobile coverage. The non-owned automobile coverage shall not include the Assigned Employee's personal vehicle.



Assigned Employee as a permanent or temporary employee. If a Temp-to-Hire option provided for in Section 5.04 is properly exercised by the Client, then this Section 6.01 will not apply.

Section 6.02. Injunctive Relief. The Client recognizes that the rights and privileges granted by this Agreement are of a special, unique, and extraordinary character, the loss of which cannot reasonably or adequately be compensated for in damages in any action at law. Accordingly, the Client understands and agrees that MGT is entitled to equitable relief, including a temporary restraining order and preliminary and permanent injunctive relief, to prevent or enjoin a breach of Section 6.01 of this Agreement. The Client also understands and agrees that any such equitable relief is in addition to, and not in substitution for, any other relief to which MGT can recover.

Section 6.03. Survival. The provisions of Section 6 survive the expiration or termination of this Agreement.

SECTION 7 DISCLOSURE AND INDEMNIFICATION PROVISIONS

Section 7.01. Indemnification by MGT. MGT agrees to indemnify, defend and hold the Client and its related entities or their agents, representatives or employees (the "Client Parties") harmless from and against all claims, liabilities, damages, costs and expenses ("Losses") arising out of any of the following: (a) MGT's breach of its obligations under this Agreement; (b) actions or conduct of MGT and its related business entities, their agents, representatives, and employees (the "MGT Parties"), taken or not taken with respect to the Assigned Employees that relate to events or incidents occurring prior or subsequent to the term of this Agreement; or (c) acts or omissions of MGT or any of the MGT Parties including the Assigned Employee, that are the direct and proximate cause of any such Loss.

Section 7.02. Indemnification by the Client. The Client agrees to indemnify, defend and hold the MGT Parties harmless from and against all Losses arising out of any of the following: (a) Client's breach of its obligations under this Agreement; (b) activities or conditions associated with the Assignment, including without limitation, the Assigned Employee workers' compensation claims, but only as specifically provided in Section 2.02 of this Agreement; or (c) acts or omissions of Client that are the direct and proximate cause of any such Loss. Notwithstanding the foregoing, the Client shall have no obligation to the MGT parties under this Section with respect to Losses arising out of events or incidents occurring before or after the term of this Agreement.

Section 7.03. Indemnification Procedures. The Party seeking indemnity (the "Indemnified Party") from the other Party (the "Indemnifying Party") pursuant to this Section 7, must give the Indemnifying Party prompt notice of any such claim, allow the Indemnifying Party to control the defense or settlement of such claim and cooperate with the Indemnifying Party in all matters related thereto. However, prior to the Indemnifying Party assuming such defense and upon the request of the Indemnified Party, the Indemnifying Party must demonstrate to the reasonable satisfaction of the Indemnified Party that the Indemnifying Party (a) is able to fully pay the reasonably anticipated indemnity amounts under this Section 7 and (b) will take steps satisfactory to the Indemnified Party to ensure its continued ability to pay such amounts. In the event the Indemnifying Party does not control the defense, the Indemnified Party may defend against any such claim at the Indemnifying Party's cost and expense, and the Indemnifying Party must fully cooperate with the Indemnified Party, at no charge to the Indemnified Party, in defending such potential Loss, including, without limitation, using reasonable commercial efforts to keep the relevant Assigned Employee available. In the event the Indemnifying Party controls the defense, the Indemnified Party is entitled, at its own expense, to participate in, but not control, such defense. The failure to promptly notify the Indemnifying Party of any claim pursuant to this Section will not relieve such Indemnifying Party of any indemnification obligation that it may have to the Indemnified Party, except that the Indemnifying Party shall have no obligation to reimburse the Indemnified Party for fees and costs incurred and any settlements made by the Indemnified Party without the prior written consent of the Indemnified Party prior to such notice or to the extent that the Indemnifying Party demonstrates that the defense of such action was materially prejudiced by the Indemnified Party's failure to timely give such notice.

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Section 7.04. Survival of Indemnification Provisions. The provisions of Section 7 survive the expiration or termination of this Agreement.

SECTION 8 MISCELLANEOUS PROVISIONS

Section 8.01. Amendments. This Agreement may be amended at any time and from time to time, but any amendment must be in writing and signed by all the Parties to this Agreement, except for changes to the fees provided for in Section 3.

Section 8.02. Binding Effect. This Agreement inures to the benefit of and binds the Parties and their respective heirs, successors, representatives and assigns. Neither Party may assign its rights or delegate its duties under this Agreement without the express written consent of the other Party, which consent will not be unreasonably withheld.

Section 8.03. Counterpart Execution. This Agreement may be executed and delivered in any number of counterparts, each of which will be an original, but all of which together constitutes one and the same instrument. This Agreement may be executed and delivered via facsimile or electronic mail.

Section 8.04. Entire Agreement. This Agreement constitutes the entire agreement between the Parties regarding MGT's placement of the Assigned Employee with the Client, and contains all of the terms, conditions, covenants, stipulations, understandings and provisions agreed upon by the Parties. This Agreement supersedes and takes precedence over all proposals, memorandum agreements, tentative agreements, and oral agreements between the Parties, made prior to and including the Effective Date of this Agreement not specifically identified and incorporated in writing into this Agreement. No agent or representative of either Party has the authority to make, and the Parties will not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.

Section 8.05. Further Assurances. The Parties will execute and deliver any and all additional papers, documents, and other assurances and do any and all acts and things reasonably necessary in connection with the performances of their obligations under this Agreement.

Section 8.06. Gender. Whenever the context herein so requires, the masculine, feminine or neuter gender and the singular and plural number include the other.

Section 8.07. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and do not affect in any way the meaning or interpretation of this Agreement.

Section 8.08. Severability. If any part or condition of this Agreement is held to be void, invalid or inoperative, such shall not affect any other provision hereof, which will continue to be effective as though such void, invalid or inoperative part, clause or condition had not been made.

Section 8.09. Waiver of Provisions. The failure by one Party to require performance by the other Party shall not be deemed to be a waiver of any such breach, nor of any subsequent breach by the other Party of any provision of this Agreement, and shall not affect the validity of this Agreement, nor prejudice either Party's rights in connection with any subsequent action. Any provision of this Agreement may be waived if, but only if, such waiver is in writing signed by the Party against whom the waiver is to be effective.

Section 8.10. Confidentiality. Each Party will protect the confidentiality of the other's records and information and must not disclose confidential information without the prior written consent of the other Party. Each Party must reasonably cooperate with the other Party regarding any Freedom of Information Act (FOIA) request calling for production of documents related to this Agreement.

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Section 8.11. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed entirely within such state, except the law of conflicts.

Section 8.12. Force Majeure. MGT will not be responsible for failure or delay in assigning its Assigned Employee to Client if the failure or delay is caused by labor disputes and strikes, fire, riot, terrorism, acts of nature or of God, or any other causes beyond the control of MGT.

Section 8.13. Assignment. Neither party may assign any rights nor delegate any duties or obligations under this Agreement without the express written consent of the other party. Notwithstanding the foregoing, MGT, or its permitted successive assignees or transferees, may assign or transfer this Agreement or delegate any rights or obligations hereunder without consent: (i) to any entity controlled by, or under common control with, MGT, or its permitted successive assignees or transferees; or (ii) in connection with a merger, reorganization, transfer, sale of assets or change of control or ownership of MGT, or its permitted successive assignees or transferees.

SECTION 9 DISPUTE RESOLUTION

Section 9.01. Good Faith Attempt to Settle. The Parties will attempt to settle any dispute arising out of or relating to this Agreement, or the breach thereof, through good faith negotiation between the Parties.

Section 9.02. Governing Law/Jurisdiction. If a dispute cannot be settled through good faith negotiation within thirty (30) days after the initial receipt by the allegedly offending party of written notice of the dispute, then the controversy or claim may be adjudicated by a federal or state court sitting in Sangamon County. Venue and jurisdiction for any action under this Agreement is Sangamon County. This Agreement and any amendments hereto will be governed by and construed in accordance with the laws of the State of Illinois

Section 9.03. Attorneys' Fees. The Parties agree that, in the event of litigation under this Agreement, each Party is liable for only those attorneys' fees and costs incurred by that Party.

SECTION 10 NOTICES

SECTION 10.01. Notices. All Notices given under this Agreement must be written and may be given by personal delivery, first class U.S. Mail, registered or certified mail return receipt requested, overnight delivery service, or electronic mail.

Notices will be deemed received at the earlier of actual receipt or three (3) days from mailing date. Notices must be sent to the Parties at their respective addresses shown below. A Party may change its address for notice by giving written notice to the other Party.

If to MGT:

MGT Impact Solutions, LLC
790 Frontage Road Suite 213
Northfield, Illinois 60093
Attn: Michael J. Earl
224-261-8366 - mearl@mgt.us

2025-034
2023-037

065-02-25



EXHIBIT A
Assigned Employee and Base Compensation

ASSIGNED EMPLOYEE: Dallas Whitford

POSITION/ASSIGNMENT: Finance and Revenue Consultant

POSITION TERM: March 3, 2025 – February 27, 2026. Agreement may be extended for an additional year with agreement between all Parties.

BASE COMPENSATION: \$72.50/hour. Assigned employee is anticipated to work up to 30 hours/week and shall be paid only for hours worked. In the event of work in excess of 40 hours/week, the overtime rate will be \$108.75/hour. Employee work hours shall be submitted on a weekly basis before close of business on Monday after the prior work week.

OTHER - PTO: State required paid leave (Illinois Paid Leave for all Workers Act) is included in the fee for service. Time off for paid leave shall be administered in accordance with state law.

The parties hereby represent and warrant that the individuals whose signatures appear below are authorized by resolution or by their position with that party to enter into and execute this Exhibit A and any amendment thereto on that party's behalf.

MGT IMPACT SOLUTIONS, LLC

CLIENT:

By: _____

By: 

Date: _____

Date: Feb. 13, 2025 ^{GEM}

This Exhibit A amends and supplements but does not replace all Exhibits A dated prior to the Effective Date of this Agreement.

2025-034
2020-007

005-02-25

MGT

**EXHIBIT B
Summary of Benefits**

Does Not Apply

2025-034

2026-037

Exhibit B-10

005-02-25

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Budget & Management

CONTACT PERSON: Ramona Metzger

PHONE NUMBER: 217-789-2191 x6200

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$30,000.00

SUGGESTED TITLE: An Ordinance amending Ordinance 065-02-25, 356-09-25 and authorizing an additional \$30,000 with MGT Impact Solutions LLC to retain Dallas Whitford to provide financial assistance services for the Office of Budget and Management and Planning and Economic Development through the end of Fiscal Year 2026.

CONTRACTOR / VENDOR NAME: MGT Impact Solutions LLC VENDOR NO: VC8593

CONTRACT TERM: March 1, 2025 - February 28, 2026 Change in Scope Yes No

CONTRACT AMOUNT: \$120,000.00 2 \$30,000.00
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

Previous Ord #'s 065-02-25, 356-09-25

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: Professional Services
- Exception: _____
- Code Provision: _____

- Is Purchasing Agent approval required? No Yes
- Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	001	107	GENC	VARI	1218	\$30,000.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

MGT Contract

STAFF ANALYSIS

Mr. Whitford's hours worked have been at an elevated level due to OPED/Budget Division vacancies and the ERP upgrade. This authorization will allow payment for work through the remainder of the 2026 Fiscal Year.

City of Springfield desires to retain the services of Dallas Whitford for work within the Office of Budget and Management utilizing his knowledge of the City's financial processes. He will provide assistance to the budget and tax administration division within the Office of Budget & Management and fiscal services for the Office of Planning and Economic Development.

FUNDS CHECK BY: Courtney Heinzl Digitally signed by Courtney Heinzl Date: 2025.12.29 10:46:36 -0600

Date: _____

DIRECTOR / SUPERVISOR: _____
 CITY PURCHASING AGENT: _____

Date: _____
 Date: 12-29-2025

SIGN OFF: _____
(Mayor's Signature) GEM

(Director of OBM)

2026-037

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH SPRINGFIELD SANGAMON COUNTY GROWTH ALLIANCE, FORMERLY KNOWN AS LAND OF LINCOLN ECONOMIC DEVELOPMENT CORPORATION, FOR THE PERIOD BEGINNING JANUARY 1, 2026 AND ENDING JANUARY 1, 2028, AUTHORIZING A CHANGE IN SCOPE OF WORK AND ADDITIONAL PAYMENT FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$2,250,000.00, FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, ordinance 237-06-18 authorized an agreement with Land of Lincoln Economic Development Corporation now known as Springfield Sangamon County Growth Alliance establishing a comprehensive and cohesive effort to attract new businesses and promote and facilitate the retention and expansion of existing businesses with the City for an original amount not to exceed \$250,000.00 through February 28, 2019; and

WHEREAS, ordinance 166-04-19 authorized addendum 1 to the agreement with Land of Lincoln Economic Development Corporation now known as Springfield Sangamon County Growth Alliance to provide an additional \$250,000.00 for a total not to exceed \$500,000.00 and extending the date of completion of the project until February 28, 2020; and

WHEREAS, ordinance 380-10-20 authorized addendum 2 to the agreement with Land of Lincoln Economic Development Corporation now known as Springfield Sangamon County Growth Alliance to provide an additional \$250,000.00 for a total not to exceed \$750,000.00 and extending the date of completion of the project until February 29, 2021; and

WHEREAS, ordinance 469-11-21 authorized addendum 3 to the agreement with Land of Lincoln Economic Development Corporation now known as Springfield Sangamon County Growth Alliance to provide an additional \$250,000.00 for a total not to exceed \$1,000,000.00 and extending the date of completion of the project until February 29, 2022; and

WHEREAS, ordinance 293-07-22 authorized addendum 4 to the agreement with Land of Lincoln Economic Development Corporation now known as Springfield Sangamon County Growth Alliance to provide an additional \$250,000.00 for a total not to exceed \$1,250,000.00 and extending the date of completion of the project until February 28, 2023; and

WHEREAS, ordinance 201-05-23 authorized addendum 5 to the agreement with Land of Lincoln Economic Development Corporation now known as Springfield Sangamon County Growth Alliance to provide an additional \$250,000.00 for a total not to exceed \$1,500,000.00 and extending the date of completion of the project until February 29, 2024; and

WHEREAS, ordinance 273-07-24 authorized addendum 6 to the agreement with Land of Lincoln Economic Development Corporation now known as Springfield Sangamon County Growth Alliance to provide an additional \$250,000.00 for a total not to exceed \$1,750,000.00 and extending the date of completion of the project until February 28, 2025; and

WHEREAS, it was proposed with ordinance 178-04-25 authorizing addendum 7 to the agreement with Land of Lincoln Economic Development Corporation now known as Springfield Sangamon County Growth Alliance to provide an additional \$250,000.00 for a total not to exceed \$2,000,000.00 and extending the date of completion of the project until February 28, 2026; and

WHEREAS, it is in the best interest of the City to approve the Agreement with a revised scope of work and for additional payment, a total amount not to exceed \$2,250,000.00 and extend the date of completion of the project through January 1, 2028; and

WHEREAS, a copy of the Agreement shall be on file in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the scope of work with Springfield Sangamon County Growth Alliance formerly known as Land of Lincoln Economic Development Corporation and provides an additional payment of the Agreement for \$250,000.00 for a total amount not to exceed \$2,250,000.00, and approves an extension of the project from January 1, 2026 through January 1, 2028, to assist with economic growth within the city. The Mayor and City Clerk are hereby authorized to execute Addendum 7, which shall be on file in the Office of the City Clerk, on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is authorized to pay a total amount not to exceed \$2,250,000.00 to Springfield Sangamon County Growth Alliance, from January 1, 2026 through January 1, 2028, from account number 001-111-DEVL-DEVL-1218.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 1-16-20
Office of Corporation Counsel / Date

Co-Sponsor: Jeff Cox



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Amy Rasing – Director, OPED
FROM: James W. Peters – Purchasing Agent
DATE: January 12, 2026
SUBJECT: Request for Sole Source Determination

I have reviewed the Ordinance Fact Sheet concerning a contract amendment with Springfield Sangamon Growth Alliance for the period beginning March 1, 2026 through February 28, 2027, by authorizing a change in the scope of work and an additional payment of \$250,000.00 for an amount not to exceed \$2,250,000.00 for the Office of Planning and Economic Development.

Based on the information provided and the agreement history, I have determined that Springfield Sangamon Growth Alliance is the sole source. Pursuant to Article 38.40 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive bids.

AGREEMENT BETWEEN
CITY OF SPRINGFIELD
AND
THE LAND OF LINCOLN ECONOMIC DEVELOPMENT CORPORATION DBA
SPRINGFIELD SANGAMON GROWTH ALLIANCE
FOR THE PURPOSES OF ECONOMIC DEVELOPMENT

THIS AGREEMENT by and between CITY OF SPRINGFIELD, hereinafter called the “the City” and THE LAND OF LINCOLN ECONOMIC DEVELOPMENT CORPORATION dba Springfield Sangamon Growth Alliance, hereinafter called “the SSGA”.

WHEREAS, the City and the SSGA desire to cooperate for the purpose of establishing a comprehensive and cohesive effort to attract new businesses and promote and facilitate the retention and expansion of existing businesses in Springfield; and,

WHEREAS, the City desires to engage the SSGA to provide certain technical and professional services described in the attached “Program of Work”.

NOW, THEREFORE, it is agreed as follows:

ARTICLE I
SCOPE OF WORK

The SSGA and other private and public sector partners shall develop and implement economic development programs designed to facilitate the retention and expansion of area employers and attraction of new business.

Toward the performance of this scope of work, the SSGA agrees to provide technical, professional, and administrative assistance and support services as set forth below:

- A. With the advice and consent of the Board of Directors of the SSGA, prepare annual objectives and quarterly written performance reports to the City, based upon the Program of Work and mutually agreeable performance measurements. These quarterly reports will be provided to the Mayor and all members of the City Council.
- B. Work with the Regional Planning Commission and City’s Office of Planning and Economic Development to implement the strategies and actions steps included in the Comprehensive Economic Development Strategy (CEDS). All parties shall make best efforts to avoid duplicate services.
- C. Establish a comprehensive and cohesive regional economic development vision, working with all community entities.

- D. Evaluate and recommend changes to infrastructure needs (transportation, water, electric, sewer, gas, telecom, etc.) necessary for supporting economic development plans with consideration of local comprehensive plans.
- E. Develop and implement a comprehensive and cohesive external marketing plan, including a social media strategy, based upon the regional economic development plan. Provide quarterly reports of the marketing activities and metrics with comparison to industry standards.
- F. Establish a “one-stop shop” for those entities seeking economic development related data and services and/or assistance in coordinating efforts that may involve local governments or other local entities.
- G. Target growing industries to locate operations in the community. Specifically, the industries of medical supplies/devices and information technology.
- H. Implement a Business Retention and Expansion (BRE) program to grow current businesses and identify businesses at risk of closing or leaving the community.
- I. Activate relevant sections of Downtown Medical District Master Plan to develop properties in the Mid-Illinois Medical District in support of the residents and employers in the district.
- J. Evaluate and provide input, guidance and leadership on workforce development policy at all levels of government, including funding mechanisms for workforce development needs.
- K. Create strategies to link on-going and/or proposed workforce development efforts and programs with those targeted industries identified, trades, and educational systems in the regional economic development plan.
- L. Identify and engage in and ongoing and regular basis with those groups that have not been traditionally involved in past economic development processes, such as ethnic minorities, women and young people, and create strategies focused on the retention and growth of these populations in order to ensure a diverse and viable regional economy.
- M. Support diversity and inclusion to strengthen community prosperity.
- N. Collaborate with the City to develop resources to support minority business growth and create business to business mentoring efforts to strengthen minority business development.
- O. Support and serve on working councils that convene diverse business owners to gather input, create programs to address identified needs, and work to cultivate diverse leaders by providing resources and opportunities for diverse leaders to connect and network.
- P. Make good faith efforts to ensure that the composition of the SSGA Board of Directors shall be consistent with the demographics of the Sangamon County community.
- Q. Promote inclusive economic growth and development across the entire community to support develop and grow minority owned businesses.
- R. Implement strategies and make recommendations to address economic disparities in the community.

This includes, but is not limited to the following:

 - a. Collaboration with CAP 1908, The Springfield Project, and the Springfield Urban League.
 - b. Regular presence and regular programming at CAP 1908 to support minority owned businesses and entrepreneurs. This includes technical assistance, marketing/branding strategies, access to capital providers, site selection assistance, and permit/development approval.
- S. Program office space, equipment, supplies, and support services necessary to carry out the Program of Work.

- T. Maintain financial records (books, records and supporting documents) for the SSGA, which shall be available for review and provide information to the City in due course.
- U. The SSGA will be audited annually by an independent CPA, licensed in the State of Illinois, in accordance with auditing standards generally accepted in the United States. The SSGA will provide to the City copies of its annual audit, any associated management letters and corrective actions for reported findings or control weaknesses. The SSGA will also respond to any questions the City may have regarding the audit and management letter.
- V. The SSGA is required to establish a system of fiscal and administrative internal controls to ensure that its funds property and other assets and resources are safeguarded against waste, lost, unauthorized use and misappropriation. The internal controls must ensure that the SSGA's financial and administrative reports are reliable and its operations are efficient and effective. The City has the right to review and evaluate the SSGA's system of internal and administrative controls. The SSGA shall work with the City to resolve any potential weaknesses identified in such evaluations in a mutually agreeable manner.

MODIFICATION TO SCOPE OF WORK

It is recognized by the parties that the nature of economic development work makes it possible, indeed, probable, that other, unanticipated opportunities may present themselves, or proposed activities may be edited or deleted to accommodate the overall success of the Program of Work SSGA Initiative. The SSGA will promptly communicate with the City regarding any proposed initiative changes. For this reason, the scope of work may be amended during the term of the agreement by mutual consent of the parties.

ARTICLE II OTHER ACITIVITIES

It is recognized by the City that the nature of regional economic development work makes it possible that other unanticipated opportunities may present themselves, or proposed activities may be redacted to accommodate the overall success of the Program of Work. The SSGA will promptly communicate with the Mayor or designee regarding any proposed changes and redaction verbally and keep the Mayor or designee fully informed of its activities.

ARTICLE III PUBLIC COMMUNICATION

It is recognized by the City that the essence of the SSGA's work will often need to be done in a private and confidential manner, and will often involve sensitive and confidential information about private businesses and private individuals. The SSGA respects the inclusion of public funds in the SSGA and also recognizes that an informed public is in the best interest of the SSGA. As such the SSGA will

adopt a formal plan for providing public information quarterly, including public input, and shall seek to engage the broad section of the community in its work.

ARTICLE IV
COMPENSATION TO THE SSGA

In recognition of the need for the public sector's partnership with the private sector in the direction and implementation of a comprehensive and cohesive strategic plan for the economic development of Springfield and Sangamon County, and for performance of the services described in ARTICLE I and the Program of Work, the City shall compensate the SSGA \$250,000 to be provided in quarterly payments. The annual appropriation will be by City Council approval of the City's FY Budget, which begins March 1. Payments will be made on quarterly basis thereafter.

ARTICLE V
NOTICES

Any notice, approval, acceptance, request, bill, demand or statement under the Agreement from either party to the other shall be in writing and shall be deemed to have been given when either delivered personally or deposited in a mailbox in a postage-prepaid envelope, addressed to the other party at the below address. Either party may at any time change that address by delivering or mailing, as mentioned, to the other party a notice stating the change and the changed address.

To the City: Hon. Misty Buscher, Mayor

And

Amy Rasing, OPED, Director
800 East Monroe
Springfield, IL 62701

ARTICLE VI
TERM AND TERMINATION

The term of this Agreement shall be for the time period commencing Jan 1, 2026 and ending Jan 1, 2028. If, at any time, either party in its sole discretion desires to suspend or terminate either party's performance under this agreement, it may notify the other party in writing of such fact and that other party shall immediately suspend or terminate its performance. In the event of such suspension or termination, the City shall not be liable for any costs, expenses or damages other than that for work actually performed prior to notice of suspension or termination and the SSGA shall return any unused funds remaining from the quarterly payments previously paid by the City.

ARTICLE VII
NONDISCRIMINATION IN EMPLOYMENT

The SSGA agrees to adhere to the provisions in the City's collective administrative rules relating to nondiscrimination in employment, which shall constitute the affirmative action program of this agreement.

ARTICLE VIII
RELATIONSHIPS

The performance of the SSGA's services under this Agreement shall be in the capacity of an independent contractor and not as an officer, agent or employee of the City.

ARTICLE IX
APPLICABLE LAWS AND POLICIES

In the performance of this Agreement, the SSGA shall abide by and conform to any and all laws of the United States and State of Illinois.

ARTICLE X
ASSIGNMENT

The SSGA shall not assign this Agreement to any person, firm or corporation without the written consent of the City, nor shall this Agreement be assignable or transferable by any process or proceeding in court or by judgement execution, receivership, proceedings in insolvency or bankruptcy, either voluntary or involuntary.

ARTICLE XI
CERTIFICATION

- A. The SSGA certifies that it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Sections 33E-3 or 33E-4 of the Illinois Criminal Code.
- B. The SSGA certifies that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue. If the SSGA has entered into an agreement with the Department of Revenue for the payment of any taxes that are past due and is in compliance with that Agreement, it shall so state.

ARTICLE XII
ENTIRE AGREEMENT

This agreement does not authorize an expenditure of the City funds in excess of the amount authorized by the Springfield City Council unless the City Council approves an additional expenditure. The SSGA agrees and acknowledges that absent such prior approval, it proceeds at its own risk with no guarantee of payment if the amount billed to the City exceeds the amount authorized by the Springfield City Council.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed

(date)_____.

ATTEST:

CITY OF SPRINGFIELD

Amy Rasing, Director
Office of Planning and Economic
Development

Hon. Misty Buscher, Mayor
City of Springfield

GEM

THE LAND OF LINCOLN ECONOMIC DEVELOPMENT CORPORATION

Chairman of the Board

Secretary of the Board

2026-028

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____

DATE OF 1ST READING: 1/20/2026

OFFICE REQUESTING: Planning & Economic Development

CONTACT PERSON: _____

PHONE NUMBER: _____

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Agreement

FISCAL IMPACT: \$ 250,000.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING A CONTRACT AMENDMENT WITH SPRINGFIELD SANGAMON GROWTH ALLIANCE FORMERLY KNOWN AS LAND OF LINCOLN ECONOMIC DEVELOPMENT CORPORATION FOR THE PERIOD BEGINNING MARCH 1, 2026 THROUGH FEBRUARY 28, 2027 BY AUTHORIZING A CHANGE IN THE SCOPE OF WORK AND AN ADDITIONAL PAYMENT OF \$250,000 FOR AN AMOUNT NOT TO EXCEED \$2,250,000 FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Ord. 237-06-18, Ord. 166-04-19, Ord. 380-10-20

Ord. 469-11-21, Ord. 293-07-22, Ord. 201-05-23

Ord. 273-07-24, Ord. 178-04-25

CONTRACTOR / VENDOR NAME: Land of Lincoln Economic Development Corporation

VENDOR NO: VC-6187

CONTRACT TERM: 03/01/26 to 02/28/27

Change in Scope

Yes No

CONTRACT AMOUNT: \$ 250,000.00

(Original amount if change order)

Change Order # _____

\$ 250,000.00

Additional Amount

Method of Purchase (check one)

Low Bid

Other: _____

Low Bid Meeting Specs

Exception: Sole Source

Low Evaluated Bid

Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes

Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount	
1	001	111	DEVL	DEVL	1218	\$ 250,000.00
2						
3						
4						

FUNDS CHECK BY: _____

Date: _____

Courtney Hejz 01-12-2026

DIRECTOR / SUPERVISOR SIGNATURE

Date: _____

[Signature] 1/12/26

CITY PURCHASING AGENT:

Date: _____

[Signature] 1-12-2026

COMMENTS

This ordinance will authorize a \$250,000 payment increase and extend the agreement for FY27. SSGA provides economic growth by attracting new businesses and promotes and facilitates the retention and expansion of existing businesses in the City of Springfield. The change in the scope of work better reflects the work done between the parties and includes the diversity initiatives contained within Addendum 7.

SIGN OFF:

[Signature]

(Mayor's Signature)

[Signature]

(Director of OBM)

AN ORDINANCE WAIVING A 5-YEAR RECAPTURE PERIOD FOR THE PROPERTY LOCATED AT 1605 S. PASFIELD STREET, UTILIZING EXTERIOR REHABILITATION ASSISTANCE FUNDS IN THE AMOUNT OF \$3,004.00

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City has adopted a program for the exterior rehabilitation of residential owner-occupied properties outside of TIF Districts and the Cannabis Grant District utilizing housing and building code violation fines and registration fees, and known as the Citywide Exterior Rehabilitation Program ("Program"), pursuant to Ordinance number 348-08-22 ("Ordinance"); and

WHEREAS, Alan Stuffings ("Homeowner") owns the property located at 1625 S. Pasfield Street; and

WHEREAS, pursuant to Ordinance 474-11-25, the City Council authorized Homeowner to receive Citywide Exterior Rehabilitation Program funds in the amount of \$3,004.00 for reimbursement of expenses incurred to repair a water line break to his residence; and

WHEREAS, the repairs were completed on an emergency basis by a licensed contractor together with CWLP in order to ensure the Homeowner's residence had water service as required by City Code; and

WHEREAS, Ordinance 348-08-22, which created the Program, requires a 5-year recapture agreement for all projects utilizing funds from the Program; and

WHEREAS, the City Council desires to waive the 5-year recapture requirement for the Homeowner and the funds used for the property located at 1625 S. Pasfield Street.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby waives any recapture requirement for the approved use of Citywide Exterior Rehabilitation Program funds in the amount of \$3,004.00 for the property located at 1625 S. Pasfield Street for reimbursement of expenses incurred to repair a water line break to the Homeowner's residence as authorized in Ordinance 474-11-25.

Section 2: That this ordinance shall become effectively immediately after its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Alderwoman Jennifer Notariano

 1-15-20

Office of Corporation Counsel

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
DATE OF 1ST READING: 1/20/2026

OFFICE REQUESTING: OFFICE OF COUNCIL COORDINATOR **CONTACT PERSON:** ALDERWOMAN JENNIFER NOTARIANO
PHONE NUMBER: _____

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: CONTRACT AMENDMENT **FISCAL IMPACT:** \$
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 AN ORDINANCE WAIVING A 5-YEAR RECAPTURE PERIOD FOR THE PROPERTY LOCATED AT 1605 S. PASFIELD STREET UTILIZING EXTERIOR REHAB ASSISTANCE FUNDS IN THE AMOUNT OF 3,004.00

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
 ORD. 474-11-25 _____
 ORD. 348-08-22 _____

CONTRACTOR / VENDOR NAME: _____ **VENDOR NO:** _____

CONTRACT TERM: _____ **Change in Scope** Yes No

CONTRACT AMOUNT: _____ **Change Order #** _____ **Additional Amount** _____
 (Original amount if change order)

Method of Purchase (check one) **Previous Ord #'s** _____
 Low Bid Other: _____ **Is Purchasing Agent approval required?** No Yes
 Low Bid Meeting Specs Exception: _____ **Is Purchasing Agent approval attached?** No Yes
 Low Evaluated Bid **Code Provision:** _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY: _____ **Date:** _____
DIRECTOR / SUPERVISOR SIGNATURE _____ **Date:** _____
CITY PURCHASING AGENT: _____ **Date:** _____

COMMENTS

SIGN OFF: _____ (Mayor's Signature) _____ (Director of OBM)

2026-039

AN ORDINANCE AMENDING SECTIONS 37.05, 37.06, 100.30, AND 110.071 OF THE 1988 CITY OF SPRINGFIELD CODE OF ORDINANCES, AS AMENDED, TO REMOVE OBSOLETE LANGUAGE IN RELATION TO THE CAPITAL FUNDS, AS AMENDED

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City Council directed money to the corporate fund from other funds designated by City Code in the Budget Appropriation Ordinance for fiscal year 2018; and

WHEREAS, it is necessary to amend code sections 37.05, 37.06, 100.30, and 110.071 to remove obsolete language in relation to capital funds; and

WHEREAS, in addition the most recent increase in the Hotel Tax rate has accompanying language that supercedes some of the funding language.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby amends Sections 37.05, 37.06, 100.30, and 110.071 of the 1988 City of Springfield Code of Ordinance, as amended, as follows:

§ 37.05. - Capital improvement fund.

The office of budget and management shall establish and maintain a "capital improvement fund" which shall include as revenue, 2% of the annual corporate fund revenues received by the City of Springfield which shall be deposited annually. These funds shall be appropriated on an annual basis and used, in conjunction with motor fuel tax monies, for the purpose of constructing, repairing, and maintaining the road system or other capital projects within the City of Springfield. These funds shall be used solely for capital improvements unless otherwise approved by the city council of the City of Springfield. ~~The "capital improvement fund" shall be established upon the effective date of this amendment, and shall continue until February 28, 2026, unless reauthorized or earlier terminated upon completion and implementation of all necessary capital projects.~~

§ 37.06. - Capital equipment fund.

The office of budget and management shall establish and maintain a "capital equipment fund" which shall include as revenue, 1% of the annual corporate fund revenues received by the City of Springfield which shall be deposited annually. These funds shall be appropriated on an annual basis and used for the purpose of purchasing and leasing capital equipment for the City of Springfield. These funds shall be used solely for capital equipment unless otherwise approved by

the city council of the City of Springfield. ~~The "capital equipment fund" shall be established upon the effective date of this amendment, and shall continue until February 28, 2026, unless reauthorized.~~

ARTICLE I. - GENERAL PROVISIONS
ARTICLE IV. - HOTEL AND MOTEL ROOM TAX

§ 100.30. - Proceeds of tax and fines.

Unless the hotel or motel is located within a business district established by the city pursuant to 65 ILCS 5/11-74.3-1 et seq., as amended, all proceeds resulting from the imposition of the tax under this article, including penalties, shall be applied as follows:

(a) - (e) Language remains the same.

(f) ~~Reserved. One third of the net tax revenue collected each year shall be deposited into Fund 095 except as provided for in appropriation ordinance 100-02-17 for FY2018.~~

~~(g) Reserved. Proceeds in an amount equal to 14% of the annual tax raised shall be dedicated first to Fund 095 except as provided for in appropriation ordinance 100.02.17 for FY2018~~

~~(h) - ...~~

DIVISION 7. - VIDEO GAMING TERMINALS

§ 110.071. - Video gaming terminals.

(a) – (j) Language remains the same.

~~(k) All revenues received by the city in relation to the Video Gaming Act shall be dedicated to road and street infrastructure improvements and deposited into Fund 095 video gaming sub account except as provided for in appropriation ordinance 100-02-17 for FY 2018.~~

~~(k) Revenues received by the city in relation to the Video Gaming Act shall be dedicated to road and street infrastructure improvements and deposited into Fund 095 City Infrastructure Account.~~

Section 2: The City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 3: This ordinance shall become effective immediately after its passage and publication in pamphlet form.

PASSED: _____, 2026

SIGNED: _____, 2026

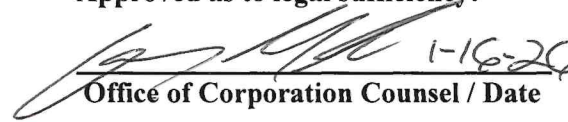
RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Requested by: Mayor Misty Buscher

Mayor Misty Buscher

Approved as to legal sufficiency:

 1-16-26
Office of Corporation Counsel / Date

§ 37.05. - Capital improvement fund.

The Office of Budget and Management shall establish and maintain a "Capital Improvement Fund" These funds shall be appropriated on an annual basis and used, in conjunction with motor fuel tax monies, for the purpose of constructing, repairing, and maintaining the road system or other capital projects within the City of Springfield. These funds shall be used solely for capital improvements unless otherwise approved by the city council of the City of Springfield.

(Ord. No. 450-6-94, § 1, 6-7-94; Ord. No. 164-04-17, § 1, 4-4-17)

§ 37.06. - Capital Equipment fund.

The office of budget and management shall establish and maintain a "Capital Equipment Fund". These funds shall be appropriated on an annual basis and used for the purpose of purchasing and leasing capital equipment for the City of Springfield. These funds shall be used solely for capital equipment unless otherwise approved by the city council of the City of Springfield.

(Ord. No. 451-6-94, § 1, 6-7-94; Ord. No. 164-04-17, § 1, 4-4-17)

100.30-Proceeds of Taxes and Fines

The Sports Park funding ordinance has made the subsections below obsolete.

(f) no long applies as the rate changed and the allocation changed.

~~(f) One third of the net tax revenue collected each year shall be deposited into Fund 095 except as provided for in appropriation ordinance 100-02-17 for FY 2018~~

~~(g) Proceeds in an amount equal to 14% of the annual tax raised shall be dedicated first to the operations and maintenance of Oak Ridge Cemetery and second to special projects to increase downtown tourism or fund specific Springfield Convention and Visitors Bureau tourism projects in such amounts as may be approved annually by the city council.~~

110.071-Video Gaming Terminals

(k) Revenues received by the city in relation to the Video Gaming Act shall be dedicated to road and street infrastructure improvements and deposited into Fund 095 City Infrastructure Account.

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Budget & Management

CONTACT PERSON: Ramona Metzger

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

PHONE NUMBER: 217-789-2191 x6200

FISCAL IMPACT: \$0.00

SUGGESTED TITLE: AN ORDINANCE AMENDING SECTIONS 37.05, 37.06, 100.30, ~~100.52~~, ¹¹⁰100.071 OF THE 1988 CITY CODE OF ORDINANCES BY REMOVING OR UPDATING OBSOLETE LANGUAGE IN RELATION TO THE CAPITAL EQUIPMENT FUND AND THE CAPITAL IMPROVEMENT FUND.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes No

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes

Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

See Attachment

STAFF ANALYSIS

Funds 094 and 095 have a sunset for their existence in the City Code. Dedicated taxes and bond requirements from superseding ordinances ~~that~~ require that the funds remain in place.

In addition, the most recent increase in the Hotel Tax rate has accompanying language that supercedes some of the funding language of prior ordinances.

FUNDS CHECK BY:

Date: _____

DIRECTOR / SUPERVISOR:

Date: _____

CITY PURCHASING AGENT:

Date: _____

SIGN OFF: [Signature]
(Mayor's Signature) **GEM**

[Signature]
(Director of OBM)

2026-040

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$1,180,513.31, FROM UNAPPROPRIATED FUND BALANCE FOR THE SPRINGFIELD FIRE DEPARTMENT IN ORDER TO ACCOMMODATE THE INCREASE IN PERSONAL SERVICES BUDGET LINES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, The Springfield Fire Department is requesting a supplemental appropriation in the amount of \$1,180,513.31 from unappropriated fund balance to cover salary increases associated with AFFI Local 37 bargaining agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a supplemental appropriation in the amount of \$1,180,513.31 for the Springfield Fire Department to cover salary increases.

Section 2: That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation in the amount of \$1,180,513.31 from unappropriated fund balance into expenditures accounts as follows:

INTO EXPENDITURE ACCOUNTS	AMOUNTS
1-108-FIRE-FOPR-1102	\$1,021,604.55
1-108-FIRE-FOPR-1104	\$89,927.59
1-108-FIRE-FOPR-1109	\$26,286.74
1-108-FIRE-FOPR-1119	\$32,709.48
1-108-FIRE-FOPR-1121	\$9,984.95
TOTAL	\$1,180,513.31

Section 3: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 4: That this ordinance shall be in full force and effect from and after its passage, recording by the City Clerk and publication in pamphlet form.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date

FUND	AGENCY	ORG	ACTIVITY	OBJECT	AMOUNT
1	108	FIRE	FOPR	1102	\$ 1,021,604.55
1	108	FIRE	FOPR	1104	\$ 89,927.59
1	108	FIRE	FOPR	1109	\$ 26,286.74
1	108	FIRE	FOPR	1119	\$ 32,709.48
1	108	FIRE	FOPR	1121	\$ 9,984.95
					\$ 1,180,513.31

2026 - 041

ORDINANCE FACT SHEET

DATE OF 1st READING: 1-20-26

OFFICE REQUESTING: Springfield Fire Department

CONTACT PERSON: Alivia Carrigan

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

PHONE NUMBER: 217-788-8474

FISCAL IMPACT: \$1,180513.31

SUGGESTED TITLE: An ordinance authorizing a supplemental appropriation in the amount of \$1,180513.31 from unappropriated fund balance for the Springfield Fire Department in order to accommodate the increase in personal services budget lines

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes No

CONTRACT AMOUNT: _____ (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: Supplemental
- Exception: _____
- Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting Information (If more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1			PLEASE	SEE	ATTACH
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

AFFI Ordinance 458-11-25
Command Staff Ordinance 460-11-25

STAFF ANALYSIS

THIS ORDINANCE IS FOR A REQUEST OF SUPPLEMENTAL FUNDS THAT ARE NEEDED TO COVER BACK PAY ASSOCIATED WITH AFFI LOCAL 37 CONTRACT EFFECTIVE 3/1/2025 UNITIL 2/28/2029 AND APPROVED STAFF RAISES.

FUNDS CHECK BY: Courtney H. Lewis

DIRECTOR / SUPERVISOR: [Signature]

CITY PURCHASING AGENT: [Signature]

SIGN OFF: _____ (Mayor's Signature) GEM

Date: 12-19-2025

Date: 12-18-25

Date: 12/19/2025

(Director of OBM)