

AN ORDINANCE ACCEPTING BIDS AND AUTHORIZING THE EXECUTION OF CONTRACT UW26-12-52 – WATER METERS WITH MIDWEST METER, INC. AND UNITED SYSTEMS & SOFTWARE, INC. IN THE AMOUNT OF \$648,073.80 FOR THE WATER DIVISION FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, by the previous action, the Specifications Committee approved specifications for Contract UW26-12-52 – Water Meters for the City of Springfield Office of Public Utilities' Water Division Field Services Center, and

WHEREAS, as described in said specifications, an advertisement for bids for Contract UW26-12-52 was placed, and

WHEREAS, Midwest Meter, Inc. submitted the only bid for Section A (AMR meters) and Section B (Replacement AMR Registers), and

WHEREAS, United Systems & Software, Inc. submitted the only bid for Section C (ITRON 100W+ERTS), and

WHEREAS, the proposed contract documents and bid proposals are on file in the Office of the City Clerk and identified by Contract Index No. UW26-12-52.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves and accepts the bids from Midwest Meter, Inc. and United Systems & Software, Inc. for Contract UW26-12-52 – Water Meters in an amount not to exceed Six Hundred Forty Eight Thousand Seventy Three Dollars and Eighty Cents (\$648,073.80) for the City of Springfield Office of Public Utilities' Water Division Field Services Center.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute said Contracts with Midwest Meter, Inc. and United Systems & Software, Inc. on behalf of the City of Springfield Office of Public Utilities.

Section 3. The Office of Budget Management is hereby authorized to pay Midwest Meter, Inc. an amount not to exceed \$364,323.80 and to United Systems & Software, Inc. in the amount of not to exceed \$283,750.00 from Account Nos. 101-100-BA-5161-1403 and 101-100-BE-5161-2313 are hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City of Springfield Office of the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____

SIGNED: Jan 28, 2026

[Signature]
MAYOR

Approved as to legal sufficiency:

[Signature] 1-27-26
Office of the Corporation Counsel/Date
Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: Midwest Meter, INC & United Systems & Software, INC
CONTRACT AMOUNT: \$648,073.80
TYPE OF AWARD: Low Bid Meeting Specs / UW26-12-52

PRIOR ORDINANCE INFORMATION:

Most recent: Ord. 252-07-24, UW24-08-44, Midwest Meter, INC, AMR Meters, and United Systems & Software, INC, ITRON 100W+ ERTS (July 2, 2024 – December 31, 2024), additional amount \$580,280.20.

INFORMATION:

This is a standard ordinance for the purchase of AMR meters from Midwest Meter, INC and ITRON 100+ ERTS from United Systems & Software, INC

This Ordinance accepts Contract UW26-12-52 in an amount not to exceed \$648,073.80, with MIDWEST METER, INC ("Midwest Meter"), for the purchase of AMR Meters and with United Systems & Software, INC ("United Systems") for the purchase of ITRON 100W+ ERTS. These meters are required for residential and commercial water services. The vendors are not guaranteed a minimum order, and items are purchased on an as-needed basis.

There were three (3) bidders on this contract; Midwest Meter submitted the lowest bid for the AMR Meters and United Systems were the lowest bidder for the ITRON 100W+ ERTS.



City Water, Light & Power

City of Springfield, Illinois
Water Engineering, Stores & Distribution
401 North 11th Street
Springfield, IL 62702

TO: Todd LaFountain
FROM: Mike Johnson
RE: Contract #UW26-12-52 – Award Recommendation for Water Meters
DATE: January 9, 2026

Bids were received on January 8, 2026 for the subject contract. A tabulation is attached. Bids were received from Midwest Meter, United Systems & Software, Inc. and Tiles in Style, LLC.

SECTION "A" – AMR Meters Midwest Meter was the low bidder and only bidder of this section at \$270,351.60 with a product meeting our specifications. I recommend award to them for this Section.

Tiles in Style, LLC bid a Mueller 420 & 435 Series Meter, which do not meet our specifications. The bid for these meters was \$327,188.00.

SECTION "B" – Replacement AMR Registers Midwest Meter was the low bidder and only bidder of this section at \$93,972.20 with a product meeting our specifications. I recommend award to them for this Section.

Tiles in Style, LLC bid a Mueller 420 & 435 Series Meter Register, which do not meet our specifications. The bid for these meter registers was \$190,970.00.

SECTION "C" – ITRON 100W+ ERTS United Systems & Software, Inc. was the low bidder of this section at \$283,750.00 with a product meeting our specifications. I recommend award to them for this Section.

The total contract amount is \$648,073.80. This is approximately 11% higher than the last time we bid this contract in 2023.

Attachment



City Water, Light & Power

City of Springfield, Illinois
Water Engineering, Stores & Distribution
401 North 11th Street
Springfield, IL 62702

TO: Todd LaFountain
FROM: Mike Johnson
RE: Contract #UW26-12-52 – Award Recommendation for Water Meters
DATE: January 9, 2026

Bids were received on January 8, 2026 for the subject contract. A tabulation is attached. Bids were received from Midwest Meter, United Systems & Software, Inc. and Tiles in Style, LLC.

SECTION "A" – AMR Meters Midwest Meter was the low bidder and only bidder of this section at \$270,351.60 with a product meeting our specifications. I recommend award to them for this Section.

Tiles in Style, LLC bid a Mueller 420 & 435 Series Meter, which do not meet our specifications. The bid for these meters was \$327,188.00.

SECTION "B" – Replacement AMR Registers Midwest Meter was the low bidder and only bidder of this section at \$93,972.20 with a product meeting our specifications. I recommend award to them for this Section.

Tiles in Style, LLC bid a Mueller 420 & 435 Series Meter Register, which do not meet our specifications. The bid for these meter registers was \$190,970.00.

SECTION "C" – ITRON 100W+ ERTS United Systems & Software, Inc. was the low bidder of this section at \$283,750.00 with a product meeting our specifications. I recommend award to them for this Section.

The total contract amount is \$648,073.80. This is approximately 11% higher than the last time we bid this contract in 2023.

Attachment

2026-042

2026-042

ORDINANCE REQUEST FORM

PAGE 1 OF 1
ORIGINATOR: Mike Johnson
DIVISION HEAD: Todd LaFountain
CONTRACT NO: UW26-12-52
TITLE: _____

No. _____
DATE: 1/9/2026

An Ordinance accepting bids and authorizing execution of a contract with Midwest Meter, Inc. and United Systems & Software, Inc. for the purchase of AMR Water Meters for the Department of Public Utilities – Water Division.

VENDOR NO: M1005460 VENDOR NAME: Midwest Meter, Inc. AMOUNT: \$364,323.80
VENDOR NO: VC0000006823 VENDOR NAME: United Systems & Software, Inc. AMOUNT: \$283,750.00

DESCRIPTION AND COMMENTS: _____
(IF MORE THAN ONE, USE ATTACHED SHEETS AND NOTE AT TOP OF PAGE)

The recommendation is based on the lowest evaluated bid per section meeting specifications. This is a contract to supply AMR Water Meters for new water services and for replacements of existing meters.

BID PERIOD: _____ METHOD OF PURCHASE: (CIRCLE ONE)
LOW BID LOW BID MEETING SPECS ORDINANCE TOTAL: \$648,073.80
LOW EVALUATED BID MATERIAL TOTAL: \$648,073.80
OTHER: _____ LABOR TOTAL: _____
PURCHASING AGENT APPROVAL REQUIRED YES _____ NO _____ ENGINEER EST: \$ 680,000.00

EXCEPTION COMMENTS:		P.A. SIGNATURE:	
CITY PURCHASING AGENT:	DATE:		
FUNDS CHECKED BY:	P.O. APPROVED BY:		
SUPERVISOR SIGNATURE:	DIRECTOR OR DESIGNEE:		
SIGNATURE BY:			

FUND	AGCY	ORGAN	ACTIVITY	OBJECT
1. 101	100	BA	5161	1403
\$200,000.00				
3. 101	100	BE	5161	2313
\$448,073.80				

ENTRY: _____ BUDGET: _____ PURCHASING: _____ ORDINANCE CORD: _____ ADMIN. ASST: _____ DIRECTOR: _____ COMPTROLLER: _____

ITEM: Water Meters
 CONTRACT: UW26-12-52
 DEPARTMENT: Water
 DATE: 1/9/2026

		UNITED SYSTEMS & SOFTWARE, INC.		MIDWEST METER INC.		TILES IN STYLE, LLC	
		PO Box 547 Benton, KY 42025		P.O. Box 318 Edinburg, IL 62531		16940 Vincennes Avenue South Holland, IL	
DESCRIPTION - SECTION "B"	NO.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
Replacement AMR Register sets by							
Meter Size:							
1. 5/8" AMR Meter (15-90-005 & 025)	500	\$ -	\$ -	95.89	\$ 47,945.00	158.00	\$ 79,000.00
2. 3/4" AMR Meter (15-90-034)	350	\$ -	\$ -	95.89	\$ 33,561.50	184.00	\$ 64,400.00
3. 1" AMR Meter (15-90-125)	120	\$ -	\$ -	95.89	\$ 11,506.80	331.00	\$ 39,720.00
4. 1 1/2" AMR Meter (15-90-150)	5	\$ -	\$ -	95.89	\$ 479.45	651.00	\$ 3,255.00
5. 2" AMR Meter (15-90-200)	5	\$ -	\$ -	95.89	\$ 479.45	919.00	\$ 4,595.00
Total Section B:			\$ -		\$ 93,972.20		\$ 190,970.00
DESCRIPTION - SECTION "C"	NO.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
ITRON 100W+ WATER PIT ERT	2500	\$ 113.50	\$ 283,750.00	\$ -	\$ -	141.00	\$ 352,500.00
1. ITRON 100W+ PIT ERT			\$ -		\$ -		\$ -
Total Section C:			\$ 283,750.00		\$ -		\$ 352,500.00

SECTION B. REPLACEMENT METER REGISTER W/ IN LINE ITRON CONNECTOR

AMR Meter Register Size	Register Make and Model	Approx. Quantity	Unit Price	Total Price
1. 5/8" AMR Meter (15-90-005 & 025)	Badger HRE LCD	500	95.89	47,945.00
2. 3/4" AMR Meter (15-90-034)	Badger HRE LCD	350	95.89	33,561.50
3. 1" AMR Meter (15-90-125)	Badger HRE LCD	120	95.89	11,506.80
4. 1 1/2" AMR Meter (15-90-150)	Badger HRE LCD	5	95.89	479.45
5. 2" AMR Meter (15-90-200)	Badger HRE LCD	5	95.89	479.45

TOTAL: SECTION B \$ 93,972.20

NOTE: Per the specifications, these replacement register sets must be compatible with existing Badger meters.

SECTION C. ITRON 100W+ WATER PIT ERT & LID INSTALL KIT (INCLUDES SHIPPING)

AMR Meter Register Size	Register Make and Model	Approx. Quantity	Unit Price	Total Price
1. ITRON 100W+ PIT ERT (36-10-000) ERW-1350-001 + Lid Install Kit CFG-1601-001	N/B	2500		

The award decision will consider scrap value and will be based on the best interest of the City. The Notice, Instruction to Bidders and General Conditions set forth in Section I of this contract will be the prevailing conditions of this contract. Any exceptions to these terms and conditions must be addressed with respect to the specific page, paragraph and number in Section I and added to the proposal section of this contract. Any terms and Conditions submitted otherwise will not be considered or accepted for award of bid.

Comments or Exceptions to the Specifications:

2026-042

File Number

6094-981-6



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulis, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

MIDWEST METER, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON MARCH 07, 2000, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



Authentication #: 2600700420 verifiable until 01/07/2027
Authenticate at: <https://www.ilsos.gov>

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 7TH day of JANUARY A.D. 2026 .

Alexi Giannoulis

SECRETARY OF STATE

2026-042

SECTION B. REPLACEMENT METER REGISTER W/ IN LINE ITRON CONNECTOR

AMR Meter Register Size	Register Make and Model	Approx. Quantity	Unit Price	Total Price
1. 5/8" AMR Meter (15-90-005 & 025)	NA	500	NO BID	NO BID
2. 3/4" AMR Meter (15-90-034)	NA	350	NO BID	NO BID
3. 1" AMR Meter (15-90-125)	NA	120	NO BID	NO BID
4. 1 1/2" AMR Meter (15-90-150)	NA	5	NO BID	NO BID
5. 2" AMR Meter (15-90-200)	NA	5	NO BID	NO BID

TOTAL: SECTION B

\$ NO BID

NOTE: Per the specifications, these replacement register sets must be compatible with existing Badger meters.

SECTION C. ITRON 100W+ WATER PIT ERT & LID INSTALL KIT (INCLUDES SHIPPING)

AMR Meter Register Size	Register Make and Model	Approx. Quantity	Unit Price	Total Price
1. ITRON 100W+ PIT ERT (36-10-000) ERW-1350-001 + Lid Install Kit CFG-1601-001 Price includes shipping.	ERW-1350-001 (\$108.00) CFG-1601-001 (\$5.50)	2500	\$113.50	\$ 283,750.00

TOTAL: SECTION C

\$ 283,750.00

The award decision will consider scrap value and will be based on the best interest of the City. The Notice, Instruction to Bidders and General Conditions set forth in Section I of this contract will be the prevailing conditions of this contract. Any exceptions to these terms and conditions must be addressed with respect to the specific page, paragraph and number in Section I and added to the proposal section of this contract. Any terms and Conditions submitted otherwise will not be considered or accepted for award of bid.

Comments or Exceptions to the Specifications:

No Exceptions. Payment Terms are Net 20 days. Pricing valid for Orders submitted before 1/1/2027.



UNITED SYSTEMS & SOFTWARE, INC.

- Business Entity Search
- File Annual Report
- File LLC
- Business Registration Portal
- Name Availability Search
- Business Forms Library
- Prepaid Account Status
- Current Representative Search
- Founding Representative Search
- Registered Agent Search
- Validate Certificate of Existence/Authorization

- File Amended Annual report Change Address or Registered Agent
- File Certificate of Assumed Name (DBA) File Dissolution
- Upload a Filing File Registered Agent Resignation Manage Assumed Name
- Subscribe to changes made to this entity
- Print & Mail - Request Certificates

General Information

Organization Number : 0159774
Name : UNITED SYSTEMS & SOFTWARE, INC.
Profit or Non-Profit : P - Profit
Company Type : KCO - Kentucky Corporation
Status : A - Active
Standing : G - Good
State : KY
File Date : 9/14/1981
Organization Date : 9/14/1981
Last Annual Report : 6/6/2025
Principal Office : P. O. BOX 547
 BENTON, KY, 42025
Registered Agent : DAVID KELLY
 100 S 4th St Ste 400
 Paducah, KY, 42001
Authorized Shares : 280000

Current Officers

Title	Officer
President	Scott Waldrop
Secretary	Lori Waldrop
Director	Victor Waldrop

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Emily Rosenberger

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

PHONE NUMBER: x-2609

FISCAL IMPACT: \$648,073.80

SUGGESTED TITLE: Authorize purchase / water meters/ Midwest Meter INC & United Systems & Software INC / \$648,073.80 / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: Midwest Meter, INC & United Systems & Software, INC VENDOR NO: M1005460/ VC0000006823

CONTRACT TERM: 12 months Change in Scope Yes No

CONTRACT AMOUNT: \$648,073.80 (Original amount if change order) NA Change Order # _____ NA Additional Amount _____

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: _____

Previous Ord #'s 252-07-24/ 413-09-23

Is Purchasing Agent approval required? No Yes
 Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	101	100	BA	5161	1403	\$200,000
2	101	100	BE	5161	2313	\$448,073.80
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

Contract UW26-12-52 is for AMR water meters and ITRON 100+ ERTS.

FUNDS CHECK BY: Dakota Capranica
Digitally signed by Dakota Capranica Date: 2026.01.13 09:13:09 -06'00'

Date: _____

DIRECTOR / SUPERVISOR: Brown, Doug
Digitally signed by Brown, Doug Date: 2026.01.12 15:50:17 -06'00'

Date: _____

CITY PURCHASING AGENT: [Signature]

Date: 1-14-2026

SIGN OFF: [Signature]
 (Mayor's Signature) *GPA*

[Signature]
 (Director of OBM)

The information supplied on this form is not confidential information.

2026-042

AN ORDINANCE AUTHORIZING AND ACCEPTING TWO (2) AMENDMENTS TO THE STATE OF WORK AGREEMENTS WITH CGI TECHNOLOGIES AND SOLUTIONS, INC. IN RELATION TO A CONSULTING SERVICE AGREEMENT AND A SOFTWARE SERVICE AGREEMENT WITH NO ADDITIONAL EXPENDITURES FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, Ordinance 354-09-24 approved and authorized expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an Enterprise Resource Plan ('ERP') System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI"), and

WHEREAS, Ordinance 298-08-25 amends the Statement of Work ('SOW') for the city-wide ERP upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system for an additional \$176,750.00, and

WHEREAS, Ordinance 431-11-25 authorized an amendment to the SOW agreement and authorized additional funding in the amount of \$500,000.00 in relation to the ongoing CGI ERP Upgrade and Migration Project, and

WHEREAS, this Ordinance accepts amendments (Amendment #1 to SOW #3 for the Consulting Services Amendment #3 to CGI Advantage Software as a Service Agreement) by restructuring the payment term of being a times and materials-based agreement to a times and material and milestone-based agreement, and

WHEREAS, this restructuring authorized in the above-mentioned amendments does not create any additional expenditures for the City of Springfield, Office of Public Utilities, and

WHEREAS, in accordance with the provisions of Section 38.38 of the City Code, the Purchasing Agent has previously determined that this contract is not subject to sealed competitive bidding.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby accepts and approves the above mentions amendments at no additional cost.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute all necessary documents with regards to these amendments, on behalf of the City of Springfield Office of Public Utilities.

Section 3. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

MAYOR

ATTEST: _____

Approved as to legal sufficiency:



Office of the Corporation Counsel/Date

Requested by the Office of Public Utilities/Mayor Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: CGI Technologies & Solutions

CONTRACT AMOUNT: \$0.00 additional

TYPE OF AWARD:

PRIOR ORDINANCE INFORMATION:

Ord. 431-11-25, CGI, 1 yrs term for additional hours associated with the CGI ERP upgrade and migration project. \$500,000.00
Ord. 354-09-24, CGI, 5 yr. term for the procurement of a new ERP system, \$12,316,055.00. RFP CS22-17; Exception 38.38(a)
Ord. 298-08-25, CGI, Amendment to SOW to add CGI advantage Training Academy & development of functional Job Aids, \$176,750.00 (SOW #2)

INFORMATION:

Ordinance 431-11-25 approved and authorized expenditure for additional work hours associated with Enterprise Resource Plan (ERP) System which authorized the expenditure of \$500,000. Ordinance 354-09-24 approved and authorized expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an Enterprise Resource Plan ("ERP") System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI"). Ordinance 298-08-25 amends the Statement of Work ("SOW") for the city-wide ERP upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system for an additional \$176,750.00.

This Ordinance authorized benchmark payments for work performance. There are no changes or additional costs incurred.

COPY

3025-427

2026-043

431-11-25

ORDINANCE FACT SHEET

DATE OF 1st READING: 10/21/25
CONTACT PERSON: Michelle Carlisle
PHONE NUMBER: x-2828

OFFICE REQUESTING: Office of Public Utilities
EMERGENCY PASSAGE: No [] Yes []

FISCAL IMPACT: 500,000.00
SUGGESTED TITLE: Authorize modification / item(s) / vendor / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: CGI TECHNOLOGIES AND SOLUTIONS, INC.
CONTRACT TERM: 1 yr.
CONTRACT AMOUNT: 12,669,555.00

Method of Purchase (check one)
[] Low Bid
[] Other:
[] Low Bid Meeting Specs
[] Exception:
[] Low Evaluated Bid

Accounting Information (if more than four accounts, please attach list)
REVENUE
EXPENDITURE

Table with columns: Fund, Agency, Org, Activity, Object, Amount. Includes rows for revenue and expenditure.

STAFF ANALYSIS
Modification to Ord. 354-09-24 for additional hours associated with the CGI ERP upgrade and migration project.

FUNDS CHECK BY: Dakota Capranica
DIRECTOR / SUPERVISOR: DOUG BROWNE
CITY PURCHASING AGENT:

DATE: 10-09-2025
SIGN OFF: (Mayor's Signature)

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE STATE OF WORK AGREEMENT AND ADDITIONAL FUNDING IN AN AMOUNT NOT TO EXCEED \$500,000.00 WITH CGI TECHNOLOGIES AND SOLUTIONS, INC. FOR ADDITIONAL HOURS ASSOCIATED WITH THE CGI ERP UPGRADE AND MIGRATION PROJECT FOR A TOTAL AMOUNT PAYABLE OF \$13,169,555.00 FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, Ordinance 354-09-24 approved and authorized expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an Enterprise Resource Plan (ERP) System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI"), and

WHEREAS, Ordinance 298-08-25 amends the Statement of Work (SOW) for the city-wide ERP upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system for an additional \$176,750.00, and

WHEREAS, this Ordinance amends the Statement of Work (SOW) by increasing in the number of hours provided by CGI associated with the CGI ERP upgrade and migration to the cloud-based services, and

WHEREAS, this Ordinance authorizes an additional \$500,000.00 payable under the contract, and the costs will be split between the Corporate Fund and the Utility, and

WHEREAS, in accordance with the provisions of Section 38.38 of the City Code, the Purchasing Agent has previously determined that this contract is not subject to sealed competitive bidding.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves an additional expenditure in an amount not to exceed Five Hundred Thousand Dollars and No Cents (\$500,000.00).

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute all necessary documents with regards to the increase in the amount of hours CGI will provide in relation to the CGI ERP upgrade and migration project, on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment to CGI, for the total maximum amount of Thirteen Million One Hundred Sixty-Nine Thousand Five Hundred Fifty-Five Dollars and No Cents (\$13,169,555.00) from Account Nos. 101-200-JB-4612-1605, 102-200-JB-3912-1605, and 001-107-GENC-VARI-1605 is hereby authorized, approved and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: NOV 4 2025
RECORDED: NOV 7 2025
ATTEST: C. R. Ruppel

SIGNED: [Signature] 2025
MAYOR
Approved as to legal sufficiency: [Signature]
Office of the Corporation Counsel/Date
Requested by the Office of Public Utilities/Mayor Buscher

2025-427

2025-427

COPY

431-11-25

DATE: 10-09-2025
Date: 10-09-2025
Date: 10-09-2025
Century Blend 10-09-2025

2026 - 043

COPY

Office of Public Utilities
ORDINANCE DISCUSSION SHEET

VENDOR/AWARD:

CONTRACTOR NAME: CGI Technologies & Solutions
CONTRACT AMOUNT: \$500,000.00 additional
TYPE OF AWARD: Exemption to bid 38.38a

PRIOR ORDINANCE INFORMATION:

Ord. 354-09-24, CGI, 5 yr. term for the procurement of a new ERP system, \$12,316,055.00.
RFP CS22-17; Exception 38.38(a)
Ord. 298-08-25, CGI, Amendment to SOW to add CGI advantage Training Academy & development of functional Job Aids, \$176,750.00 (SOW #2)

INFORMATION:

Ordinance 354-09-24 approved and authorized expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an Enterprise Resource Plan ("ERP") System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI"). Ordinance 298-08-25 amends the Statement of Work ("SOW") for the city-wide ERP upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system for an additional \$176,750.00.

This Ordinance authorized the Statement of Work ("SOW") #3. This will facilitate the purchase of additional (approximately 2,500 hours) staff augmentation and project management services to assist in the completion of test scenarios, batch processing, cycle testing, payroll parallel testing, and various tasks associated with the CGI ERP upgrade and migration to the cloud-based services, for the Office of Public Utilities Division, Information Systems Division. The hourly cost is \$200.00.

COPY

2025 - 427

431-11-25

ORDINANCE FACT SHEET

AGENDA NUMBER: _____
DATE OF 1ST READING: _____
ORDINANCE REQUEST NUMBER: _____

DEPARTMENTAL INFORMATION

OFFICE REQUESTING: PUBLIC UTILITIES STAFF MEMBER: Michelle Carlisle

EMERGENCY PASSAGE: YES/NO If yes, list justification.

BUDGETARY/STAFFING INFORMATION

FISCAL IMPACT: \$ \$500,000.00 BUDGETED: YES/NO NEW POSITION: YES/NO

STAFFING IMPACT: None

TYPE OF ORDINANCE:

ACCOUNTING INFORMATION: Account 101-200-JB-4612-1605, 102-200-JB-3912-1605, 001-107-GENC-VARI

VENDOR/AWARD INFORMATION

CONTRACTOR NAME: CGI Technologies & Solutions. CONTRACT AMOUNT: \$500,000.00
(Original Amount if Change Order)

CONTRACT TERM: 1 year TYPE OF AWARD: _____

CHANGE IN SCOPE Y X N CHANGE ORDER # _____ ADDT'L AMOUNT \$ 0.00

ANNEXATION INFORMATION (Not applicable to the Office of Public Utilities.)

IS REQUEST AN ANNEXATION: YES/NO IF YES, ANNEXATION RATING: _____

ANNEXATION NOTES:

STAFF ANALYSIS: (This includes description of work, background on issue and the justification of why the ordinance was not low bid. If you need additional space, please continue the back of this form.)

This is a field modification to our Ordinance 431-11-25 no change in contract value. This will remain split the standard 60/40 between CWLP and City. This request Amendment #1 to the Statement of work #3, will limit the Time and Materials funding portion not to exceed \$200,000.00 and Create Amendment #3 of the Software as a Service Agreement, create Items SE-1 and SE-2 Staffing Extension Milestones, Each consisting of \$150,000.00 for the Original total of \$500,000.00.

This will facilitate the purchase of Staff augmentation and project management services to assist in the completion of test scenarios, batch processing, cycle testing, payroll parallel testing, and various tasks associated with the CGI ERP upgrade and migration to the cloud-based services, for the Office of Public Utilities Division, Information Systems Division.

SIGN OFF: _____ Mayor's Office _____ OBM
(When Applicable)

COPY

4/31/11 25

2025-427
2026-043

ORDINANCE FACT SHEET

DATE OF 1st READING: 10/21/25
CONTACT PERSON: Michèle Carfale
PHONE NUMBER: x-2626

OFFICE REQUESTING: Office of Public Utilities
EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: 500,000.00

SUGGESTED TITLE: Authorize modification / item(s) / vendor / dollar amount / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: CGI TECHNOLOGIES AND SOLUTIONS, INC. VENDOR NO: 0AME3362

CONTRACT TERM: 1 yr. Change in Scope Yes No Additional Amount

CONTRACT AMOUNT: 12,669,555.00 (12,316,550 + 176,750) Change Order #

Method of Purchase (check one)
 Low Bid
 Low Bid Meeting Specs
 Low Evaluated Bid
 Other:
 Exception: Code Provision: 38.38(g)
Previous Ord #s: 354-09-24, 298-08-25
Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting Information (if more than four accounts, please attach list)

REVENUE		EXPENDITURE			
Fund	Agency	Org	Activity	Object	Amount
1	101	200	JB	1605	42,000
2	102	200	JB	1605	23,000
3	101	107	GENC	1605	200,000
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
CGI latest proposal, pgs. from Ord. 354-09-24

STAFF ANALYSIS

Modification to Ord. 354-09-24 for additional hours associated with the CGI ERP upgrade and migration project.

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE STATE OF WORK AGREEMENT AND ADDITIONAL FUNDING IN AN AMOUNT NOT TO EXCEED \$500,000.00 WITH CGI TECHNOLOGIES AND SOLUTIONS, INC. FOR ADDITIONAL HOURS ASSOCIATED WITH THE CGI ERP UPGRADE AND MIGRATION PROJECT FOR A TOTAL AMOUNT PAYABLE OF \$13,169,555.00 FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, Ordinance 354-09-24 approved and authorized expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an Enterprise Resource Plan (ERP) System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI"), and

WHEREAS, Ordinance 298-08-25 amends the Statement of Work (SOW) for the city-wide ERP upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system for an additional \$176,750.00, and

WHEREAS, this Ordinance amends the Statement of Work (SOW) by increasing in the number of hours provided by CGI associated with the CGI ERP upgrade and migration to the cloud-based services, and

WHEREAS, this Ordinance authorizes an additional \$500,000.00 payable under the contract, and the costs will be split between the Corporate Fund and the Utility, and

WHEREAS, in accordance with the provisions of Section 38.38 of the City Code, the Purchasing Agent has previously determined that this contract is not subject to sealed competitive bidding.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois hereby approves an additional expenditure in an amount not to exceed Five Hundred Thousand Dollars and No Cents (\$500,000.00).

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute all necessary documents with regards to the increase in the amount of hours CGI will provide in relation to the CGI ERP upgrade and migration project, on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment to CGI, for the total maximum amount of Thirteen Million One Hundred Sixty-Nine Thousand Five Hundred Fifty-Five Dollars and No Cents (\$13,169,555.00) from Account Nos. 101-200-JB-4612-1605, 102-200-JB-3912-1605, and 001-107-GENC-VARI-1605 is hereby authorized, approved and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: NOV 4, 2025
RECORDED: NOV 7, 2025
ATTEST: [Signature] MAYOR

Approved as to legal sufficiency: [Signature]

Office of the Corporation Counsel/Date
Requested by the Office of Public Utilities/Mayor Buscher

431-11-25

FUNDS CHECK BY: DAKOIS CAPRANICA
DIRECTOR / SUPERVISOR: DOUG BROWN
CITY PURCHASING AGENT: [Signature]

DATE: 10-09-2025

DATE: 10-09-2025
SIGN OFF: [Signature] (Mayor's Signature)

The information supplied on this form is not confidential information.

2025-427

2025-427

COPY

Table of Contents

- 1 Introduction 4
- 1.1 Background 4
- 1.2 Contractual alignment 4
- 2 Timeline 4
- 2.1 Term 4
- 3 Scope of Work 4
- 3.1 Overview 4
- 3.2 Support details, assumptions, and responsibilities 5
- 3.2.1 RASCI matrix definitions 5
- 3.2.2 Consulting Services 5
- 4 Project Managers 7
- 5 Other Provisions 7
- 5.1 Authorized Funding 7
- 6 Approvals 7

Consulting Services Statement of Work

City of Springfield, IL

431-11-25

Table of Figures

Figure 1 Consulting Services Rates4

Figure 2 Consulting Services Roles4

Figure 3 Consulting Services RASCI Table6

Figure 4 Project Managers7

1 Introduction

1.1 Background

Based on mutual understanding of the City's current capacity constraints and ongoing activities, CGI will provide Consulting Services to support the City of Springfield project team in completing tasks related to the CGI Advantage® upgrade and post implementation support.

1.2 Contractual alignment

The Statement of Work No. 3 ("SOW") for Consulting Services is issued pursuant to the CGI Advantage® Software as a Service Agreement dated as of October 28, 2024 (the "Agreement") between the City of Springfield ("City" or "Client") and CGI Technologies and Solutions Inc. ("CGI"). This SOW incorporates the terms and conditions of the Agreement as if the Agreement were fully set forth in the text of this SOW.



2 Timeline

2.1 Term

This Statement of Work is effective as of the date of the last signature below (the "Effective Date") and remains in effect until the Authorized Amount identified in Section 5.1 has been expended, unless terminated earlier in accordance with the terms and conditions of the Agreement.

3 Scope of Work

3.1 Overview

The purpose of this SOW is to provide Consulting Services on a time and materials (T&M) basis, to be billed monthly in accordance with the Consulting Services rates itemized in Figure 1 below. Consulting Services roles are outlined in Figure 2 below. The allocation of hours for each role will be determined upon mutual written agreement between the project managers of both parties.

Figure 1 Consulting Services Rates

Time Period	Hourly Rate
October 1, 2025 – February 28, 2027	\$200 / hour
March 1, 2027 – September 30, 2029	\$212 / hour

Figure 2 Consulting Services Roles

Role	Consulting Services Description
Project Manager	Manage CGI resources, as well as helping the City project manager manage their overall project activities (project schedule, tracking activities, reporting progress)

Role	Consulting Services Description
Business Analyst	Develop and execute test scenarios, including batch processing, cycle testing, and payroll parallel testing. Provide post-implementation support and troubleshooting
Testing SME	Support City team with UAT script creation, execution, tracking, and reporting. Provide guidance on TestSavvy. Deliver post-implementation testing support (ex. feature sets)
Technical SME	Build, maintain, and troubleshoot custom City programs and technical components
Reports Developer	Develop and support paginated reports, analytics and dashboards, custom reporting models, report migration activities, and multi-data-source reporting solutions.
Local Support Services	Help manage cloud operations, coordinate with CGI project team during transition from project phase to steady-state operations and support for system stabilization and long-term sustainability.

3.2 Support details, assumptions, and responsibilities

3.2.1 RASCI matrix definitions

The Responsible, Accountable, Support, Consulted, and Informed ("RASCI") matrix tables below summarize CGI's and the City's respective roles and responsibilities for the activities described in this SOW. For each activity, CGI's and the City's respective roles are delineated using the definitions below:

- Responsible – Party responsible for accomplishing the activity/activities
- Accountable – Party answerable for the correct and thorough completion of the activity/activities
- Support – Party providing as-needed assistance in completing activity/activities
- Consulted – Party consulting with the Responsible party in two-way communication
- Informed – Party kept apprised by Responsible party regarding activity/activities being planned and/or performed in one-way communication

3.2.2 Consulting Services

3.2.2.1 Assumptions

- CGI part-time project manager will provide management of the CGI resources, while also assisting the City in coordinating key project activities such as schedule management, activity tracking, and progress reporting
- City project manager will oversee and coordinate City tasks, manage, and track progress of all City activities for timely completion of City deliverables and dependencies
- City project manager will facilitate access to necessary City resources, systems, and stakeholders
- City project manager will approve hours to be used for CGI-assigned tasks within two (2) client business days of CGI request
- CGI project manager will manage CGI resources, CGI-assigned tasks, corresponding City-approved T&M hours usage and provide monthly T&M hours usage and running totals to City project manager

- CGI will submit monthly invoices that will include T&M Consulting Services as expended in the prior month
- CGI's Consulting Services will be delivered remotely. CGI meetings with the City may be recorded and provided to the City.
- CGI will not provide COBOL development support. City will complete updates to City in-house COBOL programs
- City project team members will actively and promptly engage with CGI resources to support CGI-assigned task completion in alignment with City requirements

3.2.2.2 RASCI Table

Figure 3 Consulting Services RASCI Table

Activity	City	CGI	Comments
Project Manager	R, A, C, S, I	R, A, C, S, I	Joint effort. CGI PM will oversee the CGI resources and collaborate with the City project manager to manage City project activities, including scheduling, task tracking, and progress reporting
Business Analyst	C, S, I	R, A	Functional tasks will be led by CGI resource(s), supported by City project team members through active and timely engagement
Testing SME	C, S, I	R, A	Testing tasks will be led by CGI resource(s), supported by City project team members through active and timely engagement
Technical SME	C, S, I	R, A	Technical tasks will be led by CGI resource(s), supported by City project team members through active and timely engagement
Reports Developer	C, S, I	R, A	Reports development tasks will be led by CGI resource(s), supported by City project team members through active and timely engagement
Local Support Services	R, A, C, S, I	R, A, C, S, I	Joint effort. CGI Local Support Services resource will help manage cloud operations, coordinate with CGI project team during transition from project phase to steady-state operations and support for system stabilization and long-term sustainability.

4 Project Managers

The Project Managers are listed in Figure 4 below.

Figure 4 Project Managers

CGI Project Manager	City Project Manager
Name: Eileen Bliss Office Phone: 331-457-3462 Mobile Phone: 331-457-3462 Email: ebliss@cgiconsulting.com	Name: Elaine Urekar Office Phone: 1-217-788-2044 (2815) Mobile Phone: 1-217-503-6855 Email: Elaine.Urekar@cwfb.com

5 Other Provisions

5.1 Authorized Funding

Consulting Services provided hereunder will not exceed \$500,000 ("Authorized Amount"). CGI will not provide Consulting Services in excess of the Authorized Amount whether or not all activities have been completed, unless the parties agree upon a Change Order to authorize additional funding.

6 Approvals

In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

City of Springfield, Illinois by:	CGI Technology and Solutions Inc. by:
Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
Printed Name: <i>[Name]</i>	Printed Name: Andrew Kieseweiter
Title: <i>[Title]</i>	Title: VP, Consulting Services
Date: <i>[Date]</i>	Date: 01/12/26

COPY

ORDINANCE FACT SHEET

298-08-25

DATE OF 1st READING: _____

CONTACT PERSON: Elaine Urekar

PHONE NUMBER: 217-789-2043

OFFICE REQUESTING: Public Utilities, Information Systems Division

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$176,750.00 (additional funding)

SUGGESTED TITLE: AN ORDINANCE APPROVING AN AMENDMENT TO STATEMENT OF WORK AGREEMENT WITH CGI TECHNOLOGIES AND SOLUTIONS, INC. FOR AN ADDITIONAL AMOUNT OF \$176,750.00 FOR UTILIZATION OF THE VENDOR TRAINING ACADEMY AND ADDITIONAL JOB AIDS FOR THE OFFICE OF PUBLIC UTILITIES

CONTRACTOR / VENDOR NAME: CGI Technologies and Solutions Inc. VENDOR NO: 0AME3362

CONTRACT TERM: 5 years Change in Scope Yes No

CONTRACT AMOUNT: \$12,492,805.00 (cumulative through 2029) Additional Amount \$176,750.00

Method of Purchase (check one)

Low Bid Other: RFP# CS22-17
 Low Bid Meeting Specs Exception:
 Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____
Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

Table with columns: Fund, Agency, Org, Activity, Object, Amount. Rows 1-4.

Table with columns: Fund, Agency, Org, Activity, Object, Amount. Rows 1-4.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Original Ordinance 354-09-24
Amendment 1
Statement of Work 2

STAFF ANALYSIS

This ordinance amends the Statement of Work for the city-wide Enterprise Resource Plain upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system.

The City's Executive Steering Committee has reviewed the requested proposals from CGI and is recommending an authorization of up to \$176,750.00 for the CGI Training Academy (\$52,750.00); 20 Job Aids (\$82,000.00) and an additional 10 Job Aids (\$42,000.00 if necessary).

Included in these ERP System services will be: Financial Management, Budget, 1099 Reporting, Asset Management, Procurement, Vendor Self Services, Payroll, Employee Time and Attendance, Labor Cost Distribution, Human Resources, HR Self Service (Employee & Manager), Applicant Tracking, Maximo Inventory and Work Order Management, Insight! Essential and TestSavvy Reporting.

Implementation of the new software is expected to take 12 months with CGI accepting new operational responsibilities through its Cloud storage following City approval and 'go live.'

FUNDS CHECK BY: Cavanaugh, Rachel H. Date: _____

DIRECTOR / SUPERVISOR: Doug Brown Date: _____

CITY PURCHASING AGENT: Lesko, Mike Date: _____

SIGN OFF: _____ (Mayor's Signature) _____ (Director of OBM)

Citywide signed by Ramona Meitzger Manager Date: 2025.07.01 15:22:44 -0500

The information supplied on this form is not confidential information.

2025-282

COPY

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE STATE OF WORK AGREEMENT AND ADDITIONAL FUNDING IN AN AMOUNT NOT TO EXCEED \$176,750.00 WITH CGI TECHNOLOGIES AND SOLUTIONS, INC. FOR UTILIZATION OF THE VENDOR TRAINING ACADEMY AND ADDITIONAL JOB AIDS FOR A TOTAL AMOUNT PAYABLE OF \$12,669,555.00 FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, Ordinance 354-09-24 approved and authorized expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an Enterprise Resource Plan (ERP) System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI"), and

WHEREAS, this Ordinance amends the Statement of Work ("SOW") for the city-wide ERP upgrade to utilize CGI's Advantage Training Academy and the development of functional Job Aids to assist in the implementation of the system, and

WHEREAS, the City's Executive Steering Committee has reviewed the requested proposals from CGI and is recommending an authorization of up to \$176,750.00 for the CGI Training Academy (\$52,750.00); 20 Job Aids (\$82,000.00) and an additional 10 Job Aids (\$42,000.00 if necessary).

WHEREAS, this Ordinance authorizes an additional \$176,750.00 payable under the contract.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS,

Section 1. The Council of the City of Springfield, Illinois, hereby approves an additional expenditure in an amount not to exceed One Hundred Seventy-Six Thousand Seven Hundred Fifty Dollars and No Cents (\$176,750.00).

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute all necessary documents with regards to the amendment to SOW for the city-wide ERP upgrades and for the said funding increase, on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment to CGI, for the total maximum amount of Twelve Million Six Hundred Sixty-Nine Thousand Five Hundred Fifty-Five Dollars and No Cents (\$12,669,555.00) from Account Nos. 101-200-JB-4612-1605, 102-200-JB-3912-1605, and 001-107-GENC-VARI-1605 is hereby authorized, approved and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: Aug. 6, 2025 SIGNED: [Signature] 2025
RECORDED: Aug. 7, 2025 ATTEST: [Signature]

Approved as to legal sufficiency:

[Signature] 7-23

Office of the Corporation Counsel/Date
Requested by the Office of Public Utilities/Mayor Buscher

2025-282

298-08-25



CGI Advantage® Training and Job Aids Statement of Work

City of Springfield, IL

Table of Contents

- 1 Introduction _____ 4
- 1.1 Background _____ 4
- 1.2 Contractual alignment _____ 4
- 2 Timeline _____ 4
- 2.1 Term _____ 4
- 3 Scope of Work _____ 4
- 3.1 Overview _____ 4
- 3.2 Support details, assumptions, and responsibilities _____ 4
- 3.2.1 RASCI matrix definitions _____ 4
- 3.2.2 Instructor-led Training Sessions and Job Aids _____ 5
- 4 Deliverables _____ 6
- 4.1 Deliverable List _____ 6
- 4.2 Deliverable Process _____ 7
- 4.3 Deliverable Expectations Documents _____ 7
- 5 Project Managers _____ 7
- 6 Other Provisions _____ 7
- 7 Approvals _____ 8

Table of Figures

Figure 1 CGI Instructor-Led Training (ILT) and Job Aid RASCI table.....6

Figure 2 Deliverable list.....6

Figure 3 Project Managers.....7

2026 1043

1 Introduction

1.1 Background

The CGI Advantage training approach has been designed to develop CGI Advantage® competencies for City users. The comprehensive training curriculum includes CGI Advantage Academy, instructor-led training, and job aids.

1.2 Contractual alignment

The Statement of Work No. 2 ("SOW") for CGI Advantage® Training and Job Aids is issued pursuant to the CGI Advantage® Software as a Service Agreement dated as of October 28, 2024 (the "Agreement") between the City of Springfield ("City" or "Client") and CGI Technologies and Solutions Inc. ("CGI"). This SOW incorporates the terms and conditions of the Agreement as if the Agreement were fully set forth in the text of this SOW.



2 Timeline

2.1 Term

This Statement of Work is effective as of June 2, 2025 (the "Effective Date") and remains in effect until completion of the Deliverables.

3 Scope of Work

3.1 Overview

The Advantage training approach includes the following items:

- Delivery of up to three (3) instructor-led training sessions, each lasting up to three (3) hours
- Creation of up to twenty (20) job aids to support end users with new business processes

Content for the training sessions and job aid topics will be outlined in the Training Strategy Deliverable which is described in Statement of Work #1 issued under the Agreement.

As described in Amendment #1 to the Agreement, the City has the option to purchase additional job aids in blocks of ten (10).

3.2 Support details, assumptions, and responsibilities

3.2.1 RASCI matrix definitions

The Responsible, Accountable, Support, Consulted, and Informed ("RASCI") matrix tables below summarize CGI's and the City's respective roles and responsibilities for the activities described in this SOW. For each activity, CGI's and the City's respective roles are delineated using the definitions below:

- Responsible – Party responsible for accomplishing the activity/activities
- Accountable – Party answerable for the correct and thorough completion of the activity/activities
- Support – Party providing as-needed assistance in completing activity/activities
- Consulted – Party consulting with the Responsible party in two-way communication
- Informed – Party kept apprised by Responsible party regarding activity/activities being planned and/or performed in one-way communication

3.2.2 Instructor-led Training Sessions and Job Aids

3.2.2.1 Detailed Requirements

- All training and job aids will be based on materials, processes, and systems that are current and finalized at the time of content development.
- Up to three (3) instructor-led training sessions will be delivered, each lasting up to three (3) hours.
- Instructor-led sessions will focus on new functionality and may include topics such as Advantage navigation, homepages and business roles, Advantage Performance Budgeting, and Advantage HRM time and leave functionality. Final topics will be agreed upon as part of the Training Strategy Deliverable described in Statement of Work #1.
- Sessions will be conducted using one of the City's available Advantage Cloud environments. They will be delivered remotely and may be recorded.
- The City will be responsible for coordinating attendees, managing participant communications/logistics, tracking attendance, and handling any follow-up assessments.
- Up to twenty (20) job aids will be developed. Final topics will be confirmed as part of the Training Strategy Deliverable described in Statement of Work #1.
- Job aids will include step-by-step instructions and will be delivered in PDF or editable format (e.g., Microsoft Word or PowerPoint).
- Each job aid will be no more than one (1) to two (2) pages in length and focused on a single task or concept.
- The City's Subject Matter Experts (SMEs) and stakeholders will be available for timely content reviews and validation. Reviews and approvals from the City are required within five (5) business days of delivery to maintain project timelines.
- Source content and supporting materials (e.g., process documentation, process flows) used to generate the training materials and job aids will be provided by the city.
- The City will be responsible for hosting and distributing the final job aids within its learning system or intranet.

RASCI table

Figure 1 CGI Instructor-Led Training (ILT) and Job Aid RASCI table

Activity	City	CGI	Comments
Finalize list of ILT and job aid topics	R, A	C, S, I	Based on discussions and the Training Strategy Deliverable in SOW #1
Draft and finalize ILT session materials	C, S	R, A	With support from the City, CGI will develop content and presentation materials for ILT sessions
Review and approval of ILT session materials	R, A	C, S	City SMEs to review and provide feedback; one (1) round of revisions assumed
Coordinate logistics and schedule for ILT sessions	R, A	C, S	City provides attendee list; CGI manages invites, MS Teams setup, and session logistics
Deliver instructor-led training sessions	C, S, I	R, A	Up to three (3) ILT sessions, each up to three (3) hours; sessions can be recorded and made available
Track training attendance	R, A	I	City maintains attendance records and follow-up tracking
Collect participant feedback (optional)	R, A	C, I	Optional task to assess effectiveness and identify additional needs
Develop and deliver up to 20 job aids	C, S, I	R, A	CGI will develop and deliver up to twenty (20) job aids
Provide SME support and process documentation for job aids	R, A	C, S	City provides up-to-date materials and SME validation for job aids
Review and approve job aids	R, A	C, S	City reviews and approves final job aids
Upload recordings and job aids to City systems	R, A	C, S	CGI provides final files; City manages storage and distribution
Manage timeline and deliverables	R, A	R, A	Joint responsibility of both parties; project managers

4 Deliverables

4.1 Deliverable List

Figure 2 Deliverable list

Deliverable	Description	Owner
-------------	-------------	-------

CGI instructor-led training sessions (Training) Three (3) instructor-led training sessions up to 3 hours per session CGI

Create up to twenty (20) job aids*

Job Aids *Block of ten (10) job aids will be delivered to the City each time the City exercises an option to purchase additional job aids as described in Amendment #1 to the Agreement. CGI

2025-08-25

4.2 Deliverable Process

CGI will create the CGI-owned Deliverables described in Figure 2 above (using Microsoft Word®, Excel®, PowerPoint®, Project®, or Visio® as applicable). The parties mutually agree to utilize the Acceptance process defined in the Agreement for the Deliverables described herein. CGI will prepare Deliverable Expectation Documents (or "DEDs"), and the city will review and approve the DEDs once submitted. CGI will prepare all the CGI-owned Deliverables, and the city will review and approve the Deliverables once submitted. For the sake of clarity and avoidance of doubt, all CGI-owned Deliverables identified under this SOW are subject to the Acceptance process set forth in the Agreement.

4.3 Deliverable Expectations Documents

CGI shall submit DEDs to the City for Acceptance prior to providing the subject Deliverable for Acceptance. DEDs shall adhere to a format agreed upon by the Parties. These documents shall minimally include the purpose, approach/key activities, table of contents, proposed format, proposed mediat(s), and acceptance criteria.

The authorized representative for DED approval for the City is its Project Manager (or their designee) and, for CGI, is its Project Manager (or their designee).

In the event the Parties cannot agree upon the content of any DED, the Parties will escalate the issue through the process set forth in Section 12.3 (Informal Dispute Resolution) of the Agreement.

5 Project Managers

The Project Managers are listed in Figure 3 below.

Figure 3 Project Managers

CGI Project Manager		City Project Manager	
Name: Brian Abplanalp	Name: Elaine Urekar	Office Phone: 1-217-789-2044 (2815)	Mobile Phone: 1-217-503-6855
Office Phone:	Mobile Phone: 804-514-5684	Email: Elaine.Urekar@cwip.com	
Mobile Phone: 804-514-5684	Email: Brian.Abplanalp@cgi.com		

6 Other Provisions

The parties acknowledge that meetings between CGI and the City, including training sessions and other collaborations, may be conducted remotely as necessary for each party to comply with federal, state, or local regulations, health directives, or restrictions, or as otherwise mandated by their respective organizations.

sdi.com
2025-08-25

298-08-25

7 Approvals

In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

City of Springfield, Illinois by:		CGI Technology and Solutions Inc. by:	
Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>	Printed Name: <i>[Signature]</i>	Printed Name: John Mantia
Printed Name: <i>[Signature]</i>	Printed Name: John Mantia	Title: Senior Vice President, Consulting Services	Title: Senior Vice President, Consulting Services
Title: <i>[Signature]</i>	Title: Senior Vice President, Consulting Services	Date: 7/2/2025	Date: 7/2/2025
Date: <i>[Signature]</i>	Date: 7/2/2025		

sdi.com
2025-08-25

298-08-25

COPY

354-09-24

DATE OF 1st READING: 09-03-24
CONTACT PERSON: E. Urekar/Michelle Carlsle
PHONE NUMBER: 217-789-2043/2626

ORDINANCE FACT SHEET
OFFICE REQUESTING: Public Utilities, Information Systems Division
EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$12,316,055.00 (through 2029)

SUGGESTED TITLE: An ordinance authorizing execution of a series of agreements with CGI Technologies and Solutions, Inc. for a total amount not to exceed \$12,075,055.00 for a 5-year term for the procurement of a new enterprise resource planning (ERP) system for the City of Springfield

CONTRACTOR / VENDOR NAME: CGI Technologies and Solutions, Inc. VENDOR NO.: 0AME3362
CONTRACT TERM: 5 years Change in Scope Yes No
CONTRACT AMOUNT: \$12,316,055.00 (cumulative through 2029) Change Order # _____ Additional Amount _____

Method of Purchase (check one)
 Low Bid
 Other: RFP# CS22-17
 Low Bid Meeting Specs Exception:
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

Table with columns: Fund, Agency, Org, Activity, Object, Amount. Includes REVENUE and EXPENDITURE sections.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

This ordinance establishes approval and authorizes expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an ERP System for use throughout the City of Springfield.

Included in these ERP System services will be: Financial Management, Budget, 1099 Reporting, Asset Management, Procurement, Vendor Self Service, Payroll, Employee Time and Attendance, Labor Cost Distribution, Human Resources, HR Self Service (Employee & Manager), Applicant Tracking, Maximo Inventory and Work Order Management, Insight Essential and TestSavvy Reporting.

Implementation of the new software is expected to take 12 months with CGI accepting new operational responsibilities through its Cloud storage following City approval and go live. The City will then contract with CGI for a Software as a Service agreement for the commencing 4 years for daily, weekly, monthly and annual processing as necessary

With assistance and guidance from the Government Finance Officers Association of the United States & Canada (GFOA), CGI was selected through evaluation of RFP# CS22-17 for this contract. CGI is the current software provider for many of these services. This agreement will allow the City to retire additional stand-alone systems and that work be integrated into this software.

FUNDS CHECK BY: Dakota Capranica Date: _____

DIRECTOR / SUPERVISOR: Doug Brown Date: _____

CITY PURCHASING AGENT: Lesko, Mike Date: _____

SIGN OFF: Metzger, Ramona M. (Director of OBM)

The information supplied on this form is not confidential information

2024-0349

354-09-24

COPY

AN ORDINANCE AUTHORIZING THE EXECUTION OF A SERIES OF AGREEMENTS WITH CGI TECHNOLOGIES AND SOLUTIONS, INC. IN AN AMOUNT NOT TO EXCEED \$12,316,055.00, FOR A 5-YEAR TERM FOR THE PROCUREMENT OF A NEW ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM PER RFP CS22-17 FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this Ordinance approves and authorizes expenditure for a Statement of Work and Software as a Services Agreement for the use of a Proprietary Software License Agreement for the implementation and ongoing maintenance and support of an ERP System for use throughout the City of Springfield in an amount not to exceed \$12,316,055.00, with CGI Technologies and Solutions, Inc. ("CGI") and,

WHEREAS, included these ERP System services will be: Financial Management, Budget, 1099 Reporting, Asset Management, Procurement, Vendor Self Service, Payroll, Employee Time and Attendance, Labor Cost Distribution, Human Resources, HR Self Service (Employee & Manager); Applicant Tracking, Maximo Inventory and Work Order Management, Insight Essential and TestSavvy Reporting, and

WHEREAS, the costs will be split between the Corporate Fund and the Utility, and

WHEREAS, in accordance with the provisions of Section 38.38 of the City Code, the Purchasing Agent has determined that this contract is not subject to sealed competitive bidding.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The Council of the City of Springfield, Illinois, hereby approves a contract with CGI in an amount not to exceed Twelve Million Three Hundred Sixteen Thousand Fifty-Five Dollars and No Cents (\$12,316,055.00).

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute any necessary documents with CGI on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment to CGI for the total maximum amount of Twelve Million Three Hundred Sixteen Thousand Fifty-Five Dollars and No Cents (\$12,316,055.00) from Account Nos. 101-200-JB-4612-1605, 102-200-JB-3912-1605, and 001-107-GENC-VARI-1605, is hereby authorized, approved, and directed.

Section 4. This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

PASSED: September 17, 2024 SIGNED: Sept 18, 2024

RECORDED: September 19, 2024 ATTEST: Mayor

Approved as to legal sufficiency:

Office of the Corporation Counsel/Date Requested by the Office of Public Utilities/Mayor Buscher

2024-0349

354-09-24



CGI Advantage® Cloud Upgrade Statement of Work



Statement of Work No. 1 for CGI Advantage® Cloud Upgrade

This Statement of Work (SOW) No. 1 for CGI Advantage® Cloud Upgrade ("Statement of Work" or "SOW") is issued pursuant to the CGI Advantage® Software as a Service Agreement dated as of October 28, 2024 (the "Agreement") between the City of Springfield ("City" or "Client") and CGI Technologies and Solutions Inc. ("CGI"). This Statement of Work incorporates the terms and conditions of the Agreement as if the Agreement were fully set forth in the text of this Statement of Work.

1. Effective Date and Duration of this Statement of Work

This Statement of Work is effective as of October 28, 2024 (the "Effective Date") and remains in effect until Final Acceptance of the Consulting Services.

2. Supplemental Definitions

The definitions specified in Schedule A of the Agreement are supplemented by the definitions specified herein.

"Backlog" means the aggregation of tasks and activities to be accomplished.

"CGI Project Team" means the primary Project resources from CGI.

"City Project Team" means the primary Project resources from Client.

"Cutover" means the transition from the Client's legacy software system to the CGI System.

"Executive Steering Committee" means the Client executive resources overseeing the strategic vision of the Project. The membership and makeup of the Executive Steering Committee is determined by Client, but should include CGI and Client executives and may also include Project staff.

"Final User Acceptance Test (UAT)" means the final test performed by the City Project Team during the Achieve phase, at the end of all the iterations of the Build phase to validate that functionality of the system meets the requirements.

"Functional Requirements" means the requirements listed in Exhibit 1 as clarified by the comments identified therein.

"Iterative User Acceptance Test (UAT)" means the test performed by the City Project Team at the end of each iteration in the Build phase to validate that the functionality of the system configured and built up to that iteration meets the requirements.

"Integrated Project Team" means the combined Project team including assigned City Project Team and CGI Project Team.

"Milestone" means a specific point in the Project lifecycle recognizing the completion of specific tasks or activities and may also include payment as part of such completion.

"Project Manager" means the Client or CGI resource assigned to lead and manage all Project activities for their respective organization.

"RASC" means: Responsible, Accountable, Support, Consulted, Informed and refers to the tables listed herein that delineate each party's involvement in certain tasks or phases of the Project.

CGI

3. Services to Be Performed

This SOW fully describes the Consulting Services to be performed as part of the City's CGI Advantage upgrade Project. The scope of services to be performed pursuant to this SOW are as set forth in this section.

3.1. Purpose

The purpose of this Project is for CGI to implement a cloud-based ERP system that upgrades the City's current ERP system functionality, implement defined new modules described below in Section 3.3, and provide SaaS Services as described in the Agreement (the "ERP Upgrade"). The Solution will meet the City's Functional Requirements as described in Exhibit 1. Any scope not explicitly addressed in the Statement of Work and Agreement is excluded. Changes to the scope will be subject to the Change Order Process defined in the Project Management Plan.

3.2. CGI Advantage Upgrade

This includes upgrading the City's current ERP system, CGI Advantage* 3.10, to the CGI Advantage Cloud, and configuring the upgraded applications to be functionally equivalent to City's existing ERP system. This upgrade, transition, and configuration includes the following Cloud Applications (collectively the "ERP System"):

- CGI Advantage* Financial Management Base System
- CGI Advantage* 1099 Reporting
- CGI Advantage* Asset Management
- CGI Advantage* Procurement Professional
- CGI Advantage* Human Resource Management
- CGI Advantage* Payroll
- CGI Advantage* HR Self Service
- CGI Advantage* Labor Cost Distribution
- CGI Advantage* Performance Budgeting
- Administration (includes workflow and security)
- Cornerstone Applicant Tracking System
- IBM Maximo Asset Management

3.3. New Module Implementation

This includes implementation and configuration of the following new CGI Advantage Applications (collectively the "New Modules"):

City of Springfield - Statement of Work

CGI

- CGI Advantage* Time and Leave
- CGI Advantage Vendor Self-Service (VSS)
 - o Vendor Registration
 - o Vendor Account Maintenance
- CGI Advantage* Insight
- CGI Advantage* Connect
- CGI TestSavvy™

3.4. SaaS Services

This upgrade includes transitioning the City from an on-premise infrastructure and operations to a cloud-based Software-as-a-Service model on the Advantage Cloud.

- Provision and maintain Cloud Application Environments
- Planning, setup, and testing of steady-state operations in the CGI Advantage Cloud Solution as further detailed in the Agreement

4. Delivery Methodology

4.1. Roles and responsibilities

CGI will provide the Consulting Services specified in subsequent sections. To clarify CGI and the City's roles and responsibilities, this SOW includes a Responsible, Accountable, Support, Consulted, Informed ("RASCI") Matrix within each section. For each task, CGI's and City's respective roles are delineated using the definitions below:

- **Responsible** – party responsible for accomplishing the task(s)
- **Accountable** – party answerable for the correct and thorough completion of the task(s)
- **Support** – party providing as-needed assistance in completing task(s)
- **Consulted** – party consulting with the Responsible party in two-way communication
- **Informed** – party kept apprised by Responsible party regarding task(s) being planned and/or performed in one-way communication¹

Anticipated CGI roles to be staffed on the project team during various stages* of the Project include:

- Customer Success Manager – estimated 0.05 Full Time Equivalent (FTE)
- Project Manager – estimated 1.00 FTE
- Human Resources Management Lead – estimated 1.00 FTE
- Financial Lead – estimated 1.00 FTE

¹ The definitions for the RASCI tables are the same across the SOW.

City of Springfield - Statement of Work

- Payroll Lead – estimated 0.50 FTE
- Budget Lead – estimated 0.50 FTE
- Technical Lead – estimated 0.50 FTE
- OCM/Training Lead – estimated 0.50 FTE
- Maximo Subject Matter Expert – 1.00 FTE
- Cornerstone OnDemand Subject Matter Expert – 1.00 FTE

*The FTEs above are not provided during the entire Project duration.

Anticipated City roles to be staffed on the project team include:

- Project Manager – estimated 0.50 FTE
- HRM/Benefits – estimated 0.50 FTE
- Employee Onboarding – estimated 0.50 FTE
- Payroll – estimated 0.50 FTE
- Time & Attendance – estimated 0.50 FTE
- Performance Budgeting (CITY & CWLP) – estimated 0.50 FTE
- Finance Management (CITY & CWLP) – estimated 0.50 FTE
- Procurement (CITY & CWLP) – estimated 0.50 FTE
- Maximo – estimated 0.50 FTE
- City Works – estimated 0.50 FTE
- ERP Security & Workflow – estimated 0.50 FTE
- Maximo Security & Workflow – estimated 0.50 FTE
- Conversion & Interfaces – estimated 0.50 FTE
- Reports – estimated 0.50 FTE
- Training – estimated 0.50 FTE
- ERP Analyst(s) – estimated 1.00 FTE
- Database Administrator – estimated 0.50 FTE
- Networking & Hardware – estimated 0.50 FTE

The responsibilities are organized according to the five (5) phases of the CGI Adaptive SI Methodology, which are:

1. **Governance** – Includes activities for Project start-up, environment stand-up, and PMO processes and oversight
2. **Align** – Focuses on core team product training and design activities such as analysis of business processes and the to-be CGI Advantage Cloud user experience
3. **Build** – Includes activities for the iterative configuration and testing of CGI Advantage Cloud
4. **Achieve** – Focuses on Cutover activities including final readiness assessments
5. **Support** – Provides functional expertise and supports transition to ongoing steady-state production for the City

4.2. Delivery Tools

CGI's Agile toolset, **ASOP**, will be utilized across all phases of software development and maintenance including requirements management, software design, development, testing, build management, deployment, change management and Project management.

4.3. TestSavvy - Test Automation Tool

CGI will provide an automated testing tool utilizing CGI TestSavvy automation suite. The City will use TestSavvy to create automated test cases that can be used to test CGI Advantage.

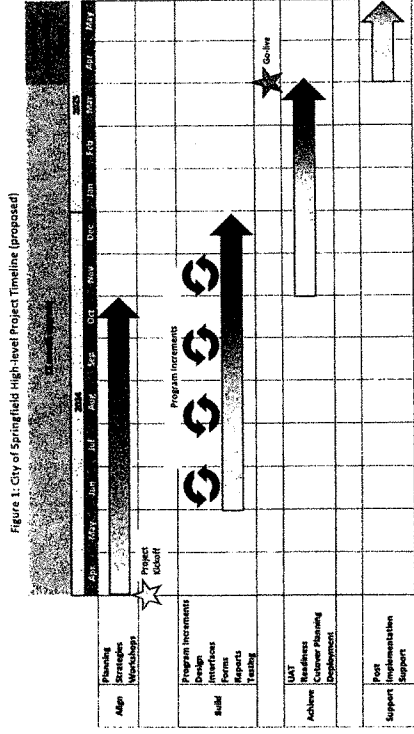
The following considerations apply to TestSavvy:

- Periodic maintenance of the TestSavvy automation suite will be performed. CGI maintenance on TestSavvy automation suite will not impact or modify existing cases or data.
- Following validation of each automated test case by the City, the City will take ownership of the automated test case and will execute and maintain the test cases.
- Any data issues or software bugs (related to the CGI Advantage product) that might be discovered during automated test case development and validation will be handled under the standard CGI Advantage issue reporting process.
- The City will take ownership of loading existing Advantage test cases into TestSavvy.
- The TestSavvy automation suite does not store "multiple versions" of test cases, but databases can be restored to the previous day, on request.

5. Schedule of Performance

The Project Schedule will be refined jointly and baselined within twenty (20) Business Days of Project kickoff. The timeline of the Project is subject to confirming start date, scope, CGI and City roles and responsibilities, and CGI resource availability. The resulting Project Schedule shall be modified only by mutual written agreement between the parties' Project Managers.

The timeline presented below in *Figure 1: City of Springfield High-level Project Timeline (Proposed)* is representative of the high-level tasks, dates, Milestones and durations anticipated by the parties as of the Effective Date.



The Project work plan approved within the first month of the Project will serve as the basis for the delivery schedule.

6. Orchestrate Phase

In the overarching Orchestrate Phase, Project governance is established, a Project Management Plan (including a schedule) is created, and a plan for organizational change management and communication is created. Also included is the overall provisioning of the hosting infrastructure and system architecture. It is anticipated that the Project start-up activities will take place over the course of thirty (30) calendar days.

6.1. Project Kick-off

In collaboration with the City, CGI will create the Project kickoff meeting materials and facilitate the Project kick-off meeting in a virtual setting.

Table 1: RASCI: Project Start-Up

RASCI: Project Start-Up	CGI	City	Comments
Provide Kick-Off Meeting Material Templates	Responsible	Informed	

RASCI: Project Start-Up	CGI	City	Comments
Develop Kick-off Meeting Materials	Responsible	Support	City and CGI will collaborate on content for Project kick-off materials
Handle Kick-off Meeting Logistics	Consulted	Responsible	
Conduct Kick-off Meeting	Responsible	Support	CGI and City staff will jointly conduct meeting

6.2. Governance

CGI and the City will collaboratively define and establish a governance structure for this SOW to support effective communication, decision-making, and issue resolution. The governance structure will include multiple tiers, including an Executive Steering Committee and the Integrated Project Team.

6.3. Project Planning, Guidance & Management

The City and CGI will each designate a Project manager who will be responsible for managing their respective team's performance (each a "Project Manager"). The City and CGI Project Managers shall be jointly responsible for task planning, resource coordination, status tracking and reporting, issue facilitation and issue escalation and resolution, as well as production Cutover planning.

6.3.1. Project Schedule

Within twenty (20) Business Days of Project Kickoff, the City Project Manager and CGI Project Manager will update and baseline the Project Schedule in Microsoft Project® or equivalent, as defined in the Project Management Plan Deliverable. The Project Schedule represents the mutual agreement between the City and CGI with respect to the scope of activities, ownership of tasks, and timeline to complete the Project's work breakdown structures. The Project Schedule will include CGI and City tasks and will be updated over the course of this SOW.

City and CGI Project Team members will provide weekly status (either in a meeting or in a status report) to their respective Project Manager that include percentage complete updates on Project Schedule tasks assigned to them. At the end of each month, the CGI Project Manager will update the Project Schedule and report progress, risks, issues, and mitigation in a monthly status report as prescribed by the Project Management Plan Deliverable.

6.3.2. Project Meetings

CGI

CGI will facilitate Integrated Project Team meetings at a mutually agreed upon cadence. The City and CGI Project Managers will mutually agree upon the timing, cadence, content, and ownership of Integrated Project Team meetings.

CGI will facilitate one (1) formalized meeting per month to a group outside the immediate Project team (i.e. the committee of executives defined by the parties to comprise the "Executive Steering Committee") to report progress and provide status. The City and CGI Project Managers will mutually agree upon the timing, cadence, content, and ownership of Executive Steering Committee meetings.

6.3.3. Project Resources

The following are the City's responsibilities with respect to its Project staffing and resources:

- City will provide a designated Project Manager for the duration of the Project as well as access to the appropriate resources and subject matter experts as needed for CGI to perform the Consulting Services.
- City will assign resources with city-specific and, if applicable, legacy system functional knowledge, including, but not limited to system table setups, document usage, forms and reporting. City functional and technical resources will be provided consistently with the tasks indicated in the Project plan and in the timeframes indicated in the Project plan.
- A City Project executive will be available to the Project to resolve issues affecting or involving other City organizations the Project management team cannot resolve in a timely manner.
- City's Project Team members will have access to the City's current system(s), policies, and procedures.
- City is responsible for provision of sufficient resources to complete the Project-related tasks contemplated herein and in the baseline Project Schedule to achieve the schedule estimate for the Consulting Services. These resources may include, but are not limited to, Project sponsors and executives, functional and technical experts, trainers, end users, managers, IT staff, and the operations staff maintaining the new system upon implementation. During the Project, an inability to secure sufficient City staffing will affect the level of effort estimates, costs, and duration of the Project and may require an Amendment to this SOW to address the changes.

6.4. Project Management Plan

In collaboration with the City, CGI will prepare the Project Management Plan Deliverable. The Project Management Plan is a tailored version of CGI's Client Partnership Management Framework ("CPMF") to meet the reporting needs of the Project for:

- Risks, issues, and mitigation strategies,
- Task-level detail in the baseline Project Schedule,
- The Change Order process,
- Action items, and

CGI

- Status report templates

The Project Management Plan shall define and prescribe Project governance and the change control process.

Table 2: RASCI — Project Planning, Guidance, & Management outlines the RASCI matrix for the Project Planning, Guidance, & Management work stream.

Table 2: RASCI — Project Planning, Guidance, & Management

RASCI — Project Planning, Guidance, & Management	CGI	City	Comments
Provide virtual private network (VPN) access for CGI team members to support remote work	Informed	Responsible	
Coordinate logistics for all meetings external to the Project team (e.g., Executive Steering Committee)	Consulted	Responsible	
Produce meeting content for all meetings external to the Project team	Support	Responsible	City will provide content for the meeting materials.
Produce meeting content for all Executive Steering Committee meetings	Responsible	Support	
Produce monthly status report	Responsible	Support	City will provide status updates for their responsibilities on the Project.
Produce Project Management Plan	Responsible	Support	City will contribute content for the plan.
Create and maintain Project Schedule through status reporting	Responsible	Support	City will provide status updates for the schedule.
Conduct Project team meetings	Responsible	Support	City will participate in the meetings.
Manage issue tracking and resolution	Responsible	Support	City will assist in tracking issues, managing issues, and resolving issues assigned to the City.
Manage risk tracking and mitigation processes	Responsible	Support	City will assist in risk tracking and mitigation. The City may be assigned responsibility for discrete risks as appropriate.
Manage CGI resources	Responsible	Informed	
Manage City resources	Informed	Responsible	
Manage Change Requests to Project scope	Responsible	Consulted	

RASCI — Project Planning, Guidance, & Management	CGI	City	Comments
Approve/deny Change Requests to Project scope	Consulted	Responsible	
Review and approve Deliverables according to the Acceptance Criteria defined in the corresponding DEDs, process, and review periods for Deliverables	Consulted	Responsible	

6.5. Deliverables

CGI will create the Deliverables described in Section 10: Deliverables using Microsoft Word®, Excel®, PowerPoint®, Project®, or Visio® as applicable. The Deliverables will include the applicable traceability to the Functional Requirements. The parties mutually agree to utilize the Acceptance Process defined in the Agreement for the ERP Upgrade Deliverables described herein.

CGI will prepare Deliverable Expectation Documents (or "DEDs") and the City will review and approve the DEDs once submitted. CGI will prepare the Deliverables and the City will review and approve the Deliverables once submitted. All Deliverables identified under this SOW are subject to the Acceptance Process set forth in the Agreement.

6.5.1. Deliverable Expectations Documents

Approval of DEDs shall be governed by the Acceptance Process set forth in the Agreement. The authorized representative for DED approval for the City is its Project Manager (or their designee) and for CGI is its Project Manager (or their designee).

DEDs shall adhere to a format to be agreed upon by the parties. These documents shall minimally include the purpose, approach/key activities, table of contents of the Deliverable, proposed format of the Deliverable, proposed media(s), and Acceptance Criteria of the Deliverable. DEDs will be created during the Align Phase.

Table 3 outlines the RASCI matrix for the Deliverable Expectations Documents.

Table 3: RASCI — Deliverable Expectations Documents

RASCI — Deliverable Expectations Documents	CGI	City	Comments
Develop and submit draft Deliverable Expectation Documents, containing at a minimum: purpose, approach/key activities, table of contents, proposed format, proposed media(s), and Acceptance Criteria	Responsible	Consulted	

RASCI — Deliverable Expectations Documents	CGI	City	Comments
Review submitted draft Deliverable Expectation Documents, providing timely and holistic feedback	Consulted	Responsible	
Update Deliverable Expectation Documents, capturing all City feedback and working with the City to resolve any open issues	Responsible	Consulted	
Review final Deliverable Expectation Documents and approve in a timely manner, to be agreed upon in the Project Schedule	Informed	Responsible	

6.6. Communication and Organizational Change Management

CGI will develop the organizational change management (OCM) and related communication plan. The City will be responsible for the execution and management of OCM and communication plan.

Table 4: RASCI: OCM

RASCI: OCM	CGI	City	Comments
Develop Change Management & Communication Plan	Responsible	Informed	
Execute Change Management & Communication Plan	Support	Responsible	

6.7. Training Strategy

CGI will develop a Training Strategy document that details course content, method of delivery (e.g., instructor-led, train-the-trainer, video), class size, number of sessions, and logistics for each topic.

Table 5: RASCI: Training Strategy

RASCI: Training Strategy	CGI	City	Comments
Develop Training Strategy	Responsible	Support	City to provide input, review deliverable.

7. Align Phase

In the Align Phase, CGI will:

- Onboard Project team members (e.g., user accounts, network access, email).

- Conduct the CGI Advantage Cloud Solution product familiarization training for the City Project team.
- Conduct discovery sessions to finalize business roles and business processes that will form the basis for configuration and testing during the Build phase.
- Validate list of current interfaces, forms and reports for ERP Upgrade to CGI Advantage Cloud Solution. Please see *Appendix 1: List of Interfaces*, *Appendix 2: List of Forms* and *Appendix 3: List of Reports* for the interfaces, forms and reports in use by the City.
- Assist City in their analysis of up to fifty (50) reports. Identify new reports and forms to be developed for the CGI Applications.
- Provision and stand up the cloud environments to support the implementation activities during the Build and Achieve phases.

7.1. Project Team Training

In relation to Project team training, CGI will:

- Provide product overview session training for up to twenty (20) City participants for the New Modules focusing on familiarization with the new user experience ("UX") and the baseline functionality features – namely business roles definition and extensibility designer capabilities - minimally required to support production operations.
- Provide one overview session per CGI Advantage Application on the latest improvements / enhancements included in CGI Advantage Cloud.

Table 6: Advantage Familiarization Training provides a list of the topics that will be covered.

Topic	Description	Duration
Advantage 4 Overview	Provides an introduction to Advantage 4 unified experience, navigation, responsive design, page layouts and global search	1 hour
Introduction to Advantage 4 Business Role	Introduction to business roles including how to configure a business role, as well as a look a homepages and quick links including how to configure homepages	1 hour
A look at Extensibility in Advantage	Overview of extensibility including the different types of extensions available. A look at the Designer tool and capabilities as well as a discussion on tips and tricks for using extensions.	1 hour
A look at Security in Advantage 4	While the majority of the security functionality remained the same in Advantage 4, there are some subtle differences. This session will walk the Client through some of the new elements the Client needs to know related to security in Advantage 4.	30 min

Topic	Description	Duration
A look at Advantage 4 Financial	Overview of the usability improvements in Advantage 4 Financial across reference pages, inquiries and transactions. This session will highlight changes in page layout and navigation as well as some tips and tricks for power users.	1 hour
A look at Advantage 4 Performance Budgeting	Overview of the usability improvements in Advantage 4 Performance Budgeting across reference pages, queries and budget forms. This session will highlight changes in page layout and navigation as well as some tips and tricks for power users.	1 hour
A look at Advantage 4 HRM	Overview of the usability improvements in Advantage 4 HRM across reference pages, inquiries and transactions. This session will highlight changes in page layout and navigation as well as some tips and tricks for power users. This session will also highlight the changes for Manager and Employee Self Service and how the capability has been transformed in Advantage 4.	1.5 hour
A Look at Advantage 4 VSS	Advantage VSS was redesigned as part of Advantage 4. This session will review the redesigned capability for Registration, Account Maintenance and Solicitations and highlight the improved usability and things to consider.	1.5 hour
A Look at Timesheets in Advantage 4	Overview of the redesigned timesheet functionality in Advantage 4 along with a discussion of things to consider and tips and tricks.	1 hour
A look at Advantage 4 Connect	This overview of Advantage Connect explains what it is and how it can be used for various integration needs including real-time integration, file-based integration and integration management. CGI will also cover some real client examples and considerations and lessons learned.	1 hour

The RASCI is in Table 7: RASCI – Project Team Training below.

Table 7: RASCI – Project Team Training			
RASCI – Project Team Training	CGI	City	Comments
Provide baseline Familiarization Training Material	Responsible	Informed	
Identify attendees for Familiarization Training	Support	Responsible	
Provide virtual training facilities/scheduling logistics	Support	Responsible	
Deliver Application overview sessions	Responsible	Support	See Table 6: Advantage Familiarization Training

RASCI - Project Team Training	CGI	City	Comments
Deliver Product Overview sessions for the New Modules	Responsible	Support	See Table 6: Advantage Familiarization Training for a list of topics that will be covered.

7.2. Interfaces

The City will provide any updates to the inventory of the current inbound and outbound interfaces as listed in *Appendix 1: List of Interfaces*. The Appendix also contains the current dispositions of the interfacing systems and interfaces. CGI will work with the City to analyze required changes to interfaces as a direct result of the upgrade, and interface tool upgrade. CGI and City will analyze the need for any additional interfaces essential for the implementation of the New Modules.

The RASCI is in *Table 8: RASCI - Upgrade Review - Interfaces* below.

Table 8: RASCI - Upgrade Review - Interfaces

RASCI - Upgrade Review - Interfaces	CGI	City	Comments
Provide a comprehensive list of existing interfaces	Informed	Responsible	Current list and disposition included in <i>Appendix 1: List of Interfaces</i>
Identify required updates to interfaces	Responsible	Consulted	
Identify and analyze essential interfaces to the New Modules	Responsible	Support	This will include only interfaces that the City and CGI mutually agree are required for Go-Live and are limited to scheduled file-based interfaces.

7.3. Forms

The City will provide any updates to the inventory of its existing BIRT forms that are currently in use as listed in *Appendix 2: List of Forms*. CGI will analyze and document essential updates to these forms as a direct result of the upgrade. CGI and City will identify and analyze forms that are essential for the implementation of the New Modules.

Existing City forms managed by an external third-party printing process are the responsibility of the City to update as needed. All standard CGI Advantage forms will use BIRT for printing; City will be responsible for developing the processes required to use a third-party to print additional CGI Advantage forms not in use by the City today.

City of Springfield - Statement of Work

The RASCI is in *Table 9: RASCI - Upgrade Review - Forms* below.

Table 9: RASCI - Upgrade Review - Forms

RASCI - Upgrade Review - Forms	CGI	City	Comments
Provide a comprehensive list of existing forms	Informed	Responsible	Current list included in <i>Appendix 2: List of Forms</i>
Identify required forms updates, if applicable	Responsible	Consulted	
Identify and analyze essential forms of the New Modules	Responsible	Support	This will include only forms that will be required for Go-Live, and that include data elements that are available in the BIRT Designer.

7.4. Business Intelligence Reports (BI)

The City will provide an inventory of its existing infoAdvantage reports that are currently in use in Advantage 3.10.

CGI will provide training for up to five (5) City participants in one session on existing reporting tools and artifacts that will allow the creation of Power BI paginated reports and analytics. City will disposition the current list of infoAdvantage reports as:

- Eliminated - No longer needed by City
- Replace with a new configurable inquiry
- Replace with a new Power BI analytic
- Convert to a Power BI paginated report (using the Report Conversion tool)
- Replace with a new Power BI paginated report

Additional output of the analysis effort includes determining a final list of BI artifacts (reports, analytics and configurable inquiries) to be developed, and timing of the development (needed by Go-Live, or not needed by Go-Live).

The RASCI is in *Table 10: RASCI - Upgrade Review - Business Intelligence* below

Table 10: RASCI - Upgrade Review - Business Intelligence

RASCI - Upgrade Review - Business Intelligence	CGI	City	Comments
Provide a comprehensive list of existing reports	Informed	Responsible	
Provide training on available reporting tools and artifacts	Responsible	Support	City to provide logistical support for the training

City of Springfield - Statement of Work

RASCI - Upgrade Review - Business Intelligence	CGI	City	Comments
Prioritize and disposition the reports	Consulted	Responsible	

7.5. City-Specific Customizations Review

CGI will upgrade the City's baseline Release 3.10 functionality to the most recent version of CGI Advantage 4 baseline release. Any 3.10 customizations that the City has will be dispositioned during the Build phase to be eliminated either by business process change, or by configuration and online extensibility options that are available in baseline Advantage 4. Any enhancements to the baseline Advantage 4 software that the City requires and which CGI determines can be part of the baseline Advantage 4 software will be handled as a Change Request.

The RASCI is in Table 11: RASCI: City-Specific Processes below.

RASCI: City-Specific Processes	CGI	City	Comments
Disposition of City-specific customizations	Support	Responsible	

Table 11: RASCI: City-Specific Processes

7.6. CGI Advantage Cloud User Experience (UX) Discovery

The CGI Advantage Cloud user experience discovery activity for the ERP Upgrade involves identifying the business roles desired by the City, and the "user experience" for each. The user experience can be defined as what the user sees upon logs-in (i.e., homepage), what transactions (documents and pages) the user has access to, and how information is presented within each of the transactions. The discovery sessions will be time-boxed over two (2) months.

In relation to UX Discovery, CGI will:

1. Schedule joint sessions between CGI and City staff with active and knowledgeable City designees to participate in the completion of this activity.
2. Finalize the business roles and define scope of configuration for the Build Phase.
3. Conduct UX Experience sessions focused on mapping the following suggested business roles (and its associated business processes) with current City ERP System's roles and business processes.

The RASCI is in Table 12: RASCI - CGI Advantage Cloud User Experience Discovery below.

Table 12: RASCI - CGI Advantage Cloud User Experience Discovery

RASCI - CGI Advantage Cloud User Experience Discovery	CGI	City	Comments
Provide the current high-level business processes	Support	Responsible	The City will identify the current business roles and associated business processes to be mapped to the recommended business roles
Identify the team members to participate and make decisions in each session	Support	Responsible	
Facilitate and document session findings for planning of business role configuration	Responsible	Support	

7.7. Environment

CGI will standup and host the non-production environments, as outlined in the Agreement, per the Project Schedule.

Table 13: RASCI: Environments below outlines the roles and responsibilities between CGI and the City for non-production environments.

Table 13: RASCI: Environments

RASCI: Environments	CGI	City	Comments
Standup City's non-production environments	Responsible	Informed	The delivery of these non-production environments with converted data will occur during the Build Phase

8. Build Phase

In the Build Phase:

- CGI will implement and test the CGI Advantage Cloud configurations to support the business roles identified during the Align Phase for the current use of CGI Advantage.
- CGI will design, develop (if required) and test the system interfaces as dispositioned in Appendix 1: List of Interfaces. Reference also Section 8.7 Interfaces.

8.1. Data Cleansing

City is responsible for any data cleanup. CGI will provide support on assessing the data issues. Once the data is cleansed and compiled in the legacy system, the City will extract the data and load to pre-defined file formats provided by CGI. CGI will load the Client Data from the pre-defined file formats into the

Cloud Application. The City will validate the results of Client Data upload through online and reporting tools, provide acceptance.

Table 14: RASCI: CGI Advantage 4 Data Conversion below outlines the roles and responsibilities between CGI and the City for Data Conversion (except for Performance Budgeting data).

Table 14: RASCI: CGI Advantage 4 Data Conversion

RASCI: CGI Advantage 4 Data Conversion	CGI	City	Comments
Data cleansing and validation before conversion activity	Consulted	Responsible	
Establish non-production environment	Responsible	Informed	
Application data conversion from 3.10 to Advantage 4	Responsible	Informed	
Validation of data in Advantage 4	Support	Responsible	

Table 15: RASCI: PB Data Conversion (Performance Budgeting Data) below outlines the roles and responsibilities between CGI and the City for Performance Budgeting Data Conversion.

Table 15: RASCI: PB Data Conversion (Performance Budgeting Data)

RASCI: PB Data Conversion (Performance Budgeting Data)	CGI	Client	Comments
Provide templates to Client for converting budget data into Advantage 4	Responsible	Informed	
Extract legacy system budget data and perform all necessary data cleansing steps to transform data into the Advantage 4 conversion templates	Support	Responsible	
Load converted data into the Cloud Application environment	Responsible	Support	

8.2. CGI Advantage Application Configuration

This activity will include the activities for the configuration of the CGI Advantage Cloud application for the ERP Upgrade and the New Modules. The activities for the application configuration are described below.

8.3. Transaction and Reference Page Configuration

CGI will implement the configuration decisions for transactions (documents) and reference pages defined through the CGI Advantage Cloud user experience sessions in the Align phase.

8.4. Business Roles Configuration

CGI will facilitate workshops to review and refine up to ten (10) business roles that specify business processes available to the CGI Advantage® business roles

The City may choose to consolidate business processes into fewer roles or collaborate with CGI to define new business roles. The Advantage business roles artifacts will be maintained in spreadsheet format and can be uploaded to / downloaded from the application.

8.5. Home Page Configuration

CGI will facilitate workshops to document up to four (4) home pages that are aligned with the business roles finalized during the Align Phase and implemented as described above. CGI will deliver one (1) home page design artifact per home page. City is responsible for any subsequent revision(s).

The home pages will include:

- Widgets - limited to those available in the baseline Widget Library.
- Quicklinks
- Reports/Analytics - CGI will embed up to ten (10) reports/analyses across all home pages; the City is responsible for development of all analytics.

CGI will configure the four (4) home pages with no more than one (1) revision. The City is responsible for any subsequent revision(s).

8.6. Extensibility Changes

CGI Advantage provides the ability to incorporate City-specific changes (i.e., "Designer Extensions") to application pages and transaction processes through the online extensibility tool. Designer Extensions are limited to those currently supported by Extensibility Designer, such as hiding fields, moving or renaming fields, etc. The Extensibility Designer tool allows for these changes to be made without affecting the underlying source code or future software releases.

CGI will work with City to identify extensibility change candidates and will provide knowledge transfer by way of practical example using up to five (5) types of site-wide extensibility changes. City staff will be responsible for any additional extensibility changes.

The RASCI is in Table 16: RASCI — CGI Advantage Applications Configuration below.

Table 16: RASCI — CGI Advantage Applications Configuration

RASCI — CGI Advantage Applications Configuration	CGI	City	Comments
Configure Business Roles	Responsible	Support	

RASCI - CGI Advantage Applications Configuration	CGI	City	Comments
Configure transactions and reference pages	Responsible	Support	Will be configured based on analysis and decisions made during the Align Phase
Provide Example Home Pages to the City	Responsible	Informed	Examples will be related to the provided business roles
Configure Home Pages	Responsible	Support	
Configure Extensibility	Responsible	Support	CGI will configure extensibility with the City's input for those application pages included in the business processes for the defined business roles; extensibility capabilities are those available through the extensibility designer tool
Develop analytics for the Analytics Widget in Microsoft Power BI using PowerBI Developer Tool	Support	Responsible	If the City desires the use of the Analytics Widget, it will need to implement the analytics in Microsoft Power BI; CGI will support City with identifying operational data within the CGI Advantage Applications.
Maintain home page design and configuration after initial delivery	Support	Responsible	
Facilitate demonstrations	Responsible	Support	CGI will facilitate demonstrations of the implemented configurations at the end of each Build phase iteration

8.7. Interfaces

Existing interfaces as listed in Appendix 1 will be moved to Advantage 4; rebuilding interfaces to leverage API's or other new technologies is not in-scope for the initial deployment. It is also assumed that the current 3.10 interfaces are migrated to Pentaho. Migration of existing 3.10 interfaces to Pentaho is not within the scope of this SOW. The specified City interfaces in Appendix 1 will be processed in the CGI Advantage Cloud Solution using the job scheduler and associated scripts.

Based on the analysis during the Align Phase, only essential modifications to address updated interface data requirements as a result of the upgrade to Advantage 4 will be made. Up to three (3) new file-based scheduled interfaces that are essential for Go-Live for the New Modules will be jointly developed by the City and CGI. The City is responsible for the City side of interfaces, while CGI is responsible for its side of interfaces. In general, the City's side of interfaces need to provide inbound interface data per the

layout/format as specified by CGI. Outbound data from Advantage 4 will conform to the layout/format as specified by CGI, and may be transformed/processed by the City into other formats/layouts for use by the City systems.

The inventory of existing interfaces that will be migrated to the new platform are as dispositioned in Appendix 1: List of interfaces.

The RASCI is in Table 17: RASCI - Interfaces below.

Table 17: RASCI - Interfaces

RASCI - Interfaces	CGI	City	Comments
Conduct knowledge transfer with the City.	Responsible	Consulted	
Update, test, and perform issue resolution for interfaces	Responsible	Responsible	The City is responsible for the City side of interfaces, while CGI is responsible for its side of interfaces
Provide operational specifications for each interface	Consulted	Responsible	
Coordinate and manage the testing of interfaces with external systems	Consulted	Responsible	City will coordinate the testing of interfaces with external systems, validation of results and resolution of issues with external systems.
Incorporate the City's interfaces into the CGI Advantage Cloud job scheduler tool	Responsible	Consulted	

8.8. Forms

CGI is responsible for the technical migration of the City's existing BIRT forms Advantage 4, and the City is responsible for testing the forms. It is assumed that the forms are already in BIRT; migration of forms to BIRT from previous versions is not in scope of this SOW. The City is responsible for the development and testing of any new BIRT forms or modifications to existing BIRT forms resulting from its use of new Advantage functionality. Forms changes should be limited to data that is available in the BIRT designer. At the time of this SOW, no new forms have been identified. Printing of any additional baseline CGI Advantage forms not currently in use will require BIRT; alternative printing methods are not in scope.

The RASCI is in Table 18: RASCI - Forms below.

Table 18: RASCI - Forms

RASCI - Forms	CGI	City	Comments
Update forms, if applicable	Consulted	Responsible	

RASCI — Forms	CGI	CITY	Comments
Execute technical upgrade of existing BIRT forms	Responsible	Support	Transition forms to the Cloud environment.
Testing of the BIRT forms	Support	Responsible	Impacts to existing forms are expected to be minimal as there are no significant changes to form functionality via the ERP Upgrade.
Issue resolution	Responsible	Consulted	Resolve issues identified during testing.

8.9. Business Intelligence (BI)

The City will transition from CGI InfoAdvantage to CGI Advantage Insight as part of the upgrade. The analysis of reports performed during the Align-phase will define the plan for BI content.

The City Project Team will use the available reporting tools, Power BI datasets and artifacts to create Advantage insight paginated reports and analytics. The City is responsible for validating the Advantage insight reports and analytics. The City is responsible for the creation and testing of configurable inquiries within the Advantage application.

The RASCI is in Table 19: RASCI — Business Intelligence below.

Table 19: RASCI — Business Intelligence

RASCI — Business Intelligence	CGI	CITY	Comments
Technical Upgrade of InfoAdvantage to Advantage Insight	Responsible	Consulted	
Create new BI artifacts (reports, analytics and configurable inquiries)	Consulted	Responsible	
Update, test, and perform issue resolution for BI artifacts (reports, analytics and configurable inquiries)	Consulted	Responsible	

8.10. Testing and CGI TestSavvy™

CGI will provide training on the CGI TestSavvy automated testing tool as knowledge transfer to City staff. Automated testing using CGI TestSavvy is intended for use during the Integrated System Test and User Acceptance Test activities, and also for regression testing of new CGI Advantage Cloud feature sets in the future.

The following activities related to TestSavvy will occur during the Build Phase:

- CGI will install TestSavvy automation suite within CGI Advantage Cloud, configure settings related to Advantage 4, and configure automation custom actions specifically for Advantage 4

test cases. Installation will include one license of TestSavvy configured to connect and test CGI Advantage 4 for the City. The installed license will permit one stream of test case execution. TestSavvy components include: TestSavvy Web UI and TestSavvy Execute.

- CGI will provide two (2) remote training sessions for City testers to learn how to independently create, modify and use future automated test cases using TestSavvy automation suite. The training sessions will be for a maximum of two days each. The first session will take place during the initial weeks of the Build phase to support development of initial test cases. The second session will occur 4-6 weeks later, as decided jointly by the City and CGI.
- CGI will provide sample / reference test cases. City can use these sample/reference test cases to build additional test cases.
- During the Build Phase and not exceeding for a period of 12 months, provide ad-hoc coaching/mentoring (average of 6 hours / month) for City testers on how to create and maintain automated cases in TestSavvy. This will be done using a weekly or bi-monthly working meetings, as decided jointly by the City and CGI.

The RASCI is in Table 20: RASCI — CGI TestSavvy below.

Table 20: RASCI — CGI TestSavvy

RASCI — CGI TestSavvy	CGI	CITY	Comments
Installation of CGI TestSavvy automation suite in CGI Advantage Cloud environment and configure settings related to CGI Advantage 4	Responsible	Support	
Provide training on use of TestSavvy, reference/sample test cases	Responsible	Support	City can record, if desired.
Periodic maintenance of CGI TestSavvy automation suite	Responsible	Informed	
Request ad-hoc support during the first year	Support	Responsible	
Provide ad-hoc support during the first year	Responsible	Support	
Create and maintain test cases, data, and scripts	Consulted	Responsible	

IMPORTANT NOTE: If City is unable to develop additional automated testing scripts, it will be the City's responsibility to supplement with commensurate manual testing.

8.10.1. Integrated System Test

Integrated System Test (IST) activities focus on end-to-end testing of the CGI Advantage ERP Upgrade and the New Modules being implemented for the City. IST testing will be performed incrementally during each of the Build Phase iterations focusing on the testing of the Business Roles and their

associated business processes. City interfaces will also be tested during IST. The City will be responsible for IST of their reports.

The RASCI for CGI's Integrated System Testing is summarized in Table 21: RASCI — Integrated System Testing below.

Table 21: RASCI — Integrated System Testing

RASCI — Integrated System Testing	CGI	City	Comments
Document end-to-end system testing scenarios and create system test scripts	Responsible	Support	
Execute end-to-end system testing scenarios for interfaces and forms.	Responsible	Support	
Execute end-to-end system testing scenarios for reports	Consulted	Responsible	
Review and approve end-to-end test results	Consulted	Responsible	
Identify & log application configuration issues	Responsible	Support	
Resolve application configuration issues	Responsible	Support	
Identify & log software issues for application configurations, interfaces and forms	Responsible	Support	
Identify & log software issues for reports	Support	Responsible	
Resolve software issues	Responsible	Support	
Retest issues upon resolution	Responsible	Support	City will review testing results

8.10.2. Iterative User Acceptance Test (UAT)

The primary activities of the iterative UAT for the ERP Upgrade is to verify the current and new CGI Advantage functionality is operating as designed.

CGI assumes an iterative UAT during the Build Phase for verification of the business roles and user experience design, with a Final UAT during the Achieve Phase. This will help identify issues early and promote proactive resolution prior to Final UAT. Prior to the start of the Final UAT during the Achieve Phase, all UAT test scenarios, test cases and test data (if applicable) will have been developed, finalized, and executed during the Build Phase. The UAT activity during the Achieve Phase is solely focused on final end-to-end test execution as part of the preparation for the mock Cutover).

The RASCI is in Table 22: RASCI — User Acceptance Testing below.

Table 22: RASCI — User Acceptance Testing

RASCI — User Acceptance Testing	CGI	City	Comments
Document test scripts prior to executing UAT	Support	Responsible	CGI will provide IST scripts as input
Execute test scripts and scenarios and log issues	Support	Responsible	City will execute iterative UAT and document results. CGI will provide support during iterative UAT to verify issues and knowledge transfer.
Resolve critical issues identified in iterative UAT	Responsible	Support	CGI will resolve critical issues identified during iterative UAT. The City will support the efforts by providing documentation of issues and retesting upon resolution.
Retest issues upon notification of resolution	Support	Responsible	CGI will resolve issues and assist City with retest effort

8.11. End User Training Development

The end user training development will focus on changes to the user experience including business roles and home pages.

CGI will support the City in the development of the training materials and delivering up to two (2) Train-the-Trainer sessions – each session including up to ten (10) trainers.

The end user training development RASCI is summarized in Table 23: RASCI — End User Training below.

Table 23: RASCI — End User Training

RASCI — End User Training	CGI	City	Comments
Knowledge transfer on CGI Advantage Assistant embedded videos	Responsible	Support	
Define training materials	Responsible	Support	Training materials list; content development roadmap
Develop training materials	Support	Responsible	CGI will support the development of training materials.
Train the Trainers Sessions	Responsible	Support	

8.12. Policy and Procedures

CGI

The City is responsible for updates to its policy and procedures that may be required due to the ERP Upgrade. This includes updating existing policy and procedure documents based on user experience changes introduced with the ERP Upgrade.

The RASCI is in *Table 24: RASCI — Policy and Procedures* below.

RASCI — Policy and Procedures		CGI	City	Comments
Update Policy and Procedures	Informed	Responsible		
Test Policy and Procedures to confirm applicability in transformed environments	Informed	Responsible		

Table 24: RASCI — Policy and Procedures

8.13. Help Desk

The City will be responsible for identifying and updating help desk processes and documentation as a result of the ERP Upgrade, and the migration to the CGI Advantage Cloud. This includes identifying, updating, and testing CGI Advantage help desk operations documentation based on new functionality or changes resulting from the ERP Upgrade and cloud migration.

The scope of the Help Desk will be to provide Tier 1 support to the end user community during production Cutover and steady-state operations, including but not limited to:

- Password resets,
- Network support,
- Business process issue resolution

CGI will provide issue support to the City Project Team as defined in the Service Level Agreement (SLA) identified in Section 2.3 of Exhibit D-1 of the Agreement.

The RASCI is in *Table 25: RASCI — Help Desk* below.

RASCI — Help Desk		CGI	City	Comments
Identify ERP Help Desk processes and documentation that require updates	Informed	Responsible		
Update ERP Help Desk processes and documentation	Informed	Responsible		
Send out system availability notifications to ERP users	Informed	Responsible		

Table 25: RASCI — Help Desk

CGI

9. Achieve Phase

The primary objective of the Achieve Phase for the ERP Upgrade is to integrate the components updated in the Build Phase into the rest of the organization's ongoing business. The Achieve Phase encompasses production Cutover preparation and system implementation activities required to enable the City to begin production operations on the CGI Advantage Applications. The primary Cutover activities include conducting the UAT, executing data migration and operations rehearsals, conducting readiness assessments, conducting mock Cutover, and executing the Cutover plan/script.

9.1. Performance Test Plan

The primary objective of the performance test is to demonstrate the system's readiness for supporting the City's transaction and user volumes. CGI will develop a plan for the performance test, develop scripts, execute the tests, and document the results that will support the standards for production outlined in the SLAs. CGI will resolve identified performance issues by performing the system and database tuning as needed.

Table 26: RASCI — Performance Test

RASCI — Performance Test		CGI	City	Comments
Document Performance Test Plan	Responsible	Informed		City to review deliverable.
Develop Performance Test Scripts	Responsible	Informed		
Execute Performance Test and document results	Responsible	Informed		
Tune database and system for performance	Responsible	Informed		

9.2. Final User Acceptance Test (UAT)

The final series of tests for the CGI Advantage Applications is the Final User Acceptance Test (UAT). This task area is the responsibility of Client, including test script development and execution. The City is responsible for planning, coordinating, and executing UAT Testing within the timeframe prescribed by the Project Schedule. The City is responsible for developing a Final UAT Plan that includes the following:

- Acceptance sign-off criteria
- Test data approach for acquiring and validating test data to be used as input for the UAT testing effort
- Test schedule
- Testing resource allocation

CGI and the City will review the Final UAT plan with CGI providing any feedback to be incorporated.

Client testing resources will develop testing scenarios which mimic the expected business process for each business area. Upon completion of the test scripts and the Acceptance Criteria are met, the Client will provide formal acceptance of the completion of UAT.

CGI will address Critical and Serious issues logged related to the configuration of the baseline Solution. CGI will provide resolution of Critical Issues identified during UAT through a special container, if necessary, and will incorporate such resolution as soon as feasible in a future Feature Set of the baseline software. Additional non-Critical Issues will be limited to a list mutually agreed upon and must be identified no less than three (3) weeks prior to the end of user acceptance testing to be included in the final Patch Set.

If the City cannot complete UAT during the allotted timeframe, then the parties agree to amend this SOW through the Change Order Process (unless the City's delay is a result of CGI unable to timely deliver the final Patch Set or in the case of an unresolved Critical Issue).

Table 27: RASCI - Final User Acceptance Test (UAT) below outlines the roles and responsibilities between CGI and the City for UAT.

Table 27: RASCI - Final User Acceptance Test (UAT)

RASCI - Final User Acceptance Test (UAT)	CGI	City	Comments
Promote builds to Production Schema	Responsible	Informed	
Develop User Acceptance Test ("UAT") plan and test scripts	Support	Responsible	City will develop UAT plans and scripts using system test artifact. CGI will provide IST scripts to leverage for creating UAT scripts
Execute UAT and document results	Support	Responsible	City will execute UAT and document results. CGI will provide hands on support during UAT to verify issues
Prioritize issues identified in UAT	Responsible	Consulted	UAT issues will be prioritized into four categories: Critical, Serious, Moderate and Minor
Resolve issues required for Go-Live	Responsible	Support	CGI will resolve issues
Retest issues upon notification of resolution	Support	Responsible	CGI will provide required support for retesting

9.3. End User Training

The end user training delivery will focus on changes to the user experience including business roles and home pages.

The City is responsible for coordinating and conducting training with its end users. For VSS, the City is responsible for all vendor outreach activities and potential training of the vendor community.

The end user training delivery RASCI is summarized below in Table 28: RASCI - End User Training Delivery.

Table 28: RASCI - End User Training Delivery

RASCI - End User Training Delivery	CGI	City	Comments
Coordinate logistics, material distribution / reproduction, and facilities	Informed	Responsible	
Communicate session times and ensure registration and attendance of its trainers and / or end-users	Informed	Responsible	
Train end users in the timeframe specified by the Project Schedule	Informed	Responsible	
Conduct surveys	Informed	Responsible	

9.4. Cutover Planning

CGI will work with City to document tasks, ownership, dependencies, and timing for Cutover in the Cutover Plan. The Cutover Plan document will be subjected to Deliverable review.

Table 29: RASCI: Cutover Planning below outlines the roles and responsibilities for CGI and the City for Cutover Planning.

Table 29: RASCI: Cutover Planning

RASCI: Cutover Planning	CGI	Client	Comments
Establish Tier 1 Help Desk	Informed	Responsible	
Develop readiness checklist	Responsible	Accountable	
Conduct readiness assessments	Responsible	Support	City will participate in Readiness Checklist meetings
Develop Cutover Plan and script	Responsible	Accountable	City will review and approve Cutover Plan.
Rehearse production Cutover (i.e. mock Cutover)	Responsible	Support	
Review and approve mock Cutover results	Consulted	Responsible	
Go-Live decision	Consulted	Responsible	

The plan and script for production Cutover (Production Cutover Plan/Script) lays out detailed steps for making the updated system operational. It specifies how the system Cutover will be accomplished, lists tasks to be completed, and identifies roles and responsibilities and contingencies/fallback strategies.

CGI

The City will assist CGI in the development of the Production Cutover Plan/Script. The CGI team is primarily responsible for the execution of the Production Cutover Plan/Script with assistance from the City team. CGI recommends key members of the City's team actively participate in the preparation and approval of the plan. "Go/No Go" decision milestones will be defined in the work plan after key events (e.g., results of Final UAT testing, results of Cutover rehearsal).

9.4.1. Readiness Checklists

CGI will provide a series of readiness checklists that the integrated Project Team will complete to determine current status and action items that need to be addressed in order to successfully go into production. These checklists provide the basis for the go/no-go decision process that initiates execution of the Production Cutover. To assist the City in its efforts to prepare for the ERP Upgrade, CGI will develop an operational/technical readiness checklist to gauge the readiness of the City's support team. CGI will support the City in conducting the operational and implementation readiness assessments.

- Operational/Technical Readiness Checklist.** CGI will develop an operational/technical readiness checklist and will support efforts by the City to assess whether the City operational staff is ready to use the system, and whether the operational processes and post-implementation support structures are defined and appropriately staffed. An important milestone in assessing operational readiness is whether critical software issues have been resolved and whether there are outstanding issues related to operations and maintenance. The checklist will include readiness checkpoints for monitoring preparations, system back-up and recovery procedures, technical infrastructure, connectivity and workstation checks, interfaces, reports and queries.
- Implementation/End-User Readiness Checklist.** CGI will develop an implementation/end-user readiness checklist, and CGI will support the efforts by the City to assess its implementation readiness and to identify mitigation strategies to address areas where readiness may be at risk. The implementation/end-user readiness checklist will assess the readiness of the City staff to perform their job using CGI Advantage and will identify whether follow-up training and/or further clarifications of updated procedures are required. The checklist will include readiness checkpoints for published updated policies and procedures and the City help desk infrastructure and will identify whether additional communication about the implementation of updated procedures is required.

The readiness assessment RASCI is summarized below in Table 30: RASCI — Readiness Assessment.

Table 30: RASCI — Readiness Assessment

RASCI — Readiness Assessment	CGI	City	Comments
Develop Operational/Technical Readiness Checklist for the ERP Upgrade	Responsible	Support	
Develop Implementation/End-User Readiness Checklist for the ERP Upgrade	Responsible	Support	

City of Springfield - Statement of Work

CGI

RASCI — Readiness Assessment	CGI	City	Comments
Conduct Operational/Technical Readiness Assessment for the ERP Upgrade	Support	Responsible	
Conduct Implementation/End User Readiness Assessment for the ERP Upgrade	Support	Responsible	

9.4.2. Mock Cutover

Mock Cutover is a rehearsal of the exact steps required for deployment to production, following the details outlined in the Cutover Plan. CGI will perform one (1) Mock Cutover, incorporating feedback from the event into the Cutover Plan.

9.4.3. Go-Live Decision

At the completion of Final UAT, a "go/no-go" decision will be made by the Integrated Project Team.

9.5. Production Cutover

At the completion of the joint (CGI and Client) planning activities necessary to identify assess readiness for production, Cutover schedules and resource allocations, help desk setup and operational logistics, and ultimately making the production system available for business use, the application is ready for production Go-Live Cutover.

The plan and script for production Cutover (Production Cutover Plan/Script) lays out detailed steps for making the updated system operational. It specifies how the system Cutover will be accomplished, lists tasks to be completed, and identifies roles and responsibilities and contingencies/failback strategies. The City will assist CGI in the development of the Production Cutover Plan/Script. CGI recommends key members of the City's team actively participate in the preparation and approval of the plan.

In preparation for Go-Live, City and CGI will execute their respective actions as prescribed by the Cutover Plan, and CGI will provide a production-ready software environment to the City.

CGI is responsible for software deployment to the Cloud Application production environment and shall formally notify the City, with City approval, of both its intent to deploy and status in a timely manner.

The production Cutover RASCI is summarized below in Table 31: RASCI — Production Cutover.

Table 31: RASCI — Production Cutover

RASCI — Production Cutover	CGI	City	Comments
Develop Cutover Plan/Script	Responsible	Support	

City of Springfield - Statement of Work

RASCI - Production Cutover	CGI	City	Comments
Establish production environment within the CGI Advantage Cloud Solution	Responsible	Support	
Conduct production Cutover Rehearsal(s)	Responsible	Support	The number of rehearsals will be defined in the Cutover Plan. The rehearsal is end-to-end and includes data migration and mock operations
Perform production Cutover	Responsible	Support	
Provide data migration verification	Responsible	Support	
Approve data migration Production Cutover verification	Support	Responsible	

Exit criteria for Project Management and Go-Live is when the above activities have been completed and accepted.

9.6. Final Acceptance

Final Acceptance means final City approval of the CGI Advantage Applications implemented under this SOW and will take place on the earlier of:

- (i) when all Critical Issues the City reports to CGI, if any, during the thirty (30) day period immediately following Go-Live have been corrected, provided that any such Critical Issues have been described by City in sufficient detail to allow CGI to recreate them;
- (ii) the City gives CGI written notice of Final Acceptance;
- (iii) such thirty (30) day period after Go-Live expires without the City having reported Critical Issues; or
- (iv) the expiration of the thirty (30) day period immediately following Go-Live; provided however, CGI has delivered a remediation plan for any identified Critical Issues remaining open at the end of such thirty (30) day period.

9.7. Post-Implementation Support

Post-implementation is a period following the month of production Cutover where Project resources close down the Project and finalize transition of the solution to managed services steady-state operations. CGI will provide subject matter expertise support after Go-Live for two (2) months to assist City with the transition to steady-state operations.

Post implementation, the City will provide Tier 1 Help Desk and City network support, while escalating issues with the CGI Advantage Applications to the Advantage Solution Support Center (SSC) as identified in Section 2.3 of Exhibit D-1 of the Agreement.

Table 32: RASCI - Post Implementation Support

RASCI - Post Implementation Support	CGI	City	Comments
Provide subject matter expertise support for two months	Responsible	Support	
Provide Tier 1 Help Desk Support	Informed	Responsible	

10. Deliverables

Table 33: Deliverable Review Timeline shows the Deliverable timeline and the duration of review time allocated based on the Review Complexity of the Deliverable.

Table 33: Deliverable Review Timeline

Task Name	Business Days
CGI submits Deliverable to City	0 days
City reviews (duration based upon review complexity as indicated in the Review Complexity column of each Deliverable in this SOW)	High = 10 days Medium = 5 days Low = 2 day
CGI incorporates final comments to Deliverable (if necessary)	3 days
City reviews changes to Deliverable (if necessary)	3 days
CGI makes final updates to Deliverable (if necessary)	2 days
CGI submits final Deliverable	0 days

City and CGI mutually agree to the following Deliverables listed in Table 34: Fixed Price Deliverables. Written Deliverables are provided in one of the following formats: Microsoft Word®, Excel®, PowerPoint®, Project®, Visio, or a mutually-agreed format.

The Deliverables below will be aligned to the Cloud Applications specified in Section 3.2 and Section 3.3.

Fixed Price Deliverables	Description	Review Complexity
Project Schedule Deliverable	Defines work breakdown structures at the task level, identifies task duration, ownership, and dependencies	High

Fixed Price Deliverables	Description	Review Complexity
Monthly Status Report (Monthly)	<ul style="list-style-type: none"> Project accomplishments Risk, issue, Change Request, and decision statuses Updated Project Schedule with percent complete as of the end of each reporting period 	Medium
Project Management Plan Deliverable	Tailored version of CGI's Client Partner Management Framework ("CPMF") to meet the management and reporting needs of the Project and define Project governance (i.e., management of issues, risks, Change Requests, decisions, scope, and escalation)	Medium
Project Kick-off Deliverable	Joint Project team presentation to provide orientation to the Project scope, schedule, Milestones and timeline, along with planning parameters	Medium
Organizational Change Management and Communication Strategy Deliverable	Provides recommended stakeholder management, leadership alignment, adoption activities, communications, and high-level timeframes that are designed to meet stakeholder needs and preferences. It also describes all aspects of the communications from the roles and responsibilities, delivery mechanisms, and guiding principles, through to the communications themselves and the plan for their delivery	Medium
Training Strategy Deliverable	Describes course content, method of delivery (e.g., instructor-led, train-the-trainer, video), class size, number of sessions, and logistics for each topic	Medium
Advantage Familiarization Training Delivered	Documented completion of training on topics listed in Table 6: <i>Advantage Familiarization Training</i>	Medium
Test Savvy Training Delivered	Documented completion of training on the CGI TestSavvy automated testing tool	Low

Fixed Price Deliverables	Description	Review Complexity
Shared Administration	Documented approach to setting up the unified Admin application for Financial, HRM and Performance Budgeting	High
Financial & Procurement UAD	The Upgrade Assessment Document (UAD) details the assessment as a result of the workshops conducted by CGI during the Build phase. It details the configuration of Financial and Procurement application (new and updated configuration), as well as Business Roles, Home Pages and Extensibility. It also describes the approach to conversion of data, interfaces, forms and reports related to the application.	High
Payroll & HR Administration UAD	The Upgrade Assessment Document (UAD) details the assessment as a result of the workshops conducted by CGI during the Build phase. It details the configuration of Payroll and HR Administration application (new and updated configuration), as well as Business Roles, Home Pages and Extensibility. It also describes the approach to conversion of data, interfaces, forms and reports related to the application.	High
Performance Budgeting UAD	The Upgrade Assessment Document (UAD) details the assessment as a result of the workshops conducted by CGI during the Build phase. It details the configuration of Performance Budgeting application (new and updated configuration), as well as Business Roles, Home Pages and Extensibility. It also describes the approach to conversion of data, interfaces, forms and reports related to the application.	High
Cornerstone OnDemand UAD	Document detailing the configuration of Cornerstone On Demand Recruiting application. This document will be a result of the workshops and sessions conducted by CGI and DXC.	High
Integrated System Testing Completed	Documentation of end-to-end CGI testing of the CGI Advantage ERP Upgrade and the New Modules being implemented for the City, focusing on the testing of the Business Roles and their associated business processes.	High

The recommended format for the DED is as below:

Deliverable Number: 1	Phase:
Deliverable Name:	
Objective:	
Scope:	
Format:	
Outline:	
City Role:	
CGI Role:	
Acceptance Criteria:	
<ul style="list-style-type: none"> The Deliverable contains all the components specified in the Outline of this DED and the SOW The respective City and City project team members have resolved all material content and/or quality issues. The Deliverable is free of formatting and spelling errors. 	

11. Project Managers

The Project Managers are listed in Table 35: Statement of Work Managers and are subject to change upon written notification to the other party.

Table 35: Statement of Work Managers

CGI Project Manager	City Project Manager
Name: Ofer Tal Office Phone: 303-218-8658 Mobile Phone: 303-218-8658 Email: ofer.tal@cgi.com	Name: Elaine Urekar Office Phone: 1-217-789-2044 (2815) Mobile Phone: 1-217-509-6855 Email: Elaine.Urekar@cwvip.com

12. Other Provisions

The parties acknowledge that meetings between CGI and the City, including training sessions and other collaborations, may be conducted remotely as necessary for each party to comply with federal, state, or local regulations, health directives, or restrictions, or as otherwise mandated by their respective organizations.

8084-349

354-09-24

Fixed Price Deliverables	Description	Review Complexity
Performance Test Plan Developed	Documents the planned activities and schedule for performance testing.	Low
User Acceptance Test Completed	City will complete the Final User Acceptance Test with the approved UAT plan. Completion of testing with a punch-list of critical and serious issues that can be resolved after Go-Live.	High
Cutover Plan	The Cutover Plan consists of the detailed steps required to perform the production Cutover process. Timing of associated steps will be documented to facilitate final Cutover planning. It also defines roles and responsibilities between the City and CGI for: <ul style="list-style-type: none"> Performing an implementation readiness review Configuration and setup of the production environment Testing the production environment prior to Go-Live 	Low
Cutover Plan and Results Deliverable	Documents results of: <ul style="list-style-type: none"> Implementation readiness review Configuration and setup of the production environment Testing the production environment prior to Go-Live 	Medium
Production Cutover Rehearsals Complete (Mock Cutover)	Documentation of the execution of the detailed steps for making the updated system operational. It specifies how the system Cutover will be accomplished, lists tasks to be completed, and identifies roles and responsibilities and contingencies/fallback strategies.	Medium
Production Cutover Complete	Documentation of the actual detailed steps for making the updated system operational. It specifies how the system Cutover was accomplished and lists tasks that were completed.	High
Project Close and Acceptance	Documentation of City acceptance of Go-Live Exit Criteria.	Medium

8084-349

354-09-24

For CGI staff that the City and CGI agree may work remotely, the City will provide applicable paperwork to allow timely remote access for all applicable server environments.

Agreed to and accepted by:

City of Springfield, Illinois
(City)

CGI Technologies and Solutions Inc.
(CGI)

By: *Patricia McCabe* Name: Patricia McCabe
By: *Misty Bustin* Name: Patricia McCabe
Title: Maps Title: Vice President Consulting Services
Date: Sept 18, 2024 Date: 9/12/2024

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Emily Rosenberger

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

PHONE NUMBER: x-2609

FISCAL IMPACT: \$0.00

SUGGESTED TITLE: Authorize Amendment to Service Agreement/ CGI Technologies & Solutions/ \$0.00/ for the Office of Public Utilities

CONTRACTOR / VENDOR NAME: CGI Technologies & Solutions VENDOR NO: OAME3362

CONTRACT TERM: 1 year Change in Scope Yes No

CONTRACT AMOUNT: _____ Change Order # _____ Additional Amount _____
(Original amount if change order)

Method of Purchase (check one)

Previous Ord #'s 431-11-25, 354-09-24

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: 38.38(a)

- Is Purchasing Agent approval required? No Yes
- Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	101	200	JB	4612	1605
2	102	200	JB	3912	1605
3	001	107	GENC	VARI	1605
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
CGI last proposal, pages from Ord. 431-11-25

STAFF ANALYSIS

Modification of Ord. 431-11-25 with no change in contract value.

FUNDS CHECK BY:


Date: _____

DIRECTOR / SUPERVISOR: Brown, Doug Digitally signed by Brown, Doug
Date: 2026.01.22 16:35:26 -06'00'

Date: _____

CITY PURCHASING AGENT:

Date: _____

SIGN OFF: 
(Mayor's Signature) **GEM**

(Director of OBM)

AN ORDINANCE ACCEPTING THE LOWEST BID AND AUTHORIZING THE RENEWAL OF CONTRACT NUMBER PW24-31 WITH EVANS CARTAGE FOR LANDSCAPE DISPOSAL SERVICES FROM APRIL 1, 2026, TO MARCH 31, 2029, IN AN AMOUNT NOT TO EXCEED \$2,557,729.00, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Purchasing Code of the City of Springfield requires that this contract be let by sealed competitive bidding to the lowest evaluated bidder; and

WHEREAS, pursuant to the above, the City Purchasing Agent has determined that Evans Cartage has submitted the lowest responsible bid meeting specifications to provide landscape disposal services for the Office of Public Works in an amount not to exceed \$2,557,729.00; and

WHEREAS, the proposed contract documents and bid proposal are on file in the Office of the City Clerk and identified by Contract Index No. PW24-31; and

WHEREAS, the Purchasing Agent recommends accepting this bid and awarding the contract to Evans Cartage.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes the execution of contract PW24-31 with Evans Cartage for landscape waste disposal services for a period of three years from April 1, 2026, through March 31, 2029, for the Office of Public Works. The Mayor and City Clerk are authorized to execute contract PW24-31 on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay Evans Cartage (0CAR6620) an amount not to exceed \$2,557,729.00 from account number 049-110-WAST-RECY-1232 upon satisfactory performance of contract PW24-31.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026


RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 1.28.26
Office of Corporation Counsel /Date

FIRST AMENDMENT

**Contract No. PW24-31
Landscape Waste Disposal Facility**

This Amendment is made effective _____, 202____, between Rex D. Evans, doing business as Evans Cartage (“Contractor”), and the City of Springfield, Illinois (“City”).

WHEREAS, Contractor and City signed a certain Contract dated on or about March 20, 2024 with respect to PW24-31 for a landscape waste disposal facility (the “Contract”) and authorized by City Ordinance No. 099-03-24; and

WHEREAS, Contractor and City desire to renew the Contract for an additional 3 year term upon the same terms as the Contract.

NOW, THEREFORE, it is agreed that the Contract is hereby amended as follows:

1. The Term of the Contract is renewed and extended for an additional 3 year term commencing April 1, 2026 and ending March 31, 2029.
2. The Price for the 3 year renewal and extension shall be:
 - \$839,914.53 commencing April 1, 2026 and ending March 31, 2027 paid in 12 equal monthly installments, plus \$10.77 per cubic yard for material in excess of 750 cubic yards per day billed monthly.
 - \$852,513.25 commencing April 1, 2027 and ending March 31, 2028 paid in 12 equal monthly installments, plus \$10.93 per cubic yard for material in excess of 750 cubic yards per day billed monthly.
 - \$865,300.95 commencing April 1, 2027 and ending March 31, 2029 paid in 12 equal monthly installments, plus \$11.09 per cubic yard for material in excess of 750 cubic yards per day billed monthly.
3. All other terms and conditions remain the same.
4. The Contract as amended remains in full force and effect.

IN WITNESS WHEREOF, this Amended to Contract is signed on the date and year first written above.

ATTEST: _____
City Clerk

CITY OF SPRINGFIELD, ILLINOIS

Mayor *GEM*

CONTRACTOR:

Rex D. Evans d/b/a Evans Cartage



CITY OF SPRINGFIELD ILLINOIS
OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
300 S. SEVENTH STREET
ROOM #200 MCW
SPRINGFIELD, ILLINOIS 62701-1681

MISTY BUSCHER, MAYOR

REQUEST FOR PROPOSAL AND CONTRACT

Section I	Instructions, Standard Terms and Conditions and Special Requirements
Section II	Specifications and (Drawings if Applicable)
Section III	Certifications and Signature of Bidder
Section IV	Sample Contract

Sealed responses must be received in the Office of Budget and Management Purchasing Department, 300 S. Seventh Street, Room #210 MCW, Springfield, Illinois 62701-1681, date and time stamped no later than the date and time stated. All responses will be publicly opened and portions thereof read aloud at the below date and time. **LATE RESPONSES WILL NOT BE CONSIDERED.**

All attached General Terms and Conditions and Drawings and Specifications are part of the Proposal and will be incorporated into any Contract(s) entered into as a result of the Request for Proposal.

All responses to the Bid must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this Bid to the Purchasing Agent.

Date: February 8, 2024
Request for Proposal #: RFP24-31
Request for Proposal for: Landscape Waste Disposal Facility
Pre-Bid Meeting: No
Bid Security: \$5,000.00
Bid Opening Date: February 29, 2024

2026-044

**LEGAL NOTICE
CITY OF SPRINGFIELD
REQUEST FOR PROPOSAL**

Pursuant to Sec. 38.38 of the Purchasing Code of the City of Springfield, Il, and ILCS 5/5-1022 notice is hereby given that the City and Sangamon County will receive sealed competitive proposals from vendors for:

Landscape Waste Disposal Facility – RFP PW24-31

Proposals will be accepted electronically through the City of Springfield Vendor Bid Portal at:

<https://www.springfield.il.us/Departments/OBM/PurchasingElectronicBiddingHome.aspx>

Proposals will also be accepted via mail courier at the Office of Budget and Management Purchasing Department, Room 210, Municipal Center, West, 300 South Seventh Street, Springfield, IL, 62701, until:

February 29, 2024 at 3:00 p.m.

****Please note, there is a \$25.00 processing fee for all proposals submitted in a hard copy format****

Proposals will not be considered unless they are accompanied by bid security in the form of a Certified Check, Cashier's Check, Bank Draft, Bank Money Order, or a Satisfactory Bid Bond in the sum of \$5,000.00.

Proposals will be opened at the above specified time and date in the City Council Chambers, Municipal Center West. No proposals will be accepted subsequent to the preceding time and date. The City reserves the right to accept or reject any or all proposals.

Proposals documents are available to download on the City of Springfield's website at:

<http://springfield.il.us/Departments/OBM/PurchasingHome.aspx>

as well as from the City Purchasing Department, Room 200 Municipal Center West, 300 South 7th Street. Springfield, Illinois 62701.

All Contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act.

Certified Female and Minority Business Enterprises are encouraged to submit proposals for this project.

SECTION I

**INSTRUCTIONS, STANDARD TERMS AND CONDITIONS
AND SPECIAL REQUIREMENTS**

The City of Springfield will receive proposals for the following project in the Office of Budget and Management Purchasing Department until: 3:00 P.M. **February 29, 2024**

Title of Project: **Landscape Waste Disposal Facility**

(1) Submission of Proposals

(a) Proposals and all supporting documentation must be returned.

(b) Proposals shall be delivered in a sealed opaque envelope clearly identified with the name of the firm executing the proposal, its address, and title of the project clearly marked and addressed as follows:

City of Springfield
City Purchasing Agent
Municipal Center West Room #210
300 South Seventh Street
Springfield, IL 62701

Proposal For: **Landscape Waste Disposal Facility**

Proposal No: **RFP PW24-31**

(c) Proposals received after the time designated above will not be considered.

(d) All inquiries concerning this Request for Proposal should be directed to:

Office of the Purchasing Agent
Room 200 Municipal Center, West
300 South Seventh Street
Springfield, IL 62701-1681
Phone: 217-789-2191
Fax: 217-789-2207
Purchasing@springfield.il.us

Questions regarding this RFP may also be submitted directly in the City of Springfield Vendor Bids Portal here:

<https://www.springfield.il.us/Departments/OBM/PurchasingHome.aspx#Opportunities>

2026-044

(2) **Preparation and Signature of Proposal**

(a) Signature — whenever any of the Contract Documents, addenda, or certifications thereto require signature of the bidder or Contractor such signature shall be in substantially the following form.

Proposals must be submitted typewritten or in ink, inscribed with the title and number of the project as designated above, the name of the firm, and signed by an officer of the firm authorized to make the offer.

In case of a corporation, the full legal name of the corporation and title of the officer signing must be stated, and any officer signing must be thereunto duly authorized to bind the corporation (the City reserves the right to require a certified copy of that section of Corporate Bylaws or other authorization by the Corporation which permits the person to execute the offer for the Corporation).

In the case of a partnership, the signature of at least one of the general partners must follow the firm name, using the term "member of the firm" or similar designation.

In case of a sole proprietorship, the signature of the owner must follow the firm name using the term "doing business as," "sole owner," or similar designation.

In all cases the name of the individual signing shall be typed or printed below the signature.

- (b) Do not alter, modify, or rearrange Proposal booklet in any manner.
- (c) Any exceptions to the Specifications must be provided in accordance with the instructions given in the Specifications.
- (d) Any additional information or descriptive literature must be submitted separately.
- (e) **Failure to submit the proposal booklet as set forth above, completed according to these instructions, and may result in rejection of the proposal.**

(3) **Award of Contract**

Unless the Special Requirements state that the award may be based on initial offers alone, the City shall conduct negotiations with the best qualified offeror or offeror's with acceptable proposals, and permit revisions to obtain best and final offers. The best qualified offeror's shall have equal opportunities to negotiate or revise their proposals. During negotiations, the City shall not disclose the identity of competing offeror's or of any information derived from proposals submitted by competing offeror's. The City shall award the contract to the responsible offeror whose proposal is determined to be the most advantageous to the City, taking into consideration price and other evaluation criteria as set for herein, however, any and all proposals received in response to this request may be rejected by the Mayor if it is determined that it is in the best interest of the City. The City Council reserves the right to waive any informality or irregularity in the proposals received.

(4) Evaluation Criteria

It is the purpose of this Request for Proposal to obtain the highest quality of services, and to maximize to the fullest extent possible the value of the public funds of the City. Award shall be made to the responsible offeror whose proposal is determined to be the most advantageous to the City taking into consideration price and the evaluation factors set forth below.

When evaluating any proposal, the City shall consider such factors as:

- (a) Competence to perform the services as reflected by technical training and education, general experience, experience in providing the required services; management skills, qualifications and competence of persons who would be assigned to perform services; program offerings; ability to perform the services as reflected by workload and the availability of adequate personnel, equipment, and facilities to perform the services expeditiously, past performance as reflected by the evaluation of private persons and officials of other governmental entities that have retained the services of the firm with respect to such factors as control of costs, quality of work, and an ability to meet deadlines; financial responsibility.
- (b) Price and cost effectiveness.

The City may require of any offeror such information as may be necessary to satisfy the City of the offeror's qualifications.

(5) Federal, State and Local Laws

The offeror's attention is directed to the fact that all applicable federal, state, county and municipal laws, ordinances, rules and regulations and codes of all authorities having jurisdiction shall apply to the contract throughout and they are deemed to be included herein the same as though herein written out in full.

(6) Certification and Commitments

In order to be eligible for award of this contract, the offeror must execute and return the Certifications and Bidders Signature Sheet, pertaining to the following:

- (a) Certification of Non-Delinquency - Pursuant to Section 11.42.1-1 of the Illinois Municipal Code, the City of Springfield may not enter into a contract or agreement with an individual or other entity that is delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for tax or the amount of tax. Before executing a contract, the City must obtain a statement under oath from the individual or entity that no such taxes are delinquent. Making a false statement is a Class A misdemeanor. In addition, making a false statement voids the contract and allows the City to recover all amounts paid to the individual or entity under the contract in a civil action.

For purposes of this Section of the Municipal Code, a person or other entity shall not be considered delinquent in the payment of a tax if the person or entity (1) has entered into an agreement with the Department of Revenue for the payment of all such taxes that are due and (2) is in compliance with the agreement. In that case, the sworn statement shall state those facts.

- (b) Certification of Non-Conviction - Pursuant to Section 33E-11 of the Illinois Criminal Code, every bid submitted to the City must contain a certification the bidder is not barred from contracting with any unit of State or local government as a result of violation of either Section 33E-3 or 33E-4 of the Criminal Code;. Any contractor, who makes a false statement material to this Certification, commits a Class 3 felony.
- (c) Commitment to Provide Equal Employment Opportunity - Pursuant to Title 9, Chapter 93, Section 93.13 of the Code of Ordinances of the City of Springfield, the city shall not contract with any employer who is a general construction contractor in an amount greater than \$15,000, or purchase goods or services from any employer who is a vendor in an amount greater than \$2,500, maintain any financial relationship with any financial institution, or use the services of any labor organization, which does not first submit to the city a written commitment to provide equal employment opportunity, sworn to and signed by an executive official of that employer, financial institution or labor organization in his or her official capacity. Such commitment shall contain the following agreements:
- (1) To maintain specific employment practices to achieve equal employment opportunity.
 - (2) To examine all job classifications to determine if minority persons or women are underutilized and take appropriate affirmative action to rectify any such underutilization by setting specific goals for participation by minority groups.
 - (3) To state [on] all solicitations or advertisements for employees, that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.
 - (4) To submit to the city, on request, written evidence of the effectiveness of the above required practices, policies and goals.
 - (5) To submit to the city, on request, statistical data concerning employee composition or membership composition on race, color, sex, and job description.
 - (6) To distribute copies of this commitment to all members of this firm who participate in recruitment, screening, referral, and selection of job applicants and prospective job applicants.

(7) To send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding a notice advising the contractor's obligations herein.

(8) To expressly require any subcontractor who has a contract in excess of \$5,000 to submit to the city a written commitment which contains the provisions required by subsections (1) through (7) above.

- (d) Any person who has executed an agreement with the State of Illinois or the United States, or any of their agencies or departments which commits such person to provide equal employment opportunity and which substantially fulfills the requirements of this section may file such agreement with the commission. Agreements so filed shall be affirmative action programs under this section unless rejected by a 2/3 vote of the appropriate committee of the commission as provided in the bylaws.

(7) Contract Documents

This Request for Proposals, and any addenda or other documents as are made a part hereof, together with the final proposal of the successful offeror and the City's written acceptance thereof, including the final agreement of the parties, shall comprise the Contract Documents. The Contract Documents shall constitute the entire agreement of the parties.

(8) Bid Security

The City will not consider bids covering only a portion of the Specifications except as specifically required or permitted therein. In case of any conflict between the bidder's proposal and the Specifications contained in Section II, the Specifications contained therein shall be controlling.

[] Bid Security will not be required for this contract.

[**X**] Bid Security will be required for this contract and shall be submitted in accordance with the following instructions.

- (a) Bids will not be considered unless they are accompanied by bid security in the form of a Certified Check, Cashier's Check, Bank Draft, Bank Money Order or a Satisfactory Bid Bond payable to the City of Springfield, Illinois, in the amount of [\$5,000.00] as a guarantee that the bidder will enter into a contract with the City if the bid is accepted.
- (b) Bids and bid security shall be delivered in a separate sealed envelope marked and addressed as provided in article 2 above. All bid security must be identified with the Contract Index Number.

- (c) A permanent bid bond, or annual bid bond, may be placed on file with the Office of Budget and Management, in lieu of delivering said bond with the proposal.
- (d) Bid security will be returned to all bidders upon award of contract, or rejection of bids.
- (e) The City reserves the right to retain the lowest responsible bidders bid security for failure to enter into a contract.

(9) Assignment

The successful contractor shall not assign this contract without written consent of the City.

(10) Insurance

- (a) The contractor, and any subcontractors, shall purchase and maintain such insurance as will protect themselves and the City against all claims arising from the operation of the work or the execution of this contract. The City, its officers, agents and employees shall be named as additional insured on all insurance policies required by the specifications to be purchased by the contractor or subcontractor.
- (b) On all contracts for the construction or maintenance of public works, the contractor and its subcontractors shall maintain sufficient insurance to cover claims for bodily injury and death to its employees brought under the Illinois Worker's Compensation and Occupational Disease Act or other similar employee disability or benefit laws.
- (c) Minimum requirements for insurance are set forth in the Specifications contained in Section II of this document.
- (d) Certificates of insurance shall be placed on file with the City Purchasing Agent prior to beginning performance.

(11) Delivery Terms

All prices must be quoted F.O.B. City of Springfield, Illinois, at the point of delivery set forth in the Specifications contained in Section II or as otherwise provided by these specifications.

(12) Specifications Shall Control

In case of any conflict between these instructions and the Specifications contained in Section II, the Specifications contained herein shall control.

(13) Clarification

The City Purchasing Agent may request clarification of a Proposal or any part thereof. Clarification shall mean the communication between the City and the bidder regarding the Proposal. Such communication shall not change the Proposal, the competitive nature of all Proposals or violate any ordinance, statute or law.

(14) Royalties and Fees

The successful bidder shall pay all royalties and license fees. The successful bidder shall defend all suits or claims for infringement of any patent rights and shall save the City harmless from loss on account thereof.

(15) Time of Performance

Time of performance under this contract shall be as provided in the Specifications contained in Section II of this booklet.

(16) Indemnification

The Contractor shall defend, indemnify, keep and save harmless the City of Springfield, its agents, employers and representatives against all suits, claims, damages, losses and expenses, including attorney's fees, caused by, growing out of, or incidental to, the performance of the work under this contract by the Contractor or its Subcontractors to the full extent allowed by the laws of the State of Illinois and not beyond any extent which would render these provisions void or unenforceable.

(17) Sales Tax Exemption

- (a) Pursuant to State law, the City of Springfield is exempt from the payment of sales tax on any item it buys directly from a supplier. If the Contractor purchases items for the use of the City, the Contractor is also exempt from sales tax on items which at the end of the project become the property of the City of Springfield.
- (b) Items which do not become the property of the City and items which are used up in construction (an example would be fuel oil for machinery) are taxable. Any questions about the taxability of specific items can be resolved by the Illinois Department of Revenue.

(18) Multi-year Contracts

The City's fiscal year ends on the last day of February. The City's obligations on multi-year contracts and contracts extending from one fiscal year to another shall terminate immediately and without further payment being required if the City Council or applicable federal/state funding sources fail to appropriate, or otherwise make available, funds for the contract.

(19) Severability

If any provision of this contract or any applications thereof is held invalid, such invalidity shall not affect other provisions or applications which can be given effect without such invalid provision or application.

(20) Choice of Law and Forum

This contract is to be construed in accordance with the laws of the State of Illinois and any legal proceeding of any kind shall be filed in the Circuit Court of Sangamon County, Springfield, Illinois.

(21) Execution of Contract

- (a) The successful bidder will be required to execute the Contract Execution Page on the form provided in Section IV of this booklet with signature acknowledged and signed in the same manner as prescribed in paragraph 1(a) of these Instructions.
- (b) The City reserves the right to require of any bidder, such information necessary to satisfy the City of the bidder's qualifications and to withhold formal signing of the contract until such information is received.

(22) Unauthorized charges against city contracts

This contract does not authorize an expenditure of city funds in excess of the contract amount without the prior approval of the city council. The contractor agrees and acknowledges that absent such prior approval, it proceeds at its own risk with no guarantee of payment if the amount billed to the city exceeds the contract amount. Any contract in excess of \$100,000.00 must be approved by the City Council before any work is performed.

(23) Federal, State, and Local Laws:

The bidder's attention is directed to the fact that all applicable federal, state and municipal laws, ordinances, rules and regulations, and codes of all authorities having jurisdiction shall apply to the Contract Document throughout and they are deemed to be included herein the same as though herein written out in full.

(24) Rejection of Bids

Any and all bids received in response to an advertisement may be rejected by the Mayor.

SECTION II

SPECIFICATIONS

RFP PW24-31 - Landscape Waste Disposal Facility

1. Background

The City of Springfield Office of Public Works is seeking proposals from an IEPA-permitted landscape waste transfer station or compost disposal site for acceptance and disposal of landscape waste either bagged or loose. Landscape waste is defined as organic waste specific to grass clippings or leaves, shrub and yard clippings, pruning, bark, weeds, small twigs, limbs and branches. Landscape waste does not include table scraps, fecal matter, putrescible waste or garbage. Proposed disposal site should be able to provide viable options for mulch and composting services.

2. Term of Contract

This Contract will be in effect April 1, 2024, or date of award, whichever is later, and will remain in effect for twenty-four (24) months. If it is mutually agreeable with the City and the Contactor, this contract may be extended. Any Contract covering the additional period shall be extended under the same terms, conditions, specifications, quantities and costs as the original Contract. Before any extension is effective, it must be executed by both the City and the Contractor and approved by the City Council.

3. Minimum Experience

Only proposals from those with a minimum of five (5) years' licensed, professional experience or the equivalent in the field of hauling, composting, recycling, or otherwise related will be considered.

4. Scope of Service

Included in this section is a general description of the key requirements for which each proposal will be evaluated to determine the best value to the City. The Office of Public Works is given full authority to award contract in full, in part or subdivide contract to meet program requirements.

When evaluating any proposal, the Office of Public Works shall consider the following factors:

2026-044

A. Required License & Certification

Prospective contractor must have an IEPA transfer station permit or be a licensed IEPA certified compost disposal site. Compost disposal site must be in accordance with the development, operation and reporting requirements under 35 Illinois Administrative Code (IAC), Parts 830-832 and have passed required soil permeability. For operation purposes, further permitting may be required from the Illinois EPA's Bureau of Water to address storm water, leachate, and/or runoff. Operating permit/s **must** be current or acquired prior to service.

B. Operation

1. The contractor shall not assign or sub-Contract any part of the proposed operation without previous written consent from the Office of Public Works. If consent is provided by the Office of Public Works, contractor shall provide all proper licensing and documentation requirements as stated in contract or requested by the Office of Public Works. The contractor and its surety alone shall be held responsible for reliable services, performance, compliance and full completion of contract.
2. The contractor shall provide operational framework and practical options for the proper disposal of landscape waste. Preference will be given to disposal sites that offer efficient, reliable composting services (e.g., windrow composting).
3. The contractor shall insure that utilities necessary for safe operation, including water supply and communications equipment are available during operation of the disposal facility. There should also be appropriate surface water, noise, odor and pest control measures, procedures to monitor composting and limit unauthorized access as well as controls implemented to examine loads for contamination and deter litter/random dumping.
4. Contractor should describe the type of measuring controls that will be used on site for recordkeeping and to meet reporting requirements. *Refer to Section II: 11: Documentation, Reporting & Inspection.*
5. The contractor shall provide both an email and contact phone number for residential inquiries and/or issues specific to contracted services as well as an emergency contact and phone number for use by the Office of Public Works.

6. The contractor shall furnish at its sole cost and expense and without liability to the City, all labor, equipment, vehicles, necessary tools, supplies, materials, transportation services, and landscape waste disposal arrangements necessary to provide an adequate, uninterrupted and sanitary disposal and recycling of landscape waste during the term of the contract and in accordance with the methods and procedures specified herein. This includes possessing or ability to acquire the necessary equipment to move, grind and screen landscape waste into clean, reusable mulch and/or compost.
7. Contractor should describe the type and size of vehicle/s and/or equipment to be utilized in providing disposal service.
8. If a breakdown of equipment occurs, the contractor should provide standby equipment or insure additional equipment will be brought on-site as necessary to comply with the requirements of the contract.

C. Hours of Operation & Site Access

1. Licensed and approved disposal site for landscape waste should be no more than a ten (10) mile distance from the City of Springfield's corporate limits.
2. Disposal site should be set up as an all-weather operation and easily accessible for vehicle traffic, passable under wet weather conditions and meet all permitting requirements or conditions set forth under 35 Illinois Administrative Code (IAC), Parts 830-832.
3. The hours of operation of the site should offer weekly hours to residents of the City at a minimum Monday through Friday 7:00 a.m. to 5:00 p.m. as well as Saturday 8:00 a.m. to 12:00 p.m. year round. Other evening and weekend hours should be included into proposal and negotiated with the Office of Public Works.
4. Access to the site will be provided to City crews or contracted service providers of the City at a minimum Monday through Friday 7:00 am to 5:00 p.m. as well as Saturday 8:00 a.m. to 12:00 p.m. year round. Other evening and weekend hours should be included into proposal and negotiated with the Office of Public Works.
5. For the purpose of the Contract, the following are recognized as City holidays:

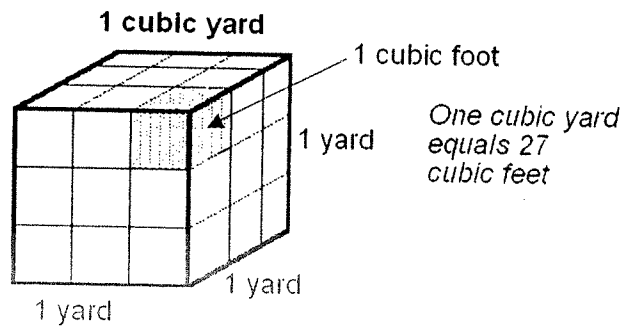
New Year's Day	Memorial Day	Independence Day
Labor Day	Veteran's Day	Thanksgiving Day
Christmas Day		

D. Cost Projection

The Office of Public Works is seeking proposals based on a flat rate for disposal. However, proposals based on measurement quoting costs by cubic yards will be considered. If based on measurement, help with cubic yard configuration will be provided by the Office of Public Works; however, regulation and control measures should be included into proposal. *See price proposal in Section III.*

Length x width x height of container = _____ cubic feet

Cubic feet of container ÷ 27 = _____ cubic yards



5. Indemnification

A. To the fullest extent permitted by law, the contractor shall be responsible for any and all injuries to persons or damages to property due to the activities of the contractor, subcontractors, suppliers, agents, or employees arising out of or resulting from performance of the contract, or any activity in connection therewith. The contractor shall indemnify and hold harmless the City, its officers, employees, and agents from any and all claims, lawsuits, actions, costs, and fees (including reasonable attorney fees and expenses) of every nature or description, arising from, growing out of, or connected with the work, or on account of or in consequence of any neglect in safeguarding the work or on account of or in consequence of using unacceptable materials in constructing the work or because of any act or omission, neglect, or misconduct of the contractor, its officers, employees, agents, its subcontractor, or subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts they may be liable or because of any claims or amount recovered by reason of any infringement of any patent, trademark, or copyright or by reason of the violation of any law, ordinance, order or decree. This obligation is binding on the contractor without regard to whether or not

such claim, damage, loss, or expense is caused in part by the act, omission, or negligence of the City or its officers, employees, or agents.

- B. In claims against the City or any individual indemnified under this contract by an employee of the contractor, a subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification herein shall not be limited by a limitation on amount or type of damages payable by or for the contractor or subcontractor under any employee benefits act including but not limited to the Worker's Compensation Act.
- C. In the event any such claim, lawsuit, or action is asserted, any such money due the contractor under and by virtue of the contract as shall be deemed necessary by the City for the payment thereof, may be retained by the City for said purpose, or in case no money or insufficient money is due to satisfy such claim, lawsuit, or action, the contractor's Surety shall remain liable for any payment therefore until any such lawsuit, action, or claim has been settled or has been fully judicially determined and satisfied.
- D. No inspection by the City, its employees or agents shall be deemed a waiver by the City of full compliance with the requirements of the contract. This indemnification shall not be limited by the required minimum insurance coverages provided in the contract.

6. Compliance with Laws, Ordinances and Regulations

- A. The contractor shall be familiar with, observe, and comply with all federal and/or state laws, regulations and/or local ordinances which in any manner affect those engaged or employed in performance of the work called for by this Contract, or the materials, facilities or equipment used in such performance, or which in any way affect the conduct of the work, and shall protect and indemnify the City and its officers and agents against any claim of liability arising from or based on any violation of same.
- B. If the contractor shall discover any provision in the specification of the Contract which is contrary to or inconsistent with any law, regulation or ordinance, it shall forthwith report it to the Director of Public Works or direct program liaison in writing.

2026 - 044

C. Amendments to existing regulatory laws, regulations and ordinances and enactment of the new laws, regulations and ordinances shall not service as justification for the contractor to terminate their obligations hereunder, unless said amendments make the completion of this contract impossible.

7. **Contract Penalties**

The contractor shall be liable to the City for Contract Penalties for each business day that the numbered Contract violations in this section are committed. Each business day that the City determines a violation is committed; the contractor shall be liable to the City for a \$1000 penalty except during the first thirty (30) days of the Contract period.

Contract penalties include:

- 1) Failure to accept collections or drop offs during normal business hours from City residents or Public Works without proper reasoning and/or notification;
- 2) Failure to maintain regular business hours without prior notification and written or oral approval from the Office of Public Works;
- 3) Failure to adequately address legitimate complaints, whether submitted by residents or the Office of Public Works within twenty-four (24) hours or written or oral notice;
- 5) Failure to clean up scattered or spilled material within twenty-four (24) hours of written or oral notice from the Office of Public Works;
- 6) Failure to adhere to other collection restrictions and requirements set forth in the Contract. If the contractor has violated or failed to follow several disposal restrictions or requirements in a specific incident, the City may treat each violation or failure as a separate incident for the purpose of calculating contract penalties;
- 7) Inappropriate and unprofessional conduct, including but not limited to harassment, verbal or physical abuse, property damage, or discrimination by the contractor or its employees.

The assessment of contract penalties shall be at the reasonable discretion of the City, including the option to terminate service in lieu of other remedies given thirty (30) day written notice by the Office of Public Works. The City may deduct the full amount of any contract penalties from any payment due to the contractor, but any contract penalties not so deducted shall remain the obligation of the contractor and be payable to the City on demand.

The City may assess contract penalties in lieu of other remedies available to the City for breach of the contract or violation of the City's ordinances. Failure to impose contract penalties for lack of performance shall not constitute a waiver of the City's other rights and/or remedies under either the contract or the City's ordinances or any subsequent failure of performance.

8. Insurance Requirements

The contractor shall obtain and thereafter keep in force the following insurance coverages provided by insurance companies acceptable to the City and authorized to transact business under the laws of the State of Illinois. The insurance companies providing coverage shall be rated in the Best's Key Rating Guide. The City will accept companies with a rating not lower than B+ provided the financial size category is VII or larger. Companies rated A- or better shall have a financial size category of not less than VI. Coverage limits shall be written at no less than the minimum specified in this contract. Higher minimum limits and additional coverage may be specified by a special provision elsewhere in the contract. Whether stated in this contract or elsewhere, the City does not warrant the adequacy of the types of insurance coverage or the limits of liability specified.

A. Workers Compensation and Employers Liability

Workers compensation shall be provided according to the provisions of the Illinois Worker's Compensation Act, as amended. Notwithstanding the rating and financial size categories stated in this contract, coverage may be provided by a group self-insurer and approved pursuant to the rules of the Illinois Department of Insurance.

Employers Liability.

a. Each Accident	\$1,000,000
b. Disease-policy limit	\$1,000,000
c. Disease-each employee	\$1,000,000

B. Commercial General Liability

Required liability insurance coverage shall be written in the occurrence form and shall provide coverage for operations of the contractor; operations of subcontractors (contingent or protective liability); completed operations; broad form property damage

and hazards of explosion, collapse and underground; and contractual liability. The general aggregate limit shall be endorsed on a per project basis.

- a. General Aggregate Limit \$2,000,000
- b. Products-Completed Operations
Aggregate Limit \$2,000,000
- c. Each Occurrence Limit \$1,000,000

The coverage shall provide by an endorsement in the appropriate manner and form, the City, its officers, and employees shall be named as additional insureds with respect to the policies and any umbrella excess liability coverage for occurrences arising in whole or in part out of the work and operations performed. The City may accept a separate owner's protective liability policy in lieu of the City, its officers, and employees being insureds on the contractor's policies.

C. Commercial Automobile Liability

The policy shall cover owned, non-owned, and hired vehicles.

Bodily Injury & Property Damage

Liability Limit Each Occurrence \$1,000,000

D. Umbrella Liability

Any policy shall provide excess limits over and above the other insurance limits stated in this contract. The contractor may purchase insurance for the full limits required or by a combination of primary policies for lesser limits and remaining limits provided by the umbrella policy.

All insurance shall remain in force during the period covering occurrences happening on or after the effective date and remain in effect during performance of the work and at all times thereafter when the contractor may be correcting, removing, or replacing defective work until notification of the date of final inspection. Termination or refusal to renew shall not be made without 30 days prior written notice to the City by the insurer and the policies shall be endorsed so as to remove any language restricting or limiting liability concerning this obligation.

Certified copies of the original policies or certificate(s) of insurance by the insurer(s) issuing the policies and endorsements setting forth the coverage, limits, and endorsements shall be filed with the City before the Department of Public Works will execute the contract. Any exception or deviation shall be brought to the attention of the City for a ruling of acceptability. In no event shall any failure of the City to receive policies or certificates or to demand receipt be construed as a waiver of the contractor's obligation to obtain and keep in force the required insurance.

All costs for insurance as specified herein will be considered as included in the cost of the contract. The contractor shall, at his/her expense and risk of delay, cease operations if the insurance required is terminated or reduced below the required amounts of coverage. Coverage in the minimum amounts set forth herein shall not be construed to relieve the contractor from his/her obligation to indemnify in excess of the coverage according to the contract.

9. Title to Landscape Waste

Title to all landscape waste and all other incidents of ownership of the waste materials shall pass to the contractor when such materials are placed on site.

10. Site Operation

City is seeking a proposal for the year round disposal of landscape waste. This includes possessing or ability to acquire the necessary equipment to move, grind and screen landscape waste into clean, reusable mulch and/or compost.

Site Operation includes the following:

A. Yard Waste

1. The City is seeking a proposal that will allow for year round disposal of yard waste that may be collected by City crews, those contracted on behalf of the City, or dropped off by City residents. City residents must show proof of residency. *If applicable*, residential tipping fees should be included into proposal.
2. The Office of Public Works prefers a disposal site that offers composting services with windrow and screening capabilities.

NOTE: In accordance with Illinois Law, yard waste shall not be disposed of in any landfill.

2026-044

B. Branches

1. The City is seeking a proposal that will allow for year round disposal of limbs and branches that may be collected by City crews or those contracted on behalf of the City. Commercial tree services not contracted by the City are not covered under this proposal.
2. The City is also seeking a proposal for free year round residential drop off services. City residents must show proof of residency. Under this proposal, residents would be allowed to drop off branches year round with proof of residency during established business hours.
3. The Office of Public Works is seeking a disposal site that is capable of mulching limbs and branches.

C. Christmas Trees

1. The City is seeking a proposal that will allow for the disposal of unfrosted Christmas trees collected by City crews or dropped off from City residents through the month of January.
2. The Office of Public Works is seeking a disposal site that is capable of mulching unfrosted trees.

D. Storms

During emergency storm conditions, the Office of Public Works may require the opening of disposal site outside normal business hours. Contact and disposal procedures should be included into submitted proposal.

Proposed pricing is as follows:

Material in excess of 1,000 cubic yards in twenty-four (24) hour period will be charged \$10 per cubic yard and billed monthly to the Office of Public Works.

E. Mulch & Compost

1. The City is seeking a proposal that will allow City crews or those contracted on behalf of the City access to usable, untreated, screened mulch and/or compost produced at contractor's disposal site for seasonal needs. The Office of Public Works will schedule pick up with the contractor.
2. The City is also seeking a proposal that will make usable, untreated, screened mulch and/or compost produced at contractor's disposal site available to City residents able

to load their own vehicle during normal business hours. If contractor loading is required, contractor may charge a reasonable loading fee to City residents.

11. Documentation, Reporting & Inspection

Disposal must be properly conducted and documentation provided according to City guidelines.

- A. The contractor shall maintain records that demonstrate compliance with IEPA-permitted landscape waste transfer station or compost disposal site, including 35 IAC 830.211 as well as 39(i) certification, *if applicable*. Records shall be made available during normal business hours for inspection or photocopying by Illinois EPA and City of Springfield personnel or designees. Records must be kept for three (3) years. The City may require further documentation which should be made available upon request.

- B. The contractor shall be required to submit quarterly reports to the Office of Public Works. The report should include, *but not limited to*:
 1. An aggregate total on the amount of landscape waste material received for disposal during quarterly period by volume (cubic yards) specific to City residents and/or City crews/contractors. Total should be sent to the Public Works program liaison on a quarterly basis in an acceptable electronic format. Transaction tickets (*if applicable*) should be included;
 2. A compared estimate on the amount of additives received for composting in the previous quarter shall be sent with all quarterly reports;
 3. A compared estimate on the amount and disposition of compost material in the previous quarter shall be send with all quarterly reports;
 4. The City understands the contractor may collect other wastes from outside the City's corporate limits. The contractor will provide reasonable estimates on the weights obtained from outside the City. Estimates should be included into all quarterly reports;
 5. In addition to cubic yard communication with monthly invoices, the contractor shall provide monthly customer service reports to the Public Works program liaison in an acceptable electronic format. The report shall include information on service calls, including address, type of complaint, resolution actions and timeframe;
 6. Final reports shall be in an electronic format agreed to by the City and the selected contractor, and provided in both electronic format and hard copy if requested.

Note: Approval for payment of any invoice shall not be granted until all appropriate documents and/or documentation have been provided to the City.

- C. The City may appoint inspectors at the City's sole cost and expense, as it deems proper to ensure licensing and performance in compliance with Contract terms. The contractor shall furnish all reasonable assistance required by the inspectors and failure of the contractor to do so shall be grounds for penalty or termination of the Contract. Inspection rights include access to contractor's facilities; however, inspection shall be reasonably limited to the nature and extent necessary to ensure contractor's performance. Such inspection shall not relieve the contractor from any obligation to perform the work strictly in accordance with the contract.

12. Public Education

- A. During the term of this Contract, the contractor shall use a City approved notice to inform residents of any and all reasons why the contractor may not accept landscape waste at disposal facility.
- B. The notice shall be designed and printed by the City, made available through the Office of Public Works and shall indicate the reason waste material was not accepted. The notice shall include the date, website, telephone number, and customer service email address of the contractor. The notice may have a check-off format listing the most common mistakes in preparing waste material for disposal.
- C. The contractor shall cooperate in educational activities to promote citizen awareness of the landscape waste program, which may include, but not be limited to facility tours and participation in special events.

13. Proposal Submittal Requirements

The City of Springfield will consider proposals only from contractors that have demonstrated capability and willingness to provide landscape waste disposal services as required by the City. The proposal response should address *Section II: Section 4: Scope of Service* as well as *Section II: Section 10: Site Operation*.

Complete proposals should be limited to 25 pages, excluding appended images, depictions and photos. Please include page numbers on each page of the proposal, excluding title page and table of contents. A sample contract may also be attached to the proposal.

All contractors are required to include the following information in the proposal as a minimum. Emphasis should be placed on preparing a proposal that is straightforward, clear and complete.

Contractors are to number and name each section as follows:

1. License and Certification

Note in detail current licenses and/or permits. If contractor does not currently hold required operating license/s and/or permit/s, a full description on plans to obtain required license/s and/or permit/s prior to service *must* be included along with projected timeline.

2. Site Operation

- i. Provide a description of your proposed service site (i.e., transfer station and/or compost site), including safety measures.
- ii. Describe the type, size, and number of vehicle/s and/or equipment required for adequate, uninterrupted and sanitary disposal of landscape waste. Should also mention contingency plan for equipment breakdown.
- iii. Provide overview of operational framework for the following services:
 - a. *Yard Waste*: disposal methods for City residents; disposal methods for City crews or contracted service providers of the City; how materials will be handled and disposed.
 - b. *Branches*: disposal methods for City residents; disposal methods for City crews or contracted service providers of the City; how materials will be handled and disposed.
 - c. *Christmas Trees*: disposal methods for City residents; disposal methods for City crews or contracted service providers of the City; how materials will be handled and disposed.
 - d. *Storms*: explanation on storm service response and disposal procedures.
 - e. *Mulch & Compost*: collection procedures for usable, untreated, screened mulch and/or compost for City residents; collection procedures for usable, untreated, screened mulch and/or compost for City crews or contracted service providers of the City.

- iv. Include a brief description of measuring controls to be used on site for recordkeeping and to meet reporting requirements as described in *Section II: Section 11: Documentation, Reporting & Inspection.*

3. Hours of Operation & Site Access

- i. Contractor should provide mapped location of landscape waste disposal site, including route of expected traffic flow for both City residents and City crews.
- ii. Provide breakdown of business hours as provided to City residents and City crews or contracted service providers of the City, including weekly and weekend hours of operation.

4. Cost Projection

Describe disposal costs based on flat rate or cubic yard measurement. Use *Price Proposal in Section III*

5. Additional Information

Contractors are encouraged to provide any additional relevant information for City review and consideration. Use *Price Proposal in Section III*

14. Evaluation

Evaluation of proposals will be conducted and scored based on the following criteria which can be found under *Section II: Section 4: Scope of Service & Section II: Section 10: Site Operation.*

- A. Current or proposed IEPA licenses and certifications
Must be current or acquired prior to service
- B. Proposal should be submitted following guidelines and format as provided in *Section II: Section 13: Proposal Submittal Requirements.*
- C. Site Operation (70 points)
 - a. Yard Waste (35 points)
 - b. Branches & Christmas Trees (20 points)
 - c. Mulch & Compost (15 points)

Complete explanation of services should be included into submitted proposal
- D. Hours of Operation and Site Access (10 points)
- E. Location of site: within 10 miles of City corporate limits (5 points)
- F. Cost Projection (*proposals should include Price Proposal in Section III*) (15 points)



**CITY OF SPRINGFIELD
OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
300 S. SEVENTH STREET
ROOM # 200 MCW
SPRINGFIELD, ILLINOIS 62701-1681**

Contact: Office of the Purchasing Agent
Telephone: 217-789-2191

Date: **February 8, 2024**
Fax: 217-789-2207

Request for Proposal Index No: **RFP PW24-31**

Request for Proposal Name: **Landscape Waste Disposal Facility**

Pre Bid Meeting: **No**

Bid Security: **\$5,000.00**

Due Date 3 P.M. Central Time USA: **February 29, 2024**

Sealed responses must be received in the Office of Budget and Management Purchasing Department, 300 S. Seventh Street, Room #210 MCW, Springfield, Illinois 62701-1681 and date and time stamped in no later than the date and time stated. All responses will be publicly opened and portions thereof read aloud at the above date and time. **LATE RESPONSES WILL NOT BE CONSIDERED.**

All attached General Terms and Conditions and Drawings and Specifications are part of the Bid and will be incorporated into any Contract(s) entered into as a result of the Bid.

All responses to the Bid must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this Request for Proposal to the Purchasing Agent.

Name of Vendor: Rex D. Evans dba Evans Cartage

Contact Name: Rex D. Evans

Vendor Address: 1868 Midway Road, Murrayville, IL 62668

Vendor E-Mail: evanscartage@gmail.com

Phone: 217-882-2081

Fax: 217-882-2128

2026-044

SECTION III

CERTIFICATIONS AND SIGNATURE OF BIDDER

1. The undersigned bidder submits with this proposal and bid sheet, all information as called for, together with complete manufacturer's specifications covering any equipment bid upon.
2. The undersigned bidder states that he has been regularly engaged in work of the type required by the specifications herein for 32 years and respectfully invites your attention to the following products and/or services:

Bidder has performed landscape waste disposal for Springfield and operated Springfield's current brush site at 2100 J David Jones for over 20 years.

3. The following proposal or bid sheet may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof. If written notice of the acceptance of this proposal or bid sheet is mailed, telegraphed or otherwise delivered to the undersigned within sixty (60) calendar days after the date of opening of the bids, or any time thereafter before this bid is withdrawn, the undersigned will, within ten (10) calendar days after the date of such mailing, telegraphing or delivery of such notice, execute and deliver the Contract Execution Page provided in Section IV of this booklet.

The undersigned bidder hereby designates as his office to which such notice of acceptance may be mailed, telegraphed or delivered as follows:

1868 Midway Rd

Murrayville, IL 62668

(City, State and Zip Code)

Name and telephone number of person to contact regarding this bid

Name: Rex D. Evans

Phone: 217-882-2081

4. The undersigned bidder hereby declares that the only person or persons interested in the above proposal as principals are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud.

Rex D. Evans by *Rex D. Evans* his attorney-in-fact
Signature of Bidder

5. The undersigned bidder hereby certifies that it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Sections 33E-33 or 33E-4 of the Illinois Criminal Code.

Rex D. Evans by *Rex D. Evans* his attorney-in-fact
Signature of Bidder

6. The undersigned bidder hereby certifies that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue. If the undersigned bidder has entered into an agreement with the Department of Revenue for the payment of any taxes that are past due and is in compliance with that agreement, the bidder shall so state.

Rex D. Evans by *Rex D. Evans* his attorney-in-fact
Signature of Bidder

7. (a) If your organization is a corporation, limited liability company, limited liability partnership, or limited partnership, etc., you must provide a copy of your current certification of good standing from your State of incorporation with your bid. Failure to do so may result in the rejection of your bid.

N/A
Signature of Bidder

7. (b) Pursuant to Illinois law as it pertains to foreign corporations, foreign limited liability companies, foreign limited liability partnerships, or foreign limited partnerships, you may be required to register with the Illinois Secretary of State. A foreign entity is an entity organized or incorporated in a state other than Illinois. The undersigned bidder hereby certifies that it has examined the relevant statutes and determined that either: (1) It is not required to register as a foreign entity with the Illinois Secretary of State; or (2) It is required to register as a foreign entity with the Illinois Secretary of State, that it has so registered, and that proof of registration is attached hereto.

N/A
Signature of Bidder

amended, the undersigned bidder hereby certifies that it and any subcontractors (if any) it employs to perform work under a contract for the City of Springfield does not employ unauthorized aliens as defined in the Federal Immigration and Nationality Act (8 U.S.C. 1101, *et seq.*, Section 274A).

Rex D. Evans *Aaron D Evans* his attorney-in-fact
Signature of Bidder

REX D. EVANS DBA EVANS CARTAGE

PROPOSAL FOR

LANDSCAPE WASTE DISPOSAL FACILITY – RFP24-31

1. **License and Certification.** Contractor's disposal site at 2100 J David Jones Parkway, Springfield, Illinois is an IEPA-permitted landscape waste disposal site.
2. **Site Operation.**
 - i. Contractor's disposal site is as stated above. Contractor utilizes 1,500 acres, more or less, for disposal of processed material.
 - ii. Contractor has ample equipment for high-volume and oversize disposal, including tub grinders, end loaders, track excavators, semi tractors, dumps, walking floor trailers, and tandems, as demonstrated by Contractor's past and current performance.
 - iii. Contractor will furnish the site for drop off and disposal of the following material:
 - (a) Branches collected by City crews;
 - (b) Residential branches being disposed by City residents;
 - (c) Yard waste collected by City crews;
 - (d) Unfrosted Christmas trees being disposed by City residents and City crews; and
 - (e) Residential yard waste being disposed by City residents during a 6-week period between November-December and a four-week period in April or May.
 - (f) Residential yard waste being disposed by City residents outside the periods described in item (e) above for the disposal fee of \$1 per bag to City residents. All bags must be compostable paper bags.
 - iv. Contractor will make available mulch and wood chips produced at Contractor's site from the material disposed hereunder to City residents, vendors contracted by the Office of Public Works for City-related work, and the Office of Public Works for seasonal needs. Mulch and wood chips made available under this paragraph will be on an as-is where-is basis and Contractor will make no covenant or warranty concerning the character, quality, or quantity of material made available under this

paragraph. Contractor will have no obligation to supply processed material except as provided in this paragraph.

- v. Notwithstanding anything to the contrary contained in the bid documents, Contractor will have sole discretion to select the manner and means of processing and disposing of all material as Contractor deems advisable for its safe, convenient, and efficient disposal in accordance with IEPA regulations and applicable law.
- vi. Contractor will open the disposal site outside normal business hours during emergency storm conditions for reasonable periods.
- vii. Persons disposing of material must check-in upon entering the site, and a ticket will be issued for the cubic yards received for disposal.

3. Hours of Operation & Site Access.

- i. The site is easily accessible from J David Jones Parkway and is well-suited to accommodate expected traffic flow from residents, city crews, tractor trailers, etc., as has been historically demonstrated.
- ii. Access to the site will be provided Monday through Friday 7:00 a.m. to 5:00 p.m. and Saturday 8:00 a.m. to 12:00 p.m., except recognized City holidays. Reasonable extended evening and weekend hours will be negotiated with the Office of Public Works during the period of April through December as may become necessary.

4. Price. The price for year 1 commencing April 1, 2024 and ending March 31, 2025 shall be \$803,400 paid in twelve (12) equal monthly installments of \$66,950, plus \$10.30 per cubic yard for material in excess of 750 cubic yards per day billed monthly. The price for year 2 commencing April 1, 2025 and ending March 31, 2026 shall be \$827,502 paid in twelve (12) equal monthly installments of \$68,958.50, plus \$10.61 per cubic yard for material in excess of 750 cubic yards per day billed monthly. The pricing for any agreed renewal beyond the initial contract term ending March 31, 2026 will include a 1.5% annual inflation adjustment.

5. Additional Fees. Contractor may charge disposal fees in its discretion to (i) any nonresident, (ii) any person or entity disposing of yard waste on behalf of any other party (including those contracted on behalf of the City), (iii) any person or entity disposing of yard waste for profit, and (iv) any person or entity disposing of material beyond the scope of paragraph 2(iii), provided that the Contractor may accept or decline such material in its discretion. The Contractor may charge a reasonable fee for loading mulch. All such disposal and loading fees collected shall be retained by the Contractor. Residents must present documentation proving, to Contractor's satisfaction, residency within the City.

6. Scope of Collection by City Crews. The price assumes that the City continues the nature and scope of its current branch and yard waste programs, including the proportion of those programs which are performed by City crews (as opposed to contracted programs). If the

City desires to expand the scope of collection performed by City crews, the City must first renegotiate the price hereunder prior to disposing of any such additional material so collected. Absent advanced mutual agreement in writing setting forth the price therefor, the Contractor may charge disposal fees in its discretion to City crews for material collected beyond the scope contemplated herein (as it would charge to independent contractors).

7. **Reporting.** Section 11.B. of the Specifications (concerning submission of quarterly reports) is deleted in its entirety and in its place the following is inserted: Contractor will submit to the Office of Public Works quarterly reports of the aggregate total volume (cubic yards) of landscape waste material received for disposal during the quarterly period in a reasonable format acceptable to Contractor.
8. **Public Education.** Section 12 of the Specifications (concerning public education) is deleted in its entirety and in its place the following is inserted: Contractor will cooperate with the City, at the City's cost, in providing reasonable notices to residents. Absent Contractor's advance consent, Contractor will not be obligated to cooperate in educational activities, which consent may be withheld for any reason or no reason.
9. **Contract Penalties.** Section 7 of the Specifications (concerning contract penalties) is deleted in its entirety.
10. **Prevailing Wage.** Contractor will not stipulate, as applied to Contractor's proposal and the work performed hereunder, that the contract calls for the construction of a "public work" within the meaning of the Illinois Prevailing Wage Act. Nothing in Contractor's proposal contemplates a fixed work by which the Prevailing Wage Act would apply.
11. **Force Majeure.** The Contractor shall not be deemed in default of the Contract to the extent that any delay or failure in the performance of its obligations results, without its fault or negligence, from any cause beyond its reasonable control, such as acts of God, fires, explosions, earthquakes, floods, severe weather conditions, and changes in laws, statutes, regulations, or ordinances (collectively, the "force majeure conditions"). If any such force majeure condition occurs and is not remedied within thirty days following the City's written notice of the same, then the City may, upon written notice to the Contractor, elect to terminate the Contract.
12. **Authorization.** At all times, the Contractor's obligation to perform the work under the Contract shall be subject to the City Council having approved the Contract, the Director of the Office of Budget and Management having approved the expenditure for the work, and the City having provided to the Contractor certification of the same prior to the commencement of the work.

Rex D. Evans

By *Rex D. Evans* his attorney-in-fact
Signature of Bidder

SECTION IV

**SAMPLE
CONTACT
INFORMATION
PAGE
PAGES**

TO BE COMPLETED ONLY UPON AWARD OF CONTRACT

SECTION IV

CONTRACT EXECUTION PAGES

AGREEMENT made this _____ by and between the City of Springfield, Sangamon County, Illinois, a municipal corporation, hereinafter called the "Purchaser" or "City" and Evans Cartage hereinafter called the "Contractor."

The City and Contractor agree as set forth below:

1. The Contractor for the consideration hereinafter set forth, hereby agrees to and with the City that it will furnish, provide, and deliver in good order, quality and condition, the following: **Landscape Waste Disposal Facility** in accordance with the proposal of the contractor and the "Instructions to Bidders and General Conditions, Specifications and Drawings," and other provisions set forth in the Contract Documents heretofore prepared therefore, which are hereby referenced and made a part of this contract.
2. The City shall pay the Contractor in accordance with the Contractor's proposal on the "Proposal Form and Bid Sheet" signed by the Contractor and dated **February 29, 2024** subject to any further additions and deductions as may be agreed upon in accordance with the terms of the Contract Documents. Payment shall be in the manner and at the time stipulated in the Contract Documents.
3. This agreement shall embrace and include all of the Contract Documents which are as follows:

Section I - Notice, Instructions to Bidders and General Conditions
Contract Index No.: **RFP PW24-31**
Dated: **February 8, 2024**

Section II- Specifications and Drawings
Contract Index No.: **RFP PW24-31**
Dated: **February 8, 2024**

Section III - Proposal Form and Bid Sheet - (Signed by Contractor)
Contract Index No.: **RFP PW24-31**
Dated: **February 29, 2024**

Section IV- This Agreement
Contract Index No.: **RFP PW24-31**
Dated:

All of the above Contract Documents are a part of this agreement as if attached hereto or repeated herein.

2026 - 044

(Acknowledgment by Individual Contractor or Partnership)

STATE OF _____)
) SS
COUNTY OF _____)

I, _____ a Notary Public in and for said County in the State aforesaid, do here certify that (name and title) and _____, Secretary of personally known to me to be the same persons and such officers, respectively, of said company, whose names are subscribed to the foregoing contract and subjoined bond, appeared before me this day in person and severally acknowledged that they signed, sealed, and delivered the said instrument as the free and voluntary act of said company for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, 20____.

Notary Public

STATE OF ILLINOIS

COUNTY OF SANGAMON

I, _____, a Notary Public in and for Sangamon County in the State of Illinois, do hereby certify that **MISTY BUSCHER, MAYOR, and FRANK J. LESKO, CITY CLERK**, of the City of Springfield, Illinois, personally known to me to be the same persons and such officers, respectively, whose names are subscribed to the foregoing contract appeared before me this day in person and severally acknowledged that they signed, sealed, and delivered the said instrument as the free and voluntary act of said City for the uses and purposes therein set forth, pursuant to due authority conferred by the Council of said City.

Given under my hand and notarial seal this _____ day of _____, 20__.

Notary Public

2026 - 044

ORDINANCE FACT SHEET

REQUEST FORM NO: _____
 DATE OF 1ST READING: 02/03/2026

OFFICE REQUESTING: Public Works CONTACT PERSON: Matt Gairani
 PHONE NUMBER: _____

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Low Bid FISCAL IMPACT: _____
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 AN ORDINANCE AUTHORIZING THE RENEWAL OF CONTRACT PW24-31 WITH EVANS CARTAGE FOR LANDSCAPE DISPOSAL SERVICES FROM APRIL 1ST,2026 TO MARCH 31ST,2029 IN AN AMOUNT NOT TO EXCEED \$2,557,729.00 FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

 RFP PW24-31
 Renewal Contract

CONTRACTOR / VENDOR NAME: Evans Cartage VENDOR NO: 0car6620
 CONTRACT TERM: 3 Yr (4/1/2026 TO 3/31/2029) CONTRACT # PW24-31 Change in Scope Yes No

CONTRACT AMOUNT: _____
 (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one) Low Bid Other: _____ Previous Ord #s _____
 Low Bid Meeting Specs Exception: _____
 Low Evaluated Bid Code Provision: _____

Is Purchasing Agent approval required? No Yes
 Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	049	110	WAST	RECY	1232	\$2,557,729.00
2						
3						
4						

FUNDS CHECK BY: _____ Date: 01-21-2026
 DIRECTOR / SUPERVISOR SIGNATURE _____ Date: 21 JAN 26
 CITY PURCHASING AGENT: _____ Date: 1-22-2026

COMMENTS

This ordinance will authorize the renewal of contract PW24-31 with Evans Cartage for branch and yard waste disposal services for a three year period beginning April 1st, 2026 to March 31st, 2029.

SIGN OFF: _____ (Mayor's Signature) _____ (Director of OBM)

A RESOLUTION FOR TEMPORARY CLOSURE OF A PORTION OF ILLINOIS STATE ROUTES 97 AND 29 (JEFFERSON STREET FROM 9TH TO 5TH STREETS) FOR THE ST. PATRICK'S DAY PARADE ON MARCH 14, 2026, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the St Patrick's Day Parade Committee is sponsoring a street closure for the annual St Patrick's Day Parade in the City of Springfield which event constitutes a public purpose; and

WHEREAS, the St. Patrick's Day Parade will be held in the City of Springfield, on March 14, 2026; and

WHEREAS, closing the streets for the annual St Patrick's Day Parade will require the temporary closure of Jefferson, a State Highway in the City of Springfield from 9th Street to 5th Street; and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Illinois Department of Transportation (IDOT) to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS

Section 1: That permission to close Jefferson Street from 9th Street to 5th Street on March 14, 2026, from 08:00 a.m. through 12:00 p.m. be requested of the Illinois Department of Transportation.

Section 2: That this closure is for the public purpose of the St. Patrick's Day Parade beginning at 9th and Jefferson Streets, then proceeding west on Jefferson Street to 5th Street, then south on 5th Street to Capitol Avenue; then east on Capitol Avenue to 6th Street then north on 6th Street to Washington Street.

Section 3: That traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Illinois Department of Transportation, and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)

Section 4: That sponsors of the St. Patrick's Day Parade assume full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

Section 5: That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

Section 6: That police officers, flaggers, and officials shall, at the expense of the St. Patrick's Day Parade Committee be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

Section 7: That an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersection highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade when no detour is required.)

Section 8: That all debris shall be removed by the sponsors of the St. Patrick's Day Parade prior to reopening the State Highway.

Section 9: That the use of signs, flags, barricades, etc. shall be in accordance with Illinois Department of Transportation rules and regulations.

Section 10: That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

Section 11: That the sponsors of the St. Patrick's Day Parade hereby agree to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

Section 12: That the sponsors of the St. Patrick's Day Parade provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$1,000,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as additional insureds and which protects them from all claims arising from the requested road closing.

Section 13: That a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

Section 14: That this resolution shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

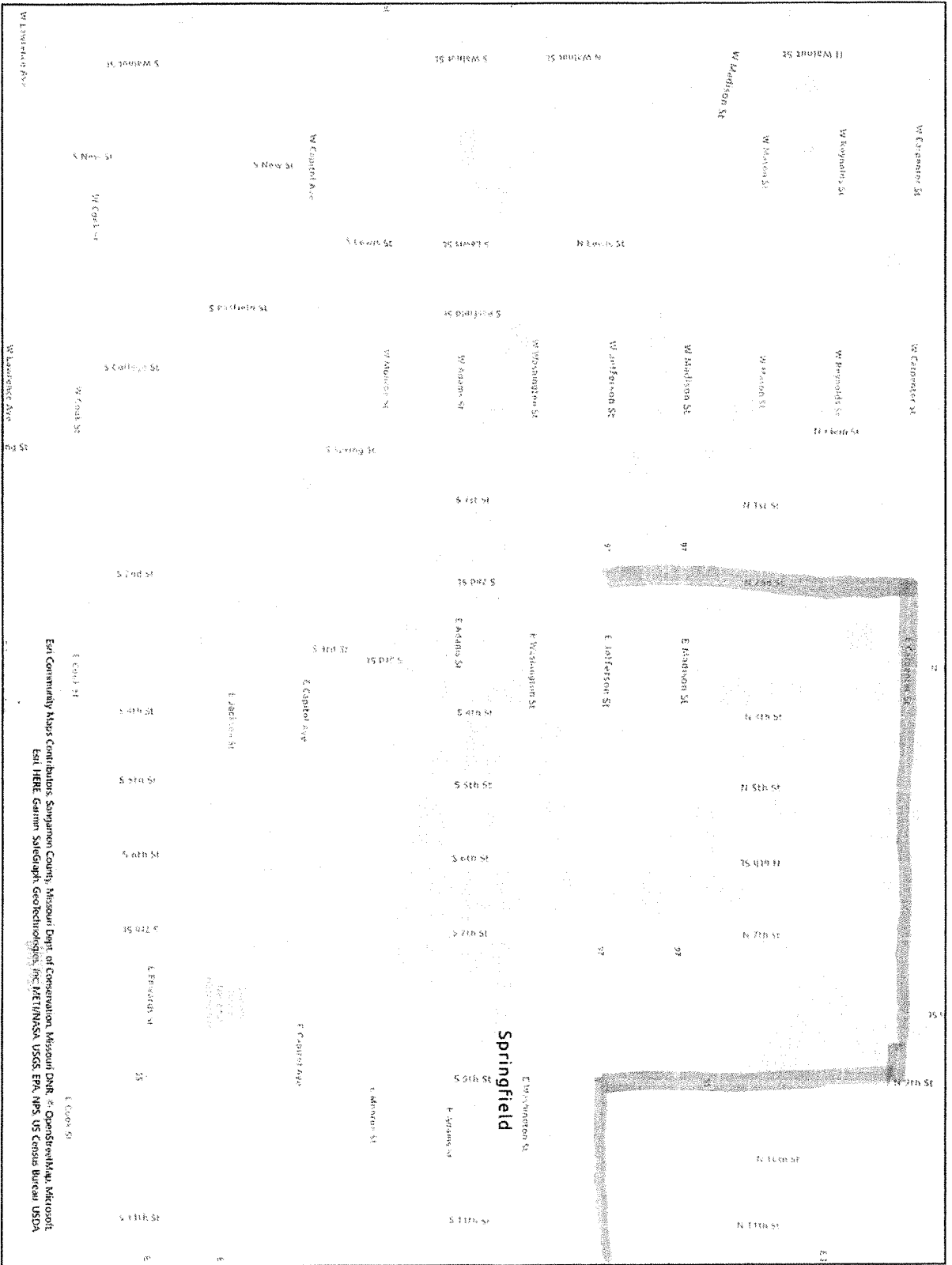
ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel/Date 1.27.26



East Community Maps Contributors: Sangamon County, Missouri; Dept. of Conservation, Missouri DNR; OpenStreetMap, Wikimapia; East, HERE, Garmin, SateLabs, geocaching.com, Mapbox, USGS, EPA, NPS, US Census Bureau, USDA

ORDINANCE FACT SHEET

REQUEST FORM NO: _____
 DATE OF 1ST READING: _____

OFFICE REQUESTING: Public Works

CONTACT PERSON: Crystal Trent
 PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: _____ FISCAL IMPACT: _____
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 Resolution requesting the temporary closure of a portion of Illinois State Routes 97 and 29 (Jefferson Street from 5th to 9th) for annual parades on 03/14/2026

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME _____ VENDOR NO: _____
 CONTRACT TERM: completion CONTRACT # _____ Change in Scope Yes No

CONTRACT AMOUNT: _____
 (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one) Previous Ord #s _____

- Low Bid Other: _____ Is Purchasing Agent approval required? No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attached? No Yes
 Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

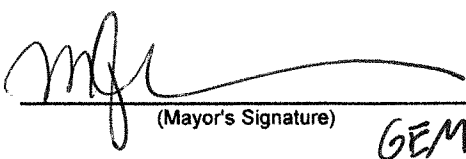
REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY: _____ Date: _____
 DIRECTOR / SUPERVISOR SIGNATURE _____ Date: _____
 CITY PURCHASING AGENT: _____ Date: LY JAN 26

COMMENTS

Request is for the annual St Partick's Day parade. Parade will start at 9th and Jefferson west to 5th, south to Capitol, east to 6th, north to Washington, disbanding between 7th and 9th on Washington. The date is 03/14/2026 staging will begin at 8:00 AM with the parade beginning at noon.

SIGN OFF: 
 (Mayor's Signature) **GEM**

 (Director of OBM)

2026-045

26-01

AN ORDINANCE AUTHORIZING EXECUTION OF AN ANNEXATION AGREEMENT BETWEEN THE CITY OF SPRINGFIELD, ILLINOIS AND DAVID KIM YAKUS & DONNA BEEMAN FOR THE PROPERTY LOCATED AT FARMLAND AT THE NW QUADRANT OF I-55, EXIT 90, TORONTO RD, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, David Kim Yakus & Donna Beeman ("Owner") has filed a petition that the City annex certain property legally described as follows:

Farmland at the NW Quadrant of I-55, Exit 90, Toronto Rd at parcel 22-27.0-300-013.

Five and 13/100 (5.13+/-) acres of undeveloped real property located at the northwest quadrant id I-55, Exit 90, Toronto Road, Springfield, Sangamon County, Illinois, comprising tax parcel 22-27.0-300-013; PT SW ¼ SW ¼ (Lying w of Canadian Cross Dr) 27-15-5, Non-Farm Acres 0.0, Farm Acres 5.13.

WHEREAS, the property is contiguous with the City of Springfield; and

WHEREAS, it is in the best interest of the City of Springfield to enter into an annexation agreement with the Owner; and

WHEREAS, said annexation agreement shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves an annexation agreement with David Kim Yakus & Donna Beeman ("Owner") to consider the annexation of property located at Farmland at the NW Quadrant of I-55, Exit 90, Toronto Rd. The Mayor and City Clerk are hereby authorized to execute the annexation agreement, which shall be located in the Office of the City Clerk, on behalf of the City of Springfield.

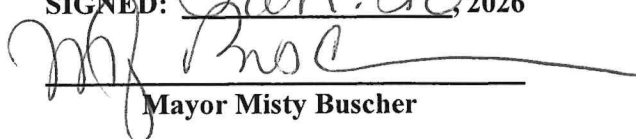
Section 2: That the Office of the City Clerk is hereby directed to record this ordinance, agreement and any easement, if applicable, with the Sangamon County Recorder of Deeds.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

SIGNED: Jan. 28, 2026

Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date 1-27-26

2026 - 046



**Office of Public Works
City of Springfield, Illinois
David Fuchs, Director
Rm 203, Municipal Center West
Springfield, Illinois 62701**



MEMORANDUM

TO: Kateah McMasters
Sr. Assistant Corporation Counsel

FROM: Daniel R. Crouse (217) 789-2255 Ext. 5225

DATE: January 9, 2026

RE: Annexation Petition
TAX ID No. 22-27.0-300-013 Springfield
David Kim Yakus and Donna Beeman

Attached is the annexation agreement signed by the petitioner. Please finalize the ordinances and place them on the agenda for council action and inform the City Clerk, if the first reading is different than I request, when to send the notifications.

REQUEST FIRST READING ON: February 3, 2026

Return To:

City of Springfield, IL
Attn: City Clerk
Municipal Center West
300 S. Seventh St.
Springfield, IL 62701-1680

ANNEXATION AGREEMENT

THIS AGREEMENT, is made by and between **David Kim Yakus and Donna Beeman** ("Owner(s)") and **CITY OF SPRINGFIELD, ILLINOIS**, ("City"), an Illinois Municipal Corporation, and is effective this _____ day of _____, 2025.

WHEREAS, the City is a home rule unit as defined in Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, pursuant to Section 11-15.1-1 of the Illinois Municipal Code, the City has the power to enter into annexation agreements; and

WHEREAS, David Kim Yakus and Donna Beeman, are the owner(s) of record of a tract of Land consisting of approximately **5.13** acres (irregularly shaped parcel) located off **Toronto Road and Canadian Cross Drive**, Sangamon County, Illinois and otherwise being the parcel of Land included in permanent index tax parcel numbers: **22-27.0-300-013**, being more particularly described in the annexation plat attached hereto as Exhibit A, and hereinafter referred to as the "Land"; and

WHEREAS, the Land is contiguous to the corporate limits of the City; and

WHEREAS, it is the mutual desire of the Parties to this Agreement that the Land described in Exhibit A be annexed to the City on the terms and conditions set forth herein; and

WHEREAS, the Owner(s) have submitted to the City a petition for annexation of the Land described on Exhibit A.

WHEREAS, a public hearing was held on _____, 202____, as required by law.

WHEREAS, the Parties to this Agreement desire to enter into a binding agreement, with respect to the annexation of the Land described in Exhibit A and to provide for the performance of other conditions and matters, pursuant to the provisions of 65 ILCS 5/11-15.1, et seq.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this agreement, the Parties agree as follows:

Section 1. Annexation

The City agrees to adopt an ordinance to cause the Land described in Exhibit A to be validly annexed to the City.

Section 2. Permits and Approvals

This Agreement does not abrogate or supersede any applicable ordinance or regulation to obtain permits, licenses, inspections or approvals. All construction work shall comply with the requirements of the 1988 Springfield City Code of Ordinances and any future amendments thereto.

Section 3. Improvements

The Owner(s) agree that at the time public sidewalks are extended to the Land, the Owner(s) shall install public sidewalks along that portion of Canadian Cross Road bordering the Land as it exists at the time of execution of this Agreement by the Owner(s). Any right of way dedication shall not affect Owner(s)' obligations herein. Such public sidewalks shall be installed by the Owner(s) at the expense of the Owner(s) and in accordance with all requirements of the City Code.

Section 4. Water Service

The Owner(s) agree to apply for a water main extension in accordance with Chapter 52 of the 1988 City Code of Ordinances, as amended. In order for the City to provide such service, the Owner(s) agree to execute any necessary easements and permits for the water main extension. The Owner(s) agree to pay all costs of the water system additions to be installed, and to post adequate security with the City in accordance with Section 52.12 of the 1988 City Code of Ordinances, as amended. The Owner(s) agree to connect to the City water system and to pay all standard fees and tariffs to do so.

The Land does not have frontage on a water main owned and operated by the City. Pending IDOT permit approval and/or an easement from the Land (PIN: 22-28.0-400-018), the Owner(s) shall be permitted to connect to the municipal water main for the purpose of extending mains through the property to be annexed,. All costs are to be the responsibility of the Owner(s). The Owner(s) agree that said extended water main shall be the exclusive property of the City of Springfield and be subject to the exclusive control of the City. The City shall maintain and keep in good repair such extended water main.

The Owner(s) further agree that the City has sole authority to determine if other persons or entities shall be granted permission to tap onto said water main or to supply water from these extensions to property not owned by the Owner(s), and further that said permission will ordinarily be governed by the then existing water policies of the City.

Upon development of the Land, the Springfield Fire Department will require the installation of fire hydrant(s) to protect the proposed development, the owner(s) will pay for the cost of installation.

The Owner(s) agree that in the event any condition or covenant contained in this Agreement should be now or hereinafter violated, then, in addition to any other remedies available to the City, the City may after providing a ten-day written notice to the Owner(s), terminate the water service to the Land. The Owner(s) agree that all general rules and regulations of the City regarding water service as may be adopted from time to time by the City, shall be complied with and all charges for water paid. Nothing herein contained shall pertain to, alter or change the right of the City to make

reasonable rules, regulations, or policies concerning size, materials, location of water mains, and water taps on its water system.

Section 5. Electric Service and Street Lights

In the event the Land is either: 1) subdivided as defined in the City of Springfield Code of Ordinances, 1988, as amended or 2) redeveloped, the Owner(s) agrees to enter into a contract for electrical service as defined by Chapter 50 of the 1988 City Code of Ordinances, and agrees to the following design standards for the installation of utilities:

- A. Electric, telephone and cable TV should be installed in a joint trench;
- B. The installation of all electric cables under roadways shall be installed within a 12" conduit system with proper ball markers at each side of the pavement;
- C. The installation of all utilities shall be along the roadways, not in the rear of lots;
- D. Owner(s) shall provide the City with drawings in electronic format, preferably AutoCAD, depicting the exact locations of all utilities installed by the Owner(s) or their contractors.

The City shall install street lighting in accordance with Chapter 50 of the 1988 City Code of Ordinances, as amended. Owner(s) agree and acknowledge that if such street lighting is installed per Chapter 50, such street lighting may not be operational until after the necessary electrical facilities are installed to energize it.

There are not currently any City electrical facilities in the area to serve the Land. When electrical service to the Land is required, Owner(s) shall obtain, at their cost, any and all easements necessary to serve the Land. Owner(s) shall then assign said easements to the City, at no cost, so that electrical facilities may be installed to serve the Land. The easements shall be in a form acceptable to the City.

Section 6. Utility Easements

Owner(s) agree that they shall convey at no cost to the City such utility easements as may be required to serve the Land and to allow the City to extend such service to adjacent land.

Section 7. Sanitary Sewer

The Land is located within the Sangamon County Water Reclamation District. In coordination with the Sangamon County Water Reclamation District, the Owner(s) agree to extend sewer service to the Land at its cost, and to construct a sewage collection system within the Land in accordance with the City's Subdivision Ordinance.

Section 8. Storm Water Management

The Owner(s) agree to follow all City Ordinances and Standards regarding storm water management with respect to development of the Land.

Section 9. Notices

All notices and other communications required under this Agreement shall be in writing and delivered either personally or by certified mail, with postage prepaid, to the Parties at the following addresses (or such other addresses as may be designated by the Parties from time to time):

To the City at:

City of Springfield, Illinois
Attn: City Engineer
Room 203 Municipal Center West
300 S. 7th Street
Springfield, IL 62701

To Owner(s):

David Kim Yakus and Donna Beeman
P.O. Box 93
Whitesburg, GA 30185

With a copy to:

Corporation Counsel
Room 313 Municipal Center East
800 East Monroe Street
Springfield, IL 62701
Facsimile: (217) 789-2397

Section 10. Time

Time shall be of the essence in this Agreement.

Section 11. Power to Execute

The Owner(s) as well as the President and Secretary or other officer of any corporate owner, or Trustee, or other Party hereto, warrant that they are authorized to execute this Agreement. The Mayor and City Clerk warrant that they have been authorized by the City Council to execute this Agreement on behalf of the City. This agreement is binding on the City only upon authorization of two-thirds (2/3) majority vote of the corporate authorities, defined as the Mayor and the Aldermen, and upon compliance with the provisions set forth in the Illinois Municipal Code, 65 ILCS 5/11-15.1 *et seq.*, and as further amended.

Section 12. Recording

A copy of this Agreement shall be recorded in the Office of the Sangamon County Recorder of Deeds by the City within thirty (30) days of the execution of this Agreement.

Section 13. Binding Effect

This Agreement shall be binding upon the Parties hereto and their respective heirs, executors, personal representatives, corporate authorities, administrators, successors and assigns. This Agreement and all provisions shall be a covenant running with the Land described in Exhibit A and shall be effective for 20 years from the effective date.

Section 14. Waiver

Neither party shall be excused from complying with any of the terms and conditions of this Agreement by any failure of the other party upon one or more occasion to insist upon or seek compliance with any such terms or conditions.

Section 15. Continuity of Obligations

Notwithstanding any provision of this Agreement to the contrary, the Owner(s) or their successor and assigns shall at all times during the term of this Agreement remain liable to City for the faithful performance of all obligations imposed on the Owner(s) or their successor and assigns by this Agreement until such obligations have been fully performed or until City, at its sole option, has otherwise released the Owner(s) or their successor and assigns from any or all of such obligations.

Section 16. Remedies

Upon a breach of this Agreement, the City, in any court of competent jurisdiction, by an action or proceeding at law or in equity, may secure the specific performance of the covenants and agreements herein contained, may be awarded damages for failure of performance or both, or may obtain rescission for repudiation or material failure of performance. Notwithstanding the forgoing, before the failure of any Party to perform its obligations under this Agreement shall be deemed to be a breach of this Agreement, the Party claiming such failure shall notify, in writing, the Party alleged to have failed to perform of the alleged failure and shall demand performance. No breach of this Agreement may be found to have occurred if performance has commenced to the satisfaction of the complaining Party within thirty (30) days of receipt of such notice. Owner(s) hereby waive any right to claim: consequential, exemplary, equitable, loss of profits, punitive or tort damages.

Section 17. Indemnification

Owner(s) shall indemnify and save harmless City against any and all damage to property or injuries to or death of any person or persons, and shall defend, indemnify and save harmless City from any and all claims, demands, suits, actions or proceedings of any kind or nature of or by anyone in connection with this Agreement.

Section 18. Amendment

This Agreement sets forth all the promises, inducements, agreements, conditions and understandings between the Parties relative to the subject matter hereof, and there are no promises, agreements, conditions or understanding, either oral or written, expressed or implied, between them, other than are herein set forth. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the Parties hereto unless authorized in accordance with law and reduced in writing and signed by them.

Section 19. Severability

If any section, subsection, sentence, clause, phrase or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be

deemed a separate and distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 20. Force Majeure

If performance of any covenant to be performed hereunder by any Party is delayed as a result of circumstances which are beyond the reasonable control of such party, which circumstances may include acts of God, war, acts of civil disobedience, strikes or similar acts, the time for such performance shall be extended by the amount of time of such delay. As a condition precedent to such a time extension, the Party seeking protection under this Section shall provide notice to the other Party within fourteen (14) days from the event causing the delay.

Section 21. Code of Ordinances

All requirements of the 1988 Springfield City Code of Ordinances and any future amendments thereto, shall apply to the Land and to this Agreement. In the event any provisions of the Code are in direct conflict with any provisions of this Agreement, the provisions of this Agreement shall control.

Section 22. Governing Law

This Agreement shall be construed, interpreted and enforced in accordance with the laws of the State of Illinois. The City and Owner(s) voluntarily and freely submit to a court of competent jurisdiction in Sangamon County, Illinois, should any dispute arise between the City and the Owner(s). By execution and delivery of this Agreement, each of the parties knowingly, voluntarily and irrevocably: (i) waives any right to trial by jury; (ii) agrees that any dispute arising out of this Agreement shall be decided by trial without a jury; and (iii) agrees that the other party to this Agreement may file an original counterpart or a copy of this Section as written evidence of the consents, waivers and agreements of the parties set forth in this Section.

NOW THEREFORE, this Agreement is entered into on the day and year first written above.

CITY OF SPRINGFIELD, ILLINOIS
an Illinois municipal corporation

By: _____
Mayor *GEM*

ATTEST: _____
City Clerk

OWNERS

By: *David Kim Yakus*
David Kim Yakus

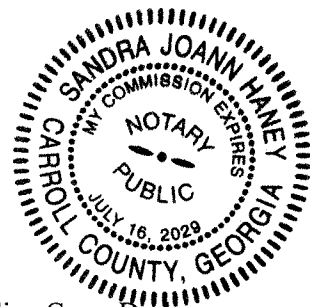
By: *Donna Beeman*
Donna Beeman

STATE OF Georgia)
) SS.
COUNTY OF Carroll)

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that **David Kim Yakus and Donna Beeman**, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the forgoing instrument as their free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 31st day of December, 2025.

Sandra Joann Haney
Notary Public



S:\Agreements\ANNEXATIONS\Toronto Rd & Canadian Cross Dr.docx

ORDINANCE FACT SHEET

Department Information

Office Requesting: **Public Works**

Staff Member: **Daniel Crouse**

Date: **January 11, 2026**

First Reading: **2/3/2026**

Emergency Passage: **N**

Type of Ordinance: **Annexation Agreement**

Annexation Information

Petitioner Name: **David Kim Yakus & Donna Beeman**

Property Address: **FARMLAND AT THE NW QUADRANT OF I-55, EXIT 90, TORONTO RD**

Number of electors residing at property: **0**


Are the petitioners the only electors: **Y**

Annexation contingent on zoning: **N**

Is an annexation agreement necessary: **Y**


Director, Public Works/City Engineer


Mayor


Director, OBM

AN ORDINANCE ANNEXING CERTAIN DESCRIBED REAL PROPERTY LOCATED AT FARMLAND AT THE NW QUADRANT OF I-55, EXIT 90, TORONTO RD, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, David Kim Yakus & Donna Beeman (“Owner”) has filed a verified petition duly executed and sworn, that the City annex the following described real property:

Farmland at the NW Quadrant of I-55, Exit 90, Toronto Rd at parcel 22-27.0-300-013.

Five and 13/100 (5.13+/-) acres of undeveloped real property located at the northwest quadrant id I-55, Exit 90, Toronto Road, Springfield, Sangamon County, Illinois, comprising tax parcel 22-27.0-300-013; PT SW ¼ SW ¼ (Lying w of Canadian Cross Dr) 27-15-5, Non-Farm Acres 0.0, Farm Acres 5.13.

Commonly known as Farmland and more particularly described on the annexation plat attached hereto as Exhibit A;

WHEREAS, said property is contiguous to the City of Springfield; that no part thereof is included in the corporate limits of any municipality; that said Petitioner is the owner of said property and no electors reside upon or occupy any territory within the above-described property; and

WHEREAS, trustees of the Chatham Fire Protection District, the Chatham Board of Trustees and the Woodside Township Commissioner of Highways, Brad Miller, have been given notice of this annexation in accordance with 65 ILCS 5/7-1-1.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the above-described real property be and the same is hereby annexed to the City of Springfield, Illinois, pursuant to the provisions of 65 ILCS 5/7-1-1 *et seq.*

Section 2: A certified copy of this Ordinance together with the plat attached hereto at Exhibit “A” shall be filed for recordation in the Sangamon County Recorder of Deeds office, filed with the Sangamon County Clerk and sent by certified or registered mail to the election authorities having jurisdiction in the territory annexed, the post office branches serving the territory annexed, and the Clerk of the Township from which said territory has been annexed.

Section 3: That the City Clerk is hereby directed to send a copy of this ordinance to Comcast.

Section 4: That this ordinance shall become effective immediately upon its passage and proper recording.

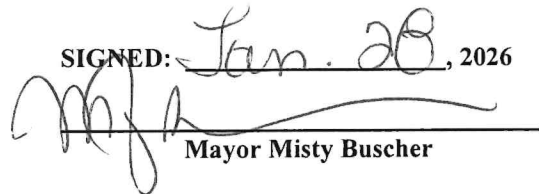
PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Requested by: Mayor Misty Buscher

SIGNED: Jan. 28, 2026


Mayor Misty Buscher

Approved as to legal sufficiency:


Office of Corporation Counsel / Date 1.27.26

Legal Notification Sheet

Gregory Moredock

Date: January 11, 2026

Petitioner's Name: **David Kim Yakus & Donna Beeman**

Property Address: **Tax ID No 22-27.0-300-013**
Farmland at the NW Quadrant of I-55, Exit 90, Toronto Rd

Legal Description

FIVE AND 13/100 (5.13+/-) ACRES OF UNDEVELOPED REAL PROPERTY LOCATED AT THE NORTHWEST QUADRANT OF I-55, EXIT 90, TORONTO ROAD, SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, COMPRISING TAX PARCEL 22-27.0-300-013; LEGAL DESCRIPTION: PT SW 1/4 SW 1/4 (LYING W OF CANADIAN CROSS DR) 27-15-5, NON-FARM ACRES 0.0, FARM ACRES 5.13.

TAX I.D. No: 22-27.0-300-013

COMMONLY KNOWN AS: FARMLAND

Public Library District: **CHATHAM**

Fire Protection District: **CHATHAM**

Township & Commissioner: **Woodside - Brad Miller**

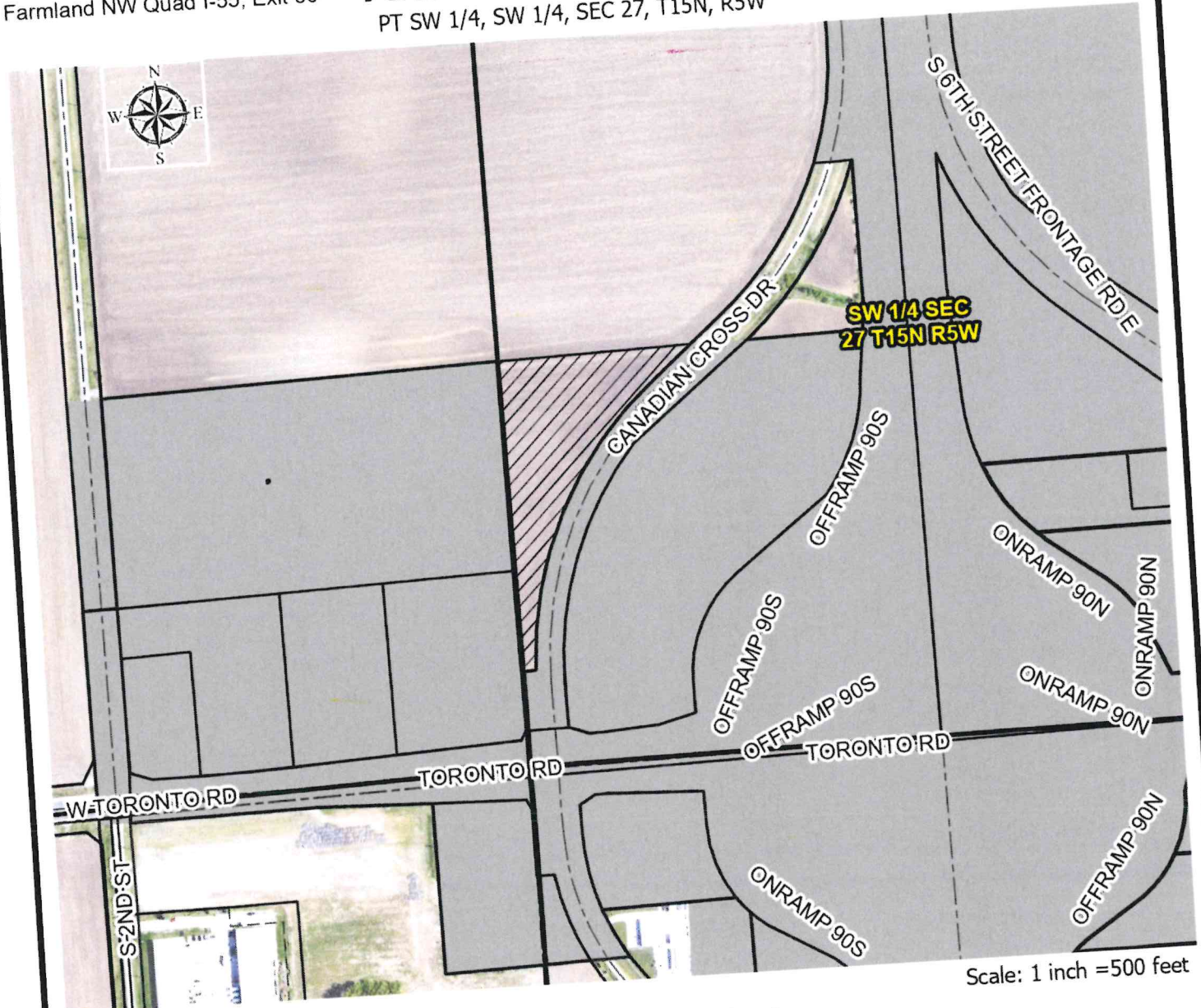
Attorney: **Corporation Counsel**
City of Springfield
Room 101, Municipal Building

Electors: 0

PIN: 22-27.0-300-013
Farmland NW Quad I-55, Exit 90




ANNEXATION PLAT

PT SW 1/4, SW 1/4, SEC 27, T15N, R5W



DESCRIPTION

Five and 13/100 (5.13+/-) acres of undeveloped real property located at the northwest quadrant of I-55, Exit 90, Toronto Road, Springfield, Sangamon County, Illinois, comprising tax parcel 22-27.0-300-013; Legal Description: PT SW1/4 SW 1/4 (LYING W OF CANADIAN CROSS DR) 27-15-5, Non-Farm Acres 0.0, Farm Acres 5.13. Tax I.D. No: 22-27.0-300-013
Commonly known as: FARMLAND

-  Proposed Annexation
-  Springfield Corp. Limits
-  Qtr Section line

NOTE:

The parcel shown is based on the Administrator's Deed recorded as Document Number 2025R0287 in the Sangamon County Recorder's Office.

I hereby certify that the above plat correctly represents and identifies the parcel of record to be annexed to the City of Springfield, Illinois.



Nathan Bottom
Illinois Professional Engineer No. 062-060322
License Expires 11/30/2025

11/13/2025
Date



LOCATION MAP

Scale: 1 inch = 400 feet

Legend

- Proposed Annexation
- Springfield Corp. Limits



Petitioners: David Kim Yakus &
Donna Beeman

Tax Number: 22-27.0-300-013



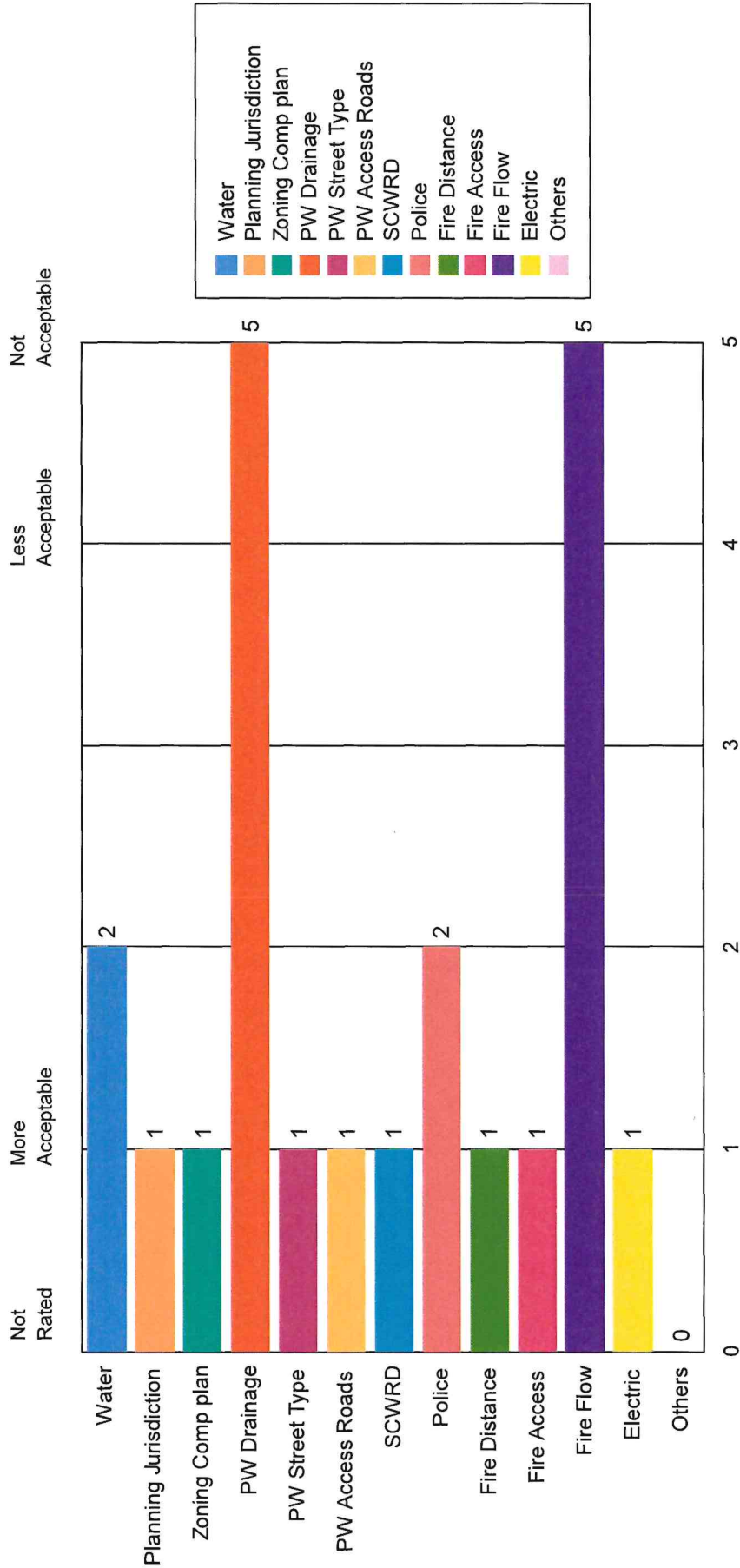
ANNEXATION REVIEW SUMMARY

DATE: January 11, 2026

PERMIT: AX25-00007

PROPERTY ADDRESS: Tax ID No 22-27.0-300-013

Farmland at the NW Quadrant of I-55, Exit 90, Toronto Rd



ANNEXATION REVIEW SUMMARY

DATE: January 11, 2026

PROPERTY ADDRESS: Tax ID No 22-27.0-300-013
Farmland at the NW Quadrant of I-55, Exit 90, Toronto Rd

PERMIT: AX25-00007

ANNEXATION REVIEW SUMMARY COMMENTS

Electric Review

There are no electric facilities on the north side of Toronto Road.

Fire Department Review

No Additional Comments Received

Police Department Accessibility

No Additional Comments Received

Public Works Annexation Review

New drainage will impact IDOT property.

SCWRD Sewer Availability

No Additional Comments Received

SSCRPC

No Additional Comments Received

Water

No Additional Comments Received

ANNEXATION REVIEW SUMMARY

DATE: January 11, 2026

PERMIT: AX25-00007

PROPERTY ADDRESS: Tax ID No 22-27.0-300-013
Farmland at the NW Quadrant of I-55, Exit 90, Toronto Rd

ANNEXATION REVIEW SUMMARY COMMENTS

City Engineer review with comments

No city storm sewers in the vicinity of the property.

No drainage structures in the vicinity of the property.

Electric review with comments

CWLP Electric has primary on the south side of Toronto Road. It is a little under 500' to the south corner of this property.

Fire Department review with comments

There are no hydrants in the immediate vicinity, with the closest one located south of Toronto Road. Any building plans for this site will need to have hydrants installed.

Police Department review with comments

SCWRD review with comments

On east side of Canadian Cross ROW

SSCRPC review with comments

Water review with comments

This property does not currently have frontage on a water main. An extension will be required to serve this parcel.

ORDINANCE FACT SHEET

Department Information

Office Requesting: **Public Works**

Staff Member: **Daniel Crouse**

Date: **January 11, 2026**

First Reading: **2/3/2026**

Emergency Passage: **N**

Type of Ordinance: **Annexation**

Annexation Information

Petitioner Name: **David Kim Yakus & Donna Beeman**


Property Address: **FARMLAND AT THE NW QUADRANT OF I-55, EXIT 90, TORONTO RD**

Number of electors residing at property: **0**

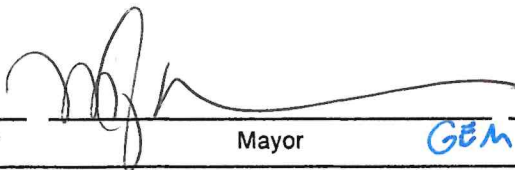
Are the petitioners the only electors: **Y**

Annexation contingent on zoning: **N**

Is an annexation agreement necessary: **Y**



Director, Public Works/City Engineer



Mayor



Director, OBM

Please return to:
Office of Public Works
Asst City Engineer
Municipal Center West
300 South Seventh Street
Springfield, Illinois 62701

AN ORDINANCE VACATING ALLEYS AND THAT PART OF NEW STREET THAT ARE LOCATED BETWEEN WASHINGTON STREET & MONROE STREET AND FROM PARKER AVENUE TO LEWIS STREET TO SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Springfield Public School District No. 186 ("Petitioner") has petitioned the City Council requesting the vacation of alleys and that part of New Street that are located between Washington Street & Monroe Street and from Parker Avenue and Lewis Street to Springfield District No. 186, (Springfield High School,) in the City of Springfield, Sangamon County, State of Illinois, being more particularly described as shown in Exhibit A:

WHEREAS, attached hereto as Exhibits A are plats of vacation depicting the areas that Petitioner seeks to vacate; and

WHEREAS, it is necessary that there be retained a permanent easement for the maintenance and renewal of the utility facilities lying in the areas of these vacations in order to continue public service; and

WHEREAS, all adjacent property owners consent to or waive participation in said vacations to the Petitioner; and

WHEREAS, it is in the public interest that the Petitioner retain ownership of the entire vacated portion of the alleys for the purpose of redevelopment.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the public area legally described above and in the Vacation Plats attached hereto as Exhibit A is hereby vacated by the City of Springfield, Illinois, and conveyed to the Springfield School District No. 186 (Springfield High School,) subject to and upon the conditions that there shall be, and there hereby are, reserved to the City of Springfield, Illinois, all present rights of ownership and use of the public service facilities of said city now located in said vacated areas, with the right to use, remove, repair, relocate, change or modify the same as the continuing public service by means thereof may require, and upon the further condition that all

present rights of ownership and use of all public service facilities now located in said vacated areas and which are not owned and operated by the City of Springfield shall be, and they are, reserved to the municipality or public utility presently owning the same, with the right to use, ~~remove~~, repair, ~~relocate~~, change or modify the same as the continuing public service by means thereof may require, and upon the further condition that there shall be reserved to the said City and any such other municipality or public utility the necessary easements and rights of way for the maintenance, renewal and reconstruction of said public service facilities presently located in said vacated areas, so that any and all of such public service facilities, whether publicly or privately owned, may continue to be used in the public service.

Section 2: That it is determined that the nature and extent of the public use to be subserved thereby and the public interest therein, is such as to warrant vacation of said areas.

Section 3: That any and all costs incurred in the future relocation or removal of public facilities within the areas to be vacated shall be borne by the adjoining property owners.

Section 4: That the City Clerk is directed to record a copy of this ordinance together with the plats in the Office of the Sangamon County Recorder of Deeds.

Section 5: That this ordinance shall become effective upon affirmation vote of $\frac{3}{4}$ of the Aldermen now holding office.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel/Date 1.28.20



**Office of Public Works
City of Springfield, Illinois
David Fuchs, Director
Rm 203, Municipal Center West
Springfield, Illinois 62701**



MEMORANDUM

TO: Kateah McMasters
Sr. Assistant Corporation Counsel

FROM: Daniel R. Crouse (217) 789-2255 Ext. 5225

DATE: January 15, 2026

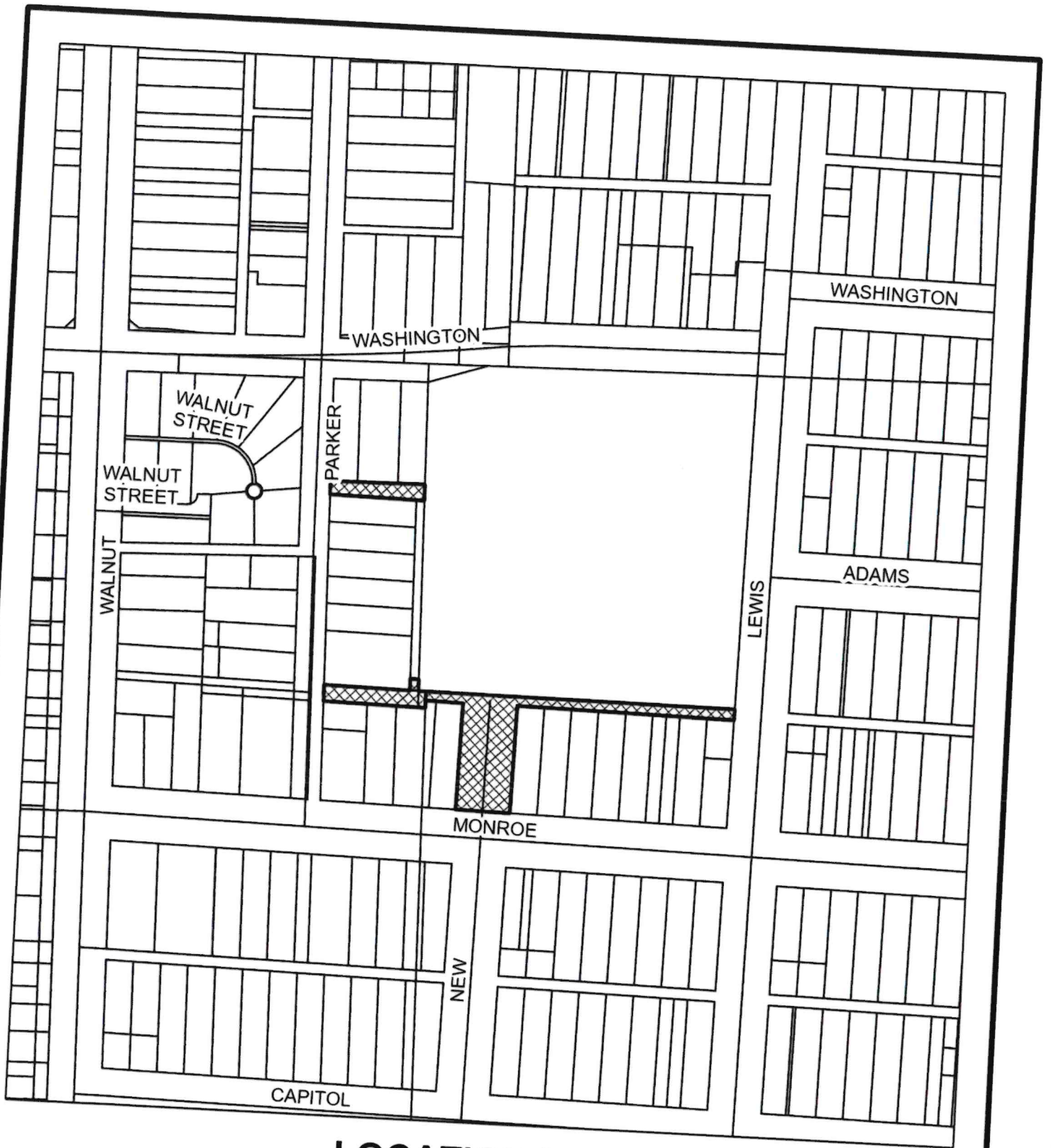
RE: Vacation Petition
The alleys and that part of New Street located between
Washington St & Monroe St, from Parker Ave to Lewis St

Please prepare an ordinance to vacate the above Right-of-Way and publish the notice in the newspaper.

Items attached are as follows:

- 1 copy of the Petition
- 1 copy of the Location Map
- 1 copy of the Plat
- 1 copy of the Deeds for adjoining property
- Fact Sheet
- 1 copy of the Review Summary

The reason for this Vacation is: Expansion and redevelopment of
Springfield High School



LOCATION MAP

Scale: 1 inch = 200 feet



Legend



Proposed ROW Vacation



Petitioners: Springfield Public School
District No. 186

PETITION FOR VACATION OF A PART OF A PUBLIC STREET KNOWN AS NEW STREET AND TWO ALLEYWAYS SITUATED IN SPRINGFIELD, ILLINOIS

STATE OF ILLINOIS
COUNTY OF SANGAMON

TO: CITY COUNCIL AND THE CLERK OF THE CITY OF
SPRINGFIELD, ILLINOIS

Petitioner's Name: Springfield Public School District No. 186
3063 Fiat Ave
Springfield, IL 62703

Contact Person: Daniel L. Hamilton
Brown, Hay & Stephens, LLP
205 South Fifth Street, Suite 1000
Springfield, IL 62701

Telephone: (217) 544-8491 Email: dhamilton@bhslaw.com

Petitioner, SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186, an Illinois public school district, hereby petitions for vacation of a portion of the public street known as New Street, along with those certain alleyways, legally described in the Plat attached hereto as Exhibit A, demonstrating the portion of New Street and the alleyways that Petitioner seeks to vacate. The Plat was prepared by Shayla E. DeMarco, Professional Land Surveyor #035-003411 (Veenstra & Kimm Inc.).

Petitioner seeks to vacate the portion of New Street and the alleyways in conjunction with the expansion and redevelopment of Springfield High School, which will enhance the facility and the educational experience for the students attending Springfield High School. The improvements will equip Springfield High School with a new auditorium, media center, science labs, kitchen/cafeteria, spaces for arts and athletics, and additional greenspace, all of which will assist students in becoming active participants in the learning process. The improvements will also enhance the safety and security of the school, its transportation, and traffic flow. The total budget for the improvements to Springfield High School is estimated to be \$126,546,993.00.

Petitioner is the owner of all real property adjacent to the portion of New Street and the alleyways that Petitioner seeks to vacate. Attached hereto as Group Exhibit B are copies of deeds and other information demonstrating that Petitioner owns all of the real property adjacent to the portion of New Street and the alleyways that Petitioner seeks to vacate.

Petitioner realizes and acknowledges that the City of Springfield, through its various departments, will review this vacation request and determine if it is acceptable and that approval of this request is not guaranteed.

As the vacated portion of New Street and the alleyways will be used for a public purpose and enhance the educational opportunities for children in our community, Petitioner requests that the City of Springfield vacate the land without compensation or the need for an appraisal. Notwithstanding, Petitioner realizes that, if the City deems it necessary, it will hire a land appraiser to determine the cost to Petitioner of the vacated property and agrees that regardless of whether or not it proceeds with the street vacation, Petitioner will pay the land appraiser's fee.

Petitioner also understands and acknowledges that payment, if any, for the land to be vacated will be due before the vacation ordinance is presented to the Springfield City Council and must be in the form of a cashier's check made payable to the City of Springfield or arrange for other adequate consideration as agreed to by Petitioner and the City.

Dated this 8th day of October, 2025.

SPRINGFIELD PUBLIC SCHOOL DISTRICT NO.
186, an Illinois public school district

By: Jennifer Gill
Jennifer Gill, its Superintendent

Signed and sworn to before me this 11th day of October, 2025.



Julie Anne Hammers
Notary Public

EXHIBIT A

Vacation Plat

[Document Begins on Next Page]

2026-048

CLIENT/OWNER: SPRINGFIELD PUBLIC SCHOOL DISTRICT #186
 5083 PAT AVE
 SPRINGFIELD, IL 62703
 217-426-3000

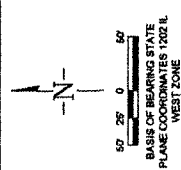
SITE ADDRESS: 101 SOUTH LEWIS STREET
 SPRINGFIELD, IL 62704

SURVEYOR/FIRM: SHAYLA E. PFATTE, P.L.S.
 VEENSTRA & KIMM, INC.
 2417 WEST WHITE OAKS DRIVE
 SPRINGFIELD, ILLINOIS 62704
 (217) 244-6620

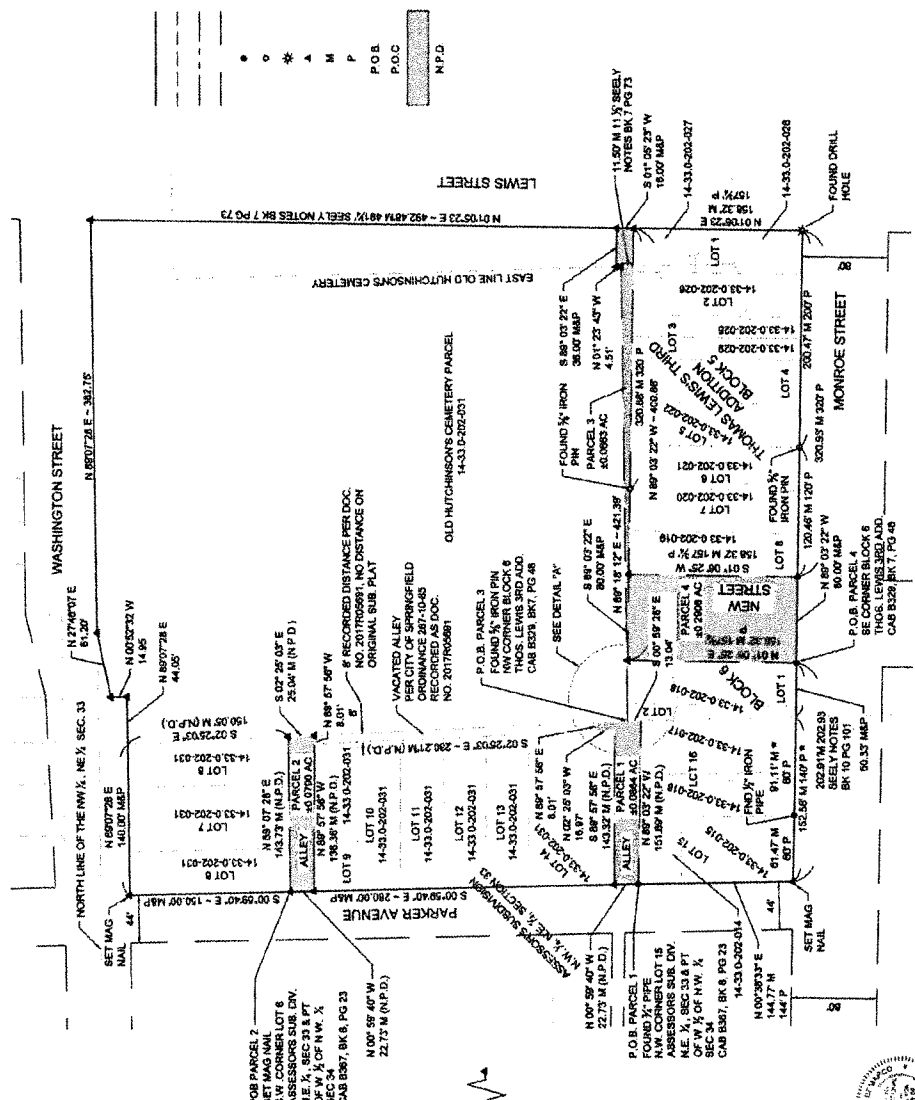
FLOOD HAZARD NOTE

THE SUBJECT PROPERTY IS LOCATED WITHIN AN AREA HAVING A ZONE DESIGNATION OF X BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), ON FLOOD INSURANCE RATE MAP NO. 171070041F, WITH A DATE OF IDENTIFICATION OF AUGUST 2, 2007 FOR WHICH THE FLOOD HAZARD ZONING IS EFFECTIVE IN THE STATE OF ILLINOIS, WHICH IS THE CURRENT FLOOD HAZARD ZONING MAP FOR THE COMMUNITY IN WHICH SAID PREMISES IS SITUATED.

PLAT OF VACATION
 A PART OF ASSESSOR'S SUBDIVISION N.W. 1/4, N.E. 1/4,
 SECTION 33 & THOMAS LEWIS'S THIRD ADDITION
 CITY OF SPRINGFIELD, ILLINOIS



- LEGEND**
- BOUNDARY LINE
 - LOT LINE
 - SECTION LINE
 - EXISTING ROW LINE
 - 1/2" IRON PIN W/CAP SET
 - IRON PIN
 - * DRILL HOLE FOUND
 - ▲ MAG NAIL FOUND
 - M MEASURED DISTANCE
 - P PLATTED
 - P.O.B. POINT OF BEGINNING
 - P.O.C. POINT OF COMMENCEMENT
 - N.P.D. AREA TO BE VACATED ON UNPLATTED DISTANCE ON RECORD DOCUMENT



SURVEYOR'S CERTIFICATE

I, SHAYLA E. PFATTE, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY AND THAT I AM A MEMBER OF THE ILLINOIS SURVEYORS' ASSOCIATION AND AM CURRENTLY MAINTAINING MY STANDARDS FOR A BOUNDARY SURVEY.

GIVEN UNDER MY HAND AND SEAL THIS 4TH DAY OF DECEMBER 2023.



ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-003411
 EXPIRATION DATE: 11-30-26



NO.	DATE	REVISIONS

SPRINGFIELD HIGH SCHOOL RIGHT-OF-WAY VACATION
 SPRINGFIELD PUBLIC SCHOOL DISTRICT #186

PLAT OF VACATION

FIELD WORK COMPLETED 3/2024

SHEET NO.
 1 OF 2
 PROJECT

GROUP EXHIBIT B

[Documents begin on Next Page]

**WARRANTY DEED – INDIVIDUAL TO
Public CORPORATION**

GRANTORS, Cara Weatherford and Brian Weatherford, individually and as Husband and Wife, in the County of Sangamon, in the State of Illinois, for and in consideration of Ten and no/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, CONVEY(S) and WARRANT(S) to the GRANTEE, Board of Education of the Springfield Public School District No. 186, an Illinois public school district, existing under and by virtue of the laws of the State of Illinois, the following described real estate:

THE NORTH 40 FEET OF LOT 15 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER OF SECTION 33 AND PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, REFERENCE BEING HAD TO THE PLAT RECORDED IN BOOK 34 OF DEEDS, PAGE 622 OF THE RECORDS IN THE RECORDER'S OFFICE OF SANGAMON COUNTY, ILLINOIS.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Permanent Index No.: 14-33.0-202-014

Commonly known as: 216 S. Parker Ave., Springfield, IL 62704

SUBJECT TO: (1) Real estate taxes for the year 2022 and subsequent years. (2) Covenants, conditions, reservations, easements, and restrictions apparent or of record. (3) All applicable zoning laws and ordinances. Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

2023R13770

08/01/2023 08:31 AM

REC FEE 28.00

GIS FEE 18.00

RHSP FEE 18.00

TOTAL: 64.00

PAGES: 3 JIM

JOSHUA A LANGFELDER
SANGAMON COUNTY RECORDER

ELECTRONICALLY RECORDED

AFFIDAVIT FOR PURPOSE OF PLAT ACT AND TRACT SURVEY REQUIREMENTS
Relevant Zoning and Subdivision Ordinances Will Also Apply

STATE OF ILLINOIS
COUNTY OF San Diego

Date: July 25, 2023

Affiant is a resident of this County and is the Grantor (or Grantor's Agent) in a Deed bearing the above date transferring an interest in the real estate described in the accompanying documents. Affiant further states this transfer is exempt from the Illinois Plat Act because it is:

- (x) a. **NOT A DIVISION OF LAND:**
 - 1. Conveyance of entire parcel as described in current tax records; (Tax Index No. 14-33.0-202-014)
 - 2. Conveyance of a parcel resulting from a division contained in a document recorded prior to November 1, 1987. Recording date _____ and Document No. _____.

- () b. A division or subdivision of land into tracts of five acres or more in size which does not involve any new streets or easements of access;
- ** () 1. Division by metes and bounds description.
- () 2. Fractional Parts Division.

- () c. A division of lots or blocks in any approved and recorded subdivision which does not involve any new streets or easements of access.
- ** () 1. Division is being done to create a new building site.
- () 2. Division is being done to add land to a contiguous lot and no drainage or utility easements are affected.

- ** () d. A sale or exchange of land between owners of adjoining and contiguous land, provided a new building site is not being created;

- () e. A conveyance of land for use as a right of way for railroad or other public utilities which does not involve any new streets or easements of access;

- () f. A conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;

- () g. A conveyance of land for highway or other public purposes and grants relating to the dedication or vacation of land for public use;

- () h. A conveyance made to correct descriptions in prior conveyances.

- ** () i. A conveyance of land resulting from the one-time division of a parcel which is less than five acres and existed on July 17, 1959, and which does not involve any new streets or easements of access.

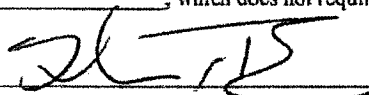
- ** () j. A conveyance of land less than five acres resulting from the one-time division of a parcel greater than five acres which existed on October 1, 1973, and which does not involve any new streets or easements of access.

- () k. A division of land to allow fee simple sale of a duplex. Indicate PUD name and zoning ordinance allowing this division: _____.

**PLAT OFFICER APPROVAL is: ___ Required and Attached;
 ___ Not required because the parcel is located wholly within the municipal limits of _____, which does not require Plat Officer review.

FURTHER AFFIANT SAYETH NOT.

SUBSCRIBED AND SWORN TO before me



Affiant

this _____ day of _____, 2023

Notary Public



PTAX-203 Illinois Real Estate Transfer Declaration

2023P13770
 08/01/2023 08:31 AM
 ELECTRONICALLY RECORDED

Step 1: Identify the property and sale information.

1 216 S PARKER AVE
 Street address of property (or 911 address, if available)

SPRINGFIELD 62704-0000
 City or village ZIP

Capital
 Township

2 Enter the total number of parcels to be transferred. 1

3 Enter the primary parcel identifying number and lot size or acreage

Primary PIN	Lot size or acreage	Dimensions Unit	No Split Parcel
<u>14-33-0202-014</u>	<u>40x60</u>		

4 Date of instrument: 7/28/2023
 Date

5 Type of Instrument (Mark with an "X"):
 Warranty deed
 Quit claim deed Executor deed Trustee deed
 Beneficial interest Other (specify):

6 Yes No Will the property be the buyer's principal residence?

7 Yes No Was the property advertised for sale?
 (i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.

- Current Intended
- a Land/lot only
 - b Residence (single-family, condominium, townhome, or duplex)
 - c Mobile home residence
 - d Apartment building (6 units or less) No. of units: 0
 - e Apartment building (over 6 units) No. of units: 0
 - f Office
 - g Retail establishment
 - h Commercial building (specify):
 - i Industrial building
 - j Farm
 - k Other (specify): SCHOOL

9 Identify any significant physical changes in the property since January 1 of the previous year and enter the date of the change. Date of significant change: _____

Demolition/damage Additions Major remodeling
 New construction Other (specify):

10 Identify only the items that apply to this sale.

- a Fulfillment of installment contract year contract initiated : _____
- b Sale between related individuals or corporate affiliates
- c Transfer of less than 100 percent interest
- d Court-ordered sale
- e Sale in lieu of foreclosure
- f Condemnation
- g Short sale
- h Bank REO (real estate owned)
- i Auction sale
- j Seller/buyer is a relocation company
- k Seller/buyer is a financial institution or government agency
- l Buyer is a real estate investment trust
- m Buyer is a pension fund
- n Buyer is an adjacent property owner
- o Buyer is exercising an option to purchase
- p Trade of property (simultaneous)
- q Sale-leaseback
- r Other (specify):
- s Homestead exemptions on most recent tax bill:

1 General/Alternative	0.00
2 Senior Citizens	0.00
3 Senior Citizens Assessment Freeze	0.00

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11 <u>116,000.00</u>
12a Amount of personal property included in the purchase	12a <u>0.00</u>

2026-048



Declaration ID: 20230708480967
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

	12b	Yes	X	No
12b Was the value of a mobile home included on Line 12a?	12b		X	
13 Subtract Line 12a from Line 11. This is the net consideration for real property	13			116,000.00
14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11	14			0.00
15 Outstanding mortgage amount to which the transferred real property remains subject	15			0.00
16 If this transfer is exempt, identify the provision.	16	X	b	k m
17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17			0.00
18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62)	18			0.00
19 Illinois tax stamps — multiply Line 18 by 0.50.	19			0.00
20 County tax stamps — multiply Line 18 by 0.25.	20			0.00
21 Add Lines 19 and 20. This is the total amount of transfer tax due	21			0.00

Step 3: Enter the legal description from the deed. Enter the legal description from the deed.

THE NORTH 40 FEET OF LOT 15 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER OF SECTION 33 AND PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, REFERENCE BEING HAD TO THE PLAT RECORDED IN BOOK 34 OF DEEDS, PAGE 622 OF THE RECORDS IN THE RECORDER'S OFFICE OF SANGAMON COUNTY, ILLINOIS.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information

CARA WEATHERFORD

Seller's or trustee's name _____ Seller's trust number (if applicable - not an SSN or FEIN) _____
 1712 ALBERT ST _____ SPRINGFIELD IL 62702-3127
 Street address (after sale) _____ City State ZIP
 217-789-9863 _____ USA
 Seller's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Buyer Information

BOARD OF EDUCATION OF THE SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186

Buyer's or trustee's name _____ Buyer's trust number (if applicable - not an SSN or FEIN) _____
 1900 W MONROE ST _____ SPRINGFIELD IL 62704-1531
 Street address (after sale) _____ City State ZIP
 217-789-9863 _____ USA
 Buyer's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.



Declaration ID: 20230708480967
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not issued

Mall tax bill to:

BOARD OF EDUCATION OF THE SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186	1900 W MONROE ST Street address	SPRINGFIELD City	IL State	62704-1531 ZIP
--	------------------------------------	---------------------	-------------	-------------------

USA
Country

Preparer Information

TERRY PRILLAMAN - LAW OFFICE OF TERRY S. PRILLAMAN, JR. Preparer and company name	23-00490 Preparer's file number (if applicable)	5271-2300490 Escrow number (if applicable)
33 FIELDS E Street address	CHAMPAIGN City	IL 61822-6130 State ZIP
prillamanlaw@gmail.com Preparer's email address (if available)	217-778-1824 Preparer's daytime phone	USA Phone extension Country

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Identify any required documents submitted with this form. (Mark with an "X.")
 _____ Extended legal description _____ Form PTAX-203-A
 _____ Itemized list of personal property _____ Form PTAX-203-B

To be completed by the Chief County Assessment Officer							
<p>1</p> <table border="0"> <tr> <td>County</td> <td>Township</td> <td>Class</td> <td>Cook-Minor</td> <td>Code 1</td> <td>Code 2</td> </tr> </table> <p>2 Board of Review's final assessed value for the assessment year prior to the year of sale.</p> <p>Land _____</p> <p>Buildings _____</p> <p>Total _____</p>	County	Township	Class	Cook-Minor	Code 1	Code 2	<p>3 Year prior to sale _____</p> <p>4 Does the sale involve a mobile home assessed as real estate? _____ Yes _____ No</p> <p>5 Comments</p>
County	Township	Class	Cook-Minor	Code 1	Code 2		
Illinois Department of Revenue Use	Tab number						



Declaration ID: 20230708480967

Status: Closing Completed

Documnet No.: Not Recorded

State/County Stamp: Not Issued

Additional Sellers Information

<u>Seller's name</u>	<u>Seller's address (after sale)</u>	<u>City</u>	<u>State</u>	<u>ZIP</u>	<u>Seller's phone</u>	<u>Country</u>
BRIAN WEATHERFORD	216 S PARKER AVE	SPRINGFIELD	IL	627040000	2177899863	USA

Additional Buyers Information

SPECIAL WARRANTY DEED

Prepared by:

Creighton R. Castle, Esq.
(ARDC #6215856)
crcastle@gwcbllaw.com
Giffin, Winning, Cohen &
Bodewes, P.C.
900 Community Drive
Springfield, IL 62703
(217) 525-1571

2023R13995

08/02/2023 09:56 AM

REC FEE 28.00

GIS FEE 18.00

RHSP FEE 18.00

TOTAL: 64.00

PAGES: 6 JIM

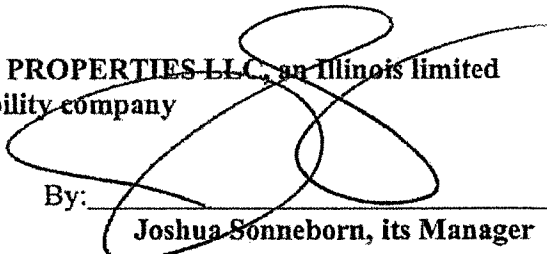
JOSHUA A LANGFELDER
SANGAMON COUNTY RECORDER
ELECTRONICALLY RECORDED

FOR RECORDER'S USE ONLY

KNOW ALL MEN BY THESE PRESENTS: The grantor, **JJ4 PROPERTIES LLC**, an Illinois limited liability company ("**Grantor**"), for and in consideration of the sum of \$10.00 and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, GRANTS, BARGAINS, SELLS, AND CONVEYS, unto the grantee, the **BOARD OF EDUCATION OF SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186**, an Illinois public school district having its principal place of business located at 1900 West Monroe Street in Springfield, Illinois ("**Grantee**"), all of the following described land and the improvements thereon situated in Sangamon County, Illinois, legally described in **Exhibit A** hereto, (collectively, the "**Property**") together with all and singular the hereditaments and appurtenances thereto; to have and to hold the same, with the appurtenances thereto, forever, subject only to the matters described in **Exhibit B** hereto. Grantor represents and warrants to Grantee that the Property is non-homestead property.

EXECUTED as of July 19, 2023.

JJ4 PROPERTIES LLC, an Illinois limited liability company

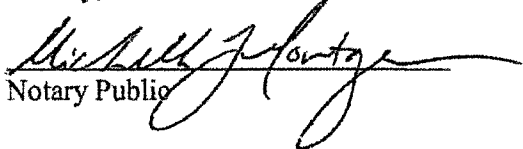
By: 
Joshua Sonneborn, its Manager

STATE OF ILLINOIS)
) SS
COUNTY OF SANGAMON)

I, the undersigned, a Notary Public in and for the county and state aforesaid, do hereby certify that **Joshua Sonneborn**, who is personally known to me to be an authorized agent of **JJ4 PROPERTIES LLC, an Illinois limited liability company**, and personally known to me to be the same person whose name is subscribed to the within and foregoing instrument as having signed the same, appeared before me this day in person and acknowledged that as such authorized agent he signed, sealed and delivered said instrument pursuant to authority duly given under the Operating Agreement of said entity, as his free and voluntary act, and as the free and voluntary act and deed of said entity for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 19th day of July, 2023.

Return To:
Brown, Hay & Stephens, LLP
Attn: Daniel L. Hamilton
205 S. 5th St Ste 1000, Spfld, IL 62701
Tax Bill to:
Springfield School Dist. 186
Attn: Jennifer Gill
1900 West Monroe Street
Springfield, IL 62704


Notary Public



THIS TRANSACTION REPRESENTS A TRANSACTION EXEMPT UNDER THE PROVISIONS OF PARAGRAPH (b), 35 ILCS 200/31-45 (THE REAL ESTATE TRANSFER TAX LAW).

 8/1/23

Exhibit A – Legal Description

PARCEL 1:

LOT 2 IN BLOCK 5 AND THE EAST HALF OF LOT 3 IN BLOCK 5 OF THOMAS LEWIS THIRD ADDITION TO THE CITY OF SPRINGFIELD, ILLINOIS, AS PER PLAT RECORDED IN PLAT BOOK "B", PAGE 329.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Common Address: 501 and 505 West Monroe Street, Springfield, IL 62704
PIN: 14-33.0-202-025 and 14-33.0-202-026

PARCEL 2:

THE NORTH 57.75 FEET OF LOT 1 IN BLOCK 5 OF THOMAS LEWIS THIRD ADDITION TO THE CITY OF SPRINGFIELD, ILLINOIS, AS PER PLAT RECORDED IN PLAT BOOK "B", PAGE 329.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Common Address: 215 S. Lewis St., Springfield, IL 62704
PIN: 14-33.0-202-027

PARCEL 3:

THE SOUTH 100 FEET OF LOT 1 IN BLOCK 5 OF THOMAS LEWIS THIRD ADDITION TO THE CITY OF SPRINGFIELD, ILLINOIS, AS PER PLAT RECORDED IN PLAT BOOK "B", PAGE 329.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Common Address: 501 W. Monroe Street, Springfield, IL 62704
PIN: 14-33.0-202-028

Exhibit B – Permitted Encumbrances

1. Real estate taxes for the year 2023 payable in 2024 and subsequent years;
2. Applicable building laws and ordinances;
3. Matters of survey;
4. Rights of way for drainage tiles, ditches, feeders, laterals and underground pipes, if any;
5. Rights of the public, the State of Illinois and the municipality in and to that part of the Land, if any, taken or used for road purposes, together with utility rights therein; and
6. Easement granted to Illinois Bell Telephone Company aka Ameritech Illinois for the purpose of transmission of signals recorded July 31, 2021 as Document No. 2001R36361.

AFFIDAVIT FOR PURPOSE OF PLAT ACT AND TRACT SURVEY REQUIREMENTS

(Relevant Zoning and Subdivision Ordinances Will Also Apply)

STATE OF ILLINOIS)
) SS
COUNTY OF SANGAMON)

DATE: July 19, 2023

Affiant is a resident of COUNTY, and is (agent for) ~~(an officer of)~~ ~~(one of)~~ the grantor(s) in a (deed) ~~(lease)~~ bearing the above date transferring an interest in the real estate described in the accompanying document(s). Affiant further states this transfer is exempt from the Illinois Plat Act because it is:

- (X) a. NOT A DIVISION OF LAND:
 - (X) 1. conveyance of entire parcel as described in current tax records,
 - () 2. conveyance of a parcel resulting from a division contained in a document recorded prior to November 1, 1987. Indicate the recording date _____ and the document number _____.
- () b. A division or subdivision of land into tracts of five acres or more in size which does not involve any new streets or easements of access:
 - ** () 1. Division by metes and bounds description;
 - () 2. Fractional Parts Division.
- () c. A division of lots or blocks in any approved and recorded subdivision which does not involve any new streets or easement of access:
 - ** () 1. Division is being done to create a new building site;
 - () 2. Division is being done to add land to a contiguous lot and no drainage or utility easements are affected.
- ** () d. A sale or exchange of land between owners of adjoining and contiguous land provided a new building site is not being created.
- () e. A conveyance of land for use as a right of way for railroad or other public utilities which does not involve any new streets or easements of access.
- () f. A conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;

- () g. A conveyance of land for highway or other public purposes and grants relating to the dedication or vacation of land for public use.
- () h. A conveyance made to correct descriptions in prior conveyances;
- ** () i. A conveyance of land resulting from the one-time division of a parcel which is less than 5 acres and existed on July 17, 1959 and which does not involve any new streets or easements of access.
- ** () j. A conveyance of land less than five acres resulting from the one-time division of a parcel greater than 5 acres which existed on October 1, 1973 and which does not involve any new streets or easements of access.
- () k. A division of land to allow fee simple sale of a duplex. Indicate PUD name or zoning variance ordinance allowing this division _____.

**If an exemption with a double asterisk is checked, please also check one of the following:

_____ Plat Officer Approval is required and attached.

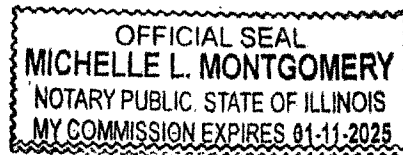
_____ Plat Officer Approval is not required because parcel is located wholly within municipal limits of _____ which does not require Plat Officer review.

Further affiant sayeth not.

Signature: 

Subscribed and sworn to before me, a Notary Public, this 19th day of July, 2023.


Notary Public





PTAX-203 Illinois Real Estate Transfer Declaration

2023P13995

08/02/2023 09:56 AM

ELECTRONICALLY RECORDED

Step 1: Identify the property and sale information.

1 505 W MONROE ST
 Street address of property (or 911 address, if available)

SPRINGFIELD 62704-0000
 City or village ZIP

Capital
 Township

2 Enter the total number of parcels to be transferred. 4

3 Enter the primary parcel identifying number and lot size or acreage

14-33-0202-025	3251.2	Sq. Feet	No
Primary PIN	Lot size or acreage	Unit	Split Parcel

4 Date of instrument: 8/1/2023
 Date

5 Type of Instrument (Mark with an "X"):
 Warranty deed
 Quit claim deed Executor deed Trustee deed
 Beneficial interest Other (specify): Special Warranty Deed

6 Yes No Will the property be the buyer's principal residence?

7 Yes No Was the property advertised for sale?
 (i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.

- Current Intended
- a Land/lot only
 - b Residence (single-family, condominium, townhome, or duplex)
 - c Mobile home residence
 - d Apartment building (6 units or less) No. of units: 0
 - e Apartment building (over 6 units) No. of units: 0
 - f Office
 - g Retail establishment
 - h Commercial building (specify):
 - i Industrial building
 - j Farm
 - k Other (specify): SCHOOL

9 Identify any significant physical changes in the property since January 1 of the previous year and enter the date of the change. Date of significant change: _____

Demolition/damage Additions Major remodeling
 New construction Other (specify): _____

10 Identify only the items that apply to this sale.

- a Fulfillment of installment contract
 year contract initiated : _____
- b Sale between related individuals or corporate affiliates
- c Transfer of less than 100 percent interest
- d Court-ordered sale
- e Sale in lieu of foreclosure
- f Condemnation
- g Short sale
- h Bank REO (real estate owned)
- i Auction sale
- j Seller/buyer is a relocation company
- k Seller/buyer is a financial institution or government agency
- l Buyer is a real estate investment trust
- m Buyer is a pension fund
- n Buyer is an adjacent property owner
- o Buyer is exercising an option to purchase
- p Trade of property (simultaneous)
- q Sale-leaseback
- r Other (specify):
- s Homestead exemptions on most recent tax bill:
 - 1 General/Alternative 0.00
 - 2 Senior Citizens 0.00
 - 3 Senior Citizens Assessment Freeze 0.00

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11	1,000,000.00
12a Amount of personal property included in the purchase	12a	0.00



Declaration ID: 20230708463689
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

	12b	Yes	X	No
12b Was the value of a mobile home included on Line 12a?			X	
13 Subtract Line 12a from Line 11. This is the net consideration for real property	13	1,000,000.00		
14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11	14	0.00		
15 Outstanding mortgage amount to which the transferred real property remains subject	15	0.00		
16 If this transfer is exempt, identify the provision.	16	X	b	k m
17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17	0.00		
18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62)	18	0.00		
19 Illinois tax stamps — multiply Line 18 by 0.50.	19	0.00		
20 County tax stamps — multiply Line 18 by 0.25.	20	0.00		
21 Add Lines 19 and 20. This is the total amount of transfer tax due	21	0.00		

Step 3: Enter the legal description from the deed. Enter the legal description from the deed.

THE NORTH 57.75 FEET OF LOT 1 IN BLOCK 5 OF THOMAS LEWIS THIRD ADDITION TO THE CITY OF SPRINGFIELD, ILLINOIS, AS PER PLAT RECORDED IN PLAT BOOK "B", PAGE 329.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

AND

THE SOUTH 100 FEET OF LOT 1 IN BLOCK 5 OF THOMAS LEWIS THIRD ADDITION TO THE CITY OF SPRINGFIELD, ILLINOIS, AS PER PLAT RECORDED IN PLAT BOOK "B", PAGE 329.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

AND

LOT 2 IN BLOCK 5 AND THE EAST HALF OF LOT 3 IN BLOCK 5 THOMAS LEWIS THIRD ADDITION TO THE CITY OF SPRINGFIELD, ILLINOIS, AS PER PLAT RECORDED IN PLAT BOOK "B", PAGE 329.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information

JJ4 PROPERTIES LLC

Seller's or trustee's name

Seller's trust number (if applicable - not an SSN or FEIN)

3033 E CLEAR LAKE AVE

Street address (after sale)

SPRINGFIELD

City

IL

State

62702-6012

ZIP

2026-048



Declaration ID: 20230708463689
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

217-553-4643

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Buyer Information

SPRINGFIELD SCHOOL DIST. 186

Buyer's or trustee's name _____ Buyer's trust number (if applicable - not an SSN or FEIN) _____

1900 W MONROE ST _____ SPRINGFIELD _____ IL _____ 62704-1531
 Street address (after sale) _____ City _____ State _____ ZIP

217-525-3000 _____ USA
 Buyer's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Mail tax bill to:

SPRINGFIELD SCHOOL DIST. 186 1900 W MONROE ST _____ SPRINGFIELD _____ IL _____ 62704-1531
 Name or company _____ Street address _____ City _____ State _____ ZIP

Preparer Information

CREIGHTON R. CASTLE - GIFFIN WINNING COHEN & BODEWES PC _____ 5271-2300496

Preparer and company name _____ Preparer's file number (if applicable) _____ Escrow number (if applicable) _____
 900 COMMUNITY DR _____ SPRINGFIELD _____ IL _____ 62703-5180
 Street address _____ City _____ State _____ ZIP

CRCASTLE@GWCBLAW.COM _____ 217-525-1571 _____ USA
 Preparer's email address (if available) _____ Preparer's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Identify any required documents submitted with this form. (Mark with an "X.") _____ Extended legal description _____ Form PTAX-203-A
 _____ Itemized list of personal property _____ Form PTAX-203-B

To be completed by the Chief County Assessment Officer						
1	County	Township	Class	Cook-Minor	Code 1	Code 2
2	Board of Review's final assessed value for the assessment year prior to the year of sale.					
	Land	_____				
	Buildings	_____				
	Total	_____				
3	Year prior to sale _____					
4	Does the sale involve a mobile home assessed as real estate? _____ Yes _____ No					
5	Comments					
Illinois Department of Revenue Use				Tab number		



Declaration ID: 20230708463689

Status: Closing Completed

Document No.: Not Recorded

State/County Stamp: Not Issued

Additional parcel identifying numbers and lot sizes or acreage

Property index number (PIN)	Lot size or acreage	Unit	Split Parcel?
14-33-0202-028	4009.6	Sq. Feet	No
14-33-0202-027	2338.7	Sq. Feet	No
14-33-0202-026	6338	Sq. Feet	No

Personal Property Table

**WARRANTY DEED -LLC TO
GOVERNMENT ENTITY**

GRANTOR, Sangamon County Realty Advisors LLC, a limited liability company organized and existing under and by virtue of the laws of the State of Illinois, for and in consideration of Ten and no/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, and pursuant to authority given by the Members of said limited liability company, CONVEYS and WARRANTS to the GRANTEE, Board of Education of the

Springfield Public School District No. 186, an Illinois public school district, organized and existing under and by virtue of the laws of the State of Illinois, the following described Real Estate:

LOT 4 AND THE WEST HALF OF LOT 3, IN BLOCK FIVE (5) OF THOMAS LEWIS' THIRD ADDITION.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Commonly known as: 515 W. Monroe, Springfield, IL 62704

Permanent Index No.: 14-33.0-202-029

SUBJECT TO: (1) Real estate taxes for the year 2022 and subsequent years. (2) Covenants, conditions, reservations, easements, and restrictions apparent or of record. (3) All applicable zoning laws and ordinances. Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

2023R14368

08/04/2023 02:22 PM

REC FEE 27.00

GIS FEE 18.00

TOTAL: 45.00

PAGES: 3 DIANE

JOSHUA A LANGFELDER
SANGAMON COUNTY RECORDER
ELECTRONICALLY RECORDED

2026-048

AFFIDAVIT FOR PURPOSE OF PLAT ACT AND TRACT SURVEY REQUIREMENTS
Relevant Zoning and Subdivision Ordinances Will Also Apply

STATE OF ILLINOIS
COUNTY OF Sanborn

Date: August 3, 2023

Affiant is a resident of this County and is the Grantor (or Grantor's Agent) in a Deed bearing the above date transferring an interest in the real estate described in the accompanying documents. Affiant further states this transfer is exempt from the Illinois Plat Act because it is:

- (x) a. NOT A DIVISION OF LAND:
 - 1. Conveyance of entire parcel as described in current tax records; (Tax Index No. 14-33.0-202-029)
 - 2. Conveyance of a parcel resulting from a division contained in a document recorded prior to November 1, 1987, Recording date _____ and Document No. _____.

- () b. A division or subdivision of land into tracts of five acres or more in size which does not involve any new streets or easements of access;
- ** () 1. Division by metes and bounds description.
- () 2. Fractional Parts Division.

- () c. A division of lots or blocks in any approved and recorded subdivision which does not involve any new streets or easements of access.
- ** () 1. Division is being done to create a new building site.
- () 2. Division is being done to add land to a contiguous lot and no drainage or utility easements are affected.

- ** () d. A sale or exchange of land between owners of adjoining and contiguous land, provided a new building site is not being created;

- () e. A conveyance of land for use as a right of way for railroad or other public utilities which does not involve any new streets or easements of access;

- () f. A conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;

- () g. A conveyance of land for highway or other public purposes and grants relating to the dedication or vacation of land for public use;

- () h. A conveyance made to correct descriptions in prior conveyances.

- ** () i. A conveyance of land resulting from the one-time division of a parcel which is less than five acres and existed on July 17, 1959, and which does not involve any new streets or easements of access.

- ** () j. A conveyance of land less than five acres resulting from the one-time division of a parcel greater than five acres which existed on October 1, 1973, and which does not involve any new streets or easements of access.

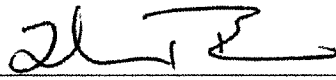
- () k. A division of land to allow fee simple sale of a duplex. Indicate PUD name and zoning ordinance allowing this division: _____.

**PLAT OFFICER APPROVAL is: _____ Required and Attached;
_____ Not required because the parcel is located wholly within the municipal limits of _____, which does not require Plat Officer review.

FURTHER AFFIANT SAYETH NOT.

SUBSCRIBED AND SWORN TO before me

this _____ day of _____, 2022



Affiant

Notary Public



PTAX-203 Illinois Real Estate Transfer Declaration

2023P14368

08/04/2023 02:22 PM

ELECTRONICALLY RECORDED

Step 1: Identify the property and sale information.

1 515 W MONROE ST
 Street address of property (or 911 address, if available)
SPRINGFIELD 62704-0000
 City or village ZIP

Capital
 Township

2 Enter the total number of parcels to be transferred. 1
 3 Enter the primary parcel identifying number and lot size or acreage

14-33-0202-029	60x158	Dimensions	No
Primary PIN	Lot size or acreage	Unit	Split Parcel

4 Date of instrument: 5/18/2023
 Date

5 Type of instrument (Mark with an "X"): Warranty deed
 Quit claim deed Executor deed Trustee deed
 Beneficial interest Other (specify):

6 Yes No Will the property be the buyer's principal residence?

7 Yes No Was the property advertised for sale?
 (i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.

- | Current | Intended |
|---------------------------------------|--|
| a <input type="checkbox"/> | <input type="checkbox"/> Land/lot only |
| b <input type="checkbox"/> | <input type="checkbox"/> Residence (single-family, condominium, townhome, or duplex) |
| c <input type="checkbox"/> | <input type="checkbox"/> Mobile home residence |
| d <input type="checkbox"/> | <input type="checkbox"/> Apartment building (6 units or less) No. of units: <u>0</u> |
| e <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Apartment building (over 6 units) No. of units: <u>0</u> |
| f <input type="checkbox"/> | <input type="checkbox"/> Office |
| g <input type="checkbox"/> | <input type="checkbox"/> Retail establishment |
| h <input type="checkbox"/> | <input type="checkbox"/> Commercial building (specify): |
| i <input type="checkbox"/> | <input type="checkbox"/> Industrial building |
| j <input type="checkbox"/> | <input type="checkbox"/> Farm |
| k <input type="checkbox"/> | <input checked="" type="checkbox"/> Other (specify): <u>SCHOOL</u> |

9 Identify any significant physical changes in the property since January 1 of the previous year and enter the date of the change. Date of significant change: _____
 _____ Demolition/damage _____ Additions _____ Major remodeling
 _____ New construction _____ Other (specify):

10 Identify only the items that apply to this sale.

- a Fulfillment of installment contract year contract initiated : _____
- b Sale between related individuals or corporate affiliates
- c Transfer of less than 100 percent interest
- d Court-ordered sale
- e Sale in lieu of foreclosure
- f Condemnation
- g Short sale
- h Bank REO (real estate owned)
- i Auction sale
- j Seller/buyer is a relocation company
- k Seller/buyer is a financial institution or government agency
- l Buyer is a real estate investment trust
- m Buyer is a pension fund
- n Buyer is an adjacent property owner
- o Buyer is exercising an option to purchase
- p Trade of property (simultaneous)
- q Sale-leaseback
- r Other (specify):
- s Homestead exemptions on most recent tax bill:

1 General/Alternative	0.00
2 Senior Citizens	0.00
3 Senior Citizens Assessment Freeze	0.00

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11 <u>670,000.00</u>
12a Amount of personal property included in the purchase	12a <u>0.00</u>

2026-048



Declaration ID: 20230508425166

Status: Closing Completed

Document No.: Not Recorded

State/County Stamp: Not Issued

12b	Was the value of a mobile home included on Line 12a?	12b	Yes	X	No
13	Subtract Line 12a from Line 11. This is the net consideration for real property	13			670,000.00
14	Amount for other real property transferred to the seller (In a simultaneous exchange) as part of the full actual consideration on Line 11	14			0.00
15	Outstanding mortgage amount to which the transferred real property remains subject	15			0.00
16	If this transfer is exempt, identify the provision.	16	X	b	k
17	Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17			0.00
18	Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62)	18			0.00
19	Illinois tax stamps — multiply Line 18 by 0.50.	19			0.00
20	County tax stamps — multiply Line 18 by 0.25.	20			0.00
21	Add Lines 19 and 20. This is the total amount of transfer tax due	21			0.00

Step 3: Enter the legal description from the deed. Enter the legal description from the deed.

LOT 4 AND THE WEST HALF OF LOT 3, IN BLOCK FIVE (5) OF THOMAS LEWIS' THIRD ADDITION.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information

SANGAMON COUNTY REALTY ADVISORS LLC

Seller's or trustee's name _____ Seller's trust number (if applicable - not an SSN or FEIN) _____

220 MIDDLEBURG DR _____ SHERMAN _____ IL _____ 62684-9630
 Street address (after sale) _____ City _____ State _____ ZIP _____

217-789-9863 _____ USA _____
 Seller's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Buyer Information

BOARD OF EDUCATION OF THE SPRINGFIELD PUBLIC SCHOOL DISTRICT NO.

186

Buyer's or trustee's name _____ Buyer's trust number (if applicable - not an SSN or FEIN) _____

1900 W MONROE ST _____ SPRINGFIELD _____ IL _____ 62704-1531
 Street address (after sale) _____ City _____ State _____ ZIP _____

217-789-9863 _____ USA _____
 Buyer's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Mall tax bill to:

BOARD OF EDUCATION OF THE _____ 1900 W MONROE ST _____ SPRINGFIELD _____ IL _____ 62704-1531
 Name or company _____ Street address _____ City _____ State _____ ZIP _____

2026-048



Declaration ID: 20230508425166
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

SPRINGFIELD PUBLIC SCHOOL
 DISTRICT NO. 186

Name or company

Preparer Information

TERRY PRILLAMAN - LAW OFFICE OF TERRY S. PRILLAMAN, JR.

Preparer and company name

33 FIELDS E

Street address

prillamanlaw@gmail.com

Preparer's email address (if available)

USA

Country

23-00495

Preparer's file number (if applicable)

CHAMPAIGN

City

217-778-1824

Preparer's daytime phone

5271-2300495

Escrow number (if applicable)

IL

State

Phone extension

61822-6130

ZIP

USA

Country

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Identify any required documents submitted with this form. (Mark with an "X.")
 _____ Extended legal description _____ Form PTAX-203-A
 _____ Itemized list of personal property _____ Form PTAX-203-B

To be completed by the Chief County Assessment Officer

1 _____
 County Township Class Cook-Minor Code 1 Code 2

2 Board of Review's final assessed value for the assessment year prior to the year of sale.

Land _____
 Buildings _____
 Total _____

3 Year prior to sale _____

4 Does the sale involve a mobile home assessed as real estate? _____ Yes _____ No

5 Comments

Illinois Department of Revenue Use

Tab number

2026-048

PREPARED BY:

Michael G. Horstman Jr.
Sorling, Northrup
1 N. Old State Capitol Plaza, Suite 200
P.O. Box 5131
Springfield, IL 62705
Telephone: (217) 544-1144
E-mail: mghorstman@sorlinglaw.com

2023R22837

12/15/2023 11:34 AM

REC FEE 28.00

GIS FEE 18.00

RHSP FEE 18.00

TOTAL: 64.00

PAGES: 3 CHRISTINE

JOSHUA A LANGFELDER
SANGAMON COUNTY RECORDER
ELECTRONICALLY RECORDED

TRUSTEE'S DEED

The Grantor, **JOYCE E. DOWNEY**, as Trustee of the Joyce E. Downey Declaration of Trust dated May 20, 2013, of the County of Sangamon and State of Illinois, for and in consideration of the sum of Two and More Dollars (\$2.00) in hand paid, grants, sells, and conveys to Grantee, the **BOARD OF EDUCATION OF SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186**, with offices in the County of Sangamon and State of Illinois, the following described real estate:

LOTS 6 AND 7 IN BLOCK 5 OF THOMAS LEWIS' THIRD ADDITION TO THE CITY OF SPRINGFIELD.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Common Address: 521 and 523 W. Monroe Street, Springfield, Illinois 62704

Parcel ID No.: 14-33.0-202-020 and 14-33.0-202-021

situated in the County of Sangamon and State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of this State.

This deed is subject to restrictive covenants, if any, of record, easements in place or of record, and to taxes for 2023 and subsequent years which Grantee assumes and agrees to pay.

This deed is executed pursuant to and in the exercise of the power and authority granted to and vested in the Trustee by and in accordance with the terms and provisions of the Trust Agreement and the Deed in Trust referred to therein.

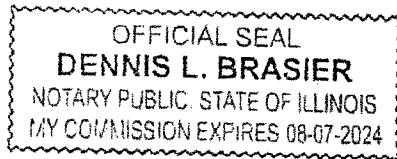
Dated this 14 day of December, 2023.

Joyce E. Downey as Trustee
JOYCE E. DOWNEY, as Trustee of the Joyce E. Downey Declaration of Trust dated May 20, 2013

STATE OF ILLINOIS)
) SS.
COUNTY OF SANGAMON)

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that **Joyce E. Downey, as Trustee**, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed, and delivered the foregoing instrument as her free and voluntary act as Trustee, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and notarial seal this 14 day of December, 2023.



[Signature]

Notary Public

GRANTEE:

Board of Education of Springfield
Public School District No. 186
1900 West Monroe Street
Springfield, IL 62704

Exempt under provisions of Section 31-45(b) of the Real Estate Transfer Tax Law, 35 ILCS 200/31-45(b).

Dated: December 14, 2023

[Signature]

Buyer, Seller, or Representative

RETURN TO:

Brown, Hay & Stephens, LLP
Attn: Daniel L. Hamilton
205 S. 5th Street, Suite 1000
Springfield, IL 62701

TAX BILL TO:

Board of Education of Springfield
Public School District No. 186
1900 West Monroe Street
Springfield, IL 62704

AFFIDAVIT FOR PURPOSE OF PLAT ACT AND SURVEY REQUIREMENTS

(Relevant Zoning and Subdivision Ordinances Will Also Apply)

STATE OF ILLINOIS)

COUNTY OF SANGAMON)

SS

DATE: 12/14/23

Affiant is a resident of Sangamon, and is (agent for) (an officer) (one of) the grantor(s) in a (deed) (lease) bearing the above date transferring an interest in the real estate described in the accompanying document(s). Affiant further states this transfer is exempt from the Illinois Plat Act because it is:

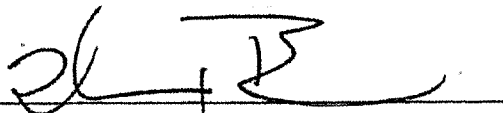
- a. NOT A DIVISION OF LAND;
 - 1. Conveyance of entire parcel as described in current tax records,
 - 2. Conveyance of a parcel resulting from a division contained in a document recorded prior to November 1, 1987. Indicate the recording date _____ and the document number _____
- b. A division or subdivision of land into tracts five acres or more in size which does not involve any new streets or easements of access;
 - ** 1. Division by metes and bounds description;
 - 2. Fractional Parts Division;
- c. A division of lots or blocks in any approved and recorded subdivision which does not involve any new streets of easement access;
 - ** 1. Division is being done to create a new building site;
 - 2. Division is being done to add land to a contiguous lot and no drainage or utility easements are affected;
- ** d. A sale or exchange of land between owners of adjoining and contiguous land provided a new building site is not being created,
- e. A conveyance of land for use as a right of way for railroad or other public utilities which does not involve any new streets or easements access;
- f. A conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;
- g. A conveyance of land for highway or other public purposes and grants relating to the dedication or vacation of land for public use;
- h. A conveyance made to correct descriptions in prior conveyances.
- ** i. A conveyance of land resulting from the one-time division of a parcel which is less than 5 acres and existed on July 17, 1959 and which does not involve any new streets or easements of access.
- ** j. A conveyance of land less than five acres resulting from the one-time division of a parcel greater than 5 acres which existed on October 1, 1973 and which does not involve any new streets or easements of access.
- ** k. A division of land to allow fee simple sale of a duplex.
- ** l. Division meets criteria for agricultural exemption.

** If an exemption with a double asterisk is checked also check one of the following:

- Plat Officer Approval is required and attached.
- Plat Officer Approval is not required because parcel is located wholly within municipal limits of _____ which does not require Plat Officer review.
- Agricultural Exemption Certificate Attached.

Further affiant sayeth not.

Signature: _____





Declaration ID: 20231208491922
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued



PTAX-203
Illinois Real Estate
Transfer Declaration

2023P22837

12/15/2023 11:34 AM

ELECTRONICALLY RECORDED

Step 1: Identify the property and sale information.

1 523 W MONROE ST
 Street address of property (or 911 address, if available)
SPRINGFIELD 62704-0000
 City or village ZIP
Capital
 Township

2 Enter the total number of parcels to be transferred. 2
 3 Enter the primary parcel identifying number and lot size or acreage
14-33-0202-020 40' x 157.75' Dimensions No
 Primary PIN Lot size or acreage Unit Split Parcel

4 Date of instrument: 12/14/2023
 Date

5 Type of instrument (Mark with an "X."): Warranty deed
Quit claim deed Executor deed X Trustee deed
Beneficial interest Other (specify):

6 Yes X No Will the property be the buyer's principal residence?

7 Yes X No Was the property advertised for sale?
 (i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.
 Current Intended
 a X X Land/lot only
 b Residence (single-family, condominium, townhome, or duplex)
 c Mobile home residence
 d Apartment building (6 units or less) No. of units: 0
 e Apartment building (over 6 units) No. of units: 0
 f Office
 g Retail establishment
 h Commercial building (specify):
 i Industrial building
 j Farm
 k Other (specify):

9 Identify any significant physical changes in the property since January 1 of the previous year and enter the date of the change. Date of significant change: _____
Demolition/damage Additions Major remodeling
New construction Other (specify):

10 Identify only the items that apply to this sale.
 a Fulfillment of installment contract
 year contract initiated : _____
 b Sale between related individuals or corporate affiliates
 c Transfer of less than 100 percent interest
 d Court-ordered sale
 e Sale in lieu of foreclosure
 f Condemnation
 g Short sale
 h Bank REO (real estate owned)
 i Auction sale
 j Seller/buyer is a relocation company
 k Seller/buyer is a financial institution or government agency
 l Buyer is a real estate investment trust
 m Buyer is a pension fund
 n X Buyer is an adjacent property owner
 o Buyer is exercising an option to purchase
 p Trade of property (simultaneous)
 q Sale-leaseback
 r Other (specify):
 s Homestead exemptions on most recent tax bill:
 1 General/Alternative 0.00
 2 Senior Citizens 0.00
 3 Senior Citizens Assessment Freeze 0.00

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11	<u>100,000.00</u>
12a Amount of personal property included in the purchase	12a	<u>0.00</u>

2026-048



Declaration ID: 20231208491922
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

12b Was the value of a mobile home included on Line 12a?	12b	Yes	<input checked="" type="checkbox"/>	No
13 Subtract Line 12a from Line 11. This is the net consideration for real property	13			100,000.00
14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11	14			0.00
15 Outstanding mortgage amount to which the transferred real property remains subject	15			0.00
16 If this transfer is exempt, identify the provision.	16	<input checked="" type="checkbox"/>	b	<input type="checkbox"/> k <input type="checkbox"/> m
17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17			0.00
18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62)	18			0.00
19 Illinois tax stamps — multiply Line 18 by 0.50.	19			0.00
20 County tax stamps — multiply Line 18 by 0.25.	20			0.00
21 Add Lines 19 and 20. This is the total amount of transfer tax due	21			0.00

Step 3: Enter the legal description from the deed. Enter the legal description from the deed.

LOTS 6 AND 7 IN BLOCK 5 OF THOMAS LEWIS' THIRD ADDITION TO THE CITY OF SPRINGFIELD.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information

JOYCE DOWNEY, AS TRUSTEE
 Seller's or trustee's name
 Seller's trust number (if applicable - not an SSN or FEIN)
 2108 W LAUREL ST SPRINGFIELD IL 62704-3248
 Street address (after sale) City State ZIP
 217-494-9074 USA
 Seller's daytime phone Phone extension Country

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Buyer Information

BOARD OF EDUCATION OF SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186
 Buyer's or trustee's name
 Buyer's trust number (if applicable - not an SSN or FEIN)
 1900 W MONROE ST SPRINGFIELD IL 62704-1531
 Street address (after sale) City State ZIP
 217-525-3000 USA
 Buyer's daytime phone Phone extension Country

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Mail tax bill to:

BOARD OF EDUCATION OF SPRINGFIELD PUBLIC SCHOOL 1900 W MONROE ST SPRINGFIELD IL 62704-1531
 Street address City State ZIP

2026-048



Declaration ID: 20231208491922
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

DISTRICT NO. 186

Preparer Information

MICHAEL G. HORSTMAN JR. - SORLING NORTHRUP

23150-1 USA

5271-2300493

Preparer and company name

Preparer's tax number (if applicable)

Escrow number (if applicable)

1 N OLD STATE CAPITOL PLZ STE 200

SPRINGFIELD

IL

62701-1397

Street address

City

State

ZIP

mghorstman@sortinglaw.com

217-544-1144

USA

Preparer's email address (if available)

Preparer's daytime phone

Phone extension

Country

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Identify any required documents submitted with this form. (Mark with an "X.")
 _____ Extended legal description _____ Form PTAX-203-A
 _____ Itemized list of personal property _____ Form PTAX-203-B

To be completed by the Chief County Assessment Officer	
<p>1 _____ County Township Class Cook-Minor Code 1 Code 2</p> <p>2 Board of Review's final assessed value for the assessment year prior to the year of sale.</p> <p>Land _____ Buildings _____ Total _____</p>	<p>3 Year prior to sale _____</p> <p>4 Does the sale involve a mobile home assessed as real estate? Yes No</p> <p>5 Comments _____</p>
Illinois Department of Revenue Use	Tab number

2026-048



Declaration ID: 20231208491922
Status: Closing Completed
Document No.: Not Recorded

State/County Stamp: Not Issued

Additional parcel identifying numbers and lot sizes or acreage

<u>Property Index number (PIN)</u>	<u>Lot size or acreage</u>	<u>Unit</u>	<u>Split Parcel?</u>
14-33-0202-021	40' x 157.75'	Dimensions	No

Personal Property Table



* 2 0 1 7 R 0 5 6 9 1 *

2017R05691

03/10/2017 09:26AM

REC FEE: 46.00

TOTAL: \$46.00

PAGES: 5

KIM

JOSHUA A. LANGFELDER
SANGAMON COUNTY RECORDER

Return to:
City Clerk's Office
Room 106
300 South Seventh Street
Springfield, Illinois 62701

STATE OF ILLINOIS)
) SS
COUNTY OF SANGAMON)

ORDINANCE: 267-10-65

AN ORDINANCE VACATING THE ALLEY EIGHT FEET WIDE RUNNING
NORTH AND SOUTH BETWEEN SPRINGFIELD HIGH SCHOOL AND THE
PROPOSED ADDITION TO THE WEST

Prepared By:
City Clerk
City of Springfield, Illinois
Room 106, Municipal Center West
Springfield, Illinois 62701
Phone: (217) 789-2216

267-10-65

AN ORDINANCE VACATING THE ALLEY EIGHT FEET
WIDE RUNNING NORTH AND SOUTH BETWEEN
SPRINGFIELD HIGH SCHOOL AND THE PROPOSED
ADDITION TO THE WEST

WHEREAS, the owners of all the lots abutting the alley 8 feet wide and running generally north and south, commencing at the north line of Lot 9 of the subdivision hereinafter described, and lying east of Lots 9, 10, 11, 12, 13 and the north 63 feet, more or less, of Lot 14 of Assessor's Sub-division of the Northeast Quarter of Section 33 and part of the West Half of the Northwest Quarter of Section 34, Township 16 North, Range 5 West of the Third Principal Meridian, situated in the City of Springfield, County of Sangamon and State of Illinois, desire the vacation of said alley; and

WHEREAS, Springfield High School, a public school owned and operated by School District No. 186, occupies all of said property east of said alley; and

WHEREAS, School District No. 186 proposed to construct a large addition to the presently existing Springfield High School, adding thereto for the public benefit a combination auditorium-gymnasium, which will become a part of the expanded educational facilities of Springfield High School; and

WHEREAS, in order to make maximum use of said land for public purposes, it is essential that said alley, being only 8 feet in width, be vacated in order to build said proposed auditorium-gymnasium for the public good; and

WHEREAS, said alley has for many years last past had a minimal use and the vacation of said alley will relieve the City of the obligation of maintaining the same, which is a financial burden on said City; and

WHEREAS, the proposed auditorium-gymnasium was approved by the voters of School District No. 186 in November, 1964 and said proposed facility will greatly improve and enhance the educational benefits to the students of Springfield High School and the City of Springfield generally; and

267-10-65

WHEREAS, the vacation of said alley will not affect the public alleys lying north and south of said subdivision; and

WHEREAS, the public interest will be served by vacating said alley;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1. The nature and extent of the public use is such as to warrant the vacation of said alley.

Section 2. The Council hereby vacates the alley running North and South between Springfield High School and the proposed addition to the west, shown in red on the plat attached hereto and made a part thereof and more particularly described as follows:

Commencing at the Northeast corner of Lot 9 of Assessor's Subdivision of the Northeast Quarter of Section 33 and part of the West Half of the Northwest Quarter of Section 34; running thence South along the East line of said Lot 9 and Lots 10, 11, 12, 18 and the North 63 feet of Lot 14 of said Subdivision; thence East 8 feet; thence North, in a line parallel to the East line of said lots, to a point 8 feet East of the Northeast corner of said Lot 9; and thence West to the place of beginning; all in Township 16 North, Range 5 West of the Third Principal Meridian;

with the understanding that the School District will prohibit through motor vehicle traffic over or on its property at the east end of the alley to the south of said Assessor's Subdivision, by the erection of barricades or otherwise for that purpose, and that said south alley shall not be used for school purposes.

Section 3. From this vacation there is hereby excepted and reserved to Central Illinois Light Company, Illinois Bell Telephone Company and City Water, Light and Power Department, their successors and assigns, the right of way and easement to operate, maintain, renew and reconstruct their facilities affected by this vacation that are now operated or maintained in, over or under the alley hereby vacated, if any, providing that if the abutting lot owners shall compensate the aforesaid public utility companies for such

2026-040

267-18-65

reasonable expenses as they shall respectively incur in rearranging, removing or relocating any of such facilities, as requested by said abutting lot owners, then the exception and reservation hereby created as to such facility shall terminate and cease.

Section 4. This Ordinance, having received the necessary three-fourths vote of all Commissioners authorized by law to be elected, is hereby declared passed and effective within the minimum of time provided by law.

Commissioners present:

Commissioners absent:

Ayes:

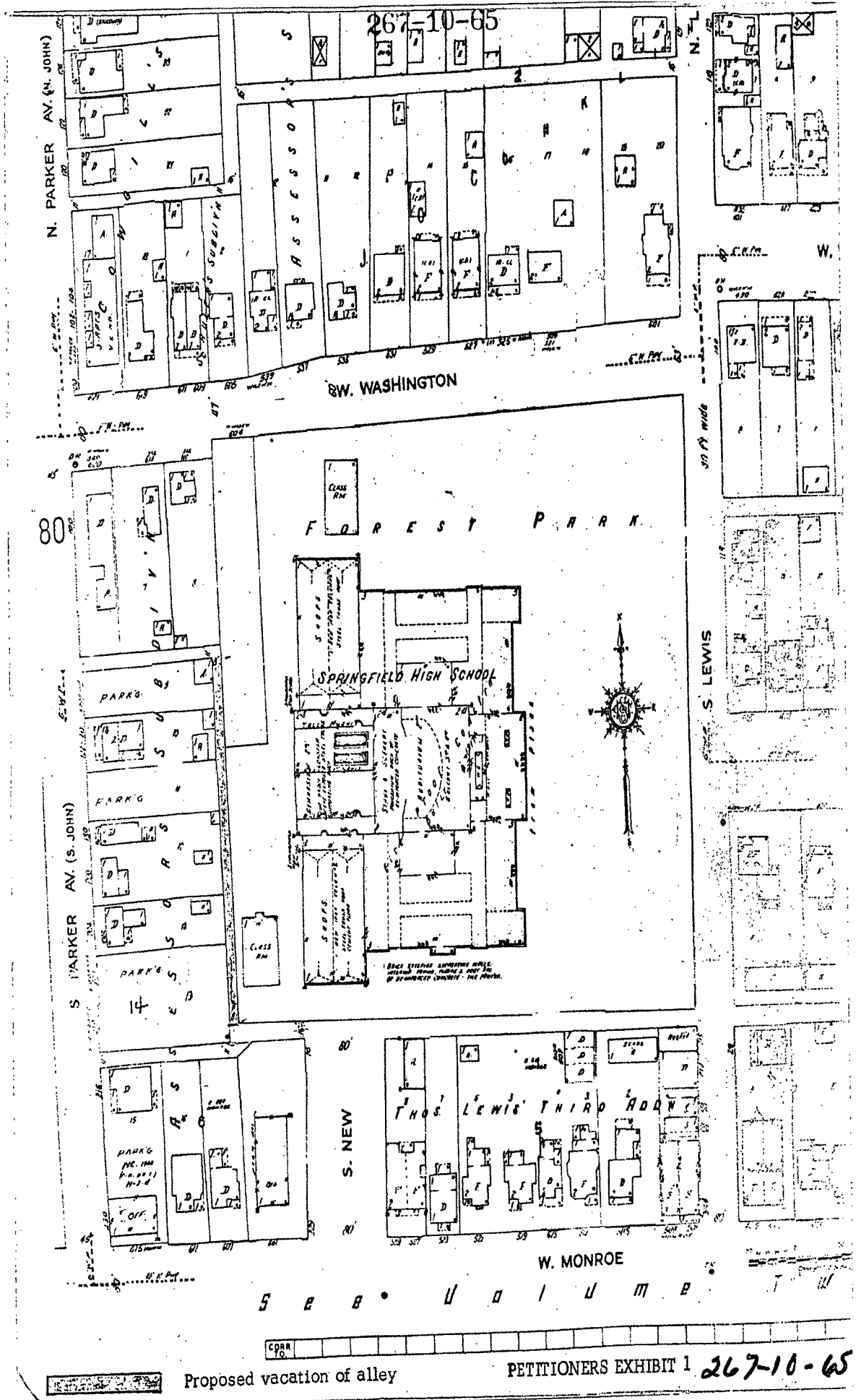
Noes:

PASSED October-26- 1965 SIGNED October-26- 1965

RECORDED October-26- 1965 [Signature]
Mayor

ATTEST: [Signature]
City Clerk

2026-048



TRUSTEE'S DEED

THIS INDENTURE, made this 15th day of October, 1987, between FIRST GALESBURG NATIONAL BANK & TRUST COMPANY, a national banking corporation, and duly authorized to accept and execute trusts within the State of Illinois, not personally but as Trustees under the provisions of a deed or deeds in trust duly recorded and delivered to said Illinois banking corporation in pursuance of a certain Trust Agreement, dated the 7th day of September, 1980, and known as Trust Number V3126, party of the first part, and SPRINGFIELD PUBLIC SCHOOLS DISTRICT #186 party of the second part.

WITNESSETH, that said party in consideration of the sum of Two and more dollars, and other good and valuable considerations in hand paid, does hereby grant, sell and convey unto said parties of the second part, the following described real estate situated in Sangamon County, Illinois, to-wit:

Lot 6 of the Assessor's Subdivision of the Northeast Quarter of Section 33, and part of the West Half of the Northwest Quarter of Section 34, Township 16 North, Range 5 bounded as follows: Commencing on the East line of New Street and the South line of Washington Street; thence 40 feet East by said Washington Street; thence South 150 feet, thence West 40 feet to New Street, thence North 150 Feet to the beginning.

together with the tenements and appurtenances thereunto belonging.

TO HAVE AND TO HOLD the same unto said party of the second part, and to the proper use, benefit and use forever, of said party of the second part.

This deed is executed by the party of the first part, as Trustee, as aforesaid, pursuant to and in the exercise of the power and authority granted to and vested in it by the terms of said Deed or Deeds in Trust and the provisions of said Trust Agreement above mentioned, and of every other power and authority thereunto enabling. This deed is made subject to the liens of all trust deeds and/or mortgages upon said real estate, if any, recorded or registered in said county.

IN WITNESS WHEREOF, said party of the first part has caused its corporate seal to be hereto affixed, and has caused its name to be signed to these presents by its Vice President and Trust Officer and attested by its Secretary, the day and year above written.

FIRST GALESBURG NATIONAL BANK & TRUST COMPANY as Trustee, as aforesaid, and not personally

By [Signature] Attest: [Signature]

*Exempt under provisions of Paragraph B Section 4, Real Estate Transfer Tax Act 10/19/87 [Signature]

620 Washington, Springfield for information only insert street address of above described property

STATE OF ILLINOIS COUNTY OF SANGAMON

I, [Signature], a Notary Public in and for the County and State aforesaid, do hereby certify that

[Signatures] of the FIRST GALESBURG NATIONAL BANK AND TRUST COMPANY, a national banking corporation personally known to me to be the Vice-Pres. Trust Officer, and Secretary, respectively, of said banking corporation, and who are also known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged

that as such [Signatures] and [Signature] they signed, sealed and delivered the aforesaid instrument and caused the corporate seal of said corporation to be affixed thereto, pursuant to the authority of its Board of Directors, as their free and voluntary act and as the free and voluntary act and deed of said corporation as Trustee as aforesaid for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 15th day of October, 1987 [Signature] Notary Public

DOC # 82595 RECORDED

1987 OCT 19 PM 2:29

[Signature] RECORDER, SANGAMON CO., IL

Prepared by: Lee K. Zelle 1227 S. Sixth Springfield, IL Tax Bill: Spring Public Schools Mail To: Director Department of Operations & Main, Spfld Public Schools Dist. #186 530 W. Reynolds Spfld, IL 62702

Return To: Same

The above space for recorder's use only

001503

2026-048



Property Tax Administration Bureau
REAL ESTATE TRANSFER DECLARATION

THE FOLLOWING INFORMATION IS REQUIRED BY THE REAL ESTATE TRANSFER TAX ACT (CHAP. 120, PAR. 1003, IL REV. STAT.) PAGES 1 THROUGH 3 ARE TO BE FILLED OUT BY THE SELLERS' AND BUYERS' OR THEIR AGENTS. ANY WILLFUL FALSIFICATION OR WILLFUL OMISSION OF INFORMATION IS A CLASS B MISDEMEANOR (CHAP. 120, PAR. 1005, IL REV. STAT.)

EXCEPT AS TO EXEMPT TRANSACTIONS, THE COUNTY RECORDER OF DEEDS IS PROHIBITED BY LAW FROM ACCEPTING ANY DEED OR TRANSFER OF BENEFICIAL INTEREST OF A LAND TRUST (TRUST DOCUMENT) FOR RECORDATION UNLESS IT IS ACCOMPANIED BY THIS DECLARATION CONTAINING ALL OF THE INFORMATION REQUESTED HEREIN (CHAP. 120, PAR. 1003, IL REV. STAT.)

For Use By County Recorder's Office
County
Date
Doc. No.
Vol.
Page
Rec'd. By:
Stamp: SANBAMON CO. OCT 19 1987 DOC # 82595

PROPERTY IDENTIFICATION

Address of Property: 620 West Washington Street, Springfield, Capital
Permanent Real Estate Index No.: 14-33-202-001
Date of Deed: 10 / 1987
Type of Deed: Trustee's

PROPERTY CHARACTERISTICS

Lot Size: 40 x 150
Acreage
Check type of improvement on property:
[] Vacant land/lot
[X] Residence (Single family or duplex)
[] Mobile home
[] Apartment bldg. (6 units or less)
[] Commercial apartment (Over 6 units)
[] Store, office, commercial bldg.
[] Industrial bldg.
[] Farm, land only
[] Farm, with bldgs.
[] Other (Specify)

SALE INFORMATION (The following questions must be answered)

NOTE: If the answer to any of the following questions is "Yes", you do not have to complete the Finance Schedule at the top of pages 2 and 3 of this declaration or the Finance Questions at the bottom of this page.
1. Is this a transfer between relatives or related corporations? Yes No [] [X]
2. Is this a compulsory transaction in lieu of foreclosure, divorce, court order, condemnation, probate, etc.? [] [X]
3. Was this a transfer in settlement of an installment contract for deed initiated prior to the CURRENT year? [] [X]
4. Was the deed any of the following types: [] [X]
- Sheriff's Deed - Judge's Deed - Quit Claim Deed - Conveyance of Less than 1/2 Interest - Trust Document which Refers to COLLATERAL ASSIGNMENT of Beneficial Interest of Trust

TERMS OF SALE

Table with 2 columns: Description, Amount. Rows include Full Actual Consideration (\$49,900.00), Net consideration for real property (\$49,900.00), and Net taxable consideration subject to transfer tax (\$49,900.00).

CALCULATION OF TRANSFER TAX

Table with 2 columns: Description, Amount. Rows include Amount of State of Illinois tax stamps (Almost), Amount of county tax stamps, and Total Transfer Tax Collected.

Use this space to describe any special circumstances involving this transaction:
Exempt pursuant to Par. b of Chapter 120, Sec. 1004, Illinois Revised Statutes

FINANCE QUESTIONS: The buyer* and seller* (or their representatives) must answer all the following questions unless one or more of the Sale Information questions above was checked "Yes". If the Sale Information questions are all marked "No" and any of the following questions are answered "Yes", the buyer* or buyer's* representative MUST complete the FINANCE SCHEDULE on pages 2 and 3. If the answer to all of the questions below is "No", omit completion of the FINANCE SCHEDULE and go directly to the LEGAL DESCRIPTION on page 2 and signature spaces on page 3.

IF FINANCE QUESTIONS 1 through 5 are answered "No", DO NOT complete Finance Schedule on Pages 2 and 3.

- 1. Did the buyer assume the seller's mortgage? OR If this transaction is a transfer of a beneficial interest of a land trust, does property REMAIN SUBJECT to a mortgage? [] [X]
2. Did the seller* provide a mortgage in partial or full consideration? [] [X]
3. Did the seller* pay points to secure the buyer's* mortgage, including VA and FHA insured loans? [] [X]
4. Did the seller's* mortgages make interest concessions to the buyer*, i.e., offer a "blended" interest rate below market but greater than the seller's existing mortgage rate? [] [X]
5. Was the financing in any other manner unique or specifically associated with the property being transferred, e.g., builder "buy down" of interest, etc.? [] [X]
* If this transaction is a transfer of a beneficial interest of a land trust read Assignor for Seller and Assignee for Buyer.

Finance Schedule Instructions:

The Real Estate Transfer Tax Act (Illinois Revised Statutes, Chapter 120, Paragraph 1001-1008) requires information regarding the financing of the purchase price of this property.

Lines A and C through I of the Finance Schedule must be filled out by the buyer* or buyer's representative to account for financing of the purchase. Columns I through VI must be completed for each loan involved.

Information required in each column:

- I Principal of loan; for an assumed mortgage show principal being assumed.
- II Length of time on which monthly payments were calculated. If not applicable, mark with an asterisk and explain repayment schedule in Box J on Page 3. For an assumed mortgage show years remaining from time of sale until loan is fully amortized (paid).
- III If applicable, length of time until mortgage loan must be paid off or renegotiated, or time until balloon payment is due.

- IV Nominal interest rate as stated in loan document.
 - V Indicate if this loan has a FIXED interest rate by entering F in the column, adjustable rate by entering A, or renegotiable by entering R in the column.
 - VI Show the number of points and dollars paid. Enter points paid by the seller* only.
- Box J may be used to show more information regarding financing if necessary.

TYPE OF FINANCING: Enter cash downpayment on line A.

Account for financing the remainder of the purchase price on lines C through I. (If lines A through I do not add up to full consideration shown on Page 1 of declaration, explain in Box J.)

A. Enter Cash Downpayment (include earnest money) - \$	
B. Enter remainder of Purchase Price on Lines C through I:	
C. Purchase Money Mortgage to Seller*	
D. New 1st Mtg. (specify type**)	
E. New 2nd Mtg. (specify type**)	
F. New 3rd Mtg. (specify type**)	
G. Assumption of existing 1st Mtg.	
H. Assumption of existing 2nd Mtg.	
I. Other Financing (specify type**)	

** Specify type: e.g., Blend, Conventional, Seller* Financed, VA/FHA insured, etc.

SPECIAL NOTE: If your financing involves other than equal monthly payments you must explain in Box J on Page 3.

LEGAL DESCRIPTION

Section 33 Township 16N Range 5W

Enter complete legal description in this area:

Lot 6 of the Assessor's Subdivision of the Northeast Quarter of Section 33 and part of the West Half of the Northwest Quarter of Section 34 Township 16 North Range 5 Bounded as follows: Commencing on the East line of New Street and the South line of Washington Street; thence 40 feet East by said Washington Street; thence South 150 feet, thence West 40 feet to New Street, thence North 150 feet to the beginning.

PARTIAL INTEREST OR BENEFICIAL INTEREST OF TRUST (Complete if applicable.)

If less than a full interest is being transferred state the part being transferred: _____

001505

If this transaction is the transfer of a beneficial interest of a land trust check this box:

2026-048

FINANCE SCHEDULE — DO NOT complete this schedule if FINANCE QUESTIONS 1 through 5 on Page 1 are all answered "No"

	I Amount of Principal (\$'s)	TERM		IV Interest Rate (%)	V Type of Interest Rate	VI Points Paid by SELLER* To Obtain Financing DO NOT SHOW POINTS PAID BY BUYER*	
		II Amortization Period (Years Remaining)	III Term to Balloon or Renegotiation (Years)			%	\$'s
A.	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXX
B.	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXX
C.						XXXXXXXXXX	XXXXXXXXXX
D.							
E.							
F.							
G.							
H.							
I.							

J. Use this space to explain replies in Finance Schedule if necessary and to explain any characteristics of the financing of this transaction that may have impacted the sale price

BUYER*:

I hereby declare the Finance Schedule on Pages 2 and 3 of this declaration to be true and correct. (NOTE: Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B Misdemeanor.)

Buyer or Name of person filling out the Finance Schedule for the buyer: _____
Please Print Signature

Address _____ Telephone _____
(If you prefer the Department contact the lending institution if further financing information is required, also provide the institution's name, address, and telephone number below.)

Name of Lending Institution _____ Address _____ Telephone _____

BUYER* & SELLER*:

The buyer* and seller* hereby declare the full actual consideration and above facts contained in this declaration (excluding the Finance Schedule) to be true and correct. (NOTE: Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B Misdemeanor.)

Name and Current Residence of Seller* (Please Print) First Galesburg National Bank and Trust Company Trust #V3126

Signature: Carol D. Nure, Asst Trust Officer Trust Number _____

Name and Address of Trustee if this is a transfer of beneficial interest of a land trust _____

Signature: _____
Seller* or Agent

Name and Current Residence of Buyer* (Please Print) Springfield Public Schools District #186

Signature: [Signature]
Buyer* or Agent

Mail tax bill to: Director, Springfield Public Schools District #186
Name Department of Operations & Maintenance, 530 W. Reynolds
Street Springfield, IL 62702 City

PREPARER*:

Chapter 120, Paragraph 1003, IL Rev. Statutes, requires the following information to be completed:

Name of person filling out the real estate transfer declaration for the buyer* and seller*: Lee K. Zelle
Please Print

Address 1227 South Sixth, P. O. Box 5656, Springfield, IL 62705 Telephone 789-6161

THIS BOX FOR USE BY DEPARTMENT OF REVENUE ONLY:

001506

☆☆☆☆☆ Initial _____ Date _____

* If this transfer is an assignment of a beneficial interest of a land trust read Assignor for Seller and Assignee for Buyer.

2026-048

BOOK 161

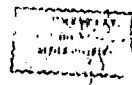
hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of this State

Subject to all taxes and assessments.

Dated this Third day of July, A. D. 1915.

John S. Schnepf (SEAL)
Mattie B. Schnepf (SEAL)

State of Illinois }
Sangamon County } SS



I, Theresa L. Wochner, a Notary Public, in and for said County, DO HEREBY CERTIFY That John S. Schnepf and Mattie B. Schnepf, his wife, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, as having executed the same, appeared before me this day in person and acknowledged that they signed, read and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

GIVEN under my hand and Notarial Seal, at Springfield, Illinois, this Third day of July, A. D. 1915.

Theresa L. Wochner,
Notary Public.

Filed and Recorded at 9:55 o'clock A. M. Jul 10, 1915,
H. S. Woods, Recorder, Sangamon County, Illinois.

City of Springfield to Board of Education.
D E E D.
Document Number 109979.

THIS INDENTURE, Made this 8th day of July, 1915, by the City of Springfield, a municipal corporation, situated in the County of Sangamon and State of Illinois,

Witnesseth:

THAT WHEREAS, the said City of Springfield is the owner of a certain plat of ground, hereinafter described, known as "Forest Park," which heretofore was subject, however, to the control and jurisdiction of the Pleasure Driveway and Park District of Springfield, Illinois,

AND WHEREAS, on the 11th day of May, 1915, a petition signed by more than five hundred legal voters of Springfield School District No. 126, of Sangamon County, Illinois, was filed with the Board of Education of said district, praying that said "Forest Park" be acquired for a High School site and that a high school be built thereon for said district.

AND WHEREAS, at the request of said Board of Education, before it acted on said

petition, the City Council of the City of Springfield on the 21st day of May, 1915, adopted a resolution providing that in the event the said premises known as Forest Park should be selected by the legal voters of Springfield School District No. 186, in Sangamon County, Illinois, as a site for a new high school building, and the Park Board would relinquish its rights to said Forest Park, the City of Springfield would make a deed of conveyance to the Board of Education of said School District of all its rights and title to said Forest Park, to be used by said School Board for high school purposes.

AND WHEREAS, the said Board of Education has been authorized by a majority of all the votes cast at an election duly called and held pursuant to law on the 7th day of June, 1915, to locate a new high school site and to erect a new high school building on the said premises known as Forest Park, and now desires the said premises for the purpose of so locating a new high school site and erecting a new high school building thereon.

AND WHEREAS, the Board of Trustees of the Pleasure Driveway and Park District of Springfield has by ordinance passed June 29th, 1915, duly relinquished its control of and jurisdiction over said Forest Park, on condition only that the City of Springfield repeal a former ordinance by it passed, by which the said Park Board was given control of and jurisdiction over said "Forest Park," and convey all its right, title and interest in said premises to the Board of Education of Springfield School District No. 186 of Sangamon County, Illinois.

AND WHEREAS, the City Council of the City of Springfield has duly passed an ordinance repealing the ordinance whereby control of and jurisdiction over said Forest Park was granted to said Park Board, and has duly authorized the said premises hereinafter described, known as "Forest Park," also known as "Springfield City Park," to be conveyed and transferred to the Board of Education of Springfield School District No. 186, of Sangamon County, Illinois, to be used for high school purposes.

NOW THEREFORE, in consideration of the premises, and for the further consideration of One Dollar and other valuable considerations received and to be received by it, the said City of Springfield hereby gives, grants, remises, releases, conveys and quit-claims unto the said Board of Education of Springfield School District No. 186, of Sangamon County, Illinois, all right, title and interest whatsoever in and to the said premises above mentioned, situated in the said City of Springfield, County of Sangamon and State of Illinois, and designated and described as follows, to-wit:

Two certain tracts of land lying in the City of Springfield, and in the northeast quarter (2) of Section thirty-three (33), Township sixteen (16) Range five (5) West of the Third Principal Meridian, one of said tracts being bounded as follows: BEGINNING at a point in the north line of said quarter (4) Section twenty-nine (29) rods east of the northwest corner the east, running thence south thirty (30) rods; thence east twenty-six and three-fourths (26 ³/₄) rods; thence north thirty (30) rods to the north line of said quarter (4) Section; thence west on said north line twenty-six and three-fourths (26 ³/₄) rods to the place of

beginning; containing five acres more or less, said tract being the same on which John Hutchinson's Burying Ground was located.

The other of said tracts is bounded as follows: on the north by the north line of said quarter (4) Section; on the west by the tract described above; on the south by the north line of Block Five (5) of Thomas Lewis' Third Addition to Springfield, and on the east by the west line of Lewis Street in said City; and includes all of said Quarter (4) Section lying east of the tract described above and west of said Lewis Street, and being the same tract on which John Hutchinson's Addition to John Hutchinson's Burying Ground was.

IN WITNESS WHEREOF, the said City of Springfield has caused these presents to be executed by its corporate name, by the Mayor, and attested by the City Clerk of said City, and the corporate seal of said City to be hereunto attached and affixed, the day and year first above written.

City of Springfield

By Chas. T. Bauman,
Mayor.

Attest:

O. F. Davenport, City Clerk.

State of Illinois }
Sangamon County } SS

I, M. U. Woodruff, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY That Chas. T. Bauman and O. F. Davenport, Mayor and City Clerk, respectively, of the City of Springfield, in the County and State aforesaid, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such Mayor and City Clerk, appeared before me this day in person and duly acknowledged that as such Mayor and City Clerk, as aforesaid, they signed the said instrument and affixed thereto the corporate seal of the said City of Springfield, and delivered the said instrument as their free and voluntary act, and as the free and voluntary act of the said City of Springfield, pursuant to authority duly vested in them by the City Council of the said City of Springfield, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal, this 8th day of July, A. D. 1915.

M. U. Woodruff,
Notary Public

Filed and Recorded at 10:15 o'clock A. M. Jul 10, 1915,
H. S. Woods, Recorder, Sangamon County, Illinois.

RECORDED
4-11-1916

548

DEED BOOK 165

The Board of Managers of Oak Ridge Cemetery to The Board of Education
QUIT CLAIM DEED.
Document Number 111900.

THIS INDENTURE Made and entered into this 11th day of March, 1916, by and between
The Board of Managers of Oak Ridge Cemetery of Springfield, Illinois, and by the
several members thereof, to-wit: B. A. Lange, Howard K. Weber, James W. Patton, Joseph P. Lindley
and Fred Van Horn, in their official capacities as such managers, grantors, and The Board
of Education of Springfield School District No. 186, Sangamon County, State of Illinois,
grantee;

W I T N E S S E T H, That Whereas, by warranty deed dated May the 16th, 1882,
and found recorded in the Recorder's Office of Sangamon County, State of Illinois, in Book
71 of Deeds at page 328, John Hutchinson, unmarried, and Lydia E. Pheasants, widow of David
Pheasants, conveyed to "The City of Springfield, in trust of Henry Wohlgamuth, Obed Lewis,
Isaac Keys, James W. Patton and Harry C. Watson, the Board of Managers of Oak Ridge
Cemetery and their successors in office," certain real estate hereinafter described; and,

WHEREAS, the said grantors, to-wit: B. A. Lange, Howard K. Weber, James W. Patton,
Joseph P. Lindley and Fred Van Horn are successors in office to the said Board named
in the above deed of May, the 16th, 1882, and now constitute the Board of Managers of Oak
Ridge Cemetery aforesaid; and,

WHEREAS, the said grantors also claim certain rights in and to all that parcel
of real estate situated in the said City of Springfield, bounded on the north by Washington
Street and on the east by the West line of Lewis Street, and popularly known as Forest Park,
and formerly called Hutchinson's Cemetery, and a strip forty-four feet wide lying along the
west side thereof; and,

WHEREAS, the grantors consider it to be for the best interests of the said Board of
Managers of Oak Ridge Cemetery that they should sell all said premises and the said grantee
desires to acquire the same;

N O W T H E R E F O R E, in consideration of the sum of five thousand dollars
(\$5000) now paid, the receipt whereof is hereby acknowledged, the said grantors hereby convey
and quit claim to the said grantee that certain real estate in the City of Springfield, County
of Sangamon and State of Illinois, described as follows, to-wit:

Two certain tracts of land lying in the
Northeast Quarter of Section Thirty-three (33),
Township Sixteen (16) North, Range Five (5)
West of the Third Principal Meridian- one of
said tracts being bounded as follows:

BEGINNING at a point in the north line of
said quarter Section twenty-nine (29) rods east of
the northwest corner thereof, running thence south
thirty (30) rods; thence east twenty-six and three-fourths
(26 $\frac{3}{4}$) rods; thence north thirty (30) rods to the North
line of said Quarter Section; thence west on said
north line twenty-six and three-fourths (26 $\frac{3}{4}$) rods to the
place of beginning; containing five (5) acres, more or less,
said tract being the same on which John Hutchinson's Burying
Ground is located.

The other of said tracts being bounded as follows:
On the north by the north line of said Quarter Section; on
the west by tract described above; on the south by the north
line of Block Five (5), Thos. Lewis Third Addition to Springfield
and on the east by the west line of Lewis Street in said City,
and includes all of said Quarter Section lying east of the
tract described above and west of said Lewis Street, and
being the same tract on which John Hutchinson's Addition
to John Hutchinson's Burying Ground is located.

918

Also, a certain tract of land described as follows: BEGINNING at the southwest corner of ground heretofore known, platted and recorded as Hutchinson's Cemetery, running thence north two hundred forty-two (242) feet; thence west forty-four (44) feet; thence south two hundred forty-two (242) feet; thence east forty-four (44) feet; thence south two hundred forty-two (242) feet; thence east forty-four (44) feet to the beginning.

Also, all that plot of ground known as John Hutchinson's Burying Ground, and in and to that plot of ground known as Hutchinson's Addition to Hutchinson's Cemetery, Springfield, Ills., 1857 as the same are found, platted and recorded in the Recorder's Office in Sangamon County, Illinois, in Book U at page 403, etc.; together with all real estate therein over and on which there may have been laid out certain roads, avenues, walks and passageways, which real estate is bounded on the north by the south line of Washington Street and on the east by the west line of Lewis Street and is popularly known as Forest Park, and formerly called Hutchinson's Cemetery.

This conveyance is made by virtue of the authority given in certain resolutions adopted on the 2nd day of March, 1916, by the unanimous vote of all of the members of the Board of Managers of Oak Ridge Cemetery at Springfield, Illinois, at a regular meeting of said Board, which resolutions are found duly recorded in the records of said Board and are in words as follows:

RESOLVED, that the President and Secretary of this Board are hereby directed and authorized to execute and deliver for and in the name of this Board, deed conveying and quit claiming to The Board of Education of Springfield School District No. 186, Sangamon County, State of Illinois, all that part of the property lying in The Northeast Quarter of Section Thirty-three (33), Township Sixteen (16) North, Range Five (5) West of the Third Principal Meridian in the City of Springfield, Illinois, on which John Hutchinson's Burying Ground was located.

Also, a certain other tract in the same Quarter Section bounded on the West by the foregoing tract, on the south by the north line of Block Five (5) in Thomas Lewis' Third Addition to Springfield, and on the east by the west line of Lewis Street, in said City, and being the same tract on which John Hutchinson's Addition to John Hutchinson's Burying Ground was located.

Also, a tract of land beginning at the southwest corner of ground heretofore known, platted and recorded as Hutchinson's Cemetery, running thence north 242 feet; thence west 44 feet; thence south 242 feet; thence east 44 feet to the place of beginning.

Also, all that plot of ground known as John Hutchinson's Burying Ground and that plot of ground known as Hutchinson's Addition to Hutchinson's Cemetery, Springfield, Illinois, 1857, as the same are found platted and recorded in the Recorder's Office of Sangamon County, Illinois, in Book U at page 403, etc.; together with all real estate therein over and on which there may have been laid out certain roads, avenues, walks and passageways, which real estate is bounded on the north by the south line of Washington Street, and on the east by the west side of Lewis Street, and is popularly known as Forest Park, and was formerly called Hutchinson's Cemetery.

RESOLVED FURTHER that the several members of this Board, being successors in office to Henry Wohlgamuth, Obed Lewis, Isaac Keys, James W. Patton and Harry C. Watson, the Board of Managers of Oak Ridge Cemetery as set forth in the said deed recorded in said Recorder's office in Book U at page 403, as such successors in office join in the foregoing deed.

WITNESS the hands and seals of the parties the day and year first aforesaid.

The Board of Managers of Oak Ridge Cemetery
 By E. A. Lange (seal)
 President.

G. F. Davenport (seal)
 Secretary .
 B. A. Lange (seal)
 Howard K. Weber (seal)
 James W. Patton (seal)
 Jos. P. Lindley (seal)
 Frederick Van Horn (seal)
 Successors in Office, etc.

DOCUMENT FILED
 BY *W. H. Miller*
 10/25/16
W. H. Miller

State of Illinois)
 Sangamon County) SS

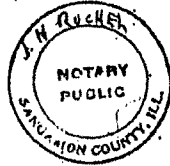


I, John H. Ruokel, a Notary Public, within and for the County and State aforesaid, DO HEREBY CERTIFY that B. A. Lange and O. F. Davenport, President and Secretary, respectively, of The Board of Managers of Oak Ridge Cemetery, personally known to me to be the same persons who, as such President and Secretary subscribed the name of The Board of Managers of Oak Ridge Cemetery to the foregoing instrument, appeared before me this day in person and acknowledged that they signed the name of the said The Board of Managers of Oak Ridge Cemetery by them as President and Secretary respectively to the same as the free and voluntary act of said Board and of themselves as such officers, for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial seal, this 11th day of March, 1916.

J. H. Ruokel
 Notary Public.

State of Illinois)
 Sangamon County) SS



I, J. H. Ruokel, a Notary Public, within and for the County and State aforesaid, DO HEREBY CERTIFY That B. A. Lange, Howard K. Weber, James W. Patton, Joseph P. Lindley and Fred Van Horn, in their official capacities as members of The Board of Managers of Oak Ridge Cemetery of Springfield, Illinois, and as successors in office, etc., personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the foregoing instrument as their free and voluntary act in their capacities as aforesaid, for the uses and purposes therein set forth .

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial seal, this 11th day of March, 1916.

J. H. Ruokel
 Notary Public.

Filed and Recorded at 2:10 o'clock P. M. Apr 11, 1916,
 H. S. Woods, Recorder of Deeds, Sangamon County, Illinois.

WARRANTY DEED - STATUTORY FORM

THE GRANTORS, JAMES H. GOOD AND GERTRUDE E. GOOD, HUSBAND AND WIFE, AND HERBERT L. GOODMAN, A BACHELOR,-----

OF THE CITY OF SPRINGFIELD COUNTY OF SANGAMON AND STATE OF ILLINOIS-----

FOR AND IN CONSIDERATION OF SEVEN THOUSAND ONE HUNDRED (\$7,100.00)-----DOLLARS

IN HAND PAID, CONVEY AND WARRANT TO VERNE B. ALKIRE, O. J. KELLER, JR., ROBERT GOLDMAN, LOUIS HAHN, OWEN MARSH, HERSCHEL MOORE AND J. WILLARD TOBIN, AS MEMBERS OF THE BOARD OF EDUCATION OF SPRINGFIELD SCHOOL DISTRICT No. 106, SANGAMON COUNTY, ILLINOIS, AND THEIR SUCCESSORS IN OFFICE-----

OF THE CITY OF SPRINGFIELD COUNTY OF SANGAMON AND STATE OF ILLINOIS, THE FOLLOWING DESCRIBED REAL ESTATE:

PART OF THE WEST 1/2 OF THE NORTHEAST QUARTER OF SECTION 33, T. 16 N., R. 5 W. OF THE THIRD P. M., BEING A TRACT OF LAND 44 FEET WIDE AND ABOUT 240 FEET LONG, BOUNDED ON THE EAST SIDE BY HUTCHINSON'S CEMETERY AND ON THE SOUTH END BY THE NORTH LINE OF THE MAIN AVENUE IN SAID CEMETERY.

AFORESAID TRACT NOW BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: PART OF THE WEST 1/2 OF THE NORTHEAST QUARTER OF SECTION 33, T. 16 N., R. 5 W. OF THE THIRD P. M. BEGINNING AT THE INTERSECTION OF THE EAST LINE OF ASSESSOR'S SUBDIVISION OF PART OF THE N. E. 1/4 OF SECTION 33 AND PART OF THE N. W. 1/4 OF SECTION 34 OF T. 16 N., R. 5 W. OF THE THIRD P.M., PROLONGED NORTH, AND THE NORTH LINE SAID SECTION 33; THENCE, EAST 44 FEET; THENCE, SOUTH 240 FEET PARALLEL TO THE EAST LINE OF AFORESAID ASSESSORS SUBDIVISION; THENCE, WEST 44 FEET; THENCE NORTH TO THE POINT OF BEGINNING, EXCEPT THAT PART NOW IN USE FOR STREET PURPOSES.

SITUATED IN THE CITY OF SPRINGFIELD IN THE COUNTY OF SANGAMON, IN THE STATE OF ILLINOIS, HEREBY RELEASING AND WAIVING ALL RIGHT UNDER AND BY VIRTUE OF THE HOMESTEAD EXEMPTION LAWS OF THIS STATE.

SUBJECT TO THE TAXES FOR THE YEAR 1960 AND SUBSEQUENT YEARS POSSESSION TO BE DELIVERED TO GRANTEE NOT LATER THAN JUNE 1, 1961

DATE THIS Third DAY OF May A.D. 1961

James H. Good (SEAL) Gertrude E. Good (SEAL)
Herbert L. Goodman (SEAL) Richard D. Pittman (SEAL)

STATE OF ILLINOIS) ss. I, Richard D. Pittman
COUNTY OF SANGAMON) A NOTARY PUBLIC IN, AND FOR SAID COUNTY AND STATE AFORESAID,
DO HEREBY CERTIFY, THAT James H. Good, Gertrude E. Good and Herbert L. Goodman



PERSONALLY KNOWN TO ME TO BE THE SAME PERSON S WHOSE NAME S

ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME 1 DAY IN PERSON AND ACKNOWLEDGED THAT they SIGNED, SEALED AND DELIVERED THE SAID INSTRUMENT AS their FREE AND VOLUNTARY ACT, FOR THE USES AND PURPOSES THEREIN SET FORTH, INCLUDING THE RELEASE AND WAIVER OF THE RIGHT OF HOMESTEAD.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, THIS 3rd DAY OF May A. D. 1961
Richard D. Pittman (SEAL)
NOTARY PUBLIC

See Copy Temp Book 6 for 1960 page 82 line 17



MAY 1961
Harry E. Boyd, Sec.
1700 W. Walnut St.

No. V288363 ✓/

SALE OF SPACE RESERVED FOR SANGAMON COUNTY. This instrument was filed for record at 1030 P.M. on MAY 5 - 1961 recorded on 1 Page

Richard D. Pittman
NOTARY PUBLIC

BOOK 558 PAGE 115

WARRANTY DEED - STATUTORY FORM

The Grantor, DANIEL T. ENGLAND, A DIVORCED PERSON WHO HAS NOT REMARRIED
of the CITY of SPRINGFIELD County of SANGAMON and State of ILLINOIS
for and in consideration of TWO (\$2.00) DOLLARS AND OTHER VALUABLE CONSIDERATIONS DEEDS
in hand paid, CONVEYS and WARRANTS to BOARD OF EDUCATION of SPRINGFIELD SCHOOL
DISTRICT NUMBER 186, SANGAMON COUNTY, ILLINOIS,
of the CITY of SPRINGFIELD County of SANGAMON and State of Illinois,
the following described Real Estate:

THE SOUTH HALF (1/2) OF LOT FOURTEEN (14) OF
THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST
QUARTER (1/4) OF SECTION THIRTY-THREE (33) AND
PART OF THE WEST HALF (1/2) OF THE NORTHWEST
QUARTER (1/4) OF SECTION THIRTY-FOUR (34) TOWNSHIP
16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL
MERIDIAN;

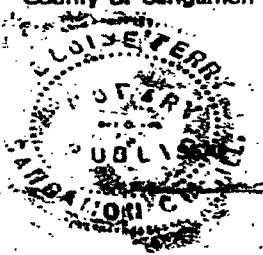
Situated in the CITY of SPRINGFIELD In the County of Sangamon,
in the State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemp-
tion Laws of this State.

SUBJECT HOWEVER TO THE TAXES FOR THE YEAR 1962, WHICH ARE DUE AND PAYABLE
IN THE YEAR 1963

Dated this 20TH day of JUNE A. D. 1962

_____[SEAL] _____ [SEAL]
_____[SEAL] _____ [SEAL]
_____[SEAL] _____ [SEAL]

STATE OF ILLINOIS
County of Sangamon



I, Louise Terry
a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY, that
Daniel T. England, a divorced person whose name is

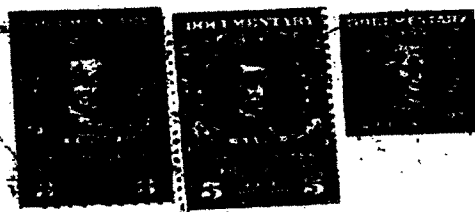
personally known to me to be the same person whose name is _____
subscribed to the foregoing instrument, appeared before me this day in person and acknowledged
that he signed, sealed and delivered the said instrument as _____ free and voluntary
act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.
Given under my hand and official seal, this 20th day of
JUNE A. D. 1962

NOTARY PUBLIC [SEAL]

✓ 293551

State of Illinois, I hereby certify
Sangamon County, that this instrument
was filed for record at _____
on JUN 20 1962 at _____
_____ DOCUMENTARY STAMPS

Shuttle
1900 W
city



BOOK 569 - 89

WARRANTY DEED - STATUTORY FORM

The Grantors, ROBERT B. DAVIS and BETTY J. DAVIS, husband and wife, and each in their individual capacity, of the City of Springfield County of Sangamon and State of Illinois for and in consideration of Ten and more ----- DOLLARS in hand paid, CONVEY and WARRANT to BOARD OF EDUCATION, SPRINGFIELD SCHOOL DISTRICT NO. 186, Sangamon County, Illinois,

the following described Real Estate:

Lot 11 of Assessor's Subdivision of the Northeast Quarter of Section 33 and part of the West Half of the Northwest Quarter of Section 34, Township 16 North, Range 5, West of the Third Principal Meridian, situated in the City of Springfield, County of Sangamon, State of Illinois.

Grantors hereby reserve the right of possession of the above described premises until on or before June 1, 1963.

hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of this State. Subject to real estate taxes for the year 1962, payable in 1963, and to easements, covenants and restrictions as to use, of record and now in effect.

Dated this 7th day of December A. D. 1962.

[SEAL] Robert B. Davis [SEAL]
[SEAL] Betty J. Davis [SEAL]

STATE OF ILLINOIS
County of Sangamon

I, a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY, that ROBERT B. DAVIS and BETTY J. DAVIS, husband and wife, and each in their individual capacity,

personally known to me to be the same person(s) whose name(s) are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this December 7th day of 1962.

NOTARY PUBLIC

Send Tax Statement to Board of Education, Springfield School Dist. #186, 1900 W. Monroe St. Springfield, Ill.

No. 295981



State This space reserved to certify Sangamon County's Office in this instrument was filed for record at, M. and recorded in DEC 7 - 1962 on Book of Page

RECORDED OF DEEDS

mail to: Bd. of Ed. School Dist. #186, 1900 W. Monroe, Springfield, Ill.

WARRANTY DEED - STATUTORY FORM

The Grantors, JOHN J. AMBS, JR AND MARGARET A. AMBS, HUSBAND AND WIFE,

of the CITY of SPRINGFIELD County of SANGAMON and State of ILLINOIS for and in consideration of TWO (\$2.00) DOLLARS AND OTHER VALUABLE CONSIDERATION DOLLARS in hand paid, CONVEY and WARRANT to SPRINGFIELD SCHOOL DISTRICT NUMBER 186

of the County of SANGAMON and State of Illinois, the following described Real Estate:

LOT NINE (9) OF ASSESSOR'S SUBDIVISION OF THE NORTHEAST 1/4 OF SECTION 33 AND PART OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE 3RD PRINCIPAL MERIDIAN.

SUBJECT TO THE REAL ESTATE TAXES FOR THE YEAR 1962, PAYABLE IN THE YEAR 1963 AND SUBSEQUENT YEARS.

Situated in the CITY of SPRINGFIELD In the County of Sangamon, In the State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of this State.

GRANTORS RESERVE RIGHT OF POSSESSION OF SAID PREMISES FOR A PERIOD NOT EXTENDING BEYOND JUNE 1, 1963

Dated this 22ND day of JANUARY A. D. 1963

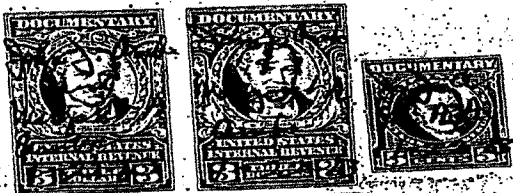
[SEAL] John J. Ambs, Jr [SEAL]
[SEAL] Margaret A. Ambs [SEAL]
[SEAL] [SEAL]

STATE OF ILLINOIS
County of Sangamon

I, Richard A. Pittman, a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY, that John J. Ambs, Jr and Margaret A. Ambs, husband and wife

personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this 22nd day of January, A. D. 1963. Richard A. Pittman (SEAL) NOTARY PUBLIC



mail to: 1900 W. Monroe

No. 296453

This space reserved for Recorder's Stamp

WARRANTY DEED - STATUTORY FORM

The Grantor, MARIE R. DIRKSEN, A SPINSTER,

of the CITY of SPRINGFIELD County of SANGAMON and State of ILLINOIS
for and in consideration of FIVE THOUSAND FIVE HUNDRED (\$5,500.00) DOLLARS
in hand paid, CONVEYS and WARRANTS to BOARD OF EDUCATION, SPRINGFIELD SCHOOL DISTRICT
NUMBER 186, SANGAMON COUNTY, ILLINOIS
of the County of SANGAMON and State of Illinois,
the following described Real Estate:

THE NORTH FORTY (40) FEET OF LOT FOURTEEN (14) OF THE
ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER (1/4)
OF SECTION THIRTY-THREE (33) AND PART OF THE WEST HALF (1/2)
OF THE NORTHWEST QUARTER (1/4) OF SECTION THIRTY-FOUR (34)
TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL
MERIDIAN.

SUBJECT, HOWEVER, TO THE REAL ESTATE TAXES FOR THE YEAR 1963 WHICH ARE DUE
AND PAYABLE DURING THE YEAR 1964 AND REAL ESTATE TAXES FOR PRIOR YEARS.

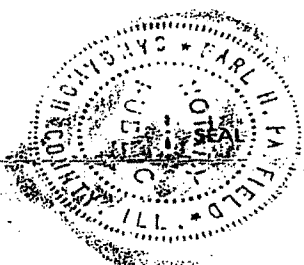
Situated in the CITY of SPRINGFIELD In the County of Sangamon,
In the State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemp-
tion Laws of this State.

Dated this 6th day of JUNE A. D. 19 63

[SEAL] Marie R. Dirksen [SEAL]
[SEAL] [SEAL]
[SEAL] [SEAL]

STATE OF ILLINOIS
County of Sangamon

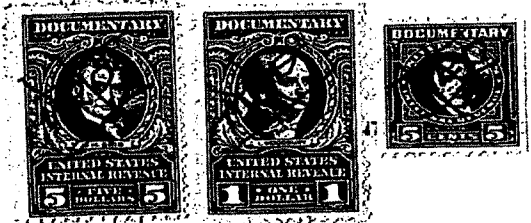
I, a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY, that MARIE
R. DIRKSEN, A SPINSTER,



personally known to me to be the same person whose name is
subscribed to the foregoing instrument, appeared before me this day in person and acknowledged
that she signed, sealed and delivered the said instrument as HER free and voluntary
act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.
Given under my hand and official seal, this 6th day of
JUNE A. D. 19 63

Earl H. Raffield (SEAL)
NOTARY PUBLIC

No. 298185



mail to:

State of Illinois, Sangamon County, Illinois, hereby certify
that this instrument
was filed for record at 2:00 P.M.
and recorded on
JUN 7 1963
in Book 577 Page 653

WARRANTY DEED - STATUTORY FORM

The Grantors, JAMES J. MOFFAT and DOROTHY MOFFAT, husband and wife,

of the City of Springfield County of Sangamon and State of Illinois for and in consideration of FORTY-FOUR HUNDRED (\$4,400.00) ----- DOLLARS

in hand paid, CONVEY and WARRANT to A. R. EVELOFF, THOMAS B. BLANCO, ROBERT E. BROWN, EDWIN A. LEE, SHELBY T. HARBISON, HERSCHEL MOORE and J. WILLARD TOBIN, as members of Springfield Board of Education and their successors in office of the City of Springfield County of Sangamon and State of Illinois, the following described Real Estate:

The North Twenty-eight (28) feet of Lot Twelve (12) of Assessor's Sub-division of the Northeast Quarter (¼) of Section Thirty-three (33) and part of the West Half (½) of the Northwest Quarter (¼) of Section Thirty-four (34), Township Sixteen (16) North, Range Five (5) West of the Third Principal Meridian;

Situated in the City of Springfield in the County of Sangamon, in the State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of this State. Subject to the real estate taxes for the year 1965 which are due and payable during the year 1966.

Complete possession of premises to be delivered to Grantee on or before June 15, 1965.

Dated this 27th day of May, A. D. 1965

[SEAL] James J. Moffat [SEAL]
[SEAL] Dorothy Moffat [SEAL]
[SEAL] [SEAL]

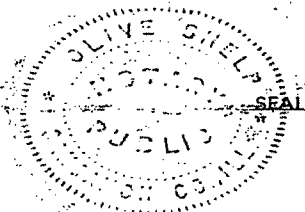
STATE OF ILLINOIS
County of Sangamon

I, Olive Shelp, a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY, that James J. Moffat and Dorothy Moffat, husband and wife,

personally known to me to be the same person_s whose name_s are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this 27th day of May, A. D. 1965

Olive Shelp (SEAL)
NOTARY PUBLIC



RY STAMPS

No. 309066
This space reserved for certify, State of Illinois, Sangamon County, this instrument was filed for record at 1:31 P.M. and in JUN 17 1965 recorded on Book of Page
Recorder of Deeds

BOOK 593 PAGE 604

mail to: 1900 W. Monroe

2026-048

WARRANTY DEED - STATUTORY FORM

The Grantor, HENRY SKOVRONSKY AND GUSTAVA SKOVRONSKY, HUSBAND AND WIFE,

of the CITY of SPRINGFIELD, County of SANGAMON and State of ILLINOIS for and in consideration of EIGHT THOUSAND (\$8,000.00)-----DOLLARS

In hand paid, CONVEY and WARRANT to A. R. EVELOFF, J. WILLARD TOBIN, HERSCHEL J. MOORE, SHELBY T. HARRISON, THOMAS B. BLANCO, ROBERT M. BROWN, AND EDWIN A. LEE, AS MEMBERS OF THE BOARD OF EDUCATION OF SPRINGFIELD SCHOOL DISTRICT NO. 100, SANGAMON COUNTY, ILLINOIS, AND THEIR SUCCESSORS IN OFFICE of the CITY of SPRINGFIELD County of SANGAMON and State of Illinois, the following described Real Estate:

LOT 10 OF THE ASSESSOR'S SUBDIVISION OF THE N.E. 1/4 OF SEC. 33 AND PART OF THE W. 1/2 OF THE N.W. 1/4 OF SEC. 34, T. 16 N., R. 5 W. OF THE 3RD, P.M.

Situated in the CITY of SPRINGFIELD In the County of Sangamon, in the State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of this State.

SUBJECT TO THE TAXES FOR THE YEAR 1965 WHICH ARE DUE AND PAYABLE DURING THE YEAR 1966.

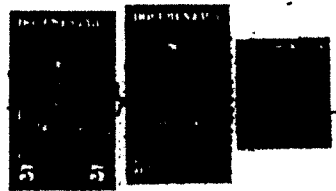
Dated this 9th day of June, A. D. 1965

[SEAL] Henry Skovronsky [SEAL]
[SEAL] Gustava Skovronsky [SEAL]
[SEAL] [SEAL]

STATE OF ILLINOIS } ss. I, Claude H. Ostermeier
County of Sangamon } a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY, that
Henry Skovronsky and Gustava Skovronsky, who are
husband and wife



personally known to me to be the same person, whose name is STP
subscribed to the foregoing instrument, appeared before me this day in person and acknowledged
that he/she signed, sealed and delivered the said instrument as free and voluntary
act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.
Given under my hand and official seal, this 9th day of
June, A. D. 1965
Claude H. Ostermeier [SEAL]
NOTARY PUBLIC



mail to: 1900 W. MONROE

No. 309067
This space reserved for
State of Illinois' Stamp I hereby certify
Sangamon County that this instrument
was filed for record at 3:27 P.M.
and in JUN 17 1965 recorded
Book 593 PAGE 605

WARRANTY DEED - STATUTORY FORM

The Grantors, CLARENCE LONON AND FRANCES W. LONON, HUSBAND AND WIFE,

of the CITY of SPRINGFIELD County of SANGAMON and State of ILLINOIS
for and in consideration of TEN THOUSAND FIVE HUNDRED (\$10,500.00) DOLLARS
In hand paid, CONVEY and WARRANT to
BOARD OF EDUCATION OF SPRINGFIELD SCHOOL DISTRICT NO. 186,
of the CITY of SPRINGFIELD County of SANGAMON and State of Illinois,
the following described Real Estate:

LOT THIRTEEN (13) OF THE
ASSESSOR'S SUBDIVISION OF
THE NORTHEAST QUARTER (1/4)
OF SECTION THIRTY-THREE (33)
AND PART OF THE WEST HALF (1/2)
OF THE NORTHWEST QUARTER (1/4)
OF SECTION THIRTY-FOUR (34),
TOWNSHIP 16 NORTH, RANGE (5)
WEST OF THE THIRD PRINCIPAL
MERIDIAN.

Situated in the CITY of SPRINGFIELD in the County of Sangamon,
in the State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption
Laws of this State.

SUBJECT TO THE TAXES FOR THE YEAR 1965 DUE AND PAYABLE DURING THE YEAR 1966.

Dated this 20th day of July, A. D. 1965

Clarence Lonon [SEAL]
Frances W. Lonon [SEAL]

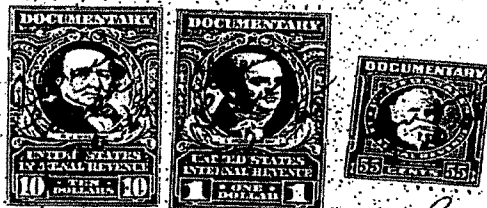
STATE OF ILLINOIS
County of Sangamon } ss.

I, Richard H. Putter,
a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY that Clarence
Lonon and Frances W. Lonon, husband
and wife,



personally known to me to be the same persons whose names are
subscribed to the foregoing instrument, appeared before me this day in person and acknowledged
that they signed, sealed and delivered the said instrument as free and voluntary
act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this 20th day of
July, 1965
Richard H. Putter [SEAL]
NOTARY PUBLIC



mail to: Edith Kenderick Salt
1900 W. Monroe

No. 309701

This space reserved for
Recorder's Stamp
State of Illinois, I hereby certify
Sangamon County that this instrument
was filed for record at 8:57 M.
and in JUL 26 1965 recorded
on
Book of Page

BOOK 594 PAGE 536

WARRANTY DEED - STATUTORY FORM

The Grantors, FAYE R. REDFERN, a/k/a FAYE R. WILSON and OLIVER S. REDFERN, wife and husband, of the City of Springfield County of Sangamon and State of Illinois for and in consideration of - - - Two and more - - - DOLLARS in hand paid, CONVEY and WARRANT to Board of Education of Springfield School District #186 of Sangamon County, of the City of Springfield County of Sangamon and State of Illinois, the following described Real Estate:

Lot Twelve (12) in Assessor's Subdivision of the Northeast Quarter of Section Thirty-three (33) and part of the West Half of the Northwest Quarter of Section Thirty-four (34), Township Sixteen (16) North, Range Five (5), West of the Third Principal Meridian,

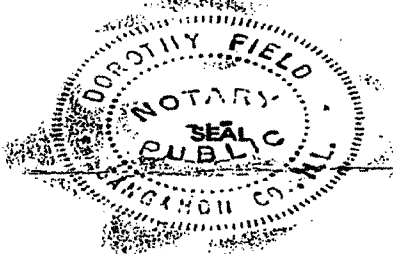
Excepting and reserving the North 28 feet thereof.

Subject to the taxes for the year 1964 and subsequent years, which the Grantee assumes and agrees to pay.

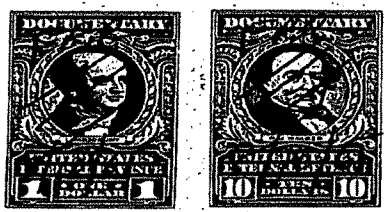
Situated in the City of Springfield in the County of Sangamon, in the State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of this State. Dated this 10th day of August, A. D. 19 65.

Faye R. Redfern [SEAL] Oliver S. Redfern [SEAL] [SEAL] [SEAL] [SEAL] [SEAL]

STATE OF ILLINOIS } ss. County of Sangamon I, Dorothy Field a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY, that Faye R. Redfern, a/k/a Faye R. Wilson and Oliver S. Redfern, wife and husband



personally known to me to be the same person, whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead. Given under my hand and official seal, this 10th day of August, A. D. 19 65 Dorothy Field (SEAL) NOTARY PUBLIC



MENTARY STAMPS

No. 310017 This space reserved for Recorder's Stamp State of Illinois, Sangamon County, I certify that this instrument was filed for record at 9:25 A.M. and in AUG 11 1965 recorded on Book of Page Recorder of Deeds BOOK 595 PAGE 39

mail to: Robert H. Berthing, C/o Board of Education, Springfield, Ill. 1900 West Monroe, Springfield, Ill.

WARRANTY DEED - STATUTORY FORM

THE GRANTORS, ROBERT L. MURPHY AND JUNE T. MURPHY, HUSBAND AND WIFE,

OF THE CITY OF SPRINGFIELD COUNTY OF SANGAMON AND STATE OF ILLINOIS FOR AND IN CONSIDERATION OF TEN (\$10.00) DOLLARS AND OTHER VALUABLE CONSIDERATIONS ~~CONVEY~~ IN HAND PAID, CONVEY AND WARRANT TO BOARD OF EDUCATION, OF SPRINGFIELD SCHOOL DISTRICT No. 186, SANGAMON COUNTY, ILLINOIS OF THE CITY OF SPRINGFIELD COUNTY OF SANGAMON AND STATE OF ILLINOIS, THE FOLLOWING DESCRIBED REAL ESTATE:

COMMENCING AT THE SOUTH LINE OF WASHINGTON STREET, 100 FEET EAST FROM THE NORTHWEST CORNER OF LOT ONE (1) OF WASHINGTON CROWDER'S SUBDIVISION; THENCE EAST ON THE SOUTH LINE OF WASHINGTON STREET AS IT NOW IS, 40 FEET; THENCE SOUTH 150 FEET; THENCE WEST 40 FEET; THENCE NORTH 150 FEET TO THE PLACE OF BEGINNING, BEING ALSO KNOWN AS LOT EIGHT (8) ON THE PLAT OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER (1/4) OF SECTION THIRTY-THREE (33) AND PART OF THE WEST HALF (1/2) OF THE NORTHWEST QUARTER (1/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP SIXTEEN (16) NORTH, RANGE FIVE (5) WEST OF THE THIRD PRINCIPAL MERIDIAN.

SITUATED IN THE CITY OF SPRINGFIELD IN THE COUNTY OF SANGAMON, IN THE STATE OF ILLINOIS, HEREBY RELEASING AND WAIVING ALL RIGHT UNDER AND BY VIRTUE OF THE HOMESTEAD EXEMPTION LAWS OF THIS STATE. SUBJECT TO THE REAL ESTATE TAXES FOR THE YEAR 1969 WHICH ARE DUE AND PAYABLE DURING THE YEAR 1970

DATED THIS 20TH DAY OF AUGUST, A. D. 1969

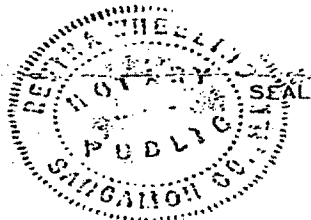
(SEAL) Robert L. Murphy (SEAL)
(SEAL) June T. Murphy (SEAL)
(SEAL) (SEAL)

STATE OF ILLINOIS
COUNTY OF SANGAMON

I, Boaz Wheeler
A NOTARY PUBLIC IN, AND FOR SAID COUNTY AND STATE AFORESAID,
DO HEREBY CERTIFY, THAT Robert L. Murphy
and June T. Murphy

PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES
are SUBSCRIBED TO THE
FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON
AND ACKNOWLEDGED THAT THEY SIGNED, SEALED AND DELIVERED
THE SAID INSTRUMENT AS their FREE AND VOLUNTARY ACT,
FOR THE USES AND PURPOSES THEREIN SET FORTH, INCLUDING THE
RELEASE AND WAIVER OF THE RIGHT OF HOMESTEAD.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, THIS 14th
1969 DAY OF May A. D. 1969
Boaz Wheeler (SEAL)
NOTARY PUBLIC



GRANTEE'S ADDRESS:
1900 W. MONROE ST.
SPRINGFIELD, ILL.

DOCUMENTARY STAMPS

RETURN TO:
JOHN G. HAYES
420 S. SEVENTH ST.
SPRINGFIELD, ILL. 62701

No. 339601

State of Illinois, I hereby certify that this instrument was filed for record at 11 P. M. on 19 of May 1969. THIS SPACE RESERVED FOR RECORDER'S STAMP on Book of Page 593

Boaz Wheeler
RECORDER OF DEEDS

300

BOOK 639 PAGE 593

2026-048

WARRANTY DEED - STATUTORY FORM

The Grantor, RUTH MANTLE, a widow,

of the City of Springfield County of Sangamon and State of Illinois for and in consideration of Two (\$2.00) and more-----DOLLARS in hand paid, CONVEYS and WARRANTS to BOARD OF EDUCATION OF SPRINGFIELD SCHOOL DISTRICT NO. 186 of the City of Springfield County of Sangamon and State of Illinois, the following described Real Estate:

Lot Seven (7) of the Assessor's Subdivision of the Northeast Quarter of Section Thirty-three (33), and part of the West Half of the Northwest Quarter of Section Thirty-four (34), Township Sixteen (16) North, Range Five (5) West of the Third Principal Meridian.

Subject to easements, restrictions, and covenants of record.

Subject to taxes for 1972 and subsequent years.

Situated in the City of Springfield in the County of Sangamon, in the State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of this State.

Dated this 30th day of August, A. D. 1972.

[SEAL] Ruth Mantle [SEAL]
[SEAL] Ruth Mantle [SEAL]
[SEAL] [SEAL]

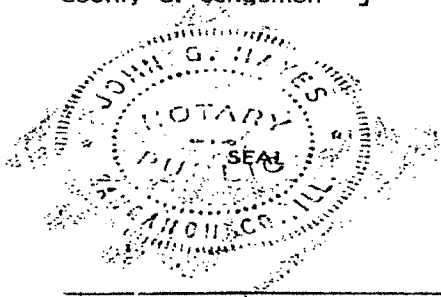
STATE OF ILLINOIS
County of Sangamon

I, John G. Hayes a Notary Public in, and for said County and State aforesaid, DO HEREBY CERTIFY, that RUTH MANTLE, a widow,

personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this 30th day of August A. D. 1972

John G. Hayes (SEAL)
NOTARY PUBLIC



"Except under provisions of Paragraph 6, Section 4, Real Estate Transfer Tax Act.

8-30-72 Date J.W. Wilson Buyer, Seller or Representative

DOCUMENTARY STAMPS

No. 349814

This space reserved for Recorder's Stamp State of Illinois, Sangamon County, I hereby certify that this instrument was filed for record at 9:27 M. and in AUG 30 1972 recorded on Book of Page

Recorder of Deeds

BOOK 654 PAGE 662

mail to: Springfield Public Schools, 530 W. Reynolds St Springfield, Ill. Attn. J.W. Wilson

2026-048

2023R23470

12/27/2023 03:19 PM

REC FEE 28.00

GIS FEE 18.00

RHSP FEE 18.00

TOTAL: 64.00

PAGES: 3

DEB

JOSHUA A LANGFELDER

SANGAMON COUNTY RECORDER

ELECTRONICALLY RECORDED

**WARRANTY DEED - INDIVIDUAL TO
SCHOOL DISTRICT**

GRANTOR, **Bonnie Jo Ostling**, in the County of McLean, in the State of Illinois, for and in consideration of Ten and no/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, CONVEYS and WARRANTS to the GRANTEE, **Board of Education of the Springfield Public School District No. 186**, an Illinois public school district organized and existing under and by virtue of the laws of the State of Illinois, the following described real estate:

LOT 15 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER (NE 1/4) OF SECTION 33 AND PART OF THE WEST HALF (W 1/2) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPTING THE NORTH 40 FEET THEREOF.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Permanent Index No.: 14-33.0-202-015

Commonly known as: 615 W. Monroe, Springfield, IL 62704

SUBJECT TO: (1) Real estate taxes for the year 2023 and subsequent years. (2) Covenants, conditions, reservations, easements, and restrictions apparent or of record. (3) All applicable zoning laws and ordinances. Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

DATED this 22nd date of December, 2023.

GRANTOR:


Bonnie Jo Ostling

**WARRANTY DEED – INDIVIDUAL TO
SCHOOL DISTRICT**

GRANTOR, **Bonnie Jo Ostling**, in the County of McLean, in the State of Illinois, for and in consideration of Ten and no/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, CONVEYS and WARRANTS to the GRANTEE, **Board of Education of the Springfield Public School District No. 186**, an Illinois public school district organized and existing under and by virtue of the laws of the State of Illinois, the following described real estate:

LOT 15 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER (NE 1/4) OF SECTION 33 AND PART OF THE WEST HALF (W 1/2) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPTING THE NORTH 40 FEET THEREOF.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Permanent Index No.: 14-33.0-202-015

Commonly known as: 615 W. Monroe, Springfield, IL 62704

SUBJECT TO: (1) Real estate taxes for the year 2023 and subsequent years. (2) Covenants, conditions, reservations, easements, and restrictions apparent or of record. (3) All applicable zoning laws and ordinances. Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

DATED this 22nd date of December, 2023.

GRANTOR:


Bonnie Jo Ostling

STATE OF ILLINOIS) I, the undersigned, a Notary Public for the state aforesaid,
) DO HEREBY CERTIFY that SELLERS NAMES,
 COUNTY OF SANGAMON) personally known to me to be the same person(s) whose name(s)
 is/are subscribed to the foregoing instrument, appeared before me this day in person and
 acknowledged that he/she/they signed, sealed, and delivered the said instrument as his/hers/their free
 and voluntary act, for the uses and purposes therein set forth, including the waiver of the right of
 homestead.

(Affix Notary Seal here)

Given under my hand and notarial seal this 22nd day of
December, 2023.



Justine Vega Notary Public

Deed prepared by: Terry S. Prillaman, Jr. Attorney at Law 33 Fields East Champaign, IL 61822 (217) 778-1824 #6186983 FILE NO:23-00491	Send tax bill to: Board of Education of the Springfield Public School District No. 186 1900 W. Monroe St. Springfield, Il 62704	After recording return to: Board of Education of the Springfield Public School District No. 186 1900 W. Monroe St. Springfield, Il 62704
Exempt under provisions of Paragraph <u>b</u> , Section 31-45, Real Estate Transfer Tax Act. Date <u>12/27/23</u> Signature <u>[Signature]</u> BUYER, SELLER, OR REPRESENTATIVE		

AFFIDAVIT FOR PURPOSE OF PLAT ACT AND TRACT SURVEY REQUIREMENTS
Relevant Zoning and Subdivision Ordinances Will Also Apply

STATE OF ILLINOIS
COUNTY OF San Joaquin

Date: December 18, 2023

Affiant is a resident of this County and is the Grantor (or Grantor's Agent) in a Deed bearing the above date transferring an interest in the real estate described in the accompanying documents. Affiant further states this transfer is exempt from the Illinois Plat Act because it is:

- (x) a. **NOT A DIVISION OF LAND:**
 - 1. Conveyance of entire parcel as described in current tax records; (Tax Index No. 14-33.0-202-015)
 - 2. Conveyance of a parcel resulting from a division contained in a document recorded prior to November 1, 1987. Recording date _____ and Document No. _____
- () b. A division or subdivision of land into tracts of five acres or more in size which does not involve any new streets or easements of access;
 - ** () 1. Division by metes and bounds description.
 - () 2. Fractional Parts Division.
- () c. A division of lots or blocks in any approved and recorded subdivision which does not involve any new streets or easements of access.
 - ** () 1. Division is being done to create a new building site.
 - () 2. Division is being done to add land to a contiguous lot and no drainage or utility easements are affected.
- ** () d. A sale or exchange of land between owners of adjoining and contiguous land, provided a new building site is not being created;
- () e. A conveyance of land for use as a right of way for railroad or other public utilities which does not involve any new streets or easements of access;
- () f. A conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;
- () g. A conveyance of land for highway or other public purposes and grants relating to the dedication or vacation of land for public use;
- () h. A conveyance made to correct descriptions in prior conveyances.
- ** () i. A conveyance of land resulting from the one-time division of a parcel which is less than five acres and existed on July 17, 1959, and which does not involve any new streets or easements of access.
- ** () j. A conveyance of land less than five acres resulting from the one-time division of a parcel greater than five acres which existed on October 1, 1973, and which does not involve any new streets or easements of access.
- () k. A division of land to allow fee simple sale of a duplex. Indicate PUD name and zoning ordinance allowing this division: _____

**PLAT OFFICER APPROVAL is: _____ Required and Attached;
_____ Not required because the parcel is located wholly within the municipal limits of _____, which does not require Plat Officer review.

FURTHER AFFIANT SAYETH NOT.

SUBSCRIBED AND SWORN TO before me

this 22nd day of December, 2023

Bonnie J. Ostling
Affiant

Justine Vega
Notary Public





PTAX-203 Illinois Real Estate Transfer Declaration

2023P23470

12/27/2023 03:19 PM

ELECTRONICALLY RECORDED

Step 1: Identify the property and sale information.

1 615 W MONROE ST
 Street address of property (or 911 address, if available)

SPRINGFIELD 62704-0000
 City or village ZIP

Capital
 Township

2 Enter the total number of parcels to be transferred. 1

3 Enter the primary parcel identifying number and lot size or acreage

Primary PIN	Lot size or acreage	Dimensions	No Split Parcel
14-33-0202-015	60x104		

4 Date of instrument: 12/27/2023
 Date

5 Type of Instrument (Mark with an "X"): X Warranty deed
 Quit claim deed Executor deed Trustee deed
 Beneficial interest Other (specify):

6 Yes No Will the property be the buyer's principal residence?

7 Yes No Was the property advertised for sale?
 (i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.

- Current Intended
- a Land/lot only
 - b Residence (single-family, condominium, townhome, or duplex)
 - c Mobile home residence
 - d Apartment building (6 units or less) No. of units: 0
 - e Apartment building (over 6 units) No. of units: 0
 - f Office
 - g Retail establishment
 - h Commercial building (specify):
 - i Industrial building
 - j Farm
 - k Other (specify):

9 Identify any significant physical changes in the property since January 1 of the previous year and enter the date of the change. Date of significant change: _____

- Demolition/damage Additions Major remodeling
 New construction Other (specify):

10 Identify only the items that apply to this sale.

- a Fulfillment of installment contract year contract initiated: _____
- b Sale between related individuals or corporate affiliates
- c Transfer of less than 100 percent interest
- d Court-ordered sale
- e Sale in lieu of foreclosure
- f Condemnation
- g Short sale
- h Bank REO (real estate owned)
- i Auction sale
- j Seller/buyer is a relocation company
- k Seller/buyer is a financial institution or government agency
- l Buyer is a real estate investment trust
- m Buyer is a pension fund
- n Buyer is an adjacent property owner
- o Buyer is exercising an option to purchase
- p Trade of property (simultaneous)
- q Sale-leaseback
- r Other (specify):
- s Homestead exemptions on most recent tax bill:

1 General/Alternative	<u>0.00</u>
2 Senior Citizens	<u>0.00</u>
3 Senior Citizens Assessment Freeze	<u>0.00</u>

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11	<u>255,000.00</u>
12a Amount of personal property included in the purchase	12a	<u>0.00</u>



Declaration ID: 20231208490772

Status: Closing Completed

Document No.: Not Recorded

State/County Stamp: Not Issued

12b Was the value of a mobile home included on Line 12a?	12b	Yes	X	No
13 Subtract Line 12a from Line 11. This is the net consideration for real property	13	255,000.00		
14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11	14	0.00		
15 Outstanding mortgage amount to which the transferred real property remains subject	15	0.00		
16 If this transfer is exempt, identify the provision.	16	X	b	k
17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17	0.00		
18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62)	18	0.00		
19 Illinois tax stamps — multiply Line 18 by 0.50.	19	0.00		
20 County tax stamps — multiply Line 18 by 0.25.	20	0.00		
21 Add Lines 19 and 20. This is the total amount of transfer tax due	21	0.00		

Step 3: Enter the legal description from the deed. Enter the legal description from the deed.

LOT 15 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER (NE 1/4) OF SECTION 33 AND PART OF THE WEST HALF (W 1/2) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPTING THE NORTH 40 FEET THEREOF.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information

BONNIE J OSTLING

Seller's or trustee's name _____ Seller's trust number (if applicable - not an SSN or FEIN) _____

201 W OLIVE ST _____ BLOOMINGTON _____ IL _____ 61701-5013
Street address (after sale) _____ City _____ State _____ ZIP _____

309-275-8919 _____ USA
Seller's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Buyer Information

BOARD OF EDUCATION OF THE SPRINGFIELD PUBLIC SCHOOL DISTRICT NO.
186

Buyer's or trustee's name _____ Buyer's trust number (if applicable - not an SSN or FEIN) _____

1900 W MONROE ST _____ SPRINGFIELD _____ IL _____ 62704-1531
Street address (after sale) _____ City _____ State _____ ZIP _____

217-525-3000 _____ USA
Buyer's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Mail tax bill to:

2026-048



Declaration ID: 20231208490772
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

BOARD OF EDUCATION OF THE SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186	1900 W MONROE ST Street address	SPRINGFIELD City	IL State	62704-1531 ZIP
--	------------------------------------	---------------------	-------------	-------------------

Preparer Information

TERRY PRILLAMAN - LAW OFFICE OF TERRY S. PRILLAMAN, JR.	23-00491	5271-2300491
Preparer and company name	Preparer's file number (if applicable)	Escrow number (if applicable)
33 FIELDS E Street address	CHAMPAIGN City	IL 61822-6130 State ZIP
prillamanlaw@gmail.com Preparer's email address (if available)	217-778-1824 Preparer's daytime phone	USA Phone extension Country

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Identify any required documents submitted with this form. (Mark with an "X.")
 _____ Extended legal description _____ Form PTAX-203-A
 _____ Itemized list of personal property _____ Form PTAX-203-B

To be completed by the Chief County Assessment Officer							
<p>1</p> <table border="0"> <tr> <td>County</td> <td>Township</td> <td>Class</td> <td>Cook-Minor</td> <td>Code 1</td> <td>Code 2</td> </tr> </table> <p>2 Board of Review's final assessed value for the assessment year prior to the year of sale.</p> <p>Land _____</p> <p>Buildings _____</p> <p>Total _____</p>	County	Township	Class	Cook-Minor	Code 1	Code 2	<p>3 Year prior to sale _____</p> <p>4 Does the sale involve a mobile home assessed as real estate? _____ Yes _____ No</p> <p>5 Comments</p>
County	Township	Class	Cook-Minor	Code 1	Code 2		
Illinois Department of Revenue Use	Tab number						

WARRANTY DEED - INDIVIDUAL TO
PUBLIC SCHOOL DISTRICT

GRANTOR, Thomas E. Walsh, Jr., ,
in the County of Sangamon, in the
State of Illinois, for and in
consideration of Ten and no/100
Dollars (\$10.00) and other good and
valuable consideration in hand paid,
CONVEY(S) and WARRANT(S) to
the GRANTEE, Board of Education
of the Springfield Public School
District No. 186, a public school
district, organized and existing under
and by virtue of the laws of the State of
Illinois, the following described real
estate:

LOT 5 IN BLOCK 5 OF THOMAS LEWIS' THIRD ADDITION.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS
UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR
RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN
FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.


Permanent Index No.: 14-33.0-202-022

Commonly known as: 519 W. Monroe, Springfield, IL 62704

SUBJECT TO: (1) Real estate taxes for the year 2023 and subsequent years. (2) Covenants,
conditions, reservations, easements and restrictions apparent or of record. (3) All applicable zoning
laws and ordinances. Hereby releasing and waiving all rights under and by virtue of the Homestead
Exemption Laws of the State of Illinois.

DATED this 22ND date of DECEMBER, 2023.

GRANTOR:


Thomas E. Walsh, Jr.

2023R23282

12/22/2023 03:12 PM

REC FEE 28.00

GIS FEE 18.00

RHSP FEE 18.00

TOTAL: 64.00

PAGES: 3 JOSH

JOSHUA A LANGFELDER
SANGAMON COUNTY RECORDER
ELECTRONICALLY RECORDED

**WARRANTY DEED – INDIVIDUAL TO
PUBLIC SCHOOL DISTRICT**

GRANTOR, **Thomas E. Walsh, Jr.**, ,
in the County of Sangamon, in the
State of Illinois, for and in
consideration of Ten and no/100
Dollars (\$10.00) and other good and
valuable consideration in hand paid,
CONVEY(S) and WARRANT(S) to
the GRANTEE, **Board of Education
of the Springfield Public School
District No. 186**, a public school
district, organized and existing under
and by virtue of the laws of the State of
Illinois, the following described real
estate:

E-RECORDED simplifile
ID: 2023R 23282
County: Sangamon
Date: 12/24/23 Time: 3:12 pm

LOT 5 IN BLOCK 5 OF THOMAS LEWIS' THIRD ADDITION.

**EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS
UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR
RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN
FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.**

SITUATED IN SANGAMON COUNTY, ILLINOIS.


Permanent Index No.: 14-33.0-202-022

Commonly known as: 519 W. Monroe, Springfield, IL 62704

SUBJECT TO: (1) Real estate taxes for the year 2023 and subsequent years. (2) Covenants, conditions, reservations, easements and restrictions apparent or of record. (3) All applicable zoning laws and ordinances. Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

DATED this 22nd date of DECEMBER, 2023.

GRANTOR:

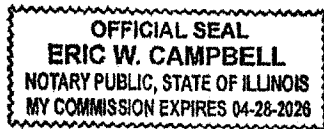


Thomas E. Walsh, Jr.

STATE OF ILLINOIS) I, the undersigned, a Notary Public for the state aforesaid,
) DO HEREBY CERTIFY that **Thomas E. Walsh, Jr.**,
 COUNTY OF SANGAMON) personally known to me to be the same person(s) whose name(s)
 is/are subscribed to the foregoing instrument, appeared before me this day in person and
 acknowledged that he/she/they signed, sealed, and delivered the said instrument as his/her/their free
 and voluntary act, for the uses and purposes therein set forth, including the waiver of the right of
 homestead.

(Affix Notary Seal here)

Given under my hand and notarial seal this 22nd day of



December, 2023.
Eric W. Campbell Notary Public

Deed prepared by: Terry S. Prillaman, Jr. Attorney at Law 33 Fields East Champaign, IL 61822 (217) 778-1824 #6186983 FILE NO:23-00494	Send tax bill to: Board of Education of the Springfield Public School District No. 186 1900 West Monroe St. Springfield, IL 62704	After recording return to: Brown, Hay & Stephens, LLP Attn: Daniel Hamilton 205 S 5th st P.O. Box 2459 Springfield, IL. 62705
Exempt under provisions of Paragraph <u>B</u> , Section 31-45, Real Estate Transfer Tax Act. Date <u>12-22-23</u> Signature <u>[Signature]</u> BUYER, SELLER OR REPRESENTATIVE		

2026-048

AFFIDAVIT FOR PURPOSE OF PLAT ACT AND SURVEY REQUIREMENTS

(Relevant Zoning and Subdivision Ordinances Will Also Apply)

STATE OF ILLINOIS)

) SS

COUNTY OF SANGAMON)

DATE: 12-22-23

Affiant is a resident of Sangam, and is (agent for) (an officer) (one of) the grantor(s) in a (deed) (lease) bearing the above date transferring an interest in the real estate described in the accompanying document(s). Affiant further states this transfer is exempt from the Illinois Plat Act because it is:

- a. NOT A DIVISION OF LAND;
 - 1. Conveyance of entire parcel as described in current tax records,
 - 2. Conveyance of a parcel resulting from a division contained in a document recorded prior to November 1, 1987. Indicate the recording date _____ and the document number _____
- b. A division or subdivision of land into tracts five acres or more in size which does not involve any new streets or easements of access;
 - ** 1. Division by metes and bounds description;
 - 2. Fractional Parts Division;
- c. A division of lots or blocks in any approved and recorded subdivision which does not involve any new streets of easement access;
 - ** 1. Division is being done to create a new building site;
 - 2. Division is being done to add land to a contiguous lot and no drainage or utility easements are affected;
- ** d. A sale or exchange of land between owners of adjoining and contiguous land provided a new building site is not being created,
- e. A conveyance of land for use as a right of way for railroad or other public utilities which does not involve any new streets or easements access;
- f. A conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;
- g. A conveyance of land for highway or other public purposes and grants relating to the dedication or vacation of land for public use;
- h. A conveyance made to correct descriptions in prior conveyances.
- ** i. A conveyance of land resulting from the one-time division of a parcel which is less than 5 acres and existed on July 17, 1959 and which does not involve any new streets or easements of access.
- ** j. A conveyance of land less than five acres resulting from the one-time division of a parcel greater than 5 acres which existed on October 1, 1973 and which does not involve any new streets or easements of access.
- ** k. A division of land to allow fee simple sale of a duplex.
- ** l. Division meets criteria for agricultural exemption. If an exemption with a double asterisk is checked also check one of the following:

Plat Officer Approval is required and attached.

Plat Officer Approval is not required because parcel is located wholly within municipal limits of _____ which does not require Plat Officer review.

Agricultural Exemption Certificate Attached.

Further affiant sayeth not.

Signature: _____



Declaration ID: 20231208495783
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued



PTAX-203
Illinois Real Estate
Transfer Declaration

2023P23282

12/22/2023 03:12 PM

ELECTRONICALLY RECORDED

Step 1: Identify the property and sale information.

1 519 W MONROE ST
 Street address of property (or 911 address, if available)
SPRINGFIELD 62704-0000
 City or village ZIP

Capital
 Township

2 Enter the total number of parcels to be transferred. 1

3 Enter the primary parcel identifying number and lot size or acreage

14-33-0202-022	40x157	Dimensions	No
Primary PIN	Lot size or acreage	Unit	Split Parcel

4 Date of Instrument: 12/22/2023
 Date

5 Type of instrument (Mark with an "X"): X Warranty deed
 Quit claim deed Executor deed Trustee deed
 Beneficial interest Other (specify):

6 Yes X No Will the property be the buyer's principal residence?

7 Yes X No Was the property advertised for sale?
 (i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.

Current Intended

- a X X Land/lot only
- b Residence (single-family, condominium, townhome, or duplex)
- c Mobile home residence
- d Apartment building (6 units or less) No. of units: 0
- e Apartment building (over 6 units) No. of units: 0
- f Office
- g Retail establishment
- h Commercial building (specify):
- i Industrial building
- j Farm
- k Other (specify):

9 Identify any significant physical changes in the property since January 1 of the previous year and enter the date of the change. Date of significant change: _____

Demolition/damage Additions Major remodeling
 New construction Other (specify):

10 Identify only the items that apply to this sale.

- a Fulfillment of installment contract year contract initiated: _____
- b Sale between related individuals or corporate affiliates
- c Transfer of less than 100 percent interest
- d Court-ordered sale
- e Sale in lieu of foreclosure
- f Condemnation
- g Short sale
- h Bank REO (real estate owned)
- i Auction sale
- j Seller/buyer is a relocation company
- k Seller/buyer is a financial institution or government agency
- l Buyer is a real estate investment trust
- m Buyer is a pension fund
- n X Buyer is an adjacent property owner
- o Buyer is exercising an option to purchase
- p Trade of property (simultaneous)
- q Sale-leaseback
- r Other (specify):
- s Homestead exemptions on most recent tax bill:

1 General/Alternative	0.00
2 Senior Citizens	0.00
3 Senior Citizens Assessment Freeze	0.00

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11	50,000.00
12a Amount of personal property included in the purchase	12a	0.00

2026-048



Declaration ID: 20231208495783
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

	12b	Yes	X	No
12b Was the value of a mobile home included on Line 12a?	13			
13 Subtract Line 12a from Line 11. This is the net consideration for real property	13			50,000.00
14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11	14			0.00
15 Outstanding mortgage amount to which the transferred real property remains subject	15			0.00
16 If this transfer is exempt, identify the provision.	16	X	b	k m
17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17			0.00
18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62)	18			0.00
19 Illinois tax stamps — multiply Line 18 by 0.50.	19			0.00
20 County tax stamps — multiply Line 18 by 0.25.	20			0.00
21 Add Lines 19 and 20. This is the total amount of transfer tax due	21			0.00

Step 3: Enter the legal description from the deed. Enter the legal description from the deed.

LOT 5 IN BLOCK 5 OF THOMAS LEWIS' THIRD ADDITION.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information

THOMAS E. WALSH, JR

Seller's or trustee's name _____ Seller's trust number (if applicable - not an SSN or FEIN) _____

3915 GREENBRIAR RD _____ SPRINGFIELD _____ IL _____ 62711-8105
 Street address (after sale) _____ City _____ State _____ ZIP

217-299-0163 _____ USA
 Seller's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Buyer Information

BOARD OF EDUCATION OF THE SPRINGFIELD PUBLIC SCHOOL DISTRICT NO.
 186

Buyer's or trustee's name _____ Buyer's trust number (if applicable - not an SSN or FEIN) _____

1900 W MONROE ST _____ SPRINGFIELD _____ IL _____ 62704-1531
 Street address (after sale) _____ City _____ State _____ ZIP

217-525-3000 _____ USA
 Buyer's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Mail tax bill to:

BOARD OF EDUCATION OF THE _____ 1900 W MONROE ST _____ SPRINGFIELD _____ IL _____ 62704-1531
 Name or company _____ Street address _____ City _____ State _____ ZIP

2026-048



Declaration ID: 20231208495783
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

SPRINGFIELD PUBLIC SCHOOL
 DISTRICT NO. 186

Name or company

Preparer Information

TERRY PRILLAMAN - LAW OFFICE OF TERRY S. PRILLAMAN, JR.

Preparer and company name

33 FIELDS E

Street address

prillamanlaw@gmail.com

Preparer's email address (if available)

USA

Country

23-00494

Preparer's file number (if applicable)

CHAMPAIGN

City

217-778-1824

Preparer's daytime phone

5271-2300494

Escrow number (if applicable)

IL

State

61822-6130

Phone extension

61822-6130

ZIP

USA

Country

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Identify any required documents submitted with this form. (Mark with an "X.")
 _____ Extended legal description _____ Form PTAX-203-A
 _____ Itemized list of personal property _____ Form PTAX-203-B

To be completed by the Chief County Assessment Officer	
<p>1 County _____ Township _____ Class _____ Cook-Minor _____ Code 1 _____ Code 2 _____</p> <p>2 Board of Review's final assessed value for the assessment year prior to the year of sale.</p> <p>Land _____</p> <p>Buildings _____</p> <p>Total _____</p>	<p>3 Year prior to sale _____</p> <p>4 Does the sale involve a mobile home assessed as real estate? _____ Yes _____ No</p> <p>5 Comments _____</p>
Illinois Department of Revenue Use	Tab number

**WARRANTY DEED -LLC TO PUBLIC
SCHOOL DISTRICT**

GRANTOR, W.S.S.B., L.L.C., a limited liability company organized and existing under and by virtue of the laws of the State of Illinois, for and in consideration of Ten and no/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, and pursuant to authority given by the Members of said limited liability company, CONVEYS and WARRANTS to the GRANTEE, Board of Education of the Springfield Public School District

No. 186., a public school district, organized and existing under and by virtue of the laws of the State of Illinois, the following described Real Estate:

PARCEL 1:

THE WEST HALF OF LOT 16 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER OF SECTION 33 AND PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, SAID LOT BEING 80 FEET WIDE EAST AND WEST AND 144 FEET LONG FRONTING ON MONROE STREET 80 FEET, THE PART HEREBY INTENDED TO BE CONVEYED BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: TO-WIT: BEGINNING AT A POINT ON THE NORTH LINE OF MONROE STREET 60 FEET EAST OF THE POINT WHERE THE EAST LINE OF PARKER AVENUE INTERSECTS WITH THE SAID NORTH LINE OF MONROE STREET; RUNNING THENCE EAST 40 FEET ON THE SAID NORTH LINE OF MONROE ST; THENCE NORTH 144 FEET TO THE SOUTH LINE OF AN ALLEY; THENCE WEST ON THE SOUTH LINE OF SAID ALLEY; 40 FEET TO A POINT 60 FEET EAST OF THE WEST LINE OF PARKER AVENUE; THENCE SOUTH 144 FEET TO THE POINT OF BEGINNING.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

2023R23278

12/22/2023 03:02 PM

REC FEE 28.00

GIS FEE 18.00

RHSP FEE 18.00

TOTAL: 64.00

PAGES: 4

JOSH

JOSHUA A LANGFELDER
SANGAMON COUNTY RECORDER

ELECTRONICALLY RECORDED

PARCEL 2:

THE EAST HALF OF LOT 16 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER OF SECTION 33 AND PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

PARCEL 3:

LOT 1 AND FRACTIONAL LOT 2 IN BLOCK 6 OF THOMAS LEWIS' THIRD ADDITION TO THE CITY OF SPRINGFIELD.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS

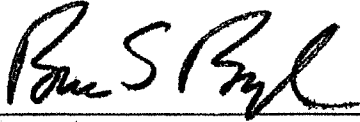
Commonly known as: 601, 607 and 611 W. Monroe St., Springfield, IL 62704

Permanent Index No.: 14-33.0-202-016,
14-33.0-202-017 and
14-33.0-202-018

SUBJECT TO: (1) Real estate taxes for the year 2023 and subsequent years. (2) Covenants, conditions, reservations, easements, and restrictions apparent or of record. (3) All applicable zoning laws and ordinances. Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

DATED this 22ND date of December, 2023.

GRANTOR: W.S.S.B., L.L.C.

By 
Bruce Bonczyk, Manager

STATE OF ILLINOIS) I, the undersigned, a Notary Public for the state aforesaid,
) DO HEREBY CERTIFY that Bruce Bonczk, Manager of
 W.S.S.B., L.L.C.
 COUNTY OF SANGAMON) personally known to me to be the same person(s) whose name(s)
 is/are subscribed to the foregoing instrument, appeared before me this day in person and
 acknowledged that he/she/they signed, sealed, and delivered the said instrument as his/her/their free
 and voluntary act, for the uses and purposes therein set forth, including the waiver of the right of
 homestead.

(Affix Notary Seal here)

Given under my hand and notarial seal this 22nd day of



December, 2023.
Eric W. Campbell Notary Public

Deed prepared by: Terry S. Prillaman, Jr. Attorney at Law 33 Fields East Champaign, IL 61822 (217) 778-1824 #6186983 FILE NO: 23-00492	Send tax bill to: Board of Education of the Springfield Public School District No. 186 1900 W. Monroe St. Springfield, IL 62704	After recording return to: Brown, Hay & Stephens, LLP Attn Daniel Hamilton 205 S 5 th st P.O. Box 2459 Springfield, IL 62705
Exempt under provisions of Paragraph ”b” , Section 31-45, Real Estate Transfer Tax Act. Date <u>12/22/23</u> Signature <u>Bruce Bonczk</u> BUYER, SELLER, OR REPRESENTATIVE		

AFFIDAVIT FOR PURPOSE OF PLAT ACT AND TRACT SURVEY REQUIREMENTS
Relevant Zoning and Subdivision Ordinances Will Also Apply

STATE OF ILLINOIS
COUNTY OF Sanjara

Date: December ²²~~14~~, 2023

Affiant is a resident of this County and is the Grantor (or Grantor's Agent) in a Deed bearing the above date transferring an interest in the real estate described in the accompanying documents. Affiant further states this transfer is exempt from the Illinois Plat Act because it is:

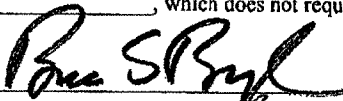
- (x) a. NOT A DIVISION OF LAND:
 - 1. Conveyance of entire parcel as described in current tax records; (Tax Index No. 14-33.0-202-016, 14-33.0-202-017 and 14-33.0-202-018)
 - 2. Conveyance of a parcel resulting from a division contained in a document recorded prior to November 1, 1987. Recording date _____ and Document No. _____.
- () b. A division or subdivision of land into tracts of five acres or more in size which does not involve any new streets or easements of access;
 - ** () 1. Division by metes and bounds description.
 - () 2. Fractional Parts Division.
- () c. A division of lots or blocks in any approved and recorded subdivision which does not involve any new streets or easements of access.
 - ** () 1. Division is being done to create a new building site.
 - () 2. Division is being done to add land to a contiguous lot and no drainage or utility easements are affected.
- ** () d. A sale or exchange of land between owners of adjoining and contiguous land, provided a new building site is not being created;
- () e. A conveyance of land for use as a right of way for railroad or other public utilities which does not involve any new streets or easements of access;
- () f. A conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;
- () g. A conveyance of land for highway or other public purposes and grants relating to the dedication or vacation of land for public use;
- () h. A conveyance made to correct descriptions in prior conveyances.
- ** () i. A conveyance of land resulting from the one-time division of a parcel which is less than five acres and existed on July 17, 1959, and which does not involve any new streets or easements of access.
- ** () j. A conveyance of land less than five acres resulting from the one-time division of a parcel greater than five acres which existed on October 1, 1973, and which does not involve any new streets or easements of access.
- () k. A division of land to allow fee simple sale of a duplex. Indicate PUD name and zoning ordinance allowing this division: _____.

**PLAT OFFICER APPROVAL is: _____ Required and Attached;
_____ Not required because the parcel is located wholly within the municipal limits of _____, which does not require Plat Officer review.


FURTHER AFFIANT SAYETH NOT.

SUBSCRIBED AND SWORN TO before me

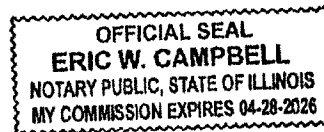
this 22nd day of Dec, 2023



Affiant



Notary Public





Declaration ID: 20231208495337
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued



PTAX-203
Illinois Real Estate
Transfer Declaration

2023P23278

12/22/2023 03:02 PM

ELECTRONICALLY RECORDED

Step 1: Identify the property and sale information.

1 611 W MONROE ST
 Street address of property (or 911 address, if available)
SPRINGFIELD 62704-0000
 City or village ZIP
Capital
 Township

2 Enter the total number of parcels to be transferred. 3
 3 Enter the primary parcel identifying number and lot size or acreage

Primary PIN	Lot size or acreage	Dimensions	No Split Parcel
14-33-0202-016	40x144		

4 Date of instrument: 12/22/2023
 Date

5 Type of instrument (Mark with an "X"): Warranty deed
 Quit claim deed Executor deed Trustee deed
 Beneficial interest Other (specify):

6 Yes No Will the property be the buyer's principal residence?
 7 Yes No Was the property advertised for sale?
 (i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.
 Current Intended
 a Land/lot only
 b Residence (single-family, condominium, townhome, or duplex)
 c Mobile home residence
 d Apartment building (6 units or less) No. of units: 0
 e Apartment building (over 6 units) No. of units: 0
 f Office
 g Retail establishment
 h Commercial building (specify):
 i Industrial building
 j Farm
 k Other (specify):

9 Identify any significant physical changes in the property since January 1 of the previous year and enter the date of the change. Date of significant change: _____
 _____ Demolition/damage _____ Additions _____ Major remodeling
 _____ New construction _____ Other (specify):

10 Identify only the items that apply to this sale.
 a Fulfillment of installment contract
 year contract initiated: _____
 b Sale between related individuals or corporate affiliates
 c Transfer of less than 100 percent interest
 d Court-ordered sale
 e Sale in lieu of foreclosure
 f Condemnation
 g Short sale
 h Bank REO (real estate owned)
 i Auction sale
 j Seller/buyer is a relocation company
 k Seller/buyer is a financial institution or government agency
 l Buyer is a real estate investment trust
 m Buyer is a pension fund
 n Buyer is an adjacent property owner
 o Buyer is exercising an option to purchase
 p Trade of property (simultaneous)
 q Sale-leaseback
 r Other (specify):
 s Homestead exemptions on most recent tax bill:
 1 General/Alternative 0.00
 2 Senior Citizens 0.00
 3 Senior Citizens Assessment Freeze 0.00

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration	11	<u>400,000.00</u>
12a Amount of personal property included in the purchase	12a	<u>0.00</u>



Declaration ID: 20231208495337
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

12b	Was the value of a mobile home included on Line 12a?	12b	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
13	Subtract Line 12a from Line 11. This is the net consideration for real property	13	400,000.00	
14	Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11	14	0.00	
15	Outstanding mortgage amount to which the transferred real property remains subject	15	0.00	
16	If this transfer is exempt, identify the provision.	16	<input checked="" type="checkbox"/> b	<input type="checkbox"/> k
17	Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.	17	0.00	
18	Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62)	18	0.00	
19	Illinois tax stamps — multiply Line 18 by 0.50.	19	0.00	
20	County tax stamps — multiply Line 18 by 0.25.	20	0.00	
21	Add Lines 19 and 20. This is the total amount of transfer tax due	21	0.00	

Step 3: Enter the legal description from the deed. Enter the legal description from the deed.

PARCEL 1:

THE WEST HALF OF LOT 16 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER OF SECTION 33 AND PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, SAID LOT BEING 80 FEET WIDE EAST AND WEST AND 144 FEET LONG FRONTING ON MONROE STREET 80 FEET, THE PART HEREBY INTENDED TO BE CONVEYED BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: TO-WIT: BEGINNING AT A POINT ON THE NORTH LINE OF MONROE STREET 60 FEET EAST OF THE POINT WHERE THE EAST LINE OF PARKER AVENUE INTERSECTS WITH THE SAID NORTH LINE OF MONROE STREET; RUNNING THENCE EAST 40 FEET ON THE SAID NORTH LINE OF MONROE ST; THENCE NORTH 144 FEET TO THE SOUTH LINE OF AN ALLEY; THENCE WEST ON THE SOUTH LINE OF SAID ALLEY; 40 FEET TO A POINT 60 FEET EAST OF THE WEST LINE OF PARKER AVENUE; THENCE SOUTH 144 FEET TO THE POINT OF BEGINNING.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

PARCEL 2:

THE EAST HALF OF LOT 16 OF THE ASSESSOR'S SUBDIVISION OF THE NORTHEAST QUARTER OF SECTION 33 AND PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS.

PARCEL 3:

LOT 1 AND FRACTIONAL LOT 2 IN BLOCK 6 OF THOMAS LEWIS' THIRD ADDITION TO THE CITY OF SPRINGFIELD.

EXCEPT ANY INTEREST IN THE COAL, OIL, GAS AND OTHER MINERALS UNDERLYING THE LAND WHICH HAVE BEEN HERETOFORE CONVEYED OR RESERVED IN PRIOR CONVEYANCES, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL, OIL, GAS AND OTHER MINERALS, IF ANY.

SITUATED IN SANGAMON COUNTY, ILLINOIS

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and



Declaration ID: 20231208495337
 Status: Closing Completed
 Document No.: Not Recorded

State/County Stamp: Not Issued

Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information

W.S.S.B., L.L.C

Seller's or trustee's name _____ Seller's trust number (if applicable - not an SSN or FEIN) _____
 601 W MONROE ST _____ SPRINGFIELD IL 62704-1826
 Street address (after sale) _____ City _____ State _____ ZIP _____
 217-525-0700 _____ 110 _____
 Seller's daytime phone _____ Phone extension _____
 USA _____
 Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Buyer Information

BOARD OF EDUCATION OF THE SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186

Buyer's or trustee's name _____ Buyer's trust number (if applicable - not an SSN or FEIN) _____
 1900 W MONROE ST _____ SPRINGFIELD IL 62704-1531
 Street address (after sale) _____ City _____ State _____ ZIP _____
 217-525-3000 _____
 Buyer's daytime phone _____ Phone extension _____
 USA _____
 Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Mail tax bill to:

BOARD OF EDUCATION OF THE SPRINGFIELD PUBLIC SCHOOL DISTRICT NO. 186
 Name of company _____
 1900 W MONROE ST _____ SPRINGFIELD IL 62704-1531
 Street address _____ City _____ State _____ ZIP _____
 USA _____
 Country _____

Preparer Information

TERRY PRILLAMAN - LAW OFFICE OF TERRY S. PRILLAMAN, JR. 23-00492 5271-2300492
 Preparer and company name _____ Preparer's file number (if applicable) _____ Escrow number (if applicable) _____
 33 FIELDS E _____ CHAMPAIGN IL 61822-6130
 Street address _____ City _____ State _____ ZIP _____
 prillamanlaw@gmail.com _____ 217-778-1824 _____
 Preparer's email address (if available) _____ Preparer's daytime phone _____ Phone extension _____ Country _____

Under penalties of perjury, I state that I have examined the information contained on this document, and, to the best of my knowledge, it is true, correct, and complete.

Identify any required documents submitted with this form. (Mark with an "X.") _____ Extended legal description _____ Form PTAX-203-A
 _____ Itemized list of personal property _____ Form PTAX-203-B

To be completed by the Chief County Assessment Officer	
1 County _____ Township _____ Class _____ Cook-Minor _____ Code 1 _____ Code 2 _____	3 Year prior to sale _____
2 Board of Review's final assessed value for the assessment year prior to the year of sale. Land _____ Buildings _____ Total _____	4 Does the sale involve a mobile home assessed as real estate? _____ Yes _____ No
	5 Comments _____

Illinois Department of Revenue Use

Tab number

2026-048



Declaration ID: 20231208495337
Status: Closing Completed
Document No.: Not Recorded

State/County Stamp: Not Issued

--	--



Declaration ID: 20231208495337
Status: Closing Completed
Document No.: Not Recorded

State/County Stamp: Not Issued

Additional parcel identifying numbers and lot sizes or acreage

Property Index number (PIN)	Lot size or acreage	Unit	Split Parcel?
14-33-0202-017	40x144	Dimensions	No
14-33-0202-018	50x157x55x156	Dimensions	No

Personal Property Table

1999R60176

12-21-1999 11:19 AM

SANGAMON COUNTY
ILLINOIS

15.00
2 ROSIE

MARY ANN LAMM
SANGAMON COUNTY RECORDER

WARRANTY DEED

The Grantor, DONALD CAVE, a married person whose address is 1337 Wabash Avenue, #116, Springfield, Illinois, County of Sangamon and State of Illinois, for and in consideration of the sum of Ten and More Dollars, in hand paid, CONVEYS and WARRANTS to SPRINGFIELD SCHOOL DISTRICT #186, a body corporate and politic of the State of Illinois with offices at 1900 West Monroe Street, Springfield, Sangamon County, Illinois, to have and to hold, the following-described real estate:


Lot 8 in Block 5 of Thomas Lewis Third Addition to the City of Springfield

Situated in SANGAMON COUNTY, ILLINOIS.

Subject to real estate taxes for 1999 and subsequent years, to restrictive covenants and building restrictions of record, to easements of record and/or in place and to mineral exceptions or reservations of record.

Grantors hereby releases and waive all rights under and by virtue of the Homestead Exemption Laws of this State, Grantor hereby representing that the above-described real estate does not constitute homestead property of his or his spouse.

Dated this 1st day of December, 1999.

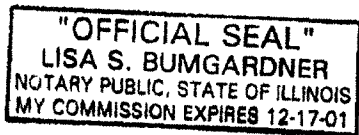
 _____ (SEAL)
DONALD CAVE

000232

STATE OF ILLINOIS)
COUNTY OF SANGAMON) SS.

I, the undersigned, a Notary Public in and for the County and State aforesaid, do hereby certify that DONALD CAVE, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the aforesaid instrument as his free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and notarial seal this 1st day of December, 1999.



Lisa S. Bumgardner
Notary Public

Exempt under the provisions of Section 31-45 (b) of

Return Deed to: *ENV*
BROWN, HAY & STEPHENS
Eric L. Grenzebach
P.O. Box 2459
Springfield, IL 62705

the Illinois Real Estate
Transfer Tax Law,
12/1/99 *Eric Grenzebach*
Date Seller, Buyer or
Representative

Mail Tax Bill to:
Springfield School District #186
1900 West Monroe Street
Springfield, IL 62704

Prepared by:
BROWN, HAY & STEPHENS
Eric L. Grenzebach
Registration No. 1056468
P.O. Box 2459
Springfield, IL 62705
(217) 544-8491

Illinois Department of Revenue

Local Government Services Bureau
REAL ESTATE TRANSFER DECLARATION

THE FOLLOWING INFORMATION IS REQUIRED BY THE REAL ESTATE TRANSFER TAX LAW (35 ILCS 200/31-25). PAGES 1 THROUGH 3 ARE TO BE FILLED OUT BY THE SELLERS* AND BUYERS* OR THEIR AGENTS. ANY WILLFUL FALSIFICATION OR WILLFUL OMISSION OF INFORMATION IS A CLASS B MISDEMEANOR (35 ILCS 200/31-50).

EXCEPT AS TO EXEMPT TRANSACTIONS, THE COUNTY RECORDER IS PROHIBITED BY LAW FROM ACCEPTING ANY DEED OR TRANSFER OF BENEFICIAL INTEREST OF A LAND TRUST (TRUST DOCUMENT) FOR RECORDATION UNLESS IT IS ACCOMPANIED BY THIS DECLARATION CONTAINING ALL OF THE INFORMATION REQUESTED HEREIN (35 ILCS 200/31-25).

For Use By County Recorder's Office
County
Date 1999R60176
Doc. No. 12-21-1999 11:19 AM
Vol. SANGAMON COUNTY ILLINOIS
Page 15.00 2 ROSIE
Rec'd. By: MARY ANN LAMM SANGAMON COUNTY RECORDER

PROPERTY IDENTIFICATION

Address of Property 529 W. Mondoe St. Springfield Capital
Street City or Village Township

Permanent Real Estate Index No. 14-33.0-202-019 Date of Deed 12/99
(or Trust Document) (Month/Year)

Enter Legal Description on Page 2 of this form.

NOTICE: The State of Illinois has enacted a Smoke Detector Act.

Type of Deed Warranty
(or Trust Document)

PROPERTY CHARACTERISTICS

Lot Size 40' x 157.75'
Acreage
Check type of improvement on property
Vacant land/lot
Residence (Single family or duplex)
Mobile home (see note on page 2)
Apartment bldg. (6 units or less)
Commercial apartment (Over 6 units)
Store, office, commercial bldg.
Industrial bldg.
Farm, land only
Farm, with bldgs.
Other (Specify) Parking Lot

SALE INFORMATION (The following questions must be answered.)

NOTE: You do not have to complete the Finance Questions at the bottom of this page or the Finance Schedule at the top of pages 2 and 3 of this form, if you answer any of the following questions "Yes".

- 1. Is this a transfer between relatives or related parties? Yes No
2. Is this a compulsory transaction in lieu of foreclosure, divorce, court order, condemnation, probate, etc.?
3. Was this a transfer in settlement of an installment contract for deed initiated prior to the year of recording?
SPECIAL NOTE: If contract year is the same as year of recording, answer this question "No".
4. Was the deed any of the following types:
Sheriff's Deed Judge's Deed Quit Claim Deed Conveyance of Less than full interest
Trust Document which Refers to COLLATERAL ASSIGNMENT of Beneficial Interest of Trust

TERMS OF SALE

Table with 2 columns: Description and Amount. Rows include Full Actual Consideration (Sale Price), Less amount of personal property included in purchase, Net consideration for real property, Less value of other real property transferred to seller as part of full consideration, Less outstanding amount of mortgage to which the transferred real property remains subject, Net taxable consideration subject to transfer tax.

CALCULATION OF TRANSFER TAX

Table with 2 columns: Description and Amount. Rows include Amount of State of Illinois tax stamps (\$.50 per \$500 or part thereof of taxable consideration), Amount of county tax stamps (\$.25 per \$500 or part thereof of taxable consideration), Total Transfer Tax Collected.

Use this space to describe any special circumstances involving this transaction:

* Exempt under the provisions of Section 31-45(b) of the Illinois Real Estate Transfer Tax Law. Grantee is an educational institution.

FINANCE QUESTIONS: If the answer is "No" to all of the above Sale Information questions, ALL of the following questions must be answered. If any of the questions below are answered "Yes" the buyer* or buyer's* representative MUST complete the Finance Schedule on the top of pages 2 and 3.

If FINANCE QUESTIONS 1 through 5 are answered "No", DO NOT complete Finance Schedule on Pages 2 and 3.

- 1. Does property REMAIN SUBJECT to a mortgage such as an assumed mortgage?
2. Did the seller* provide a mortgage in partial or full consideration?
3. Did the seller* pay points to secure the buyer's* mortgage, including VA and FHA insured loans?
4. Did the seller's* mortgagee make interest concessions to the buyer*, i.e., offer a "blended" interest rate below market but greater than the seller's existing mortgage rate?
5. Was the financing in any other manner unique or specifically associated with the property being transferred, e.g., builder "buy down" of interest, etc.?

* If this transaction is a transfer of a beneficial interest of a land trust, substitute the word Assignor for Seller and Assignee for Buyer.

Finance Schedule Instructions:

The Real Estate Transfer Tax Law (35 ILCS 200/31-25) requires information regarding the financing of the purchase price of this property.

Lines A and C through I of the Finance Schedule must be filled out by the buyer* or buyer's* representative to account for financing of the purchase. Columns I through VI must be completed for each loan involved.

Information required in each column:

- I Principal of loan; for an assumed mortgage show principal being assumed.
- II Length of time on which monthly payments were calculated. If not applicable mark with an asterisk and explain repayment schedule in Box J on Page 3. For an assumed mortgage show years remaining from time of sale until loan is fully amortized (paid).
- III If applicable, length of time until mortgage loan must be paid off or renegotiated, or time until balloon payment is due.

- IV Nominal interest rate as stated in loan document. If Prime Rate is used, state rate used at time of transfer.
 - V Indicate if this loan has a FIXED interest rate by entering F in the column, adjustable rate by entering A, or renegotiable by entering R in the column.
 - VI Show the number of points and dollars paid. Enter points paid by the seller* only.
- Box J may be used to show more information regarding financing if necessary.

SPECIAL NOTE: If your financing involves other than equal monthly payments you must explain in Box J on Page 3.

TYPE OF FINANCING: Enter cash downpayment on line A.

Account for financing the remainder of the purchase price on lines C through I. (If lines A through I do not add up to full consideration shown on Page 1 of declaration, explain in Box J.)

A.	Enter Cash Downpayment (include earnest money) - \$
B.	Enter remainder of Purchase Price on Lines C through I:
C.	Purchase Money Mortgage to Seller*
D.	New 1st Mtg. [specify type**]
E.	New 2nd Mtg. [specify type**]
F.	New 3rd Mtg. [specify type**]
G.	Assumption of existing 1st Mtg.
H.	Assumption of existing 2nd Mtg.
I.	Other Financing [specify type**]

** Specify type: e.g., Blend, Conventional, Seller* Financed, VA/FHA insured, etc.

PARTIAL INTEREST (Complete if applicable.)

If less than a full interest in the real estate is being transferred, state the part being transferred: _____

LEGAL DESCRIPTION

Section _____ Township _____ Range _____

Enter complete legal description in this area:

Lot 8 in Block 5 of Thomas Lewis Third Addition to the City of Springfield.

Situated in Sangamon County, Illinois.

000235

NOTE: If a mobile home is included in the sale price, is the value of the mobile home being deducted as personal property on page 1?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

BENEFICIAL INTEREST OF LAND TRUST (Complete if applicable.)

If this transaction is the transfer of a beneficial interest of a land trust, check this box:

FINANCE SCHEDULE — DO NOT complete this schedule if FINANCE QUESTIONS 1 through 5 on Page 1 are all answered "No".

	I Amount of Principal (\$'s)	TERM		IV Interest Rate (%)	V Type of Interest Rate	VI Points Paid by SELLER* To Obtain Financing DO NOT SHOW POINTS PAID BY BUYER*	
		II Amortization Period (Years Remaining)	III Term To Balloon or Renegotiation (Years)			%	\$'s
A.	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXX
B.	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXX
C.						XXXXXXXXXX	XXXXXXXXXX
D.							
E.							
F.							
G.							
H.							
I.							

OFFICIAL USE ONLY

J. Use this space to explain replies in Finance Schedule if necessary and to explain any characteristics of the financing of this transaction that may have impacted the sale price.

BUYER*:

I hereby declare the Finance Schedule on Pages 2 and 3 of this declaration to be true and correct. (NOTE: Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B Misdemeanor.)

Buyer or Name of person filling out the Finance Schedule for the buyer: _____
 Please Print _____ Signature _____

Address _____ Telephone (____) ____
 (If you prefer the Department contact the lending institution if further financing information is required, also provide the institution's name, address, and telephone number below.)

Name of Lending Institution _____ Address _____ Telephone _____

BUYER* & SELLER*:

The buyer* and seller* hereby declare the full actual consideration and above facts contained in this declaration (excluding the Finance Schedule) to be true and correct. If this transaction involves any real estate located in Cook County, the seller* or his agent hereby certifies that to the best of his knowledge, and the buyer* or his agent hereby certifies that, the name of the buyer* shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. (NOTE: Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B Misdemeanor. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C Misdemeanor for the first offense and of a Class A Misdemeanor for subsequent offenses.)

Donald Cave 1999 Wabash, Suite 205 Springfield, IL 62704
 Name and Current Residence of Seller* (Please Print)

Name and Address of Trustee if this is a transfer of beneficial interest of a land trust. _____ Trust Number _____

Signature: [Signature]
 Seller* or Agent

SPRINGFIELD SCHOOL DISTRICT NO. 186 1900 W. MANOR, Springfield 62704
 Name and Current Residence of Buyer* (Please Print)

Signature: [Signature]
 Buyer* or Agent

Mail tax bill to: c/o Arnes Dunn, Spfld School Dist. No 186, 530 W. Reynolds, Springfield 62703
 Name _____ Street _____ City _____

PREPARER:

Section 31-25 of the Property Tax Code (35 ILCS 200/31-25) requires the following information to be completed:

Name of person filling out the real estate transfer declaration for the buyer* and seller*: Eric L. Grenzebach
 Please Print

Address Brown, Hay & Stephens, P.O. Box 2459, Springfield, Illinois 62705, Telephone (217) 544 - 8491

THIS BOX FOR USE BY DEPARTMENT OF REVENUE ONLY:

***** 000236

Initial _____ Date _____

2028-048

2026-048

CLIENT/TOWNER: SPRINGFIELD PUBLIC SCHOOL DISTRICT #186
 3063 HIAT AVE
 SPRINGFIELD, IL 62703
 217-525-3000

SITE ADDRESS: 101 SOUTH LEWIS STREET
 SPRINGFIELD, IL 62704

SURVEYOR/FIRM: SHAYLA E. PFAFFE, P.L.S.
 VEENSTRA & KIMM, INC.
 2617 WEST OAKS DRIVE
 SPRINGFIELD, ILLINOIS 62704
 (217) 644-8633

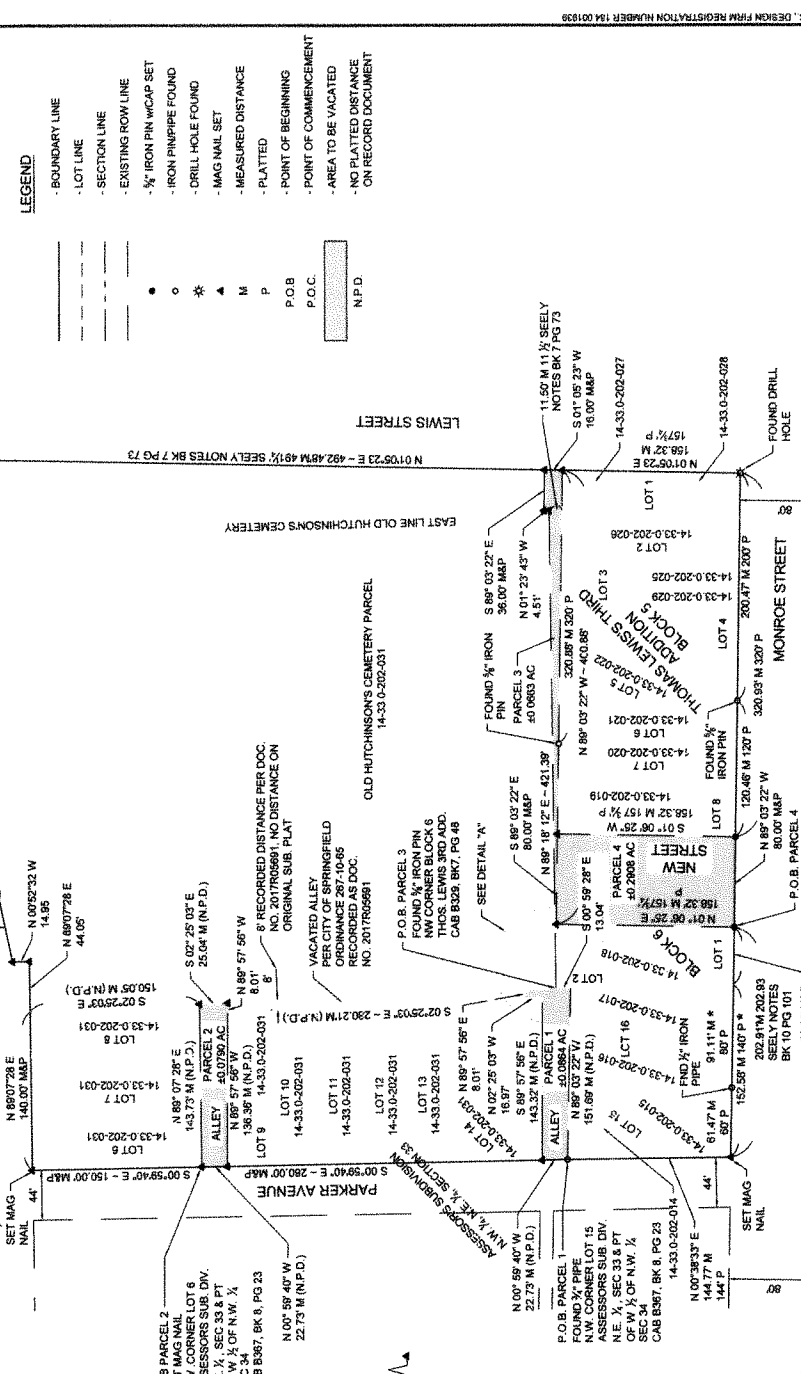
FLOOD HAZARD NOTE
 THE SUBJECT PROPERTY IS LOCATED WITHIN AN AREA HAVING A ZONE DESIGNATION OF V BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ON FLOOD INSURANCE RATE MAP NO. 17167C0241F, WITH A DATE OF IDENTIFICATION OF AUGUST 2, 2007 FOR COMMUNITY NO. 170694, IN SANGAMON COUNTY, STATE OF ILLINOIS, WHICH IS THE CURRENT FLOOD INSURANCE RATE MAP FOR THE COMMUNITY IN WHICH SAID PREMISES IS SITUATED.

PLAT OF VACATION
 A PART OF ASSESSOR'S SUBDIVISION N.W. 1/4, N.E. 1/4, SECTION 33, & THOMAS LEWIS'S THIRD ADDITION, CITY OF SPRINGFIELD, ILLINOIS

LEGEND

- BOUNDARY LINE
- LOT LINE
- SECTION LINE
- EXISTING ROW LINE
- 1/4" IRON PIN w/CAP SET
- IRON PIPE/PIPE FOUND
- DRILL HOLE FOUND
- MAG NAIL SET
- MEASURED DISTANCE
- PLATTED
- POINT OF BEGINNING
- AREA TO BE VACATED
- NO PLATTED DISTANCE ON RECORD DOCUMENT

P.O.B.
 P.O.C.
 N.P.D.



SURVEYOR'S CERTIFICATE
 I, SHAYLA E. DEMARCO, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY AND THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

GIVEN UNDER MY HAND AND SEAL THIS 4TH DAY OF DECEMBER 2025.

Shayla E. Demarco
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-003411

FIELD WORK COMPLETED 3/2024

REVISIONS

NO.	DATE	BY	REVISION

EXPIRATION DATE: 11-30-26

SPRINGFIELD HIGH SCHOOL RIGHT-OF-WAY VACATION
 SPRINGFIELD PUBLIC SCHOOL DISTRICT #186

PLAT OF VACATION

VEENSTRA & KIMM, INC.

VEENSTRA & KIMM, INC.

VEENSTRA & KIMM, INC.

NOTED: Thomas, December 4, 2024 14:57 PM

DATE: 11/11/25

FILE PATH: \\s:\projects\186\186-048\186-048.dwg

JOB NO. 87710 VEENSTRA & KIMM, INC. DESIGN FIRM REGISTRATION NUMBER 194 001930



Office of Public Works
City of Springfield, Illinois

Engineering Department

PROJECT: SPRINGFIELD HIGH SCHOOL
COMPS FOR: VACATION REVIEW COMMENTS

DESIGNED: DRC **DATE:** 1/15/2026
CHECKED: **DATE:**

	<u>VACATION APPROVED</u>		<u>COMMENTS</u>
CITY ENGINEER Nathan Bottom, PE	<input checked="" type="radio"/>	NO	Existing sewers within areas of right of way vacation appear to be private sewers.
ZONING John Harris	<input checked="" type="radio"/>	NO	
TRAFFIC ENGINEER TJ Heavisides	<input checked="" type="radio"/>	NO	

	<u>UTILITIES PRESENT</u>		<u>COMMENTS</u>
CWLP - ELECTRIC Shaun Anders	<input checked="" type="radio"/>	NO	No response from utility company
CWLP - WATER Mike Johnson	<input checked="" type="radio"/>	NO	No response from utility company
AT&T Alex Mecnas Heather Bender	<input checked="" type="radio"/>	NO	No response from utility company
Amren Illinois Alex Schroeder	<input checked="" type="radio"/>	NO	No response from utility company
Comcast Stanton Moore	<input checked="" type="radio"/>	NO	No response from utility company

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
DATE OF 1ST READING: Feb 3, 2026

OFFICE REQUESTING: Public Works

CONTACT PERSON: Daniel R. Crouse
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Vacation of Right-of-Way FISCAL IMPACT: \$ _____

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE VACATING THE ALLEYS AND THAT PART OF NEW STREET THAT ARE LOCATED BETWEEN WASHINGTON ST & MONROE ST AND FROM PARKER AVE TO LEWIS ST TO SPRINGFIELD PUBLIC SCHOOL DISTRICT No. 186

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Petition for Vacation _____ Deeds for adjoining properties _____
Location Map _____
Plat of Vacation _____

CONTRACTOR / VENDOR NAME _____ VENDOR NO: _____

CONTRACT TERM _____ Change in Scope Yes No

CONTRACT AMOUNT:

_____	_____	_____
(Original amount if change order)	Change Order #	Additional Amount

Method of Purchase (check one)

Low Bid Other: _____
 Low Bid Meeting Specs Exception: _____
 Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY: _____ Date: _____
DIRECTOR / SUPERVISOR SIGNATURE [Signature] Date: 1/16/26
CITY PURCHASING AGENT: _____ Date: _____

COMMENTS

The reason for this vacation is the expansion and redevelopment of Springfield High School.

SIGN OFF: [Signature]
(Mayor's Signature) **GEM**

(Director of OBM)

2026-048

AN ORDINANCE AUTHORIZING A JOINT PURCHASE OF CITYWORKS ENTERPRISE LICENSE AGREEMENT AND MAINTENANCE WITH AZTECA SYSTEMS LLC FROM APRIL 15, 2026, THROUGH APRIL 14, 2027, FOR THE OFFICES OF PUBLIC WORKS AND PUBLIC UTILITIES FOR AN AMOUNT NOT TO EXCEED \$187,232.00

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, it is in the best interest of the City to authorize the purchase of a contract with Azteca Systems, LLC from April 15, 2026, through April 14, 2027, in the amount of \$187,232.00; and

WHEREAS, the City Purchasing Agent has made a determination, in writing, that in accordance with the requirements of Section 38.38(a) and/or Section 38.41, that Azteca Systems, LLC is a sole source vendor for this purchase and it would be neither practical nor advantageous to the City to utilize the Sealed Competitive Bid process, which is therefore exempt from the provisions of the City Purchasing Code; and

WHEREAS, a copy of the contract with Azteca Systems LLC - Cityworks shall be on file in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a contract with Azteca Systems, LLC to provide Cityworks Enterprise License Agreement and Maintenance used by the Offices of Public Works and Public Utilities from April 15, 2026, through April 14, 2027, for an amount not to exceed \$187,232.00.

Section 2: That the Office of Budget and Management is hereby authorized to make payment of \$187,232.00 to Azteca Systems, LLC (VC*3701) under the terms and conditions set forth in the contract with Azteca Systems, LLC as follows:

FROM ACCOUNTS	AMOUNTS
001-110-WORK-GISS-1605	\$70,000.00
001-110-WORK-GARA-1605	\$25,000.00
101-200-JB-6246-1605	\$11,890.00
102-200-JB-7846-1605	\$80,342.00
TOTAL	\$187,23.00

Section 3: This ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher




Office of Corporation Counsel /Date 1.28.26



OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: Matt Gairani

FROM: Anthony Quinones – Assistant Purchasing Agent 

DATE: January 13, 2026

SUBJECT: Request for Exemption from Competitive Bidding

I have reviewed the Ordinance Fact Sheet concerning Azteca Systems LLC for the purchase of CityWorks Enterprise License Agreement and Maintenance for 1 year period (4/15/26 to 4/14/27) in an amount not to exceed \$187,232.00 for the Office of Public Works.

In accordance with the requirements of Section 38.38(a) and/or Section 38.41 of the Purchasing Code of the City of Springfield pertaining to Competitive Sealed Proposals, I have determined that it would be neither practical nor advantageous to the city to utilize the Sealed Competitive Bid process to obtain bids for these goods or services. Based on my determination, this procurement is exempt from the City's requirement for Sealed Competitive Bids.



Azteca Systems, LLC - Cityworks
 10000 Blue Bell Blvd
 Blue Bell, PA 19380

Quote Number Q-43138-1
 Created Date 1/9/2026

Contact Information

Contact Name: Riley Potts
 Prepared By Name: Kristi Ross
 Customer: Springfield (IL), City of
 Prepared By Phone: (916) 294-2234
 Contact Address: Room 211 Municipal Center West
 Springfield, IL 62701
 Prepared By Email: kristi_ross@trimble.com

Quote Lines

Product Name	Quantity	Net Unit Price
AMS ELA Premium	1.00	USD 131,062.23
Respond - AMS	1.00	USD 0.00
Mobile Native Apps (iOS/Android) - AMS	1.00	USD 0.00
Storeroom	1.00	USD 0.00
Equipment Checkout	1.00	USD 0.00
Contracts	1.00	USD 0.00
Cityworks for Excel	1.00	USD 0.00
Cityworks Analytics - AMS	1.00	USD 0.00
eURL - AMS	1.00	USD 0.00
Operational Insights	1.00	USD 0.00
Workload - AMS	1.00	USD 0.00
Web Hooks - AMS	1.00	USD 0.00
CCTV Interface for PACP	1.00	USD 0.00
Pavement Management	1.00	USD 0.00
Performance Budgeting	1.00	USD 0.00
Service Request API	1.00	USD 0.00
Citizen Engagement API	1.00	USD 0.00
Work Order API - Basic	1.00	USD 0.00
Work Order API - Extended	1.00	USD 0.00
Inspection API	1.00	USD 0.00
Metrics API	1.00	USD 0.00
Storeroom API	1.00	USD 0.00
PLL ELA Premium	1.00	USD 56,169.52
Respond - PLL	1.00	USD 0.00

For "on-prem" installations, the procurement, installation and administration of the RDBMS utilized in conjunction with Cityworks will be the responsibility of the Customer. Currently, Cityworks supports Oracle and SQL Server. The procurement, installation and administration of the infrastructure (hardware and networking) utilized in conjunction with Cityworks will be the responsibility of the Customer.

This quotation and the pricing information herein is confidential and proprietary and may not be copied or released other than for the express purpose of the current system Software and Product selection and purchase. This information may not be given to outside parties or used for any other purpose without written consent from Azteca Systems, LLC or unless otherwise specifically permitted by law. If a "public access" or similar request is made, Customer, shall notify Azteca Systems, prior to any disclosure.

Software Licensing

All Azteca Systems software offered in this quotation are commercial off-the-shelf (COTS) software developed at private expense, and is subject to the terms and conditions of the signed "Cityworks Software License and Maintenance Agreement" ("Agreement") and any and all addendums or amendments thereto. A fully executed copy of the Agreement and any addendum(s) is required before delivery and installation and usage of the software is subject to the terms of the current license agreement.

The terms and conditions of the executed Cityworks Software License Agreement apply to this Quote unless otherwise specifically stated herein. Any additional or conflicting terms set forth in any purchase orders, invoices, or other standard form documents exchanged during the ordering process, other than product descriptions, quantities, pricing, and dates are void and of no effect.

Delivery method is by way of download through Azteca Systems, LLC. customer support web portal.

Taxes

Prices quoted do not include any applicable state, sales, local, or use taxes unless so stated. In preparing your budget and/or Purchase Order, please allow for any applicable taxes, including, sales, state, local or use taxes as necessary. Azteca Systems reserves the right to collect any applicable sales, use or other taxes tax assessed by or as required by law. Azteca Systems reserves the right to add any applicable tax to the invoice, unless proof with the order is shown that your organization or entity is tax exempt or if it pays any applicable tax directly.

International Customers

These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

Your signature indicates your acceptance of this Quote, and that you have read and accepted the Terms and Conditions set forth above.

Accepted by: _____ *GM*

_____ Title

_____/_____/_____
Date

Azteca Systems, LLC - Cityworks | 5475 Kellenburger Road, Dayton, OH 45424

2026-049

ORDINANCE FACT SHEET

REQUEST FORM NO: _____
DATE OF 1ST READING: 2/3/2026

OFFICE REQUESTING: Public Works **CONTACT PERSON:** Matt Gairani
PHONE NUMBER: _____

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Sole Source **FISCAL IMPACT:** \$187,232.00
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 AN ORDINANCE AUTHORIZING THE PURCHASE OF CITYWORKS ENTERPRISE LICENSE AGREEMENT AND MAINTENANCE FOR A PERIOD OF 1 YEAR IN AN AMOUNT NOT TO EXCEED \$187,232.00 FOR THE OFFICES OF PUBLIC WORKS AND PUBLIC UTILITIES.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: Azteca Systems LLC **VENDOR NO:** VC-3701
CONTRACT TERM: 1yr 4/15/26 to 4/14/27 **CONTRACT #** _____ **Change in Scope** Yes No

CONTRACT AMOUNT: \$187,232.00 **Change Order #** _____ **Additional Amount** _____
 (Original amount if change order)

Method of Purchase (check one) Previous Ord #s _____

Low Bid Other: SOLE SOURCE **Is Purchasing Agent approval required?** No Yes
 Low Bid Meeting Specs Exception: _____ **Is Purchasing Agent approval attached?** No Yes
 Low Evaluated Bid **Code Provision:** _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	001	110	WORK	GISS	1605	\$70,000.00
2	001	110	WORK	GARA	1605	\$25,000.00
3	101	200	JB	6246	1605	\$11,890.00
4	102	200	JB	7846	1605	\$ 80,342.00

FUNDS CHECK BY: _____ **Date:** 01-13-2026
DIRECTOR / SUPERVISOR SIGNATURE _____ **Date:** 12 JAN 26
CITY PURCHASING AGENT: _____ **Date:** 1/13/2026

COMMENTS
 A joint purchase of Cityworks ELA license agreements & maintenance. The period covered will be April 15th 2026 to April 14th 2027.

SIGN OFF: _____ (Mayor's Signature) _____ (Director of O&M)

AN ORDINANCE APPROVING THE APPOINTMENT OF BECKY WHITLOW TO THE LINCOLN LIBRARY BOARD OF TRUSTEES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Section 97.02 of the 1988 City of Springfield Code of Ordinances, as amended, Mayor Misty Buscher, with the advice and consent of the City Council, desires to appoint Becky Whitlow to serve on the Lincoln Library Board of Trustees through February 19, 2028.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves the appointment of Becky Whitlow, to serve on the Lincoln Library Board of Trustees through February 19, 2028.

Section 2: This ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel /Date 1.28.26

ORDINANCE FACT SHEET

REQUEST FORM NO: _____
 DATE OF 1ST READING: 2-3-26

OFFICE REQUESTING: MAYOR BUSCHER CONTACT PERSON BILLY FLEISCHLI
 PHONE NUMBER: 789-2200

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: APPOINTMENT TO COMMISSION FISCAL IMPACT: \$0.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 THIS ORDINANCE IS TO APPOINT BECKY WHITLOW TO THE LINCOLN LIBRARY BOARD OF TRUSTEES.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAI _____ VENDOR NO: _____

CONTRACT TERM _____ CONTRACT # _____ Change in Scope Yes No

CONTRACT AMOUNT _____
 (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one) Previous Ord #'s _____
 Low Bid Other: _____ Is Purchasing Agent approval require No Yes
 Low Bid Meeting Specs Exception: _____ Is Purchasing Agent approval attache No Yes
 Low Evaluated Bid Code Provision _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Source	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY: _____ Date: _____
 DIRECTOR / SUPERVISOR SIGNATURE _____ Date: _____
 CITY PURCHASING AGENT: _____ Date: _____

COMMENTS

PURSUANT TO CITY OF SPRINGFIELD CODE OF ORDINANCES, CH. 97, SEC. 97.02, THIS ORDINANCE IS TO APPOINT BECKY WHITLOW, WHO RESIDES IN SPRINGFIELD, TO THE LINCOLN LIBRARY BOARD OF TRUSTEES. THIS APPOINTMENT WILL BE TO FULFILL THE VACANCY OF CRISTINA D. CRAY WHOM RESIGNED. THE EXPIRATION FOR THIS APPOINTMENT WILL BE 02/19/2028. 1ST APPT.

SIGN OFF: _____
 Springfield (Mayor's Signature) *GPM* _____
 (Director of OBM)

2026-050

AN ORDINANCE AUTHORIZING PAYMENT IN THE AMOUNT OF \$65,370.00 TO MATTHEW FUCHS, A FORMER CITY OF SPRINGFIELD CWLP LAKE SERVICES MAINTENANCE FOREMAN, FOR SETTLEMENT OF A WORKERS' COMPENSATION CLAIM FOR CASE NUMBER 25-WC-003653

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Matthew Fuchs, a former City Employee since 2016, working as a CWLP Lake Services Maintenance Foreman, reported a work-related injury on January 23, 2025; and

WHEREAS, Matthew Fuchs filed a workers' compensation claim, case no. 25-WC-003653; and

WHEREAS, Mr. Fuchs is willing to settle his workers' compensation claim in the amount of \$65,370.00; and

WHEREAS, Livingstone, Mueller, Bima and Murphy, P.C., the City's legal advisors, have recommended that settlement of Matthew Fuchs workers' compensation claim for case number 25-WC-003653 in the amount of \$65,370.00 would be in the best interest of the City financially.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes full and final settlement in the amount of \$65,370.00 to Matthew Fuchs, a former City employee, for his workers' compensation claim for case number 25-WC-003653.

Section 2: That the Office of Budget and Management is hereby authorized to pay the lump sum of \$65,370.00 from Account Number 074-107-BGMT-WCMP-2205 to Matthew Fuchs and his attorney Timothy Shay at Shay and Associates.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 1-28-26
Office of Corporation Counsel /Date

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO:

DATE OF 1ST READING: 02/03/2026

OFFICE REQUESTING: Corporation Counsel

CONTACT PERSON: Greg Moredock

PHONE NUMBER: 789-2393

EMERGENCY PASSAGE: No [x] [] If yes, explain justification.

[Empty box for emergency passage justification]

TYPE OF ORDINANCE: Work Comp Settlement

FISCAL IMPACT: \$65,370.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING PAYMENT TO MATTHEW FUCHS, A CITY OF SPRINGFIELD CWLP LAKE SERVICES MAINTENANCE FOREMAN, TO SETTLE A WORKERS' COMPENSATION CLAIM FOR CASE # 25WC003653 IN THE AMOUNT OF \$65,370.00

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

[Empty line for supporting documentation]

CONTRACTOR / VENDOR NAME: Matthew Fuchs & Timothy Shay -Shay and Associates VENDOR NO:

CONTRACT TERM: Change in Scope Yes [] No [x]

CONTRACT AMOUNT:

(Original amount if change order)

Change Order #

Additional Amount

Method of Purchase (check one)

- Low Bid, Low Bid Meeting Specs, Low Evaluated Bid, Other, Exception, Code Provision

Previous Ord #'s

- Is Purchasing Agent approval required? Is Purchasing Agent approval attached?

Accounting information (if more than four accounts, please attach list)

REVENUE

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Rows 1-4 are empty.

EXPENDITURE

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Row 1: 074, 107, BGMT, WCMP, 2205, \$65,370.00.

FUNDS CHECK BY: [Signature], Date: 01.21.2026. DIRECTOR / SUPERVISOR SIGNATURE, Date: [Signature]. CITY PURCHASING AGENT: [Signature], Date: 1/22/2026.

COMMENTS

Matthew Fuchs, hired on September 30, 2016 as a City of Springfield employee reported a work injury on January 23, 2025. Mr. Fuchs filed a workers compensation claim (25WC003653) and is willing to settle in the amount of \$65,370.00. Livingstone, Mueller, Bima & Murphy, P.C. the city's legal advisors, also recommend payment in the amount of \$65,3570.00 to settle (25WC003653).

SIGN OFF: [Signature] (Mayor's Signature)

[Signature] (Director of OBM)

2026-051

ORDINANCE FACT SHEET FOR WORKERS' COMPENSATION CLAIMS

CASE INFORMATION:

WORKERS' COMPENSATION CASE#: 25WC003653

WORKERS' COMPENSATION CLAIM #: W004497526

WORKERS' COMPENSATION COMMISSION DECISION#:

TYPE OF ORDINANCE: WORKERS' COMPENSATION SETTLEMENT
 WORKERS' COMPENSATION AWARD

TYPE OF AWARD/CASE: DEATH
 PERMANENT PARTIAL DISABILITY
 PERMANENT TOTAL DISABILITY
 WAGE DIFFERENTIAL

LAW FIRM HANDLING CASE & CONTACT PERSON: Livingstone, Mueller, Bima & Murphy, P.C.
L. Robert Mueller

NAME OF EMPLOYEE: Matthew Fuchs

DEPARTMENT: CWLP - Lake Services

JOB TITLE: Maintenance Foreman

STATUS: CURRENT EMPLOYEE FORMER EMPLOYEE - Retired

DATE OF ACCIDENT: 1/23/2025

DESCRIPTION OF ACCIDENT: Lifting lid on salt spreader with 2x4, felt right shoulder pain - surgery - rotator cuff tear and biceps tenodesis

ATTORNEY: Timothy Shay - Shay & Associates

% OF LOSS OF USE: 12.5% man as a whole - \$65,370.00

OBM INFORMATION FOR AWARDS ONLY:

AMOUNT OF AWARD: \$ INTEREST PAID: \$

AMOUNT OF AWARD NOT YET PAID: MEDICAL: \$ TTD: \$ OTHER

SIGN OFF APPROVAL FOR ORDINANCE

MAYOR'S OFFICE _____ OBM _____

GEM

2026-051

AN ORDINANCE AUTHORIZING PAYMENT IN THE AMOUNT OF \$72,536.70 TO ALFRED TODD HAZELWOOD, A FORMER CITY OF SPRINGFIELD PUBLIC WORKS LEAD FOREMAN, FOR SETTLEMENT OF A WORKERS' COMPENSATION CLAIM FOR CASE NUMBER 25-WC-017832

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Alfred Todd Hazelwood, a former City of Springfield Lead Foreman since 1988, working in the Public Works Department, reported a work-related injury on December 15, 2023; and

WHEREAS, Mr. Hazelwood filed a workers' compensation claim, case no. 25-WC-017832 and is willing to settle his claim in the amount of \$72,536.70 representing a permanent partial disability equivalent to 37% loss of use of the left leg; and

WHEREAS, Livingstone, Mueller, Bima and Murphy, P.C., the City's legal advisors, have recommended that the settlement of Alfred Todd Hazelwood's workers' compensation claim for case number 25-WC-017832 in the amount of \$72,536.70 would be in the best interest of the City financially.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes payment in the amount of \$72,536.70 to Alfred Todd Hazelwood, a former City of Springfield Lead Foreman with the Public Works Department, for his workers' compensation claim for case number 25-WC-017832, representing a permanent partial disability equivalent to 37% loss of use of the left leg. The Mayor and the City Clerk are hereby authorized to sign the Settlement Agreement on behalf of the City of Springfield.

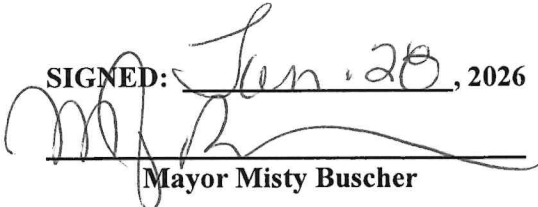
Section 2: That the Office of Budget and Management is hereby authorized to pay the lump sum of \$72,536.70 from Account Number 074-107-BGMT-WCMP-2205 to Alfred Todd Hazelwood and his attorney Todd E. Hazelwood & Charles Delano Law Office.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

SIGNED: Jun 28, 2026

Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher


Office of Corporation Counsel / Date 1-27-26

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
DATE OF 1ST READING: 02/03/2026

OFFICE REQUESTING: Corporation Counsel **CONTACT PERSON:** Greg Moredock
PHONE NUMBER: 789-2393

EMERGENCY PASSAGE: No If yes, explain justification.

TYPE OF ORDINANCE: Work Comp Settlement **FISCAL IMPACT:** \$72,536.70

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:
 AN ORDINANCE AUTHORIZING PAYMENT TO ALFRED TODD HAZELWOOD, A FORMER CITY OF SPRINGFIELD PUBLIC WORKS LEAD FORMAN, TO SETTLE A WORKERS' COMPENSATION CLAIM FOR CASE # 25WC017832 IN THE AMOUNT OF \$72536.70.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: Todd E. Hazelwood & Charle Delano Law Office **VENDOR NO:** vc 8116

CONTRACT TERM: _____ **Change in Scope** Yes No

CONTRACT AMOUNT: _____ **Change Order #** _____ **Additional Amount** _____
 (Original amount if change order)

Method of Purchase (check one) **Previous Ord #'s** _____
 Low Bid Other: _____ **Is Purchasing Agent approval required?** No Yes
 Low Bid Meeting Specs Exception: _____ **Is Purchasing Agent approval attached?** No Yes
 Low Evaluated Bid **Code Provision:** _____

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE						
Fund	Agency	Org	Activity	Object	Amount	
1	074	107	BGMT	WCMP	2205	\$72,536.70
2						
3						
4						

FUNDS CHECK BY: C. Heingel **Date:** 01/14/2026
DIRECTOR / SUPERVISOR SIGNATURE _____ **Date:** _____
CITY PURCHASING AGENT: _____ **Date:** 1/15/2026

COMMENTS

Todd Hazelwood, hired on September 15, 1988 as a City of Springfield employee reported a work injury on December 15, 2023. Mr. Hazelwood filed a workers compensation claim (25WC017832) and is willing to settle in the amount of \$72,536.70. Livingstone, Mueller, Bima & Murphy, P.C. the city's legal advisors, also recommend payment in the amount of \$72,536.70 to settle (25WC017832).

SIGN OFF: _____ (Mayor's Signature) GEM _____ (Director of OBM)

2026-052

ORDINANCE FACT SHEET FOR WORKERS' COMPENSATION CLAIMS

CASE INFORMATION:

WORKERS' COMPENSATION CASE#: 25WC017832

WORKERS' COMPENSATION CLAIM #: W004247919

WORKERS' COMPENSATION COMMISSION DECISION#:

TYPE OF ORDINANCE: WORKERS' COMPENSATION SETTLEMENT
 WORKERS' COMPENSATION AWARD

TYPE OF AWARD/CASE: DEATH
 PERMANENT PARTIAL DISABILITY
 PERMANENT TOTAL DISABILITY
 WAGE DIFFERENTIAL

LAW FIRM HANDLING CASE & CONTACT PERSON: Livingstone, Mueller, Bima & Murphy, P.C.
L. Robert Mueller

NAME OF EMPLOYEE: Todd E. Hazelwood

DEPARTMENT: Public Works

JOB TITLE: Lead Foreman

STATUS: CURRENT EMPLOYEE FORMER EMPLOYEE - Retired

DATE OF ACCIDENT: 12/15/23

DESCRIPTION OF ACCIDENT: Shoveling dirt and twisted left knee

ATTORNEY: Charles H. Delano, Delano Law Offices

% OF LOSS OF USE: 37 ½% loss of use of the left leg, \$72,536.70

OBM INFORMATION FOR AWARDS ONLY:

AMOUNT OF AWARD: \$ INTEREST PAID: \$

AMOUNT OF AWARD NOT YET PAID: MEDICAL: \$ TTD: \$ OTHER

SIGN OFF APPROVAL FOR ORDINANCE

MAYOR'S OFFICE _____ OBM _____

2026-052

AN ORDINANCE APPROVING CONTRACT UNDER RFP #15761 WITH CAREMARKPCS LLC/AETNA HEALTH TO PROVIDE PHARMACY MANAGEMENT SERVICES EFFECTIVE MARCH 1, 2026, THROUGH FEBRUARY 28, 2030, FOR AN AMOUNT NOT TO EXCEED \$34,500,000.00, FOR THE OFFICE OF HUMAN RESOURCES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City is in need of professional services to provide Pharmacy Management Services for prescription drugs, for the Office of Human Resources; and

WHEREAS, Caremarck PCS, LLC/Aetna Health submitted a competitive sealed proposal under RFP #15761 and is willing and able to provide these services in the amount not to exceed \$34,500,000.00 from March 1, 2026, through February 28, 2030, as cost may fluctuate with headcount, and the option to renew this agreement is based on performance; and

WHEREAS, the City Purchasing Agent has made a determination that this service is exempt from the provisions of the City Purchasing Code requiring sealed competitive bidding pursuant to the exceptions contained in Section 38.38(a) regarding Competitive Sealed Proposals; and

WHEREAS, a copy of RFP #15761 shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby agrees to a contract under RFP #15761 with CaremarkPCS, LLC/Aetna Health to provide Pharmacy Management Services for the City of Springfield for the Office of Human Resources from March 1, 2026, through February 28, 2030, in an amount not to exceed \$34,500,000.00, as cost may fluctuate with headcount, and the option to renew this agreement is based on performance. The Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City.

Section 2: That the Office of Budget and Management is hereby authorized to make payment to CaremarkPCS, LLC/Aetna Health in an amount not to exceed \$34,500,000.00, in accordance with the terms of the contract from March 1, 2026, through February 28, 2030, as follows:

FROM ACCOUNT NUMBERS	AMOUNTS
074-107-BMGT-HINS-1219	\$ 34,500,000.00
TOTAL	\$ 34,500,000.00

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel / Date 1.28.2

Pharmacy Service and Fee Schedule to the Master Services Agreement

**Effective March 01, 2026
City of Springfield**

aetna[®]

2026-053

Table of Contents

Pharmacy Discounts & Fees 2

Rebates 3

Terms & Conditions 5

Allowances 9

Consultant Compensation 9

Additional Disclosures 10

Aetna Pharmacy Program summary – Core Services 15

Pharmacy Discounts & Fees

Management or administration of prescription drug benefits selected by the Customer will be performed by CaremarkPCS Health, L.L.C. and/or its affiliates (CVS Caremark), each of which is an affiliated, licensed pharmacy benefit manager.

Pricing Arrangement	Traditional
Network	Aetna National with Extended Day Supply (Retail 90) Network
Employees	1,641

RETAIL 30			
	03/01/2026	03/01/2027	03/01/2028
Brand Discount	AWP - 19.50%	AWP - 19.50%	AWP - 19.50%
Generic Discount	AWP - 86.80%	AWP - 87.00%	AWP - 87.20%
Dispensing Fee	\$0.75 per Script	\$0.75 per Script	\$0.75 per Script

RETAIL 90			
	03/01/2026	03/01/2027	03/01/2028
Brand Discount	Included in Retail 30 pricing above		
Generic Discount	AWP - 87.55%	AWP - 87.75%	AWP - 87.95%
Dispensing Fee	\$0.60 per Script	\$0.60 per Script	\$0.60 per Script

MAIL ORDER PHARMACY			
Mail Benefit Type	Mail Order Pharmacy		
	03/01/2026	03/01/2027	03/01/2028
Brand Discount	AWP - 19.50%	AWP - 19.50%	AWP - 19.50%
Generic Discount	AWP - 91.50%	AWP - 91.70%	AWP - 91.90%
Dispensing Fee	\$0.00 per Script	\$0.00 per Script	\$0.00 per Script

SPECIALTY PHARMACY			
Network	Specialty Network		
Product List	Aetna Specialty Product List		
	03/01/2026	03/01/2027	03/01/2028
Discount	AWP - 22.25%	AWP - 22.35%	AWP - 22.45%

2026 - 053

CLINICAL PROGRAM FEES*			
	03/01/2026	03/01/2027	03/01/2028
Vaccine Program Management Fee	\$0.05 PMPM	\$0.05 PMPM	\$0.05 PMPM

*Clinical Program Fees may be billed on a substantially equivalent PMPM Basis

ALLOWANCES			
	03/01/2026	03/01/2027	03/01/2028
Implementation Allowance	\$5.00 PMPY	\$0.00 PMPY	\$0.00 PMPY
General Allowance	\$2.00 PMPY	\$2.00 PMPY	\$2.00 PMPY

COMMISSIONS/PRODUCER COMPENSATION			
	03/01/2026	03/01/2027	03/01/2028
Consulting Fees	\$25,000	\$25,000	\$25,000

Rebates

REBATES			
Formulary	Aetna Standard Formulary		
Plan Design	3 Tier Qualifying		
Rebate Terms	Customer will receive the following minimum rebate guarantees:		
	03/01/2026	03/01/2027	03/01/2028
Retail	\$473.02 Per Brand Script	\$512.57 Per Brand Script	\$547.81 Per Brand Script
Retail 90	\$959.73 Per Brand Script	\$1,006.24 Per Brand Script	\$1,046.76 Per Brand Script
Mail Order	\$959.73 Per Brand Script	\$1,006.24 Per Brand Script	\$1,046.76 Per Brand Script
Specialty	\$2,746.46 Per Brand Script	\$3,088.84 Per Brand Script	\$3,403.37 Per Brand Script

REBATES			
Formulary	Aetna Standard Formulary		
Plan Design	3 Tier Non-Qualifying		
Rebate Terms	Customer will receive the following minimum rebate guarantees:		
	03/01/2026	03/01/2027	03/01/2028
Retail	\$395.70 Per Brand Script	\$428.78 Per Brand Script	\$458.26 Per Brand Script
Retail 90	\$856.23 Per Brand Script	\$897.72 Per Brand Script	\$933.87 Per Brand Script
Mail Order	\$856.23 Per Brand Script	\$897.72 Per Brand Script	\$933.87 Per Brand Script
Specialty	\$2,746.46 Per Brand Script	\$3,088.84 Per Brand Script	\$3,403.37 Per Brand Script

REBATES			
Formulary	Aetna Standard Formulary		
Plan Design	2 Tier		
Rebate Terms	Customer will receive the following minimum rebate guarantees:		
	03/01/2026	03/01/2027	03/01/2028
Retail	\$395.70 Per Brand Script	\$428.78 Per Brand Script	\$458.26 Per Brand Script
Retail 90	\$856.23 Per Brand Script	\$897.72 Per Brand Script	\$933.87 Per Brand Script
Mail Order	\$856.23 Per Brand Script	\$897.72 Per Brand Script	\$933.87 Per Brand Script
Specialty	\$2,746.46 Per Brand Script	\$3,088.84 Per Brand Script	\$3,403.37 Per Brand Script

Capitalized terms in the pricing charts above are not intended to reflect defined terms except where specifically noted in the Prescription Drug Services Schedule.

Standard core as well as additional and third-party service options are described in the Aetna Pharmacy Program Summary incorporated herein by reference.

In the event of any inconsistencies between the terms and conditions set forth in this Pharmacy Service and Fee Schedule and the terms and conditions set forth in the Prescription Drug Services Schedule, the term and conditions of this Pharmacy Service and Fee Schedule shall prevail.

Terms & Conditions

The pricing and services set forth herein are subject to the following Terms & Conditions:

- To the extent the pricing and services outlined in this document is part of a proposal to the Customer, the pricing set forth herein is valid for 90 days from the date of such offer.
- This pricing has an effective date of March 1, 2026. In order for Aetna to implement the pricing as set forth above by the effective date, a notification of award must be given 90 days prior to effective date.
- Our proposal assumes that Aetna administers both the medical and pharmacy benefits for Customer on an integrated basis. If Customer elects to use a different vendor to provide medical benefits, then Aetna reserves the right to adjust the pricing contained in this proposal.
- The pricing and services contained herein are limited to prescription drugs dispensed by a Participating Pharmacy to Plan Participants.
- Participating Pharmacy shall give the Plan Participant the benefit of the lesser of (i) the Participating Pharmacy's Usual and Customary Charge, (ii) MAC (where applicable) or (iii) discounted AWP cost. Participating Pharmacy shall collect and retain from the Plan Participant at the time of dispensing the lesser of (i) the Cost Share; (ii) the Participating Pharmacy's Usual and Customary Charge, (iii) MAC (where applicable) or (iv) discounted AWP cost.
- MAC Pricing applies at Mail Order.
- Cost Share will be calculated on the basis of the rates charged to the Customer by Aetna for Covered Services, except for fixed copays or where required by law to be otherwise.
- Discounts and Dispensing Fees contained in this Service and Fee Schedule are guaranteed on an annual basis, subject to the following conditions:
 - Discount and Dispensing Fee guarantees are measured individually and reconciled in the aggregate; surpluses in one or more component guarantees may be used to offset shortages in other component guarantees.
 - Discount and Dispensing Fee guarantees shall be reconciled and reported to Customer within one hundred eighty (180) days following the guarantee period.
 - Discount guarantees are calculated on ingredient cost prior to the application of Plan Participant Cost Share and include zero balance due claims.
 - The following types of Prescription Drug claims are excluded from the Discount and Dispensing Fee guarantees contained herein:
 - Compound Prescription claims
 - Direct Plan Participant reimbursement / out-of-network claims
 - Coordination of Benefits (COB) or secondary payor claims
 - In-house pharmacy claims
 - Vaccines (including for COVID) and other COVID testing-related claims
 - 340B claims
 - Retail pricing guarantees include claims that reflect the Usual & Customary Retail Price.
 - Single Source Generic Drugs are included in the Generic Discount guarantees.

- Only Specialty Products dispensed by a Specialty Pharmacy are included in the Specialty Pharmacy Discount guarantee listed above. Specialty Products dispensed by Participating Retail Pharmacies are not included in any Discount guarantee listed above.
- Aetna has assumed 0.00% in-house pharmacy utilization. Aetna reserves the right to re-evaluate the proposed pricing if the actual in-house pharmacy utilization varies from this assumption.
- Pricing and terms in this proposal assume the Customer has elected the Aetna Standard formulary and the Choose Generics program.
- The proposed formulary includes certain preferred Brand Drugs where the Tier 1 cost share shall be assessed to Members.
- Specialty Network means that Plan Participants are required to use participating Specialty Pharmacies (no fills at retail allowed) ,with the exception of the HIV class which is not required to be dispensed at CVS Specialty Pharmacies.
- Non-Specialty Claims dispensed by a CVS Specialty Pharmacy will adjudicate as a Retail Non-Specialty Claim.
- The Overall Effective Discount (OED) offer is conditioned on Plan Participants using the Aetna Specialty Network with Aetna being the exclusive provider of Specialty Services with the exception of the HIV class and Client implementing and maintaining a generics first plan design for specialty. Aetna may amend the individual Specialty Drug discounts to manage the financial guarantee. The financial guarantee is measured and reconciled annually across all Specialty Drugs dispensed by CVS Specialty pharmacy, including through the Specialty Connect process, with the exception of the following exclusions (in addition to the discount and dispensing fee exclusions).Note: New to market and existing Biosimilars are included in the discount guarantees.
 - New to market Specialty Products

For the items noted here, the following quoted rates shall apply.

- New to Market Specialty Products: AWP – 16.00%;
- New to Market Limited and exclusive distribution drugs: AWP – 15.00%

MAC: Certain dosage forms and strengths may not be included on the MAC list and shall be priced at the Specialty Product default rate.

In the event retail leakage increases by a percentage change of 10%, or more, from the effective date of the agreement, Aetna reserves the right to amend pricing.

- Our financial offer does not assume any adoption of the Transform Diabetes Program. If customer offers a Diabetes Management program, either by Aetna or another vendor, the proposed rebates will need to be re-evaluated.
- Rebate guarantees will exclude the claims noted below; however, any Rebate collected by Aetna for such claims will be passed through to the Customer in accordance with the Rebate terms described herein.

- Rebate guarantees may be subject to:
 - The adoption of Specialty Guideline Management (SGM) program.
 - Plan performance that is materially the same as the baseline data provided by Customer and relied upon by Aetna, including information regarding enrollment and utilization of pharmacy services.
- The above rebate guarantees exclude:
 - Any other Claim identified as having received 340B program wholesale pricing
 - Compound Drug Claims
 - Paper or Member Submitted Claims
 - Coordination of Benefits (COB) or secondary payor Claims
 - Vaccine and vaccine administration Claims
 - COVID treatment Claims
 - Claims approved by Formulary Exception
- Rebate guarantees assume Advanced Control Specialty Formulary.
- Specialty Rebate Guarantees will only apply to Specialty Product Claims dispensed at participating Specialty Pharmacies when mandatory Specialty Pharmacy fulfillment is instituted herein, subject to any exceptions set forth herein.
- Brand drug claims in the HIV therapeutic category are included in the retail rebate guarantees.
- To receive the rebate guarantees noted:
 - Two-tier qualifying plan designs – will consist of an open plan design, with the first tier comprised of Generic Drugs and the second tier comprised of Brand Drugs. There are no requirements for a minimum Cost Share differential between these tiers. The plan design may need to implement formulary interventions recommended by Aetna.
 - Three-tier non-qualifying plan designs – maintain a first tier comprised of Generic Drugs, a second tier comprised of preferred Brand Drugs, and a third tier comprised of non-preferred Brand Drugs.
 - Three-tier qualifying plan designs – maintains a first tier comprised of Generic Drugs, a second tier comprised of preferred Brand Drugs, and a third tier comprised of non-preferred Brand Drugs. The plan design maintains at least a \$15.00 co-payment differential between preferred and non-preferred Brand Drugs, at least a \$15.00 differential in the minimum co-payment for coinsurance, or a differential of coinsurance 1.5 times or 50 percentage points between the preferred and non-preferred Brand Drugs (for example, if preferred brand coinsurance was 20%, non-preferred brand would need to be 30% to qualify).

- Rebate guarantees are measured individually by component and reconciled in the aggregate on an annual basis within 12 months following the end of the Plan year; a surplus in one or more component Rebate guarantees may be used to offset shortages in other component Rebate guarantees.
- The Aetna Extended Day Supply Network provides the flexible option of a nationwide network of retail pharmacies that can fill up to a 90 days' supply of medications. Aetna's Retail-90 Network pricing is applicable for non-specialty claims equal to or greater than an 84 days' supply filled by a participating Aetna Retail-90 Network pharmacy.

Market Check

Need to add Annual (On an annual basis, in the second quarter of each Contract Year) or 18 Months (Once during the second quarter of the second contract year) language, and at Customer's reasonable request, Aetna and Customer or a mutually agreed upon third party with a signed non-disclosure agreement may review the financial terms of Customer compared to financial offering presented to similar employers in the marketplace as deemed appropriate. The parties agree for the purpose of this market check that Aetna or Customer's representative will compare, among other things, the following factors to determine whether Customer is entitled to such revised pricing terms: (i) the aggregate pricing terms of such applicable customers of comparable size, inclusive of the program savings, the retail pricing for brand and generic drugs, pricing for specialty drugs, administrative fees, rebates and guarantees; (ii) the services provided by Aetna to such customers; and (iii) the plan design of such customers, which may include plan formulary, brand/generic utilization information and mail and retail utilization information, available to Aetna. Customer, or its representative, shall provide Aetna with a report to substantiate its findings. Should the comparison demonstrate that the current market conditions would yield a savings of 2% or more in net costs (i.e. gross costs net of administration fees and rebate guarantees), then the parties will discuss in good faith a revision to the current pricing terms and other applicable contract provisions. If Customer and Aetna agree to any revisions to the financial terms as a result of this review (i) the agreement shall be amended and (ii) shall be effective March of the contract year following agreement on such revisions, provided that the parties agree on final pricing not less than 120 days prior to the first day of the contract year as to which the revisions are to apply.

Allowances

Allowances which are based on the information available to Aetna during this process will be available as of the Effective Date of the Pharmacy Services and Fee Schedule. Aetna will pay related expenses directly to a third-party vendor once the Customer sends the invoice(s) outlining the expenses incurred to Aetna. Invoices must be submitted before the end of each Plan year otherwise the Customer forfeits the funds. Any unused allowance monies at the end of each Plan year will be forfeited. It is the intention of the parties that, for purposes of the Federal Anti-Kickback Statute, this credit shall constitute and shall be treated as discounts against the price of drugs within the meaning of 42 U.S.C. §1320a-7b(b)(3)(A). The parties acknowledge and agree that the allowances provided by Aetna are commercially reasonable and necessary services related to this Agreement, including without limitation, implementation, audit, communication and/or external data file/feeds, and represent fair market value for the services provided.

Implementation Allowance

Aetna shall provide the Customer with an Implementation Allowance of up to \$5.00 per member per year. The Customer can use this allowance to pay for reasonable implementation and enrollment services incurred during the first Plan year.

General Allowance

Aetna is including a general allowance up to \$2.00 per enrolled member per year on an annual basis. The Customer can use this allowance to pay for implementation, audit or communication related expenses along with external data files or feeds.

Consultant Compensation

Pharmacy pricing includes \$25,000.00 per year in ongoing consultant compensation. Eligible compensation recipients must have a valid license, if applicable, and a valid broker of record letter presented by the plan sponsor on plan sponsor letterhead with appropriate signature.

Additional Disclosures

The Customer acknowledges that the Discounts and Dispensing Fees contained in this Agreement reflect a Traditional or Lock-In pricing arrangement. Traditional or Lock-In Pricing means that the amount charged to the Customer and Plan Participants for network claims may differ from the amount paid to Participating Pharmacy and Aetna retains the difference, in addition to any other fees or charges agreed upon by Aetna and Customer, as compensation for the pharmacy benefit management services provided to the Customer.

The financial provisions in this Agreement are based upon Claims data and membership information provided by Customer (or Customer's authorized representative) during the pricing request process, which shall serve as the baseline. Aetna reserves the right to make an equitable adjustment to modify or amend the financial provisions set forth herein in a manner designed to account for the impact of specific triggering events identified below ("Equitable Adjustment").

1. Greater than 15% change in total membership or Claims volume as compared to the baseline
2. Customer-initiated change to the Benefit Plan Design, or Formulary alignment. To the extent applicable, Aetna will notify Customer in advance of any proposed Equitable Adjustment
3. Product offering decisions by drug manufacturers that result in a reduction of rebates, including the introduction of a lower cost alternative product which may replace an existing rebateable brand product; an unexpected launch of an interchangeable version of a brand product; or a branded product converted to OTC status, recalled or withdrawn from the market; or a material reduction in the Wholesale Acquisition Cost (WAC); or
4. Other events triggering an Equitable Adjustment as detailed below:
 - Legal and/or regulatory changes specific to customers which negatively affects the economic value of the Agreement to a party or the parties under the Agreement, for example restrictions on preferred or limited network arrangements; policy changes impacting drug manufacturers which negatively affect the economic value of the Agreement including the ability to provide or maintain discounts or Rebates; and/or
 - An inability to access, or changes to, industry pricing information (e.g. AWP) required to support the current economic structure of the Agreement.

If one or more of such triggering events occurs, Aetna may initiate a review to determine if an Equitable Adjustment to any of the financial provisions is warranted as a direct result of the triggering event(s). Aetna will conduct an analysis based upon Customer-specific Claims, utilization, and membership data demonstrating how the triggering event(s) result in the proposed Equitable Adjustment. Any such Equitable Adjustment based upon events #1 or #2 described above shall be effective on the first day that the triggering event occurred. Any such Equitable Adjustment based upon events #3 or #4 described above shall be effective 30 days after notification to Customer. Aetna will provide documentation of the reason for the proposed Equitable Adjustment in addition to a summary analysis

demonstrating that the Equitable Adjustment is solely related to the impact of the specific triggering event. Aetna will disclose necessary facts and data to an independent auditor for validation.

Aetna reserves the right to modify its products, services, and fees, and to recoup any costs, taxes, fees, or assessments, in response to legislation, regulation or requests of government authorities. Any taxes or fees (assessments) applied to self-funded benefit Plans related to The Patient Protection and Affordable Care Act (PPACA) will be solely the obligation of the Customer. The pharmacy pricing contained herein does not include any such Customer liability.

Rebate Payment Terms

Rebates will be distributed on a quarterly basis by claim wire credit .

Rebate collections are paid quarterly one hundred and eighty (180) days after the quarter ends. Rebates are calculated and paid in accordance with the terms and conditions of this Agreement.

Earned Rebates are distributed in March, June, September and December each contract year.

Rebates are paid on Prescription Drugs dispensed by Participating Pharmacies and covered under Customer's Plan. Rebates are not available for Claims arising from Participating Pharmacies dispensing Prescription Drugs subject to either their (i) own manufacturer Rebate contracts or (ii) participation in the 340B Drug Pricing Program codified as Section 340B of the Public Health Service Act or other Federal government pharmaceutical purchasing program. The Customer shall adopt the formulary indicated in the rebates section of this Service and Fee Schedule in order to be eligible to receive Rebates.

Additional 340B reconciliation and true-up may occur post annual minimum Rebate guarantee reconciliation.

If this Agreement is terminated by Aetna for the Customer's failure to meet our obligations to fund benefits or pay administrative fees (medical or pharmacy) under the Agreement, Aetna shall be entitled to deduct deferred administrative fees or other plan expenses from any future rebate payments due to the Customer following the termination date.

When remitting and reconciling minimum Rebate guarantees, Aetna may add Rebate Credit value to the total Rebates remitted to Customer for each respective Rebate component. Rebate Credits shall consist of (i) the differential between the Wholesale Acquisition Cost (WAC) of a lower net cost Brand Covered Product, including but not limited to a Biosimilar (Low Cost Brand), Claim processed and the WAC of the reference Brand Drug, subject to the below cap; and/or (ii) the value of price reductions for rebateable products that have experienced a WAC decrease, measured as the differential between the Baseline WAC of the product and the WAC of the product when the Claim is processed, subject to the below cap. The Baseline WAC will be the WAC of the product prior to a reduction in WAC or, as applicable, for Low Cost Brands, the Baseline WAC will be the WAC of the reference Brand Drug at the time of Claim processing.

In no way will the Rebate Credit exceed the Baseline Rebate less the earned Rebates on either the Low Cost Brand or the rebateable product that has experienced a WAC decrease. Baseline Rebate is calculated as follows: in the year the price reduction occurred, Baseline Rebate will be the Rebate available for coverage of the product prior to the WAC reduction or, as applicable, for Low Cost Brands the Baseline Rebate will be the Rebate available for coverage of the reference Brand Drug on the date of claim processing. For a product experiencing a WAC reduction, in subsequent years the Baseline Rebate will increase over the prior year Baseline Rebate at the WAC inflation rate of the GPI subclass (GPI-6) of the applicable product. Aetna will notify Customer of any applicable Covered Product that qualifies for Rebate Credits. Aetna shall provide reporting upon Customer request demonstrating the net-cost impact in the therapeutic category.

Formulary Management

Aetna offers several versions of formulary options for Customer to consider and adopt as Customer's Formulary. The formulary options made available to Customer will be determined and communicated by Aetna prior to the implementation date. Customer agrees and acknowledges that it is adopting the Formulary as a matter of its plan design and that Aetna has granted Customer the right to use one of our Formulary options during the term of the Agreement solely in connection with the Plan, and to distribute or make the Formulary available to Plan Participants. As such, Customer acknowledges and agrees that it has sole discretion and authority to accept or reject the Formulary that will be used in connection with the Plan. Customer further understands and agrees that from time to time Aetna may propose modifications to the drugs and supplies included on the Formulary as a result of factors, including but not limited to, market conditions, clinical information, cost, rebates and other factors. Customer also acknowledges and agrees that the Formulary options provided to it by Aetna is the business confidential information of Aetna and is subject to the requirements set forth in the Agreement.

Other Payments

The term Rebates as defined in the Prescription Drug Services Schedule does not mean or include any manufacturer administrative fees that may be paid by pharmaceutical manufacturers to cover the costs related to the reporting and administration of the pharmaceutical manufacturer agreements. Such manufacturer administrative fees are not shared with Customer hereunder.

Aetna may also receive other payments from drug manufacturers and other organizations that are not Rebates. These payments are generally for one of two purposes: (i) to compensate Aetna for bona fide services it performs, such as the analysis or provision of aggregated data or (ii) to reimburse Aetna for the cost of various educational and other related programs, such as programs to educate physicians and members about clinical guidelines, disease management and other effective therapies. These payments are not considered Rebates and are not included in Rebate sharing arrangements with Customers.

Aetna may also receive network transmission fees from our network pharmacies for services we provide for them. These amounts are not considered Rebates and are not shared with Customers. These amounts are also not considered part of the calculation of claims expense for purposes of Discount Guarantees, if applicable.

Customer agrees that the amounts described above are not compensation for services provided under this Agreement by either Aetna or CVS Caremark and instead are received by Aetna in connection with network contracting, provider education and other activities Aetna conducts across our book of business. Customer further agrees that the amounts described above belong exclusively to Aetna or its affiliate, CVS Caremark, and Customer has no right to, or legal interest in, any portion of the aforesaid amounts received by Aetna or CVS Caremark.

Rebates for Specialty Products that are administered and paid through the Plan Participant's medical benefit rather than the Plan Participant's pharmacy benefit will be retained by Aetna as compensation for Aetna's efforts in administering the preferred Specialty Products program. Payments or rebates from drug manufacturers that compensate Aetna for the cost of developing and administering value-based rebate contracting arrangements when drug therapies underperform thereunder also will be retained by Aetna.

Early Termination

In the event Customer terminates Aetna's arrangement of prescription drug benefit services as described in the Prescription Drug Services Schedule and Pharmacy Service and Fee Schedule to the Agreement prior to February 28, 2029 (an "Early Termination") Aetna shall retain any earned but unpaid rebates as of the Early Termination date subject to any exception thereto provided herein.

In the event of an Early Termination, the pharmacy guarantees described hereunder, if any, shall be considered null and void for the Plan year and, therefore, not subject to reconciliation.

In addition, in the event Customer terminates the Agreement prior to the expiration of the initial term for any reason other than for Aetna's material breach, Customer shall refund, prior to the termination date, to Aetna all allowances described herein and received by Customer for the unfulfilled term on a prorated basis.

Aetna's remedies as described immediately above are liquidated damages and shall not be characterized as a penalty (collectively, the "Early Termination Fee"). Unless otherwise agreed in writing by the parties, such Early Termination Fee will be due and paid in full within sixty (60) days after the termination effective date.

Late Payment Charges

If the Customer fails to provide funds on a timely basis to cover benefit payments and/or fails to pay service fees on a timely basis as required in the Agreement, Aetna will assess a late payment charge. The current charges are outlined below:

- i. Late funds to cover benefit payments (e.g., late wire transfers): 12.0% annual rate
- ii. Late payments of Service Fees: 12.0%, annual rate

In addition, Aetna will make a charge to recover our costs of collection including reasonable attorney's fees. We will notify the Customer of any changes in late payment interest rates. The late payment charges described in this section are without limitation to any other rights or remedies available to Aetna under the Agreement or at law or in equity for failure to pay.

Pharmacy Audit Rights and Limitations

Customer is entitled to one annual Rebate audit, subject to the audit terms and conditions outlined in the Prescription Drug Services Schedule.

Customer is entitled to an annual electronic claim audit subject to standard pharmacy benefit audit practices and audit terms and conditions outlined in the Prescription Drug Services Schedule.

Pharmacy audits shall be conducted at the Customer's own expense unless otherwise agreed to between the Customer and Aetna.



Aetna Pharmacy Program summary – Core Services

Unless otherwise specified, the services outlined below are available at no additional cost for our Customers and Members.

PBM Services	
<i>Included in Core Services</i>	
PBM Benefit Administration	Member Services
<ul style="list-style-type: none"> • Maintenance Choice • Aetna Standard Preventive Drug List (HDHP) • Aetna Standard Preventive Drug List (ACA) • Integrated retail, mail and specialty claims with medical benefit claims in real-time • Benefit Automation • Loading Client Benefit Plan • RxSavingsPlus Savings Program • Generic Substitution/DAW Penalties 	<ul style="list-style-type: none"> • Member Services Call Center – Available 24/7 • Real-Time Benefits • Aetna Health Mobile App and Internet Tools • Price-A-Drug Tool available at aetna.com or through our mobile app, Aetna Health
Member Communication Materials	Customer Services
<ul style="list-style-type: none"> • Initial Implementation benefits communication materials, printed and online support • Member specific e-mail communications • Aetna Integrated Pre- and Post-enrollment materials • Clinical program member letters, including transition letters for formulary changes/updates • Informational brochures for using the CVS Caremark Mail Service Pharmacy, including order forms • Member-specific formulary and plan design • Aetna Health website and app brochures 	<ul style="list-style-type: none"> • Claim funding and banking arrangements integrated with your Aetna medical plan • Consultative services • Education materials on key healthcare topics • Implementation support including eligibility loading and ongoing additions/deletions • Regulatory and compliance support by specific line of business • Meetings to discuss program performance • Account Management • Client Authorized Override • Member Satisfaction Surveys • Post Rejection Communications (PRC) • Proactive Retail Refill Notice
Claims Processing Services	Mail Service Pharmacy
<ul style="list-style-type: none"> • Online, Point-of-Service (POS) claims adjudication with real-time integration with medical claims 	<ul style="list-style-type: none"> • Use of CVS Caremark Mail Service Pharmacies • Information System Infrastructure & Maintenance • Profile/order form and return envelope • Member counseling labels – drug specific • First time fill prescription processing
Online Customer Access	
<ul style="list-style-type: none"> • Online Services (on-site eligibility maintenance and prior authorization overrides-viewing member claims history) 	

- Website Access allowing customized dashboard creating for members--keep



AETNA PHARMACY PROGRAM SUMMARY – CORE SERVICES

Analytics and Reporting	
<i>Included in Core Services</i>	
Analytic Support <ul style="list-style-type: none"> • Aetna Report Rx self-service reporting tool suite for up to 10 Customer users • RxNavigator Self-Service Reporting Tool Suite • E Tool Access (Self Service for Rx Insight Reports) • Account Team Supported Reporting • Clinical Program Opportunity Analysis 	Analytic Support cont. <ul style="list-style-type: none"> • Claim detail reporting combined with medical reporting through the new reporting tool, ART • Quarterly clinical and financial reports based on aggregate customer utilization

Formulary	
<i>Included in Core Services</i>	
Standard Formulary Administration <ul style="list-style-type: none"> • Formulary maintenance • Formulary exclusions lists • Hyperinflation management 	Standard Formulary Administration cont. <ul style="list-style-type: none"> • Rebate administration • Point of Sale (POS) Rebates • Compound Management

Clinical Programs and Utilization Management Edits	
<i>Included in Core Services</i>	
Clinical Solutions <ul style="list-style-type: none"> • Diabetic Meter Program • Standard Utilization Management edits, including quantity limits and step therapy • Pharmacy Advisor Support – Automatic refill and renewal programs • Pharmacy Advisor Support – Adherence to Drug Therapy • Smart Edit overrides • Opioid safety edits • Maximum pay edits • Mail Order DAW Solution 	Clinical Solutions cont. <ul style="list-style-type: none"> • Dose Optimization • Core Medication Management: Closing Gaps in Medication Therapy • Retrospective Safety Review • Point of Sale (POS) Drug Safety Alerts • Member and Physician clinical education • Global safety edits • Compound drugs management • Select OTC Coverage



AETNA PHARMACY PROGRAM SUMMARY – CORE SERVICES

Specialty																
<i>Included in Core Services</i>																
<table border="1"> <thead> <tr> <th style="text-align: left;">Specialty Clinical Solutions</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> Specialty Starter Fill <p>AccordantCare Specialty</p> <ul style="list-style-type: none"> Proactively supports and empowers Members with rare conditions to manage their whole condition, not just adherence to their medication (beyond traditional specialty pharmacy care). Members identified by Aetna Specialty dispense for nine (9) specialty conditions. Available to Customers who use the Aetna Specialty Performance Network. </td> </tr> <tr> <td> <ul style="list-style-type: none"> Specialty Guideline Management (SGM) – criteria development and maintenance </td> </tr> <tr> <td> <ul style="list-style-type: none"> Specialty Copay Card Plan Designs Standard Specialty Product List </td> </tr> <tr> <td> <ul style="list-style-type: none"> Exclusive Specialty Grace Fill Member Letter (Under Member Communication Materials) </td> </tr> </tbody> </table>	Specialty Clinical Solutions	<ul style="list-style-type: none"> Specialty Starter Fill <p>AccordantCare Specialty</p> <ul style="list-style-type: none"> Proactively supports and empowers Members with rare conditions to manage their whole condition, not just adherence to their medication (beyond traditional specialty pharmacy care). Members identified by Aetna Specialty dispense for nine (9) specialty conditions. Available to Customers who use the Aetna Specialty Performance Network. 	<ul style="list-style-type: none"> Specialty Guideline Management (SGM) – criteria development and maintenance 	<ul style="list-style-type: none"> Specialty Copay Card Plan Designs Standard Specialty Product List 	<ul style="list-style-type: none"> Exclusive Specialty Grace Fill Member Letter (Under Member Communication Materials) 	<table border="1"> <thead> <tr> <th style="text-align: left;">Specialty Support cont.</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> Specialty Expedite </td> </tr> <tr> <td> <ul style="list-style-type: none"> Specialty Connect </td> </tr> <tr> <td> <ul style="list-style-type: none"> Digital - Secure Messaging </td> </tr> <tr> <td> <ul style="list-style-type: none"> First time fill prescription processing </td> </tr> <tr> <td> <ul style="list-style-type: none"> Specialty CareTeam </td> </tr> <tr> <td> <ul style="list-style-type: none"> Patient Assistance Program </td> </tr> <tr> <td> <ul style="list-style-type: none"> Use of the CVS Specialty Pharmacy network with full integration of retail, mail and specialty claims Information System Infrastructure & Maintenance </td> </tr> <tr> <td> <ul style="list-style-type: none"> Member Onboarding Member counseling label – drug specific </td> </tr> <tr> <td> <ul style="list-style-type: none"> Supply Management Optimization (SMO) (Exclusive and Preferred Specialty Customers) Specialty Connect Digital Secure Messaging Specialty Expedite Specialty CareTeam </td> </tr> </tbody> </table>	Specialty Support cont.	<ul style="list-style-type: none"> Specialty Expedite 	<ul style="list-style-type: none"> Specialty Connect 	<ul style="list-style-type: none"> Digital - Secure Messaging 	<ul style="list-style-type: none"> First time fill prescription processing 	<ul style="list-style-type: none"> Specialty CareTeam 	<ul style="list-style-type: none"> Patient Assistance Program 	<ul style="list-style-type: none"> Use of the CVS Specialty Pharmacy network with full integration of retail, mail and specialty claims Information System Infrastructure & Maintenance 	<ul style="list-style-type: none"> Member Onboarding Member counseling label – drug specific 	<ul style="list-style-type: none"> Supply Management Optimization (SMO) (Exclusive and Preferred Specialty Customers) Specialty Connect Digital Secure Messaging Specialty Expedite Specialty CareTeam
Specialty Clinical Solutions																
<ul style="list-style-type: none"> Specialty Starter Fill <p>AccordantCare Specialty</p> <ul style="list-style-type: none"> Proactively supports and empowers Members with rare conditions to manage their whole condition, not just adherence to their medication (beyond traditional specialty pharmacy care). Members identified by Aetna Specialty dispense for nine (9) specialty conditions. Available to Customers who use the Aetna Specialty Performance Network. 																
<ul style="list-style-type: none"> Specialty Guideline Management (SGM) – criteria development and maintenance 																
<ul style="list-style-type: none"> Specialty Copay Card Plan Designs Standard Specialty Product List 																
<ul style="list-style-type: none"> Exclusive Specialty Grace Fill Member Letter (Under Member Communication Materials) 																
Specialty Support cont.																
<ul style="list-style-type: none"> Specialty Expedite 																
<ul style="list-style-type: none"> Specialty Connect 																
<ul style="list-style-type: none"> Digital - Secure Messaging 																
<ul style="list-style-type: none"> First time fill prescription processing 																
<ul style="list-style-type: none"> Specialty CareTeam 																
<ul style="list-style-type: none"> Patient Assistance Program 																
<ul style="list-style-type: none"> Use of the CVS Specialty Pharmacy network with full integration of retail, mail and specialty claims Information System Infrastructure & Maintenance 																
<ul style="list-style-type: none"> Member Onboarding Member counseling label – drug specific 																
<ul style="list-style-type: none"> Supply Management Optimization (SMO) (Exclusive and Preferred Specialty Customers) Specialty Connect Digital Secure Messaging Specialty Expedite Specialty CareTeam 																

Digital							
<i>Included in Core Services</i>							
<table border="1"> <thead> <tr> <th style="text-align: left;">Standard Digital Services</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> Open enrollment links </td> </tr> <tr> <td> <ul style="list-style-type: none"> Aetna.com configurations </td> </tr> </tbody> </table>	Standard Digital Services	<ul style="list-style-type: none"> Open enrollment links 	<ul style="list-style-type: none"> Aetna.com configurations 	<table border="1"> <thead> <tr> <th style="text-align: left;">Standard Digital Services cont.</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> Single Sign on (SSO) </td> </tr> <tr> <td> <ul style="list-style-type: none"> Integrated medical and pharmacy websites </td> </tr> </tbody> </table>	Standard Digital Services cont.	<ul style="list-style-type: none"> Single Sign on (SSO) 	<ul style="list-style-type: none"> Integrated medical and pharmacy websites
Standard Digital Services							
<ul style="list-style-type: none"> Open enrollment links 							
<ul style="list-style-type: none"> Aetna.com configurations 							
Standard Digital Services cont.							
<ul style="list-style-type: none"> Single Sign on (SSO) 							
<ul style="list-style-type: none"> Integrated medical and pharmacy websites 							



AETNA PHARMACY PROGRAM SUMMARY – CORE SERVICES

Mandatory Fees

The services outlined below are associated with meeting federal, state, and local regulatory compliance requirements

Regulatory Programs	Member Threshold, if any	Fee	Basis
State Regulatory Impact Assessment¹		\$0.30	Per Retail Claim Only
Traditional Pricing Auxiliary Fee²		\$1.50	Per Retail Claim Only
Retail Network Pharmacy Third Party Appeal		Pass through Fees Per Review	

¹Applies to claims in select states with relevant regulatory requirements. The current list of states includes AL, AR, AZ, CO, DE, FL, GA, IA, LA, MD, MI, ND, NM, OK, SD, MS, NJ, TN, VA, TX, WA, WV, WY and is subject to change

²Applicable to clients under Traditional pricing arrangements only. Applies to claims in states with extraterritorial regulations requiring transparent pricing. The current list of states includes AR, FL, OK, TN, WV and is subject to change.



AETNA PHARMACY PROGRAM SUMMARY – ADDITIONAL SERVICES

Enhanced Safety, Adherence and Gaps in Care Programs	Fee	Basis*
Pharmacy Advisor Counseling at CVS Pharmacy ¹	\$0.25**	PMPM
Pharmacy Advisor Counseling All Channels ¹	\$0.60**	PMPM
Pharmacy Advisor Counseling Retail All Channels ¹	\$0.60**	PMPM
Integrated Fraud and Safety Solutions	\$0.06	PMPM
Drug Savings Review (DSR) (2:1 ROI over 1 year) ²	\$0.30	PMPM
Precertification	Fee	Basis
Clinical and Non-Clinical Review		
• Precertification	\$45.00	Per review
• Formulary Exceptions	\$45.00	Per review
• Wegovy Cardiovascular	\$45.00	Per review
Specialty Precertification	Fee	Basis
Specialty Guideline Management (SGM) Precertification	\$45.00	Per review
Initial Reviews & Appeals	Fee	Basis
Initial Clinical and Non-Clinical Reviews, including Prior Authorization and Exceptions ⁴	\$45.00	Per review
Appeals		
• First Level Appeals	\$100.00	Per review
• Second Level Appeals	\$500.00	Per review
• Urgent Appeals (Combination of 1st & 2nd Level Appeals)	\$600.00	Per review
• External Review	\$500.00	Per review

Vendor Transition Files	Fee	Basis
Termination files for all open mail service and specialty pharmacy refill files (one test and two production files)	\$5,200	As listed
Specialty User Report (SUR) – specialty pharmacy file	\$1,500	Per file
Refill Transfers upon termination	\$4,500	Per file
Precertification history	\$3,500	Per file
Accumulator files	\$1,000	Per file
Historical claims data	\$1,000	Per file
Additional Services	Fee	Basis
Custom programming (includes customer-specific data file formats, reporting, or IT systems work)	\$150	Per Hour
Standard on-going claim files to third-parties (includes Universal Pharmacy Claim File)	\$500	\$500 for initial set up and \$500 per file for ongoing frequencies.
Optional pre-transition Open Refill Transfer	\$1,500	Per file
Audit Claim Files for data over 24 months old	\$5,000	Per file
Open enrollment site: applicable link changes not included	\$150	Per hour
Prior Authorization Microsite	\$150	Per hour
Prescription Drug Data collection - annual reporting	\$0.02	PMPY
Aetna Report Rx Self-Service Reporting Tool License over 10 Customer users	\$1,500	Per License
Caremark Cost Saver™³	\$0.00	Optional
Vaccine Program Management Fee	\$0.05	PMPM
Manual Claim Administration Fee	\$1.50	Per claim

Shipping and Handling of Temperature Sensitive Products	\$22.00	Per Non-Specialty Mail Rx Temperature Sensitive
--	---------	--



AETNA PHARMACY PROGRAM SUMMARY – ADDITIONAL SERVICES

Additional Specialty Programs	Fee	Basis
Custom Specialty Network - When Accreditation Support is Required		Quoted Upon Request

Charges for services not identified above and/or changes in financial terms resulting from a change in the scope of services shall be quoted upon request.

Pricing noted above for programs not implemented within twelve (12) months from the time of pricing negotiations is subject to change.

NOTES:

¹ Pharmacy Advisor Counseling Additional Terms:

- (a) Customer may terminate the Pharmacy Advisor Counseling program by providing Aetna at least 60-days prior written notice.
- (b) The pricing described above for Pharmacy Advisor Counseling program is based on the following conditions:
 - (i) In the event Customer desires to include additional lines of business, implement a portion of the Plan Participants, or reduces the Plan Participants participating in the Pharmacy Advisor program, Aetna may revise pricing for the program.
 - (ii) Customer agrees to implement all the current conditions in Pharmacy Advisor Counseling: Asthma/COPD, Breast Cancer, Depression, Diabetes, Cardiovascular conditions, and Osteoporosis.
 - (iii) The above pricing reflects the current program and future program expansions may require an additional fee.

² Drug Savings Review Additional Terms:

Aetna guarantees that the gross customer savings realized from DSR Program over the first Clinical Program Year shall be 200% of the DSR Program fees paid by Customer during the first Clinical Program Year. For the subsequent Clinical Program Years, Aetna guarantees that the gross customer savings realized from DSR Program shall be 300% of the DSR Program fees paid by Customer during subsequent Clinical Program Years. "Clinical Program Year" means the twelve (12) month period commencing on the start date of the Drug Savings Review Program and each full consecutive twelve (12) month period thereafter that the Drug Savings Review Program is provided. In the event Aetna fails to meet the targeted savings, Customer shall be credited for any guaranteed savings short-fall following the end of the applicable Clinical Program Year, up to the amount of fees paid by Customer for the Drug Savings Review Program during the Clinical Program Year. Aetna calculates the guaranteed savings short-fall and reimburses Customer a portion of the fees paid based on the difference between the actual savings generated and the guaranteed savings, divided by the ROI guarantee amount. The amount of the fees

credited to Customer reduces the DSR Program Fees paid by Customer to an amount that satisfies the savings guarantee based on actual savings. Reconciliation will occur during the quarter after the conclusion of Clinical Program Year.

Aetna may revise the performance guarantee at time of reconciliation in a manner designed to account for membership shifts of 20% or more during the Clinical Program Year. The performance guarantee offered for the Drug Savings Review Program is conditioned on (1) Customer maintaining a monthly average of at least 1,500 Members throughout the Clinical Program Year and (2) Customer participating in the Drug Savings Review Program for the entire Clinical Program Year.

³ Caremark Cost Saver™: The pricing in the Pharmacy Service and Fee Schedule assumes the use of the Caremark Cost Saver™ program, under which Aetna may compare the price available under the Aetna contracted network with the price available through a non-Aetna contracted network if available for that pharmacy. If the price is lower through a non-Aetna contracted network (including an administrative fee paid to the third-party that contracts the network), the Claim will be processed through that network. These Claims are included in the reconciliation of all financial guarantees. In these instances, the prescription through retail may be less than the same Drug, dosage form, and dose through mail on the same day of adjudication.

⁴ Reviews through the Specialty Guideline Management and Specialty Preferred Drug Plan Design programs will be charged this per review fee.

***DEFINITIONS:**

PMPM = Per Member Per Month

PEPM = Per Employee Per Month

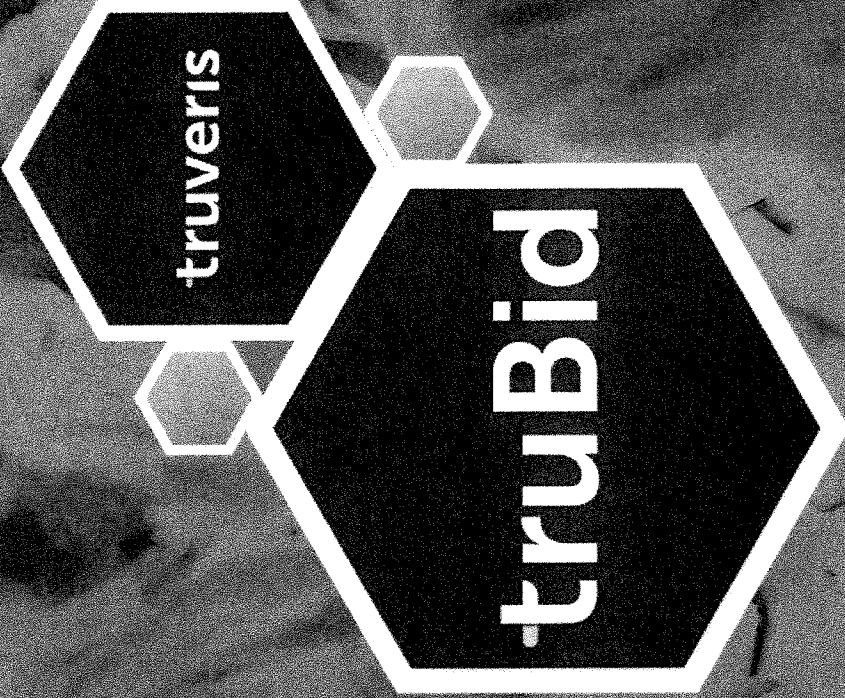
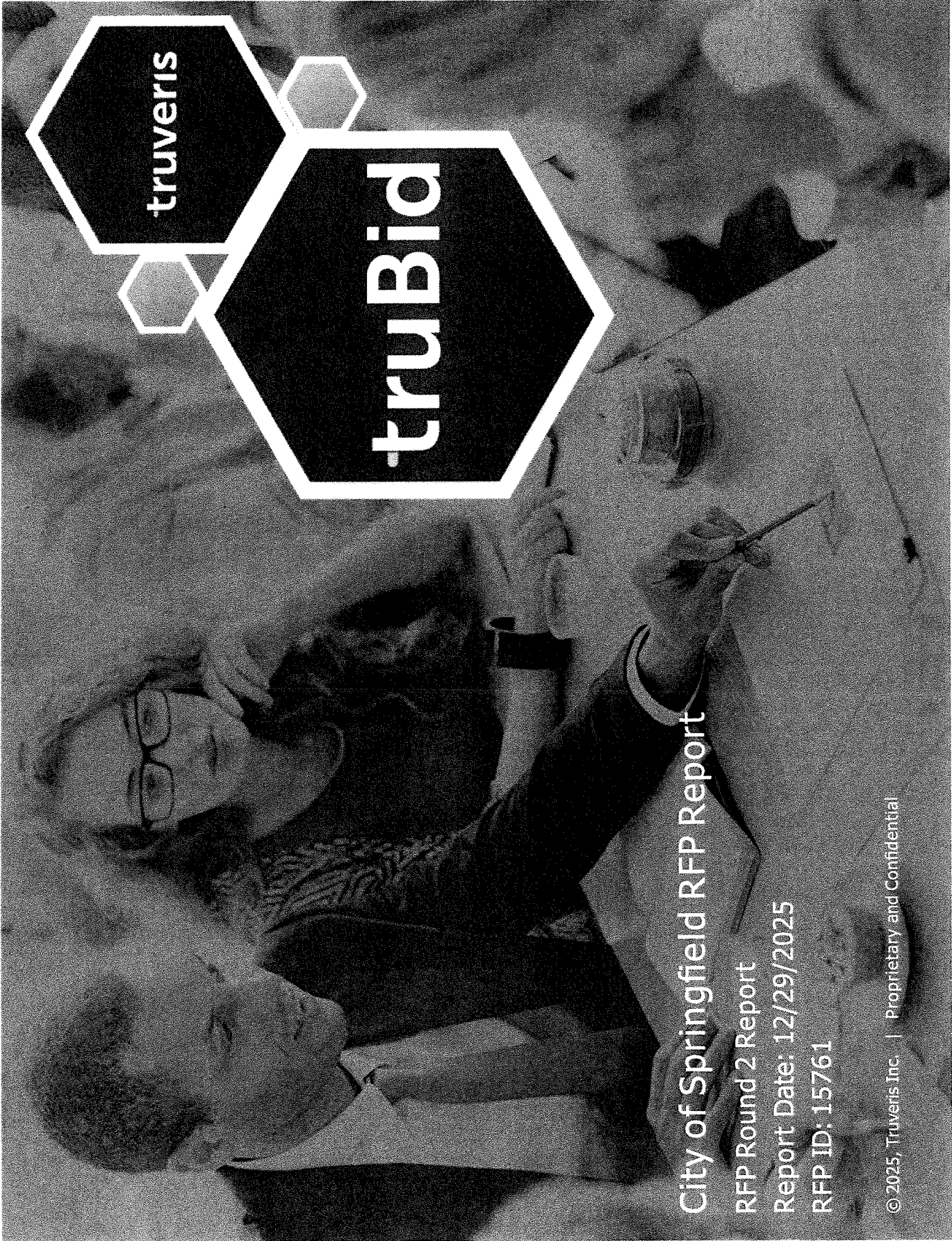
****if retiree membership is over 15%, referral needed to review for custom pricing.**



AETNA PHARMACY PROGRAM SUMMARY – THIRD-PARTY SERVICES

The services outlined below are provided by third party providers.

Optional Third-Party Services	Fee
<p>PrudentRx Copay Optimization</p> <ul style="list-style-type: none"> • The PrudentRx offering minimizes the impact of manufacturer copay cards, targeting all Specialty Drugs, including highly utilized classes such as hepatitis C, autoimmune, oncology and multiple sclerosis, to drive maximum value for Customers while providing Members with \$0 out-of-pocket costs. • Customers contract directly with PrudentRx for this service. • Program costs are a percentage of shared savings billed monthly by PrudentRx. Aetna does not charge any fees to Customer to support the PrudentRx Copay Optimization services. 	<p>Quoted by Prudent Rx upon request</p>



City of Springfield RFP Report

RFP Round 2 Report

Report Date: 12/29/2025

RFP ID: 15761

© 2025, Truveris Inc. | Proprietary and Confidential

Current Plan Information

High level background information related to the current plan design, contract setup, and claim experience for the Plan Sponsor, as well as RFP configuration details.

RFP Summary

RFP Details

Broker: Marsh & McLennan Agency
Client: City of Springfield
RFP launch date: 12/04/2025
***Year 1 Truveris fee:** \$25000
***Year 2 Truveris fee:** \$25000
***Year 3 Truveris fee:** \$25000
***Year 4 Truveris fee:** \$25000

Client Information

Covered employees: 1638
Covered members: 3782
Claims: 42,157
New plan effective date: 03/01/2026

Please fees reflect the agreed upon fees within the USA. Any additional specific differences will be outlined on the contract.

Incumbent Plan Summary

Plan Details

Retail 30 network: Broad
Retail 90 network: Broad
Formulary: Closed
Mail program: Voluntary
Specialty arrangement: Exclusive
Plan design: 3-Tier Qualified

Contract Financials

Drug spend: \$12,748,433
Admin Fees: \$0
***Rebates:** \$1,939,920
Medical credits:
Carve-out penalty:

*Rebate on provided original rebate. The Plan Sponsor will continue to pay the original minimum rebates.

Generic Dispensing Rate: 86.2%

Mail Order Utilization: 0.5%

Specialty Claims Utilization: 1.9%

Specialty Spend: 44.9%

Historical Drug Cost and Use

Channel	Utilization	Spend	Utilization %	Spend %
Retail Brand 30	5,253	\$1,221,698.61	12.46%	33.12%
Retail Brand 90	1,191	\$1,515,549.49	2.83%	11.89%
Retail Generic 30	20,985	\$466,254.47	49.78%	3.66%
Retail Generic 90	13,693	\$753,820.16	32.48%	5.91%
Mail Brand	49	\$58,348.41	0.12%	0.46%
Mail Generic	173	\$9,994.87	0.41%	0.08%
Other	18	\$343.25	0.04%	0.00%
Specialty Retail	795	\$5,722,424.22	1.89%	44.89%

Bid Round Changes

Compares the projected financial components of each submitted offer for each round of the procurement process.

Round over Round Results

		MedImpact	Aetna
Ingredient cost	1	\$56,361,381	\$54,586,218
	2	\$56,361,381	\$54,586,218
Total change		\$0	\$0
Dispensing fees	1	\$529,314	\$114,319
	2	\$529,314	\$114,319
Total change		\$0	\$0
Drug Spend	1	\$56,890,695	\$54,700,537
	2	\$56,890,695	\$54,700,537
Total change		\$0	\$0
Admin fees	1	\$0	\$0
	2	\$0	\$0
Total change		\$0	\$0
Rebates	1	\$18,609,178	\$20,509,138
	2	\$18,777,170	\$20,509,138
Total change		(\$167,991)	\$0
Credits	1	\$0	\$0
	2	\$0	\$0
Total change		\$0	\$0
Deal Improvement \$	1	\$9,225,204	\$13,315,321
	2	\$9,393,195	\$13,315,321
Total change		\$167,991	\$0
Deal Improvement %	1	19.4%	28.0%
	2	19.8%	28.0%
Total change		0.4%	0.0%

All financial figures included in this analysis represent projections and should not be used for budgeting purposes.

Financials Overview

Total summary comparison of each submitted financial offer, including any Ancillary Financials provided outside the standard components of the projected total cost calculation.

4-Year Financial Totals

Baseline

Incumbent renewal offer

Current contract

Ingredient cost	\$56,651,352		
Dispensing fees	\$78,300		
Drug spend	\$56,729,652		
Admin fees	\$0		
Rebates	(\$9,222,932)		
Credits	\$0		
Other financial considerations	\$0		
Ingredient cost shift	\$0		
Rebate shift	\$0		
Projected total cost	\$47,506,720		
Deal improvement \$	\$9,393,195		
Deal improvement %	19.77%		

	MedImpact	Aetna
	Bid ID: 34746	Bid ID: 34744
	\$56,361,381	\$54,586,218
	\$529,314	\$114,319
	\$56,890,695	\$54,700,537
	\$0	\$0
	(\$18,777,170)	(\$20,509,138)
	\$0	\$0
	\$0	\$0
	\$0	\$0
	\$0	\$0
	\$38,113,525	\$34,191,399
	\$9,393,195	\$13,315,321
	19.77%	28.05%

4-Year Ancillary Financials

Incumbent renewal offer

MedImpact

Aetna

	MedImpact	Aetna
	Bid ID: 34746	Bid ID: 34744
Implementation Allowance*	\$0	\$18,910
Marketcheck Allowance	\$0	\$0
Ongoing Allowance	\$0	\$0
Other Allowance	\$75,640	\$30,256
Performance Guarantee Risk	\$40	\$100,000

*Implementation allowance can only be used within year 1 of the proposed contract.

All financial figures included in this analysis represent projections and should not be used for budgeting purposes.

Financials Overview

Total summary comparison of each submitted financial offer, including any Ancillary Financials provided outside the standard components of the projected total cost calculation.

1-Year Financial Totals

Incumbent renewal offer

Baseline



	Current contract	MedImpact	Aetna
Ingredient cost	\$13,539,745	Bid ID: 34746	Bid ID: 34744
Dispensing fees	\$19,314	\$13,474,674	\$13,099,930
Drug spend	\$13,559,059	\$132,328	\$28,580
Admin fees	\$0	\$13,607,002	\$13,128,510
Rebates	(\$2,158,900)	\$0	\$0
Credits	\$0	(\$4,338,686)	(\$4,595,133)
Other financial considerations	\$0	\$0	\$0
Ingredient cost shift	\$0	\$0	\$0
Rebate shift	\$0	\$0	\$0
Projected total cost	\$11,400,159	\$9,268,316	\$8,533,377
Deal improvement \$		\$2,131,843	\$2,866,782
Deal improvement %		18.70%	25.15%

1-Year Ancillary Financials

Incumbent renewal offer

MedImpact

Aetna

	MedImpact	Aetna
Implementation Allowance*	\$0	Bid ID: 34744
Marketcheck Allowance	\$0	\$18,910
Ongoing Allowance	\$0	\$0
Other Allowance	\$18,910	\$7,564
Performance Guarantee Risk	\$10	\$100,000

*Implementation allowance can only be used within year 1 of the proposed contract.

All financial figures included in this analysis represent projections and should not be used for budgeting purposes.

Discounts

Details the various aggregate discount guarantees - typically negotiated based upon a pricing benchmark such as Average Wholesale Price (AWP) - offered by each participating bidder that impacts the calculated ingredient cost.

Discount Breakout By Year

Baseline

Incumbent renewal offer



Category	Year 1	Year 2	Year 3	Year 4
Retail Brand 30	17.75 %	17.75 %	17.75 %	17.75 %
Retail Brand 90	22.00 %	22.00 %	22.00 %	22.00 %
Retail Generic 30	79.00 %	79.00 %	79.00 %	79.00 %
Retail Generic 90	85.40 %	85.40 %	85.40 %	85.40 %
Brand Brand	24.50 %	24.50 %	24.50 %	24.50 %
Brand Generic	84.00 %	84.00 %	84.00 %	84.00 %

Category	MedImpact	Aetna
Retail Brand 30	19.00%	19.50%
Retail Brand 90	23.00%	19.50%
Retail Generic 30	86.00%	86.00%
Retail Generic 90	88.00%	88.00%
Brand Brand	25.00%	19.50%
Brand Generic	88.00%	88.00%

OED Breakout By Year



Category	Year 1	Year 2	Year 3	Year 4
LDD Specialty LDD effective discount (OED)	N/A	N/A	N/A	N/A
Specialty overall effective discount (OED)	11.00%	11.00%	11.00%	11.00%

Category	MedImpact	Aetna
LDD Specialty LDD effective discount (OED)	16.00%	N/A
Specialty overall effective discount (OED)	16.00%	16.00%



Dispensing Fees

Outlines the dispensing fee guarantees that will be charged to the Plan Sponsor based on the contracted amount negotiated between the participating bidder and network pharmacy.

Incumbent renewal offer

Dispensing Fees Breakout By Year

Baseline

	Current contract	MedImpact	Aetna
		Bid ID: 34397	Bid ID: 34373
Retail Brand 30	Year 1: \$0.75	Year 1: \$2.60	Year 1: \$0.75
	Year 2: \$0.75	Year 2: \$2.60	Year 2: \$0.75
	Year 3: \$0.75	Year 3: \$2.60	Year 3: \$0.75
	Year 4: \$0.75	Year 4: \$2.60	Year 4: \$0.75
Retail Brand 90	Year 1: \$0.00	Year 1: \$4.25	Year 1: \$0.60
	Year 2: \$0.00	Year 2: \$4.25	Year 2: \$0.60
	Year 3: \$0.00	Year 3: \$4.25	Year 3: \$0.60
	Year 4: \$0.00	Year 4: \$4.25	Year 4: \$0.60
Retail Generic 30	Year 1: \$0.75	Year 1: \$2.60	Year 1: \$0.75
	Year 2: \$0.75	Year 2: \$2.60	Year 2: \$0.75
	Year 3: \$0.75	Year 3: \$2.60	Year 3: \$0.75
	Year 4: \$0.75	Year 4: \$2.60	Year 4: \$0.75
Retail Generic 90	Year 1: \$0.00	Year 1: \$4.25	Year 1: \$0.60
	Year 2: \$0.00	Year 2: \$4.25	Year 2: \$0.60
	Year 3: \$0.00	Year 3: \$4.25	Year 3: \$0.60
	Year 4: \$0.00	Year 4: \$4.25	Year 4: \$0.60
Mail Brand	Year 1: \$0.00	Year 1: \$0.00	Year 1: \$0.00
	Year 2: \$0.00	Year 2: \$0.00	Year 2: \$0.00
	Year 3: \$0.00	Year 3: \$0.00	Year 3: \$0.00
	Year 4: \$0.00	Year 4: \$0.00	Year 4: \$0.00
Mail Generic	Year 1: \$0.00	Year 1: \$0.00	Year 1: \$0.00
	Year 2: \$0.00	Year 2: \$0.00	Year 2: \$0.00
	Year 3: \$0.00	Year 3: \$0.00	Year 3: \$0.00
	Year 4: \$0.00	Year 4: \$0.00	Year 4: \$0.00

OEDF Breakout By Year

	Current contract	MedImpact	Aetna
		Bid ID: 34397	Bid ID: 34373
Specialty overall effective dispensing fee (OED)	Year 1: \$0.75	Year 1: \$0.70	Year 1: \$0.00
	Year 2: \$0.75	Year 2: \$0.70	Year 2: \$0.00
	Year 3: \$0.75	Year 3: \$0.70	Year 3: \$0.00
	Year 4: \$0.75	Year 4: \$0.70	Year 4: \$0.00

Rebate Guarantees

Outlines the various minimum rebate guarantees offered in each submitted offer by channel.

Rebate Guarantee Breakout By Year

■ Baseline ■ Incumbent renewal offer

Current contract	
Rebs: Brand Classified	Scripts
Est claims: 11,745	

	MedImpact	ADelta
	Bid ID: 34397	Bid ID: 34373
	Rebs: Brand Classified	Rebs: Brand Classified
	Scripts	Scripts
Retail Brand 30 Rebates	Est claims: 11,745	Est claims: 12,416
Year 1	\$439.62	\$477.77
Year 2	\$473.75	\$511.77
Year 3	\$185.00	\$544.77
Year 4	\$185.00	\$544.77
Retail Brand 90 Rebates	\$501.15	\$547.77
Year 1	\$185.00	\$473.02
Year 2	\$506.00	\$511.77
Year 3	\$506.00	\$544.77
Year 4	\$506.00	\$544.77
Mail Brand Rebates	\$906.16	\$592.77
Year 1	\$832.00	\$654.76
Year 2	\$832.00	\$701.43
Year 3	\$832.00	\$756.81
Year 4	\$832.00	\$756.81
Specialty Retail Brand 30 Rebates	N/A	N/A
Year 1	\$1,943.00	N/A
Year 2	\$1,943.00	N/A
Year 3	\$1,943.00	N/A
Year 4	\$1,943.00	N/A
Specialty Retail Brand 90 Rebates	\$5,828.00	N/A
Year 1	\$5,828.00	N/A
Year 2	\$5,828.00	N/A
Year 3	\$5,828.00	N/A
Year 4	\$5,828.00	N/A
Specialty Retail Brand Rebates	\$3,173.43	\$2,746.46
Year 1	\$3,373.18	\$3,088.84
Year 2	\$3,620.59	\$3,403.37
Year 3	\$3,620.59	\$3,403.37
Year 4	\$3,620.59	\$3,403.37
Specialty Mail Brand 30 Rebates	N/A	N/A
Year 1	\$1,943.00	N/A
Year 2	\$1,943.00	N/A
Year 3	\$1,943.00	N/A
Year 4	\$1,943.00	N/A
Specialty Mail Brand 90 Rebates	\$5,828.00	N/A
Year 1	\$5,828.00	N/A
Year 2	\$5,828.00	N/A
Year 3	\$5,828.00	N/A
Year 4	\$5,828.00	N/A
Specialty Mail Brand Rebates	\$3,173.43	\$2,746.46
Year 1	\$3,373.18	\$3,088.84
Year 2	\$3,620.59	\$3,403.37
Year 3	\$3,620.59	\$3,403.37
Year 4	\$3,620.59	\$3,403.37

Appendix

Pricing Guarantee Totals

Contains a visual representation of the projected totals for key financial components of each submitted offer.

Drug Spend Totals

■ Baseline ■ Incumbent renewal offer ■ Other offers

Vendor	Bid ID	Drug spend
Current contract	N/A	\$56,729,652
MedImpact	34746	\$56,890,695
Aetha	34744	\$54,700,537

About Drug Spend

The expected cost of drugs at point of sale after application of discounts and dispensing fees based upon the minimum guarantees stated in the proposed offer. Vendors negotiate with pharmacies to determine the extent to which a given drug will be discounted from its submitted price.

Rebate Guarantee Totals

Vendor	Bid ID	Rebates
Current contract	N/A	(\$9,222,932)
MedImpact	34746	(\$18,777,170)
Aetha	34744	(\$20,509,138)

About Rebate Guarantees

The expected rebate value the plan should receive based on the minimum guarantees stated in the proposed offer. Vendors negotiate with pharmaceutical companies to determine the level of rebates the pharmaceutical company will offer for certain drugs. Rebates are paid directly to the Vendor and depending on the contract between the Vendor and plan sponsor, the Vendor will pass all, some, or none of these rebates to the plan sponsor.

Projected Total Cost

Vendor	Bid ID	Projected cost
Current contract	N/A	\$47,506,720
MedImpact	34746	\$38,113,525
Aetha	34744	\$34,191,399

About Projected Total Cost

The total cost of each projected bid subtracting expected rebate value from expected drug spend; also includes any administrative fees, credits, or other financial considerations within this calculation.

Projected Cost Per Member Per Year

Vendor	Bid ID	PMPY \$
Current	N/A	\$3,140
MedImpact	34746	\$2,519
Aetha	34744	\$2,260

PMPY Comparison

All financial figures included in this analysis represent projections and should not be used for budgeting purposes.

BAC Comparison

Provides a year-by-year breakout of the projected financial components of the submitted offer.

Cost Factors Breakout By Year

Baseline

Incumbent renewal offer

	Ingredient cost	Dispensing fees	Drug spend	Admin fees	Rebates	Credits	Other financial considerations	Ingredient cost shift	Rebate shift	Projected total cost
Grand Total										
Year 1	\$13,539,745	\$19,314	\$13,559,059	\$0	\$2,158,900	\$0	\$0	\$0	\$0	\$11,400,159
Year 2	\$13,945,150	\$19,410	\$13,964,560	\$0	\$2,258,959	\$0	\$0	\$0	\$0	\$11,705,601
Year 3	\$14,410,912	\$19,774	\$14,430,687	\$0	\$2,364,874	\$0	\$0	\$0	\$0	\$12,065,812
Year 4	\$14,755,544	\$19,802	\$14,775,347	\$0	\$2,440,199	\$0	\$0	\$0	\$0	\$12,335,147
	\$56,651,352	\$78,300	\$56,729,652	\$0	\$9,222,932	\$0	\$0	\$0	\$0	\$47,506,720
	\$13,474,674	\$132,328	\$13,607,002	\$0	\$4,338,686	\$0	\$0	\$0	\$0	\$9,268,316
Year 1	\$13,884,974	\$132,328	\$14,017,303	\$0	\$4,632,927	\$0	\$0	\$0	\$0	\$9,384,375
Year 2	\$14,295,495	\$132,328	\$14,427,824	\$0	\$4,914,395	\$0	\$0	\$0	\$0	\$9,513,429
Year 3	\$14,706,238	\$132,328	\$14,838,566	\$0	\$4,891,161	\$0	\$0	\$0	\$0	\$9,947,405
Year 4	\$56,361,381	\$529,314	\$56,890,695	\$0	\$18,777,170	\$0	\$0	\$0	\$0	\$38,113,525
Total	\$13,099,930	\$28,580	\$13,128,510	\$0	\$4,595,133	\$0	\$0	\$0	\$0	\$8,533,377
Year 1	\$13,469,719	\$28,580	\$13,498,298	\$0	\$5,041,347	\$0	\$0	\$0	\$0	\$8,456,951
Year 2	\$13,816,703	\$28,580	\$13,845,282	\$0	\$5,445,185	\$0	\$0	\$0	\$0	\$8,400,097
Year 3	\$14,199,866	\$28,580	\$14,228,446	\$0	\$5,427,472	\$0	\$0	\$0	\$0	\$8,800,974
Year 4	\$54,586,218	\$114,319	\$54,700,537	\$0	\$20,509,138	\$0	\$0	\$0	\$0	\$34,191,399
Total										

All financial figures included in this analysis represent projections and should not be used for budgeting purposes.

Additional Rebate Details

Includes claim categories excluded from minimum rebate guarantees as well as the percentage of rebates above the proposed minimum rebate guarantees proposed (if any) that will be passed through to the Plan Sponsor for each submitted offer.

Rebate Exclusions

Current contract amount Incumbent renewal offer

Excluded

	Current	MedImpact	Aetna
	Bid ID: 34397	Bid ID: 34397	Bid ID: 34377
	Est Excl. Claims: 1,504	Est Excl. Claims: 1,521	
All OTCs	Yes	Yes	Yes
Authorized Generics	Yes	Yes	No
Authorized Generic Compounds	No	No	Yes
COVID Oral Antivirals	Yes	Yes	Yes
Covid Home Test	Yes	Yes	Yes
Covid Vaccine	Yes	Yes	Yes
DAW/Code5	Yes	Yes	No
Devices	Yes	Yes	No
Diabetic Supplies	Yes	Yes	No
Home Infusion	Yes	Yes	No
ITUIHS	Yes	Yes	No
LTC	Yes	Yes	No
Mails	Yes	Yes	No
Military/DOD	Yes	Yes	No
OTC Insulin	Yes	Yes	No
OTC/MD/NonDiab	No	No	Yes
Vaccine	Yes	Yes	Yes
Veteran Affairs	Yes	Yes	No

Rebate Share

Current contract amount Incumbent renewal offer

Excluded

	Current	MedImpact	Aetna
	Bid ID: 34397	Bid ID: 34397	Bid ID: 34377
Non-specialty	Year 1: 100.00% pass-thro..	100.00% pass-through	100.00% pass-through
	Year 2: 100.00% pass-thro..	100.00% pass-through	100.00% pass-through
	Year 3: 100.00% pass-thro..	100.00% pass-through	100.00% pass-through
	Year 4: 100.00% pass-thro..	100.00% pass-through	100.00% pass-through
Specialty	Year 1: 100.00% pass-thro..	100.00% pass-through	100.00% pass-through
	Year 2: 100.00% pass-thro..	100.00% pass-through	100.00% pass-through
	Year 3: 100.00% pass-thro..	100.00% pass-through	100.00% pass-through
	Year 4: 100.00% pass-thro..	100.00% pass-through	100.00% pass-through

Formulary Disruption Summary

Provides a summary of the impact that would be experienced based on the formulary offering proposed in each submitted offer. This analysis applies actual historical claims experience to the formularies proposed and does not assume any potential drug shift due to member behavior changes nor future updates to formulary strategy.

Projected Disruption At A Glance

(Total claims: 20,615 | Total utilizers: 1,340)

Incumbent renewal offer

MedImpact
Bid ID: 34397
Type: Closed | Name: MedPerform

Aetna
Bid ID: 34373
Type: Closed | Name: Aetna Standard

Impacted Utilizers

Excluded	Neg tier change	Pos tier change
147 10.97%	10 0.75%	73 5.45%
306 22.84%	38 2.84%	52 3.88%

Impacted Claims

Excluded	Neg tier change	Pos tier change
434 2.11%	12 0.06%	196 0.95%
1107 5.37%	104 0.50%	111 0.54%

About disruption

Exclusions are applicable to all members regardless of plan design

Does not reflect unique member counts since members may be counted more than once if utilizing multiple drugs

Key Default Terms

Contains additional detail related to a specific terms of interest received as part of each submitted offer. Generally, terms agreed to as part of the procurement process should make their way into the contract between the Plan Sponsor and the awarded bidder. If a bidder declines a specific term, they are asked to provide an explanation or alternate language as part of their submission.

Category of term	Term number	Term description	MedImpact Bid ID: 34746	Aetna Bid ID: 34744
INCORPORATION OF BID TERMS	2.1	Vendor confirms that all fees outlined within the Bid Participation Agreement (and reiterated on the bottom of the Pricing Proposal tab of the RFP workflow) have been underwritten within the proposed discounts/rebates. Please outline where within your proposal these fees are included.	Accepted	Accepted
INCORPORATION OF BID TERMS	2.2	Vendor understands and agrees that each term, including proposed pricing, submitted by Vendor in the truBid platform are material representations made to Plan Sponsor, upon which Plan Sponsor will rely in good faith in deciding whether or not to enter into a definitive Agreement with Vendor for Services. Vendor agrees that each term of this bid is offered by Vendor in good faith, and shall be the basis for any future Agreement entered into between the Parties as a result of this RFP.	Accepted	Accepted
INCORPORATION OF BID TERMS	2.6	Vendor agrees that the submitted bid is carved-out from the health plan, i.e. the administration and management of prescription drug benefits is separate from and independent of the administration and management of the medical claims, and that the proposed form of Agreement will be a stand-alone pharmacy benefit agreement, not an administrative services agreement attached to the health plan agreement.	Accepted	Accepted
INCORPORATION OF BID TERMS	2.7	Vendor agrees that the offer terms proposed in the bid are client-specific, and not book-of-business response.	Accepted	Accepted
PLAN MANAGEMENT SERVICES	3.2.3	Vendor agrees there will be no changes required to Plan Sponsor's current pharmacy benefit design including, but not limited to, member cost share, formulary, pharmacy network, specialty arrangement or distribution channel to qualify for the pricing submitted in this bid.	Declined	Declined
PLAN MANAGEMENT SERVICES	3.5.3	Vendor will provide at least ninety (90) days notice to the Plan Sponsor and sixty (60) days notice to Member prior to any negative Formulary change.	Accepted	Accepted
OPERATION SERVICES	4.5.1	Vendor agrees to provide to TruVeris or Plan Sponsor (i.e. requesting party) all materials on an ongoing basis required to calculate or analyze compliance with contract terms, and may include but not be limited to the below (i.e. Invoice Support Data, TruGuard data). Invoice Support Data shall be provided to requesting party on a monthly cadence for more frequently if dictated by the Plan Sponsor) within 15 days following the end of the calendar month unless otherwise specified or as otherwise agreed to by both Parties. Invoice Support Data shall be provided in the agreed upon format. MAC Lst(s) (standard formats acceptable).	Accepted	Accepted
OPERATION SERVICES	4.5.6	Upon Plan Sponsor's written request and at no additional charge or cost of any kind, Vendor shall provide required electronic files of Invoice Support Data via secure file transfer protocol to Plan Sponsor or Plan Sponsors designee according to agreed upon frequency in NCPDP format.	Accepted	Declined
PRICING TERMS	6.1.7	Vendor agrees that pricing is not contingent on a minimum number of lives through the Term of the Agreement.	Declined	Accepted
PRICING TERMS	6.2.1	Vendor will permit Plan Sponsor to conduct a Market Check once annually during the contract term.	Accepted	Declined
PRICING TERMS	6.9.1	Vendor agrees that the discount percentages entered in the Average Cost Guarantees section of the Pricing Proposal tab will represent the guaranteed overall Ingredient Cost discounts off AWP for the guarantee period.	Accepted	Accepted
PRICING TERMS	6.9.8	Vendor agrees that all Paid Claims will be reconciled (Ingredient Cost guarantees, Dispensing Fees, Rebates) according to the Drug Classification section of this bid.	Accepted	Accepted
PRICING TERMS	6.9.12	Vendor agrees any shortfall between the Ingredient Cost/Dispensing Fee guarantees specified in the Pricing Proposal tab and actual achieved Ingredient Cost discounts/Dispensing Fees during the Guarantee Period will be paid by Vendor to Plan Sponsor within thirty (30) days following Plan Sponsor's agreement to results from the Disbursement Reconciliation Report.	Accepted	Declined

Key Default Terms

Contains additional detail related to a specific terms of interest received as part of each submitted offer. Generally, terms agreed to as part of the procurement process should make their way into the contract between the Plan Sponsor and the awarded bidder. If a bidder declines a specific term, they are asked to provide an explanation or alternate language as part of their submission.

Category of term	Term number	Term description	MedImpact Bid ID	Aetna Bid ID
PRICING TERMS	6.11.2	Vendor agrees to Pass-Through to Plan Sponsor a percentage of negotiated Rebates as entered in Rebate Share on the Rebates section of the bid.	34746	34744
PRICING TERMS	6.11.10	Vendor agrees that Rebate payments shall be made to Plan Sponsor within ninety (90) days of the close of the quarter in which Rebates are received by Vendor.	Declined	Accepted
PRICING TERMS	6.11.14	Vendor agrees any shortfalls between the Rebate guarantees specified in the bid and actual Rebates earned during the Guarantee Period will be paid by Vendor to Plan Sponsor within thirty (30) days following Plan Sponsor's agreement to results from Rebate Reconciliation Report.	Accepted	Accepted
PRICING TERMS	6.13.2	Vendor agrees they will reconcile each pricing component for discounts and dispensing fees (e.g. Retail 30 Brand, Retail 90 Brand, Mail Brand, Specialty) individually.	Accepted	Declined
PRICING TERMS	6.13.3	Vendor agrees they will reconcile each rebate guarantee (e.g. Retail 30 Brand, Retail 90 Brand, Mail Brand, Specialty) individually.	Declined	Declined
PRICING TERMS	6.13.8	Vendor agrees that failure to meet any reconciled guarantee will be paid on a dollar-for-dollar basis.	Accepted	Accepted
CONTRACT TERM	7.1.1	The term of the Agreement shall commence on the Effective Date and shall remain in full force and effect for an Initial Term of three (3) years ("Initial Term"), unless earlier terminated as provided in the Agreement.	Accepted	Accepted
CONTRACT TERM	7.3.1	After the first twelve (12) month period of the Term, Plan Sponsor may terminate the Agreement without cause by providing Vendor with ninety (90) days prior written notice at any time.	Accepted	Declined
CONTRACT TERM	7.4.3	Vendor will not withhold Rebates or apply another termination fee or penalty for Plan Sponsor early termination of the Agreement with or without cause.	Accepted	Declined
PLAN MANAGEMENT SERVICES	3.4.1	Vendor confirms proposed pharmacy network includes transparent pharmacies such as Mark Cuban's Cost Plus Drug pharmacy or any other transparent pharmacy vendors.	Declined	Declined

ORDINANCE FACT SHEET

DATE OF 1st READING: 01/20/2026

OFFICE REQUESTING: Human Resources

CONTACT PERSON: Kelley Martin

PHONE NUMBER: (217) 789-2446

EMERGENCY PASSAGE: No [checked] Yes [] If yes, explain justification - See attached document

FISCAL IMPACT: See attached.

SUGGESTED TITLE: AN ORDINANCE APPROVING A CONTRACT WITH CAREMARKPCS HEALTH LLC/AETNA HEALTH TO PROVIDE PHARMACY MANAGEMENT SERVICES EFFECTIVE MARCH 1, 2026 THROUGH FEBRUARY 28, 2030 IN THE AMOUNT OF \$34,500,000.00 FOR THE OFFICE OF HUMAN RESOURCES.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: March 1, 2026 to February 28, 2030 Change in Scope Yes [] No [checked]

CONTRACT AMOUNT: \$34,500,000.00 (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- [checked] Low Bid [] Other: RFP #15761 [] Low Bid Meeting Specs [] Exception: [] Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No [] Yes [checked] Is Purchasing Agent approval attached? No [] Yes [checked]

Accounting information (if more than four accounts, please attach list)

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Rows 1-4 are empty.

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Row 1 contains: 074, 107, BMGT, HINS, 1219, \$34,500,000.00. Rows 2-4 are empty.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Bidder Comparison and Summary of Plan

STAFF ANALYSIS

An Ordinance authorizing the execution of a contract with CVS CaremarkPCS LLC/Aetna Health to serve as the Pharmacy Benefit Manager (PBM) for prescription drugs recommended by the Joint Labor Management Healthcare Committee, after the completion of a competitive sealed bid for the period of March 1, 2026 through February 28, 2030, in the amount of \$34,500,000.00; cost may fluctuate with headcount. Option to renew this agreement based on performance.

FUNDS CHECK BY: Courtney Heinzel Digitally signed by Courtney Heinzel Date: 2026.01.13 10:00:08 -06'00'

Date: _____

DIRECTOR / SUPERVISOR: _____

Date: _____

CITY PURCHASING AGENT: _____

Date: 1-13-2026

SIGN OFF: _____ (Mayor's Signature) GEM

_____ (Director of OBM)

2026-053

AN ORDINANCE AUTHORIZING A ONE-YEAR EXTENSION UNDER RFP HR24-16 AND AUTHORIZING AN ADDITIONAL PAYMENT IN AN AMOUNT OF \$80,000.00, AND A TOTAL AMOUNT NOT TO EXCEED \$334,100.00 WITH PMA MANAGEMENT CORPORATION FOR THIRD PARTY WORKERS COMPENSATION ADMINISTRATIVE SERVICES, FOR THE OFFICE OF HUMAN RESOURCES

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City previously passed ordinance 493-11-23 in an amount not to exceed \$174,100.00 authorizing the Office of Budget and Management to enter into an agreement with PMA Management Corporation for third party workers compensation services; and

WHEREAS, the City previously passed ordinance 380-09-25 amending ordinance 493-11-23 and authorizing an additional payment in an amount of \$80,000.00, and for a total amount not to exceed \$254,100.00 for the Office of Budget and Management to enter into an agreement with PMA Management Corporation for third party workers compensation services; and

WHEREAS, large number of workers' compensation claims has caused an increase in administration costs; and

WHEREAS, a one-year extension and an additional amount not to exceed \$80,000.00 is needed for the remainder of the contract term ending December 31, 2026; and

WHEREAS, therefore the City of Springfield is willing to approve a one-year extension and increase the amount of the agreement by an additional \$80,000.00, and a total amount not to exceed \$334,100.00, for the remainder of the contract term.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: The City Council of the City of Springfield hereby approves a one-year extension for Ordinance No. 493-11-23 by authorizing an additional payment of \$80,000.00 and a total amount not to exceed \$334,100.00 for the remainder of the contract term ending December 31, 2026.

Section 2: The Office of Budget and Management is hereby authorized to make payments to PMA Management Corporation for \$80,000.00 and a total amount not to exceed \$334,100.00 from the following accounts in accordance with the terms of the agreement.

<u>Account:</u>	<u>Amount:</u>
074-107-BMGT-WCMP-1215	\$ 80,000.00

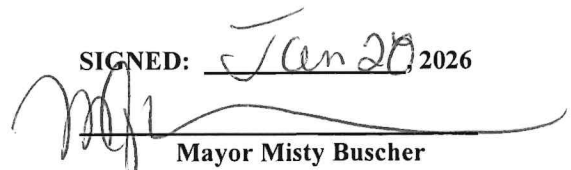
Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Requested by: Mayor Misty Buscher

SIGNED: Jan 20 2026

Mayor Misty Buscher

Approved as to legal sufficiency:


Office of Corporation Counsel /Date 1.27.26

ORDINANCE FACT SHEET

DATE OF 1st READING: 01/20/2026

OFFICE REQUESTING: Human Resources

CONTACT PERSON: Kelley Martin

EMERGENCY PASSAGE: No [x] Yes [] If yes, explain justification - See attached document

PHONE NUMBER: (217) 789-2446

FISCAL IMPACT: See attached.

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING A ONE-YEAR EXTENSION OF RFP HR24-16 AND AN ADDITIONAL \$80,000.00 WITH PMA MANAGEMENT CORPORATION FOR TPA SERVICES PERTAINING TO WORKERS' COMPENSATION CLAIMS FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2026.

CONTRACTOR / VENDOR NAME: PMA Management Corporation VENDOR NO: VC*3057

CONTRACT TERM: 1 Year Change in Scope Yes [] No [x]

CONTRACT AMOUNT: \$80,000.00 (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- Low Bid, Low Bid Meeting Specs, Low Evaluated Bid, Other: RFP - Extension, Exception, Code Provision

Previous Ord #'s 493-11-23

Is Purchasing Agent approval required? No [x] Yes [] Is Purchasing Agent approval attached? No [x] Yes []

Accounting information (if more than four accounts, please attach list)

Table with columns: Fund, Agency, Org, Activity, Object, Amount. Rows 1-4.

Table with columns: Fund, Agency, Org, Activity, Object, Amount. Row 1: 074, 107, BMGT, WCMP, 1215, \$80,000.00.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Contract

STAFF ANALYSIS

Ordinance 493-11-23 awarded RFP HR24-16 to provide Third-Party Workers' Compensation Administration with PMA Management Corporation with the City with an initial agreement to cover January 1, 2024 until December 31, 2025 and allows for an annual extension for these services.

It has been determined to be in the City's best interest to extend this agreement to provide continued services to complete a thorough RFP for both TPA and Excess Workers' Compensation Administration. The cost will have a not to exceed total of \$80,000.00.

FUNDS CHECK BY: Courtney Heinzel Digitally signed by Courtney Heinzel Date: 2026.01.27 11:11:48 -06'00' Date: _____

DIRECTOR / SUPERVISOR: Egizii, Jeff Digitally signed by Egizii, Jeff Date: 2026.01.27 11:30:58 -06'00' Date: _____

CITY PURCHASING AGENT: Peters, James W. Digitally signed by Peters, James W. Date: 2026.01.27 11:28:37 -06'00' Date: _____

SIGN OFF: [Signature] (Mayor's Signature) GEM

Egizii, Jeff Digitally signed by Egizii, Jeff Date: 2026.01.27 11:31:18 -06'00' (Director of OBM)

2026 - 054

**ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF SPRINGFIELD,
ILLINOIS, FOR THE FISCAL YEAR BEGINNING MARCH 1, 2026 AND
ENDING FEBRUARY 28, 2027.**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Illinois Municipal Code (65 ILCS 5/8-2-9) and Section 37.01 of the 1988 City of Springfield Code of Ordinances, as amended, an annual appropriation ordinance shall be adopted by the city council before the beginning of the fiscal year to which it applies.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: The Director of the Office of Budget and Management shall allocate, from time to time, monies received by the City to the credit of respective funds designated in Exhibit 1 entitled "City of Springfield FY27 Total Resources" in such proportion as may be required for the best interest of the City and to meet the financial requirements of the City for the fiscal year beginning **March 1, 2026** and ending on **February 28, 2027**. Such allocations shall be reflected on the books, records and accounts of the City, which shall be subject to public inspection. Taxes to be collected in calendar year **2026** from those taxes levied in calendar year **2025** upon all taxable property subject to taxation within the City pursuant to Ordinance No. **468-11-25**, passed by the City Council on **November 18, 2025**, for the purposes set forth in Ordinance No. **468-11-25** are included in the **FY27 Total Resources** attached hereto as Exhibit 1.

Section 2: The sums of money shown in the "Major Object" lines in Exhibit 2 entitled "City of Springfield FY27 Appropriations" are hereby appropriated for the purposes stated therein and for the Organizational Divisions set forth in Exhibit 2 entitled "City of Springfield Appropriation **FY2027**" to defray necessary expenses and liabilities of the City of Springfield, to be paid or incurred during the fiscal year beginning March 1, **2026** and ending on February **28, 2027**.

Section 3: No expenditure exceeding the appropriation for any major object or purpose stated in the attached forms, shall be made by any Office of the City, except as authorized by the City Council. However, nothing in this section shall prohibit an Office from requesting a supplemental appropriation in the event of receipt of unanticipated revenue over and above that Office's projected revenue as established by the Office of Budget and Management. Likewise, nothing in this section shall prohibit the Office of Budget and Management from sequestering any appropriation of any Office in the event that designated Office revenues are less than projected. The Office of Budget and Management shall review each Office's actual revenues and expenditures and recommend such modifications to the budget for City Council consideration as may be appropriate.

Section 4: Proceeds received by the City as a result of any financing or refinancing of bonds or loans shall be used only for completion of improvements and equipment acquisitions for public buildings or infrastructure owned by the City of Springfield and shall not be used for any other purpose unless approved by the City Council.

Section 5: All Offices of the City shall submit, upon request of the Office of Budget and Management, all books and records which relate to monies received or paid out by the Offices, debts and accounts receivable or amounts owed by the Offices, and program performance information as may be useful to the Office of Budget and Management for purposes of compiling a municipal budget. All information submitted by the Offices shall be in a format developed by the Office of Budget and Management in cooperation with Offices of the City.

Section 6: In order to balance the City's appropriation with anticipated revenues and provide adequate cash flow, the Director of the Office of Budget and Management is hereby authorized and directed to make loans between the various accounts and funds of the City, to the extent not otherwise restricted, at the applicable interest rate, if any, required by law.

Section 7: There are existing multi-year contracts which are previously adopted and approved by ordinances of the City Council of the City of Springfield. These contracts are expressly included by reference and approved to be charged against appropriations authorized by this ordinance.

Section 8: This Appropriation Ordinance is adopted pursuant to procedures set forth in the Illinois Municipal Code, provided any limitations in the Illinois Municipal Code in conflict with this Ordinance shall not be applicable to this Ordinance, pursuant to Section 6 of Article VII of the Constitution of the State of Illinois.

Section 9: The City Clerk is hereby directed to publish this ordinance in pamphlet form.

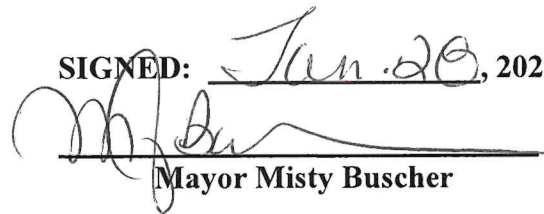
Section 10: This ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Requested by: Mayor Misty Buscher

SIGNED: Jan. 20, 2026

Mayor Misty Buscher

Approved as to legal sufficiency:

 1-27-26
Office of Corporation Counsel/Date

CITY OF SPRINGFIELD

ORDINANCE NO. _____

ANNUAL APPROPRIATION ORDINANCE OF THE CITY
OF SPRINGFIELD, ILLINOIS, FOR THE FISCAL YEAR BEGINNING
MARCH 1, **2026** AND ENDING FEBRUARY **28, 2027**

PASSED BY THE CITY COUNCIL OF THE CITY OF
SPRINGFIELD, ILLINOIS, ON _____, **2026**

Published in pamphlet form
by authority of the City
Council of the City of
Springfield, Illinois, this
_____ day of _____, **2026**



5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description	Dept	Unit	Actv	Source	FY27 Proj
001	CORPORATE FUND					
	<u>1000 Taxes-local Economy</u>					
	Misc Property Tax	107	GENC	VARI	0003	\$220,000
	Property Tax	107	GENC	VARI	0010	\$28,680,050
	State Sales Tax	107	GENC	VARI	0020	\$37,663,884
	Home Rule Sales Tax	107	GENC	VARI	0022	\$46,538,677
	City Use Tax	107	BMGT	ADMN	0023	\$2,350,000
	Hotel Motel Tax	107	BMGT	ADMN	0024	\$1,546,043
	State Auto Rental Tax	107	GENC	VARI	0029	\$110,400
	Telecommunications Tax	107	GENC	VARI	0099	\$1,680,000
	Charitable Games Tax & License	107	GENC	VARI	0367	\$2,000
					sub total	\$118,791,054
	<u>1500 Taxes- Share Of Statewide</u>					
	Replacement Tax	107	GENC	VARI	0011	\$2,710,000
	State Use Tax	107	GENC	VARI	0028	\$420,000
	State Income Tax	107	GENC	VARI	0030	\$20,275,000
	Cannabis Regulation Tax	107	BMGT	CNBS	0031	\$180,000
					sub total	\$23,585,000
	<u>1592 Pilot</u>					
	Pilot Transfer	107	GENC	CWLP	0305	\$11,327,184
					sub total	\$11,327,184
	<u>1601 Franchise Fees</u>					
	Ameren Franchise Fee	107	GENC	VARI	0131	\$294,600
	Cable T V Franchise	107	GENC	VARI	2550	\$1,235,000
	Telecomm Row Franchise Fee	101	MAYR	ADMN	8051	\$84,000
					sub total	\$1,613,600
	<u>1602 Fire Protection Fees</u>					
	Curran Fire District Fee	108	FIRE	FOPR	1522	\$50,000
	Eastside Fire District Fee	108	FIRE	FOPR	1524	\$140,000
	Lake Spfld Fire Dist Fee	108	FIRE	FOPR	1526	\$25,000
	Northside Fire Dist Fee	108	FIRE	FOPR	1528	\$145,000
	South Oak Fire Dist Fee	108	FIRE	FOPR	1530	\$185,000
	Southlawn Fire Dist Fee	108	FIRE	FOPR	1532	\$86,000
	Southside Fire Dist Fee	108	FIRE	FOPR	1534	\$190,000
	Western Fire Dist Fee	108	FIRE	FOPR	1536	\$210,000
	Woodside Fire Dist Fee	108	FIRE	FOPR	1538	\$260,000
	Univ Of Il Spfld Fire Prot Fee	108	FIRE	FOPR	1570	\$70,195
	Fairgrounds Fire Protection Fee	108	FIRE	FOPR	1581	\$148,935
					sub total	\$1,510,130

2026-055

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description	FY27 Proj
<u>1603 Fines & Citations</u>		
	Marijuana Leaf Fine	112 POLC POPR 0037 \$400
	Administrative Court Fine	101 MAYR ADMN 0050 \$320,000
	Environmental Lien	110 WORK ZONE 0052 \$160,000
	Cannabis- Drug Para. Fine	112 POLC POPR 0059 \$1,500
	Sound Device Rest Viol	112 POLC POPR 0067 \$1,000
	Moving Violations	112 POLC POPR 0230 \$215,000
	Parking Ticket Citations	104 TRES TRES 0290 \$90,000
	Ticket Share-sidewalk Ramp	110 WORK STRS 0293 \$4,000
	E-citation Fees	112 POLC POPR 0335 \$6,000
	Local Share Drug Fines	112 POLC POPR 0336 \$2,000
	Local Dui Fine	112 POLC DUIF 0339 \$25,000
	Liquor Violation Fines	101 COUN COUN 0567 \$1,000
	Court Supervision Fine	112 POLC POPR 2070 \$400
	<i>sub total</i>	\$826,300
<u>1604 Police Department Fees</u>		
	Crime & Accident Report Fees	112 POLC POPR 0060 \$22,000
	Spfld Police Acad Fees	112 POLC POPR 0087 \$6,000
	Impound Fees	112 POLC POPR 0334 \$150,000
	Sex Offender Registration Fee	112 POLC POPR 2060 \$2,000
	<i>sub total</i>	\$180,000
<u>1605 Licenses & Permits</u>		
	Commercial Delivery Permits	103 CLRK CLRK 0120 \$4,325
	Electrical Contractors License	110 WORK ZONE 0122 \$7,000
	Mechanical Contractors License	110 WORK ZONE 0123 \$5,000
	Conv Store W/o Fuel License	103 CLRK CLRK 0220 \$2,500
	Perm To Sell/display Fireworks	103 CLRK CLRK 0346 \$3,500
	Temporary Liquor License	101 COUN COUN 0400 \$5,600
	Building Permits	110 WORK ZONE 0410 \$700,000
	Electric Wiring Permits	110 WORK ZONE 0420 \$35,000
	Mechanical Permits	110 WORK ZONE 0430 \$60,000
	Plumbing Permits	110 WORK ZONE 0450 \$25,000
	Sign Permits	110 WORK ZONE 0470 \$12,000
	Auctioneers Licenses	103 CLRK CLRK 0550 \$400
	Annual Liquor License	101 COUN COUN 0560 \$320,000
	Bowling Alley Licenses	103 CLRK CLRK 0580 \$2,400
	Cleaning Establishment Lic	103 CLRK CLRK 0591 \$100
	Circus And Carnival Licenses	103 CLRK CLRK 0600 \$75
	Closing Out Sale Licenses	103 CLRK CLRK 0601 \$50
	Florists Licenses	103 CLRK CLRK 0630 \$1,800
	Funeral Directors Licenses	103 CLRK CLRK 0640 \$400
	Massage Parlor Licenses	103 CLRK CLRK 0680 \$400

5. City of Springfield FY27 Resources

Fund	Category / Source/ Description				FY27 Proj
	Massage Parlor Background Check	103	CLRK	CLRK 0685	\$200
	Coin Operd Amuse Devices Lic	103	CLRK	CLRK 0720	\$24,000
	Mobile Food Service Permit	110	WORK	ZONE 0726	\$8,000
	Coin Oper Amusmt Operators Lic	103	CLRK	CLRK 0740	\$3,000
	Second Hand Dealers License	103	CLRK	CLRK 0760	\$1,500
	Peddler & Solicitor License	103	CLRK	CLRK 0780	\$6,000
	Sign Contractors Licenses	103	CLRK	CLRK 0850	\$2,600
	Taxi Drivers Licenses	103	CLRK	CLRK 0870	\$1,500
	Taxi Cab Decal License	103	CLRK	CLRK 0871	\$500
	Taxicab Operators Licenses	103	CLRK	CLRK 0880	\$200
	Tobacco Dealers Licenses	103	CLRK	CLRK 0890	\$3,400
	Service Vehicle Permits	103	CLRK	CLRK 0900	\$2,000
	Miscellaneous Licenses	103	CLRK	CLRK 0911	\$200
	Theatre And Exhibition License	103	CLRK	CLRK 0920	\$1,400
	Mobile Home Courts License	103	CLRK	CLRK 1000	\$12,000
	Demolition Fees	110	WORK	ZONE 3461	\$3,000
				<i>sub total</i>	\$1,255,050

1606 Public Works Fees

	Preliminary Plat Fees	110	WORK	ENGR 0132	\$300
	Boarded Building Reg Fee	110	WORK	ZONE 0133	\$50,000
	Street & Alley Fees	110	WORK	STRS 0270	\$250,000
	Landfill Fee	110	WORK	STRS 0273	\$100,000
	Fee For Street Barricades	110	WORK	GARA 0275	\$5,000
	Zoning Petition Filing Fees	110	WORK	ZONE 0310	\$20,000
	Event Insurance Fee	110	WORK	STRS 7021	\$500
				<i>sub total</i>	\$425,800

1607 Reimbursements

	Reimb Demolition Costs	110	WORK	ZONE 0080	\$25,000
	Reimb State Police Board	112	POLC	POPR 0083	\$125,000
	Lake Patrol Enforcement Reimb	112	POLC	POPR 0096	\$3,000
	Dist Fugitive Task Force Reimb	112	POLC	POPR 0244	\$5,000
	Hireback	112	POLC	POPR 0250	\$4,000
	Hireback	110	WORK	GARA 0250	\$2,000
	D E A- D E A T	112	POLC	POPR 0251	\$12,000
	Police Cieg Reimbursement	112	POLC	POPR 0253	\$23,000
	Reimbursement District 186	112	POLC	POPR 0256	\$265,000
	Reimb Fire Training Fire Marsh	108	FIRE	FOPR 1571	\$45,275
	I E M A Training Reimb	108	FIRE	FOPR 1572	\$30,000
	I E M A Training Reimb	112	POLC	POPR 1572	\$5,000
	Non Resident Incident Reimb	108	FIRE	FOPR 1577	\$20,000
	Administrative Fee- Sewer Fund	107	GENC	VARI 9010	\$522,446
	Utility Reimb - Cwlp	107	GENC	VARI 9020	\$165,000



5. City of Springfield FY27 Resources

Fund	Category / Source/ Description				FY27 Proj
				<i>sub total</i>	\$1,251,721
1608	<u>City Clerk Fees</u>				
	Birth & Death Certificate Fees	103	CLRK CLRK 0150		\$175,000
	Local Registrar Fees	103	CLRK CLRK 0155		\$16,000
	Commercial Deliver Trans Fee	103	CLRK CLRK 0650		\$50
	Service Vehicle Transfer Fee	103	CLRK CLRK 1585		\$10
	Photocopy Fees	103	CLRK CLRK 1636		\$1,800
	Gaming Fees	103	CLRK CLRK 1643		\$6,500
				<i>sub total</i>	\$199,360
1619	<u>Misc. Fees</u>				
	Bus Bench Rental Fee	107	GENC VARI 0340		\$20,000
	Liquor Admin. & Invest. Fees	101	COUN COUN 0564		\$28,000
	Late Fees-liquor Licenses	101	COUN COUN 0565		\$2,000
	Transportation Network Lic Fee	101	COUN COUN 0885		\$3,000
	E M S Cost Recovery	108	FIRE FOPR 1576		\$4,500
				<i>sub total</i>	\$57,500
1620	<u>All Other Revenue</u>				
	P E G Revenue	101	MAYR PEGF 0062		\$110,000
	Overpayments	104	TRES TRES 0089		\$25
	Interest Income	104	TRES TRES 0200		\$2,127,440
	Sale Of City Property	110	WORK GARA 0242		\$20,000
	Sale Of City Property	107	GENC VARI 0242		\$12,000
	Homeless Assistance Donations	107	GENC SWW 1649		\$20,000
	Donations	107	GENC VARI 1650		\$40,000
	Donations	108	FIRE FOPR 1650		\$500
	Donations	112	POLC POPR 1650		\$1,000
	Donations	101	BBAN BBAN 1651		\$2,000
	Unclaimed Checks	107	GENC VARI 8000		\$10,000
	Lease Fire Station 12 Tower	107	GENC VARI 8050		\$24,000
				<i>sub total</i>	\$2,366,965
1640	<u>Grants</u>				
	I L C J I A Grant	112	POLC ILCJ 0180		\$870,000
	I L C J I A Grant	112	POLC CORE 0180		\$2,522,600
	I L C J I A Grant	111	DEVL VISN 0180		\$99,885
	Forest Service Grant	110	WORK TREE 1853		\$234,893
	Fbi Jttf	112	POLC TERR 2008		\$1,200
	Idot Police Grant	112	POLC IDOT 2013		\$23,000
	O R C G Grant	112	POLC ORCG 2014		\$80,000
	Community Development Grants	111	DEVL CDBG 4790		\$3,130,000
	Cdbg Home Program Grants	111	DEVL HARP 4791		\$2,230,000

5. City of Springfield FY27 Resources

Fund	Category / Source/ Description				FY27 Proj
Cdbg Home Program Grants	111 DEVL HOME	4791			\$1,500,000
Lead Based Paint Hazard Reduction Grant	111 DEVL LEAD	4792			\$500,000
			<i>sub total</i>		\$11,191,578

1947 Shared Services

Shared Services Reimb	107 BMGT BUDD	1947			\$555,252
Shared Services Reimb	107 BMGT CENS	1947			\$252,184
Shared Services Reimb	107 BMGT PAYR	1947			\$130,450
Shared Services Reimb	101 COUN COUN	1947			\$301,681
Shared Services Reimb	101 MAYR ADMN	1947			\$87,259
Shared Services Reimb	106 HUMN ADMN	1947			\$714,520
			<i>sub total</i>		\$2,041,346

8200 All Other- Miscellaneous

Miscellaneous Income	107 GENC VARI	3460			\$60,000
Miscellaneous Income	103 CLRK CLRK	3460			\$500
Miscellaneous Income	104 TRES TRES	3460			\$2,500
Miscellaneous Income	110 WORK STRS	3460			\$3,000
Miscellaneous Income	112 POLC POPR	3460			\$50,000
Miscellaneous Income	101 MAYR ADMN	3460			\$200
			<i>sub total</i>		\$116,200

8995 Fund Balance

Fund Balance			3980		\$24,280,517
			<i>sub total</i>		\$24,280,517

MADISON PARK PL PROJECT FUND Total **\$201,019,305**

003 LINCOLN LIBRARY FUND Dept Unit Actv Source

1500 Taxes- Share Of Statewide

Replacement Tax	116 LIBR LIBR	0011			\$677,500
			<i>sub total</i>		\$677,500

1620 All Other Revenue

Interest Income	104 TRES TRES	0200			\$12,620
Donations	116 LIBR LIBR	1651			\$2,000
Fund Balance			3980		\$823,839
			<i>sub total</i>		\$838,459

1640 Grants

Misc State Library Grants	116 LIBR LIBR	1860			\$3,000
State Of Ill Per Capita Grant	116 LIBR LIBR	1870			\$170,000
			<i>sub total</i>		\$173,000

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description				FY27 Proj
<u>8116 Library Fees</u>					
Non Resident Fees	116	LIBR	LIBR	1628	\$10,000
Photocopy Fees	116	LIBR	LIBR	1636	\$4,200
Overdue Material Late Fees	116	LIBR	LIBR	1637	\$720
Lost Materials Reimb Fees	116	LIBR	LIBR	1638	\$4,200
				<i>sub total</i>	<u>\$19,120</u>
<u>8190 All Other- Sales</u>					
Gift Shop Sales	116	LIBR	LIBR	0093	\$3,100
				<i>sub total</i>	<u>\$3,100</u>
<u>8200 All Other- Miscellaneous</u>					
Miscellaneous Income	116	LIBR	LIBR	3460	\$50
				<i>sub total</i>	<u>\$50</u>
<u>8992 Transfer In</u>					
Transfer In	116	LIBR	LIBR	0305	\$4,600,000
				<i>sub total</i>	<u>\$4,600,000</u>
LINCOLN LIBRARY FUND Total					<u>\$6,311,229</u>

004 OAK RIDGE CEMETERY

Dept Unit Actv Source

1606 Public Works Fees

Interment Fees	110	CEMT	CEMT	1702	\$250,000
Endowed Care Fees	110	CEMT	CEMT	1709	\$500
Tent Rental Fees	110	CEMT	CEMT	1711	\$5,000
2/3 Interment Fees	110	CEMT	CEMT	1717	\$12,000
Meml Chapel Mauslm Niche Fees	110	CEMT	CEMT	1721	\$10,000
Grave Space Filing Fee	110	CEMT	CEMT	1723	\$1,000
Setting Fee Pre-need	110	CEMT	CEMT	1724	\$250
Setting Fee	110	CEMT	CEMT	1725	\$1,000
Final Date Fee Pre- Need	110	CEMT	CEMT	1726	\$5,000
Final Date Fee	110	CEMT	CEMT	1727	\$5,000
Pall Bearer Fees	110	CEMT	CEMT	1728	\$500
Interment Fees - Pre-need	110	CEMT	CEMT	1732	\$75,000
Tent Rental Fees - Pre-need	110	CEMT	CEMT	1741	\$800
Abby Crypt Fee- Pre-need	110	CEMT	CEMT	1742	\$1,500
2/3 Interment Fees - Pre-need	110	CEMT	CEMT	1747	\$90,000
Mem Chapel Mausm Niche Pre-need	110	CEMT	CEMT	1751	\$15,000
				<i>sub total</i>	<u>\$472,550</u>

1607 Reimbursements

Idnr Reimbursement	110	CEMT	CEMT	0362	\$3,200
--------------------	-----	------	------	------	---------

5. City of Springfield FY27 Resources

Fund	Category / Source/ Description					FY27 Proj
					<u>sub total</u>	<u>\$3,200</u>
 <u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES 0200		\$694
	Interest Income	110	CEMT	CEMT 0200		\$100,000
					<u>sub total</u>	<u>\$100,694</u>
 <u>8190 All Other- Sales</u>						
	Grave Space Sales	110	CEMT	CEMT 1700		\$90,000
	Memorial Chapel Mauslm Crypts	110	CEMT	CEMT 1701		\$20,000
	Foundation Sales	110	CEMT	CEMT 1703		\$90,000
	Concrete Box Sales	110	CEMT	CEMT 1704		\$5,000
	Marker Sales	110	CEMT	CEMT 1707		\$150,000
	Grave Space Sales - Pre-need	110	CEMT	CEMT 1730		\$200,000
	Foundation Sales - Pre-need	110	CEMT	CEMT 1733		\$1,000
	Concrete Box Sales - Pre-need	110	CEMT	CEMT 1734		\$5,000
	Marker Sales - Pre-need	110	CEMT	CEMT 1737		\$5,000
					<u>sub total</u>	<u>\$566,000</u>
 <u>8200 All Other- Miscellaneous</u>						
	Vet's Lawn Crypts	110	CEMT	CEMT 1719		\$14,000
	Columbarium Niches	110	CEMT	CEMT 1720		\$15,000
	Mem Chapl Maus Crypts -pre-need	110	CEMT	CEMT 1731		\$35,000
	Vet's Lawn Crypts - Pre-need	110	CEMT	CEMT 1739		\$5,000
	Columbarium Niches -pre-need	110	CEMT	CEMT 1740		\$10,000
	Miscellaneous Income	110	CEMT	CEMT 3460		\$1,000
	Rent	110	CEMT	CEMT 4720		\$2,400
					<u>sub total</u>	<u>\$82,400</u>
 <u>8992 Transfer In</u>						
	Transfer In	110	CEMT	CEMT 0305		\$500,000
					<u>sub total</u>	<u>\$500,000</u>
OAK RIDGE CEMETERY FUND Total						<u>\$1,724,844</u>
007	MADISON PARK PL PROJECT	Dept	Unit	Actv	Source	
 <u>1000 Taxes- Local Economy</u>						
	Property Tax	111	DEVL	DEVL 0010		\$425,000
					<u>sub total</u>	<u>\$425,000</u>
 <u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES 0200		\$50,000
					<u>sub total</u>	<u>\$50,000</u>

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description	FY27 Proj
<u>8995 Fund Balance</u>		
Fund Balance	3980	\$3,063,606
	<i>sub total</i>	<u>\$3,063,606</u>
LINCOLN LIBRARY FUND Total		<u>\$3,538,606</u>
015 SEWER FUND	Dept Unit Actv Source	
<u>1606 Public Works Fees</u>		
Car Wash Fees	110 SEWR SEWR 0058	\$500
Sewer Service Fees	110 SEWR SEWR 3000	\$14,500,000
	<i>sub total</i>	<u>\$14,500,500</u>
<u>1620 All Other Revenue</u>		
Interest Income	104 TRES TRES 0200	\$351,000
	<i>sub total</i>	<u>\$351,000</u>
<u>8099 Book Entry</u>		
Contributions For Development	110 SEWR SEWR 1950	\$10,000
	<i>sub total</i>	<u>\$10,000</u>
<u>8200 All Other- Miscellaneous</u>		
Miscellaneous Income	110 SEWR SEWR 3460	\$5,000
	<i>sub total</i>	<u>\$5,000</u>
<u>8995 Fund Balance</u>		
Fund Balance	3980	\$5,252,712
	<i>sub total</i>	<u>\$5,252,712</u>
SEWER FUND Total		<u>\$20,119,212</u>
016 S S R F- Facilities	Dept Unit Actv Source	
<u>1619 Misc. Fees</u>		
Parking 8th & Capitol Fees	107 BMGT 8RMP 4000	\$49,200
	<i>sub total</i>	<u>\$49,200</u>
<u>8029 Internal Service Charges</u>		
Operating Income	107 FACM ELEC 2900	\$153,600
Operating Income	107 FACM LIBR 2900	\$294,996
Operating Income	107 FACM VARI 2900	\$750,889
Operating Income	107 FACM WATR 2900	\$40,744
	<i>sub total</i>	<u>\$1,240,229</u>
<u>8995 Fund Balance</u>		
Fund Balance	3980	\$98,926

5. City of Springfield FY27 Resources

Fund	Category / Source/ Description					FY27 Proj
					<i>sub total</i>	<u>\$98,926</u>
	SOUTH CENTRAL BUSINESS DISTRICT Total					<u>\$1,388,355</u>
017	F M R F- Fleet Maintenance	Dept	Unit	Actv	Source	
	<u>8029 Internal Service Charges</u>					
	Oper Inc- Police	107	GENC	FLTM	2901	\$1,029,596
	Oper Inc- Fire	107	GENC	FLTM	2902	\$1,098,762
	Oper Inc- Pub Wks	107	GENC	FLTM	2903	\$2,636,035
	Oper Inc- Watr	107	GENC	FLTM	2904	\$603,684
	Oper Inc- Elec	107	GENC	FLTM	2905	\$1,408,599
	Oper Inc-other	107	GENC	FLTM	2906	\$7,344
					<i>sub total</i>	<u>\$6,784,020</u>
	<u>8200 All Other- Miscellaneous</u>					
	Miscellaneous Income	107	GENC	FLTM	3460	\$200
					<i>sub total</i>	<u>\$200</u>
	F M R F- Fleet Maintenance Total					<u>\$6,784,220</u>
021	CONVENTION & VISITORS	Dept	Unit	Actv	Source	
	<u>1000 Taxes- Local Economy</u>					
	Hotel Motel Tax	114	VIST	VIST	4640	\$2,400,000
					<i>sub total</i>	<u>\$2,400,000</u>
	<u>1620 All Other Revenue</u>					
	Interest Income	104	TRES	TRES	0200	\$5,000
					<i>sub total</i>	<u>\$5,000</u>
	<u>1640 Grants</u>					
	Dceo Grant Award	114	VIST	TIG1	1845	\$486,000
	Dceo Grant Award	114	VIST	LT26	1845	\$521,955
	Dceo Grant Award	114	VIST	RT26	1845	\$200,000
					<i>sub total</i>	<u>\$1,207,955</u>
	<u>1840 Invalid Class</u>					
	Dceo Grant Award	114	VIST	IG26	1845	\$150,000
					<i>sub total</i>	<u>\$150,000</u>
	<u>8200 All Other- Miscellaneous</u>					
	Miscellaneous Income	114	VIST	VIST	3460	\$10,000
					<i>sub total</i>	<u>\$10,000</u>
	<u>8995 Fund Balance</u>					
	Fund Balance				3980	\$539,658

2026-055

5. City of Springfield FY27 Resources

Fund	Category / Source/ Description					FY27 Proj
					<i>sub total</i>	<u>\$539,658</u>
					RECYCLING FUND Total	<u>\$4,312,613</u>
023	SOUTH CENTRAL BUSINESS	Dept	Unit	Actv	Source	
<u>1000 Taxes-local Economy</u>						
	Business District Sales Tax	107	BMGT	ACCT	0021	\$824,493
	Home Rule Sales Tax	107	BMGT	SPRT	0022	\$998,281
	Hotel Motel Tax	107	BMGT	ACCT	0024	\$42,800
	Hotel Motel Tax	107	BMGT	SPRT	0024	\$1,894,725
					<i>sub total</i>	<u>\$3,760,299</u>
<u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES	0200	\$50,000
					<i>sub total</i>	<u>\$50,000</u>
<u>8090 All Other- Borrowing</u>						
	Bond Proceeds	107	GENC	SCDB	0935	\$3,869,163
					<i>sub total</i>	<u>\$3,869,163</u>
					SOUTH CENTRAL BUSINESS DISTRICT Total	<u>\$7,679,462</u>
024	Adirondack T I F Fund	Dept	Unit	Actv	Source	
<u>1000 Taxes- Local Economy</u>						
	Property Tax	111	DEVL	ADIR	0010	\$4,000
					<i>sub total</i>	<u>\$4,000</u>
<u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	ADIR	0200	\$40
					<i>sub total</i>	<u>\$40</u>
					Adirondack T I F Fund Total	<u>\$4,040</u>
026	Dirksen Pkwy Comm Redev	Dept	Unit	Actv	Source	
<u>1000 Taxes-local Economy</u>						
	Property Tax	107	BMGT	ACCT	0010	\$235,000
					<i>sub total</i>	<u>\$235,000</u>
<u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES	0200	\$15,000
					<i>sub total</i>	<u>\$15,000</u>
<u>8995 Fund Balance</u>						
	Fund Balance				3980	\$1,160,000
					<i>sub total</i>	<u>\$1,160,000</u>

2026-055

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description					FY27 Proj
POLICE EVIDENCE FUND Total					<u>\$1,410,000</u>	
028	T I F ENOS PARK PROJECT	Dept	Unit	Actv	Source	
<u>1000 Taxes- Local Economy</u>						
Property Tax		111	DEVL	ENOS	0010	\$700,000
						<u>sub total</u> \$700,000
<u>1620 All Other Revenue</u>						
Interest Income		104	TRES	TRES	0200	\$2,000
						<u>sub total</u> \$2,000
<u>8995 Fund Balance</u>						
Fund Balance				3980		\$228,296
						<u>sub total</u> \$228,296
FEDERAL DRUG PROFIT FORFEITURE Total					<u>\$930,296</u>	
029	MacArthur T I F	Dept	Unit	Actv	Source	
<u>1000 Taxes-local Economy</u>						
Property Tax		107	BMGT	ACCT	0010	\$290,000
						<u>sub total</u> \$290,000
<u>1620 All Other Revenue</u>						
Interest Income		104	TRES	TRES	0200	\$4,000
						<u>sub total</u> \$4,000
<u>8995 Fund Balance</u>						
Fund Balance				3980		\$448,000
						<u>sub total</u> \$448,000
CAPITAL IMPROVEMENTS FUND Total					<u>\$742,000</u>	
033	1996 CAPITAL	Dept	Unit	Actv	Source	
<u>1620 All Other Revenue</u>						
Interest Income		104	TRES	TRES	0200	\$8,000
						<u>sub total</u> \$8,000
1996 CAPITAL IMPROVEMENT FUND Total					<u>\$8,000</u>	
036	MOTOR VEHICLE PARKING	Dept	Unit	Actv	Source	
<u>1603 Fines & Citations</u>						
Parking Ticket Citations		110	PARK	METR	0290	\$100,000
						<u>sub total</u> \$100,000

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description	FY27 Proj
<u>1606 Public Works Fees</u>		
	Parkg Rev B Ramp 7th& Mon Fee	\$50,000
	Parking Meters Fees	\$50,000
	4th & Washington Parking Fees	\$30,000
	Underground Parking- Library	\$37,000
	<i>sub total</i>	<u>\$167,000</u>
 <u>1620 All Other Revenue</u>		
	Interest Income	\$2,000
	<i>sub total</i>	<u>\$2,000</u>
 <u>8200 All Other- Miscellaneous</u>		
	Miscellaneous Income	\$50
	<i>sub total</i>	<u>\$50</u>
 <u>8992 Transfer In</u>		
	Transfer In	\$400,000
	<i>sub total</i>	<u>\$400,000</u>
 <u>8995 Fund Balance</u>		
	Fund Balance	\$69,837
	<i>sub total</i>	<u>\$69,837</u>
T I F ENOS PARK PROJECT FUND Total		<u>\$738,887</u>
037	Peoria Road T I F Fund	
	Dept Unit Actv Source	
 <u>1000 Taxes-local Economy</u>		
	Property Tax	\$250,000
	<i>sub total</i>	<u>\$250,000</u>
 <u>1620 All Other Revenue</u>		
	Interest Income	\$4,000
	<i>sub total</i>	<u>\$4,000</u>
 <u>8995 Fund Balance</u>		
	Fund Balance	\$671,270
	<i>sub total</i>	<u>\$671,270</u>
CONVENTION & VISITORS FUND Total		<u>\$925,270</u>
038	LUMBER LANE T I F	
	Dept Unit Actv Source	
 <u>1000 Taxes-local Economy</u>		
	Property Tax	\$17,000
	<i>sub total</i>	<u>\$17,000</u>

2026-055

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description					FY27 Proj
<u>1620 All Other Revenue</u>						
Interest Income		104	TRES	TRES 0200	\$100	
				<i>sub total</i>	<u>\$100</u>	
<u>8995 Fund Balance</u>						
Fund Balance				3980	\$9,430	
				<i>sub total</i>	<u>\$9,430</u>	
SOUTH GRAND POINTE TIF PROJECT Total					<u>\$26,530</u>	
041	MOTOR FUEL TAX FUND	Dept	Unit	Actv Source		
<u>1500 Taxes- Share Of Statewide</u>						
Gas Tax Receipts State Of Ill		110	GAST	STRS 2400	\$4,800,000	
				<i>sub total</i>	<u>\$4,800,000</u>	
<u>1607 Reimbursements</u>						
Street Sign Reimb		110	GAST	STRS 1130	\$5,000	
State Of Illinois Reimburse		110	GAST	STRS 1910	\$186,000	
				<i>sub total</i>	<u>\$191,000</u>	
<u>1620 All Other Revenue</u>						
Interest Income		104	TRES	TRES 0200	\$250,000	
				<i>sub total</i>	<u>\$250,000</u>	
<u>1640 Grants</u>						
Idot Railroad		110	GAST	STRS 0361	\$5,000,000	
C R I S I Grant		110	GAST	STRS 0363	\$1,000,000	
C R I S I Grant		110	GAST	CR25 0363	\$66,000,000	
R A I S E Grant		110	GAST	STRS 0365	\$10,000,000	
I D O T Reimb		110	GAST	STRS 1176	\$50,000	
				<i>sub total</i>	<u>\$82,050,000</u>	
<u>8200 All Other- Miscellaneous</u>						
Miscellaneous Income		110	GAST	STRS 3460	\$50,000	
				<i>sub total</i>	<u>\$50,000</u>	
MOTOR FUEL TAX FUND Total					<u>\$87,341,000</u>	
048	TIF NORTHEAST PROJECT	Dept	Unit	Actv Source		
<u>1000 Taxes- Local Economy</u>						
Property Tax		111	DEVL	DEVL 0010	\$505,000	
				<i>sub total</i>	<u>\$505,000</u>	



5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description					FY27 Proj
<u>1620 All Other Revenue</u>						
Interest Income		104	TRES	TRES 0200		\$20,000
				<i>sub total</i>		<u>\$20,000</u>
<u>8995 Fund Balance</u>						
Fund Balance				3980		\$2,060,000
				<i>sub total</i>		<u>\$2,060,000</u>
COS SELF INSURANCE FUND Total						<u>\$2,585,000</u>
049	RECYCLING FUND	Dept	Unit	Actv	Source	
<u>1606 Public Works Fees</u>						
Recycling Fee		110	WAST	RECY 1230		\$2,000,000
				<i>sub total</i>		<u>\$2,000,000</u>
<u>1620 All Other Revenue</u>						
Donations		110	WAST	RECY 1650		\$50,000
				<i>sub total</i>		<u>\$50,000</u>
<u>8995 Fund Balance</u>						
Fund Balance				3980		\$49,008
				<i>sub total</i>		<u>\$49,008</u>
LOCAL LAW ENFORCE BLOCK GRANT Total						<u>\$2,099,008</u>
062	SOUTH GRAND POINTE TIF	Dept	Unit	Actv	Source	
<u>1000 Taxes- Local Economy</u>						
Property Tax		111	DEVL	FARE 0010		\$750,000
				<i>sub total</i>		<u>\$750,000</u>
<u>1620 All Other Revenue</u>						
Interest Income		104	TRES	TRES 0200		\$35,000
				<i>sub total</i>		<u>\$35,000</u>
<u>8995 Fund Balance</u>						
Fund Balance				3980		\$3,404,266
				<i>sub total</i>		<u>\$3,404,266</u>
MacArthur T I F Total						<u>\$4,189,266</u>
065	UNEMPLOYMENT	Dept	Unit	Actv	Source	
<u>8200 All Other- Miscellaneous</u>						
Contrib To Unemploy Insur		107	BMGT	UNEM 4940		\$100,000
				<i>sub total</i>		<u>\$100,000</u>

5. City of Springfield FY27 Resources

Fund	Category / Source/ Description					FY27 Proj
	UNEMPLOYMENT COMPENSATION ESCR Total					<u>\$100,000</u>
069	POLICE LABORATORY FUND	Dept	Unit	Actv	Source	
 <u>1604 Police Department Fees</u>						
	Drug Testing Fee	112	POLC	POPR	2050	\$3,000
				<i>sub total</i>		<u>\$3,000</u>
 <u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES	0200	\$1,400
				<i>sub total</i>		<u>\$1,400</u>
 <u>8995 Fund Balance</u>						
	Fund Balance			3980		\$850
				<i>sub total</i>		<u>\$850</u>
 COMMUNITY DEV BLOCK GRANT FUND Total						
						<u>\$5,250</u>
070	STATE DRUG PROFIT	Dept	Unit	Actv	Source	
 <u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES	0200	\$5,720
				<i>sub total</i>		<u>\$5,720</u>
 <u>8200 All Other- Miscellaneous</u>						
	State Narcotics Profit Forf	112	POLC	FORF	0569	\$125,000
				<i>sub total</i>		<u>\$125,000</u>
 <u>8995 Fund Balance</u>						
	Fund Balance			3980		\$173,880
				<i>sub total</i>		<u>\$173,880</u>
 UNEMPLOYMENT COMPENSATION ESCR Total						
						<u>\$304,600</u>
071	POLICE EVIDENCE FUND	Dept	Unit	Actv	Source	
 <u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES	0200	\$8,000
				<i>sub total</i>		<u>\$8,000</u>
 <u>8200 All Other- Miscellaneous</u>						
	Evidence Receipts	112	POLC	EVDC	0570	\$200,000
				<i>sub total</i>		<u>\$200,000</u>
 <u>8995 Fund Balance</u>						
	Fund Balance			3980		\$7,000
				<i>sub total</i>		<u>\$7,000</u>

2026-055

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description					FY27 Proj
SPECIAL ALLOCATION PROJECT ACC Total					<u>\$215,000</u>	
073	FEDERAL DRUG PROFIT	Dept	Unit	Actv	Source	
<u>1620 All Other Revenue</u>						
Interest Income	104	TRES	TRES	0200		\$2,500
				<i>sub total</i>		<u>\$2,500</u>
<u>8200 All Other- Miscellaneous</u>						
Federal Narcotics Prof Forf	112	POLC	FORF	0568		\$100,000
				<i>sub total</i>		<u>\$100,000</u>
<u>8995 Fund Balance</u>						
Fund Balance				3980		\$112,500
				<i>sub total</i>		<u>\$112,500</u>
S S R F- Facilities Maintenance Total					<u>\$215,000</u>	
074	COS SELF INSURANCE FUND	Dept	Unit	Actv	Source	
<u>1620 All Other Revenue</u>						
Interest Income	104	TRES	TRES	0200		\$150,000
				<i>sub total</i>		<u>\$150,000</u>
<u>8200 All Other- Miscellaneous</u>						
Prescriptions Rebate Reimb	107	BMGT	HINS	0191		\$743,379
Accrued Lve Payout Reimb City	107	BMGT	SICK	5030		\$2,020,263
				<i>sub total</i>		<u>\$2,763,642</u>
<u>8741 Health Insurance Revenue</u>						
Ref& Dupl Pay- Lost Card Hlth	107	BMGT	HINS	1600		\$5,000
Subrogation Pymts-health Ins	107	BMGT	HINS	1604		\$5,000
Retiree Drug Subsidy	107	BMGT	HINS	1605		\$5,000
Retire Emp Cont-health	107	BMGT	HINS	5052		\$4,626,113
City's Cont To Hlth/ Dent	107	BMGT	HINS	5056		\$20,023,416
Cwlp's Cont To Hlth/dent	107	BMGT	HINS	5057		\$11,357,820
Cobra Emp Cont-health	107	BMGT	HINS	5060		\$4,221
Cwlp Employee Premiums-flex	107	BMGT	HINS	5092		\$1,700,000
Cwlp Employee Premiums- Non Flex	107	BMGT	HINS	5094		\$8,031
Omp Employee Premiums-flex	107	BMGT	HINS	5096		\$3,000,000
Omp Employee Premiums- Non Flex	107	BMGT	HINS	5098		\$33,277
				<i>sub total</i>		<u>\$40,767,878</u>
<u>8743 Work Comp Revenue</u>						
Ref & Dupl Pay- Work Comp	107	BMGT	WCM	1601		\$15,000
Subrogation Pymts-work Comp	107	BMGT	WCM	1603		\$2,000

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description					FY27 Proj
Wc Reimb Cwlp-treatment		107	BMGT	WCM	5000	\$750,000
Wc Reimb Cwlp-settlements		107	BMGT	WCM	5002	\$500,000
Wc Reimb Cwlp-awards		107	BMGT	WCM	5003	\$700,000
Wc Reimb Cwlp-tpa & Other Cont		107	BMGT	WCM	5004	\$200,000
Work Comp Reimb-city		107	BMGT	WCM	5010	\$1,130,594
Wc Reimb Cwlp-ttd		107	BMGT	WCM	5021	\$120,000
					<i>sub total</i>	\$3,417,594

8744 Property Casualty Or Liability

Subrogation Pymts-loss Control		107	BMGT	PRCA	0190	\$5,000
City's Cont To Prop/casualty		107	BMGT	PRCA	5058	\$400,000
C W L P Contrib Prop-casualty		107	BMGT	PRCA	5059	\$200,000
					<i>sub total</i>	\$605,000

8995 Fund Balance

Fund Balance					3980	\$2,463,937
					<i>sub total</i>	\$2,463,937

TIF NORTHEAST PROJECT FUND Total **\$50,168,051**

077 LOCAL LAW ENFORCE Dept Unit Actv Source

1620 All Other Revenue

Interest Income		104	TRES	TRES	0200	\$25
					<i>sub total</i>	\$25

1640 Grants

C O P S Grant		112	POLC	COPS	2016	\$17,124
Justice Assistance Grant		112	POLC	JA24	2017	\$66,640
Justice Assistance Grant		112	POLC	JA25	2017	\$78,904
					<i>sub total</i>	\$162,668

8200 All Other- Miscellaneous

Opioid Settlement		112	POLC	OPIO	2020	\$300,000
					<i>sub total</i>	\$300,000

LOCAL LAW ENFORCE BLOCK GRANT Total **\$462,693**

078 FLEXIBLE BENEFITS PLAN Dept Unit Actv Source

1620 All Other Revenue

Interest Income		104	TRES	TRES	0200	\$3,351
					<i>sub total</i>	\$3,351

8995 Fund Balance

Fund Balance					3980	\$6,649
--------------	--	--	--	--	------	---------

5. City of Springfield FY27 Resources

Fund	Category / Source/ Description					FY27 Proj
				<i>sub total</i>	<u>\$6,649</u>	
		Peoria Road T I F Fund Total				<u>\$10,000</u>
084	SPECIAL ALLOCATION	Dept	Unit	Actv	Source	
<u>1000 Taxes- Local Economy</u>						
	Property Tax	111	DEVL	SPAL	0010	\$3,330,000
				<i>sub total</i>		<u>\$3,330,000</u>
<u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES	0200	\$120,000
				<i>sub total</i>		<u>\$120,000</u>
<u>8995 Fund Balance</u>						
	Fund Balance			3980		\$4,301,638
				<i>sub total</i>		<u>\$4,301,638</u>
		F M R F- Fleet Maintenance Total				<u>\$7,751,638</u>
094	CAPITAL EQUIPMENT FUND	Dept	Unit	Actv	Source	
<u>1620 All Other Revenue</u>						
	Interest Income	104	TRES	TRES	0200	\$5,000
				<i>sub total</i>		<u>\$5,000</u>
<u>8992 Transfer In</u>						
	Transfer In	107	BMGT	ACCT	0305	\$2,300,000
	Transfer In	107	GENC	VARI	0305	\$925,000
				<i>sub total</i>		<u>\$3,225,000</u>
<u>8995 Fund Balance</u>						
	Fund Balance			3980		\$409,093
				<i>sub total</i>		<u>\$409,093</u>
		OAK RIDGE CEMETERY FUND Total				<u>\$3,639,093</u>
095	CAPITAL IMPROVEMENTS	Dept	Unit	Actv	Source	
<u>1000 Taxes- Local Economy</u>						
	Home Rule Sales Tax	107	BMGT	INFR	0022	\$6,450,601
	Home Rule Sales Tax	107	BMGT	BOND	0022	\$12,887,977
	Hotel Motel Tax	107	GENC	INFR	0024	\$1,421,045
	Video Gaming Tax	107	BMGT	VGAM	0026	\$2,700,000
				<i>sub total</i>		<u>\$23,459,623</u>
<u>1605 Licenses & Permits</u>						
	Vgt Operators License	101	COUN	VGAM	0790	\$10,000

5. **City of Springfield FY27 Resources**

Fund	Category / Source/ Description	FY27 Proj
Vgt Establishment License	101 COUN VGAM 0860	\$75,000
Vgt Annual Registration Sticker	101 COUN VGAM 0883	\$215,000
	<i>sub total</i>	<u>\$300,000</u>
<u>1620 All Other Revenue</u>		
Interest Income	104 TRES VGAM 0200	\$200,000
	<i>sub total</i>	<u>\$200,000</u>
<u>1640 Grants</u>		
Dceo Grant Award	110 WORK KOKE 1845	\$500,000
Dceo Grant Award	110 WORK KOK2 1845	\$345,000
	<i>sub total</i>	<u>\$845,000</u>
<u>8992 All Other- Transfer In</u>		
Transfer In Inter-fund	107 GENC INFR 0300	\$4,500,000
Transfer In	107 BMGT ACCT 0305	\$575,000
	<i>sub total</i>	<u>\$5,075,000</u>
<u>8995 Fund Balance</u>		
Fund Balance	3980	\$5,905,475
	<i>sub total</i>	<u>\$5,905,475</u>
	LUMBER LANE T I F Total	<u>\$35,785,098</u>
	Grand Totals w/o CWLP:	<u>\$452,533,566</u>

WATER FUND RESOURCES	FY2027 BUDGET	FY2026 BUDGET	\$ CHANGE	% CHANGE
USER CHARGES				
SALE OF WATER - RETAIL	\$42,451,812	\$40,807,893		
SALE OF WATER - WHOLESALE	3,000,390	2,661,304		
OTHER OPERATING	195,579	152,215		
	\$45,647,781	\$43,621,412	\$2,026,369	4.6%
BOND/GRANT PROCEEDS				
2020B BOND PROCEEDS	8,580,000	8,290,000		
IEPA GRANT PROCEEDS	2,350,000	2,870,080		
ARPA GRANT PROCEEDS	300,000	1,615,000		
AUTO LOAN PROCEEDS	0	111,852		
	\$11,230,000	\$12,886,932	(\$1,656,932)	-12.9%
INTEREST INCOME	\$826,811	\$908,765	(\$81,954)	-9.0%
CONTRIBUTIONS FOR CONSTRUCTION	\$1,680,000	\$2,100,000	(\$420,000)	-20.0%
INTER-FUND REIMBURSEMENT	\$13,316	\$13,316	\$0	0.0%
SEWER REIMBURSEMENT	\$148,154	\$150,099	(\$1,945)	-1.3%
OTHER				
AUXILIARY SERVICES	1,357,310	1,350,292		
SALE OF LAND	0	0		
MISC NON-OPERATING REVENUE	0	0		
	\$1,357,310	\$1,350,292	\$7,018	0.5%
FUND BALANCE				
RENEWAL/REPLACEMENT FUND	3,951,869	3,663,972		
WATER RATE STABILIZATION ACCOUNT	2,914,881	2,914,881		
GENERAL FUND BALANCE	0	0		
	6,866,750	6,578,853	\$287,897	4.4%
TOTAL WATER FUND RESOURCES	\$67,770,122	\$67,609,669	\$160,453	0.2%

Water Resources

ELECTRIC FUND RESOURCES	FY2027 BUDGET	FY2026 BUDGET	\$ CHANGE	% CHANGE
USER CHARGES				
RESIDENTIAL	\$89,218,621	\$88,439,378	\$779,243	0.9%
COMMERCIAL	138,655,129	138,977,536	-\$322,407	-0.2%
STREET/SECURITY	756,773	763,250	-\$6,477	-0.8%
WHOLESALE	3,937,249	5,336,806	-\$1,399,557	-26.2%
OTHER OPERATING	3,640,570	3,662,995	-\$22,425	-0.6%
	\$236,208,342	\$237,179,965	-\$971,623	-0.4%
BOND PROCEEDS	\$12,000,000	\$0	\$12,000,000	100.0%
GRANT	\$357,562	\$228,140	\$129,422	56.7%
INTEREST INCOME	\$3,532,745	\$3,664,619	-\$131,874	-3.6%
CONTRIBUTIONS FOR CONSTRUCTION	\$100,000	\$75,000	\$25,000	33.3%
INTER-FUND REIMBURSEMENT	\$58,629	\$75,459	-\$16,830	-22.3%
SEWER REIMBURSEMENT	\$148,154	\$150,099	-\$1,945	-1.3%
OTHER				
SUSPENSE BILLING REIMB.	250,000	550,000		
GREEN POWER PURCHASE PROGRAM	0	10,000		
TRAFFIC SERVICES REIMBURSEMENT	200,000	200,000		
BYPRODUCT HAULING REVENUES	745,000	625,000		
	\$1,195,000	\$1,385,000	-\$190,000	-13.7%
FUND BALANCE				
ERIRF WITHDRAWAL	2,000,000	1,400,000		
RENEWAL/REPLACEMENT FUND	6,000,000	4,000,000		
GENERAL FUND BALANCE	5,750,000	5,750,000		
	\$13,750,000	\$11,150,000	\$2,600,000	23.3%
DEPOSIT TO ERIRF	-\$2,846,691	-\$2,875,544	\$28,853	-1.0%
TOTAL ELECTRIC FUND RESOURCES	\$264,503,741	\$251,032,738	\$13,471,003	5.4%

Electric Resources



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>	
001	<u>CORPORATE FUND</u>			
<u>Agency</u>	101	MAYOR		
<u>Unit</u>	BBAN	MUNICIPAL BAND		
	1200	CONTRACTUAL SERVICES		\$71,404
	1400	COMMODITIES		\$1,700
	1500	EQUIPMENT		\$4,000
		BBAN	MUNICIPAL BAND	Totals: \$77,104
<u>Unit</u>	BCIV	CIVIL SERVICE COMMISSION		
	1200	CONTRACTUAL SERVICES		\$29,000
		BCIV	CIVIL SERVICE COMMISSION	Totals: \$29,000
<u>Unit</u>	BDIS	DISABILITIES COMMISSION		
	1200	CONTRACTUAL SERVICES		\$400
		BDIS	DISABILITIES COMMISSION	Totals: \$400
<u>Unit</u>	BPLA	PLANNING & ZONING		
	1200	CONTRACTUAL SERVICES		\$29,000
		BPLA	PLANNING & ZONING	Totals: \$29,000
<u>Unit</u>	BSEN	SENIOR CITIZENS		
	1200	CONTRACTUAL SERVICES		\$123,850
	1400	COMMODITIES		\$200
	1500	EQUIPMENT		\$3,500
		BSEN	SENIOR CITIZENS	Totals: \$127,550
<u>Unit</u>	BYOU	Mayor's Youth Council		
	1200	CONTRACTUAL SERVICES		\$500
	1400	COMMODITIES		\$2,000
		BYOU	Mayor's Youth Council	Totals: \$2,500
<u>Unit</u>	COMC	COMMUNICATIONS		
	1100	PERSONAL SERVICES & FRINGE BENEFITS		\$356,131
	1200	CONTRACTUAL SERVICES		\$58,800
	1400	COMMODITIES		\$1,600
	1500	EQUIPMENT		\$103,000
	1600	ELECTRONIC DATA PROCESSING		\$25,900
	1700	TELECOMMUNICATIONS		\$3,200
	2600	TRAVEL		\$1,375
		COMC	COMMUNICATIONS	Totals: \$550,006
<u>Unit</u>	COUN	CORPORATION COUNSEL		
	1100	PERSONAL SERVICES & FRINGE BENEFITS		\$2,043,989
	1200	CONTRACTUAL SERVICES		\$131,800
	1400	COMMODITIES		\$7,460
	1500	EQUIPMENT		\$3,000
	1600	ELECTRONIC DATA PROCESSING		\$26,050
	1700	TELECOMMUNICATIONS		\$4,200
	1800	OPERATION OF AUTOMOTIVE EQUIP		\$425
	2600	TRAVEL		\$6,000

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

2
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
		COUN	CORPORATION COUNSEL	Totals:	\$2,222,924
<u>Unit</u>	MAYR	MAYOR			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$553,098
	1200	CONTRACTUAL SERVICES			\$189,750
	1400	COMMODITIES			\$9,300
	1500	EQUIPMENT			\$1,500
	1600	ELECTRONIC DATA PROCESSING			\$5,650
	1700	TELECOMMUNICATIONS			\$3,350
	2600	TRAVEL			\$10,500
		MAYR	MAYOR	Totals:	\$773,148
<u>Unit</u>	RELN	COMMUNITY RELATIONS			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$642,132
	1200	CONTRACTUAL SERVICES			\$158,325
	1400	COMMODITIES			\$14,300
	1500	EQUIPMENT			\$9,500
	1600	ELECTRONIC DATA PROCESSING			\$5,300
	1700	TELECOMMUNICATIONS			\$6,000
	2600	TRAVEL			\$3,500
		RELN	COMMUNITY RELATIONS	Totals:	\$839,057
<u>Unit</u>	VETS	VETERANS COMMISSION			
	1200	CONTRACTUAL SERVICES			\$3,350
	1400	COMMODITIES			\$200
		VETS	VETERANS COMMISSION	Totals:	\$3,550
	<u>Agency</u>	101	MAYOR	Totals:	\$4,654,239
<u>Agency</u>	102	CITY COUNCIL			
<u>Unit</u>	CITY	CITY COUNCIL			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$684,208
	1200	CONTRACTUAL SERVICES			\$6,850
	1400	COMMODITIES			\$2,150
	1600	ELECTRONIC DATA PROCESSING			\$6,100
	1700	TELECOMMUNICATIONS			\$2,000
	2600	TRAVEL			\$3,000
		CITY	CITY COUNCIL	Totals:	\$704,308
	<u>Agency</u>	102	CITY COUNCIL	Totals:	\$704,308
<u>Agency</u>	103	CITY CLERK			
<u>Unit</u>	CLRK	CITY CLERK			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$644,500
	1200	CONTRACTUAL SERVICES			\$97,650
	1400	COMMODITIES			\$19,000
	1500	EQUIPMENT			\$300
	1600	ELECTRONIC DATA PROCESSING			\$32,100
	1700	TELECOMMUNICATIONS			\$1,200

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

3
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
	2600	TRAVEL			\$850
		CLRK	CITY CLERK	Totals:	\$795,600
	<u>Agency</u>	103	CITY CLERK	Totals:	\$795,600
<u>Agency</u>	104	TREASURER			
<u>Unit</u>	TRES	TREASURER			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$1,260,716
	1200	CONTRACTUAL SERVICES			\$104,800
	1400	COMMODITIES			\$7,600
	1600	ELECTRONIC DATA PROCESSING			\$28,000
	1700	TELECOMMUNICATIONS			\$3,400
	2400	DEBT SERVICE			\$8,000
	2500	REFUNDS			\$12,500
	2600	TRAVEL			\$3,100
		TRES	TREASURER	Totals:	\$1,428,116
	<u>Agency</u>	104	TREASURER	Totals:	\$1,428,116
<u>Agency</u>	106	HUMAN RESOURCES			
<u>Unit</u>	HUMN	HUMAN RESOURCES			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$1,488,741
	1200	CONTRACTUAL SERVICES			\$508,229
	1400	COMMODITIES			\$11,650
	1500	EQUIPMENT			\$750
	1600	ELECTRONIC DATA PROCESSING			\$244,450
	1700	TELECOMMUNICATIONS			\$3,900
	2600	TRAVEL			\$4,100
		HUMN	HUMAN RESOURCES	Totals:	\$2,261,820
	<u>Agency</u>	106	HUMAN RESOURCES	Totals:	\$2,261,820
<u>Agency</u>	107	BUDGET AND MANAGEMENT			
<u>Unit</u>	BMGT	BUDGET & MANAGEMENT			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$2,957,345
	1200	CONTRACTUAL SERVICES			\$39,000
	1400	COMMODITIES			\$6,700
	1500	EQUIPMENT			\$2,550
	1600	ELECTRONIC DATA PROCESSING			\$261,520
	1700	TELECOMMUNICATIONS			\$3,700
	2600	TRAVEL			\$5,700
		BMGT	BUDGET & MANAGEMENT	Totals:	\$3,276,515
<u>Unit</u>	GENC	GENERAL CITY			
	1200	CONTRACTUAL SERVICES			\$3,185,879
	1400	COMMODITIES			\$2,450
	1600	ELECTRONIC DATA PROCESSING			\$2,601,050
	1900	INTERFUND TRANSFERS			\$8,375,000

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

4
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>	
	2100	AWARDS AND GRANTS		\$145,000
	2300	PERMANENT IMPROVEMENTS		\$10,000
	2500	REFUNDS		\$100,000
		GENC	GENERAL CITY	Totals: \$14,419,379
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals: \$17,695,894
<u>Agency</u>	108	FIRE		
<u>Unit</u>	FIRE	FIRE		
	1100	PERSONAL SERVICES & FRINGE BENEFITS		\$53,387,396
	1200	CONTRACTUAL SERVICES		\$1,130,053
	1400	COMMODITIES		\$782,000
	1500	EQUIPMENT		\$4,082,144
	1600	ELECTRONIC DATA PROCESSING		\$477,000
	1700	TELECOMMUNICATIONS		\$618,768
	1800	OPERATION OF AUTOMOTIVE EQUIP		\$1,453,762
	2600	TRAVEL		\$69,000
		FIRE	FIRE	Totals: \$62,000,123
	<u>Agency</u>	108	FIRE	Totals: \$62,000,123
<u>Agency</u>	110	PUBLIC WORKS		
<u>Unit</u>	WORK	PUBLIC WORKS		
	1100	PERSONAL SERVICES & FRINGE BENEFITS		\$16,215,703
	1200	CONTRACTUAL SERVICES		\$2,934,617
	1400	COMMODITIES		\$525,638
	1500	EQUIPMENT		\$37,050
	1600	ELECTRONIC DATA PROCESSING		\$836,150
	1700	TELECOMMUNICATIONS		\$70,700
	1800	OPERATION OF AUTOMOTIVE EQUIP		\$2,985,766
	2300	PERMANENT IMPROVEMENTS		\$513,000
	2400	DEBT SERVICE		\$164,101
	2600	TRAVEL		\$10,125
		WORK	PUBLIC WORKS	Totals: \$24,292,850
	<u>Agency</u>	110	PUBLIC WORKS	Totals: \$24,292,850
<u>Agency</u>	111	PLANNING & ECONOMIC		
<u>Unit</u>	DEVL	PLANNING & ECONOMIC DEVELOPMENT		
	1100	PERSONAL SERVICES & FRINGE BENEFITS		\$1,052,580
	1200	CONTRACTUAL SERVICES		\$733,756
	1400	COMMODITIES		\$9,750
	1500	EQUIPMENT		\$5,000
	1600	ELECTRONIC DATA PROCESSING		\$52,250
	1700	TELECOMMUNICATIONS		\$7,000
	2100	AWARDS AND GRANTS		\$8,815,282
	2600	TRAVEL		\$15,000

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

5
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
		DEVL	PLANNING & ECONOMIC	Totals:	\$10,690,618
	<u>Agency</u>	111	PLANNING & ECONOMIC	Totals:	\$10,690,618
<u>Agency</u>	112	POLICE			
<u>Unit</u>	POLC	POLICE			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$59,655,960
	1200	CONTRACTUAL SERVICES			\$5,243,931
	1400	COMMODITIES			\$588,733
	1500	EQUIPMENT			\$2,298,443
	1600	ELECTRONIC DATA PROCESSING			\$3,000,118
	1700	TELECOMMUNICATIONS			\$920,000
	1800	OPERATION OF AUTOMOTIVE EQUIP			\$1,663,596
	2100	AWARDS AND GRANTS			\$2,819,391
	2300	PERMANENT IMPROVEMENTS			\$255,000
	2600	TRAVEL			\$50,565
		POLC	POLICE	Totals:	\$76,495,737
	<u>Agency</u>	112	POLICE	Totals:	\$76,495,737
	<u>Fund</u>	001	CORPORATE FUND	Totals:	\$201,019,305
<u>003</u>	<u>LINCOLN LIBRARY FUND</u>				
<u>Agency</u>	116	LINCOLN LIBRARY			
<u>Unit</u>	LIBR	LINCOLN LIBRARY			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$4,369,631
	1200	CONTRACTUAL SERVICES			\$1,146,514
	1400	COMMODITIES			\$54,150
	1500	EQUIPMENT			\$625,000
	1600	ELECTRONIC DATA PROCESSING			\$75,500
	1700	TELECOMMUNICATIONS			\$20,000
	1800	OPERATION OF AUTOMOTIVE EQUIP			\$10,344
	2600	TRAVEL			\$10,000
		LIBR	LINCOLN LIBRARY	Totals:	\$6,311,139
	<u>Agency</u>	116	LINCOLN LIBRARY	Totals:	\$6,311,139
	<u>Fund</u>	003	LINCOLN LIBRARY FUND	Totals:	\$6,311,139
<u>004</u>	<u>OAK RIDGE CEMETERY FUND</u>				
<u>Agency</u>	110	PUBLIC WORKS			
<u>Unit</u>	CEMT	OAK RIDGE CEMETERY			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$1,133,732
	1200	CONTRACTUAL SERVICES			\$138,400
	1400	COMMODITIES			\$173,650
	1500	EQUIPMENT			\$26,000
	1600	ELECTRONIC DATA PROCESSING			\$11,600
	1700	TELECOMMUNICATIONS			\$3,600

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

6
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
	1800		OPERATION OF AUTOMOTIVE EQUIP		\$105,839
	2300		PERMANENT IMPROVEMENTS		\$25,000
	2600		TRAVEL		\$1,000
		CEMT	OAK RIDGE CEMETERY	Totals:	\$1,618,821
	<u>Agency</u>	110	PUBLIC WORKS	Totals:	\$1,618,821
	Fund	004	OAK RIDGE CEMETERY FUND	Totals:	\$1,618,821
007	<u>MADISON PARK PL PROJECT FUND</u>				
<u>Agency</u>	111		PLANNING & ECONOMIC		
<u>Unit</u>	DEVL		PLANNING & ECONOMIC DEVELOPMENT		
	1100		PERSONAL SERVICES & FRINGE BENEFITS		\$59,936
	1200		CONTRACTUAL SERVICES		\$3,070
	2100		AWARDS AND GRANTS		\$3,475,000
	2600		TRAVEL		\$500
		DEVL	PLANNING & ECONOMIC	Totals:	\$3,538,506
	<u>Agency</u>	111	PLANNING & ECONOMIC	Totals:	\$3,538,506
	Fund	007	MADISON PARK PL PROJECT FUND	Totals:	\$3,538,506
015	<u>SEWER FUND</u>				
<u>Agency</u>	110		PUBLIC WORKS		
<u>Unit</u>	SEWR		SEWER		
	1100		PERSONAL SERVICES & FRINGE BENEFITS		\$3,232,355
	1200		CONTRACTUAL SERVICES		\$2,837,800
	1400		COMMODITIES		\$276,200
	1500		EQUIPMENT		\$877,500
	1600		ELECTRONIC DATA PROCESSING		\$71,000
	1700		TELECOMMUNICATIONS		\$31,900
	1800		OPERATION OF AUTOMOTIVE EQUIP		\$320,722
	2300		PERMANENT IMPROVEMENTS		\$11,987,677
	2400		DEBT SERVICE		\$472,558
	2600		TRAVEL		\$11,500
		SEWR	SEWER	Totals:	\$20,119,212
	<u>Agency</u>	110	PUBLIC WORKS	Totals:	\$20,119,212
	Fund	015	SEWER FUND	Totals:	\$20,119,212
016	<u>SSRF-FACILITIES MAINTENANCE</u>				
<u>Agency</u>	107		BUDGET AND MANAGEMENT		
<u>Unit</u>	BMGT		BUDGET & MANAGEMENT		
	1200		CONTRACTUAL SERVICES		\$80,000
	1400		COMMODITIES		\$500
		BMGT	BUDGET & MANAGEMENT	Totals:	\$80,500
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$80,500

9026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

7
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
<u>Agency</u>	110		PUBLIC WORKS		
<u>Unit</u>	WORK		PUBLIC WORKS		
	1100		PERSONAL SERVICES & FRINGE BENEFITS		\$1,001,305
	1200		CONTRACTUAL SERVICES		\$218,350
	1400		COMMODITIES		\$77,400
	1500		EQUIPMENT		\$5,000
	1700		TELECOMMUNICATIONS		\$5,500
	1800		OPERATION OF AUTOMOTIVE EQUIP		\$300
		WORK	PUBLIC WORKS	Totals:	\$1,307,855
	<u>Agency</u>	110	PUBLIC WORKS	Totals:	\$1,307,855
	Fund	016	FACILITIES MANAGEMENT	Totals:	\$1,388,355
017	<u>FMRF - FLEET MAINTENANCE</u>				
<u>Agency</u>	107		BUDGET AND MANAGEMENT		
<u>Unit</u>	GENC		GENERAL CITY		
	1100		PERSONAL SERVICES & FRINGE BENEFITS		\$2,790,172
	1200		CONTRACTUAL SERVICES		\$163,450
	1400		COMMODITIES		\$35,600
	1500		EQUIPMENT		\$26,000
	1600		ELECTRONIC DATA PROCESSING		\$45,300
	1700		TELECOMMUNICATIONS		\$3,750
	1800		OPERATION OF AUTOMOTIVE EQUIP		\$2,925,000
	2300		PERMANENT IMPROVEMENTS		\$15,000
	2600		TRAVEL		\$4,500
		GENC	GENERAL CITY	Totals:	\$6,008,772
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$6,008,772
	Fund	017	FMRF - FLEET MAINTENANCE	Totals:	\$6,008,772
021	<u>CONVENTION & VISITORS FUND</u>				
<u>Agency</u>	114		CONVENTION & VISITORS		
<u>Unit</u>	VIST		CONVENTION & VISITORS		
	1100		PERSONAL SERVICES & FRINGE BENEFITS		\$1,536,556
	1200		CONTRACTUAL SERVICES		\$2,066,979
	1400		COMMODITIES		\$276,170
	1500		EQUIPMENT		\$8,000
	1600		ELECTRONIC DATA PROCESSING		\$34,575
	1700		TELECOMMUNICATIONS		\$5,000
	1800		OPERATION OF AUTOMOTIVE EQUIP		\$2,250
	2100		AWARDS AND GRANTS		\$250,000
	2300		PERMANENT IMPROVEMENTS		\$10,000
	2600		TRAVEL		\$73,525
		VIST	CONVENTION & VISITORS	Totals:	\$4,263,055

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
	<u>Agency</u>	114	CONVENTION & VISITORS	Totals:	\$4,263,055
	Fund	021	CONVENTION & VISITORS FUND	Totals:	\$4,263,055
023	<u>SOUTH CENTRAL BUSINESS DIST</u>				
<u>Agency</u>	107	BUDGET AND MANAGEMENT			
<u>Unit</u>	BMGT	BUDGET & MANAGEMENT			
	2400	DEBT SERVICE			\$3,530,000
		BMGT	BUDGET & MANAGEMENT	Totals:	\$3,530,000
<u>Unit</u>	GENC	GENERAL CITY			
	2100	AWARDS AND GRANTS			\$3,150,000
		GENC	GENERAL CITY	Totals:	\$3,150,000
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$6,680,000
	Fund	023	SOUTH CENTRAL BUSINESS DIST	Totals:	\$6,680,000
026	<u>DIRKSEN PKWY COMM REDEV PROJ</u>				
<u>Agency</u>	111	PLANNING & ECONOMIC			
<u>Unit</u>	DEVL	PLANNING & ECONOMIC DEVELOPMENT			
	2100	AWARDS AND GRANTS			\$510,000
	2300	PERMANENT IMPROVEMENTS			\$900,000
		DEVL	PLANNING & ECONOMIC	Totals:	\$1,410,000
	<u>Agency</u>	111	PLANNING & ECONOMIC	Totals:	\$1,410,000
	Fund	026	DIRKSEN PKWY COMM REDEV PRO -	Totals:	\$1,410,000
028	<u>TIF ENOS PARK PROJECT FUND</u>				
<u>Agency</u>	111	PLANNING & ECONOMIC			
<u>Unit</u>	DEVL	PLANNING & ECONOMIC DEVELOPMENT			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$59,936
	1200	CONTRACTUAL SERVICES			\$360
	2100	AWARDS AND GRANTS			\$870,000
		DEVL	PLANNING & ECONOMIC	Totals:	\$930,296
	<u>Agency</u>	111	PLANNING & ECONOMIC	Totals:	\$930,296
	Fund	028	TIF ENOS PARK PROJECT FUND	Totals:	\$930,296
029	<u>MACARTHUR BOULEVARD TIF - 2.21.2035</u>				
<u>Agency</u>	111	PLANNING & ECONOMIC			
<u>Unit</u>	DEVL	PLANNING & ECONOMIC DEVELOPMENT			
	2100	AWARDS AND GRANTS			\$742,000
		DEVL	PLANNING & ECONOMIC	Totals:	\$742,000
	<u>Agency</u>	111	PLANNING & ECONOMIC	Totals:	\$742,000
	Fund	029	MACARTHUR BOULEVARD TIF -	Totals:	\$742,000
036	<u>MOTOR VEHICLE PARKING FUND</u>				
<u>Agency</u>	110	PUBLIC WORKS			

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
<u>Unit</u>	PARK		MOTOR VEHICLE PARKING		
	1100		PERSONAL SERVICES & FRINGE BENEFITS		\$593,086
	1200		CONTRACTUAL SERVICES		\$92,525
	1400		COMMODITIES		\$17,425
	1500		EQUIPMENT		\$300
	1600		ELECTRONIC DATA PROCESSING		\$13,000
	1700		TELECOMMUNICATIONS		\$3,100
	1800		OPERATION OF AUTOMOTIVE EQUIP		\$26,357
		PARK	MOTOR VEHICLE PARKING	Totals:	\$745,793
	<u>Agency</u>	110	PUBLIC WORKS	Totals:	\$745,793
	Fund	036	MOTOR VEHICLE PARKING FUND	Totals:	\$745,793
037	<u>PEORIA ROAD TIF</u>				
<u>Agency</u>	111		PLANNING & ECONOMIC		
<u>Unit</u>	DEVL		PLANNING & ECONOMIC DEVELOPMENT		
	1200		CONTRACTUAL SERVICES		\$270
	2100		AWARDS AND GRANTS		\$925,000
		DEVL	PLANNING & ECONOMIC	Totals:	\$925,270
	<u>Agency</u>	111	PLANNING & ECONOMIC	Totals:	\$925,270
	Fund	037	PEORIA ROAD TIF	Totals:	\$925,270
038	<u>LUMBER LANE TIF</u>				
<u>Agency</u>	107		BUDGET AND MANAGEMENT		
<u>Unit</u>	BMGT		BUDGET & MANAGEMENT		
	2100		AWARDS AND GRANTS		\$26,529
		BMGT	BUDGET & MANAGEMENT	Totals:	\$26,529
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$26,529
	Fund	038	LUMBER LANE TIF	Totals:	\$26,529
041	<u>MOTOR FUEL TAX FUND</u>				
<u>Agency</u>	110		PUBLIC WORKS		
<u>Unit</u>	GAST		GAS TAX		
	1200		CONTRACTUAL SERVICES		\$200,000
	1400		COMMODITIES		\$400,000
	2300		PERMANENT IMPROVEMENTS		\$78,500,000
		GAST	GAS TAX	Totals:	\$79,100,000
	<u>Agency</u>	110	PUBLIC WORKS	Totals:	\$79,100,000
	Fund	041	MOTOR FUEL TAX FUND	Totals:	\$79,100,000
048	<u>TIF NORTHEAST PROJECT FUND</u>				
<u>Agency</u>	107		BUDGET AND MANAGEMENT		
<u>Unit</u>	BMGT		BUDGET & MANAGEMENT		
	2100		AWARDS AND GRANTS		\$2,585,000

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

10
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
		BMGT	BUDGET & MANAGEMENT	Totals:	\$2,585,000
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$2,585,000
	Fund	048	TIF NORTHEAST PROJECT FUND	Totals:	\$2,585,000
049	<u>RECYCLING FUND</u>				
<u>Agency</u>	110	PUBLIC WORKS			
<u>Unit</u>	WAST	SOLID WASTE			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$92,883
	1200	CONTRACTUAL SERVICES			\$1,979,762
	1400	COMMODITIES			\$25,000
	1600	ELECTRONIC DATA PROCESSING			\$900
	1700	TELECOMMUNICATIONS			\$600
	2600	TRAVEL			\$1,000
		WAST	SOLID WASTE	Totals:	\$2,100,145
	<u>Agency</u>	110	PUBLIC WORKS	Totals:	\$2,100,145
	Fund	049	RECYCLING FUND	Totals:	\$2,100,145
062	<u>SOUTH GRAND POINTE TIF PROJ -</u>				
<u>Agency</u>	111	PLANNING & ECONOMIC			
<u>Unit</u>	DEVL	PLANNING & ECONOMIC DEVELOPMENT			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$59,936
	1200	CONTRACTUAL SERVICES			\$2,830
	2100	AWARDS AND GRANTS			\$4,125,000
	2600	TRAVEL			\$1,500
		DEVL	PLANNING & ECONOMIC	Totals:	\$4,189,266
	<u>Agency</u>	111	PLANNING & ECONOMIC	Totals:	\$4,189,266
	Fund	062	SOUTH GRAND POINTE TIF PROJECT	Totals:	\$4,189,266
065	<u>UNEMPLOYMENT COMPENSATION ESCR</u>				
<u>Agency</u>	107	BUDGET AND MANAGEMENT			
<u>Unit</u>	BMGT	BUDGET & MANAGEMENT			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$100,000
		BMGT	BUDGET & MANAGEMENT	Totals:	\$100,000
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$100,000
	Fund	065	UNEMPLOYMENT COMPENSATION	Totals:	\$100,000
069	<u>POLICE LABORATORY FUND</u>				
<u>Agency</u>	112	POLICE			
<u>Unit</u>	POLC	POLICE			
	1200	CONTRACTUAL SERVICES			\$250
	1500	EQUIPMENT			\$5,000
		POLC	POLICE	Totals:	\$5,250

2026 - 055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

11
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
	<u>Agency</u>	112	POLICE	Totals:	\$5,250
	Fund	069	POLICE LABORATORY FUND	Totals:	\$5,250
070	<u>STATE DRUG PROFIT FORFEITURE</u>				
<u>Agency</u>	112	POLICE			
<u>Unit</u>	POLC	POLICE			
	1200	CONTRACTUAL SERVICES			\$47,000
	1400	COMMODITIES			\$41,000
	1500	EQUIPMENT			\$151,000
	2300	PERMANENT IMPROVEMENTS			\$50,000
	2400	DEBT SERVICE			\$6,000
	2600	TRAVEL			\$9,600
		POLC	POLICE	Totals:	\$304,600
	<u>Agency</u>	112	POLICE	Totals:	\$304,600
	Fund	070	STATE DRUG PROFIT FORFEITURE	Totals:	\$304,600
071	<u>POLICE EVIDENCE FUND</u>				
<u>Agency</u>	112	POLICE			
<u>Unit</u>	POLC	POLICE			
	2500	REFUNDS			\$215,000
		POLC	POLICE	Totals:	\$215,000
	<u>Agency</u>	112	POLICE	Totals:	\$215,000
	Fund	071	POLICE EVIDENCE FUND	Totals:	\$215,000
073	<u>FEDERAL DRUG PROFIT FORFEITURE</u>				
<u>Agency</u>	112	POLICE			
<u>Unit</u>	POLC	POLICE			
	1200	CONTRACTUAL SERVICES			\$3,000
	1400	COMMODITIES			\$17,000
	1500	EQUIPMENT			\$30,000
	1600	ELECTRONIC DATA PROCESSING			\$28,000
	1700	TELECOMMUNICATIONS			\$20,000
	2300	PERMANENT IMPROVEMENTS			\$60,000
	2600	TRAVEL			\$6,000
		POLC	POLICE	Totals:	\$164,000
	<u>Agency</u>	112	POLICE	Totals:	\$164,000
	Fund	073	FEDERAL DRUG PROFIT FORFEITURE	Totals:	\$164,000
074	<u>COS SELF INSURANCE FUND</u>				
<u>Agency</u>	107	BUDGET AND MANAGEMENT			
<u>Unit</u>	BMGT	BUDGET & MANAGEMENT			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$2,035,000
	1200	CONTRACTUAL SERVICES			\$46,494,501

2026 - 055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

12
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
	1400	COMMODITIES			\$600
	2200	AWRDS, BENE, & TREATMT-INJ EMP			\$3,130,000
		BMGT	BUDGET & MANAGEMENT	Totals:	\$51,660,101
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$51,660,101
	Fund	074	COS SELF INSURANCE FUND	Totals:	\$51,660,101
077	<u>LOCAL LAW ENFORCE BLOCK GRANT</u>				
<u>Agency</u>	112	POLICE			
<u>Unit</u>	polc	POLICE			
	1500	EQUIPMENT			\$145,544
	2100	AWARDS AND GRANTS			\$52,063
		polc	POLICE	Totals:	\$197,607
	<u>Agency</u>	112	POLICE	Totals:	\$197,607
	Fund	077	LOCAL LAW ENFORCE BLOCK GRANT	Totals:	\$197,607
078	<u>FLEXIBLE BENEFITS PLAN FUND</u>				
<u>Agency</u>	107	BUDGET AND MANAGEMENT			
<u>Unit</u>	BMGT	BUDGET & MANAGEMENT			
	1200	CONTRACTUAL SERVICES			\$10,000
		BMGT	BUDGET & MANAGEMENT	Totals:	\$10,000
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$10,000
	Fund	078	FLEXIBLE BENEFITS PLAN FUND	Totals:	\$10,000
084	<u>SPEC ALLOCATION PROJ ACC</u>				
<u>Agency</u>	111	PLANNING & ECONOMIC			
<u>Unit</u>	DEVL	PLANNING & ECONOMIC DEVELOPMENT			
	1100	PERSONAL SERVICES & FRINGE BENEFITS			\$59,936
	1200	CONTRACTUAL SERVICES			\$4,500
	1400	COMMODITIES			\$850
	1600	ELECTRONIC DATA PROCESSING			\$500
	2100	AWARDS AND GRANTS			\$7,684,352
	2600	TRAVEL			\$1,500
		DEVL	PLANNING & ECONOMIC	Totals:	\$7,751,638
	<u>Agency</u>	111	PLANNING & ECONOMIC	Totals:	\$7,751,638
	Fund	084	SPEC ALLOCATION PROJ ACC	Totals:	\$7,751,638
094	<u>CAPITAL EQUIPMENT FUND</u>				
<u>Agency</u>	107	BUDGET AND MANAGEMENT			
<u>Unit</u>	BMGT	BUDGET & MANAGEMENT			
	2400	DEBT SERVICE			\$724,500
		BMGT	BUDGET & MANAGEMENT	Totals:	\$724,500
<u>Unit</u>	GENC	GENERAL CITY			
	1500	EQUIPMENT			\$40,537

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

13
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
	2400		DEBT SERVICE		\$1,736,390
		GENC	GENERAL CITY	Totals:	\$1,776,927
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$2,501,427
<u>Agency</u>	110		PUBLIC WORKS		
<u>Unit</u>	WORK		PUBLIC WORKS		
	1500		EQUIPMENT		\$691,869
		WORK	PUBLIC WORKS	Totals:	\$691,869
	<u>Agency</u>	110	PUBLIC WORKS	Totals:	\$691,869
<u>Agency</u>	112		POLICE		
<u>Unit</u>	POLC		POLICE		
	1500		EQUIPMENT		\$403,469
		POLC	POLICE	Totals:	\$403,469
	<u>Agency</u>	112	POLICE	Totals:	\$403,469
	Fund	094	CAPITAL EQUIPMENT FUND	Totals:	\$3,596,765
095	<u>CAPITAL IMPROVEMENTS FUND</u>				
<u>Agency</u>	107		BUDGET AND MANAGEMENT		
<u>Unit</u>	BMGT		BUDGET & MANAGEMENT		
	2300		PERMANENT IMPROVEMENTS		\$800,000
		BMGT	BUDGET & MANAGEMENT	Totals:	\$800,000
<u>Unit</u>	GENC		GENERAL CITY		
	1200		CONTRACTUAL SERVICES		\$600,000
	1900		INTERFUND TRANSFERS		\$925,000
	2300		PERMANENT IMPROVEMENTS		\$695,000
	2400		DEBT SERVICE		\$5,249,275
		GENC	GENERAL CITY	Totals:	\$7,469,275
<u>Unit</u>	GENC		GENERAL CITY		
	2400		DEBT SERVICE		\$3,225,000
		GENC	GENERAL CITY	Totals:	\$3,225,000
	<u>Agency</u>	107	BUDGET AND MANAGEMENT	Totals:	\$11,494,275
<u>Agency</u>	108		FIRE		
<u>Unit</u>	GENC		GENERAL CITY		
	2300		PERMANENT IMPROVEMENTS		\$510,000
		GENC	GENERAL CITY	Totals:	\$510,000
	<u>Agency</u>	108	FIRE	Totals:	\$510,000
<u>Agency</u>	110		PUBLIC WORKS		
<u>Unit</u>	WORK		PUBLIC WORKS		
	1100		PERSONAL SERVICES & FRINGE BENEFITS		\$359,923
	1200		CONTRACTUAL SERVICES		\$14,800,000
	1400		COMMODITIES		\$800,900

2026-055



**CITY OF SPRINGFIELD APPROPRIATION
FY2027**

14
Exhibit #2

by Fund, Agency, Organization and Major Object
(Object Class)

FY 2027

<u>Fund</u>	<u>Agency</u>	<u>Organization</u>	<u>Major Object</u>		
	1500		EQUIPMENT		\$400,000
	2300		PERMANENT IMPROVEMENTS		\$2,920,000
		WORK	PUBLIC WORKS	Totals:	\$19,280,823
	<u>Agency</u>	110	PUBLIC WORKS	Totals:	\$19,280,823
	Fund	095	CAPITAL IMPROVEMENTS FUND	Totals:	\$31,285,098
				FY2027 Budget	\$438,991,523

2026-055



**CWLP EXPENDITURE BUDGET
FY2027
Summary by Major Object - Budget Comparison**

WATER FUND	<u>FY2025 EXPENSE</u>	<u>FY2026 BUDGET</u>	<u>FY2026 EST. FINAL EXP</u>	<u>FY2027 REQUEST</u>	<u>PERCENT CHG VS FY26 BUDGET</u>
PERSONAL SERVICES	15,035,454	16,217,821	15,159,570	16,901,430	
CONTRACTUAL SERVICES	5,176,014	9,761,899	7,608,476	9,738,722	
COMMODITIES	3,988,732	5,669,800	5,097,570	6,205,680	
EQUIPMENT	471,189	1,530,478	931,619	1,008,155	
ELECTRONIC DATA PROCESSING	530,817	1,774,645	666,239	1,175,020	
TELECOMMUNICATIONS	50,943	83,622	41,702	100,910	
OPERATION OF AUTOMOTIVE EQUIPMENT	842,683	805,530	734,847	1,239,989	
INTERFUND CASH TRANSFERS	-	821,789	435,276	652,430	
AWARDS, BENE & TREATMT - INJ EMP	199,742	224,318	121,366	219,693	
PERMANENT IMPROVEMENTS	5,111,284	27,307,989	7,324,913	17,244,000	
DEBT SERVICE	1,902,843	4,630,547	4,630,547	4,558,201	
REFUNDS	1,325	5,000	1,395	5,000	
TRAVEL	15,772	48,692	25,506	52,130	
TOTAL WATER FUND	33,326,798	68,882,130	42,779,027	59,101,360	-14.2%

Water Expense Summary

2026-055



**CWLP EXPENDITURE BUDGET
FY2027
Summary by Major Object - Budget Comparison**

ELECTRIC FUND	<u>FY2025 EXPENSE</u>	<u>FY2026 BUDGET</u>	<u>FY2026 EST. FINAL EXP</u>	<u>FY2027 REQUEST</u>	<u>PERCENT CHG VS FY26 BUDGET</u>
PERSONAL SERVICES	50,713,931	55,173,117	51,746,122	56,884,140	
CONTRACTUAL SERVICES	43,764,605	56,983,648	46,131,945	59,999,331	
COMMODITIES	62,750,150	75,574,972	46,234,026	76,921,174	
EQUIPMENT	1,737,640	721,262	707,855	638,495	
ELECTRONIC DATA PROCESSING	3,132,136	8,288,004	4,093,473	6,419,404	
TELECOMMUNICATIONS	819,314	477,508	184,263	549,470	
OPERATION OF AUTOMOTIVE EQUIPMENT	1,471,313	1,816,764	1,448,776	2,094,293	
INTERFUND CASH TRANSFERS	10,278,847	9,927,645	8,394,099	10,663,707	
AWARDS, BENE & TREATMT - INJ EMP	252,430	760,682	226,818	757,807	
PERMANENT IMPROVEMENTS	10,961,407	20,151,763	11,108,461	24,686,685	
DEBT SERVICE	18,781,958	24,662,557	24,633,127	24,599,663	
REFUNDS	167,842	270,000	125,823	75,000	
TRAVEL	70,343	168,166	49,151	212,322	
TOTAL ELECTRIC FUND	204,901,915	254,976,088	195,083,940	264,501,491	3.7%
TOTAL CWLP	238,228,713	323,858,218	237,862,966	323,602,851	-0.1%

Electric Expense Summary

2026-055

ORDINANCE FACT SHEET

DATE OF 1st READING: 02/03/2026

OFFICE REQUESTING: Office of Budget and Management

CONTACT PERSON: Ramona Metzger

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

PHONE NUMBER: _____

FISCAL IMPACT: _____

SUGGESTED TITLE: ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF SPRINGFIELD, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MARCH 1, 2026 AND ENDING FEBRUARY 28, 2027.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes No

CONTRACT AMOUNT: _____
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: _____

Previous Ord #'s 097-02-25

Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

- Exhibit #1: COS FY27 Total Resources
- Exhibit #2: COS Appropriation FY27

STAFF ANALYSIS

This ordinance establishes the Fiscal Year 2027 budgetary authority for the City of Springfield.

FUNDS CHECK BY: Country Heiser
DIRECTOR / SUPERVISOR: Randy
CITY PURCHASING AGENT: _____

Date: 01-20-2026
Date: 1-20-26
Date: _____

SIGN OFF: [Signature]
(Mayor's Signature) **GEM**

[Signature]
(Director of OBM)

The information supplied on this form is not confidential information.

6-055

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION FOR THE CITY OF SPRINGFIELD'S SELF INSURANCE FUND FOR HEALTH PLAN IN THE AMOUNT OF \$12,500,000.00 FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the number and amount for FY26 health care expenditures for the City's self-insurance health care plan has exceeded the actuarial estimates used to establish the budget for the health care plan; and

WHEREAS, the Office of Budget and Management is requesting a supplemental appropriation in the amount of \$12,500,000.00 to cover runout claims.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a supplemental appropriation in the amount of \$12,500,000.00 to cover runout claims for FY26.

Section 2: That the Office of Budget and Management is hereby authorized to effectuate this supplemental appropriation from expenditure account number 074-107-BMGT-HINS-1219.

Section 3: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 4: That this ordinance shall become effective immediately after its passage, recording and publication in pamphlet form.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

 1.28.26

Office of Corporation Counsel/Date

ORDINANCE FACT SHEET

DATE OF 1st READING: 02/03/2026

OFFICE REQUESTING: Office of Budget & Management

CONTACT PERSON: Ramona Metzger

PHONE NUMBER: 217-789-2191 x6201

EMERGENCY PASSAGE: No [x] Yes [] If yes, explain justification - See attached document

FISCAL IMPACT: \$12,500,000.00

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION FOR THE CITY OF SPRINGFIELD'S SELF INSURANCE HEALTH PLAN IN THE AMOUNT OF \$12,500,000.00 FOR FISCAL YEAR 2026 FOR THE OFFICE OF BUDGET & MANAGEMENT.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes [] No []

CONTRACT AMOUNT: _____ (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- [] Low Bid [] Other: _____
[] Low Bid Meeting Specs [] Exception: _____
[] Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No [] Yes [x]
Is Purchasing Agent approval attached? No [] Yes [x]

Accounting information (if more than four accounts, please attach list)

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Rows 1-4.

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Row 1: 074, 107, BMGT, HINS, 1219, \$12,500,000.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

Fiscal Year 2026 health care expenditures for the City's self-insurance health care plan has exceeded the actuarial estimates used to establish the budget for the health care plan. Additional appropriations are required to cover runout claims, as no year-end reconciliation ordinance will be adopted.

FUNDS CHECK BY: Courtney Heinzl Digitally signed by Courtney Heinzl Date: 2026.01.21 15:51:31 -06'00'

Date: _____

DIRECTOR / SUPERVISOR:

Date: _____

CITY PURCHASING AGENT:

Date: 1/22/2026

SIGN OFF: _____

Handwritten signature of Ramona Metzger

(Mayor's Signature)

(Director of OBM)

The information supplied on this form is not confidential information.

2026 - 056

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION FOR THE CITY OF SPRINGFIELD'S SELF INSURANCE FUND FOR WORKERS' COMPENSATION IN THE AMOUNT OF \$958,856.00 FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the workers' compensation cost for FY26 has exceeded the budgeted amount for the City's self-insurance plan; and

WHEREAS, the Office of Budget and Management is requesting a supplemental appropriation in the amount of \$958,856.00 to cover settlement amounts.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a supplemental appropriation in the amount of \$958,856.00 to cover settlement amounts for FY26.

Section 2: That the Office of Budget and Management is hereby authorized to effectuate this supplemental appropriation from expenditure account number 074-107-BMGT-WCMP-2205.

Section 3: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 4: That this ordinance shall become effective immediately after its passage, recording and publication in pamphlet form.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel/Date 1-28-26

ORDINANCE FACT SHEET

DATE OF 1st READING: 02/03/2026

OFFICE REQUESTING: Office of Budget & Management

CONTACT PERSON: Ramona Metzger

PHONE NUMBER: 217-789-2191 x6201

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

FISCAL IMPACT: \$958,856.00

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING SUPPLEMENTAL APPROPRIATION FOR THE CITY OF SPRINGFIELD'S SELF INSURANCE WORKERS COMPENSATION IN THE AMOUNT OF \$958,856.00 FOR FISCAL YEAR 2026 FOR THE OFFICE OF BUDGET & MANAGEMENT.

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ Change in Scope Yes No

CONTRACT AMOUNT: _____ (Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- Low Bid
 Low Bid Meeting Specs
 Low Evaluated Bid
 Other: _____
 Exception: _____
Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Rows 1-4 are empty.

Table with 6 columns: Fund, Agency, Org, Activity, Object, Amount. Row 1: 074, 107, BMGT, WCMP, 2205, \$958,856.00. Rows 2-4 are empty.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

Fiscal Year 2026 workers compensation negotiated settlement amount has exceeded the budgeted amount of \$600,000. The final FY26 settlement ordinances have been submitted.

FUNDS CHECK BY: Courtney Heinzl Digitally signed by Courtney Heinzl Date: 2026.01.22 14:34:36 -06'00'

DIRECTOR / SUPERVISOR: [Signature]

CITY PURCHASING AGENT: Quinones, Anthony R. Digitally signed by Quinones, Anthony R. Date: 2026.01.22 14:34:36 -06'00'

SIGN OFF: [Signature] (Mayor's Signature) GEM

Date: _____

Date: _____

Date: _____

[Signature] (Director of OBM)

The information supplied on this form is not confidential information.

2026-057

2026-058

AN ORDINANCE AUTHORIZING EXECUTION OF A THREE-YEAR CONTRACT FOR RFP #LL26-27 FOR LIBRARY BOOKS AND MATERIALS WITH INGRAM LIBRARY SERVICES, LLC FOR A TOTAL CONTRACTUAL AMOUNT NOT TO EXCEED \$900,000.00, FOR LINCOLN LIBRARY

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Lincoln Library desires the services of a provider of any book and/or audio-visual, continuations, and standing orders; and

WHEREAS, the City Purchasing Agent has made a determination, in writing, in accordance with the requirements of Section 38.38(a) of the City's Purchasing Code that it would not be practical to obtain sealed competitive bids for these services and requested proposals from various vendors; and

WHEREAS, Ingram Library Services, LLC has submitted a proposal for these services in an amount not to exceed \$900,000.00 payable in yearly installments of \$300,000.00 annually; and

WHEREAS, it is in the best interest of the City of Springfield to accept this proposal and authorize execution of a three-year agreement with Ingram Library Services, LLC.

WHEREAS, a copy of the agreement is on file in the Office of the City Clerk and identified as Contract RFP# LL26-27.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes execution of a three-year agreement from March 1, 2026, through February 28, 2029, with Ingram Library Services, LLC for Library materials in an amount not to exceed \$900,000.00 for Lincoln Library. The Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City.

Section 2: That the Office of Budget and Management is hereby authorized to pay the first year's payment in an amount not to exceed \$300,000.00 to Ingram Library Services, LLC (VC*2114) from account number 003-116-LIBR-LIBR-1506.

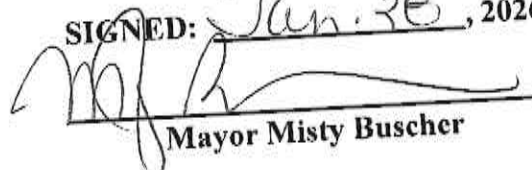
Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

SIGNED: Jan. 28, 2026



Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher



Office of Corporation Counsel/Date



Springfield, Illinois

**LIBRARY BOOKS, AUDIOVISUAL,
CONTINUATIONS & STANDING ORDERS
RFP LL26-27**

Due Date: Thursday, November 20, 2025
Time: 2:00 p.m. EST

Submitted By:

INGRAM®

One Ingram Blvd.
La Vergne, TN 37086-1986
www.ingramcontent.com
Federal ID # 62-1746696

November 18, 2025

City of Springfield
Central Purchasing
ATTN: Purchasing Agent
300 S 7th Street, Room 200
Springfield, IL 62701

RE: Lincoln Library Books, Audio-Visual, Continuation/Standing Orders Contract

Dear Purchasing Agent,

We are delighted to present our proposal to Lincoln Library for the provision of Library Books, Audio Visual, Continuations & Standing Orders.

Helping Content Reach its Destination. For more than five decades, Ingram Content Group has provided books, in all their formats, to customers and readers around the globe, including more than 13,000 valued library customers and more than 17 million library patrons. Ingram Library is the preferred materials and services source supplier, with 25 offices and distribution centers globally.

As an Ingram Content Group company, Ingram Library offers a full range of content and services, including collection development, processing, and cataloging services guaranteed to enhance your collections.

There are three simple reasons why Ingram Library Services is the best partner for the City of Springfield for the provision of library materials:

1. The Breadth and Depth of our Inventory

We have the industry's largest inventory, bar none. With an unmatched on-hand stock of over **13,000,000 unique titles** and **67,000,000 books**, representing over **30,000+ book publishers** and **32,000 imprints**, we ensure the highest fill rates in the business.

You need the hottest new releases on shelves for your patrons wanting them yesterday? Ingram's got you covered. We also carry millions of post-publication and deep backlist titles to fulfill patron requests and to delight those readers looking for classics, for reissues or movie tie-ins, or for indie and other small press titles.

2. Our Unmatched High Level of Customer Care and Collection Development Services

We have dedicated teams in and across each Ingram department to give Lincoln Library direct, thorough, ongoing assistance for the continued success of its collection development strategy.

- ✓ Your Ingram sales representatives are your account managers. They share their knowledge – and learn from yours -- to help you always get the most out of Ingram products and services.
- ✓ Ingram's Collection Development team includes 10 MLS-degreed librarians with years of frontline experience in collection development for public libraries. They work diligently to bring you timely, relevant, quality resources, many of which, such as iCurate® Complimentary -- our hand-selected High Interest Category Lists and 19 Standing Order Programs -- are free of charge. Our competitively priced services include our award-winning iCurate® inClusive diversity audit.
- ✓ Ingram offers ipage®, a web-based collection development, ordering, and account management tool our library customers can use 24 hours a day, 7 days a week at no cost. ipage provides rich metadata, such as annotations, cover images, reading levels, subject classifications such as LC, Dewey and BISAC, powerful search capabilities, and much more.
- ✓ Ingram Library Services' Marketing team offers a variety of free information tools for librarians. These include our monthly Collection Development newsletter, iCurate Connection; a monthly blog dedicated to #TheLibraryLife; scheduling of ipage® demos; and our popular webinar series, offered as part of ipage Academy.

3. Our Speed, Accuracy, and Fill Rate of Order Fulfillment

We have distribution centers in every major region of the country, and Ingram's DC serving Lincoln Library is in Fort Wayne, Indiana.

- ✓ Ingram's proximity to Springfield enables Ingram to ensure fast turnaround times on delivery. You will have all the high demand titles you need when you need them.
- ✓ Ingram fully supports EDI, including orders, purchase order acknowledgments, and electronic invoices.
- ✓ Ingram systems support all major integrated library systems.

Should you have any questions regarding Ingram's proposal, please feel free to contact Kathryn Shaw, Senior Contract Management Specialist at 615-213-5546. You can also reach Kathryn by email at Kathryn.shaw@ingramcontent.com or by fax at (615) 213-6004.

Best regards,



Carolyn Morris
Vice President and General Manager

CM/ks

TABLE OF CONTENTS

a. Vendor Overview	2
b. Customer Service	2
c. Materials and Discounts	4
d. Order Placement	10
Collection Development Services	15
<i>iCurate Connection: Collection Development Services Newsletter</i>	34
e. Order Fulfillment	35
f. Processing Services	39
g. Invoices and Packing Slips	43
h. Shipping and Delivery	44
i. Shipping Errors	46
j. Payment	49
k. Contract Cancellation	50
Additional information	50
Ordering	50
ipage training	51
Additional collection development services	52
❖ <i>iCurate Core: One-Time Gap Analysis</i>	52
❖ <i>iCurate inclusive: Diversity Audits Made Easy</i>	53
❖ <i>iCurate Custom: Ad Hoc Lists</i>	58
Exceptions	59

GENERAL CONDITIONS

- II. A. Duration of Agreement - This Contract will be in effect beginning on the date of award, whichever is later, and will remain in effect for thirty-six months. If it is mutually agreeable with the City and the Contractor, this Contract may be extended. Any contract covering the additional period shall be extended under the same terms, conditions, specifications, quantities, and costs as the original Contract.

Terms are firm for the first 12 months. Thereafter, we will review them annually and provide ninety-day notice of any changes.

PROPOSAL FORM

a. VENDOR OVERVIEW

1 - 3. Vendor's full company name, office location, URL.

Ingram Library Services LLC
One Ingram Blvd.
La Vergne, TN 37086

<https://www.ingramcontent.com/libraries>

4. Number of years company has been in business.

61 years (since 1964)

5. Total number of public libraries Vendor serves.

8,849

b. CUSTOMER SERVICE

1. Customer service hours and communication methods

Ingram Customer Care

Technical Services

For answers to questions regarding cataloging or processing, please send an email to <https://ingramcontent.iotform.com/252676560518161> Monday through Friday, 7:00 a.m. – 4:00 p.m., Central Time. Technical Services staff try to respond within 72 business hours from receipt of correspondence. However, for optimal service, some issues may necessitate further investigation.

Collection Development

Although our Programs are organized and automated to allow most libraries to self-serve, our Administrators help libraries daily with everything from routine enrollments or cancelling/modifying backorders to transferring Standing Order Program enrollments from another vendor.

fiction.standingorders@ingramcontent.com for fiction, video, and iSelect programs.
nonfiction.standingorders@ingramcontent.com for nonfiction and ReviewALERTSM programs.
icurate@ingramcontent.com for iCurate Coming Soon and iCurate Core questions.
colldevhelp@ingramcontent.com for general Collection Development questions, including ODCs and custom lists.

For answers to general Collection Development questions, including for ODCs and custom lists, please send an email to colldevhelp@ingramcontent.com.

ipage Issues

For system issues, such as outages, login problems, etc. please contact Customer System Technical Support via email at: ics-techsupport@ingramcontent.com

Customer Care Department

- Our **Customer Care** department is based at our Tennessee headquarters. Ingram Library Services’ team of Customer Care Support Specialists are available Monday through Friday, 7:30 a.m. – 5:00 p.m. (Central Time). Customer Care tries to respond to all inquiries within 72 hours (during normal business hours).

To reach Customer Care, please call **(800) 937-8200, then press 2. You can also email Customer Service at llscustomerservice@ingramcontent.com**. To reach another Ingram department, call (615) 793-5000. You will hear options to direct you to the appropriate associate/department.

- **Ingram Library Services Credit Department:** creditservices@ingramcontent.com
To Set Up / Update an Account

2. Vendor’s ability to provide a dedicated customer service representative

Sales

Your Senior Sales and Inside Sales Representatives are your primary customer care providers. You can reach your Sales Representatives directly at the phone numbers listed below. One or both will try to respond within 24 hours.

Senior Sales Representative..... (618) 210-32080
Inside Sales Representative..... (615) 213-5769

Prior to joining Ingram Library Services, your **Senior Sales Representative** obtained 20 years of experience in libraries and 10 ten years in higher education. Having grown up in a small town in southern Illinois, the Senior Sales Representative is keenly aware of the value that public libraries provide Illinois communities.

C. MATERIALS AND DISCOUNTS

1. Indicate availability, ability to supply items, and discount schedules for categories listed in *Attachment 1*.

Ingram Library Services enjoys the benefit of being one of the largest wholesale distributors of book-related products in the world, including physical book distribution and print on demand solutions. As such, we have established publisher relationships, inventory, and infrastructure to provide our customers with an unparalleled speed of delivery.

Ingram operates four regional distribution centers, totaling more than 1.7 million square feet and employing over 4,800 associates. We ship over 146,000,000 units across the nation annually. Having multiple distribution centers allows us to maintain the on-hand inventory required to meet fill rates, and to provide fast turn times - as little as 24 hours from order placement to delivery.

Ingram Library Services LLC is headquartered in La Vergne, Tennessee, where our Inside Sales, Customer Care, Collection Development, Custom Cataloging and Processing, and Executive and Sales staff are located.

Name and address of firm:

Ingram Library Services LLC
One Ingram Blvd.
P.O. Box 3006
La Vergne, TN 37086-1986
Telephone No.: (800) 937-5300

Fax: 615-213-5196

Email: ilsbids@ingramcontent.com

Inventory

Ingram leads the industry in maintaining an **on-hand inventory of over 13,000,000 unique titles, representing more than 33,000+ book publishers, including 32,000 imprints**. Our unmatched stock of **67,000,000+ book units** ensures the fastest and highest fill rates in the industry.

- Ingram stocks not only new bestsellers and award-winning titles, but also the deepest inventory of midlist and backlist titles of any vendor
- Ingram's in-stock inventory of adult and children's Spanish language titles is particularly strong, covering translations and books originally published in Spanish. With more than 400,000 titles to choose from, we actively work with Spanish language publishers to expand our catalog to meet growing reader demand.

- Our audiovisual inventory offers **28,000+ audio CD and MP3 titles** in abridged and unabridged editions; **790,000 music CDs**; **26,000+ DVD** and **9,000+ Blu-ray titles**, and over **560** video game titles for from the following platforms: PlayStation 2, PlayStation 3, PlayStation 4, PlayStation 5, Xbox 360, Xbox One, Xbox Series X, Nintendo Switch.

Ingram Library Services' stock goes well beyond that of other library wholesalers because, as a division of Ingram Content Group, our inventory includes that of Ingram Book Company, Ingram Publisher Services, and Lightning Source. Each of these entities contributes to the strength of our inventory.

Audiovisual Inventory

Our spoken word audio inventory includes **290,000+ titles**, including abridged and unabridged editions including CD, MP3, and pre-recorded audio player formats. We also inventory more than **700,000 music titles** on Compact Disc, from classical to popular titles.

With **70,000+ DVD** and **19,000+ Blu-ray titles**, Ingram offers one of the most comprehensive inventories of DVDs in the country. Ingram represents more than **500** video suppliers with titles in categories such as popular box office, foreign and independent films, and family films. We also provide an extensive line of nonfiction and children's titles. Through our supplier, we provide access to nearly **1,000,000 DVD volumes**.

Our video game inventory includes over **3,000 titles** from the following platforms: PlayStation 2, PlayStation 3, PlayStation 4, PlayStation 5, Xbox 360, Xbox One, Xbox Series S/X, Wii, Wii U, Switch, 3DS, PC.

Spanish and World Language Inventory

Spanish Language Materials

Ingram currently inventories over 3 million unique non-English, titles in world languages ranging from Afrikaans to Yiddish. These include **500,000+ unique Spanish titles**, for adults, teens, and children, We provide a limited number of spoken word audio titles in Spanish language. We also provide domestic video titles dubbed or subtitled in Spanish and non-domestic Spanish video.

International Language Inventory

In addition, Ingram offers over **4,000,000** titles in world languages ranging from Afrikaans to Yiddish. An additional benefit of our Lightning Source inventory of millions of print-on-demand titles is that many of these world language titles are available on an on-demand basis.

Inventory of the top 15 in-demand language:

Language	Active Titles
German	1,167,049
French	928,359
Spanish	402,590
Italian	229,872
Portuguese	101,969
Latin	59,971
Chinese	43,623
Russian	28,596
Danish	26,891
Dutch	31,950
Polish	25,087
Hindi	16,607
Swedish	15,872
Arabic	9,906
Finnish	8,627

An additional benefit of our Lightning Source inventory of over 13,000,000 print-on-demand titles is that many of these world language titles are available on an on-demand basis.

Hard-To-Find Books

Ingram offers an optional Hard-to-Find Books service on ipage via Ingram's partner for Hard-to-Find Books, Alibris. Alibris is a leading provider of rare, hard-to-find, and antiquarian books. Search options include Title, Author, Subject, Keyword(s) or ISBN/EAN.

You can further refine your results by adding optional attributes including Binding (Any, Hardcover or Softcover), Publication Year (before and after years) and Net Price (Below and Above price criteria.) You can also specify if you want to see only a 1st Edition or Signed copy. This service does not allow for searching for a specific copy of a title.

Books ordered through this service may be used books. When viewing available titles through ipage, the condition of the book will be listed, such as Good, Very Good, Fine, Acceptable. Notations may also include additional information on the condition of the book.

Title details for Hard-to-Find Books includes title, author, binding, condition, publisher, pub date, EAN, Net price (USD) and notation. The cover image displayed is from the ipage database and may not be the actual cover of the book you purchase from Hard-to-Find Books service. The notation may include data such as "Former Library book. Shows some signs of wear and may have some markings on the inside."

Titles ordered under our optional Hard-to-Find Books Service ship from Alibris’s distribution facility, not an Ingram warehouse. They will not combine with your Ingram orders for shipping and may have different turnaround times and shipping methods. These titles are sold at the net price shown, plus a \$3.95 per book shipping and handling fee if shipped within the United States.

Special Terms for Hard-to-Find Books Service

- Not covered under Ingram contract terms and discounts.
- Do not receive cataloging or processing services.
- Receive net pricing.
- No minimum order required.
- Ingram invoices customers for Alibris orders, and these invoices also appear on the monthly Ingram statement.
- Titles ship from Alibris’s distribution facility, not an Ingram warehouse. Therefore, they ship separately from your Ingram orders, perhaps with a different carrier and may have different turnaround times and shipping methods.
- Delivery charges and freight charges vary from your standard Ingram orders, and we apply a \$3.95 per book shipping and handling fee if shipped within the United States.

Discounts

Binding	Discounts
Hardcover*	43.5%
Quality Trade Paperback*	40.0%
Mass Market Paperback*	40.0%
Library Binding	15.0%
University Press	10.0%
Graphic Novel	28.0%
Short Discount**	10.0%
Board Books	0/0% - 43.5%
Subject Category	10.0%
Spoken Word/Book on CD***	0.0 % - 45.0%
DVD/Blu-ray	15.0%
Video Games	0.0 % - 5.0%
Music	0.0% - 5.0%
Net title	0.0%

* Trade Hardcover, Quality Paperbacks, and Mass Market Paperbacks titles ordered at a cover price of \$14.99 or less receive a 25.0% discount.

** Short Discount/Non-Trade: Lower demand, small print-run books in various bindings, and includes graphic novels, legal, technical, reference, scientific, and medical titles as defined by Ingram subject categories. Titles are generally published by small or university presses. Also included are print and audiobook titles purchased at lower than full trade discount; titles with limited sales volume; and/or titles from publishers not in compliance with Ingram's purchasing requirements. Ingram is pleased to make this broad base of titles available to our customers with no service charges.

*** Ninety to ninety-five percent of all Spoken Word Audio CD is at the 45% discount; however, some Spoken Word Audio is short discounted by the publisher.

Definitions of Binding Types and Presses

We apply discounts to the publisher's current list price. Prior to placing an order, the Library can determine estimated discounted pricing for an entire list by utilizing the *Price this List* feature on ipage®.

In determining which titles receive less than full trade discounts, Ingram categorizes books for pricing purposes by considering the binding, cost of acquisition, general marketing categories, publisher's discount, and other factors as defined by the Definitions of Binding Types and Presses provided. Ingram reserves the right to be the sole and final determinant of the pricing category.

Trade Hardcover: High demand fiction and nonfiction books published with a glued binding and a hardcover. These titles are typically for the general consumer and produced by widely distributed publishers. Trade bindings may also be referred to as retail trade editions, trade books, hardbound books, hardback books, cloth bound books or cloth cover books. Publishers normally produce these titles in larger print runs. *

Quality Paperback: High demand fiction and nonfiction books with paper covers and generally no size restriction. Any illustrations or graphics may be placed throughout the book; both paper and printing are high quality. These titles are typically for the general consumer and produced by widely distributed publishers. This binding may also be referred to as trade paper or trade paperback. *

Library Bindings: Books of higher quality publisher bindings, usually fanned and glued, and may also be sewn. Books may be identified as Library Bindings on ipage®.

University Press: The binding types may vary for these titles (i.e., Hardcover and/or Paperback), but all are published by a University Press.

Short Discount/Non-Trade: Lower demand, small print-run books in various bindings, and includes graphic novels, legal, technical, reference, scientific, and medical titles as defined by Ingram subject categories. Titles are generally published by small or university presses.

Also included are print and audiobook titles purchased at lower than full trade discount; titles with limited sales volume; and/or titles from publishers not in compliance with Ingram's purchasing requirements. Ingram is pleased to make this broad base of titles available to our customers with no service charges.

Large Print: Ingram does not recognize large print as separate binding type for discount purposes. Large print titles receive discounts according to binding/press assigned to the ISBN ordered as outlined above.

Graphic Novels: A narrative work in which the story is conveyed to the reader using comic form. The term is employed in a broad manner, encompassing nonfiction works and thematically linked short stories as well as fictional stories across several genres.

Picture Books, Board Books, Easy Readers, and Big Books: These juvenile genre categories are not discounting categories used by Ingram. These books will receive the discount appropriate to the specific binding/press ordered as outlined above. We estimate that at least 80% would receive the full trade discount.

Prebound Books: Paperback books bound into a hardback edition. Our inventory also includes over 17,500 prebound titles from Perfection Learning and San Val (Turtleback Books), and are identified on ipage® as Prebound-Sewn or Prebound-Glued

World Language Materials: Ingram does not recognize Spanish language (or any world languages) as a discounting category. These books will receive the discount appropriate to the specific binding/press ordered as outlined above.

Spoken Word Audio: Audiobooks produced for the general consumer and dealing with subjects of mass appeal. Spoken Word audio may be abridged or unabridged and are generally sold by publishers at full trade discounts, however some titles may be short discounted by the publisher. Ingram does not differentiate between MP3 CD and Audio CD formats for discounting purposes.

Book and spoken word audio kits will receive discounts based upon classification of the title, typically by the publisher, as a book or as a spoken word audio. If classified as a book, it will receive the discount appropriate to the specific binding/press assigned to the ISBN ordered.

DVD and Blu-ray: Currently, Ingram provides pre-recorded titles in these categories under a single discount. However, should a new format of DVD emerge in the industry for which studios apply different purchasing terms, Ingram will notify the Library of the discount applicable to that new format.

Net: Low demand, small print run books in various binds and categories upon which Ingram receives minimal or no purchase discount. This category of books will receive a 0% discount. Ingram is pleased to make this broad base of titles available to our customers with **no service charges**.

2. Indicate if discount will be applied to all items the library orders.

Yes, applicable discounts apply to all items the Library orders.

3. Indicate if all discounts/prices will remain firm from date of award through first 12 months of contract.

Yes, discounts and pricing will remain firm from date of award through the first twelve months of the contract. Thereafter, Ingram will review pricing annually.

4. Indicate method of notification and time frame for adjustments to discounts and pricing.

We review all contracts annually. If any adjustments are necessary, we notify customers via email 90 days in advance.

5. Indicate if Library will be charged a service charge when vendor receives no discount from the publisher.

No, Ingram does not apply a service fee for items for which we receive no discount from the publisher.

6. Detail any increase in discount percentages available based on annual spending with vendor.

N/A.

d. ORDER PLACEMENT

1. Indicate vendor's ability to provide a free electronic ordering software package with features indicated in *Attachment 2*.

Ingram complies.

ipage®

ipage is Ingram's online collection development and ordering tool for librarians, combining the industry's largest inventory with complete title information, including pre-pub metadata, collection development resources, reviews, and real-time stock check. Customers with a current, active Ingram account are eligible for a free subscription to ipage, which offers libraries easy-to-use ordering capabilities and other features **at no cost for unlimited concurrent users**.

You can access ipage, our database of over **13 million titles**, at <https://ipage.ingramcontent.com>. Via ipage, you can access and manage your library's account (s) specific information, at your convenience, **24 hours a day, 7 days a week**.

As a web-based tool, ipage offers 24/7 real-time inventory information, the ability to search by thousands of categories, as well as a wide array of publicity and product news sources. ipage features include:

- ❖ Simple search by Title, ISBN, Author, Keyword, Series, Dewey®, and more
- ❖ Ingram stock information and real-time stock check
- ❖ Title descriptions
- ❖ Physical Information, LC Subjects, LCCN, Dewey

- ❖ Ability to create, edit, download, and/or order lists by clicking titles within ipage, importing a document to ipage, or pasting EANs into ipage
- ❖ Ability to sort by Author, Title, Binding, Dewey, ISBN, Price, Pub Date, Publisher, Standard Retail Price, Ingram Demand, and more
- ❖ For video product: additional Information such as Features, View, Number of Units in Package, Awards, Dewey, Based on the Book
- ❖ For video product: Advanced search by Directed By, MPAA Rating, and Featuring/Title
- ❖ For video product: Sort by Title, Featuring, Product Code, Format, Studio, Release Date, US SRP
- ❖ For music: Simple search by Title, Product Code/EAN, Artist, Song Keyword, and more
- ❖ For music: Sort by Album Title, Artist, EAN, Media, Label, Release Date, Suggested Retail Price.
- ❖ List sharing options
- ❖ Option to download brief MARC order records
- ❖ Ordering and order status information
- ❖ Account management and reports
- ❖ ipage selection lists created by Ingram staff librarians
- ❖ Current publicity information
- ❖ Online catalogs
- ❖ Annotations and citations
- ❖ Cover images for selected titles
- ❖ Power search
- ❖ Boolean search
- ❖ Saved search
- ❖ Access to search all titles in our Extended database
- ❖ Excerpts for selected titles
- ❖ Journal review citations
- ❖ Full text reviews from selected journals for a nominal annual fee

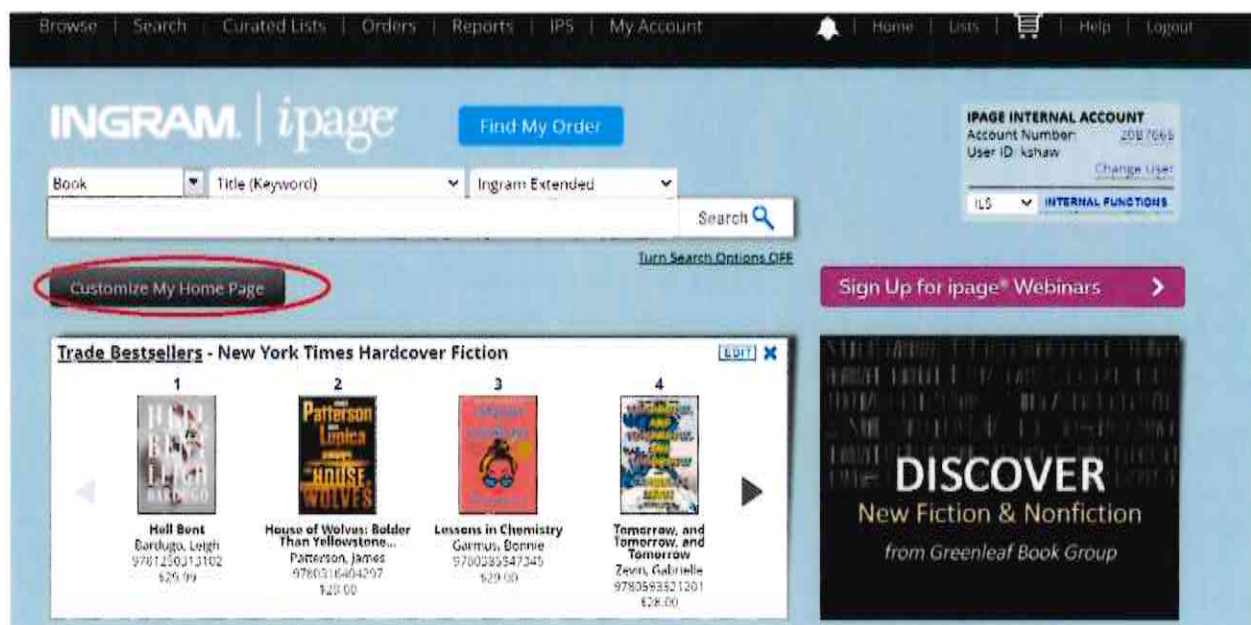
Your ipage accounts are created so that a library-designated administrator has oversight capabilities to aggregate lists and manage users. The Administrator can add additional ipage users as required by the Library. Each user will be assigned a unique login and users can set their own password.

We want ipage to be customer-driven and to **allow users to individually customize their ipage experience**. Users have tools to assist in prioritizing critical information they need to search, order, and deliver more content to more patrons.

Because ipage focuses on personalization and intuitive functionality, customizable widgets allow users to design their own homepage with tools they use most. Users can easily track bestsellers, access online catalogs, view custom lists, and bookmark favorite destinations in and outside of ipage.

Benefits of ipage home page include:

- A **simplified menu structure** allowing our customers to quickly find what they are looking for.
- **Roll-over drop-down menu options** for each functional area of ipage, which enable users to reach content with less effort.
- Suggestions from Ingram product experts in our Ingram **Lists & Picks** column on the Browse menu.
- **Ability to customize the homepage**, including option to remove widgets and to select a background theme.
- **Enhanced Simple Search options**, including the ability to search across multiple product types.



ipage SEARCHING

- ipage displays **Simple Search** at the top of every page, allowing fast, efficient search for titles. Simple Search options for print books include Title Keyword, Start of, Phrase, or Exact Title; Author; ISBN/EAN; Keyword(s); Series; Dewey.
- **Power Search** allows ipage users to isolate their search to a narrower list of titles, by using some or all specific sets of search criteria. Through Power Search, ipage users can look for titles by publisher, subject heading, format, language, and other filters not listed on the Simple Search feature. You can input search criteria for up to 25 data points.

- **Boolean searching** is like power searching but uses Boolean terms and focuses mainly on criteria in the Title, Contributor, Publisher, BISAC, Ingram Theme, and Series fields. You can also add search criteria on Language, Age Group, Binding, Publication Date, etc. Under "further criteria," Boolean searching allows users to select multiple attributes.
- **Predictive Search** is an optional functionality on ipage that allows for more accurate and efficient searches across our entire database. This technology uses our top-demanded product data to offer suggested completions of the search term(s) you type into the search bar, including Title (Start of) and Author.
- **Street Smart Titles** list under the Browse tab on ipage enables you to view a list of titles with a hard street date from the publisher. This Street-Smart list focuses on titles up to 18 months pre-publication.
- **Search results** allows sorting by Title, Author, EAN/ISBN, Binding, Publisher, Pub Date, or SRP, and users can quickly jump to specific places in the result. The Search Result View also includes options at the item level.
- **Saved Searches.** This time-saving feature is a great way to organize searches a user might perform on a regular basis. Users can save searches as a new search or as a replacement for an existing search. ipage automatically purges saved searches from the user's account 13 months after the last accessed date shown on ipage.

ipage Search Refinements

ipage provides multiple criteria for refining title lists from search results or selection lists:

- **Search within Results:** To the left of your results is a box for searching within your results. Enter your search words and click the **Search** button. You can further refine your results as needed using the options and search feature located on the left.
- **Search Filters:** Search Filters provide a better search experience for customers who do not purchase compilations, collections of public information, or reproductions of previously published public domain titles. This filter allows you to hide these product types from your search results.
- **Refine Search Results:** Depending on the list, search refinements might include Age Group, Binding, Publication Date, which may also include Forthcoming Titles, Contributor, Price, Format, Awards, Citation Source, BISAC Categories, Dewey Categories, Ingram Categories, Language, and Features.
- **Quick Limit** - If refinement terms you use in your search are in the top three displayed under the refinement field, check them off and click 'Update' to quickly limit your results. You can now select multiple terms to drill into your results.
- **Search the Full List** - If your search terms do not appear among the top three under your refinement option or if you want to exclude terms from your results, click the "More..." link next to any field.

- **Including and Excluding Search Terms.** After clicking the “More” link under the search refinements, you can further refine your results by selecting or excluding as many terms as you like. Scroll the list of terms by dragging the scrollbar up and down.
- Search for terms by entering letters, and a text filter will quickly reveal matches.
- Select as many terms as you would like to include in your results by checking them off in the ‘Include’ column.
- Exclude as many terms as you want by checking them off in the ‘Exclude’ column.
- Verify your selection with the intuitive green (“include”) and red (“exclude”) bubbles.
- Remove anything you do not want by clicking on the ‘x’ on the right side of the bubble or by unchecking it in the ‘Include’ and ‘Exclude’ columns.
- Click the ‘Update’ button to apply your refinements or ‘Cancel’ to return to your results.
- For each refinement you apply, a breadcrumb appears at the top of your search results, making it easy to later remove any limiters you applied.

A **Title Detail page** on ipage includes title, contributor (author, illustrator, editor, etc.), ISBN/EAN, publisher or studio, suggested retail price, binding or format, pub date or release date, and copyright date.

Details may also include any of the following as provided in the publisher metadata: cover image, BISAC categories, LC subjects, themes, OCLC number, Dewey, LC subjects, series, awards, features (Index, Price on Product, Excerpt, Illustrated, Maps), initial print run, target age group, physical information (dimensions, weight, number of pages), carton quantity, annotation, description, publisher marketing, review citations, review quotes, biographical notes, and full text reviews.

Children’s titles may include Accelerated Reader®, Scholastic Reading Counts!™, and Guided Reading Level information. ipage Title Detail screen shows alternate bindings/formats for a title, when available. ipage title details update daily, providing customers the most current publisher-provided information available.

Real Time Stock Check

On the title Detail screen, ipage provides a real time stock check of Ingram inventory at your assigned primary and secondary distribution centers. It displays both on-hand inventory and the number of copies currently on order from the publisher, which may also include the estimated arrival date at Ingram.

Qty 1 [Add to Quick Order](#)
[View/Edit Cart](#)

DC	On Hand	On Order
TN PRIMARY	1473	0
IN SECONDARY	1848	0
OR	2059	0
PA-A	0	0
PA-C	1800	0

[Show Less](#) ▲
No Processing/Cataloging Services

Zero Days 
Contributor(s): [Wage, Ruth](#) (Author) 



ISBN: 1982155299 EAN: 9781982155292
Publisher: [Gallery/Scout Press](#) ([View Publisher's Titles](#))
US SRP: \$29.99 US [Price this Title](#)
Binding: Hardcover
Pub Date: June 20, 2023
Annotation: Hired by companies to break into buildings and hack security systems, Jar home to find her husband dead. To ...
[Show More](#)

Note that "On Order" stock for DVD titles shown on ipage reflects the inventory level in our vendor's DC. Upon order, the items are received in our distribution center within 24 hours.

In addition, stock check is available when looking at lists of titles either through search results or on selection lists, without having to go to the detail page for individual titles.

ipage allows you to limit your search results to only those titles currently available through your designated Ingram distribution centers. You can also limit your search to only forthcoming titles.

Within ipage, you can limit your search results to only those titles currently available through your designated Ingram distribution centers.

2. Indicate the number of free library user login accounts available.

Libraries can have an unlimited number of free library user login accounts, which Library staff can use concurrently.

3. Indicate what selection lists/publications, print or electronic, the vendor makes available.

Collection Development Services

Ingram's Collection Development team comprises 10 MLS-degreed librarians and managers, and 4 long-term publishing industry expert administrators.

Our 10 librarians each have at least five years of public library experience, and the Collection Development team has almost 300 years of library and/or publishing experience combined. Members of the team have participated in local, state, and national library conferences and have presented on collection development, forthcoming books, the elements of a good picture book, selection tools, library marketing, Dewey versus BISAC organizational schema, library technology, handling difficult patrons, library staff development, finding indie titles, and more.

The Collection Development team is well-known for top quality selection lists for Opening Day Collections (ODCs) and ad hoc lists, and libraries purchase Ingram's custom Collection Development services for projects when lists from other vendors do not work.

A Year in the Life of Our Collection Development Librarians

1,359 Custom Lists  **1,297 ipage Lists**  **500 ODC Lists**

Ingram's MLS-degreed librarians and Program administrators work with you to find materials and develop your collections. Using their public library selector experience and tracking trends across the country, they identify titles you need for a well-balanced, diverse, relevant, high-circulating collection.

Ingram offers a wide range of cutting-edge and comprehensive Collection Development services, branded as iCurate. Grouped into five overarching services, they reflect the work of MLS-degreed librarians rather than canned lists and automated queries—No Robots Here!

Our Collection Development Librarians have built and daily maintain a proprietary database with value-added data, such as diverse title distinctions, assigned genre, and state interest, along with the more standard metadata.

We meet with large and small publishers throughout the year to learn about forthcoming titles, publicity, and other important publisher news. And, because Ingram is the main provider of books to bookstores, large retail stores, and online booksellers, we can generate reporting that identifies "hot" titles before they become popular in libraries.

Our services include:

- iCurate *Coming Soon*: Forthcoming Monthly Title Subscription
- iCurate *Complimentary*: Curated Lists & Standing Order Programs
- iCurate *Core*: One-Time Gap Analysis
- iCurate *inClusive*: Diversity Audits Made Easy & Follow-Up Audits
- iCurate *Custom*: Ad Hoc Lists, Opening Day Collections, & Ongoing Curation

We know that libraries face many challenges, and we want to help our customers save time while serving their communities through good, balanced collections that speak to everyone. These titles are curated by our MLS-degreed Collection Development librarians who have selected and managed collections in public libraries.

Ordering Prepublication

Need orders placed pre-publication? We've got you covered. Because most libraries order titles at least three months pre-publication, we run most of our Collection Development services three to six months prepublication. This gives libraries time to import brief records into their OPAC so

0096-058

patrons can place holds. It also means our library customers receive stock from the initial publisher printing to have the newest titles on shelves by street date.

Many of our complimentary lists on ipage feature new and forthcoming titles, including High Interest Title Selections (HITS) for each age group, featuring the titles we expect to be most popular; top genre fiction lists; Large Print; and more.

The complimentary Standing Order Programs/New Title Notifications feature pre- publication titles in 14 of our 19 programs, including author, series, and continuations programs for all ages. Additionally, our complementary, hand-selected monthly subscription service, iCurate® Coming Soon, includes titles three to four months prepublication on the 21 monthly lists.

❖ **iCurate *Coming Soon*: Forthcoming Monthly Title Subscription - FREE**

Easily manage new and forthcoming titles with Ingram’s suite of librarian-curated lists delivered on the first of every month within ipage®. Featuring bestsellers and much more, this service offers three size options by category, which allows you to efficiently maintain a relevant collection while our librarians do the work.

Our collection development librarians stay informed of publishing and cultural trends and use their public library experience to tailor each list to include titles they would select for their own public library to increase circulation. Lists are balanced according to the typical American public library—more Picture Books than Board Books, more YA Fiction than YA Nonfiction, and more Adult Nonfiction 600s than 400s.

Coming Soon lists also reflect the seasonality of publishing-industry schedules throughout the year, so they might include more titles in October than in February.

You can subscribe to Adult, Children’s, and/or Teen lists and mix-and-match small, medium, and large lists within each age category—there is no price difference between sizes, and you can change the size at any time. Get lists in the following subjects:

Adult Lists (15 lists)

- Adult Fiction
- Adult Graphic Novels
- Adult Large Print Fiction & Nonfiction (2 lists)
- Adult Nonfiction 000s – 900s & Biographies (11 lists)

Children’s Lists (8 lists)

- Board Books
- Picture Books
- Easy Nonfiction
- Easy Reader Fiction & Nonfiction (2 lists)
- Juvenile Fiction
- Juvenile Graphic Novels
- Juvenile Nonfiction

Teen Lists (3 lists)

- Teen Fiction
- Teen Graphic Novels
- Teen Nonfiction

"I am already happy with the titles I wouldn't normally see in my review lists. Gathering these titles would require extra work and time I rarely have. A+!"
Jeremy Bloom, Lincoln Parish Library).

Ingram's iCurate *Coming Soon* has several advantages for libraries wanting monthly custom lists delivered:

Cost-Effective: **Complimentary**

Convenient:

- ✓ Allows you to quickly deduplicate *Coming Soon* lists, Selection Lists, Program Lists, titles already ordered, and Search Results across ipage.
- ✓ Delivers lists to your Ingram ipage tab reliably on the first day of each month.

Customizable:

- ✓ Mix & match small, medium, and large lists by collection.
- ✓ Select list size based on circulation, budget, or selector preference.
- ✓ Have lists delivered to specific ipage account users based on how you set up enrollments.

Comprehensive:

- ✓ Forthcoming, new, and timely titles selected by MLS-degreed librarians.
- ✓ Date ranges up to 120 days prepublication.
- ✓ No gaps or duplication within the iCurate *Coming Soon* service.

Your iCurate *Coming Soon* lists never overlap with each other, so you will never see the same title run multiple times on a list or on multiple lists. To maintain affordability, *Coming Soon* lists reflect the binding preferences of most of our customers and do not include reprints unless the title is truly a new edition with updated content.

1. Hardcover
2. Trade Paperback
3. Library Binding
4. Mass Market Paperback

The iCurate *Coming Soon* subscription includes big titles and balances midlist titles and other parts of the collection. It captures those titles that quickly and unexpectedly explode in popularity when released. To that end, our librarians select titles for *Coming Soon* lists using a rolling set of publication dates (Last Month + Current Month + 3 Months).

Most titles on *Coming Soon* lists publish in the latest month available (for example, October titles in the July 1 lists); titles published in other months in the date range may also be included, based on predicted popularity and review coverage.

Drop-in titles will also be included to help your library selectors see popular titles you don't want to miss. These are titles our librarians believe necessary to build a balanced collection over the course of the year and include bestsellers, standard titles, and books on topics that help round out a public library collection.

Want to keep your Author Standing Order Program with its line-item grids and other Standing Order Programs that work well for your needs while still avoiding duplicates? The Enhanced Duplication Management feature makes that easy.

Annual Pricing: Complimentary

❖ **iCurate Complimentary: Curated Lists**

iCurate *Complimentary* includes thousands of hand-selected lists available without charge to customers on ipage in the Curated Lists tab. These lists are broken down into Adult, Children's, Teen, Audiovisual, Award & Noteworthy, and K12 and updated regularly: weekly, monthly, quarterly, or annually, depending on type of list.

High Interest Categories

Adult

- [Asian Interest](#)
- [Black Interest](#)
- [Genre Fiction](#)
- [Greatest HITS \(inDemand\)](#)
- [High/Low](#)
- [HITS \(High Interest Title Selections\)](#)
- [Indigenous Peoples Interest](#)
- [Large Print](#)
- [Latine Interest](#)
- [LGBTQIA+ Interest](#)
- [Middle Eastern Interest](#)
- [Social Awareness](#)
- [Spanish Language Books](#)
- [Subject Lists](#)
- [Top Library Titles](#)
- [Virtual Book Display](#)

Award & Noteworthy

- [2025 Eisner Awards \(Graphic Novels\)](#)
- [ALA Awards 2025](#)
- [Always Available](#)
- [Banned and Challenged Books](#)
- [Best Books and Notables from ALA 2025](#)
- [Best Books Lists](#)
- [Indie Next Lists](#)
- [Instagram Publisher Partners](#)
- [LibraryReads](#)

Children's

- [Asian Interest](#)
- [Black Interest](#)
- [Board Books and Big Books](#)
- [Genre Fiction](#)
- [High/Low and Accessible Formats](#)
- [HITS \(High Interest Title Selections\)](#)
- [Indigenous Peoples Interest](#)
- [Latine Interest](#)
- [LGBTQIA+ Interest](#)
- [Middle Eastern Interest](#)
- [Social Awareness](#)
- [Spanish Language Books](#)
- [Top Library Titles](#)
- [Virtual Book Display](#)

K12

- [Picture Book Themes & Concepts](#)
- [Reference](#)
- [STEAM](#)

Teen

- [Asian Interest](#)
- [Black Interest](#)
- [Genre Fiction](#)
- [High/Low and Accessible Formats](#)
- [HITS \(High Interest Title Selections\)](#)
- [Indigenous Peoples Interest](#)
- [Latine Interest](#)
- [LGBTQIA+ Interest](#)
- [Middle Eastern Interest](#)
- [Social Awareness](#)
- [Spanish Language Books](#)
- [Top Library Titles](#)
- [Virtual Book Display](#)

Our lists receive tens of thousands of views and downloads each month and include *High Interest Title Selections (HITS)* of the most anticipated forthcoming titles in each area, *Top Library Titles Lists* to help fill in gaps after weeding or during regular maintenance, and much more.

Our *Virtual Book Display* sections feature trending and timely topics, such as *250: Story of the USA*; *Artificial Intelligence*; *Cosplay*; *Golden Age Mysteries*; and *Watercolor Painting*. *Subject Lists* feature regularly updated topics always of interest, such as *English Language Learning*, *Nonfiction Classics & Essentials*, *Homeschooling*, *In the News*, *Personal Finance*, and many more.

"I am LOVING these [ipage®] lists! Not only are they helpful with regular collection development work, they're making it easy to put together mini collections for display. LOVE THEM!"

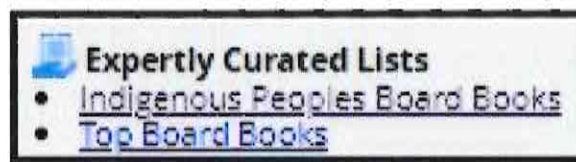
— Katie J., Adult Collection Development Coordinator

Ingram recognizes the need for more diverse books and creates regularly updated lists of diverse titles, such as *Addiction, Asian Interest, Black Interest, Diverse Families, Income Inequality, Indigenous Interest, Latinx Interest, LGBTQIA+ Interest, Medical Conditions, Mental Health, Middle Eastern Interest, Neuro and Physical Diversity, Parenting Special Needs Children, Social Emotional Learning, Spanish Language Books, and Special Needs.*

Our Collection Development librarians mark diverse title distinctions in our databases, as we work titles that feed in from publishers every day. We can therefore identify as many quality, diverse titles as possible, both when creating these diverse category lists and when creating lists for all other projects.

For customers who like to find titles serendipitously in ipage, we have created an "Expertly Curated" icon that appears under a title in your Search Results or Selection Lists. It indicates that a title is in one or more of our Curated Lists.

Within the title detail page, you can view lists on which the title appears and click straight into any of the featured lists. So, if you were interested in the book *Little You* because you were looking for Indigenous Peoples Board Books, you could click directly into the *Indigenous Peoples Board Books* Curated List to instantly find 18 other quality titles.



Pricing: Complimentary

- ❖ **iCurate Complimentary: Standing Order Programs/New Title Notifications**
(for information, see our response to question to Section D, Order Placement, question 6, below)

Selection Tools in ipage Widgets

There are multiple widgets, provided at no charge, available on ipage's home screen that users can customize according to their needs:

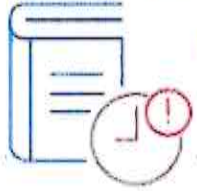
Trade Bestsellers - New York Times Hardcover Fiction EDIT X

1	2	3	4
			
The Black Wolf Penny, Louise 9781250328175 \$30.00	The Widow Grisham, John 9780385548984 \$32.00	Bonds of Hercules (Deluxe Limited Edition) (Original) Mas, Jasmine 9781335146984 \$32.00	The Secret of Secrets Brown, Dan 9780385546898 \$38.00

Ingram Top Demand - Bestsellers EDIT X

1	2	3	4
			
The Posture Lovy Elias 9781737406709 \$27.00	Nobody's Girl: A Memoir of Surviving Abu... Virginia Roberts Guffre 9780593493120 \$35.00	Dog Man: Big Jim Believes: A Graphic Nov... Dav Pilkey 9781546176183 \$15.99	Partypooper: A Side- Splitting Birthday D... Jeff Kinney 9781419782695 \$15.99

The Ingram Wire X

 **Publication Date Changes as of 11/10/25**
[Click here](#) to see Ingram's comprehensive list of titles that have been delayed or postponed.

Journal Reviews on ipage

ipage currently includes review citations and full text reviews from the following journals:

- *Booklist*
- *The Bulletin of the Center for Children's Books*
- *Foreword Magazine*
- *Hornbook Guide*
- *Hornbook Magazine*
- *Library Journal*
- *Kirkus*
- *School Library Journal*
- *Publishers Weekly*
- *Shelf Awareness*
- *BookPage*
- *BlueInk Review*

**Please note the above list of journal titles is subject to change at any time.*

While not all titles on ipage have reviews, we display all published reviews for print titles. If you wish to view full-text reviews, we charge a nominal fee of **\$386.00** per year for the additional service, for which you can choose to pay monthly installments of **\$32.18**. The price for reviews is subject to change on an annual basis. This fee is the only cost associated with account holders' access to ipage.

Catalogs

Ingram's comprehensive family of trade catalogs showcases forthcoming and recently published titles in an attractive and easy-to-follow layout. Our catalogs also feature relevant and timely editorial content including author interviews, merchandising tips, and product news to help librarians stay abreast of trends in the book world.

For those who like to shop from their computer, online access to catalog content is available to all ipage® subscribers. E-Catalogs transform existing print publications into enhanced web versions with multiple browsing options and interactive features, including keyword search, zoom and magnifier functions, sticky notes, e-mail options, and easy ordering. Simply click any of the E-Catalog links on ipage® to start browsing.

Catalogs currently available in print and/or electronic versions include:

Advance (print and digital)

<https://www.flipsnack.com/ingramcontent/advance-november-2023/full-view.html>

Biography/History (print and digital)

<https://www.flipsnack.com/ingramcontent/biography-history-supplement-2023/full-view.html>

Black Culture (digital)

<https://discover.ingramcontent.com/catalog/black-culture-january-2023>

Business, Computer, and PTR Books (digital)

<https://discover.ingramcontent.com/catalog/business-bks-ptr-computer-s-s-2023>

Catholic Reflections (digital)

<https://discover.ingramcontent.com/catalog/catholic-reflections-summer-2023>

Children's Advance (print and digital)

<https://www.flipsnack.com/ingramcontent/children-s-advance-december-2023/full-view.html>

GN, Comics & Manga (print and digital; quarterly)

<https://www.flipsnack.com/ingramcontent/graphic-novels-comics-manga-fall-2023/full-view.html>

Giftbook: In Spring, we have Spring Gift Books Supplement and Spring Bio/History catalog. In the fall, we have Holiday Giftbook Supplement; Children's Holiday Giftbooks; Christian Holiday; Holiday Cookbooks Supplement; Fall Gift & Game; Fall Bio/History.

<https://www.flipsnack.com/ingramcontent/spring-giftbooks-2022/full-view.html>

IndieWire (digital)

<https://marketing.ingramcontent.com/mrkng/IndieWire/0923/indie-wire.html>

K12 Resource (digital; spring, fall, winter)

<https://www.flipsnack.com/ingramcontent/k-12-resource-winter-2022-23-hpfv8lspma/full-view.html>

My Spanish Bookshelf (digital only)

<https://www.flipsnack.com/ingramcontent/my-spanish-bookshelf-fall-2022/full-view.html>

Mystery, Suspense, True Crime

<https://discover.ingramcontent.com/catalog/mystery-suspense-true-crime>

Regional Focus: published quarterly, with titles divided into four regions.

<https://discover.ingramcontent.com/catalog/regional-focus-spring-2023>

4. Indicate the library's ability to request/view information at any time on the status of a particular title.
--

Via ipage, Library staff can request/view information on the status of a particular title 24 hours a day, 7 days a week.

Tracking Orders

Shipped Notification Email

ipage users can receive an email alerting them when a shipment is on its way! The electronic notification is sent shortly after materials ship and includes the shipment tracking number. It also provides an order entry number identifying items included in that shipment and the warehouse from which the shipment left. This service applies to all ordering methods (phone, ipage, EDI).

"Find My Order"

The "Find My Order" button sits at the top of every page in ipage. Click on it to quickly check the status of an order or a specific EAN ordered within the last 90 days.

Order Status Information on ipage®

Order Status information is available on ipage®. Under the Order drop down menu, simply click Order Status for a list of Order Easy Clicks:

- **All Open Items** - This report shows line items currently backordered or being processed and not yet been invoiced.
- **Open Purchase Order Summary** - This report shows a summary by PO Number that includes the date ordered, total units open, units in process, and units backordered. The PO Number can be clicked on to receive title-specific information.
- **Backordered Items** - This report includes titles currently on backorder with the date ordered, the backorder cancel date, EAN, title, format, publication date, PO number, quantity, and the distribution center. You can also cancel a backordered item.
- **Recently Shipped Orders** - This report shows orders shipped within the last 14 days, with the option to view the last 90 days, including the date shipped, order entry number, and shipping tracking number. You can view order details by clicking the order entry number. You can view delivery status by clicking the shipping tracking number.
- **Recently Shipped by PO** - like the Recently Shipped Orders, this report shows orders shipped within the last 14 or 90 days. It sorts items by PO Number and includes the date shipped, order entry number, and shipping tracking number. You can view order details by clicking the order entry number. You can view delivery status by clicking the shipping tracking number.
- **Unacceptable Returns** - This report shows items returned that are outside of Ingram's return policies.
- **ipage® Order History** - This feature shows the order date and time, PO number, and the name of the person whose account login placed the order. It also provides a link to an Order Confirmation which gives a detailed summary of the order, including title, author, ISBN, whether the item is shipped or backordered, and retail price.
- **Hard-To-Find Books Order Status** - This report shows the status of any books ordered through the optional Hard-To-Find Books function on ipage®.

Note: The Shipped/Invoiced Items under Order Status Search appears in ipage® for 90 days, UNLESS the Purchase Order is still open, e.g., there are titles still on backorder or in processing. Then you may be able to search for older invoiced items.

5. Indicate the vendor's willingness to cancel any incorrect library order at no charge if the item has not yet shipped.

Order Cancellation

The Library can cancel backorders via ipage. To cancel an individual line item from an open order or an entire open purchase order (if no line items have already been filled), please contact Customer Care or your Inside Sales Representative.

Time is of the essence in terms of cancellations after the Library has placed an order. It's important that a Library representative notify their Inside Sales rep as soon as possible, and we will then try to cancel the order (or individual line items). But we cannot guarantee that we'll be able to do so.

If we are unable to cancel the purchase order/line item(s) or redirect the order/line item via our Hassle-Free policy (for non-processed product), and the cancellation request is due to customer error, the customer will be responsible for payment of product.

Order Cancellation Process

To cancel backorders via ipage, please log in to your ipage account and follow the steps below:

- Hover over the "Orders" tab at the top of ipage, and then click "Order Status."
- In the Order Status Easy Click menus in the main body of your page, click "Backordered Items."
- Click the "Select" box to the left of each item you would like to cancel.
- At the bottom right-hand corner of the list, click the button "Cancel Selected Items."

Order Cancellation Notification

Immediately after cancelling an order, customers can see the order's changed status in the Cancelled Items Report. Cancellation information remains visible in the report for 30 days. After this 30-day period, please contact your Inside Sales Representative, who can run a cancellation report for you.

Backorders

After receiving an order, Ingram ships all titles currently in stock. We then place on backorder any remaining titles normally available through Ingram. Any title Ingram stocks will be available for order or backorder from your designated primary and secondary distribution centers.

Backorder Cancellation Date is parameters set at the account level. It refers to the number of days to wait for a backorder to fill before being cancelled. For titles not yet published, the Library has a choice to have these items either cancel at the end of the account's established backorder period, or for the backorder period to begin only after Ingram first receives the title after publication. The first option may result in a lower fill rate.

We recommend the Library set this cancellation date to be the same on their automation system so that backorders cancel at the same time automatically. It is up to the local automation system to delete any bibliographic records associated with order records for materials ultimately cancelled.

6. Indicate vendor's ability to provide standing order/continuation services.

The Ingram Collection Development department curates, maintains, and manages 19 Standing Order Programs to help libraries easily track and order. Ingram's Standing Order Programs have been ranked as the best in public library surveys and offer several advantages unmatched in the library market:

- ✓ **Convenient:** Enrollees can manage their profiles online through ipage 24/7, and any changes to the enrollment profile take effect immediately with no waiting.
- ✓ **Current:** Ingram librarians and administrators hand-select and maintain offerings to ensure programs include only active offerings. We know libraries do not want to encumber their budgets with titles that will never publish because those series are completed or discontinued, so we meet and work with publishers continually to stay on top of publishing news.
- ✓ **Commitment-Free:** With Ingram, you do not receive titles unexpectedly in your library. Customers can enroll in either Auto-ship, which delivers a list to ipage and allows two weeks for editing before the order places automatically, or in in Report Only, to receive lists, which they can edit and order on their own time schedule.

We order most titles 2-3 months prepublication (sometimes up to 6 months for the most popular authors), and you may cancel backorders at any time before they arrive in our warehouses. In addition, Ingram does not alter the return policy on titles ordered through our Standing Order or Continuation Programs—it is the same return policy no matter how you order or learn about the title.

- ✓ **Complimentary:** Ingram never reduces the discount or elevates pricing because they on a titles because they run on a Standing Order Program. Our 19 Standing Order Programs truly are complimentary, with no hidden costs.
- ✓ **Customizable:** Customers can mix and match Program profiles an infinite number of ways to ease their workflow and ordering process. They can rename any profile for easy identification and to prevent over or under-ordering.

Our Programs allow line-item grids, so if a library typically wants specific branch allocations and funding codes for the works of a specific author, and different branch allocations for the titles of another author, they simply select the correct grid for each offering in the enrollment form. This means that correct grids are already applied when lists are delivered.

Although we encourage libraries to review their Program lists, many Author (Adult) and Nonfiction and Travel Continuations customers with line-item grids established simply allow lists to order automatically.

- ✓ **Customer Service:** Although our Programs are organized and automated to allow most libraries to self-serve, our Administrators help libraries daily with everything from routine enrollment edits and cancelling or changing quantities on backorders, to onboarding new Standing Order Program customers or answering questions about why a specific title did or did not run on a Program.
- ✓ **Comprehensive:** Ingram provides 19 Standing Order Programs for Children, Teens, and Adults in multiple formats to cover the entire library:

Nonfiction Continuations (Adult)—Provides timely notification of regularly updated Nonfiction titles in a variety of subject areas from atlases to writing handbooks. If you don't want to receive a title every time a new edition releases, you can select a desired cycle. Program runs twice a month and includes titles up to four months prepublication.

Nonfiction Series (Adult)—Provides the latest series Nonfiction geared toward adults, including "For Dummies" and hundreds of others. Program runs twice a month and includes titles up to three months prepublication.

Popular Series (Adult)—Sends customers list of the newest and hottest titles from the popular adult Fiction series the customer selects. Program runs once a month and includes titles up to three months prepublication.

ReviewALERTSM (Adult)Notifies customers of book reviews in their selected journals (*Booklist*, *Choice*, *Kirkus*, *Library Journal*, *Foreword Reviews*, *Publishers Weekly*); can be limited by Dewey[®] Century, Fiction, and Graphic Novels to save time, as well as starred reviews, unstarred reviews, and all reviews. The program runs twice a month.

Travel Continuations (Adult)Offers a flexible method of receiving regularly updated travel guide titles. If you don't want to receive a title every time a new edition releases, you can select a cycle. The program runs twice a month and includes titles up to four months prepublication.

Programs—Youth

Author/Illustrator (Children's)Offers the newest titles by bestselling children's authors and illustrators (ages 0-12). The program runs twice a month and includes titles up to six months prepublication.

Author (Teen)—Offers the newest titles by bestselling YA authors (ages 12-17). The program runs twice a month and includes titles up to six months prepublication.

Easy Reader (Youth)Sends notification of the newest titles from customer-selected leveled beginning reader series. The program runs twice a month and includes titles up to three months prepublication.

Nonfiction Series (Youth) Provides the latest series Nonfiction geared toward youth, including DK Eyewitness Books and hundreds of others. The program runs twice a month and includes titles up to three months prepublication.

Popular Series (Youth) Sends customers lists of the newest titles from popular youth Fiction series. The program runs twice a month and includes titles up to three months prepublication.

ReviewALERTSM (Youth) Notifies customers when titles receive a review in their selected journals (*Booklist, Bulletin of the Center for Children's Books, Horn Book Magazine, Kirkus, Publisher's Weekly, School Library Journal*); can be limited by industry standard age ranges and Graphic Novels and starred reviews, unstarred reviews, and all reviews to save time. The program runs twice a month.

Programs—For All Ages

Awards* Notables—Offers new award winners and honor books, major book club picks, and “best of” lists. The program runs the day after books are awarded/announced.

Graphic Novel (Adult & Youth)—Features expertly hand-selected and age-ranged Graphic Novel series. The program runs twice a month and includes titles up to three months prepublication.

iSelect[®]—Ingram’s own build-your-own Standing Order Program includes BISAC subject categories and sub-categories selected by the customer and is based on Ingram buy level; can also be filtered to view or exclude titles from specific publishers. The program runs every Sunday.

Spanish Publishers—Receive all new titles from high-quality Spanish language imprints. This program is ideal for libraries building or expanding Spanish-language collections with the latest releases from trusted publisher partners (going live October 2025 but enrollable now).

Spanish Select—Curated monthly by Ingram’s collection development experts, this program delivers hand-selected lists in your choice of:

- Adult Fiction, Spanish
- Adult Nonfiction, Spanish
- Children’s Fiction and Nonfiction, Spanish
- Teen Fiction and Nonfiction, Spanish

Whether serving bilingual communities or enhancing world language holdings, **Spanish Select** brings fresh, relevant content each month and ensures high-quality authentic and translated Spanish content without the guesswork (going live October 2025 but enrollable now).

Programs—Academic

Academic Nonfiction Series—Get access to standout academic series from premier publishers, including:

- De Gruyter
- Emerald
- Boydell & Brewer

Perfect for public or academic libraries looking to strengthen their academic nonfiction offerings with reliable, ongoing series without requiring continuous oversight. Series are chosen by selected publishers based on top enrollments and sales (going live October 2025 but enrollable now).

Ingram Academic Publishers—Tap into the titles from top Ingram Academic Imprints, selected specifically for their popularity in public libraries, including:

- American Bar Association
- Apress
- Columbia University Press
- Edinburgh University Press
- Industrial Press Inc.
- Kogan Page
- Manchester University Press
- New York University Press
- Princeton University Press
- Stanford University Press
- University of California Press
- University of Pennsylvania Press

A seamless way to keep your shelves stocked with thought-provoking and essential academic titles, our **Ingram Academic Publisher** program runs monthly (going live October 2025 but enrollable now).

Ingram Small Presses—Discover forthcoming gems from talented small presses, hand-selected for excellence in:

- Literary Fiction
- Poetry
- Graphic Novels

A must-have program for libraries that champion independent voices and cutting-edge storytelling, these publishers' titles bring in authors and perspectives often underrepresented in mainstream publishing (going live October 2025 but enrollable now).

[Pricing for all Ingram Standing Order Programs: Complimentary](#)

Canceling Standing Orders/Titles from Standing Order Lists

With our standing order programs, customers have options in terms of cancellation. First, with ipage, customers can remove offerings from their standing order programs at any time, as often as they like. Any changes a customer makes go into effect immediately.

Second, if customers are enrolled in the Auto-ship option of standing order programs, they have two weeks to edit those list before the order places automatically. With the Report Only option, customers can edit and order on their own time schedule.

Third, after ordering, customers can also contact a Collection Development administrator, at the appropriate email address below, who can modify your standing order enrollments and orders. If they receive your cancellation request in time (i.e. order hasn't yet dropped to a pick list), they can attempt to cancel an order/title (see information on general order cancellation process on page 26).

fiction.standingorders@ingramcontent.com for fiction, video, and iSelect programs.

nonfiction.standingorders@ingramcontent.com for nonfiction and ReviewALERTSM programs.

icurate@ingramcontent.com for iCurate Coming Soon and iCurate Core questions.

colldevhelp@ingramcontent.com for general Collection Development questions, including ODCs and custom lists.

For answers to general Collection Development questions, including for ODCs and custom lists, please send an email to colldevhelp@ingramcontent.com

Duplication Management

ipage[®] offers multiple duplicate order checking methods, including iMatch, OPAC View, and Selection List Duplicate Checking. With iMatch, you can search your entire collection. As described below, Ingram's duplicate order methods do allow duplicate copies when needed.

Selection List Duplicate Check

The selection list functions in ipage allow users to check for duplicates. This is customizable so that a user can check for duplicates within the current list, against the user's Private lists, against Shared lists, or against all lists to which that user has access.

ipage users can either set a default mode for duplicate check or select a duplicate check option each time they choose to apply duplicate check function. Additionally, users can check for duplicates as they build/add to a selection list. This feature checks for duplicates only within the current list.

Holdings

Ingram's ipage platform has the capability to ingest library holdings and make those holdings visible as users navigate the ipage site. Users can quickly spot items the library already owns and make selecting decisions accordingly. Holdings appear in traditional search results, Ingram-generated lists (found under the iCurate tab) and in Library-created selection lists.

To show Holding's information, the library should provide us weekly "MARC out" holdings files, delivered via ftp. The file should be in either a .mrc or .out format. If interested in providing this data to Ingram so that it can be reflected in ipage[®] for users in your account, please ask your ipage[®] Administrator to contact ics-techsupport@ingramcontent.com.

iMatch

Ingram's iMatch collection matching service on ipage® matches titles in a selection list with titles already in your library collection, saving you time comparing potential purchases. This powerful tool uses the industry standard Z39.50 protocol to access your library's catalog and retrieve your collection information.

It then works with ipage® to identify title matches within your selection lists. iMatch identifies duplicates at the branch level, enabling patrons to isolate searches to their local branch's collection in a shared database.

Results are color coded to show matches found. If no color appears to the left of a title, there is no match. A red bar indicates an exact match, yellow a possible match, and green a title-only match. Hovering over a color bar indicator displays matched criteria details, including edition and title.

OPAC View – this feature allows library staff to access their Online Public Access Catalog (OPAC) from titles within ipage®. Like iMatch, this duplicate service also matches against the Library's holdings but uses EAN/ISBN as the match point.

The OPAC View feature requires a one-time setup by the Library's Administrator of the ipage® account. The administrator should provide the following information:

- OPAC web address
- Their vendor's specific ISBN search index
- A search suffix is also required (some vendors require this)

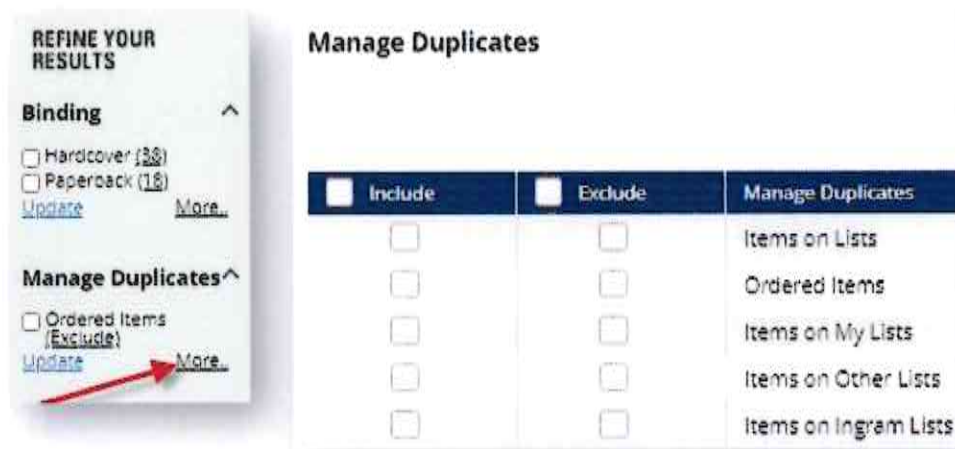
Once the account administrator implements this feature, users in the ipage® account see an OPAC button/graphic attached to titles as they search and build lists. Clicking this button will open a new browser window and point to this ISBN within the customer's web based OPAC system. The match can occur for as long as the EAN appears in the Library's catalog. Since this feature is ISBN driven, the button does not appear for titles without ISBNs (videos, music, etc.).



Enhanced Duplication Management tool in ipage. This tool allows libraries to manage duplicates quickly and easily on customer-created and Ingram-delivered Selection Lists, iCurate *Complimentary* Curated Lists, and in Search Results.

Users can filter Selection Lists and Search Results to include or to exclude titles are already in another Selection List(s), Ordered from Ingram, and/or in their Holdings (if submitting holdings to Ingram via Z39.50).

- a. Search results and Ingram Curated Lists (hiding duplicates) – When the user is searching and gets a list of results or viewing the iCurate *Complimentary* Curated Lists in ipage, they will see a set of options for filtering on the left side of the screen, **Manage Duplicates**:



Under **Manage Duplicates**, users can *Exclude* titles from view if they are already on a Selection List, Ordered from Ingram, or in their Holdings (if participating). This is a quick, easy way to eliminate those titles from view in Search Results or the Curated Lists so that you don't accidentally add duplicates to a list you are creating.

- b. Selection Lists (deleting duplicates) – In a Selection List (customer-created or Ingram-created, such as iCurate *Coming Soon* or Standing Order Program lists), users can filter to *include* duplicates to make it easier to remove those from their Selection List.

Once your list shows only the duplicates, you can then choose to delete all visible titles from your selection list with a simple click, or to review each one and hit the delete icon only where desired. The icons showing which Lists each title is duplicated on help you determine if duplication is merited.

❖ ***iCurate Connection: Collection Development Services Newsletter***

The Ingram Collection Development team continually updates our Standing Order Programs to ensure that offerings remain active and will produce titles. To keep customers updated on those changes, the team publishes a monthly newsletter, *iCurate Connection*, listing changes and news of each program.

Important Standing Order Program information such as new offerings, offerings ceased by the publisher, titles that won't run on a Program and the reason they won't run, important author or publisher news related to specific offerings, and frequency changes in publication schedules are shared monthly via this electronic newsletter delivered to your inbox.

In addition, the newsletter contains articles written by our Collection Development librarians covering a variety of topics related to collection development and publishing. Past topics have included "Social-Emotional Learning in Picture Books," "Power of Storytelling," "Surviving the Holidays," "Top Adult Debut Titles," and "On Your Mark, Get Set, Bake."

7. Describe level of bibliographic records provided at the point of order placement and any associated costs.

Ordering online using our selection list functionality enables the Library to create multiple title lists. These can be downloaded in a variety of formats, such as BISAC, FlashBack[®], or brief MARC order records for import into your ordering or library automation system, provided that one or more of these formats is compatible. There is no cost for brief records.

Sample brief MARC download:

```
=LDR 00207nam 22001005a 4500
=001 Wn$0191315#
=008 160311a2018W|||W|||W|||
=020 \ $u9781250058195$ (dollar) 26.99
=020 \ $u1250058108$ (dollar) 26.09
=100 11$aAdler, Elizabeth
=245 14$aTHE CHARMERS
=260 \ $uMinotaur Books$u20160628

=LDR 00343nam 22001335a 4500
=001 Wn$019327#2
=008 160311a2018W|||W|||W|||
=010 \ $a 2019040993
=020 \ $u9781250061621$ (dollar) 27.99
=020 \ $u1250061628$ (dollar) 27.99
=082 00$aFIC
=100 11$aArcher, Jeffrey
=245 10$aCOMETH THE HOUR
=260 \ $uSL Martin's Press$u20160216

=LDR 00294nam 22001005a 4500
=001 Wn$019862#2
=008 160311a2018W|||W|||W|||
=020 \ $u9781250065940$ (dollar) 27.99
=020 \ $u1250065941$ (dollar) 27.99
=100 11$aAndrews, Mary Kay
=245 14$aTHE WEEKENDERS
=260 \ $uSL Martin's Press$u20160517
```

Custom MARC

Ingram's ipage® features an option called Custom MARC. Custom MARC gives libraries the ability to create and map a custom MARC record profile for downloading brief order records to load into their Integrated Library System (ILS).

Custom MARC allows the library's ipage users to create lists in ipage® to which they can apply local data (like fund, location, collection code, requestor, etc.) for each title, in 9xx tags and subfields, per the specifications of their ILS. Lists are then exported in brief MARC format, and the ILS system loader is used to load the records to the ILS. Upon loading to the ILS, an order record and a brief cataloging record are created.

Libraries can now receive the title field (245\$a) in all caps in brief MARC records. The Library should go to the Data Mapping in the MARC Setup of the administrator's account and check the box in the Action column for the 245 tags.

9XX

This custom MARC feature allows the user to create a list in ipage and then add local data (such as fund, location, collection code, requestor, etc.) in 9xx tags and subfields, per specifications of their ILS, for each title to be exported in a brief MARC record.

The list is then exported in brief MARC format, and the ILS system loader is used to load the records to the ILS. Upon loading to the ILS, an order record and a brief cataloging record are created. These records can be overlaid with the full MARC records in your ILS system. Any ILS System that can load MARC records should be able to load order records as well. Please contact representatives at your ILS System Vendor to confirm the process.

e. ORDER FULFILLMENT

1. Indicate time frame within which vendor can make an initial shipment of at least 50% of title in print or in stock at the time of order.

Having four regional distribution centers allows us to stock and maintain the on-hand inventory required to provide fast turn times—we ship over 100,000,000 units across the nation annually. Our turnaround times for in-stock material vary based on the custom processing and/or cataloging required for your Library's material. The chart below reflects time from receipt of an order to shipment. Ingram makes every effort to meet this time frame but cannot guarantee it.

Turn-around times for in-stock materials (working days):

includes Continuations and New Title Notification/Standing Order Programs

Book-only Orders (no C&P)	1–3 days
Preprocessed Orders	1–5 days
Fully Cataloged and Processed Shelf-ready Orders.....	7–10 days

Ingram can deliver **Street Smart titles** that require shelf-ready cataloging and processing by street date if we receive the materials in our distribution center at least 10 days before the street date.

C. Indicate vendor's ability to supply items within a maximum of a twelve-month period from the date the library places the order.

After receiving an order, Ingram ships all titles currently in stock. We then place on backorder any remaining titles normally available through Ingram. Any title Ingram stocks will be available for order or backorder from your designated primary and secondary distribution centers.

Ingram Library Services' initial fill rates are typically 86%-90%, with a fill rate of **99.1%** shipped or reported within 90 days, on over 13,000,000 available titles listed in Ingram's database available from the publisher.

Print

86.2% shipped at time of initial order

97.5 % shipped in 60 days

99.1 % shipped in 90 days

Spoken Word

52.6 % shipped at time of initial order

91.8 % shipped in 60 days

97.8 % shipped in 90 days

Ingram's average fulfillment rates listed above are for in-print library material. We calculate fill rates for Ingram public library customers and for items available through Ingram at the time of order, excluding items unavailable from the publisher at the time of order.

d. Indicate ability to automatically cancel order after a twelve-month period if not fulfilled.

Backorder Cancellation Date is one of the parameters set at the account level. It signifies the number of days to allow a backorder to fill before cancelling.

For titles not yet published, the Library has a choice to have these items either cancel at the end of the account's established backorder period, or for the backorder period to begin only after Ingram first receives the title after publication. The first option may result in a lower fill rate.

We recommend the Library set this cancellation date to be the same on their automation system so that backorders cancel at the same time automatically. It is up to the local automation system to delete any bibliographic records associated with order records for materials ultimately cancelled.

We ship in-stock, non-processed, and non-cataloged book orders within 24 hours or on the same business day if placed before local cut-off time at your designated Ingram distribution center. In-stock processed books not requiring custom cataloging services ship within two to five days of receipt of order. No other vendor attains this level of service.

Continuations and New Title Notification/Standing Order Programs require a backorder period, as we order titles on a pre-publication basis to allow Program customers to be the first to get these titles. Items that do not require cataloging services will ship within 24 – 48 hours after the title is received into the designated Ingram distribution center.

For titles Ingram inventories that are temporarily not in stock, Ingram attempts to place an order with the publishers within three (3) business days of receipt of order. Our ability to obtain out of stock titles depends on the item's continued availability from the publisher with whom Ingram buyers have an established relationship.

Should the Library order titles Ingram doesn't carry, we attempt to order the book, if available, through normal U.S. wholesale channels. Turnaround time depends on publisher availability; however, because of our long-standing relationships with publishers, we estimate one to three weeks on available items and sixty to ninety days on special order items currently unavailable from the publisher.

Ingram can provide titles that are in print and available from the publisher. Some publishers choose to sell only directly to end users such as schools or libraries. These direct-only publishers are defined as those publishers whose titles are not available on the open market to distributors.

4. Indicate if vendor will substitute editions, formats, or bindings, other than that specified in the library's order.

Ingram does not substitute titles unless the ISBN/EAN has been forwarded to a new edition. Only those items ordered will be shipped.

5. Indicate how items are identified as returnable or non-returnable.

Most items are returnable, except for processed materials. Items with cataloging or processing per Library's specifications are no longer in resalable condition and, therefore, are non-returnable, except due to Ingram error.

6. Indicate the type of title cancellation notice the vendor will supply and the time.

Cancellation reports are accessible in ipage at any time and show items cancelled regardless of reason. Please note that cancellation reports in ipage show cancelled items only for the previous month. Your Senior or Inside Sales Representative can request reports for any materials cancelled prior to the previous month,

Online Account Management

ipage® has many accounts management tools. Through ipage®, you can:

- Review your current account information, such as standard backorder settings, primary distribution center, and more.
- Keep your contacts up to date with Ingram and make sure the right people receive the information they need to help you manage your account.
- Cancel backorders or change backorder cancellation date.
- View cancellations.
- Print invoices and credit memos.

Under the ipage® Order tab, simply click Order Status for a list of Order Easy Clicks, including:

- All Open Items
- Open Purchase Order Summary, which includes the PO number, date ordered, total units open, units in process, and units backordered.
- Backordered Items. Includes date ordered, product code, product name, format, PO number, quantity, and warehouse.
- Recently Shipped Orders, which includes date shipped, order entry number, number of cartons, and shipping tracking number
- ipage® order history. Shows order date and time, PO number, and the name of the staff member who placed the order. It also provides a link to an Order Confirmation gives a detailed summary of the order, including title, author, ISBN, whether the item is shipped or backordered, and retail price.

* Closed order status, including Recently Shipped Orders, appears in ipage® for 90 days.

** ipage® Order History posts for 6 months, and can be sorted by order date, PO number, or "placed by."

7. Provide a sample cancellation report

Ingram complies. We include a sample cancellation report with this narrative proposal.

f. PROCESSING SERVICES

1. Indicate ability to provide cost of processing hardcover books in mylar dust jacket covers. Cost per unit and error rate.

Ingram can apply Mylar dust cover jacket to hardcover books for the City of Springfield at a cost of **\$1.10/unit**. Our C&P rate of error in 2023 was 0.46%.

- Crystal clear, gloss covers reveal colorful graphics while protecting covers from oil, dirt and spills.
- Unique polyester film allows books to slide easily on and off shelves for easier browsing and re-shelving.
- UV-resistant film protects book jackets from fading.
- Durable, 1.5-mil, polyester covers with white paper liner (no anchor tabs).

2. Indicate ability to provide and cost of processing paperback books in clear laminate - specify type, cost per unit and error rate.

Except for Mylar, we offer bundled pricing for all cataloging and processing services.

Ingram can process the City of Springfield's paperback book in 5mil clear laminate for a cost **\$1.36/unit**. We apply the laminate to front and back covers. The covers are crystal clear and won't yellow with age. They're also acid free and made from environmentally friendly materials using solvent free adhesives.

Our C&P rate of error in 2023 was 0.46%.

3. List any other types of material processing available and the charges that apply.

We understand each library has unique criteria and individualized workflows requiring customized cataloging and processing, and we have built a service that combines an expansive bibliographic database with a full range of solutions to meet those needs.

We can provide pricing for cataloging and processing upon receipt of Lincoln Library's C&P specifications.

When onboarding cataloging and processing services, we assign a technical service specialist to your library. This specialist works with you from account set-up to initial deliver, ensuring your materials meet your exact needs and are in your patrons' hands as soon as possible.

To simplify budgeting and to expedite items through our facilities, Ingram offers bundled cataloging and processing services. With our tiered service levels, libraries can easily estimate their yearly cataloging and processing costs and identify ways to save.

Rather than charging for each item applied to a unit, all units on a designated account will be charged the same cataloging and processing fee. This maximizes productivity in our processing units and allows libraries to easily reconcile charges. It also distributes cataloging costs across all Ingram's cataloging customers more fairly, thereby supporting lower fees.

Available Service Levels

Choose from four levels of service from pre-processing to more complex customization options:

1. **Pre-Processing Only**

This service includes the following options — mylar, mylar and laminate, spine label only, and MARC record only.

2. **iClassic**

This service provides the best available MARC record and a variety of processing options.

3. **iXtend**

This service allows for programmable customizations, and a full MARC record for every title with the option to choose either a barcode or RFID/barcode.

4. **iComplete**

This service is intended to meet the most intricate of library needs as it allows for cataloger driven MARC customizations and a suite of premium services.

Add-on Components

The following add-ons can be included in your bundle for an additional per-unit cost:

- Customer Supplied Property Stamps (Not available for Spine Label Only bundle)
- RFID/Barcode 2-part set, Ingram-supplied
- RFID/Barcode 3-part set, Ingram-supplied
- Barcode, Ingram-supplied (available for Mylar & Mylar/Laminate bundles only)
- Property Label, Ingram-supplied (not available for Spine Label-only bundle)
- Label Protectors (Available for spine label bundle only)
- Unprogrammed RFID tag
- 3M theft
- Checkpoint theft

Premium add-on services:

- Genre Labels
- OCLC Search/Download (with third party agreement)
- Genre Determination
- BISAC validation/customization
- Manual intervention for Tags
- Add LC Call Number

Ingram provides access to full-level MARC records through a proprietary cataloging database. The database includes records from the Library of Congress and tens of thousands of entries created by Ingram's MLS-degreed catalogers.

Ingram cataloging is in accordance with the latest editions and versions of the Anglo-American Cataloging Rules/RDA, MARC21 Format, OCLC Bibliographic Formats and Standards, Library of Congress Classification Schedules, Dewey Decimal Classification, and Library of Congress Subject Headings. Ingram cataloging is consistent with LC rule interpretations and cataloging practices.

Ingram currently does not offer cataloging or processing for audiovisual materials.

Bundle pricing overview:

Service	Processing Only	iClassic	iXtend	iComplete
Mylar Jacket	✓	✓	✓	✓
Laminate	✓	✓	✓	✓
Spine Label	✓	✓	✓	✓
MARC Record	✓ Best Available MARC Record	✓ Best Available MARC Record	✓ Full MARC Record	✓ Full MARC Record
Ingram Supplied Barcode	X	✓	✓	✓
Property Label	X	✓	✓	✓
Bibliographic or Pocket Label	X	X	✓	✓
Date Label	X	X	✓	✓
Label Protector	X	✓	✓	✓
Reading Program Labels	X	✓	✓	✓
Branch Label	X	X	✓	✓
Z39.50	X	X	✓	✓
Enriched Ordering	X	X	✓	✓
Custom Cataloging	X	X	X	✓
Premium Processing	X	X	X	✓

G. INVOICES AND PACKING SLIPS

1. Indicate vendor's ability to enclose two copies of the invoice for every shipment of items, including standing order/continuations.

Invoices via Email

We can email invoices to an unlimited number of email addresses.

ipage® Invoices

Customers can opt to receive their invoices online via ipage® our web-based selection, ordering, and account management tool. With ipage, you can view and print invoices on demand as soon as they appear in ipage.

Partial Invoices

ipage® indicates partial invoices with an asterisk after the Ingram Reference Number. Outstanding invoices appear under Open Invoices. You can access an original invoice by searching using the same reference number under Closed Invoices.

2. Indicate vendor's ability to package, ship, and invoice standing orders/continuations separately from library staff generated orders.

We pack items according to account number, and each shipment may contain multiple purchase orders on one account. Invoices may contain multiple purchase order numbers combined in shipping. Items ordered on one account will not combine with orders placed on another distinct account, as each account has its own account number.

3. Provide a sample invoice, packing list, and any other documents included with a shipment.

We attach a sample invoice and a sample packing list with the narrative proposal.

4. Indicate the vendor's ability to provide electronic invoices using the EDIFACT standard.

We provide EDI invoices for SirsiDynix Horizon and support daily or weekly summary invoices. For customers opting to receive electronic invoices, Ingram places electronic invoice files on the Ingram FTP for customer retrieval. E-invoices streamline workflow and greatly increase efficiency, but we can continue to provide paper invoices to electronic invoice users.

For customers opting to receive electronic invoices, Ingram places electronic invoice files on the Ingram FTP for customer retrieval. E-invoices streamline workflow and increase efficiency. Ingram can provide paper invoices to e-invoice users *if requested*.

h. SHIPPING AND DELIVERY

1. Indicate how items will be shipped to the Acquisitions Department, Lincoln Library, 326 South 7th Street, Springfield. IL 62701-1621.

We are pleased to offer **Ingram-paid freight from your designated primary and secondary distribution centers**. We hold orders until a minimum quantity of 15 units is met. The qualifying unit quantity is subject to change with notice. Items picked, packed, and shipped together count as an individual shipment.

Ingram chooses the most cost-effective shipping method but uses UPS ground service to transport most of Ingram's goods. Ingram reserves the right to adjust distribution center designations to provide the most favorable service to your Library.

When freight charges on an individual account surpass 2.5% of the account's expenditure, Ingram reserves the right to change the shipping settings under this offer. Changes to account settings such as one warehouse for shipments or shipment timetables and order consolidation levels are examples of such alterations. We work closely with the Library to ensure that any changes are in the best interests of both parties.

Should the impact of rising oil prices ever necessitate a fee, Ingram reserves the right to apply a \$3.00 fuel surcharge. These charges would appear as Shipping and Handling charge on your invoice and are subject to change with notice.

2. Indicate if all items will be delivered F.O.B to the library.

Yes. We ship FOB Destination. With FOB Destination, Ingram is responsible for product until delivered to its destination; liability lies with the receiving agency thereafter.

3. Indicate how boxes will be marked if the shipment is sent in more than one box, and in which box the packing list or other written documentation will be located.

The shipping label on the carton includes the customer's name, address, and customer purchase order number.

Each carton shipped from Ingram has a 4" x 6" Carton Contents label which identifies titles contained in the box, their ISBNs, and quantities. The label allows library staff to know what each box contains before opening it.

Packing Slip

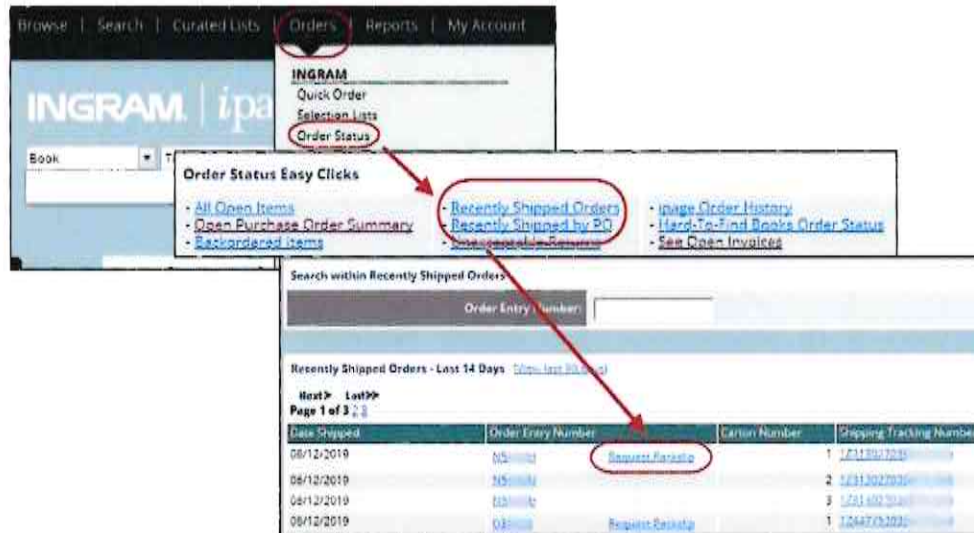
Emailed Packing Slip

We now automatically enroll library customers to receive emailed packing slips for each account. ipage emails the packing slip(s) to the address(es) provided as soon as the order ships.

ipage® Request Packing Slip

This service is applicable for shipments from the previous 30 days. The packing slip emails to the address included with the request.

To request a packing slip, open the Orders tab on ipage®, choose Order Status, and then either the link for Recently Shipped Orders or Recently Shipped by PO.



Clicking the “Request Packslip” link opens a small window in which users verify or overwrite the email address to which ipage will deliver the packing slip and then submit the request. Packing slips can be sorted by title or purchase order number.

Ingram’s Packing Slip contains the following information:

- Library shipping and billing address
- Date
- Quantity ordered
- Quantity shipped
- Title
- ISBN/EAN
- Binding Code
- Purchase Order Number
- Discount Percentage
- Unit List Price
- Extended Price after Discount

i. SHIPPING ERRORS

1. Indicate scope allowed by vendor for the library to return items incorrectly ordered, shipped, and received.

Ingram's Returns Policies provide prompt and efficient resolution for reporting and returning materials. A return authorization number is not required, though in some cases as indicated below, we ask the customer to report returns to Customer Care. **Ingram cannot accept return of any product we do not stock or did not provide.**

Items Damaged in Transit or Shipped due to Ingram Error

We ask the Library to accept delivery of materials damaged in transit.

Library staff should note product impairment on the carrier delivery receipt and then email our Customer Care Department at ilscustomerservice@ingramcontent.com for return instructions. If possible, please take pictures of items received damaged.

*We cannot reimburse for claims made after 60 days from invoice date.

2. Indicate the charge, if any, per item for titles incorrectly ordered by the library, shipped, and received, unless specifically identified as non-returnable.

If a return is due to Library error, we may charge a 10% restocking fee. We credit items at 50% of the list price for standard discount books; 90% for short discount books.

3. Indicate vendor's willingness to be responsible for all shipping costs for any merchandise supplied not as ordered including incorrect title, incorrect edition, incorrect binding, incorrect format, incorrect quantity, and damaged and defective items.

Ingram pays shipping costs for the return of any merchandise we supply for any reasons cited above.

Returns

Hassle Free Returns

Libraries can return any unprocessed materials, as a "Hassle-Free" returns, for up to 60 days after the invoice date.

- The library should include a copy of the Hassle-Free Returns form (found on the back of packing slip or printed from ipage) in each carton shipped to Ingram.
- Ingram will not charge a restocking fee for items returned in accordance with our Hassle-Free Returns Policy. Beyond the 60-day window, we may charge a restocking fee.



Defects - Books

Ingram understands that defects inside a book may not be detected until after circulation, so there is no timeframe for returning product received with publisher defects. Eligible defects include the following:

- Missing pages
- Contents out of sequence
- Books bound upside down
- Contents different from that indicated on the cover/title
- Ink or printing issues
- Crooked pages
- Blank pages
- Malfunctioning disc
- Item received with missing or incorrect disc(s)
- Please note, however, that due to wear and tear circulation can cause, we accept books with broken bindings for up to 60 days after invoice date.

Defects - AV Materials

- Eligible defects can include damage or defects to individual discs in a multi-disc set. If the title is currently in stock, we offer the option to replace the entire product, rather than only the damaged discs, as Ingram does not stock individual replacement discs in our inventory.
- Ingram recognizes that individual discs in a multi-disc title may be lost or damaged after the title is in circulation. Replacements for discs lost or damaged after receipt from Ingram may be available directly from the title's publisher. For example, Brilliance Audio Library Edition audiobooks offers a guarantee of free disc and vinyl case replacements. You can obtain publisher contact information for every title in iPage at your convenience, 24 hours a day, 7 days a week.

Please complete and submit a discrepancy form via ipage. You can find the form under the "Help" tab.

Once you have submitted the Discrepancy form, we will send a return label, if applicable, to your email provided, and issue a credit memo. You can then submit your replacement order of the item(s) as part of your next regular order.



Overstock Returns

Overstock returns are unprocessed materials returned after the 60-day window.

We credit Overstock Returns at 50% off the list price, for standard discount books. Short-discount books receive credit at 10% less than original invoice price:

- Overstock returns are subject to a 10% restocking fee.
- Overstock returns for libraries may not exceed 10% of purchases made during the preceding 12 months.
- All products returned to Ingram must be in a marketable condition.
- Ingram reserves the right to send back, at the Library's expense, all products returned to Ingram in a condition in which they cannot be resold.
- To initiate an overstock return, customers can send the material(s) with the packing slip to the Ingram Return Center. Customers pay return freight for overstock items.

Hard to Find Books Alibris Returns Policy

If dissatisfied with a book purchased through our Hard-to-Find Book program, you may return your purchase to the Alibris distribution center within 30 days for a full refund of purchase. Ingram reimburses shipping costs for returns when the book's condition is not as described on ipage.

Please email Ingram Customer Care at ilscustomerservice@ingramcontent.com to report a return. If the return is due to non-Ingram error, send the material to the Alibris Distribution Center.

4. Indicate the ability, cost, and time frame for replacement of an item upon receipt of notification from library of damaged, defective, or incorrect materials in the following circumstances: 1) just received; 2) library's ownership stamps have been affixed; and/or 3) the item has been circulated.

Upon proper notification and receipt of returned titles in our distribution center (if required by Ingram), we credit the customer for the full invoiced amount of the item(s). Credits appear on monthly statements, with reference to the purchase order number, and credit memos are visible on ipage.

- For items just received, the Library may return items under our Hassle-Free Returns policy.
- Items with processing, such as library's ownership stamps applied per the Library's specifications, are not returnable except due to Ingram error.
- If the item has publisher defects or was damaged during shipment, the library can return it even after the item has circulated. Please see page 47 for our full policy for returning damaged and defective materials.

j. PAYMENT

1. Indicate the ability of the vendor to accept an annual blanket purchase order number for a stated maximum dollar amount (between \$200,000 and \$300,000) as determined by the Library at the beginning of each fiscal year.

Ingram can accept an annual blanket purchase order number for a stated maximum dollar amount.

Payment terms under this contract shall be Net 30 EOM. Payment is required for invoices within these terms even when a purchase order has not been completed. Ingram does not invoice for items until they have been shipped.

While other vendors demand payment from invoice date, Ingram's terms are calculated on statement date at the end of each month. With payment due 30 days from statement date, the customer's payment is due an average of 45 days from invoice (30-59 days). Ingram reserves the right to assess a late charge on all past due invoices.

2. Indicate the ability of the vendor to accept a new purchase order number for the balance if the library spends more than the initial maximum amount.

Ingram can accept a new purchase order if the library spends more than the initial maximum amount. the purchase order number can be embedded in the Library's billing account address so that it will appear on all invoices and packing slips.

k. CONTRACT CANCELLATION

1. Include a "Cancellation of the Contract Clause" for the following instances:
 - i. If less than 50% of titles ordered are not delivered within any four (4) week period.
 - ii. If less than 80% of titles ordered are not delivered within any three (3) month period.
 - iii. If the shipment error rate exceeds more than 1% of the total number of items received within a six (6) month period.
2. Indicate the method the library should use to notify the vendor of a pattern of failure or non-compliance should such become evident and prior to contract cancellation or non-renewal.
3. Indicate the time period the vendor would find necessary to resolve a pattern of failure to provide materials prior to the contract cancellation or non-renewal.
4. Indicate the method and time frame by which the library will provide to the vendor the option to cancel the contract for performance which is not in compliance with all instructions and specifications outlined in the contract.

Before cancelling a contract, we would ask the Library to contact our Customer Care Department to report any errors, including missing or late deliveries.

Phone: **(800) 937-8200, then press 2**

Email: ilscustomerservice@ingramcontent.com

ADDITIONAL INFORMATION

ORDERING

Ingram accepts electronic ordering via email attachment, via EDI – Electronic Data Interchange, and via ipage. Please send emails with attached orders to: ILS.orders@ingramcontent.com.

With Horizon:

1. Ingram can accept EDI orders from the Horizon System in the EDIFACT format. Our order management system processes orders sent via this method.
2. Ingram accepts ISBN13 and ISBN10 in EDI orders. However, we do not process orders using UPC or ISSNs as we do not process orders for magazine material.
3. If you use the Horizon system to place EDI orders, you can send branch, collection, call number, item number, bib number and line-item PO number. We use this data to drive cataloging and processing outputs.
4. Our ipage Web database allows customers to create a 9xx/custom MARC profile which is used for the creation of order records. These are brief bibliographic records in which customers can grid branch, collection and other data elements supported by Horizon.
5. Ingram can accept call numbers.
6. Ingram accepts the line-item PO number which is used as a match point for order response (confirmation) and invoice transactions.

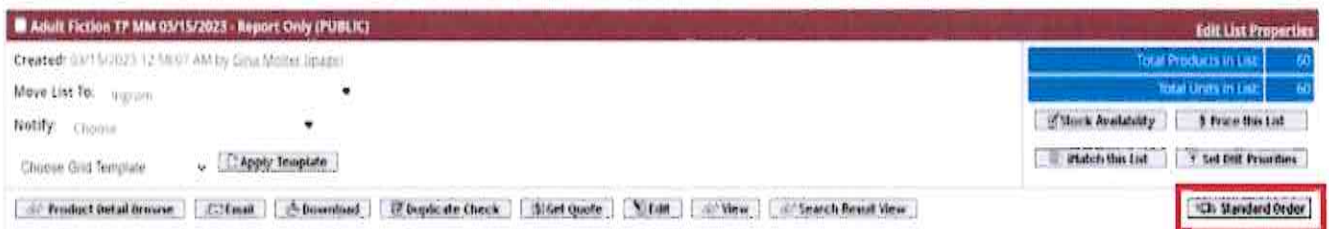
7. Customers using the Horizon System can grid the notes field in ipage to download in their order records, but Ingram does not utilize this field from the EDI order.
8. Customers will setup a vendor record for each Ingram account number if they plan to place EDI orders using that account. If they will be sending enriched EDI orders, users must check “Enhanced Services” in their Vendor record.

These are the enriched fields Ingram can receive in a Horizon EDI order:

Horizon – Supported by SirsiDynix	
Fields Supported by Vendor	Max length
Branch	10 bytes
Collection	10 bytes
Call Number	50 bytes
Item Type	10 bytes
Bib Number	17 bytes
Notes	26 bytes
Line-Item PO	22 bytes

Ordering Through ipage

When ready to place an order, users can simply click the Standard Order button for that list. ipage then prompts users to complete additional order details, such as shipping instructions, warehouse selection, backorder instructions, PO Number, etc.



IPAGE TRAINING

We provide ipage® training, onsite and remote, **free of charge** for library staff unfamiliar with ipage® or who would like a review of ipage® functions. Training is available for as many staff as the library specifies. Your Ingram Senior Sales Representative lives 90 minutes from Lincoln Library and can easily travel to provide onsite ipage training at a time that best suits library staff.

Our remote delivery “WebEx” sessions for refresher training provides flexible, user-friendly training, for individual library staff or for groups. Your Inside Sales Representative provides this training.

***Your senior sales representative offers to provide Lincoln Library staff with entirely onsite, hands-on training during your transition period to Ingram Library Services.**

ipage Academy Webinar Series

Ingram Library Services' Inside Sales team hosts our ongoing live webinar training series as part of *ipage Academy*. We hold sessions on many Wednesdays throughout the year, from 1:00– 2:00 p.m. CST.

You can access registration information on the ipage® Home page:

Amplify your skills with ipage® Academy >

ADDITIONAL COLLECTION DEVELOPMENT SERVICES

❖ iCurate Core: One-Time Gap Analysis

From time to time, our collections get out of balance and are missing key titles or even sections. At other times, we simply want to know how current, complete, and relevant our collections are.

Ingram's Collection Development librarians have all worked in public libraries and have struggled with these issues first-hand. That's why we created iCurate Core: Essential Collection Gap Analysis for the public library. Core allows a library to rebalance their Adult, Teen, and/or Children's collections with a one-time list suite of essential titles currently lacking.

The iCurate Core service provides a one-time set of lists that include classics, standards, evergreen titles, and new, popular titles a public library should own, compared to an author/title match of your submitted holdings, to identify which titles your collection is missing. Our team of experienced, MLS-degreed librarians create the iCurate Core lists.

The lists come in an Excel list format with value-added information and estimated actual customer pricing to make it easier to budget. Besides standard fields such as title, author, publisher, EAN, Dewey, BISAC, pricing information, and more, these lists include fiction genre category and public library ranking to help prioritize purchases.

We mark your holdings so that you can determine if you want to purchase additional copies of a title or to replace a worn version, and you can order via your usual means or by emailing the spreadsheet to Ingram's Customer Care team.

Adult Lists

Adult Fiction

Adult Graphic Novels

Adult Nonfiction 000s – 900s and Biographies (11 lists)

Children's Lists

Board Books

Picture Books

Easy Nonfiction

Easy Reader Fiction

Easy Reader Nonfiction
Juvenile Fiction
Juvenile Graphic Novels
Juvenile Nonfiction

Teen Lists

Teen Fiction
Teen Graphic Novels
Teen Nonfiction

We can match your holdings by author/title, so that different bindings of a title already in your library, such as hardcover versus paperback, should show as held. Occasionally the metadata may not match between bindings, or the EAN in your catalog has been out of print long enough that it no longer appears in our database. In those cases, we cannot match different bindings, and the title on your list may appear un-held.

You can purchase *Core* lists one time, every few years, or annually. They provide a starting point showing which essential and currently popular titles are missing from your collection so that you can quickly determine which titles to order. You can also use the lists to replace essential titles previously weeded due to poor condition.

Pricing: \$1,000 each for Adult, Children's, or Teen, or \$2,800 for All Ages

❖ iCurate *inClusive*: Diversity Audits Made Easy



Books can allow children and adults to see themselves and others represented in the text. (Rudine Bishop). According to [School Library Journal](#), almost 95% of librarians agree that having a diverse collection is either important or very important.

However, the publishing industry acknowledges a lack of diverse voices, editors, and leaders, and standard metadata rarely helps identify diverse titles. As a result, diversity audits of a collection are typically manual, time-consuming, and tedious.

With iCurate *inClusive*, a library purchases a one-time assessment of the diversity of their holdings, they email their holdings EANS to Ingram, and within two weeks, they receive eye-catching reporting on the diversity of their collection for their library board or funding agency, along with lists of the most popular, diverse titles missing in public libraries.

Purchase options include Adult, Children's, Teen, or a bundle of All Ages, and the purchase comes with the following:

- More than 60 charts and graphs showing the diversity of your collection compared to the average public library to provide context in each subject area, age range, and overall collection, including the following diversity categories:
 - Asian Interest
 - Black Interest
 - Indigenous Interest
 - Jewish Interest
 - Latinx Interest
 - LGBTQIA+
 - Mental Health
 - Middle Eastern Interest
 - Multicultural
 - Muslim Interest
 - Neuro and Physical Diversity

Diversity categories reflect interest and content rather than solely author identification, which is not always readily available, accurate, or discernable.

- Excel spreadsheet that you can edit, filter, sort, and duplicate, with 24 subject breakouts indicating the number of diverse titles currently in your collection in each diversity category, which allows you to track and enter new purchases to create "after" reporting.
- Shoppable lists of the diverse titles most popular in public libraries, with your holdings (title/author match) and the diversity codes marked, to facilitate filling in identified gaps:

Adult Lists	Children's Lists
Fiction	Board Books
Graphic Novels	Easy Nonfiction
Nonfiction 000s	Easy Reader Fiction
Nonfiction 100s	Easy Reader Nonfiction
Nonfiction 200s	Juvenile Fiction
Nonfiction 300s	Juvenile Graphic Novels
Nonfiction 400s	Juvenile Nonfiction
Nonfiction 500s	Picture Books
Nonfiction 600s	
Nonfiction 700s	Teen Lists
Nonfiction 800s	Fiction
Nonfiction 900s	Graphic Novels
Nonfiction Biographies	Nonfiction

- Links to the iCurate *Complimentary* Diverse Title Lists provided within ipage for ongoing support:

Adult	Children's	Teen
• Adult/YA Crossovers	• Asian Interest	• Adult/YA Crossovers
• Asian Interest	• Black Interest	• Asian Interest
• Black Interest	• Board Books and Big Books	• Black Interest
• Debut	• Children's/Teen Crossovers	• Children's/Teen Crossovers
• Genre Fiction	• Debut	• Debut
• Graphic Novels	• Genre Fiction	• Genre Fiction
• Greatest HITS (High Interest Title Selections)	• High/Low	• Graphic Novels
• High/Low	• HITS (High Interest Title Selections)	• High/Low
• HITS (High Interest Title Selections)	• Indigenous Peoples Interest	• HITS (High Interest Title Selections)
• Indigenous Peoples Interest	• Latinx Interest	• Indigenous Peoples Interest
• Large Print	• LGBTQIA+ Interest	• Latinx Interest
• Latinx Interest	• Middle Eastern Interest	• LGBTQIA+ Interest
• LGBTQIA+ Interest	• Social Awareness	• Middle Eastern Interest
• Middle Eastern Interest	• Spanish Language Books	• Social Awareness
• Social Awareness	• Top Library Titles	• Spanish Language Books
• Spanish Language Books	• Virtual Book Display	• Top Library Titles
• Subject Lists		• Virtual Book Display
• Top Library Titles		
• Virtual Book Display		

All reporting and lists of diverse titles arrive in two weeks rather than over a period of months or years and save possibly hundreds of hours of payroll time. Library customers can then quickly fill in gaps, so their communities benefit almost immediately.

By purchasing *inClusive*, you can spend most of your money on filling in diverse title gaps rather than on extravagant fees for reporting and analysis or on extra payroll for a lengthy diversity audit process.

Ingram's Collection Development librarians have assigned value-added metadata in our applications for years, and we have ingested out-of-print holdings from the largest libraries in the country to make sure our reporting is as accurate and thorough as possible, even on older collections. This makes title/author matching more complete if titles come back into print at some point in the future, since the value-added information already exists in our database.

Pricing: \$1,500 each for Adult, Children's, or Teens, or \$4,200 All Ages

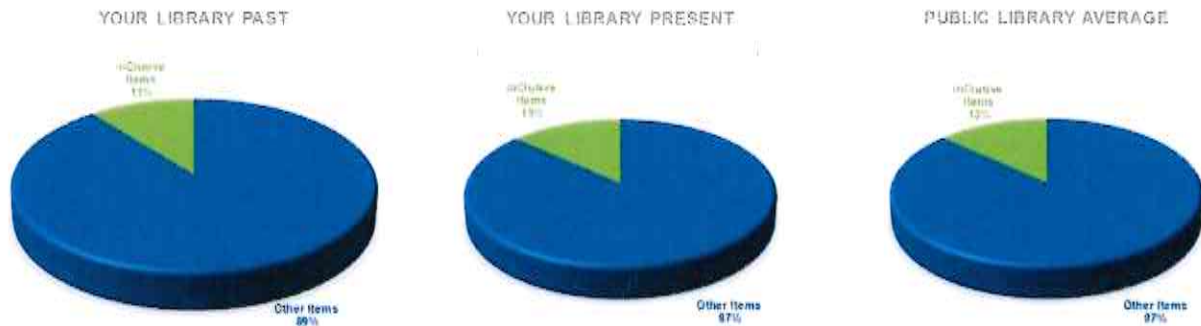
❖ ***iCurate inCremental***

Customers who have already purchased *inClusive* and want to measure their progress can now purchase *iCurate inCremental*, a follow-up audit showing updated reports compared to previous results and the average public library for context.

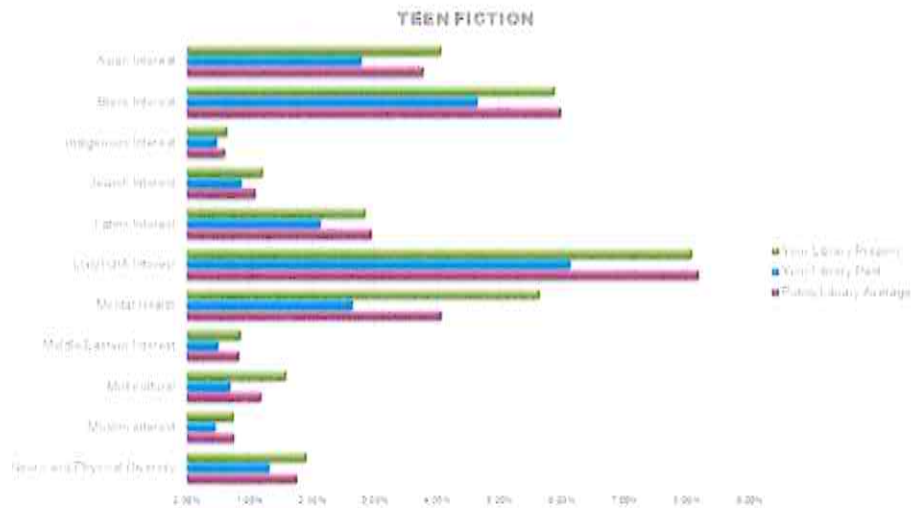
We store your previous results so that all you do to get a professional, turnkey-ready report showing your growth is send a text file of your current holdings—with Ingram, it's easy!

Customers who have already purchased *inClusive* and want to measure their progress can now purchase *iCurate inCremental*, a follow-up audit showing updated reports compared to previous results and the average public library for context.

Share of *inClusive* Titles in Your Collection



inClusive Titles Share by *inClusive* Category



Because our librarians hand-work titles six months prepublication without relying solely on BISAC or other mapping, *inCremental* will not cause harm by counting dubious titles as diverse. We would rather not offer a service than offer one that potentially causes harm.

Pricing:

\$1,500 each for Adult, Children's, or Teens with new shopping lists

\$1,200 each for Adult, Children's, or Teens without new shopping lists

\$4,200 All Ages with new shopping lists

\$3,300 All Ages without new shopping lists

❖ *iCurate Custom: Ad Hoc Lists*

Ingram's MLS-degreed Collection Development librarians create one-time targeted custom lists for libraries with grants, end-of-year spend budgets, or unexpected funds. Librarians might need lists of titles not available in iPage Curated Lists, for titles that might be difficult to search in iPage.

Generally, these custom lists reflect specific topics, such as large Urban Fiction projects, African Diaspora Biographies, Parenting Collections, Job Searching & Interviewing, Immigration Assistance, etc. and involve a known budget amount that will be purchased through Ingram.

To begin a complimentary project, libraries can contact their sales representatives, who will provide the appropriate form that includes subject(s), budget, the date the library needs the lists, preferred publication date range, binding preference, and other pertinent information.

Ingram's Collection Development librarians have extensive experience creating lists of all kinds, like lists of religious titles for the Qatar National Library, to a large librarian professional development collection for a public library in Florida, to lists of titles for marijuana collection in a public library in Colorado. With Ingram, it's easy.

Pricing: Complimentary when purchased solely from Ingram

EXCEPTIONS TO RFP # LL26-27

Exceptions to the Lincoln Library Books, Audio-Visual, Continuations/Standing Orders Contract

Ingram Library Services LLC ("Contractor") understands the City's Terms and Conditions and respectfully submits the following modifications as part of its proposal ("Exceptions"):

1. Section 3(II)(a) entitled "**Duration of Agreement**" on page 4 shall be modified as shown below.

a. Duration of Agreement

This Contract will be in effect beginning on the date of award, whichever is later, and will remain in effect for thirty-six (36) months. If it is mutually agreeable with the City and the Contractor, this Contract may be extended for one (1) additional year at a time (each such year an "Additional Period"). The City shall provide the Contractor at least sixty (60) days' advance notice of its intent to extend the Contract into an Additional Period. Any Contract covering the an Additional Pperiod shall be extended under the same subject to negotiation and agreement between the City and the Contractor regarding the terms, conditions, specifications, quantities and costs as the original Contract contemplated therein. Before any extension is effective, it must be executed by both the City and the Contractor and approved by the City Council.

2. Section 4.14 entitled "**Default By Bidders/Consultants/Contractor**" on page 12 shall be modified as shown below.

In the event of default by Bidder/Consultants/Contractor, the City reserves the right to procure the services from other source, ~~and hold the Bidders/Consultants/Contractors liable for any excess costs occasioned thereby.~~ Additionally, a contract shall not be assignable by the Bidders/Consultants/Contractors in whole or in part without the written consent of the City of Springfield.

3. Section 4.16 entitled "**Termination**" on page 13 shall be modified as shown below.

Failure to comply with the terms and conditions as herein stated shall be cause for termination of the contract. The City will provide a written notice of unsatisfactory performance and the Bidder/Consultant or Bidders/Consultants will be allowed ~~adequate time, typically thirty (30) days,~~ to take corrective action and accomplish reasonably satisfactory performance. If at the end of the stated time to correct, ~~the City may deem~~ that the Bidder/Consultant or Bidders/Consultants' performance is still unsatisfactory, the contract may be terminated. The exercise of its right of termination shall not limit the City's right to seek any other remedies allowed by law. The City's may also terminate the contract immediately if the applicable federal, state or City funding sources terminate or suspend funds, fail to appropriate funds, or otherwise make funds available for the contract.

4. Section 4.23 entitled "**Indemnification**" on page 15 shall be modified as shown below.

Bidder/Consultant shall indemnify, defend ~~with counsel approved by City,~~ and hold harmless City, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorney's fees, expert fees and all other costs and fees of litigation) of every nature raised by a third-party and arising out of or in connection with Consultant's gross negligence in the performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, ~~regardless of City's passive negligence,~~ but excepting such loss or damage which is caused by the sole ~~active~~ negligence or willful misconduct of the City. Should City in its sole discretion find Bidder's/Consultant's legal counsel unacceptable, then Bidder/Consultant shall reimburse the City its costs of defense, including without limitation reasonable attorney's fees, expert fees and all other costs and fees of litigation. The Bidder/Consultant shall promptly pay any final judgment rendered against the City (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of Illinois and will survive termination

of this Agreement.

5. Section 4.26 entitled "**Choice of Law and Forum**" on page 15 shall be modified as shown below.

This contract is to be construed in accordance with the laws of the State of ~~Illinois~~-Tennessee and any legal proceeding of any kind shall be filed in the ~~Circuit Court of Sangamon County, Springfield, Illinois~~ state or federal court located in Davidson County, Tennessee. The parties hereby waive any objection to jurisdiction or venue in such courts.

6. Section 4.28 entitled "**Freedom of Information Act**" on page 16 shall be modified as shown below.

Contractor acknowledges that the Freedom of Information Act, 5 ILCS 140/1 et seq. (the "ACT") places an obligation on the City to produce certain records that may be in possession of the Contractor and the Contractor's bid documents after a final award has been made. Contractor shall comply with the retention and documentation requirements of the ILCS 205/1 et seq. and the Act and shall maintain all records relating to this Agreement in compliance with the Local Records Retention Act (complying in all respects as if the Contractor was, in fact, the City). Upon notice from the City, Contractor shall review its records promptly and produce to the City within ~~two ten~~ (10) business days of said notice from the City the required documents which are responsive to a request under the Act. If additional time is necessary to comply with the request, the Contractor may request the City to extend the time to do so, and the City will, if time and a basis for extension under the Act permits, consider such extensions. In the event Contractor fails to produce the requested records or fails to produce the requested records within the time period required above and the City is assessed a fine, fee or penalty for failure to timely comply with Act do to Contractor's actions, Contractor shall reimburse City for all fines, fee or penalties, including reasonable attorney's fees, paid by the City.

7. Paragraphs 4, 5, 8 and 9 of Section 1.01(A) of Addenda 7.5 entitled "**Insurance**" on pages 35 and 36 shall be deleted in their entirety.
8. Paragraph 10 of Section 1.01(A) of Addenda 7.5 entitled "**Insurance**" on page 36 shall be modified as shown below.

The party responsible hereunder to procure insurance shall provide the other party hereunder a copy of the policy or a certificate of insurance in a form satisfactory to Owner. Such policy or certificate shall provide that thirty (30) Days Written Notice be given to the other party prior to any Material change or cancellation of the insurance. No work shall be commenced under this Contract until all such policies and certificates have been so provided.

9. Paragraphs 2.1, 2.2.3, 3.2, 3.3, 3.4, and 3.8 of Section 1.01(B) of Addenda 7.5 entitled "**Insurance**" on pages 36 and 37 shall, respectively, be modified as shown below.

2.1 Contractor, at his sole expense, agrees to carry Comprehensive Automobile Insurance covering all vehicles owned, hired, or non-owned, licensed or not licensed, used in the operations and work hereunder.

2.2.3 Indemnified Parties shall be Named-Additionally included as Additional Insured on this insurance with respect to all claims arising out of the operations or work hereunder.

3.2 This insurance shall include Contractual Liability coverage and shall specifically refer to this Contract and shall specifically cover the liability assumed hereunder by Contractor.

3.3 The Property Damage Liability coverage under this policy shall contain no exclusion relative to blasting, explosion, collapse of buildings, or damage to underground property. This policy shall provide Broad Form Property Damage coverage.

3.8 Indemnified Parties shall be ~~Named~~ Additionally included as Additional Insured on this insurance with respect to all claims arising out of the operations or work hereunder.

10. Paragraphs 3.4, 5, 5.1, 5.2, 5.3, 6, 6.1, 6.2, 6.3, 6.4, 7, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 8, 8.1, 9, 9.1, 9.2, 9.3, 10, 10.1, and 10.2 of Section 1.01(B) of Addenda 7.5 entitled "**Insurance**" on pages 37, 38, 39, and 40 shall be deleted in their entirety.

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
 DATE OF 1ST READING: 01/08/2026

OFFICE REQUESTING: Lincoln Library

CONTACT PERSON: Micah Moran
 PHONE NUMBER: 217-753-4900 x5607

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Request for Proposal FISCAL IMPACT: \$900,000 / \$300,000 per year
 (If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

An Ordinance authorizing the execution of a 3-year contract for RFP# LL26-27 for Library Books and Materials with Ingram Library Services, LLC for a total contractual amount not to exceed \$900,000.00 for Lincoln Library.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Proposal from Ingram Library Services LLC

CONTRACTOR / VENDOR NAME: Ingram Library Services LLC VENDOR NO: VC*2114

CONTRACT TERM: March 1, 2026 to February 28, 2029 Change in Scope Yes No

CONTRACT AMOUNT: nte \$900,000 / \$300,000 per year
 (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- Low Bid Other: RFP LL26-27
 Low Bid Meeting Specs Exception: _____
 Low Evaluated Bid Code Provision: _____

Previous Ord #'s _____
 Is Purchasing Agent approval required? No Yes
 Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE						
	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE						
	Agency	Org	Activity	Object	Amount	
1	003	116	LIBR	LIBR	1506	\$900,000.00
2						
3						
4						

FUNDS CHECK BY: Cynthia Halet Date: 1/15/2026
 DIRECTOR / SUPERVISOR SIGNATURE: Quendy H. Hallinan Date: 1/14/2026
 CITY PURCHASING AGENT: _____ Date: 1/15/2026

COMMENTS

This contract provides for library books, audio visuals, continuations and standing orders for Lincoln Library. Ingram Library Services was one of six (6) companies to provide proposals which were evaluated by Library personnel. Ingram received the overall highest score of the companies submitting proposals and was determined to provide the best proposal in terms of cost, service, and completeness for the City of Springfield. This ordinance recommends awarding the 3-year contract to provide these services in a total amount not to exceed \$900,000.00.

SIGN OFF:

[Signature] (Mayor's Signature) [Signature] (Director of OBM)

**AN ORDINANCE ESTABLISHING DIRECT VENDOR PAYMENT
OPTIONS AND NO MATCHING FUND REQUIREMENTS FOR THE
CANNABIS BUSINESS GRANT PROGRAM AND THE CANNABIS
HOUSING PROGRAM AND EXPANDING THE BOUNDARIES FOR
ELIGIBILITY FOR BOTH PROGRAMS**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, pursuant to Ordinance 109-03-21, the City of Springfield administers the Cannabis Business Grant Program and the Cannabis Housing Program to expand economic opportunity, support social-equity applicants, stabilize housing, and strengthen neighborhood development; and

WHEREAS, many applicants to these programs are the very residents who do not have start-up capital, which is the reason they applied for cannabis-funded assistance, but reimbursement-only grant structures prevent them from beginning work; and

WHEREAS, these residents and grassroots organizations often cannot move forward with early project needs – such as deposits, down payments, contracting fees, material purchases, or inspections-because they are financially unable to cash flow these expenses while awaiting reimbursement; and

WHEREAS, allowing direct vendor payments with no matching fund requirements ensures that lack of capital does not prohibit eligible residents and businesses from accessing cannabis reinvestment dollars; and

WHEREAS, requiring matching funds contradicts the purpose of these programs and disproportionately excludes those the programs were created to help; and

WHEREAS, it is in the best interest of the City to permanently allow direct vendor payments with no matching fund requirements to support equitable implementation of cannabis funded programs.

WHEREAS, after two years of funding, it is apparent that the popularity and success of the program demonstrates the need to expand access to it; and,

WHEREAS, the purpose of the Cannabis Grant Programs will be served by expanding its boundaries as set forth in Exhibit B.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves and authorizes changes to the Cannabis Grant Programs as set forth in **Exhibit A**.

Section 2: That the City Council hereby approves and expands the changes to properties eligible to the Cannabis Grant Programs as set forth in **Exhibit B**.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Alderman Shawn Gregory

 1.30.26
Office of Corporation Counsel /Date

Exhibit A

Section 1: Direct Payments for Cannabis Business Grants.

A. All approved grantees under the Cannabis Business Grant Program shall be eligible to utilize grant funding of up to of Twenty-Five Thousand Dollars (\$25,000.00) for direct vendor payments.

Section 2: Direct Payments for Cannabis Housing Grants.

A. All approved applicants under the Cannabis Housing Program shall be eligible to utilize grant funding up to Ten Thousand Dollars (\$10,000.00) for direct vendor payments. In addition to all other authorized projects, cannabis housing grants, including the funds provided for herein, may be awarded to owners seeking to replace lead water lines on their property.

Section 3: Direct payments to vendors, contractors, and companies.

A. The City may issue direct payments to vendors, companies, or contractors on behalf of grantees for eligible expenses not to exceed the amounts set forth above. Eligible expenses include, but are not limited to:

1. Project deposits
2. Down payments
3. Material purchases
4. Contractor or builder
5. Professional service retainers
6. Inspection or permit fees

B. Grantees must submit invoices, estimates, or cost documentation for direct vendor payments to be issued.

C. The City shall determine exact advance amounts based on documented need.

D. Grantees may submit valid vendor invoices, estimates, or cost documentation for payment approval.

Section 4: Matching funds not required.

A. No matching funds shall be required for participation in the direct payment portion of Cannabis Business Grant Program or Cannabis Housing Program.

B. No City department may impose a matching fund requirement for cannabis-funded grants covered under this ordinance.

C. Any attempt to require matching funds for the grant funds covered by this ordinance through administrative rule, guidance, or practice is expressly prohibited.

Section 5: Retroactive application to 2023

A. This ordinance applies retroactively to grantees or awardees under either program in calendar year 2023 and calendar year 2024

B. Eligible grantees from 2023 or 2024 may utilize direct vendor payments for outstanding project cost, upon submission of required compliance documents.

Section 6: Permanent policy for future years.

A. Beginning in fiscal year 2027 and thereafter, the provisions in this ordinance advance funding, direct vendor payment options, and no match requirements shall be permanent components of both cannabis programs.

B. Administrative rules may be updated by the City, but the core provisions established herein may not be rescinded without further Council action.

Section 7: Accountability and Reporting

A. Grantees receiving advance or direct payments shall provide supporting documentation of expenditure within 90 days of disbursement or vendor payment.

B. Misuse of funds or failure to document expenditures may result in repayment obligations and enforcement under applicable law.

C. A grant agreement, lien, or clawback clause may be required to ensure compliance.

D. This program shall operate in compliance with current federal and State taxation laws. Contractors and homeowners shall receive an IRS Form 1099-G when appropriate. At the City's discretion, in instances of direct contractor payments, homeowners may be established as the 1099 recipient and the contractor may be added as a second payee on the check.

E. No more than 25% of the total project funding can be allocated for soft costs, including, but not limited to: engineering fees, architectural fees, consultant fees, and legal fees.

Section 8: Standardized Compliance Checklist

A. The City shall adopt and publish a standardized compliance checklist for each cannabis program.

EXHIBIT B

The new cannabis grant boundaries shall consist only of parcels within the corporate boundaries of the City of Springfield and shall start at the corner of N. Wheeler Ave and North Grand Ave., thence West to N. 3rd Street, thence South to Ash St, thence East to S. Dirksen Pkwy, thence North to Ridge Ave., thence West to E. N Grand Ave. thence West to the point of beginning.

This is further depicted herein.

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
DATE OF 1ST READING: 2/3/2026

OFFICE REQUESTING: Council Coordinator

CONTACT PERSON: Shawn Gregory
PHONE NUMBER: _____

EMERGENCY PASSAGE: No Yes If yes, explain justification.

TYPE OF ORDINANCE: Ordinance Amendment **FISCAL IMPACT:** \$

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE ESTABLISHING DIRECT VENDOR PAYMENT OPTIONS AND NO MATCHING FUND REQUIREMENTS FOR THE CANNABIS BUSINESS GRANT PROGRAM AND THE CANNABIS HOUSING PROGRAM AND EXPANDING THE CANNABIS GRANT PROGRAM BOUNDARIES

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Ordinance 109-03-21

CONTRACTOR / VENDOR NAME: _____ **VENDOR NO:** _____

CONTRACT TERM: _____ **Change in Scope** Yes No

CONTRACT AMOUNT: (Original amount if change order) Change Order # Additional Amount

Method of Purchase (check one)

- Low Bid Other: _____
 Low Bid Meeting Specs Exception: _____
 Low Evaluated Bid **Code Provision:** _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes
Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE

Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

FUNDS CHECK BY:	Date:
DIRECTOR / SUPERVISOR SIGNATURE	Date:
CITY PURCHASING AGENT:	Date:

COMMENTS

This Ordinance will allow for direct vendor payments for cannabis grant recipients of up to \$25,000 for business grants and \$10,000 for home grants. These payments may be made directly, and not on a reimbursement basis. The Ordinance also expands the boundaries of the cannabis grant area.

SIGN OFF: _____ (Mayor's Signature) _____ (Director of OBM)

2026-059

AN ORDINANCE ACCEPTING PROPOSAL NO. UE26-26 WITH ROLAND MACHINERY COMPANY FOR LEASE OF A WHEEL LOADER IN AN AMOUNT NOT TO EXCEED \$505,565.40 FOR THE OFFICE OF PUBLIC UTILITIES

WHEREAS, this ordinance approves and authorizes execution of Proposal No. UE26-26 with Roland Machinery Company ("Roland") in the amount not to exceed \$505,565.40, for the lease of a Wheel Loader, and

WHEREAS, Competitive Sealed Proposals were sought to locate vendors pursuant to Section 38.38 of the Code of the City of Springfield, Illinois, and

WHEREAS, Roland submitted a proposal meeting all requirements and being the lowest bid/bidder, and

WHEREAS, the proposed documents with Roland shall be on file in the Office of the City Clerk and identified by Request for Proposal No. UE26-26.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS;

Section 1. The Council of the City of Springfield, Illinois, hereby approves and accepts Proposal No. UE26-26 with Roland for a lease of a Wheel Loader in the amount not to exceed Five Hundred Five Thousand, Six hundred Fifty-six Dollars and Four Cents (\$505,565.04) for the City of Springfield Office of Public Utilities.

Section 2. The Mayor and the City Clerk are hereby authorized and empowered to execute said proposal on behalf of the City of Springfield Office of Public Utilities.

Section 3. The payment by the City of Springfield Office of Budget and Management to Roland in the amount not to exceed Five Hundred Five Thousand, Six hundred Fifty-six Dollars and Four Cents (\$505,565.04) from Account No. 102-100-CABF-7721-1210 is hereby authorized, approved and directed.

Section 4. This Ordinance shall become effective immediately upon passage and recording with the City Clerk.

Passed: _____ SIGNED: _____, 2026

Recorded: _____, 2026 _____

MAYOR

ATTEST: _____ Approved as to legal sufficiency:

 1.29.26

Office of the Corporation Counsel/ Date

Requested by the Office of Public Utilities/ Mayor Misty Buscher

**Office of Public Utilities
ORDINANCE DISCUSSION SHEET**

VENDOR/AWARD:

CONTRACTOR NAME: Roland Machinery Company

CONTRACT AMOUNT: \$505,565.40

TYPE OF AWARD: RFP- UE26-26

PRIOR ORDINANCE INFORMATION:

None

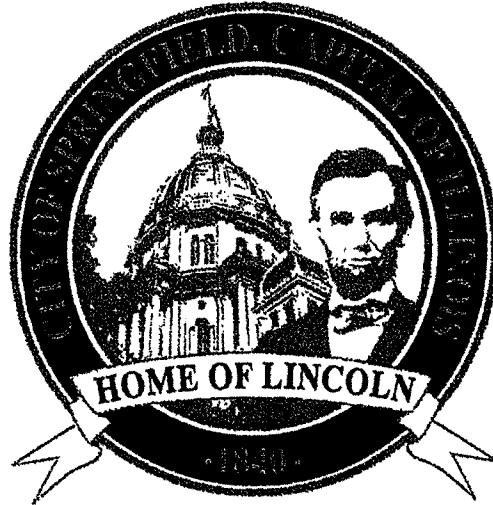
INFORMATION:

This RFP Ordinance approves the lease of a wheel loader from Roland Machinery Company for a term of 5 years. CWLP will have the option to purchase the Wheel Loader at the end of the 5 year term. This RPF also includes a trade-in of four pieces of CWLP owned heavy equipment (Caterpillar D8L Dozer, Caterpillar 996H Wheel Loader, John Deere 744K and Pettibone Multi-krane Model 30).

Agenda No. _____

Ordinance No. _____

CITY OF
Springfield ILLINOIS



CONTRACT BOOK

SECTION I -- INTRODUCTION
SECTION II -- INSTRUCTIONS TO BIDDERS
SECTION III -- SCOPE OF CONTRACT
SECTION IV -- TERMS & CONDITIONS

SECTION V: -- PRICING
SECTION VI: -- CERTIFICATIONS
SECTION VII: -- ADDENDA
SECTION VIII: -- CONTRACT

MISTY BUSCHER, MAYOR

CONTRACT INDEX NO: RFP UE26-26

CONTRACT NAME: Lease of a Wheel Loader

NAME OF BIDDER: ROLAND MACHINERY COMPANY

ADDRESS OF BIDDER: 816 NORTH DIRKSEN PARKWAY SPRINGFIELD, IL 62702



www.rolandmachinery.com

CORPORATE

816 North Dirksen Parkway • Springfield, IL 62702 • 217/789-7711 • Fax 217/744-7314

Bolingbrook, IL 630/739-7474 • Carterville, IL 618/985-3399 • East Peoria, IL 309/694-3764 • Marengo, IL 815/923-4966
Portage, IN 219/784-8080 • Escanaba, MI 906/786-6920 • Bridgeton, MO 314/291-1330 • Cape Girardeau, MO 573/334-5252
Columbia, MO 573/814-0083 • Palmyra, MO 573/769-2056 • DeForest, WI 608/842-4151 • Eau Claire, WI 715/874-5400
Franksville, WI 262/835-2710 • DePere, WI 920/532-0165 • Schofield, WI 715/355-9898 • Slinger, WI 262/644-7500

CITY OF SPRINGFIELD TRADE EQUIPMENT –

CATERPILLAR D8L DOZER S/N 53Y75390 - \$3,500.00

CATERPILLAR 966H WHEEL LOADER S/N 7A6D02814 - \$40,000.00

JOHN DEERE 744K S/N 657011 - \$25,000.00

PETTIBONE MULTI-KRANE MODEL 30 S/N 97-9-A1-7097 - \$3,500.00

TOTAL TRADE-IN VALUE - \$72,000.00

TERMS: Parts and service net 30 days

Parts must be returned within 20 days from date of delivery in order to receive credit. A handling fee will be assessed for all parts returned. This invoice must be presented with all claims or returns.

TERMS: Machine leases or sales, due on receipt of invoice.

Title to the above property remains in the seller's hands until the invoice is paid in full. This company is not liable for loss or damage arising from non fulfillment of contract by reasons of accidents, fire, strikes, transportation delays or other causes beyond its control.

Roland has assigned its rights to sell rental machinery described herein to a Qualified Intermediary pursuant to an IRC Section 1031 exchange. This assignment has no effect on your rights or obligations under this agreement.

A Service Charge of 1%% per month will be added to all past due accounts.

(Rev 8/15)

PLEASE REMIT TO: Roland Machinery Company
NW 7899, P.O. Box 1450
Minneapolis, MN 55485-7899

2026-060

ORDINANCE REQUEST FORM

Page 1 of 1

ORIGINATOR: Bill Antonacci / Lisa Hill
DIVISION HEAD: Scott Rogers
CONTRACT NO: UE26-26

Date: January 7, 2026

Rec 1-14-26

TITLE: An Ordinance Accepting Bids and Authorizing a Five-Year Lease Agreement of a Wheel Loader.

VENDOR NO: RO005740

VENDOR NAME: Roland Machinery Company

AMOUNT: \$505,565.40

DESCRIPTION AND COMMENTS: Four proposals were submitted for the Lease of a Wheel Loader. The Wheel Loader will be utilized in material handling (coal, limestone, gypsum, bottom ash, etc). operations at the Dallman Generating Station for the Office of Public Utilities. The RFP also included a trade-in sale of four pieces of CWLP owned heavy equipment.

***if this field is not large enough, please attach a separate sheet.*

BID PERIOD: N/A

METHOD OF PURCHASE: (CHECK ONE)

- LOW BID
- LOW EVALUATED BID
- OTHER: _____

ORDINANCE TOTAL: \$505,565.40

MATERIAL TOTAL: _____

LABOR TOTAL: _____

ENGINEER EST: \$505,565.40

RECOMMENDED FILING DATE: February 3, 2026

PURCHASING AGENT APPROVAL REQUIRED: YES NO

EXCEPTION COMMENTS:	P. A. SIGNATURE
CITY PURCHASING AGENT:	DATE:
FUNDS CHECKED BY:	P. O. APPROVED BY:
SUPERVISOR SIGNATURE:	
SIGNATURE BY: DIRECTOR OR DESIGNEE:	

	FUND	AGCY	ORGAN	ACTIVITY	OBJECT
1	102	100	CABF	7721	1210
2					
3					
4					
5					
6					

Entry: _____ Budget: _____ Purchasing: _____ Ordinance Coord: _____ Admin. Asst.: _____ Director: _____ Comptroller: _____

UE26-26
 Lease of a Endloader
 POWER GENERATION
 12/9/2025

Roland Machinery provided two sets of prices. One was without applying the trade-in sale for the CWLP owned equipment that is part of this RFP (first table below). The other set of prices did apply the trade-in sale to the purchase price (second table below). The prices that Roland provided for applying the trade-in sale to the purchase price of the loader, lowered their Final Evaluated Total by \$12,070.80 (lease payments decreased by \$84,070.80 and after the \$72,000 trade-in was applied). That decrease is 16.765% of the trade in sale value. To evaluate like items for the other vendors, their trade-in offer plus 16.765% of their trade-in offer was subtracted from their lease payments. The bids have been evaluated both by applying the trade-in after the lease payments/final purchase have been made, and by applying the trade-in to the purchase price. In both cases Roland Machinery is the low bidder.

Trade-In Price Applied As Separate Transaction (After Lease and Sale)		ROLAND	MARTIN	ALTORFER	ALTA
Model		Springfield, IL - City WA475-11	Springfield, IL - County JD 744P-Tier	Springfield, IL - City CAT 972	Bloomington, IL Volvo L180H
60 Month / 10,000 Hour Maintenance Pkg.		Included	Included		USED 744 HOURS Not included
Actual Payments for Lease		\$ 516,254.40	\$ 450,522.30	Only provided a bid	\$ 556,827.00
End of Lease Purchase Price		\$ 73,381.80	\$ 117,351.68	with the trade-in value	\$ 72,500.00
Trade In Sale		\$ (72,000.00)	\$ (49,500.00)	applied to the	\$ (100,000.00)
Lease to Purchase Total		\$ 517,636.20	\$ 518,373.98	purchase price. See	\$ 529,327.00
Local Preference Adj. (+2% out of City, 5% out of County)		\$	\$ 10,367.48	next table.	\$ 26,466.35
Final Evaluated Total		\$ 517,636.20	\$ 528,741.46		\$ 555,793.35 *****

***** Alta does not include maintenance package

Trade In Price Applied To Purchase Price at Beginning of Term To Lower Lease		ROLAND	MARTIN**	ALTORFER	ALTA
Model		Springfield, IL - City WA475-11	Springfield, IL - County JD 744P-Tier	Springfield, IL - City CAT 972	Bloomington, IL Volvo L180H
60 Month / 10,000 Hour Maintenance Pkg.		Included	Included		USED 744 HOURS Not included
Actual Payments for Lease		\$ 432,183.60	\$ 392,723.63	\$ 103,534.00	\$ 441,748.80
End of Lease Purchase Price		\$ 73,381.80	\$ 117,351.68	\$ 417,165.60	\$ 41,748.80
Trade In Sale				\$ 111,600.00	\$ 72,500.00
Lease to Purchase Total		\$ 505,565.40	\$ 510,075.31	\$ 632,299.60	\$ 514,248.80
Local Preference Adj. (+2% out of City, 5% out of County)		\$	\$ 10,201.51		\$ 25,712.44
Final Evaluated Total		\$ 505,565.40	\$ 520,276.82	\$ 632,299.60	\$ 539,961.24 *****

***** Alta does not include maintenance package

**Martin's bid was adjusted by the same savings percentage that Roland generated by applying the trade-in value to the purchase price.

AMENDMENT I

to

UE26-26 – Lease of a Wheel Loader

The City of Springfield, Illinois ("City") and Roland Machinery Company ("Vendor"), pursuant to UE26-26 Lease of a Wheel Loader, dated December 4, 2025 (the "Agreement"), agree to change the following provision:

1. Vendor clarifies their bid pricing proposal. For the pricing option that includes their purchase of all the CWLP owned trade-in pieces of equipment, the same 5-year/10,000-hour warranty is included as was listed on the "No Trade-In Equipment Sale Price".
2. Vendor clarifies that the extended warranty quoted is the Komatsu Care Plus II which includes the Premier Warranty plus all routine services up to 60 months/10,000 hours.

This Amendment I is only a revision and not a novation. Except as provided herein, all the terms and conditions of the Agreement shall remain in full effect.

In witness whereof, the parties hereunto set their hands and seals, on the day and in the year written below.

CITY OF SPRINGFIELD, ILLINOIS

Misty Buscher, Mayor

GEM

Date

ROLAND MACHINERY COMPANY

Matt Roland, President

1-13-26
Date

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Emily Rosenberger

EMERGENCY PASSAGE: No Yes If yes, explain justification - See attached document

PHONE NUMBER: x-2609

FISCAL IMPACT: \$505,565.40

SUGGESTED TITLE: Authorize lease / Wheel Loader / Roland Machinery Company/ \$505,565.40 / for Office of Public Utilities

CONTRACTOR / VENDOR NAME: Roland Machinery Company

VENDOR NO: RO005740

CONTRACT TERM: 5 year Change in Scope Yes No

CONTRACT AMOUNT: \$505,565.40 NA Change Order # _____ NA Additional Amount _____
(Original amount if change order)

Method of Purchase (check one)

- Low Bid
- Low Bid Meeting Specs
- Low Evaluated Bid
- Other: _____
- Exception: _____
- Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No Yes
 Is Purchasing Agent approval attached? No Yes

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1	102	100	CABF	7721 1210	505,565.40
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

On December 9, 2025, four proposals were submitted for UE26-26 for the lease of a Wheel Loader. The Wheel Loader will be utilized in material handling (coal, limestone, gypsum, bottom ash, etc) operations at the Dallman Generating Station for the Office of Public Utilities. The lowest and best proposal was submitted by Roland Machinery Company. It is recommended that a contract be awarded to Roland as a 5-year lease agreement. CWLP will have option to purchase the Wheel Loader at the end of the 5-year term. Financing will be through Komatsu Financial. The RFP also included a trade-in sale of four pieces of CWLP owned heavy equipment.

FUNDS CHECK BY: Cavanaugh, Rachel H.
Digitally signed by Cavanaugh, Rachel H. Date: 2026.01.15 15:18:39 -06'00'

Date: _____

DIRECTOR / SUPERVISOR: Brown, Doug
Digitally signed by Brown, Doug Date: 2026.01.15 15:08:29 -06'00'

Date: _____ *Scott Rogers*

CITY PURCHASING AGENT: [Signature]

Date: 1-16-2026

SIGN OFF: [Signature]
 (Mayor's Signature) *GF*

[Signature]
 (Director of OBM)

The information supplied on this form is not confidential information

2026-060