AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE BETWEEN THE CITY OF SPRINGFIELD AND MARK HUDSON LOCATED AT 564 KOKE MILL ROAD, IN AN AMOUNT NOT TO EXCEED $4,850.00, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Mark Hudson own real estate located at 564 Koke Mill Road, in Sangamon County; and

WHEREAS, the City of Springfield, through the Office of Public Works, desires to purchase a portion of a parcel and temporary construction easement of said real estate in the amount of $4,850.00 for public purposes specifically associated with the Koke Mill Road improvements between Old Jacksonville Road and Washington Street as summarized on the Transaction Summary attached as Exhibit A; and

WHEREAS, it is necessary to authorize $4,850.00 for purchase of real estate located at 564 Koke Mill Road, in compliance with the federal Uniform Relocation Act; and

WHEREAS, a copy of the necessary documents for purchasing the property shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves a contract with Mark Hudson to purchase a portion of a parcel and temporary construction easement of real estate located at 564 Koke Mill Road, for an amount not to exceed $4,850.00, for public purposes specifically associated with the Koke Mill Road improvements between Old Jacksonville Road and Washington Street. A copy of the Contract for Purchase shall be on file in the Office of the City Clerk.

Section 2: That the Mayor and City Clerk are hereby authorized and directed to execute any documents on behalf of the City which may be necessary to complete the purchase of the property approved by this ordinance, provided that other terms and conditions of the purchase contract are fulfilled as summarized on attached Exhibit A.

Section 3: That upon proper documentation, the Office of Budget and Management is hereby directed to make payment of $4,850.00 to Mark Hudson for the purchase of real property located at 564 Koke Mill Road, from account number 095-110-WORK-KOK2-2301 in accordance with the purchase documents located in the Office of the City Clerk.

Section 4: That this ordinance shall become effective upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

SIGNED: _____, 2026

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

_____ 8-28-26
Office of Corporation Counsel / Date

Requested by: Mayor Misty Buscher

City of Springfield, Illinois
Koke Mill Road Project

FAU 8052
City of Springfield, IL
Parcel 13-36.0-426-003 & TE
Mark Hudson

ADMINISTRATIVE DOCUMENTATION

Mark Hudson received an appraisal offer of **$3,350.00** from the City of Springfield for the acquisition of a proposed right-of-way and temporary construction easement located at **564 South Koke Mill Road, Springfield, Illinois 62711**. After reviewing the offer, Mr. Hudson declined and submitted a counteroffer totaling **$4,850.00**, representing a modest increase intended to resolve the matter promptly and avoid further administrative expense.

The counteroffer includes the original appraisal amount of $3,350.00, plus **$1,500.00** in additional compensation for a replacement tree located within the proposed acquisition and temporary easement area. This requested increase is limited in scope and directly tied to an identifiable property impact.

Acceptance of the counteroffer would provide the City with a practical and cost-effective resolution. The additional **$1,500.00** is substantially less than the anticipated costs associated with further negotiation, obtaining an updated appraisal, or pursuing eminent domain litigation in Sangamon County. Resolving the acquisition at **$4,850.00** would also help avoid potential project delays and allow the Koke Mill Road Project to proceed more efficiently. For these reasons, acceptance of Mr. Hudson's counteroffer is in the City's best interest.

Date 7/20/2026 Samantha Held (negotiator)

Date _____ _____
for the City of Springfield, Illinois

2026-395

Owner	Mark Hudson
Address	564 South Koke Mill Road Springfield, IL 62711
Route	FAU 8052
County	Sangamon
Job No.	C-96-097-21
Parcel No.	13-36.0-426-003TE
P.I.N. No.	13-36.0-426-003
Section	19-00486-00-PV
Project No.	819B (135)
Station	233+58.53 to
Station	235+16.61
Contract No.	
Catalog No.	

TEMPORARY CONSTRUCTION EASEMENT

(Individual)

Mark Hudson, a divorced person, not remarried and not a party to a civil union, (Grantor), of the County of Sangamon and State of Illinois, for and in consideration of SIX HUNDRED Dollars ($600.00), receipt of which is hereby acknowledged, hereby represents that Grantor owns the fee simple title to and grants and conveys to the City of Springfield, Illinois, (Grantee), a temporary construction easement for the purpose of grading and other highway purposes, on, over, and through the following described real estate:

See attached legal description.

situated in the County of Sangamon, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

The right, easement and privilege granted herein shall terminate five (5) years from the execution of this document, or on the completion of the proposed project, whichever is the sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premise may not interfere with Grantee's use of the premises for the purposes herein described.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

This grant shall constitute a covenant, which runs with the land, and shall be binding upon the legal representatives, successors and assigns of Grantor.

2026-395

Dated this 22 day of July, 2026.

By: Mark E Hudson
Signature

By: _____
Signature

Mark Hudson
Print Name

_____
Print Name

State of Illinois)
) ss
County of Sangamon)

This instrument was acknowledged before me on July 22, 2026
by Mark Hudson.

(SEAL)

OFFICIAL SEAL
SAMI J HELD
Notary Public, State of Illinois
Commission No. 859853
My Commission Expires November 03, 2029

Sami J. Held
Notary Public

My Commission Expires: 11-03-2029

This instrument was prepared by and after recording return to:

City of Springfield, Illinois
Office of Public Works
300 S. 7th Street – Room 203
Springfield, IL 62701

(Rev. 1/12)

2026-395

TEMPORARY EASEMENT DESCRIPTION

CITY OF SPRINGFIELD
SANGAMON COUNTY
STA. 233+58.53 TO STA. 235+16.61 (KOKE MILL ROAD)
MARK HUDSON
PURPOSE OF EASEMENT: GRADING
13-36.0-426-003

A part of a tract of land conveyed in document 2009R46748, said tract being in lot 11 of the Lewis E. Wood Plat as recorded in document 96511 in the Recorder's office of Sangamon County, Illinois, with said part being more particularly described as follows:

Commencing at the southwest corner of the Southeast Quarter of the Southeast Quarter of Section 36, Township 16 North, Range 6 West of the Third Principal Meridian; thence North 00 Degrees 51 Minutes 16 Seconds West along the west line and extension thereof of said Southeast Quarter-Quarter, 2,313.33 feet to the south line of said tract; thence North 89 Degrees 42 Minutes 21 Seconds East along said south line, 31.73 feet to the Point of Beginning.

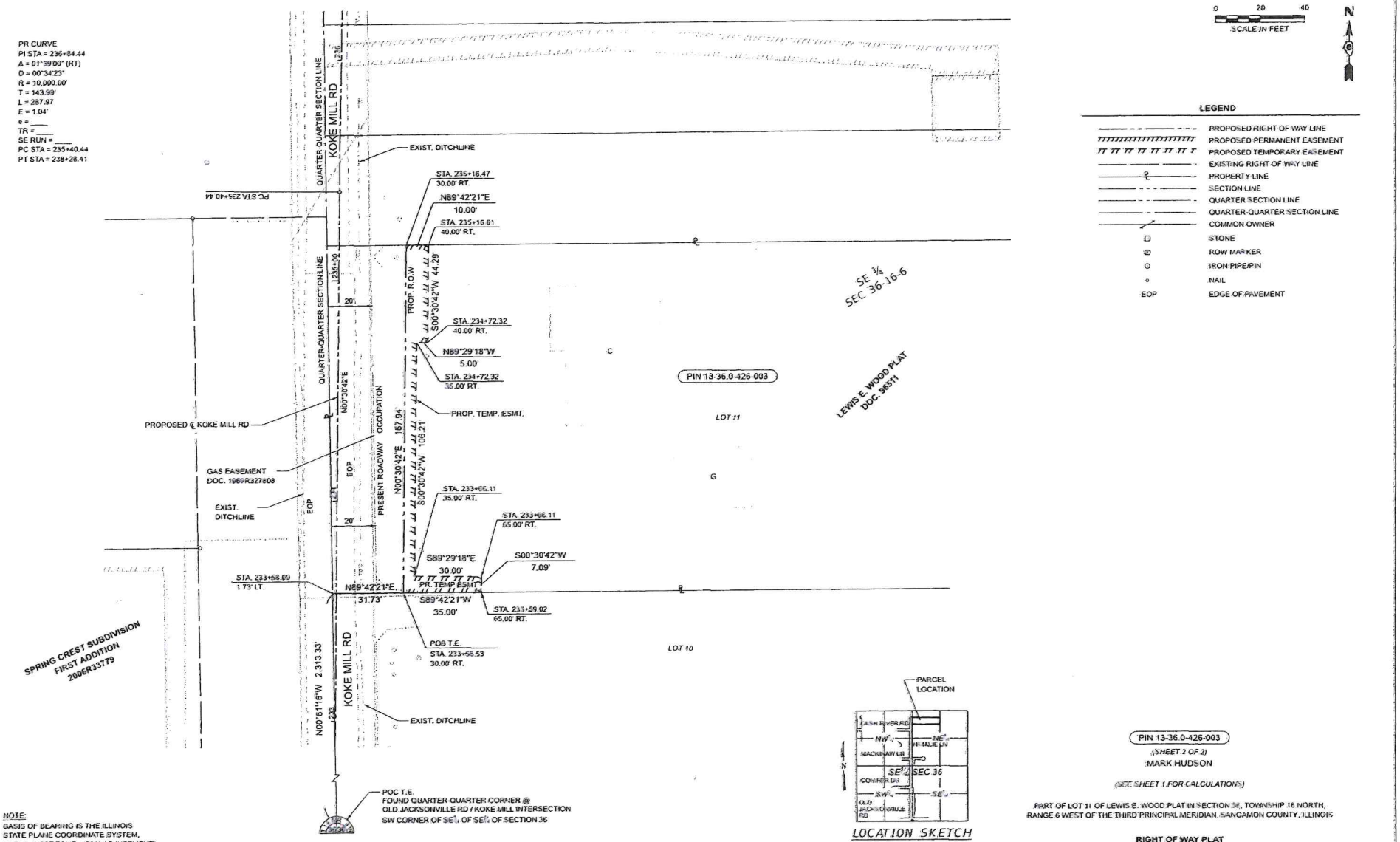
Thence North 00 Degrees 30 Minutes 42 Seconds East, 157.94 feet to the north line of said tract; thence North 89 Degrees 42 Minutes 21 Seconds East along said north line, 10.00 feet; thence South 00 Degrees 30 Minutes 42 Seconds West, 44.29 feet; thence North 89 Degrees 29 Minutes 18 Seconds West, 5.00 feet; thence South 00 Degrees 30 Minutes 42 Seconds West, 106.21 feet; thence South 89 Degrees 29 Minutes 18 Seconds East, 30.00 feet; thence South 00 Degrees 30 Minutes 42 Seconds West, 7.09 feet to said south line of said tract; thence South 89 Degrees 42 Minutes 21 Seconds West along said south line, 35.00 feet to the Point of Beginning.

The above described parcel contains 0.028 acres, more or less.

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Basis of bearings is derived from the Illinois State Plane Coordinate System, West Zone, North American Datum of 1983 (2011 Adjustment).

2026-395



NOTE:
BASIS OF BEARING IS THE ILLINOIS STATE PLANE COORDINATE SYSTEM, NAD83, WEST ZONE - (2011 ADJUSTMENT)

CMT

DESIGNED - KLT	REVISED -	CITY OF SPRINGFIELD, ILLINOIS	ROUTE FAU 8052	SECTION 19-00486-00-PV	COUNTY SANGAMON JOB#
DRAWN - RJH	REVISED -	RIGHT-OF-WAY PLAT	SEC 36	T 16 N, R 6 W OF 3RD P.M.	PROJECT#
CHECKED - MEM	REVISED -		SCALE 1" = 40'	SHEET NO. 2 OF 2 SHEETS	STA 233+58.53 TO STA 235+16.61 CONTRACT NO.
PLOT DATE = 1/28/2026	DATE - JANUARY 21, 2026	REVISED -			

DATE:
FILE NAME: L:\Projects\2025\25144\25144100\CADD Data\Land Acq\SHOW Plats\Pin 13-36.426-003 Mulhern TE.dgn

Owner	Mark Hudson
Address	564 South Koke Mill Road
	Springfield, IL 62711
Route	FAU 8052
County	Sangamon
Job No.	C-96-097-21
Parcel No.	13-36.0-426-003
P.I.N. No.	13-36.0-426-003
Section	19-00486-00-PV
Project No.	819B(135)
Station	233+58.09 to
Station	235+16.47
Contract No.	
Catalog No.	

WARRANTY DEED
(Individual) (Non-Freeway)

Mark Hudson, a divorced person, not remarried and not a party to a civil union(Grantor), of the County of Sangamon and State of Illinois, for and in consideration of FOUR THOUSAND TWO HUNDRED FIFTY Dollars ($4,250.00), receipt of which is hereby acknowledged, grants, conveys, and warrants to the City of Springfield, Illinois, (Grantee), the following described real estate:

See attached legal description.

situated in the County of Sangamon, State of Illinois, and hereby releases and waives all right under and by virtue of the Homestead Exemption Laws of the State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

Grantor does possess rights of Homestead in the premises.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

2026-395

Dated this 22 day of July, 2026.

Mark E Hudson
Signature

Signature

Mark Hudson
Print Name

Print Name

State of Illinois)
) ss
County of Sangamon)

This instrument was acknowledged before me on July 22, 2026
by Mark Hudson.

(SEAL)

OFFICIAL SEAL
SARAH J HELD
Notary Public, State of Illinois
Commission No. 859853
My Commission Expires November 03, 2029

Sarah J. Held
Notary Public

My Commission Expires: 11-03-2029

Exempt under 35 ILCS 200/31-45(b), Real Estate Transfer Tax Law.

7-23-26
Date

Samantha Held
Buyer, Seller or Representative

This instrument was prepared by and after recording, mail this instrument and future tax bills to:

City of Springfield
Office of Public Works
300 S. 7th Street – Room 203
Springfield, IL 62701

(Rev. 11/11)

2026-395

RIGHT OF WAY DESCRIPTION

CITY OF SPRINGFIELD
SANGAMON COUNTY
STA. 233+58.09 TO STA. 235+16.47 (KOKE MILL ROAD)
MARK HUDSON
13-36.0-426-003

A part of a tract of land conveyed in document 2009R46748, said tract being in lot 11 of the Lewis E. Wood Plat, a subdivision in the East half of the East half of Section 36, Township 16 North, Range 6 West of the Third Principal Meridian and recorded in document 96511 in the Recorder's office of Sangamon County, Illinois, with said part being more particularly described as follows:

Commencing at the southwest corner of the Southeast Quarter of the Southeast Quarter of said Section 36; thence North 00 Degrees 51 Minutes 16 Seconds West along the west line and extension thereof of said Southeast Quarter-Quarter, 2,313.33 feet to the southwest corner of said tract, being the Point of Beginning.

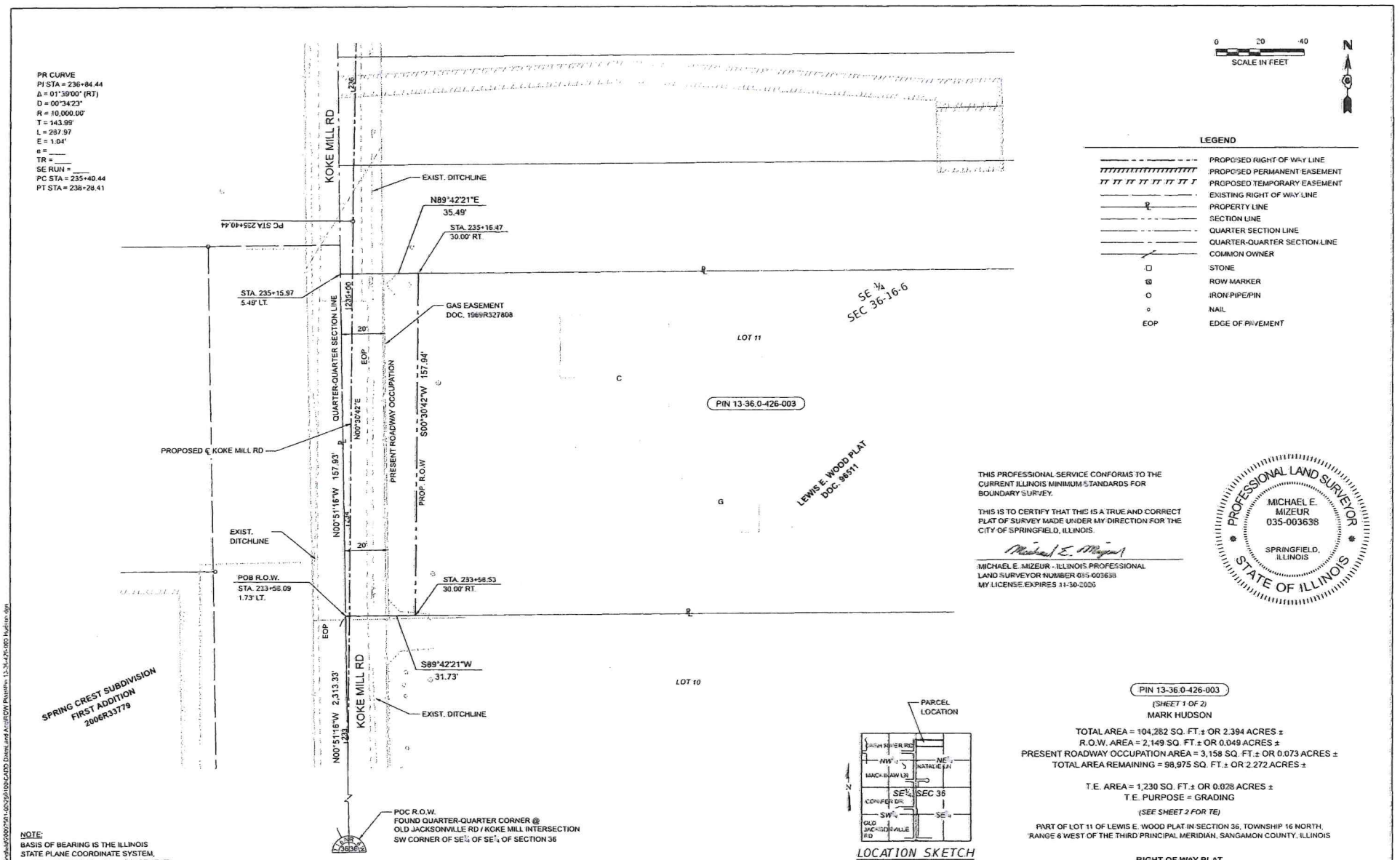
Thence continuing North 00 Degrees 51 Minutes 16 Seconds West along the west line thereof, 157.93 feet to the north line of said tract; thence North 89 Degrees 42 Minutes 21 Seconds East along said north line, 35.49 feet; thence South 00 Degrees 30 Minutes 42 Seconds West, 157.94 feet to the south line of said tract; thence South 89 Degrees 42 Minutes 21 Seconds West along said south line, 31.73 feet to the Point of Beginning.

The above described parcel contains 0.122 acres, more or less, of which 0.073 acres, more or less, has been previously used for roadway purposes.

The said Real Estate being also shown by the plat hereto attached and made a part hereof.

Basis of bearings is derived from the Illinois State Plane Coordinate System, West Zone, North American Datum of 1983 (2011 Adjustment).

2026-395



NOTE:
BASIS OF BEARING IS THE ILLINOIS STATE PLANE COORDINATE SYSTEM, NAD83, WEST ZONE - (2011 ADJUSTMENT)

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR BOUNDARY SURVEY.

THIS IS TO CERTIFY THAT THIS IS A TRUE AND CORRECT PLAT OF SURVEY MADE UNDER MY DIRECTION FOR THE CITY OF SPRINGFIELD, ILLINOIS.

MICHAEL E. MIZEUR - ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 035-003638
MY LICENSE EXPIRES 11-30-2026

PROFESSIONAL LAND SURVEYOR
MICHAEL E. MIZEUR
035-003638
SPRINGFIELD, ILLINOIS
STATE OF ILLINOIS

PIN 13-36.0-426-003

(SHEET 1 OF 2)

MARK HUDSON

TOTAL AREA = 104,282 SQ. FT.± OR 2.394 ACRES ±
R.O.W. AREA = 2,149 SQ. FT.± OR 0.049 ACRES ±
PRESENT ROADWAY OCCUPATION AREA = 3,158 SQ. FT.± OR 0.073 ACRES ±
TOTAL AREA REMAINING = 98,975 SQ. FT.± OR 2.272 ACRES ±

T.E. AREA = 1,230 SQ. FT.± OR 0.028 ACRES ±
T.E. PURPOSE = GRADING

(SEE SHEET 2 FOR TE)

PART OF LOT 11 OF LEWIS E. WOOD PLAT IN SECTION 36, TOWNSHIP 16 NORTH, RANGE 6 WEST OF THE THIRD PRINCIPAL MERIDIAN, SANGAMON COUNTY, ILLINOIS

RIGHT OF WAY PLAT

CMT

USER NAME = Rob Handy	DESIGNED - KLT	REVISED -	
	DRAWN - RAH	REVISED -	
	CHECKED - MEM	REVISED -	
PLOT DATE = 1/26/2026	DATE - JANUARY 21, 2026	REVISED -	

CITY OF SPRINGFIELD, ILLINOIS
RIGHT-OF-WAY PLAT

ROUTE FAU 8052	SECTION 19-00486-00-PV	COUNTY SANGAMON	JOB#
SEC 36	T 16 N, R 6 W OF 3RD P.M.	PROJECT#	
SCALE: 1" = 40'	SHEET NO 1 OF 2 SHEETS	STA 233+58.09 TO STA 235+16.47	CONTRACT NO.

MODEL
FILE NAME = I:\Springfield\2026\7501-026\251-026\CADD Data\Land Acq\ROW Plats\Pin 13-36-426-003 Hudson.dgn

Affidavit of Title

Owner	Mark Hudson
Address	564 South Koke Mill Road Springfield, IL 62711
Route	FAU 8052
Section	19-00486-00-PV
County	Sangamon
Project	Koke Mill Road
Job No.	C-96-097-21
Parcel No.	13-36.0-426-003 & TE
P.I.N. No.	13-36.0-426-003
Station	233+58.09 to
Station	235+16.61
Catalog No.	
Contract No.	

State of Illinois)
) ss.
County of Sangamon)

I, Mark Hudson , Owner

being first duly sworn upon oath states as follows:

1. Affiant has personal knowledge of the facts averred herein.

2. ☒ There are **no parties** other than Grantor in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record.

   ☐ There are no parties other than Grantor **and the parties listed below** in possession of any portion of the premises described in attached Exhibit "A" through easement, lease, oral or written, or otherwise, whether or not of record:

   _____

   SEE ATTACHED EXHIBIT "A"

3. This affidavit is made to provide factual representation as a basis for the City of Springfield, Illinois to accept a document of conveyance for the premises described in said conveyance, the premises being a portion of or all of the above described premises, from the record owners thereof.

4. The affiant has no knowledge of any driveway agreements, encroachments, overlaps, or boundary line disputes involving the premises to be conveyed.

5. The said premises described in Exhibit "A" are: (Check One)

   ☐ Vacant and unimproved ☐ Agricultural and unimproved

   ☒ Improved and

   (A) There have been no improvements made or contracted for on the premises within six (6) months immediately preceding the date of the affidavit, out of which a claim for a mechanic's lien could accrue or has accrued; and

   (B) To the best of my knowledge all improvements now on the premises comply with all local building and zoning ordinances.

2026-395

6. There are no chattel mortgages, conditional sales contracts or financing statements existing on or in connection with the premises to be conveyed which are not shown by the public records.

7. There are no taxes or special assessments which are not shown as existing liens by the public records involving the premises described in Exhibit A.

8. Per 50 ILCS 105/3.1, the identities of all owners and beneficiaries having an interest in the premises to be conveyed are as follows (check applicable box(es) and complete information requested):

☒ **Individual.** Individual **owner** of the property **is**: Mark Hudson

☐ **Nonprofit Organization.** There is no individual or other organization receiving distributable income from the organization.

☐ **Public Organization, including units of local government.** There is no individual or other organization receiving distributable income from the organization

☐ **Publicly-Traded Corporation.** There is no readily known shareholder entitled to receive more than 7-1/2% interest in the total distribution income of the corporation.

☐ **Corporation, Partnership, Limited Liability Company.** Those entitled to receive more than 7-1/2% of the total distributable income of said entity are as follows:

	Name	Address
*1.		
2.		
3.		
4.		

☐ **Land Trust or Declaration of Trust.** The identity of each beneficiary of Grantor Trust is as follows:

	Name	Address	% of Interest
*1.			
2.			
3.			
4.			

* IF THE INITIAL DISCLOSURES SHOW INTERESTS HELD BY ANOTHER CORPORATION, PARTNERSHIP, LIMITED LIABILITY COMPANY, OR TRUST, THEN FURTHER DISCLOSURES SHOULD BE PROVIDED UNTIL THE NAMES OF INDIVIDUALS OWNING THE INTEREST IN THE ENTITY ARE DISCLOSED.

2026-395

Dated this 22 day of July, 2026.

By: Mark E Hudson
Signature

Mark Hudson
Print Name and Title if applicable

State of Illinois)
) ss
County of Sangamon)

This instrument was acknowledged before me on July 22, 2026, by Mark Hudson.

(SEAL)

OFFICIAL SEAL
SAMI J HELD
Notary Public, State of Illinois
Commission No. 959853
My Commission Expires November 03, 2029

Sami J Held
Notary Public

My Commission Expires: 11-03-2029

NOTE: THIS AFFIDAVIT MAY BE EXECUTED AND ACKNOWLEDGED ON BEHALF OF THE RECORD OWNER(S) BY ANY **ONE** OF THE RECORD OWNERS, OFFICERS, MANAGERS, PARTNERS, OR TRUSTEES HAVING KNOWLEDGE OF THE FACTS IN THIS AFFIDAVIT.

2026-395

Exhibit "A"
Legal Description

THE WEST 660.44 FEET, EXCEPT THE NORTH 307.00 FEET OF THE FOLLOW DESCRIBED REAL ESTATE:
LOTS 11 AND 12 OF THE SURVEY OF THE SOUTH HALF OF THE EAST HALF OF THE NORTHEAST QUARTER AND THE NORTH¾ OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 36, TOWNSHIP 16 NORTH, RANGE 6 WEST OF THE THIRD PRINCIPAL MERIDIAN, SANGAMON COUNTY, ILLINOIS. EXCEPT THE EAST 388 FEET. ALSO, EXCEPT THE NORTH 69 FEET OF AFORESAID LOT 12. REFERENCE BEING MADE TO PLAT MADE BY G. L. HARNSBERGER, SURVEYOR, NOVEMBER 10, 1910, FILED FOR RECORD IN THE RECORDER'S OFFICE OF SANGAMON COUNTY, ILLINOIS ON NOVEMBER 14, 1910 AS DOCUMENT NUMBER 96511. ALSO, EXCEPTING THE NORTH 100 FEET.
EXCEPT THE COAL AND OTHER MINERALS UNDERLYING THE SURFACE OF SAID LAND AND ALL RIGHTS AND EASEMENTS IN FAVOR OF THE ESTATE OF SAID COAL AND MINERALS.
SITUATED IN SANGAMON COUNTY, ILLINOIS. PERMANENT TAX

NUMBER(S): 13-36.0-426-003

2026-395

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-59
DATE OF 1ST READING: 9/1/2026

OFFICE REQUESTING: Public Works
CONTACT PERSON: Nathan Bottom
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No [X] Yes [ ] If yes, explain justification.

TYPE OF ORDINANCE: Real Estate
FISCAL IMPACT: $ 4,850.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE BETWEEN THE CITY OF SPRINGFIELD AND MARK HUDSON IN AN AMOUNT NOT TO EXCEED $4,850.00 FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

affidavit of title
signed permanent easement
signed temporary easement
receipt of conveyance documents & disbursement statemer

CONTRACTOR / VENDOR NAME: Mark Hudson
VENDOR NO:

CONTRACT TERM: completion
CONTRACT #
Change in Scope Yes [ ] No [X]

CONTRACT AMOUNT: $4,850.00 (Original amount if change order)
Change Order #
Additional Amount

Method of Purchase (check one)
Previous Ord #s

[ ] Low Bid
[ ] Low Bid Meeting Specs
[ ] Low Evaluated Bid
[ ] Other:
[ ] Exception:
Code Provision:

Is Purchasing Agent approval required? No [ ] Yes [X]
Is Purchasing Agent approval attached? No [ ] Yes [X]

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	095	110	WORK	KOK2	2301	$ 4,850.00
2						
3						
4						

FUNDS CHECK BY: Date: 8/18/2026
DIRECTOR/SUPERVISOR SIGNATURE Date: 8-Aug-26
CITY PURCHASING AGENT: Date: 8/19/2026

COMMENTS

This ordinance is for the purchase of a permanent easement and temporary construction easement located at 564 Koke Mill Road. The purchase of said real estate is for public purposes, specifically associated with the Koke Mill Road Improvements between Old Jacksonville Road and Washington Street.

SIGN OFF:

(Mayor's Signature) (Director of OBM)

S\Excel\Forms\26-59 Hudson Koke Mill (Acq.)

The information supplied on this form is not confidential information.

Revised 5/26/04

2026-395

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $1,186,440.69 OF FY26 LAPSED GRANT FUNDS FOR THE ADLOFF LANE AND WHEELER PROJECTS, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Office of Public Works is requesting a supplemental appropriation in the amount of $1,186,440.69 from the FY27 expense unappropriated fund balance to accommodate FY26 lapsed funds for the Adloff Lane and Wheeler Projects.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes a supplemental appropriation in the amount of $1,186,440.69 from the FY27 expense unappropriated fund balance to accommodate FY26 lapsed funds for the Adloff Lane and Wheeler Projects, for the Office of Public Works.

Section 2: That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation in the amount of $1,186,440.69 from the following accounts:

FY27 EXPENSE	AMOUNT
095-110-WORK-ADLF-2306	$150,000.00
095-110-WORK-ADLF-2307	$156,440.69
095-110-WORK-WHLR-2306	$150,000.00
095-110-WORK-WHLR-2307	$730,000.00

Section 3: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 4: That this ordinance shall become effective from and after its passage, publication and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

SIGNED: _____, 2026

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-27-26
Office of Corporation Counsel / Date

Requested by: Mayor Misty Buscher

ORDINANCE FACT SHEET

REQUEST FORM NO:
DATE OF 1ST READING: 9/1/2026

OFFICE REQUESTING: Public Works
CONTACT PERSON: Matt Gairani
PHONE NUMBER:

EMERGENCY PASSAGE: No [x] Yes [ ] If yes, explain justification.

TYPE OF ORDINANCE: Supplemental Appropriation
FISCAL IMPACT: $710,036.12 / 1,186,440.69

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF FY26 LAPSED GRANT FUNDS FOR THE ADLOFF LANE AND WHEELER PROJECTS FOR THE OFFICE OF PUBLIC WORKS

CONTRACTOR / VENDOR NAME: **VENDOR NO:**

CONTRACT TERM: **CONTRACT #** **Change in Scope** Yes [ ] No [ ]

CONTRACT AMOUNT: (Original amount if change order) **Change Order #** **Additional Amount**

Method of Purchase (check one) **Previous Ord #s**

[ ] Low Bid
[ ] Low Bid Meeting Specs
[ ] Low Evaluated Bid
[x] Other: Supplemental Appropriation
[ ] Exception:
Code Provision:

Is Purchasing Agent approval required? No [ ] Yes [x]
Is Purchasing Agent approval attached? No [ ] Yes [x]

Accounting information (if more than four accounts, please attach list)

Revenue

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FY27 Expense

	Fund	Agency	Org	Activity	Object	Amount
1	095	110	WORK	ADLF	2306	$150,000.00
2	095	110	WORK	ADLF	2307	$156,440.69
3	095	110	WORK	WHLR	2306	$150,000.00
4	095	110	WORK	WHLR	2307	$730,000.00

FUNDS CHECK BY: Cathy Hill **Date:** 08-11-2026
DIRECTOR / SUPERVISOR SIGNATURE **Date:** 8/11/26
CITY PURCHASING AGENT: **Date:** 8/11/2026

COMMENTS

This ordinance will authorize a suplemental appropriation of FY26 lapsed grant funds. Public Works did not receive final invoices in FY26 for the Adloff Lane and Wheller Avenue projects.

SIGN OFF:

(Mayor's Signature) GBM

(Director of OBM)

The information supplied on this form is not confidential information.

2026-396

A RESOLUTION APPROPRIATING THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION MOTOR FUEL TAX FUNDS IN THE AMOUNT OF $39,500.00 TO BE USED FOR THE CITY'S SHARE FOR PLANNING WORK OUTLINED IN THE UNIFIED PLANNING WORK PROGRAM AS REQUIRED BY THE 1962 FEDERAL AND HIGHWAY ACT (SATS – SPRINGFIELD AREA TRANSPORTATION STUDY) MFT SECTION 26-00300-00-ES, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City has approved an Agreement with the Springfield-Sangamon County Regional Planning Commission for the performance of work under the Unified Planning Work Program; and

WHEREAS, the City anticipates using Motor Fuel Tax funds in the amount of $39,500.00 for the City's share for planning work outlined in the Unified Planning Work Program as required by the 1962 Federal and Highway Act (SATS – Springfield Area Transportation Study, MFT Section 26-00300-00-ES; and

WHEREAS, the City is required to notify the State regarding the expenditure of Motor Fuel Tax funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That improvements will be made as outlined in the 2026 Technical Work Program as required by the 1962 Federal and Highway Act (SATS – Springfield Area Transportation Study).

Section 2: That the proposed improvements will be designated as City Section 26-00300-00-ES.

Section 3: That the City anticipates using $39,500.00 for the improvements under the 2026 Technical Work Program from its allotment of Motor Fuel Tax Funds.

Section 4: That said work shall be done by contract.

Section 5: That the City Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, through its District Engineer.

Section 6: That this resolution shall become effective immediately upon its passage and recording by the City Clerk.

PASSED:_____**, 2026**

RECORDED:_____**, 2026**

ATTEST:_____
City Clerk Charles L. Redpath, Sr.

SIGNED:_____**, 2026**

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-27-26
Office of Corporation Counsel/Date

Requested by: Mayor Misty Buscher

2026-397

Illinois Department of Transportation

Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?
☒ Yes ☐ No

Resolution Type	Resolution Number	Section Number
Original		26-00300-00-ES

BE IT RESOLVED, by the Council (Governing Body Type) of the City (Local Public Agency Type)
of Springfield (Name of Local Public Agency) Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract (Contract or Day Labor).

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Various				

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
Various				

BE IT FURTHER RESOLVED,
1. That the proposed improvement shall consist of
SATS Transportation Planning

2. That there is hereby appropriated the sum of Thirty-Nine Thousand Five Hundred Dollars ($39,500.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Charles Redpath Sr. (Name of Clerk) City (Local Public Agency Type) Clerk in and for said City (Local Public Agency Type)
of Springfield (Name of Local Public Agency) in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
Council (Governing Body Type) of Springfield (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ (Day) day of _____ (Month, Year).

(SEAL)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

0000-297

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement?	Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.
Resolution Number	Enter the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box choose the type of resolution: - Original would be used when passing a resolution for the first time for this project. - Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. - Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement the resolution covers.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.
LPA Type	From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Contract or Day Labor	From the drop down choose either Contract or Day Labor.
Roadway/Street Improvements:	
Name Street/Road	Insert the name of the Street/Road to be improved. For additional locations use the Add button.
Length	Insert the length of this segment of roadway being improved in miles.
Route	Insert the Route Number of the road/street to be improved if applicable.
From	Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.
To	Insert the ending point of the improvement as it relates to the Street/Road listed to the left.
Structures:	
Name Street/Road	Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.
Existing Structure No.	Insert the existing structure number this resolution covers, if no current structure insert n/a.
Route	Insert the Route number on which the structure is located.
Location	Insert the location of the structure.
Feature Crossed	Insert the feature the structure crosses.
1	Insert a description of the major items of work of the proposed improvement.
2	Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().

Instructions for BLR 09110 - Page 2 of 2

Name of Clerk	Insert the name of the LPA clerk.
LPA Type	Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day Clerk is signing the document.
Month, Year	Insert the month and year of the Clerk's signature.Seal The Clerk shall seal the document here.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation shall sign and date here once approved.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office. Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District

9026-397

Illinois Department of Transportation

Request for Expenditure/Authorization of Motor Fuel Tax Funds

Local Public Agency	Type	County	Section Number
Springfield	City	Sangamon	26-00300-00-ES

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Motor Fuel Tax Amount	Rebuild Illinois Amount
County Engineer/Superintendent Salary & Expenses		n/a
Contract Construction		
Day Labor Construction		
Engineering	$39,500.00	
Engineering Investigations		
IMRF/Social Security		n/a
Maintenance		
Maintenance Engineering		
Obligation Retirement		n/a
Other		
Right-of-Way (Itemized on 2nd page)		
TOTAL	$39,500.00	

Comments

PY2027 SATS Transportation Planning

Local Public Agency Official Signature & Date

Title

Mayor

Approved

Regional Engineer Signature & Date
Department of Transportation

Department of Transportation Use

Entered By	Date

2026-397

Itemization of Right-of-Way Request

Location of Property			Property Owner	Acres Right-of-Way	Relocation Costs	Cost of Land Acquired	Cost of Damage to Land not Acquired	Total
Street/Road	Parcel Number	Address of Property Involved						
							TOTAL	

Add Item

Instructions for BLR 09150

This form is used when it is necessary for the Local Public Agency (LPA) to request authorization to disburse Motor Fuel Tax (MFT) funds for various purposes as listed. Some items are automatically authorized by IDOT upon approval of appropriate paperwork. For those items that are not automatically authorized, the LPA must submit this form. It shall be accompanied by the appropriate documentation (e.g. engineering bills, invoices for joint participation). Upon receipt of proper documentation, IDOT will authorize the necessary funds, up to the maximum amount that has been appropriated. Refer to Chapter 9 of the Bureau of Local Roads & Streets Manual for more information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

Local Public Agency	Insert the name of the LPA.
Type	From the drop down, select the City, County, Town, Village or Road District.
County	From the drop down, select the name of the County in which the LPA is located.
Section Number	Insert the section number assigned to the project the request for the authorization is for without dashes. The dashes will be inserted automatically.
Purpose - Amount	Insert the amount the request authorization for the purpose listed to the left, under the type of funds the authorization is being requested for. Insert an amount under Motor Fuel Tax (MFT) is request is to use MFT funds. Insert an amount under Rebuild Illinois (RBI) funds if request is to use RBI funding for this purpose. Items listed as an N/A are not eligible for RBI funding.
Total	This is a calculated field, no entry is necessary. It will calculate the total for each type of funding, for all requested authorizations.
Comments	Insert any comments that are relevant to the requested authorization(s).
Signed	The appropriate LPA official must sign, indicate his/her title, and date here.
Approved	The Department of Transportation representative shall sign and date here upon approval.
Department Use Only Entered By	For IDOT use only, indicate the name of the person entering information into the MFT system.
Date	For IDOT use only, indicate the date of entry of the authorization into the MFT system.
Itemization of Right-of-Way Request Location of Property	
Street/Road	Insert the name of the Street/Road of the acquired/used property involved in the Right-of-Way.
Parcel Number	Insert the parcel number as it applies to the location.
Address of Property Involved	Insert the address of the property involved for this location.
Property Owner	Insert the name of the owner(s) of the acquired/used right-of-way.
Relocation Costs	Insert the relocation costs for this parcel, if applicable.
Acres Right-of-Way	Insert the number of acquired/used right-of-way acres.
Cost of Land Acquires	Insert the cost of land being acquired.
Cost of Damage to Land Not Acquired	Insert the cost of damage to land not acquired.
Total	This is a calculated field, no entry is necessary. It is the sum of all costs for this parcel number.
Total(Overall)	This is a calculated field, no entry is necessary. It is the sum of all costs involving right-of-way.

A minimum of three (3) signed originals must be submitted to the Regional Engineer's District office.
Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District

2022-397

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-55
DATE OF 1ST READING: 9/1/26

OFFICE REQUESTING: Public Works
CONTACT PERSON: Nathan Bottom
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No [X] Yes [ ] If yes, explain justification.

TYPE OF ORDINANCE: _____ **FISCAL IMPACT:** none

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

A RESOLUTION APPROPRIATING MOTOR FUEL TAX FUNDS TO PAY THE COST OF PLANNING WORK AS OUTLINED IN THE TECHNICAL WORK PROGRAM AS REQUIRED BY THE 1962 FEDERAL AID HIGHWAY ACT (SATS - SPRINGFIELD AREA TRANSPORTATION STUDY) MFT SECTION 26-00300-00-ES FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: N/A **VENDOR NO:** _____

CONTRACT TERM: _____ **CONTRACT #** _____ **Change in Scope** Yes [ ] No [ ]

CONTRACT AMOUNT:

(Original amount if change order)	Change Order #	Additional Amount

Method of Purchase (check one) Previous Ord #s _____

[ ] Low Bid [ ] Other: _____ Is Purchasing Agent approval required? No [ ] Yes [ ]
[ ] Low Bid Meeting Specs [ ] Exception: _____ Is Purchasing Agent approval attached? No [ ] Yes [ ]
[ ] Low Evaluated Bid Code Provision: _____

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY:	Date: 8/18/2026
DIRECTOR/SUPERVISOR SIGNATURE	Date: 17 Aug 26
CITY PURCHASING AGENT:	Date: 8/18/2026

COMMENTS

This resolution informs IDOT that the City is using MFT funds to pay the City's share ($39,500.00) for planning work.

SIGN OFF:

_____ (Mayor's Signature)

_____ (Director of OBM)

The information supplied on this form is not confidential information.

9026-397

AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE SPRINGFIELD-SANGAMON COUNTY REGIONAL PLANNING COMMISSION FOR THE PERFORMANCE OF TRANSPORTATION WORK UNDER THE UNIFIED PLANNING WORK PROGRAM FROM JULY 1, 2026, THROUGH JUNE 30, 2027, IN AN AMOUNT NOT TO EXCEED $39,500.00 (MFT SECTION NO. 26-00300-00-ES) FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the Illinois Department of Transportation is mandated by law to develop transportation plans and programs in cooperation with federal, state and local agencies; and

WHEREAS, Section 104(f) of Title Twenty-Three U.S.C. has authorized funding through the State of Illinois to carry out Section 134 of Title Twenty-Three U.S.C.; and

WHEREAS, to receive federal funds for road projects, all municipalities are required to perform certain planning duties through our Metropolitan Planning Organization (MPO); and

WHEREAS, the Springfield-Sangamon County Regional Planning Commission ("Planning Commission") is the MPO for the City of Springfield; and

WHEREAS, the Planning Commission and the City of Springfield, through its Office of Public Works, have agreed to accept responsibility for street and highway planning activities as indicated in the PY-2027 Unified Planning Work Program; and

WHEREAS, the estimated cost to perform the transportation planning work is $515,138.37; and

WHEREAS, the City's share is $39,500.00, which is 6.1% of the total cost estimated; and

WHEREAS, it is in the best interest of the City to enter into a Planning Year 2027 Transportation Planning Agreement with and authorize payment in the amount of $39,500.00 to the Springfield/Sangamon County Regional Planning Commission; and

WHEREAS, a copy of the Planning Year 2027 Transportation Planning Agreement for July 1, 2026, through June 30, 2027, shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes execution of the Planning Year 2027 Transportation Planning Agreement with the Springfield - Sangamon County Regional Planning Commission from July 1, 2026, through June 30, 2027. The Mayor and City Clerk are authorized to execute the Agreement on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to make payments to the Springfield-Sangamon County Regional Planning Commission (0SPR 5700) in an amount not to exceed $39,500.00 from July 1, 2026, through June 30, 2027, from account number 041-110-GAST-STRS-2306 in accordance with the terms of the Agreement.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED:_____**, 2026**

RECORDED:_____**, 2026**

ATTEST:_____
City Clerk Charles L. Redpath, Sr.

SIGNED:_____**, 2026**

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-27-26
Office of Corporation Counsel/Date

Requested by: Mayor Misty Buscher

SSC RPC Springfield-Sangamon County Regional Planning Commission

June 30, 2026

Dave Fuchs
Office of Public Works
201 - Municipal Center West
Springfield, IL 62701

Dear Mr. Fuchs:

Enclosed for your execution is a copy of the PY-2027 Transportation Planning Agreement between the Springfield-Sangamon County Regional Planning Commission and the City of Springfield.

The City's share for PY-2027 (July 1, 2026 - June 30, 2027) is $39,500.00. The Planning Commission will submit bills on a quarterly basis.

Also enclosed for your reference is a copy of the PY-2027 Unified Planning Work Program.

Please return two copies signed by the City to our office. A copy of the agreement with both agency signatures will be returned to you for your records.

If you have any questions or concerns, please contact me at your convenience.

Sincerely,

Shannan Karrick
Acting Executive Director

SK/lk

Encl.

cc: Nate Bottom

Room 252 • 200 South 9th Street • Springfield, IL 62701-1629 • (217) 535-3110 • e-mail: sscrpc@sangamonil.gov

2026-398

PY-2027 PLANNING AGREEMENT

THIS AGREEMENT is made and entered into as of the final date of signature below by and between the Springfield-Sangamon County Regional Planning Commission, hereinafter called the **PLANNING COMMISSION,** and the Village of Chatham, hereinafter called the **CITY**, for regional transportation planning and related planning activities in Sangamon County, Illinois, and particularly in the designated Metropolitan Planning Area of this county.

WITNESSETH THAT:

WHEREAS, the Illinois Department of Transportation is mandated by law to develop transportation plans and programs in cooperation with federal, state, and local agencies; and

WHEREAS, the **PLANNING COMMISSION** has specialized expertise in the area of transportation and land use planning and associated technical services, and thereby has the necessary technical skills; and

WHEREAS, the **PLANNING COMMISSION** has agreed to accept the responsibility for transportation planning activities as indicated in the PY-2027 Unified Planning Work Program; and

WHEREAS, the **CITY** will participate in the continuing, cooperative, and comprehensive transportation planning process in the Springfield, Illinois Metropolitan Planning Area for the planning year starting July 1, 2026, and ending June 30, 2027, in that the **CITY** will be represented on the **PLANNING COMMISSION**, as well as on the Policy and Technical Committees of the Springfield Area Transportation Study; and

WHEREAS, the Federal Highway Administration, through the Illinois Department of Transportation, provides funds (Section 104(f) of Title Twenty-Three U.S.C.) for the continuation of the Metropolitan Planning Area planning process and the development of transportation plans and programs under Section 134 of Title Twenty-Three U.S.C.; and

WHEREAS, the **PLANNING COMMISSION** and the **CITY** have agreed to accept the responsibility for street and highway planning activities as indicated in the PY-2027 Unified Planning Work Program, and

WHEREAS, the Springfield Area Transportation Study Committees and the **PLANNING COMMISSION** have reviewed and approved the **PLANNING COMMISSION'S** estimated cost of Five-hundred fifteen thousand one-hundred thirty-eight dollars and thirty-seven cents ($515,138.37) for July 1, 2026, through June 30, 2027, to perform the transportation planning work as indicated in the PY-2027 Unified Planning Work Program; and

WHEREAS, the cost of performing the ongoing local work indicated in the PY-2027 Unified Planning Work Program will be shared in the ratio of 80% Federal share, estimated at a cost of Five-hundred fifteen thousand one-hundred thirty-eight dollars and thirty-seven cents ($515,138.37), will be funded by the Federal Highway Administration's Section 104(f) of Title Twenty-Three U.S.C., 6.4% State Match Assistance Funds at a cost of Forty-thousand, nine-hundred eighty-four dollars and fifty-nine cents ($40,984.59) and the 6.1% local share, estimated at a cost of Thirty-nine thousand five-hundred dollars ($39,500.00), will be funded by the **CITY**.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. The **PLANNING COMMISSION** hereby agrees to perform the transportation planning work indicated in the PY-2027 Unified Planning Work Program.

2025-398

The **CITY** agrees to participate in the continuing transportation planning process as set forth in the PY-2027 Unified Planning Work Program.

2. The **CITY** agrees to pay, per quarterly invoices, the **PLANNING COMMISSION** 6.1% of the actual cost for the street and highway planning work as indicated in the PY-2027 Unified Planning Work Program.

3. The **CITY** agrees to pass a resolution appropriating sufficient funds to pay its share of the transportation planning work. The cost to the **CITY** shall not exceed Thirty-nine thousand five-hundred dollars ($39,500.00).

IN WITNESS WHEREOF, this agreement shall be binding upon the parties hereto, their successors and assigns.

Executed by the **PLANNING COMMISSION** this _____ day of _____, 2026.

SPRINGFIELD-SANGAMON COUNTY REGIONAL PLANNING COMMISSION

_____
Shannan Karrick,
Acting Executive Director

Executed by the **CITY** this _____ day of _____, 2026.

CITY OF SPRINGFIELD

ATTEST: _____
Chuck Redpath,
City Clerk

_____
Misty Buscher,
Mayor

GBH

2026-398

FY 2027

Unified Planning Work Program

Adopted May 14, 2026

SATS

SPRINGFIELD AREA TRANSPORTATION STUDY

SATS Commitment to the Public

The Springfield Area Transportation Study (SATS) ensures that no person shall be excluded from participation in, denied the benefits of, or otherwise
subjected to discrimination under any program or activity on the grounds of race, color, national origin, disability, age, gender, or socioeconomic status.
SATS further assures that every effort shall be made to ensure nondiscrimination in all its programs and activities, whether federally funded or not.

Prepared in partnership with:

Illinois Department of Transportation
Sangamon County
City of Springfield
Village of Chatham
Springfield Mass Transit District DBA Sangamon Mass Transit District
Springfield-Sangamon County Regional Planning Commission

Contact SATS

Electronic copies of this document are available online at www.sscrpc.com. Hard copy versions will be provided upon request. For more information,
please contact:
Springfield-Sangamon County Regional Planning Commission
200 South 9th Street, Room 252
Springfield, Illinois 62701
(217)535-3110
sscrpc@sangamonil.gov

Funding is provided in whole or in part by the Illinois Department of Transportation, the Federal Highway Administration, and the Federal Transit Administration.
Unless otherwise noted, the material, maps, charts, and other renderings contained in this report are the property of the Springfield Area Transportation Study. They may only be used with their permission. Contact should be made through the Springfield-Sangamon County Regional Planning Commission.

2026-398

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9028-398

Table of Contents

Resolution i
Figure 1. Map of SATS Metropolitan Planning Area ii
Introduction 1
The Metropolitan Planning Process 1
Metropolitan Transportation Planning 1
Metropolitan Planning Organization and Duties 1
The Springfield Area Transportation Study 1
SATS Structure 2
Figure 2. Table of SATS Policy and Technical Committee Members and Advisors 2
Unified Planning Program 3
Purpose 3
Priorities 3
Federal Requirements 3
Development of the UPWP 4
Revisions to the UPWP 4
Composition of the UPWP 4
UPWP Work Elements 5
Work Element 200: SATS Administration 5
Tasks 5
Work Products 6
Figure 3. Table of Work Element 200 - Estimate of Expenditures 6
Work Element 210: Long Range Planning Coordination 7
Tasks 7
Work Products 8
Figure 4. Table of Work Element 210 - Estimate of Expenditures 8
Work Element 220: Short Range Planning 9
Tasks 9
Work Products 9
Figure 5. Table of Work Element 220 - Estimate of Expenditures 9
Work Element 230: Public and Stakeholder Coordination, Communication, and Engagement 10
Tasks 10
Work Products 11
Figure 6. Table of Work Element 230 - Estimate of Expenditures 11
Work Element 240: Transportation Planning Decision Support Systems 12
Tasks 12
Work Products 12
Figure 7. Table of Work Element 240 - Estimate of Expenditures 13
Figure 8. Work Element Time Table 14
Work Program Funding and Budget 15
Funding the Transportation Planning Process 15
Figure 9. Table of FY Funding Sources and Amounts 15
Figure 10. Table of Funding History, 2021 - 2027 16
Accounting Narrative 17
Statement Regarding the Use of Carry-Over Funds 17
Financial Tables 18
Figure 11. Table of Budget by Line Item 18
Figure 12. Table of Budget by Work Element 19

2026-398

RESOLUTION 2026-02

TO ADOPT THE SPRINGFIELD AREA TRANSPORTATION STUDY
FY 2027 UNIFIED PLANNING WORK PROGRAM

WHEREAS, the Springfield-Sangamon County Regional Planning Commission (SSCRPC) is the agency responsible for the comprehensive, continuing, and cooperative transportation planning process for the Springfield Area Transportation Study (SATS),

WHEREAS, 23 CFR Section 450.308 and 49 CFR Section 613.100 state that the Unified Planning Work Program (UPWP) shall annually describe all urban transportation and transportation-related planning activities anticipated within the SATS' Metropolitan Planning Area during the fiscal year, regardless of funding sources; and,

WHEREAS, the FY 2027 UPWP has been developed in accordance with the regulations of the U.S. Department of Transportation, which require a discussion of the important transportation issues facing the area and serve as the framework for selecting program tasks; and,

WHEREAS, the planning activities identified in the FY 2027 UPWP are consistent with the vision, strategies, and recommendations in the 2050 Long Range Transportation Plan, the adopted metropolitan transportation plan for the region; and

WHEREAS, federal ($642,326.07), state ($50,781.52), and local ($109,800.00) funds in the amount of $802,907.59; and,

WHEREAS, public comment has been solicited on a Draft FY 2027 UPWP in accordance with the Public Participation Plan; and,

WHEREAS, the SATS Technical Committee recommended approval of the FY 2027 UPWP on April 2, 2026; and

NOW, THEREFORE, BE IT RESOLVED, that the SATS Policy Committee does hereby adopt the FY 2027 UPWP; and,

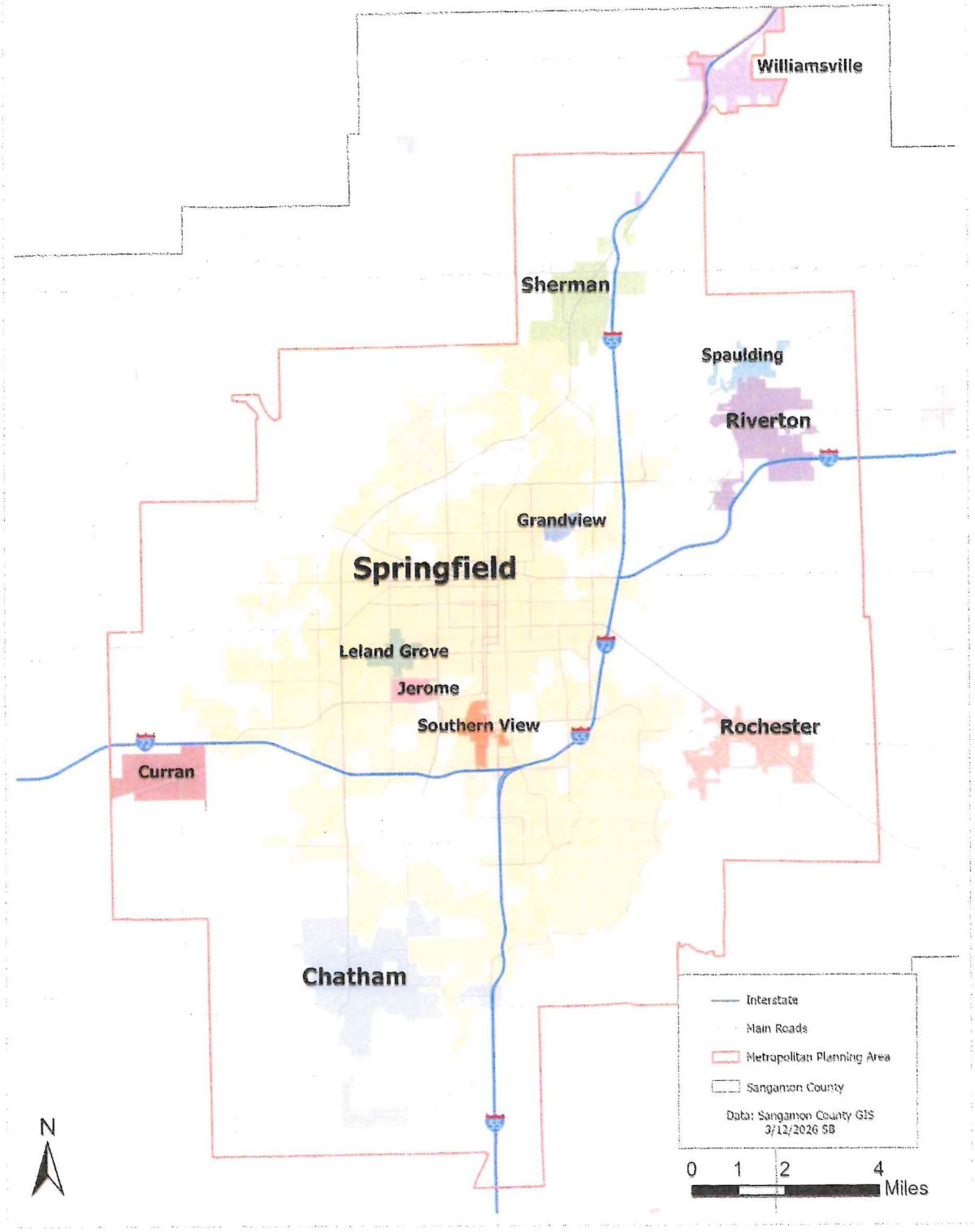
BE IT FURTHER RESOLVED, that SSCRPC staff are authorized to take all necessary administrative actions to administer and implement the FY 2027 UPWP.

PASSED this 14th day of May, 2026

ATTEST: _____
Brian McFadden, Chair
SATS Policy Committee

2026-398

Figure 1. **SATS Metropolitan Planning Area**



2026-398

Introduction

The Metropolitan Transportation Planning Process

Since the Federal-Aid Highway Act of 1962, the United States Department of Transportation has required that every metropolitan area with a population exceeding 50,000 have a designated metropolitan planning organization (MPO) to qualify for federal highway and transit funding. The Governor of Illinois designated the Springfield Area Transportation Study (SATS) as the MPO responsible for transportation in the region.

Metropolitan Transportation Planning

The MPO oversees the transportation planning process for the metropolitan planning area (MPA), resulting in a forum of informed decision-makers comprised of jurisdictional partners, local, state, and federal agencies, other stakeholders, and the public to create a regional transportation system that follows the federally mandated 3-C (continuing, comprehensive, and cooperative) transportation planning process. Such a process encourages and promotes the safe and efficient development, management, and operation of surface transportation systems to serve the mobility needs of people and freight.

Metropolitan Planning Organization and Duties

The Springfield Area Transportation Study

SATS serves the communities of Chatham, Curran, Grandview, Jerome, Leland Grove, Riverton, Rochester, Sherman, Southern View, Spaulding, Springfield, and Williamsville. The MPA encompasses approximately 244 square miles and is located in central Illinois at the intersection of Interstates 55 and 72 (Figure 1 on the previous page). The planning area includes:

- The urbanized area (UZA) as defined by the U. S. Bureau of the Census as a geographic area with a population of 50,000 or more residents;
- The adjusted UZA, which includes the UZA and other small areas to smooth out irregular boundaries; and,
- The area expected to become urbanized in the next 20 to 25 years.

2026-398

SATS Structure and Responsibilities

Federal regulations require that SATS membership consist of officials or designees representing at least 75 percent of the affected population (including the largest incorporated city by population), as determined by the Bureau of the Census. Under the terms of a cooperative agreement entered into by the Illinois Department of Transportation (IDOT), Sangamon County, the City of Springfield, the Village of Chatham, Springfield Mass Transit District (SMTD), and the Springfield-Sangamon County Regional Planning Commission (SSCRPC), these entities serve as voting members.

SATS comprises a Policy Committee and a Technical Committee, as shown in Figure 2 below. The Policy Committee includes the chief elected, appointed, or administrative official of each eligible governmental body or agency. The Policy Committee directs, oversees, and coordinates the transportation planning process to ensure that transportation planning and programming decisions reflect the needs and desires of its members and the general public. The Technical Committee comprises specialized staff from each jurisdiction, providing advice and recommendations to the Policy Committee on matters related to SATS' planning functions. Technical advisors from transportation-related agencies serve as non-voting members on both committees to provide planning assistance as necessary.

SSCRPC staff serve as the administrative and fiscal agent for SATS under the direction of the Policy Committee, are responsible for the day-to-day metropolitan planning activities, and serve as a repository for demographic, land use, environmental, and transportation data for the region. Together, these parties exchange ideas and offer input to ensure the region's transportation network is safe, reliable, and efficient.

Figure 2. **SATS Policy and Technical Committee Members and Advisors**

Jurisdiction	Policy Committee	Technical Committee
IDOT Region 4 / District 6	Regional Engineer	Program Development Engineer
Sangamon County	County Board Chairman	County Engineer
City of Springfield	Mayor	City Engineer
Village of Chatham	Village President	Village Manager
SMTD	Board Chairman	Grants and Procurement Manager
SSCRPC	Board Chairman	Executive Director
Technical Advisors (non-voting)		
Federal Highway Administration (FHWA), Illinois Division		IDOT Bureau of Planning and Programming
Federal Transit Administration (FTA), Region 5, Chicago		IDOT District 6, Local Roads
Illinois Commerce Commission, Rail Section		IDOT, Public and Intermodal Transportation
Springfield Airport Authority		

2026-398

Unified Planning Work Program

Purpose

The UPWP describes the scope and estimated cost of work tasks to be performed by the SSCRPC's staff on behalf of the SATS over the next state fiscal year, July 1, 2026, through June 30, 2027. The UPWP outlines the region's long and short-range transportation planning objectives and describes how these objectives will be met.

This UPWP reflects State and Federal requirements, as well as local priorities and needs. Additionally, the UPWP aligns and considers the goals and objectives in the 2024 Illinois Long Range Transportation Plan (LRTP), Move Illinois.

The SATS 2050 LRTP, adopted on June 12, 2025, has five goals that the tasks in this UPWP directly implement. Those goals, which are a reflection of the region's vision, are:

- Goal 1: Increase the safety and security of the transportation network for all users.
- Goal 2: Maintain the existing transportation network in a state of good repair.
- Goal 3: Enhance the efficiency and connectivity of the transportation network.
- Goal 4: Support the economic vitality of the MPA.
- Goal 5: Protect and enhance the environment.

The UPWP for fiscal year (FY) 2027 has been developed in cooperation with the State of Illinois, local jurisdictions, and the public transit agency serving the metropolitan planning area (MPA).

Priorities

Federal Requirements

Federal transportation regulations (23 CFR 450.306(b)) require MPOs to consider specific planning factors when developing transportation plans and programs in the metropolitan area. Current legislation calls for MPOs to conduct planning that:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
- Increase the safety of the transportation system for motorized and nonmotorized users.
- Increase the security of the transportation system for motorized and nonmotorized users.
- Increase accessibility and mobility of people and freight.
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
- Promote efficient system management and operation.
- Emphasize the preservation of the existing transportation system.
- Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
- Enhance travel and tourism.

2025-998

Development of the UPWP

The development of the UPWP is carried out by SSCRPC staff with input from SATS committee members and technical advisors. The review and adoption process is in accordance with the requirements outlined in the Public Participation Program as follows:

- Public notice – Notification of the draft document will be posted on social media, website (www.sscrpc.com), and via the interested parties' electronic mailing list.
- Public comment period - The draft UPWP will be made available for review a minimum of 14 days before adoption by the Policy Committee, with public comment welcome at both the Technical and Policy Committee meetings. All comments and responses will be incorporated into the final document.
- Availability – The document will be accessible online, with hard copies available upon request.

Revisions to the UPWP

Revisions to the UPWP will be presented to the SATS Technical and Policy Committees for approval.

The IDOT MPO Cooperative Operations Manual provides further guidance when revisions are necessary to the UPWP, budget documents, and agreements:

- Any potential revisions should first be discussed with the MPO's Metro Manager.
- Moving funds within a single Grant Accountability and Transparency Act (GATA) category where the line-item movement of funds is less than 10 percent of the total federal apportionment, redistribution of line-item funds can be accomplished through an email notification to the appropriate Metro Manager for approval upon recommendation of the SATS Technical and Policy Committees.
- Moving funds between GATA categories where the line-item movement of funds is less than 10 percent of the total federal apportionment requires submission of an amended Universal Budget Template (UBT) and UPWP to the appropriate Metro Manager for approval. An amendment to the executed Intergovernmental Agreement (IGA) will also be required.

Composition of the UPWP

The following pages of the UPWP are divided into two primary components:

- A description of work elements with objectives and associated tasks outlining the work to be performed during the fiscal year; and,
- The financial portion presents budget allocations for planning activities and provides the basis for all federal, state, and local funding assistance as outlined.

2026-398

UPWP Work Elements

Work Element 200: SATS Administration

Provide governance that enables public officials and other transportation stakeholders to collaborate to address transportation issues in the planning area and to manage and administer SATS effectively and efficiently.

Tasks - to be conducted throughout the fiscal year of July 1, 2026 – June 30, 2027, unless noted with a "*." Those projects have a more specific timeframe which will be noted in the table on page 14.

- **Program Management**
  - Provide overall management of the transportation planning program and ensure compliance with applicable federal and state requirements.
  - Day-to-day management of and allocation of staff and financial resources.
  - Maintain committee membership rosters and distribution lists and prepare meeting materials for all committee meetings.
  - Perform administrative functions of awarded grants.
    - Complete and submit required forms, invoices, and supporting documentation quarterly.*
    - Prepare quarterly and year-end progress reports.*
    - Other duties as necessary in accordance with the agreement.
  - Complete annual self-certification.*
  - Conduct calls for projects for the Surface Transportation Block Grant Program (STBG) and other funding opportunities as necessary.
    - Update criteria, evaluation matrices, applications, and support documents for the allocation of future funding opportunities.
  - Undertake other administrative functions as necessary.
- **Maintain and Develop the UPWP**
  - Supervise the preparation, negotiation, and approval of the annual work program and budget involving IDOT, the Technical and Policy Committees, and the SSCRPC.*
  - Develop a UPWP that complies with metropolitan planning requirements in the Bipartisan Infrastructure Law (BIL).*
  - Monitor all work program activities and expenditures.
  - Propose and prepare revisions and amendments as necessary.
- **Financial Oversight**
  - Provide financial oversight for activities, including payroll, budget management, quarterly invoices, and annual reports.
  - Prepare financial documentation as required by IDOT.
  - Prepare and execute annual agreements with planning partners.*
  - Prepare and execute other inter-governmental agreements as necessary.
  - Submit the requested information for the preparation of the indirect cost rate.*
  - Seek additional funding opportunities.
  - Prepare and file grant applications for financial assistance.

- **Attend Workshops, Webinars, Seminars, Conferences, and Meetings** as necessary and/or required for additional training, maintaining compliance with regulations, professional development, continuing education, or information exchanges.
- **Maintain, Review, Update, and Support the Title VI Program**

Work Products

- FY 2028 Budget Template, Conflict of Interest form, and Programmatic and Subrecipient Risk Assessments.*
- FY 2028 UPWP.*
- Annual agreements with IDOT, Sangamon County, City of Springfield, Village of Chatham, and SMTD.*
- Quarterly invoices and progress reports for both the planning program and awarded grants.*
- Year-end progress report.*
- Annual self-certification for SATS.*
- Indirect Cost Rate Proposal.*
- Inter-governmental agreements, as necessary.
- Grant applications, as necessary.
- Updated Title VI Program, as necessary.

Figure 3. **Work Element 200 – Estimate of Expenditures**

Direct Costs	Amount
Staff Costs (Salary, Paid Leave, Employee Benefits)	$ 85,071.25
Travel	
Fall Planning Conference (3 staff members)	$ 2,168.00
Supplies	
General Office Supplies	$ 1,000.00
Contractual Services	
SSCRPC Audit	$ 5,000.00
Total	**$ 93,239.25**

2026-398

Work Element 210: Long Range Planning Coordination

Provide governance that enables public officials and other transportation stakeholders to come together in a collaborative process to address transportation issues in the planning area and to manage and administer SATS effectively and efficiently.

Tasks - to be conducted throughout the fiscal year of July 1, 2026 – June 30, 2027, unless noted with a "*." Those projects have a more specific timeframe which will be noted in the table on page 14.

- **Long Range Transportation Planning**
  - Amend the 2050 LRTP as needed.
  - Prepare six-month progress reports of the current LRTP.*
  - Coordinate the LRTP with other local and regional plans to achieve consistency.
- **Active Transportation Planning**
  - Plan and advocate for nonmotorized transportation infrastructure and the advancement of nonmotorized transportation opportunities.
  - Implement multimodal programs detailed in the LRTP and the CONNECT Sangamon County Active Transportation Plan regarding trails, complete streets, and intelligent transportation systems.
- **Performance-based Planning and Programming**
  - Coordinate with planning partners and various committees to support the development of performance targets for the measures defined in the Bipartisan Infrastructure Law and related federal rulemaking.
  - Develop data and reports for the setting and tracking of federally specified regional performance-based planning and programming (PBPP).
  - Set targets for the MPA or elect to adopt and support state targets as required.*
  - Integrate performance targets and report on performance concerning previously set targets in the LRTP, Transportation Improvement Program (TIP), and other planning products as appropriate.
  - Analyze and track the progress of approved highway performance measures.
  - Coordinate with transit agencies to set targets and monitor the progress of the Transit Asset Management Plan (TAMP) and Public Transit Agency Safety Plan (PTSAP).
- **Coordinate with and Advise Planning Partners**
  - Provide objective reviews and suggestions on transportation matters regarding land subdivisions and large-scale development ordinances and processes.
  - Provide technical assistance to member jurisdictions by assisting with planning efforts, supplying data, participating in committees, and helping entities to be consistent with the LRTP.
  - Coordinate with regional stakeholders to promote multimodal freight transportation options related to surface transportation for the region.
  - Improve local and regional transit access and mobility through increased planning and coordination.
  - Present communities and stakeholders with best transportation-related practices for incorporation in other planning efforts.

2025-398

    - Maintain liaison and support to regional freight interests and participate in state and national freight planning.
    - Update and implement the Human Services Transportation Plan (HSTP) for the urbanized area.
- **Complete the 2027 Central Area Parking Study.***
- **Complete the Our Region, Our Vision (West Loop/South Growth) Plan.*** The Plan is funded through a State Planning and Research Grant awarded in December of 2024 (80% federal, 20% state match). Staff time only will be assessed in the FY 2027 UPWP.
- **Research and explore emerging issues, best practices, analytical tools, and general information related to transportation planning.**
- **Gather data, conduct studies, and prepare reports** on matters of importance within the MPA.

Work Products

- 2050 LRTP amendments, as necessary.
- Six-month progress reports of the 2050 LRTP, including progress toward achieving performance targets outlined in the plan.*
- Adoption of safety, pavement and bridge condition, system reliability, and transit performance targets.*
- Annual progress report outlining the current state of safety, infrastructure, system reliability, transit asset management, and public transit agency safety plan performance areas.*
- HSTP for the urbanized MPO.*
- 2027 Central Area Planning Study.*
- Updates to CONNECT Sangamon County's Active Transportation Plan, multi-use trail documents, and intelligent transportation system architecture inventory as necessary.
- Our Region, Our Vision (West Loop/South Growth) Plan.*
- Studies and reports on regionally significant transportation matters.

Figure 4. **Work Element 210 – Estimate of Expenditures**

Direct Costs	Amount
Staff Costs (Salary, Paid Leave, Employee Benefits)	$ 128,814.80
Consultant (Professional Services)	
Transportation Study, to be determined	$ 193,966.77
Total	**$ 322,781.57**

2026-398

Work Element 220: Short Range Planning

To effectively, efficiently, and openly allocate, program, monitor, and keep current federal funds for transportation planning and improvements in the SATS planning area.

Tasks - to be conducted throughout the fiscal year of July 1, 2026 – June 30, 2027, unless noted with a "*." Those projects have a more specific timeframe which will be noted in the table on page 14.

- **Transportation Improvement Program (TIP)**
  - Maintain the current TIP.
  - Develop a fiscally constrained TIP and oversee the adoption for the next state fiscal year, consistent with the current long-range transportation plan, and state and federal requirements.*
  - Process amendments and modifications.
  - Integrate performance measures into the TIP.*
  - Track the status of TIP projects.
  - Facilitate and host a public comment and review process for the draft TIP.*
  - Incorporate comments into the program.*
  - Maintain the eTIP.
- **Annual Listing of Federally Obligated Projects.**
  - Prepare the document by coordinating with the FHWA and member jurisdictions.*

Work Products

- Final FY 2027 - 2030 TIP and eTIP.*
- Amendments and modifications to FY 2026 - 2029 and FY 2027 - 2030 TIPs.
- Annual List of Federally Obligated Projects.*
- Draft FY 2028 - 2031 TIP.*

Figure 5. **Work Element 220 - Estimate of Expenditures**

Direct Costs	Amount
Staff Costs (Salary, Paid Leave, Employee Benefits)	$ 107,596.22
Total	**$ 107,596.22**

2026-398

Work Element 230: Public and Stakeholder Coordination, Communication, and Engagement

Provide SATS members, the State of Illinois, the federal government, citizens, and other stakeholders with informational, technical, and planning services for transportation planning and related community development activities through outreach and engagement.

Tasks - to be conducted throughout the fiscal year of July 1, 2026 – June 30, 2027, unless noted with a "*." Those projects have a more specific timeframe which will be noted in the table on page 14.

- **Foster communication and regional collaboration** among local, state, and national stakeholders on regional transportation issues.
- **Encourage and promote public participation.**
    - Support a planning process that engages community stakeholders and the public in dialogue about regional goals and objectives and how best to achieve them through integrating the region's transportation investments, land use decisions, and environmental conservation efforts.
    - Comply with the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1964, and related executive orders and acts.
    - Utilize the SSCRPC's website (www.sscrpc.com), social media, newsprint, and other methods to foster an open transportation planning process.
        - Update and maintain a user-friendly, informative, and timely website that allows members of the public to view plans, programs, projects, maps, and other documents that inform users of upcoming meetings, public comment periods, and other transportation-related activities in the MPA.
        - Produce fact sheets, visualization techniques, social media posts, and other publications as needed.
    - Coordinate and execute the Curb Your Car Commute Challenge Week.*
    - Provide opportunities for public participation in the planning process and development of plans and programs.
    - Record all public comments received and include them in pertinent plans, programs, and documents.
    - Explore equity-based community outreach opportunities.
    - Participate in meetings of other agencies whose programs and activities are related to transportation, community organizations, and events to raise awareness of plans and programs and build relationships with stakeholder groups.
    - Review and update the Public Participation Plan as necessary.*
    - Continue to evaluate the public involvement techniques of the MPO.
- **Provide assistance and support to jurisdictional partners.**
    - Prepare letters of support for project sponsors.
    - Assist in the review of development-related traffic impacts.
    - Support Complete Streets planning and multimodal initiatives, plans, and programs.
    - Support studies by providing information/technical assistance to local agencies and participating in steering and technical committees.
    - Provide technical support to transit (urban and rural) and paratransit providers.

2026-378

- Provide staff support for Region 7's Regional Transportation Committee and HSTP.
- Provide expertise, assistance, and engagement with entities within the MPA regarding transportation issues, project development, and coordination efforts.
- Review and comment on other agencies' studies, plans, and proposals to determine consistency with MPO planning documents.

- **Conduct the project to update Google Maps.***

Work Products

- Record all public comments received regarding plans, programs, and studies.
- SSCRPC's Transportation Planning page on the Sangamon County website.
- Fact sheets, visualization techniques, social media posts, and other publications as needed.

Figure 6. **Work Element 230 – Estimate of Expenditures**

Direct Costs	Amount
Staff Costs (Salary, Paid Leave, Employee Benefits)	$ 69,217.20
Travel	
Illinois Model User's Group Meetings (4 per year in Champaign/Urbana)	$ 533.60
Human Services Transportation Plan Region 7 Meetings (4 per year)	$ 150.00
Supplies	
Public Engagement Materials	$ 500.00
Miscellaneous (Other Costs)	
Legal Notices or Ads	$ 1,000.00
Total	**$ 71,400.80**

0026-398

Work Element 240: Transportation Planning Decision Support Systems

Enhance the reliability of plans and forecasts by establishing the systems and products needed to improve decision-making.

Tasks - to be conducted throughout the fiscal year of July 1, 2026 – June 30, 2027, unless noted with a "*." Those projects have a more specific timeframe which will be noted in the table on page 14.

- **Continue maintaining, updating, and expanding transportation data layers in a geographic information system (GIS).**
    - Collaborate with federal, state, regional, and local entities to provide requested transportation data.
    - Develop, collect, maintain, and/or update datasets vital to transportation planning, including existing and planned infrastructure, functional classification, roadway jurisdiction, safety, national highway system, system performance, travel patterns, and demographic data.
    - Provide public access to the LRTP and TIP project data through an improved online searchable database with integrated GIS project mapping.
    - Compile and analyze safety, infrastructure condition, system reliability, transit asset management, and public transit agency safety performance measures and targets, and track the progress of the state of the transportation network.
    - Maintain crash data, prepare safety analyses, and encourage the development of appropriate mitigation strategies.
    - Maintain and update transit data for use in route maps, marketing, and public information materials, including an inventory of physical and operational characteristics of SMTD's fixed-route and paratransit services.
- **Employ planning tools** for analytical purposes and to assess the impact of policy and investment decisions in our communities.
- **Continue to provide internal and external products and mapping sites that allow access to organizational data.**
    - Maintain existing and develop interactive web-based maps and applications.
    - Prepare maps, infographics, and videos that help illustrate plans and projects.
    - Update the Intelligent Transportation Systems (ITS) Architecture as necessary.
- **Process data collected through surveys and special studies** for use in planning, programming, management, and marketing of transportation services and projects.
- **Assist in the update of the TransCAD travel demand model (TDM), as necessary.***

Work Products

- Maps, infographics, and videos that help illustrate plans and projects.
- Interactive web-based maps and applications.
- Scenarios generated by the TDM.
- Analysis of crash, pavement, bridge, system reliability, and greenhouse gas data.
- Route maps and public information materials generated for SMTD and Sangamon –Menard Area Regional Transit (SMART).
- Inventory of physical and operational characteristics of SMART and SMTD.
- Inventory of ITS architecture components.

2026-398

Figure 7. Work Element 240 – Estimate of Expenditures		
Direct Costs		**Amount**
Staff Costs (Salary, Paid Leave, Employee Benefits)	$	70,779.44
Miscellaneous (Other Costs)		
TransCAD Licenses (2)	$	5,500.00
InDesign and Photoshop Software (1)	$	950.00
Trimble Catalyst (1)	$	2,000.00
Total	**$**	**79,229.44**

2026-398

Figure 8. **Work Element Time Table**

Work Element & Task	2026 JUL	2026 AUG	2026 SEP	2026 OCT	2026 NOV	2026 DEC	2027 JAN	2027 FEB	2027 MAR	2027 APR	2027 MAY	2027 JUN
200: SATS Administration												
Quarterly invoices and supporting documentation												
Quarterly and year-end progress reports												
Annual self-certification for SATS												
FY 2028 UPWP Budget Template and supporting documents												
FY 2028 UPWP												
FY 2028 Annual Agreements												
Indirect Cost Rate												
210: Long Range Planning Coordination												
Year 1.5 LRTP Progress Report												
Year 2.0 LRTP Progress Report												
Report and submit Safety, Infrastructure, Reliability, and Transit Performance Targets												
2027 Central Area Parking Study												
SATS HSTP												
Our Region, Our Vision Plan (staff time only for SPR project)												
220: Short Range Planning												
FY 2026 - 2029 TIP/eTIP, maintain												
FY 2027 - 2030 TIP/eTIP, develop (with performance measures and public comment) and maintain												
FY 2028 - 2031 TIP/eTIP, develop with performance measures and public comment)												
FY 2026 List of Federally Obligated Projects												
230: Public and Shareholder Coordination, Communication, and Engagement												
Curb Your Car Commute Challenge												
Conduct the project to update Google Maps												
Review and update (as necessary) the Public Participation Plan												
240: Transportation Planning Decision Support Systems												
Travel Demand Model Update												

Unless specified above, the tasks noted for each work element are performed throughout the planning year. Work projects/products listed in Figure 8 are unique to the planning year or are limited to the time period noted.

2026-398

Work Program Funding and Budget

Funding the Transportation Planning Process

The federal government regulates the transportation system's funding, planning, and operations through the federal transportation program, enacted as Titles 23 and 49 of the United States Code. The Federal-Aid Highway Act and the Federal Transit Act require urbanized areas to conduct a transportation planning process to be eligible for federal funds, resulting in plans and programs that are consistent with the metropolitan area's planning goals. The UPWP is an essential implementation tool for achieving the goals outlined in SATS's Long Range Transportation Plan (LRTP), helping to structure and guide activities and products.

The amount and allocation of federal transportation funds are determined through the current legislation. The Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL), is the most recent funding and authorization bill for federal surface transportation spending.

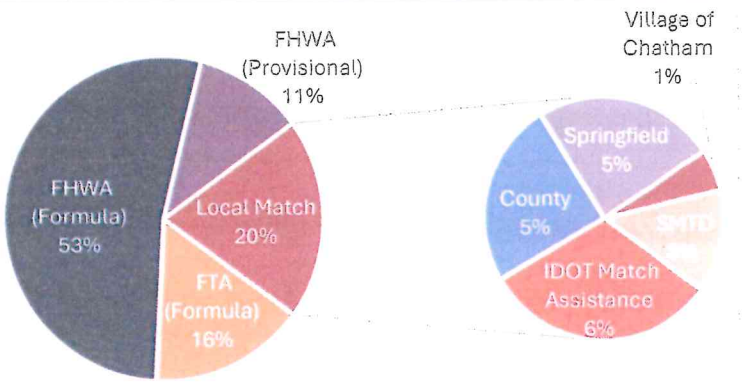
SATS's planning and programming efforts are funded in large part (80 percent) by the Consolidated Planning Grant, which includes planning funds from the Federal Highway Administration (FHWA) and Federal Transit Administration's (FTA) Section 5303 funds. These funding sources are distributed based on population. Temporary supplemental funding, referred to as FHWA provisional, has also been made available to MPOs utilizing unspent metropolitan planning funds from previous years. Federal planning funds are administered by the Illinois Department of Transportation (IDOT).

A non-federal match of 20 percent is also required. Per the SATS's Bylaws and Annual Cooperative Agreements, Sangamon County, the City of Springfield, the Village of Chatham, and SMTD provide the local match. SATS also utilizes IDOT State Match Assistance to provide a portion of the funding, thereby lessening the financial burden on member jurisdictions.

A breakdown of funding sources is provided in Figure 9 below.

Figure 9. **FY 2027 Funding Sources and Amounts**

Funding Source	Amount
FTA (Formula)	**$ 127,187.70**
FHWA (Formula)	**$ 425,802.32**
FHWA (Provisional)	**$ 89,336.05**
Local Match	**$ 160,581.52**
IDOT Match Assistance	$ 50,781.52
Sangamon County	$ 39,500.00
City of Springfield	$ 39,500.00
Village of Chatham	$ 8,800.00
SMTD	$ 22,000.00
Total Amount	**$ 802,907.59**



2026-398

Prior to 2023, the MPO did not utilize state match assistance, and all local matches were provided solely by the member jurisdictions. With the passage of the BIL, SATS's 2021 federal allocation was increased by $79,852 (18.2 percent) over the previous year. SATS requested state match assistance funds equal to the increase in local funding from the previous year. With the exception of FY 2025, in which the entire 20 percent local match was funded with state match assistance, the use of state match assistance has allowed member jurisdictions to maintain a similar contribution amount over the last seven years.

A seven-year funding history is provided in Figure 11.

Figure 10. **Funding History, 2021 - 2027**

Funding Source	2021	2022	2023	2024	2025	2026	2027
Federal Funding	**$ 437,706.64**	**$ 437,706.64**	**$ 517,558.95**	**$ 607,342.20**	**$ 640,747.84**	**$ 636,335.52**	**$ 642,326.07**
FHWA Formula	$ 350,165.31	$ 350,165.31	$ 414,047.16	$ 404,399.67	$ 443,743.83	$ 418,267.88	$ 425,802.32
FHWA Provisional	$ -	$ -	$ -	$ 72,634.19	$ 86,068.05	$ 93,130.48	$ 89,336.05
FTA Formula	$ 87,541.33	$ 87,541.33	$ 103,511.79	$ 130,308.34	$ 110,935.96	$ 124,937.16	$ 127,187.70
Local Match	**$ 109,426.66**	**$ 109,426.66**	**$ 129,297.41**	**$ 151,835.55**	**$ 160,186.96**	**$ 159,083.88**	**$ 160,581.52**
IDOT Match Assist.	$ -	$ -	$ 19,963.08	$ 42,280.86	$ 160,186.96	$ 49,283.88	$ 50,781.52
Sangamon County	$ 39,393.60	$ 39,393.60	$ 39,334.48	$ 39,413.71	$ -	$ 39,500.00	$ 39,500.00
City of Springfield	$ 39,393.60	$ 39,393.60	$ 39,334.48	$ 39,413.71	$ -	$ 39,500.00	$ 39,500.00
Village of Chatham	$ 8,754.13	$ 8,754.13	$ 8,798.50	$ 8,816.31	$ -	$ 8,800.00	$ 8,800.00
SMTD	$ 21,885.33	$ 21,885.33	$ 21,866.87	$ 21,910.96	$ -	$ 22,000.00	$ 22,000.00
Total Funding	**$ 547,133.30**	**$ 547,133.30**	**$ 646,856.36**	**$ 759,177.75**	**$ 800,934.80**	**$ 795,419.40**	**$ 802,907.59**

2026-398

Accounting Narrative

SATS's planning funds are administered by the SSCRPC, which has established an accounting system based on the work-element activities that staff members undertake. All expenses (salaries and non-salary) are assigned to a specific work element or the indirect costs account. The assignment process is discussed below.

DIRECT COSTS are allocated as follows:

- Salaries are staff time applied directly to an individual work element. Salaries include base wages, paid leave, and fringe benefits (authorized by the Sangamon County Board, including FICA, Medicare, Illinois Municipal Retirement Fund, workers' compensation insurance, health, dental, vision, and life insurance, and the employee assistance program).
- Contractual services related to a specific work element will be treated as a direct cost.
- Other costs that support a specific work element, such as supplies, meetings, dues, travel, publications, and equipment purchases, are also considered direct costs.

INDIRECT COSTS are as follows:

- Indirect costs are not readily assignable to a particular project, but are necessary to the operation of the SSCRPC and the performance of activities and projects listed in the UPWP.
- The indirect cost rate used to prepare this work program has been negotiated with IDOT, based on costs from the last audited financial statements and how they were allocated. The approved rate for the county fiscal year (CFY) 2026, December 1, 2025, through November 30, 2026, has been established at 27.88 percent.
- An Indirect Cost Allocation Plan (ICAP) for CFY 2027, December 1, 2026, through November 30, 2027, is in development and will be submitted to IDOT for approval upon completion.

Statement Regarding the Use of Carry-Over Funds

IDOT currently enters into 18-month agreements for the use of funds for a fiscal year, meaning funds not utilized during the previous fiscal year may be utilized to complete specific projects in the first six months of the current fiscal year. The SSCRPC and our planning partners enter into 12-month agreements (July 1 – June 30) that note the percentage of local match and not-to-exceed total, which varies from year to year. As a result, the ability to carry over funding is not feasible at this time.

2026-398

Financial Tables

Figure 11. **SATS Budget by Line Item**

Account	Percent of Staff Time	Federal Funds 80.00%	State Match 6.32%	Local Contributions 13.68%	Total
A. Direct Costs					
Staff Costs (Salary, Paid Leave, and Benefits)		**$ 369,183.11**	**$ 29,165.47**	**$ 63,130.33**	**$ 461,478.91**
Senior Planner - Transportation	100%	$ 96,730.04	$ 7,641.67	$ 16,540.86	$ 120,912.57
Principal Planner – Transportation	100%	$ 51,528.90	$ 4,070.78	$ 8,811.44	$ 64,411.13
Associate Planner – Transportation	100%	$ 44,763.94	$ 3,536.35	$ 7,654.63	$ 55,954.92
Associate Planner – Transportation	100%	$ 52,039.42	$ 4,111.11	$ 8,898.74	$ 65,049.27
Executive Director (vacant)	20%	$ 26,663.66	$ 2,106.43	$ 4,559.49	$ 33,329.58
Planning Specialist	50%	$ 27,523.34	$ 2,174.34	$ 4,706.49	$ 34,404.17
Administrative Secretary	30%	$ 11,245.32	$ 888.38	$ 1,922.95	$ 14,056.65
Senior Planner - Community Planning, Research, and Technology	40%	$ 36,265.79	$ 2,865.00	$ 6,201.45	$ 45,332.24
Associate Planner - Community Planning, Research and Technology	20%	$ 8,607.14	$ 679.96	$ 1,471.82	$ 10,758.93
Senior Planner - Policy Analysis	20%	$ 13,815.56	$ 1,091.43	$ 2,362.46	$ 17,269.45
Other Direct Costs		**$ 165,341.47**	**$ 13,061.98**	**$ 28,273.39**	**$ 206,676.84**
Travel		$ 2,281.28	$ 180.22	$ 390.10	$ 2,851.60
Supplies		$ 1,200.00	$ 94.80	$ 205.20	$ 1,500.00
Contractual Services		$ 4,000.00	$ 316.00	$ 684.00	$ 5,000.00
Consultant		$ 155,173.42	$ 12,258.70	$ 26,534.65	$ 193,966.77
Other Miscellaneous Costs		$ 7,560.00	$ 597.24	$ 1,292.76	$ 9,450.00
B. Indirect Costs 27.88%		**$ 102,928.25**	**$ 8,131.33**	**$ 17,600.73**	**$ 128,660.31**
Total		**$ 642,326.07**	**$ 50,743.76**	**$ 109,837.77**	**$ 802,907.59**

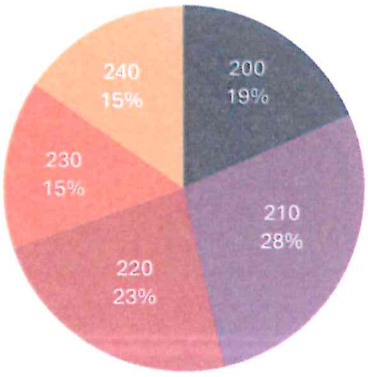
2026-398

Figure 12.

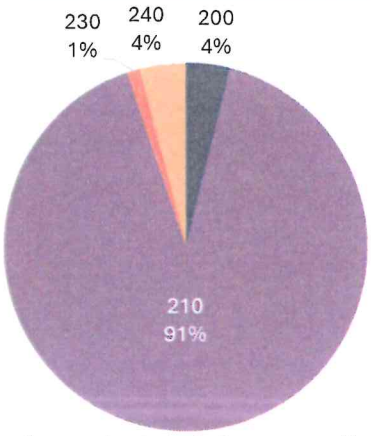
Budget by Work Element

Budget Category	Admin.	200	210	220	230	240	Total
Salaries and Fringe	$ -	$ 85,071.25	$ 128,814.80	$ 107,596.22	$ 69,217.20	$ 70,779.44	$ 461,478.91
Other Direct Costs	$ -	$ 8,168.00	$ 193,966.77	$ -	$ 2,183.60	$ 8,450.00	$ 206,676.84
Indirect Cost	$ 128,660.31	$ -	$ -	$ -	$ -	$ -	$ 134,751.84
Total	**$ 128,660.31**	**$93,239.25**	**$ 322,781.57**	**$ 107,596.22**	**$ 71,400.80**	**$ 79,229.44**	**$ 802,907.59**

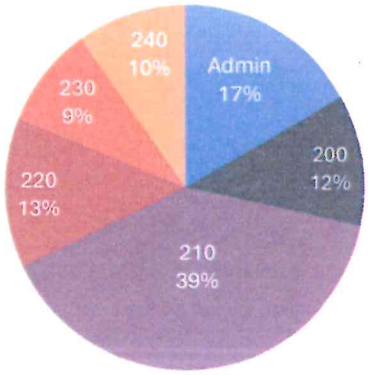
Percent of Salaries and Fringe by Work Element



Percent of Other Direct Costs by Work Element



Percent of All Expenses by Work Element



2026-398

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-54
DATE OF 1ST READING: 9/1/26

OFFICE REQUESTING: Public Works
CONTACT PERSON: Nathan Bottom
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No [X] Yes [ ] If yes, explain justification.

TYPE OF ORDINANCE: SSCRPC agreement
FISCAL IMPACT: $ 39,500.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE SPRINGFIELD/SANGAMON COUNTY REGIONAL PLANNING COMMISSION FOR THE PERFORMANCE OF TRANSPORTATION WORK UNDER THE UNIFIED PLANNING WORK PROGRAM FOR THE PERIOD COVERING JULY 1, 2026 TO JUNE 30, 2027 IN AN AMOUNT NOT TO EXCEED $39,500.00 (MFT SECTION NO. 26-00300-00-ES) FOR THE OFFICE OF PUBLIC WORKS.

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)
agreements

CONTRACTOR / VENDOR NAME: Springfield/Sangamon County Regional Planning Commission
VENDOR NO: 0SPR 5700

CONTRACT TERM: _____ **CONTRACT #** _____ **Change in Scope** Yes [ ] No [ ]

CONTRACT AMOUNT: $39,500.00 (Original amount if change order)
Change Order #:
Additional Amount:

Method of Purchase (check one) **Previous Ord #s**

[ ] Low Bid
[X] Other: SSCRPC agreement
[ ] Low Bid Meeting Specs
[ ] Exception: _____
[ ] Low Evaluated Bid
Code Provision: _____

Is Purchasing Agent approval required? No [ ] Yes [ ]
Is Purchasing Agent approval attached? No [ ] Yes [ ]

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	041	110	GAST	STRS	2306	$ 39,500.00
2						
3						
4						

FUNDS CHECK BY: Date: 8/18/2026
DIRECTOR / SUPERVISOR SIGNATURE Date: 17 Aug 26
CITY PURCHASING AGENT: Date: 8/18/2026

COMMENTS

To receive any federal funds for road projects, all municipalities are required to perform certain planning duties through our MPO (Metropolitan Planning Organization) according to Section 134 of Title 23 U.S.C. Our MPO is in the Springfield/Sangamon County Regional Planning Commission (SSCRPC). Our share this year is $39,500.00, which is 6.1% of the total cost estimated at $515,138.37. The type of work they perform is transportation planning work, as directed in the PY 2027 Unified Planning Work Program, a copy of which will be filed in the City Clerk's office.

SIGN OFF:

(Mayor's Signature) GEM

(Director of OBM)

The information supplied on this form is not confidential information.

2026-398

A RESOLUTION SUPPORTING THE LINC PROJECT, TO RECEIVE ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) GRANT FUNDS FOR THE CONSTRUCTION OF LINC, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City is required to pass a resolution of support for the LINC project to receive Illinois Transportation Enhancement Program (ITEP) grant funds for the construction of the Linc along 8th Street from Converse Avenue to Sangamon Avenue and along Sangamon Avenue from 5th Street to 9th Street; and

WHEREAS, the estimated project amount is $4,100,000.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the funds will be used for the construction phase of the Illinois Transportation Enhancement Program (ITEP) grant funds.

Section 2: That the City anticipates share estimated cost of $820,000.00.

Section 3: That said work shall be done by contract.

Section 4: That the City Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, through its District Engineer.

Section 5: That this resolution shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

_____
Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

8-28-26
Office of Corporation Counsel / Date

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-56
DATE OF 1ST READING: 9/1/2026

OFFICE REQUESTING: Public Works
CONTACT PERSON: David Whitworth
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No [X] Yes [ ] If yes, explain justification.

TYPE OF ORDINANCE: Grant
FISCAL IMPACT:

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

A RESOLUTION SUPPORTING THE LINC PROJECT FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: **VENDOR NO:**

CONTRACT TERM: **CONTRACT #** **Change in Scope** Yes [ ] No [X]

CONTRACT AMOUNT: (Original amount if change order) | **Change Order #** | **Additional Amount**

Method of Purchase (check one) **Previous Ord #s**

[ ] Low Bid [ ] Other: **Is Purchasing Agent approval required?** No [X] Yes [ ]
[ ] Low Bid Meeting Specs [ ] Exception: **Is Purchasing Agent approval attached?** No [X] Yes [ ]
[ ] Low Evaluated Bid **Code Provision:**

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

FUNDS CHECK BY: **Date:**

DIRECTOR / SUPERVISOR SIGNATURE **Date:** 8/28/26

CITY PURCHASING AGENT: **Date:**

COMMENTS

The City is required to pass a resolution of support for the LINC Project in order to receive Illinois Transportation Enhancement Program (ITEP) grant funds for the construction of the LINC along 8th Street from Converse Avenue to Sangamon Avenue and along Sangamon Avenue from 5th Street to 9th Street. The estimated total project amount is $4,100,000.00 and the City's share estimated cost is $820,000.00. The ITEP Grant would cover the difference.

SIGN OFF:

(Mayor's Signature) (Director of OBM)

AN ORDINANCE AUTHORIZING AND APPROVING CHANGE ORDER #3 WITH GREENTRAC, LLC FOR CONTRACT NO. PW26-08-31 TO FURNISH ABATEMENT AND DEMOLITION AND AUTHORIZING AN ADDITIONAL AMOUNT OF $31,044.00, AND A TOTAL AMOUNT NOT TO EXCEED $1,096,815.67, FOR THE OFFICE OF PUBLIC WORKS

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the City Council previously passed ordinance 484-12-25 approving Contract No. PW26-08-31 to furnish abatement and demolition; and

WHEREAS, the Office of Public Works finds it necessary to request an additional amount of $31,044.00, and a total amount not to exceed $1,096,815.67 for demolition and abatement costs to five additional fire-damaged structures; and

WHEREAS, a copy of the request for approval in plans shall be located in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes execution of the request for approval of Change Order #3, and approves additional payment of $31,044.00, for a total amount not to exceed $1,096,815.67 under Contract No. PW26-08-31 to GreenTrac, LLC (VC*5092) for demolition and abatement costs to five additional fire-damaged structures, for the Office of Public Works. The Mayor and City Clerk are authorized to execute contract PW26-08-31 on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to make payment to GreenTrac LLC in a total amount not to exceed $31,044.00 in accordance with the terms of contract PW26-08-31 from expenditure account number 001-110-WORK-ZONE-1232.

Section 3: That this ordinance shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Requested by: Mayor Misty Buscher

SIGNED: _____, 2026

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-28-26
_____
Office of Corporation Counsel/Date

ORDINANCE FACT SHEET

REQUEST FORM NO: 26-52
DATE OF 1ST READING: 9-1-26

OFFICE REQUESTING: Public Works
CONTACT PERSON: David Whitworth
PHONE NUMBER: 789-2255

EMERGENCY PASSAGE: No [X] Yes [ ] If yes, explain justification.

TYPE OF ORDINANCE: Low Bid
FISCAL IMPACT: $ 31,044.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING CHANGE ORDER #3 WITH GEENTRAC, LLC FOR CONTRACT NO. PW26-08-31 TO FURNISH ABATEMENT AND DEMOLITION AND AUTHORIZING AN ADDITIONAL $31,044.00 FOR A TOTAL NOT TO EXCEED $1,096,815.67 FOR THE OFFICE OF PUBLIC WORKS

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Change order request and documentation

CONTRACTOR / VENDOR NAME: GreenTrac LLC
VENDOR NO: VC*5092

CONTRACT TERM: completion
CONTRACT # PW26-08-31
Change in Scope Yes [ ] No [X]

CONTRACT AMOUNT:			
$977,857.28 (Original amount if change order)	3 Change Order #	$31,044.00 Additional Amount

Method of Purchase (check one) **Previous Ord #s** 484-12-25

[ ] Low Bid
[ ] Low Bid Meeting Specs
[X] Low Evaluated Bid
[ ] Other:
[ ] Exception:
Code Provision:

Is Purchasing Agent approval required? No [ ] Yes [X]
Is Purchasing Agent approval attached? No [ ] Yes [X]

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	110	WORK	ZONE	1232	$ 31,044.00
2						
3						
4						

FUNDS CHECK BY: Date: 8/24/2026
DIRECTOR / SUPERVISOR SIGNATURE Date: 26 Aug 26
CITY PURCHASING AGENT: Date: 8/24/26

COMMENTS

This ordinance is for Change Order #3 for this contract. Five additional fire-damaged structures were added to this contract for quick demolition, and 8006 square feet of transite (asbestos) siding was discovered at four structures at 1920 S 13th Street, which resulted in additional abatement costs prior to demolition. Fire damaged structures added for demolition were at 1700 S 11th St, 1509 E Jackson St, 1704 S 7th St, 1616 Glen Av, and 1620 S 6th St.

SIGN OFF:

(Mayor's Signature) GEM

(Director of OBM)

2026-400

2026-401

AN ORDINANCE TO INCREASE THE NUMBER OF CLASS "D" LIQUOR LICENSES BY ONE FOR TWENTY17, LLC D/B/A AUNT LOU'S, LOCATED AT 2413 S. MACARTHUR BLVD

WHEREAS, Twenty17, LLC has applied for a Class "D" liquor license for the business known as Aunt Lou's, located at 2413 S. MacArthur Blvd; and

WHEREAS, all phases of the application process have been satisfactorily met; and

WHEREAS, it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves an increase in the number of Class "D" liquor licenses.

Section 2: That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

_____
Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath, Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

8-28-26
Office of Corporation Counsel/Date

S:\WPDOCS\Ordinances\Liquor\2026\Class D\Twenty17, LLC dba Aunt Lou's - Incr D.docx F.R 09.01.26 ~ NF

2026-401

ORDINANCE FACT SHEET
FOR LIQUOR LICENSES

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
09/01/2026	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	Twenty17, LLC dba Aunt Lou's		
LOCATION:	2413 S. MacArthur Blvd.		
EMERGENCY PASSAGE: (Please check one)		YES	X NO
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	New restaurant with liquor sales		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
I	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2 :00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants-Class E - beer and wine packaged sales, Class D - beer, spirits & wine packaged sales	2:00 a.m.
	O	Movie theaters	2:00 a.m.
	P	Sports Complex with package	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF: _____ _____

Mayor's Signature **Date**

C:\Users\NFallen\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\EG82R9M5\Increase Class D - Aunt Lou's.docx

Tracking No. 2026-401

AN ORDINANCE AUTHORIZING AN INCREASE IN THE NUMBER OF CLASS "B" LIQUOR LICENSES BY ONE FOR NORTH GRAND CONVENIENCE, LLC D/B/A NORTH GRAND CONVENIENCE STORE LOCATED AT 630 E. NORTH GRAND

WHEREAS, North Grand Convenience, LLC has applied for a Class "B" liquor license for the business known as North Grand Convenience Store located at 630 E. North Grand; and

WHEREAS, all phases of the application process have been satisfactorily met; and

WHEREAS, in order for the Local Liquor Control Commission to issue said license it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes an increase in the number of Class "B" liquor licenses.

Section 2: That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

PASSED: _____**, 2026**

SIGNED: _____**, 2026**

RECORDED: _____**, 2026**

_____
Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

8-28-26
Office of Corporation Counsel /Date

Requested By: Mayor Misty Buscher

ORDINANCE FACT SHEET
FOR LIQUOR LICENSES

DATE OF FIRST READING:	REQUESTED BY:	CONTACT:	PHONE #:
09/01/2026	Business Licensing	Todd Oliver	788-8411 ex. 4960
LICENSEE:	North Grand Convenience LLC, North Grand Convenience Store		
LOCATION:	630 E. North Grand		
EMERGENCY PASSAGE: (Please check one)		YES	X NO
REASON FOR EMERGENCY:			
Increase / Decrease	Please indicate below if increasing "I" or decreasing "D"		
REASON FOR I / D	Convenience store with package liquor sales		

Column1	Column2	Column3	Column4
	AA	Tavern license with packaged sales	2:00 a.m.
	A	Tavern license - NO packaged sales	2:00 a.m.
I	B	Packaged sales	2:00 a.m.
	B1	Packaged sales	10:00 p.m.
	C	Packaged beer and wine only	2:00 a.m.
	C1	Packaged beer and wine only	10:00 p.m.
	D	In conjunction with restaurant	2:00 a.m.
	E	In conjunction with restaurant - beer and wine only	2:00 a.m.
	F	Nightclub with packaged sales	2:00 a.m.
	F1	Nightclub - NO packaged sales	2 :00 a.m.
	G	Clubs - NO packaged sales	2:00 a.m.
	H	Convention Center - NO packaged sales	2:00 a.m.
	I	Rental Halls - NO packaged sales	2:00 a.m.
	J	Golf Course / Club House - with packaged sales	2:00 a.m.
	K	Hotel - full service - with packaged sales	2:00 a.m.
	L	Hotel - limited service - NO packaged sales	2:00 a.m.
	M	Supper Club - NO packaged sales	2:00 a.m.
	N	Restaurants-Class E - beer and wine packaged sales, Class D - beer, spirits & wine packaged sales	2:00 a.m.
	O	Movie theaters	2:00 a.m.
	P	Sports Complex with package	2:00 a.m.

It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.

SIGN OFF: _____ _____

Mayor's Signature GEM **Date**

2026-403

AN ORDINANCE AUTHORIZING PAYMENT TO MICHAEL MCGEE, A CITY OF SPRINGFIELD FIRE FIGHTER, FOR SETTLEMENT OF A WORKERS COMPENSATION CLAIM NUMBER 24-WC-026580 IN AN AMOUNT NOT TO EXCEED $130,458.79

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Michael McGee works as a Fire Fighter for the City of Springfield hired October 15, 2007; and

WHEREAS, on October 2, 2023, Mr. McGee filed a workers compensation claim and is willing to settle his claim for case no. 24-WC-026580 in the amount of $130,458.79 representing a permanent partial disability equivalent to approximately 25% loss of use of the person as a whole; and

WHEREAS, Livingstone, Mueller, Bima & Murphy, P.C., the City's workers compensation advisors have recommended that settlement of Mr. McGee workers compensation claim for case number 24-WC-026580 in an amount not to exceed $130,458.79 would be in the best interest of the City financially.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves settlement in the amount of $130,458.79 to Michael McGee, a City of Springfield Fire Fighter Employee, for workers compensation case for claim number 24-WC-026580, representing a permanent partial disability equivalent to approximately 25% loss of use of the person as a whole. The Mayor and the City Clerk are hereby directed to sign the Settlement Agreement on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay the lump sum in an amount not to exceed $130,458.79 from Account Number 074-107-BMGT-WCMP-2205 as provided in the Settlement Agreement to Michael McGee and his attorney Wolter, Beeman, Lynch, & Dennis.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

SIGNED: _____, 2026

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-28-26
Office of Corporation Counsel/Date

Requested by: Mayor Misty Buscher

ORDINANCE FACT SHEET FOR WORKERS' COMPENSATION CLAIMS

CASE INFORMATION:

WORKERS' COMPENSATION CASE#: 24WC026580

WORKERS' COMPENSATION CLAIM #: 231009W014

WORKERS' COMPENSATION COMMISSION DECISION#:

TYPE OF ORDINANCE:
X WORKERS' COMPENSATION SETTLEMENT
☐WORKERS' COMPENSATION AWARD

TYPE OF AWARD/CASE:
☐DEATH
X PERMANENT PARTIAL DISABILITY
☐PERMANENT TOTAL DISABILITY
☐WAGE DIFFERENTIAL

LAW FIRM HANDLING CASE & CONTACT PERSON: Livingstone, Mueller, Bima & Murphy, P.C.
Kenneth S. Bima

NAME OF EMPLOYEE: Michael McGee

DEPARTMENT: Springfield Fire Department

JOB TITLE: Driver Engineer

STATUS: ☐CURRENT EMPLOYEE X FORMER EMPLOYEE

DATE OF ACCIDENT: 10/02/2023

DESCRIPTION OF ACCIDENT: Mr. McGee is alleging that on 10/02/2023 he had three separate lifting incidents that caused an injury to his low back. He was treated locally and then came under the care of Dr. Michael Gornet with The Orthopedic Center of St. Louis. Dr. Gornet recommended a surgical fusion at the L5-S1 level and disc replacements at the levels of L3-4 and L4-5. Mr. McGee was awarded line of duty disability pension benefits on 4/02/2025. Mr. McGee has elected to forego surgery at this time. We have disputed the issues of accident and causal connection based on an IME report with Dr. Andrew Zelby. A significantly compromised settlement was reached representing 25% loss of use of the person as a whole ($128,108.00) and payment of Dr. Gornet's bills in the amount of $2,350.79. The settlement will close out Mr. McGee's right to any additional medical treatment as a result of this accident.

ATTORNEY: Alex Rabin

% OF LOSS OF USE: 25% loss of use of the person as a whole (125 weeks x $1,024.87 max = $128,108.00) plus Dr. Gornet's bills in the amount of $2,350.79.

OBM INFORMATION FOR AWARDS ONLY:

AMOUNT OF AWARD: $ INTEREST PAID: $

AMOUNT OF AWARD NOT YET PAID: MEDICAL: $ TTD: $ OTHER

SIGN OFF APPROVAL FOR ORDINANCE

MAYOR'S OFFICE _____ **OBM** _____

2026-403

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
DATE OF 1ST READING: 09/01/2026

OFFICE REQUESTING: Corporation Counsel **CONTACT PERSON:** Greg Moredock
PHONE NUMBER: 789-2393

EMERGENCY PASSAGE: No [x] ☐ If yes, explain justification.

TYPE OF ORDINANCE: Work Comp Settlement **FISCAL IMPACT:** $130,458.79

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING PAYMENT TO MICHAEL MCGEE, A CITY OF SPRINGFIELD FIRE FIGHTER, TO SETTLE A WORKERS' COMPENSATION CLAIM FOR CASE # 24WC026580 IN THE AMOUNT OF $130,458.79

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: Jeffery Heubner & Wolter, Beeman, Lynch & Dennis **VENDOR NO:** _____

CONTRACT TERM: _____ **Change in Scope** Yes ☐ No [x]

CONTRACT AMOUNT: _____ (Original amount if change order) | **Change Order #** _____ | **Additional Amount** _____

Method of Purchase (check one)

☐ Low Bid [x] Other: _____
☐ Low Bid Meeting Specs ☐ Exception: _____
☐ Low Evaluated Bid **Code Provision:** _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No [x] Yes ☐
Is Purchasing Agent approval attached? No [x] Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	074	107	~~BGMT~~	WCMP	2205	$130,458.79
2			bmgt			
3						
4						

FUNDS CHECK BY: Lenee Pilkington **Date:** 08/18/2026
DIRECTOR / SUPERVISOR SIGNATURE **Date:** 8/18/2026
CITY PURCHASING AGENT: **Date:** 8/18/2026

COMMENTS

Michael McGee, hired on October 15th 2007 as a City of Springfield Fire Fighter, reported a work injury on 10/02/2023. Mr.McGee filed a workers compensation claim (24WC026580) and is willing to settle in the amount of $130,458.79. This amount reflect 25% loss of use of the person as a whole (125 weeks x $1,024.87 max = $128,108.00) plus Dr. Gornet's bills in the amount of $2,350.79. Livingstone, Mueller, Bima & Murphy. P.C. the city's legal advisors, also recommend payment in the amount of $130,458.79 to settle (24WC026580).

SIGN OFF: _____ (Mayor's Signature) GBM _____ (Director of OBM)

S\Excel\Forms\Michael McGee Wcomp settlement The information supplied on this form is not confidential information. Revised 5/10/04

2026-403

AN ORDINANCE AUTHORIZING PAYMENT TO JEFFREY HEUBNER, A CITY OF SPRINGFIELD FIRE FIGHTER, FOR SETTLEMENT OF A WORKERS COMPENSATION CLAIM NUMBER 26-WC-005041 IN AN AMOUNT NOT TO EXCEED $40,810.33

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Jeffrey Heubner works as a Fire Fighter for the City of Springfield hired April 8, 2013; and

WHEREAS, on February 12, 2026, Mr. Heubner filed a workers compensation claim and is willing to settle his claim for case no. 26-WC-005041 in the amount of $40,810.33 representing a permanent partial disability equivalent to approximately 17.5% loss of use of the left leg; and

WHEREAS, Livingstone, Mueller, Bima & Murphy, P.C., the City's workers compensation advisors have recommended that settlement of Mr. Heubner workers compensation claim for case number 26-WC-005041 in an amount not to exceed $40,810.33 would be in the best interest of the City financially.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves settlement in the amount of $40,810.33 to Jeffrey Heubner, a City of Springfield Fire Fighter Employee, for workers compensation case for claim number 26-WC-005041, representing a permanent partial disability equivalent to approximately 17.5% loss of use of the left leg. The Mayor and the City Clerk are hereby directed to sign the Settlement Agreement on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to pay the lump sum in an amount not to exceed $40,810.33 from Account Number 074-107-BMGT-WCMP-2205 as provided in the Settlement Agreement to Beau Friday and his attorney Wolter, Beeman, Lynch, & Dennis.

Section 3: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

SIGNED: _____, 2026

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-28-26
Office of Corporation Counsel/Date

Requested by: Mayor Misty Buscher

2026-404

ORDINANCE FACT SHEET FOR WORKERS' COMPENSATION CLAIMS

CASE INFORMATION:

WORKERS' COMPENSATION CASE#:	W005080738
WORKERS' COMPENSATION CLAIM #:	26WC005041
WORKERS' COMPENSATION COMMISSION DECISION#:	
TYPE OF ORDINANCE:	X WORKERS' COMPENSATION SETTLEMENT ☐WORKERS' COMPENSATION AWARD
TYPE OF AWARD/CASE:	☐DEATH X PERMANENT PARTIAL DISABILITY ☐PERMANENT TOTAL DISABILITY ☐WAGE DIFFERENTIAL
LAW FIRM HANDLING CASE & CONTACT PERSON	Livingstone, Mueller, Bima & Murphy, P.C. L. Robert Mueller
NAME OF EMPLOYEE:	Jeffrey Heubner
DEPARTMENT:	Fire
JOB TITLE:	Driver Engineer
STATUS:	X CURRENT EMPLOYEE ☐FORMER EMPLOYEE
DATE OF ACCIDENT:	2/12/2026
DESCRIPTION OF ACCIDENT:	Slipped on fire truck step and fell onto left leg
ATTORNEY:	Matt Brewer - Wolter, Beeman, Lynch & Dennis, LLP
% OF LOSS OF USE:	17.5% loss of use of the left leg - partial medial meniscus tear with surgery - $40,810.33

OBM INFORMATION FOR AWARDS ONLY:

AMOUNT OF AWARD: $ INTEREST PAID: $

AMOUNT OF AWARD NOT YET PAID: MEDICAL: $ TTD: $ OTHER

SIGN OFF APPROVAL FOR ORDINANCE

MAYOR'S OFFICE _____ **OBM**_____

GEM

2026-404

ORDINANCE FACT SHEET

ORD. REQUEST FORM NO: _____
DATE OF 1ST READING: 09/01/2026

OFFICE REQUESTING: Corporation Counsel
CONTACT PERSON: Greg Moredock
PHONE NUMBER: 789-2393

EMERGENCY PASSAGE: No [x] [ ] If yes, explain justification.

TYPE OF ORDINANCE: Work Comp Settlement **FISCAL IMPACT:** $40,810.33

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

AN ORDINANCE AUTHORIZING PAYMENT TO JEFFERY HEUBNER, A CITY OF SPRINGFIELD FIRE FIGHTER, TO SETTLE A WORKERS' COMPENSATION CLAIM FOR CASE # 26WC005041 IN THE AMOUNT OF $40,810.33

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

CONTRACTOR / VENDOR NAME: Jeffery Heubner & Wolter, Beeman, Lynch & Dennis **VENDOR NO:** _____

CONTRACT TERM: _____ **Change in Scope** Yes [ ] No [x]

CONTRACT AMOUNT: _____ (Original amount if change order) | **Change Order #** _____ | **Additional Amount** _____

Method of Purchase (check one)

[ ] Low Bid [x] Other: _____
[ ] Low Bid Meeting Specs [ ] Exception: _____
[ ] Low Evaluated Bid **Code Provision:** _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No [x] Yes [ ]
Is Purchasing Agent approval attached? No [x] Yes [ ]

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	074	107	BGMT	WCMP	2205	$40,810.33
2			BMGT			
3						
4						

FUNDS CHECK BY: Lenee Pilkington **Date:** 08/11/26
DIRECTOR / SUPERVISOR SIGNATURE **Date:** 8/11/26
CITY PURCHASING AGENT: **Date:** 8/11/2026

COMMENTS

Jeffery Heubner, hired on April 8, 2013 as a City of Springfield Fire Fighter, reported a work injury on 02/12/2026. Mr.Heubner filed a workers compensation claim (26WC005041) and is willing to settle in the amount of $40,810.33 Livingstone, Mueller , Bima & Murphy. P.C. the city's legal advisors, also recommend payment in the amount of $40,810.33 to settle (26WC005041).

SIGN OFF: _____ (Mayor's Signature) _____ (Director of OBM)

S\Excel\Forms\Jeffery Huebner Wcomp settlement The information supplied on this form is not confidential information. Revised 5/10/04

2026-404

AN ORDINANCE AUTHORIZING A SPECIAL CIRCUMSTANCE 50/50 COST-SHARING AGREEMENT FOR THE INSTALLATION OF A NEW WATER SERVICE LINE AT 2553 SOUTH 11TH STREET

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, the property located at 2553 South 11th Street, Springfield, Illinois 62703, presents an unusual water service circumstance because the City's available water infrastructure serving the property is located at a substantial distance from the property and requires the new service line to travel through a City alleyway and across/along another street before reaching the property as depicted in Exhibit A; and

WHEREAS, replacement of the line is estimated to involve approximately three hundred (300) feet of new one-inch PEX water service with tracer wire, including excavation in the alley and the customer's yard, specialized boring, excavation and connection work, and boring through the foundation in order to minimize damage to the property; and

WHEREAS, Rick Ray & Sons Plumbing, Inc., Estimate No. 10412, dated August 10, 2026, has provided an estimate of $7,875.00 for the required water-service installation, including permits, equipment, labor, and materials; and

WHEREAS, the City Council finds that the extraordinary cost associated with the unusual location of the City's water infrastructure creates a special circumstance that warrants limited municipal participation in the cost of providing the property with a reliable water connection; and

WHEREAS, the City Council further finds that a fifty percent (50%) City and fifty percent (50%) property-owner cost-sharing arrangement is a reasonable and equitable solution under these unique circumstances; and

WHEREAS, the City Council intends for this authorization to apply solely to the property identified herein and to the unique circumstances described in this Ordinance and does not intend to create a general obligation for the City to pay for private water-service installations or repairs;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

SECTION 1: The City of Springfield is authorized to participate in the cost of installing a new water service to 2553 South 11th Street because the City's existing water infrastructure serving the property is located in an unusual location requiring an approximately 300-foot service installation through a City alleyway and across/along another street at a 50/50 cost sharing rate in an amount not to exceed $3,937.50. The property owner shall execute a written cost-sharing agreement with the City before City funds are disbursed. The work shall be performed by a properly licensed and qualified contractor and shall comply with all applicable City of Springfield, CWLP, plumbing, excavation, right-of-way, permitting, and inspection requirements.

2026-405

SECTION 2: Upon completion of the authorized work and satisfactory completion of all required inspections, the City may pay its authorized share directly to the contractor upon receipt of appropriate invoices and documentation. The Office of Budget and Management is hereby authorized to make payment in the amount of $3,939.50 from account number 001-111-DEVL-CNBS-2110.

SECTION 3: This Ordinance is expressly intended to address the unique and extraordinary circumstances associated with the location of the water infrastructure serving 2553 South 11th Street. This Ordinance shall not be interpreted as establishing a general City policy requiring the City to share the cost of private water-service installation, replacement, repair, or maintenance. Any future request for similar assistance shall require separate review and approval by the City Council.

SECTION 4: The Mayor, or the Mayor's designee, is authorized to execute a cost-sharing agreement and any other documents necessary to implement this Ordinance, subject to review and approval by the Office of Corporation Counsel.

Section 5: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED:_____**, 2026**

RECORDED:_____**, 2026**

ATTEST:_____
City Clerk Charles L. Redpath, Sr.

SIGNED:_____**, 2026**

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-28-26
_____
Office of Corporation Counsel/Date

Requested by: Alderman Shawn Gregory

SECTION 2: Upon completion of the authorized work and satisfactory completion of all required inspections, the City may pay its authorized share directly to the contractor upon receipt of appropriate invoices and documentation. The Office of Budget and Management is hereby authorized to make payment in the amount of $3,939.50 from account number 001-111-DEVL-CNBS-2110.

SECTION 3: This Ordinance is expressly intended to address the unique and extraordinary circumstances associated with the location of the water infrastructure serving 2553 South 11th Street. This Ordinance shall not be interpreted as establishing a general City policy requiring the City to share the cost of private water-service installation, replacement, repair, or maintenance.

SECTION 4: The Mayor, or the Mayor's designee, is authorized to execute a cost-sharing agreement and any other documents necessary to implement this Ordinance, subject to review and approval by the Office of Corporation Counsel.

Section 5: That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

PASSED:_____**, 2026**

RECORDED:_____**, 2026**

ATTEST:_____
City Clerk Charles L. Redpath, Sr.

SIGNED:_____**, 2026**

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

Requested by: Alderman Shawn Gregory

_____
Office of Corporation Counsel/Date



N

SCALE - 1" = 40'

0 20 40 80 Ft

2553 S 11th St
CWLP Water
August, 2026

FOR REFERENCE PURPOSES ONLY
THE FINAL JUDGEMENT OF SUITABILITY
FOR ANY SPECIFIC APPLICATION IS THE
SOLE RESPONSIBILITY OF THE END USER
2026 City of Springfield, IL

ORDINANCE FACT SHEET

DATE OF 1st READING: 9-1-26

CONTACT PERSON: _____

OFFICE REQUESTING: Alderman Shawn Gregory

PHONE NUMBER: _____

EMERGENCY PASSAGE: No ☑ Yes ☐ **If yes, explain justification - See attached document**

FISCAL IMPACT: 3937.50

SUGGESTED TITLE: An Ordinance Authorizing a Special Circumstance 50/50 Cost-Sharing Agreement for the Installation of a New Water Service Line at 2553 South 11th Street

CONTRACTOR / VENDOR NAME: _____ **VENDOR NO:** _____

CONTRACT TERM: _____ **Change in Scope Yes** ☐ **No** ☐

CONTRACT AMOUNT: _____ _____ _____

(Original amount if change order) **Change Order #** **Additional Amount**

Method of Purchase (check one)

☐ **Low Bid**
☐ **Low Bid Meeting Specs**
☐ **Low Evaluated Bid**
☐ **Other:** _____
☐ **Exception:** _____
Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☑ Yes ☐

Is Purchasing Agent approval attached? No ☑ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	011	111	DEVL	CNBS	2110	3937.50
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

This ordinance would allow the City to enter into a cost-sharing agreement for the installation of a new water line at 2553 South 11th St.

FUNDS CHECK BY: **Date:** _____

DIRECTOR / SUPERVISOR: **Date:** _____

CITY PURCHASING AGENT: **Date:** _____

SIGN OFF: _____ _____

(Mayor's Signature) (Director of OBM)

The information supplied on this form is not confidential information.

2026-405

2026-405

AN ORDINANCE AUTHORIZING PAYMENT OF $200,984.00 TO ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC. FOR RENEWAL OF THE ANNUAL PREMIUM FOR COVERAGE OF CERTAIN COMMERCIAL PROPERTIES FOR THE OFFICE OF BUDGET AND MANAGEMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, Arthur J. Gallagher Risk Management Services, Inc. is the broker for certain commercial properties; and

WHEREAS, covered sites and their valuations have been updated for coverage; and

WHEREAS, Gallagher recommended continuing our policy coverage through our existing provider Arch Insurance, which provided the lowest cost and best coverage as outlined in the Executive Summary; and

WHEREAS, it is necessary to authorize payment of $200,984.00 for renewal of the annual premium for coverage of certain commercial properties for the city of Springfield to Arthur J. Gallagher Risk Management Services, Inc. for the policy term beginning October 1, 2026, through September 30, 2027.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby authorizes payment of $200,984.00 for renewal of the annual premium for coverage of certain commercial properties for the city of Springfield to Arthur J. Gallagher Risk Management Services, Inc. for the policy term beginning October 1, 2026, through September 30, 2027.

Section 2: That the Office of Budget and Management is hereby authorized to make payment of $200,984.00 to Arthur J. Gallagher Risk from account number 074-107-BMGT-PRCA-1225 for the annual premium beginning October 1, 2026, through September 30, 2027.

Section 3: This ordinance shall become effective immediately upon passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Requested by: Mayor Misty Buscher

SIGNED: _____, 2026

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-28-26
_____
Office of Corporation Counsel/Date

2026-405

OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

MEMORANDUM

TO: **Ramona Metzger**

FROM: **James W. Peters, Purchasing Agent**

DATE: **August 13, 2026**

SUBJECT: **Professional Services Determination**

I have reviewed Ordinance Fact Sheet concerning Arthur J. Gallagher Risk Management Services and authorizing payment for the annual premium for commercial property liability coverage in an amount not to exceed $200,984.00 for the Office of Budget & Management.

Based on the information provided, I have determined that the vendor cited possesses a high degree of professional skill and expertise in the required area. Pursuant to Section 38.42 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive Bids.

300 SOUTH SEVENTH • ROOM 200 • SPRINGFIELD, ILLINOIS 62701-1681 • OFFICE (217) 789-2191 • FAX (217) 789-2207

2026-406

City of Springfield

Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated 10/01/2026, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	Coverage/Carrier
☒ Accept ☐ Reject	**Property - $200,984.00** Arch Insurance Company
☒ Accept ☐ Reject	**TRIA - Property**

Additional Recommended Coverages

Gallagher recommends that you purchase the following additional coverages for which you have exposure. By checking the box(es) below, you are requesting that Gallagher provide you with a Proposal for this coverage. By not requesting a Proposal for this coverage, you assume the risk of any uncovered loss.

☐ Flood

The above coverage(s) does not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those listed in the Additional Recommended Coverages, please list below:

_____

_____

Other Services to Consider

☐ Yes ☒ No - **CORE360™** STEP

☐ Yes ☒ No – eRiskHub

Coverage Amendments and Notes:

_____

_____

Exposures and Values

You confirm the payroll, values, schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values, exposures and operations used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your operations or exposures.

Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher's Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Gallagher's liability to you arising from any of Gallagher's acts or omissions will not exceed $20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher's

Gallagher
Insurance | Risk Management | Consulting

2026-406

services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at https://www.ajg.com/privacy-policy/.

You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By: _____

Print Name (Specify Title)

_____

Company

_____

Signature

Date: _____

Gallagher
Insurance | Risk Management | Consulting

2026-406

Gallagher

Insurance | Risk Management | Consulting

City Of Springfield Property Insurance Program -2026

Executive Summary

Mayor Buscher, City Council Members, Budget Director Metzger, and Purchasing Director Peters

August 10, 2026

Scope of Service: Evaluation of potential risk, identifying gaps in insurance coverage, better positioning for placement of coverage, and offering management insight on insurance coverages. This is done with the intent to help management make decisions that can positively impact the asset protection of the City of Springfield.

The property insurance market, after many challenging quarters, has shown signs of improvement for good risks. The Midwest is challenged by convective storms as well as inflationary factors in the construction rebuild cost. Please refer to the attached Summer Insurance Market update for market averages.

Our renewal process includes the following:

- Policy structure review.
- Terms and conditions for renewal.
- Market survey, Loss control recommendations, and compliance.
- Review of the property replacement cost (schedule of property reviewed by city staff)

Our recommendation continues to be Arch Insurance. We continue to make the recommendations for the following reasons:

- Continued stability in the property marketplace with a broad form of coverage.
- Flood and Earthquake sub-limits apply.
- **Overall property rate decreases of- 4% - Benchmark 4.7 to -5.8 (property benchmark attached).**
- **Overall Property Valuation increase of 5.1% ($ 10,066,545)**- (Schedule attached).
- **Overall Net Premium impact of >1%** including flood coverage premium.
- Gallagher National Risk Control and Claims Service.

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2026-403

Gallagher

Insurance | Risk Management | Consulting

Insurance Carrier: Arch Insurance	**Expiring Term** Premium *2025-2026* Per Current Statement of values	**Renewal Term Premium 2026-2027** Per Current Statement of Values	**Changes**
Total *Property Valuation*- Building – content-Extra Expense	**$195,160,224**	**$205,226,769**	**Valuation increase = $10,066,545 (5.1%)**
Property Premium	$153,015	$153,937	
Earthquake Premium	$5,275	$5,258	
Flood Premium	$22,248	$22,548	
Equipment Breakdown Premium	$14,536	$14,624	
Terrorism Coverage Premium	$4,591	$4,617	
Total Premium	***$199,947***	***$200,984***	***+1,037 (>1%)***

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2026-406

Gallagher

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We continue to make available to the City of Springfield the Gallagher CORE360 STEP Portal (see last page of proposal) that is utilized by many municipalities and corporations. This is at no cost as a Gallagher client. I recommend the following items for consideration:

- CBIZ Valuation Group Should be consulted for property valuation update- last was 10-28-2020.
- *New buildings added that are vacant require a vacancy policy or endorsement. Policy coverage is excluded without this endorsement*
- *New Construction requires builders risk placement. Often provided by the contractor in the bid. If not, a separate placement is required.*

In conclusion, we have attained a very favorable renewal in both terms/conditions and pricing. We appreciate the opportunity to serve the City of Springfield's risk management needs. We continue to review the marketplace with our team of analysts to advise you of continued market trends so adjustments can be made in a reasonable period. If you have any questions, please feel free to contact me.

Regards,

Thomas J. Kavanagh
Area Vice President

Gallagher

Insurance | Risk Management | Consulting

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2026-406

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

CONTACT PERSON: James W. Peters

OFFICE REQUESTING: Office of Budget & Management

PHONE NUMBER: 217-789-2191

EMERGENCY PASSAGE: No ☑ Yes ☐ **If yes, explain justification - See attached document**

FISCAL IMPACT: $200,984.00

SUGGESTED TITLE: An ordinance authorizing payment to Arthur J. Gallagher Risk Management Services Inc for renewal of the annual premium for commercial property coverage for certain commercial properties for the City of Springfield in an amount not to exceed $200,984.00 for the Office of Budget & Management

CONTRACTOR / VENDOR NAME: Arthur J. Gallager Risk Mgt Services **VENDOR NO:** VC6164

CONTRACT TERM: 10/01/2026 - 09/30/2027 **Change in Scope Yes** ☐ **No** ☑

CONTRACT AMOUNT: $200,984.00
(Original amount if change order)

Change Order # _____ **Additional Amount** _____

Method of Purchase (check one)

☐ **Low Bid**
☐ **Low Bid Meeting Specs**
☐ **Low Evaluated Bid**
☑ **Other:** Contract Renewal
☐ **Exception:** _____
Code Provision: _____

Previous Ord #'s 391-10-25

Is Purchasing Agent approval required? No ☐ Yes ☑

Is Purchasing Agent approval attached? No ☐ Yes ☑

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	074	107	BMGT	PRCA	1225	$200,984.00
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Authorization to bind coverage, Executive Summary and Property Listing

STAFF ANALYSIS

Commercial property insurance policy for 40 properties/improvements locations for the City of Springfield. Executive Summary is attached. This is a policy renewal covering October 1, 2026 through September 30, 2027.

Covered sites have been reviewed and updated for coverage. Gallagher recommended Arch Insurance based on details listed in the Executive Summary. Arch Insurance is providing the coverage at the most affordable price, with a less than 1% increase from last year.

FUNDS CHECK BY: _____ **Date:** 8/13/2026

DIRECTOR / SUPERVISOR: _____ **Date:** 8/14/26

CITY PURCHASING AGENT: _____ **Date:** 8-13-2026

SIGN OFF: _____
(Mayor's Signature)

_____
(Director of OBM)

The information supplied on this form is not confidential information.

2026-406

AN ORDINANCE AUTHORIZING A SUBRECIPIENT AGREEMENT WITH VISIONS 1908 AND EXECUTION OF ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY (ICJIA) GRANT NO. 423045 IN THE AMOUNT OF $199,770.00 FOR REIMBURSEMENT FOR RE-ENTRY SERVICES, AND ADDRESSING CO-OCCURRING DISORDERS FOR THE PEOPLE WHO ARE INVOLVED IN THE JUSTICE SYSTEM, FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, City Council previously passed Ordinance No. 422-10-25 authorizing execution of a subrecipient agreement with Visions 1908 Second Chance Program and execution of ICJIA Grant No. 422045 in the amount of $199,770.00 from July 1, 2025, through June 30, 2026; and

WHEREAS, the Illinois Criminal Justice Information Authority (ICJIA) has approved Grant No. 423045 in the amount of $199,770.00 to fund reimbursement for reentry services and addressing co-occurring disorders for people who are involved in the justice system with Visions 1908 from July 1, 2026, through June 30, 2027; and

WHEREAS, it is in the best interest of the City of Springfield to accept this grant from the Illinois Criminal Justice Information Authority; and

WHEREAS, a copy of the grant shall be located in the Office of the City Clerk and identified as Grant No. 423045; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby accepts the Illinois Criminal Justice Information Authority (ICJIA) Grant No. 423045 in the amount of $199,770.00 to fund reimbursement for reentry services and addressing co-occurring disorders for people who are involved in the justice system with Visions 1908, from July 1, 2026, through June 30, 2027. The Mayor is hereby authorized to execute and the City Clerk to attest acceptance of Grant No. 423045 and any documents necessary on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby authorized to make payment to Visions 1908 (VC*8905) in the amount of $199,770.00 from account number 001-111-DEVL-VISN-2111.

Section 3: That this ordinance shall become effective immediately after its passage, recording by the City Clerk, and publication in pamphlet form.

PASSED:_____**, 2026**

RECORDED:_____**, 2026**

ATTEST:_____
City Clerk Charles L. Redpath, Sr.

SIGNED:_____**, 2026**

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-28-26
Office of Corporation Counsel/Date

Requested by: Mayor Misty Buscher

S:\WPDOCS\Ordinances\OPED\2026\Subrecipient\Visions 1908 - ICJIA Grant No. 423045 - Reimb for Reentry and Cooccurring Disorders.docx F.R. 09.01.26 ~ NF

Uniform Application for State Grant Assistance Updated by ICJIA		
Illinois Criminal Justice Information Authority Completed Section		
1.	**Type of Submission**	☐ Pre-application ☒ Application ☐ Changed / Corrected Application
2.	**Type of Application**	☐ New ☒ Continuation (i.e. multiple year grant) ☐ Revision (modification to initial application)
3.	**Date / Time Received by State**	Completed by State Agency upon Receipt of Application
4.	**Name of the Awarding State Agency**	Illinois Criminal Justice Information Authority
5.	**Catalog of State Financial Assistance (CSFA) Number**	546-00-2094
6.	**CSFA Title**	Edward Byrne Memorial Justice Assistance Grant (JAG)
Grant specific information (if applicable) **		
7.	**Agreement Number**	423045
8.	**Previous Agreement Numbers**	
Catalog of Federal Domestic Assistance (CFDA)		☐ Not applicable (No federal funding)
9.	**CFDA Number**	16.738
10.	**CFDA Title**	2022 BJA Edward Byrne Memorial Justice Assistance Grant Program
11.	**CFDA Number**	
12.	**CFDA Title**	
Federal Fund Information		☐ Not applicable (No federal funding)
13.	**Federal Award ID Number**	15PBJA-21-GG-00271-JAGX & 15PBJA-22-GG-00650-JAGX
14.	**Federal Award Date**	09/22/2021 & 09/16/22
15.	**Amount Obligated by this action**	$1,400,000
16.	**Total Amount of the Federal Award**	
Funding Opportunity Information		
17.	**Funding Opportunity Number**	2094-2964
18.	**Funding Opportunity Title**	Addressing Co-occurring Disorder for People Who are Involved in the Justice System
19.	**Funding Opportunity Program Field**	
Competition Identification ☒ **Not Applicable**		
20.	**Competition Identification Number**	
21.	**Competition Identification Title**	

2026-407

Applicant Completed Section		
Implementing Agency Information**		
22.	**Legal Name**	(Name used for DUNS registration and grantee pre-qualification.) City of Springfield
23.	**Common Name (DBA)**	
24.	**Employer / Taxpayer ID Number (EIN, TIN)**	37-6002037
25.	**Vendor ID, if different than above**	
26.	**Organizational DUNS number**	025955852
27.	**SAM expiration date**	06/11/2026
28.	**SAM Cage Code**	607Q6
29.	**Business Address**	Street address: 300 S. 7th St. Room 210 City: Springfield State: IL County: Sangamon Zip + 4: 62701
Implementing Agency: Person to be contacted for Program Matters involving this application.		
30.	**First Name**	Jarred
31.	**Last Name**	McCormick
32.	**Suffix**	
33.	**Title**	Operations Coordinator
34.	**Telephone Number**	217-789-2377 Ext. 5475
35.	**Fax Number**	
36.	**Email address**	Jarred.McCormickII@springfield.il.us
Implementing Agency: Person to be contacted for Business/Administrative Office Matters involving this application.		
37.	**First Name**	Amy
38.	**Last Name**	Rasing
39.	**Suffix**	
40.	**Title**	Director of Planning and Economic Development
41.	**Telephone Number**	217-789-2377
42.	**Fax Number**	
43.	**Email address**	Amy.rasing@springfield.il.us
Program Agency Information (If different from Implementing Agency.)**		
44.	**Legal Name**	(Name used for DUNS registration.)
45.	**Organizational DUNS number**	
46.	**SAM expiration date**	
47.	**SAM Cage Code**	
48.	**Business Address**	Street address: City: State: County: Zip + 4:
Program Agency: Person to be contacted for Program Matters involving this Application.		
49.	**First Name**	

2026-407

50.	**Last Name**	
51.	**Suffix**	
52.	**Title**	
53.	**Telephone Number**	
54.	**Fax Number**	
55.	**Email address**	
Areas Affected**		
56.	**Areas Affected by the Project (County(ies); City(ies); or State-wide)**	(If program is not state-wide, list each county. If not serving the entire county, also list the municipalities served within the county. If Chicago is included, list the neighborhoods served within Chicago if services are not provided throughout the entire city.) Springfield, IL
57.	**Implementing Agency's Legislative District (This must be based on the nine digit zip code registered with SAM.)**	Congressional District: 13 & 15 State Senate District: 95 & 96 State Representative District: 48
58.	**Primary Area of Performance**	(This should be either the Program Agency's office or the location where a majority of the grant activity takes place. A street address does not need to be provided but please list city, state, and nine digit zip code.) Springfield, IL
59.	**Primary Area of Performance's Legislative District (This must be based on the nine digit zip code listed above.)**	Congressional District: 13 & 15 State Senate District: 95 & 96 State Representative District: 48
Applicant's Project**		
60.	**Description Title of Applicant's Project**	
61.	**Proposed Project Term**	Start Date: 07/01/2026 End Date: 06/30/2027
62.	**Estimated Funding (include all that apply)**	x Designated/Awarded Amount, if known: $199,770 □ Budgeted/Requested Amount: $ □ Match: $ □ Overmatch: $ □ Program Income: $ Total Amount : $199,770 Indirect cost rate: _____%

Applicant Certification:

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 218, Section 1001)

(*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity.

☐ I agree

Implementing Agency Authorized Official (Director, President, Chair, or similar position)		
63.	**First Name**	Misty

2026-407

64.	**Last Name**	Buscher
65.	**Title**	Mayor
66.	**Telephone Number**	
67.	**Fax Number**	
68.	**Email address**	Misty.Buscher@springfield.il.us
69.	**Signature of Authorized Representative**	
70.	**Date Signed**	
Implementing Agency Financial Officer (Chief Financial Officer, Comptroller, Treasurer, or similar position.)		
71.	**First Name**	Ramona
72.	**Last Name**	Metzger
73.	**Title**	Director, Office of Management and Budget
74.	**Telephone Number**	
75.	**Fax Number**	
76.	**Email address**	Ramona.Metzger@springfield.il.us
77.	**Signature of Authorized Representative**	
78.	**Date Signed**	
Program Agency Authorized Official		
79.	**First Name**	
80.	**Last Name**	
81.	**Title**	
82.	**Telephone Number**	
83.	**Fax Number**	
84.	**Email address**	
85.	**Signature of Authorized Representative**	
86.	**Date Signed**	

** **ICJIA specific modification to GATA form**

2026-407

Docusign Envelope ID: D91DCC28-3A9F-843E-8040-6F7E4F01E805

GRANT AGREEMENT
BETWEEN
THE STATE OF ILLINOIS, ILLINOIS CRIMINAL INFORMATION AUTHORITY
AND
City of Springfield

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and City of Springfield (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	**Definitions**
Article II	**Award Information**
Article III	**Grantee Certifications and Representations**
Article IV	**Payment Requirements**
Article V	**Scope of Award Activities/Purpose of Award**
Article VI	**Budget**
Article VII	**Allowable Costs**
Article VIII	**Lobbying**
Article IX	**Maintenance and Accessibility of Records; Monitoring**
Article X	**Financial Reporting Requirements**
Article XI	**Performance Reporting Requirements**
Article XII	**Audit Requirements**
Article XIII	**Termination; Suspension; Non-compliance**
Article XIV	**Subcontracts/Subawards**
Article XV	**Notice of Change**
Article XVI	**Structural Reorganization and Reconstitution of Board Membership**
Article XVII	**Conflict of Interest**
Article XVIII	**Equipment or Property**
Article XIX	**Promotional Materials; Prior Notification**
Article XX	**Insurance**
Article XXI	**Lawsuits and Indemnification**
Article XXII	**Miscellaneous**
Exhibit A	**Project Description**
Exhibit B	**Deliverables or Milestones**
Exhibit C	**Contact Information**
Exhibit D	**Performance Measures and Standards**
Exhibit E	**Specific Conditions**

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

2026-407

The Parties or their duly authorized representatives hereby execute this Agreement.

ILLINOIS CRIMINAL INFORMATION AUTHORITY

By: _____

Delrice Adams, Executive Director

Date: _____

City of Springfield

By: _____

Misty Buscher, Mayor

Date: _____

By: _____

Ramona Metzger, Director, Office of Management and Budget

Date: _____

2026-407

STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE (updated by ICJIA)	AGENCY: Illinois Criminal Justice Information Authority	
Implementing Agency Name: Springfield, City of	UEI#: VBD7LLHA3MJ3	NOFO ID: 2094-2964	Grant #: 423045
CFSA Number: 546-00-2094	CSFA Short Description: JAG	State Fiscal Year(s): SFY 27	Project Period: 7/1/26 - 6/30/27

If you are required to provide or volunteer to provide cost-sharing, matching funds, other funding or contributions to the project, these should be shown for each applicable budget category. All applicants must complete the cells highlighted in blue. The remaining cells will be automatically filled as you complete the Budget Worksheets. Eligible applicants requesting funding for only one year should complete the column under "Year 1." ***Please read all instructions before completing form.***

SECTION B -- MATCH FUNDS

Program Revenues	Year 1			
Grantee Match Requirement: 20% *(ICJIA to populate, only if match is required)*				
(b). -Cash				
(c). -Non-cash				
(d). Other Funding & Contributions				
NON-STATE Funds Total	$ -			

BUDGET SUMMARY MATCH FUNDS

Budget Expenditure Categories *OMB Uniform Guidance Federal Awards Reference 2 CFR 200*	Year 1			
1. Personnel (Salaries & Wages) 200.430	$ -			
2. Fringe Benefits 200.431	$ -			
3. Travel 200.474	$ -			
4. Equipment 200.439	$ -			
5. Supplies 200.94	$ -			
6. Contractual Services *(200.318)* & Subawards *(200.92)*	$ -			
16. Total Direct Costs (lines 1-15) 200.413	$ -			
17. Indirect Costs* (see below) 200.414				
Rate: _____ % Base: _____	$ -			
18. Total Costs NON-ICJIA (Match) Funds (lines 16 and 17)	$ -			

2026-407

-045E-8040-6F7E4F01E805

STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE (updated by ICJIA)	AGENCY: Illinois Criminal Justice Information Authority	
Implementing Agency Name: Springfield, City of	UEI#: VBD7LLHA3MJ3	NOFO ID: 2094-2964	Grant #: 423045
CFSA Number: 546-00-2094	CSFA Short Description: JAG	State Fiscal Year(s): SFY 27	Project Period: 7/1/26 - 6/30/27

Note: Please see ICJIA Specific Instructions tab for additional information about filling out this sheet.

(2 CFR 200.415)

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate and that any false, fictitious, or fraudulent information or the omission of any material fact, could result in the immediate termination of my grant award(s). "

Implementing Agency

City of Springfield
Name of Applicant Institution/Organization

Signature

Ramona Metzger
Name of Official

Director, Office of Management and Budget
Title
Chief Financial Officer (or equivalent)

Date of Signature

City of Springfield
Name of Applicant Institution/Organization

Signature

Misty Buscher
Name of Official

Mayor
Title
Executive Director (or equivalent)

Date of Signature

Note: The State awarding agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter into contractual agreements on behalf of the organization.

Section C - Budget Worksheet & Narrative

16). Indirect Cost *(2 CFR 200.414)* --Provide the most recent indirect cost rate agreement information with the itemized budget. The applicable indirect cost rate(s) negotiated by the organization with the cognizant negotiating agency must be used in computing indirect costs (F&A) for a program budget. The amount for indirect costs should be calculated by applying the current negotiated indirect cost rate(s) to the approved base(s). After the amount of indirect costs is determined for the program, a breakdown of the indirect costs should be provided in the budget worksheet and narrative below.

Note: Please see ICJIA Specific Instructions tab for additional information for completing this section.

Description	Computation		Federal/State Amount	Match	
	Base	Rate			
					$ -

Indirect Cost Narrative:

This is to certify that I have reviewed the indirect cost rate proposal and grant agreement budget, and to the best of my knowledge and belief:

(1) The costs included in the proposal to establish the final indirect costs rate for this project period are not listed in the budget as a direct cost.
(2) The indirect costs charged to this grant agreement are not included as direct costs in a different grant agreement with the Criminal Justice Information Authority (Authority) or any other grantor.
(3) The direct costs listed in this budget are not charged as indirect costs in a different grant agreement with the Authority or any other grantor.

Violation of this certification may result in a range of penalties, including suspension of funds under this program, termination of this agreement, suspension or debarment from receiving future grants, recoupment of monies provided under this grant, and all remedies allowed under the Illinois Grant Recovery Act (30 ILCS 708/1 et seq.)

City of Springfield
Institution/Organization

Signature

Ramona Metzger
Name of Official

Director Office of Budget & Management
Title
Chief Financial Officer (or equivalent)

Date of Signature

City of Springfield
Institution/Organization

Signature

Misty Buscher
Name of Official

Mayor
Title
Executive Director (or equivalent)

Date of Signature

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

CONTACT PERSON: Amy Rasing

OFFICE REQUESTING: OPED

PHONE NUMBER: 217-789-2377

EMERGENCY PASSAGE: No ☑ Yes ☐ **If yes, explain justification - See attached document**

FISCAL IMPACT: $199,770.00

SUGGESTED TITLE: AN ORDINANCE AUTHORIZING THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH VISIONS 1908, IN AN AMOUNT NOT TO EXCEED $199,770 FOR REIMBURSEMENT FOR WORK UNDER THE ICJIA GRANT, ADDRESSING CO-OCCURING DISORDERS FOR PEOPLE WHO ARE INVOLVED IN THE JUSTICE SYSTEM.

CONTRACTOR / VENDOR NAME: VISIONS 1908 **VENDOR NO:** VC*8905

CONTRACT TERM: 7/1/2026-6/30/2027 **Change in Scope Yes** ☐ **No** ☑

CONTRACT AMOUNT: $199,770.00 (Original amount if change order) **Change Order #** _____ **Additional Amount** _____

Method of Purchase (check one)

☐ Low Bid ☑ Other: _____

☐ Low Bid Meeting Specs ☐ Exception: _____

☐ Low Evaluated Bid **Code Provision:** _____

Previous Ord #'s 422-10-25

Is Purchasing Agent approval required? No ☐ Yes ☐

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	111	DEVL	VISN	2111	$199,770
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

AN ORDINANCE AUTHORIZING THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT TO ENTER INTO A SUBRECIPIENT AGREEMENT WITH VISIONS 1908 IN AN AMOUNT NOT TO EXCEED $199,770 FOR REIMBURSEMENT FOR REENTRY SERVICES UNDER THE ICJIA GRANT, ADDRESSING CO-OCCURING DISORDERS FOR PEOPLE WHO ARE INVOLVED IN THE JUSTICE SYSTEM

FUNDS CHECK BY: Pilkington, Lenee Digitally signed by Pilkington, Lenee DN: dc=local, dc=cosnet, dc=contranet, ou=City Departments, ou=OBM, ou=Staff, ou=Users, cn=Pilkington, Lenee, email=Lenee.Pilkington@springfield.il.us Date: 2026.08.19 15:48:31 -05'00' **Date:** _____

DIRECTOR / SUPERVISOR: _____ **Date:** 8/17/26

CITY PURCHASING AGENT: _____ **Date:** 8/20/2026

SIGN OFF: _____ (Mayor's Signature) _____ (Director of OBM)

The information supplied on this form is not confidential information.

2026-407

AN ORDINANCE AUTHORIZING ACCEPTANCE AND EXECUTION OF ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY (ICJIA) GRANT NO. 423045 IN THE AMOUNT OF $132,054.05 FOR REIMBURSEMENT FOR RE-ENTRY SERVICES, AND ADDRESSING CO-OCCURRING DISORDERS FOR THE PEOPLE WHO ARE INVOLVED IN THE JUSTICE SYSTEM AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $132,054.05, FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, City Council previously passed Ordinance No. 423-10-25 authorizing execution of a subrecipient agreement with Visions 1908 Second Chance Program and authorizing a supplemental appropriation in the amount of $199,770.00 of ICJIA Grant No. 422045 from July 1, 2025, through June 30, 2026; and

WHEREAS, the Illinois Criminal Justice Information Authority (ICJIA) has approved Grant No. 423045 with a budget authority available to fund reimbursement for re-entry services and addressing co-occurring disorders for people who are involved in the justice system with Visions 1908 from July 1, 2026 through June 30, 2027; and

WHEREAS, it is in the best interest of the City of Springfield to accept this grant from the Illinois Criminal Justice Information Authority; and

WHEREAS, a copy of the grant shall be located in the Office of the City Clerk and identified as Grant No. 423-10-25; and

WHEREAS, the Office of Planning and Economic Development is requesting a supplemental appropriation in the amount of $132,045.05.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby accepts the Illinois Criminal Justice Information Authority (ICJIA) Grant No. 423045 in the amount of $199,770.00 to fund reimbursement for re-entry services and addressing co-occurring disorders for people who are involved in the justice system with Visions 1908 from July 1, 2026 through June 30, 2027. The Mayor is hereby authorized to execute and the City Clerk to attest acceptance of Grant No. 423045 and any documents necessary on behalf of the City of Springfield.

Section 2: That the Office of Budget and Management is hereby directed to place the grant funds in the amount of $132,054.05 into revenue account 001-111-DEVL-VISN-0180.

Section 3: That the Office of Budget and Management is hereby directed to effectuate this supplemental appropriation in the amount of $132,054.05 from revenue account 001-111-DEVL-VISN-0180 into expenditure accounts as follows:

EXPENDITURE ACCOUNTS	AMOUNT
001-111-DEVL-VISN-2111	$132,054.05
Total:	**$132,054.05**

Section 4: That this ordinance shall become effective immediately after its passage, recording by the City Clerk, and publication in pamphlet form.

PASSED: _____, 2026

SIGNED: _____, 2026

RECORDED: _____, 2026

_____
Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

8-28-26
Office of Corporation Counsel / Date

Requested by: Mayor Misty Buscher

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

CONTACT PERSON: Amy Rasing

OFFICE REQUESTING: OPED

PHONE NUMBER: 217-789-2377

EMERGENCY PASSAGE: No ☑ Yes ☐ **If yes, explain justification - See attached document**

FISCAL IMPACT: $132,054.05

SUGGESTED TITLE: AN ORDINANCE TO ACCEPT AND EXECUTE THE FOLLOWING GRANT AGREEMENT AND SUPPLEMENTAL APPROPRIATION OF FUNDS FOR THE FOLLOWING GRANT#423045: ICJIA JAG- ADDRESSING CO-OCCURING DISORDERS FOR PEOPLE WHO ARE INVOLVED IN THE JUSTICE SYSTEM. THE SUPPLEMENTAL APPROPRIATION IS IN THE AMOUNT OF $132,054.05

CONTRACTOR / VENDOR NAME: VISIONS 1908 **VENDOR NO:** VC*8905

CONTRACT TERM: 7/1/26-6/30/27 **Change in Scope Yes** ☐ **No** ☑

CONTRACT AMOUNT: $199,770 (Original amount if change order) **Change Order #** _____ 132,054.05 **Additional Amount**

Method of Purchase (check one)

☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
☑ Other: GRANT AWARD
☐ Exception: _____
Code Provision: _____

Previous Ord #'s 423.10.25

Is Purchasing Agent approval required? No ☐ Yes ☑

Is Purchasing Agent approval attached? No ☐ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1	001	111	DEVL	VISN	0180	$132,054.05
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	111	DEVL	VISN	2111	$132,054.05
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

AN ORDINANCE TO ACCEPT AND EXECUTE THE FOLLOWING GRANT AGREEMENT AND SUPPLEMENTAL APPROPRIATION OF FUNDS FOR THE FOLLOWING GRANT: #423045 ICJIA JAG - ADRESSING CO-OCCURING DISORDERS FOR PEOPLE WHO ARE INVOLVED IN THE JUSTICE SYSTEM. THE GRANT AWARD TOTALS $199,770. THE GRANT AWARD WILL BE USED TO FUND VISIONS 1908: SECOND CHANCE PROGRAM UPON THE PASSING OF A SEPARATE ORDINANCE TO AUTHORIZE A SUB-RECIPIENT AGREEMENT WITH THEM.

FUNDS CHECK BY: Pilkington, Lenee Digitally signed by Pilkington, Lenee DN: dc=local, dc=cosnet, dc=cmh.net, ou=City Departments, ou=OBM, ou=Staff, ou=Users, cn=Pilkington, Lenee, email=Lenee.Pilkington@springfieldil.us Date: 2026.08.19 15:46:19 -05'00' **Date:** _____

DIRECTOR / SUPERVISOR: Amy Rasing **Date:** 8/18/26

CITY PURCHASING AGENT: _____ **Date:** 8-20-2026

SIGN OFF: _____ (Mayor's Signature) GEM

_____ (Director of OBM)

The information supplied on this form is not confidential information.

2026-408

2026-409

AN ORDINANCE APPROVING ADDENDUM III TO THE AGREEMENT WITH HEARTLAND HOUSED FOR THE PURPOSE OF ADDRESSING HOMELESSNESS IN AN AMOUNT NOT TO EXCEED $250,000.00, FOR THE PERIOD BEGINNING MARCH 1, 2026, AND ENDING FEBRUARY 28, 2027, FOR THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

WHEREAS, the City of Springfield, Illinois ("the City") is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, ordinances 313-08-24 and 335-08-25 authorized an Agreement with Heartland Housed to develop and implement programs designed to reduce and/or eliminate the problem of homelessness in Springfield and Sangamon County; and

WHEREAS, it is in best interest of the City to approve Addendum III for an amount not to exceed $250,000.00 for the period beginning March 1, 2026, and ending February 28, 2027; and

WHEREAS, all other terms and conditions of the agreement and ordinances 313-08-24 and 335-08-25 are not in conflict with this Addendum and the ordinances shall remain in full force and effect; and

WHEREAS, a copy Addendum III shall be on file in the Office of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:

Section 1: That the City Council hereby approves Addendum III to an agreement with Heartland Housed to provide $250,000.00 to develop and implement programs designed to reduce and/or eliminate the problem of homelessness in Springfield and Sangamon County for the period beginning on March 1, 2026, and ending February 28, 2027. The Mayor and City Clerk are authorized to execute the agreement and any necessary documents on behalf of the City.

Section 2: That the Office of Budget Management is hereby authorized to make payments to Heartland Housed in quarterly payments from corporate fund account number 001-111-DEVL-DEVL-2110 in an amount not to exceed $250,000.00.

Section 3: That this ordinance shall become effective upon its passage and recording by the City Clerk.

PASSED: _____, 2026

RECORDED: _____, 2026

ATTEST: _____
City Clerk Charles L. Redpath Sr.

SIGNED: _____, 2026

_____
Mayor Misty Buscher

Approved as to legal sufficiency:

8-28-26
Office of Corporation Counsel / Date

Requested by: Mayor Misty Buscher

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

CONTACT PERSON: Amy Rasing

OFFICE REQUESTING: OPED

PHONE NUMBER: 217-789-2377

EMERGENCY PASSAGE: No ☑ Yes ☐ **If yes, explain justification - See attached document**

FISCAL IMPACT: $250,000

SUGGESTED TITLE: AN ORDINANCE APPROVING ADDENDUM III TO THE AGREEMENT WITH HEARTLAND HOUSED FOR THE PURPOSE OF ADDRESSING HOMELESSNESS IN AN AMOUNT NOT TO EXCEED $250,000 FOR THE OFFICE OF ECONOMIC DEVELOPMENT

CONTRACTOR / VENDOR NAME: Heartland Housed **VENDOR NO:** VC*8157

CONTRACT TERM: 03/01/26-02/28/27 **Change in Scope Yes** ☐ **No** ☑

CONTRACT AMOUNT: $250,000.00

(Original amount if change order) **Change Order #** _____ **Additional Amount** _____

Method of Purchase (check one)

☐ **Low Bid**
☐ **Low Bid Meeting Specs**
☐ **Low Evaluated Bid**
☐ **Other:** _____
☐ **Exception:** _____
Code Provision: _____

Previous Ord #'s 313.08.24, 335.08.25

Is Purchasing Agent approval required? No ☐ Yes ☑

Is Purchasing Agent approval attached? No ☑ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

	Fund	Agency	Org	Activity	Object	Amount
1						
2						
3						
4						

EXPENDITURE

	Fund	Agency	Org	Activity	Object	Amount
1	001	111	DEVL	DEVL	2110	$250,000
2						
3						
4						

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

STAFF ANALYSIS

ADDENDUM III TO THE AGREEMENT WITH HEARTLAND HOUSED FOR DEVELOPING AND IMPLEMENTING PROGRAMS DESIGNED TO REDUCE AND/OR ELIMINATE THE PROBLEM OF HOMELESSNESS IN SPRINGFIELD AND SANGAMON COUNTY IN AN AMOUNT NOT TO EXCEED $250,000.

FUNDS CHECK BY: Pilkington, Lenee Digitally signed by Pilkington, Lenee DN: dc=local, dc=cornet, dc=inhanet, ou=City Departments, ou=OBM, ou=Staff, ou=Users, cn=Pilkington, Lenee, email=Lenee.Pilkington@springfield.il.us Date: 2026.08.17 15:49:15 -05'00' **Date:** _____

DIRECTOR / SUPERVISOR: **Date:** 8/13/26

CITY PURCHASING AGENT: **Date:** 8/18/2026

SIGN OFF: _____

(Mayor's Signature) (Director of OBM)

The information supplied on this form is not confidential information.

2026-409