**AN ORDINANCE ACCEPTING BIDS AND AUTHORIZING CONTRACT UW27-07-34 FOR SUBMERSIBLE NON-CLOG WASTEWATER PUMP WITH HYDRO-KINETICS CORPORATION IN THE AMOUNT NOT TO EXCEED $55,672.00, FOR THE OFFICE OF PUBLIC UTILITIES**

---

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, by previous action, the Specifications Committee approved Contract UW27-07-34 for Submersible Non-Clog Wastewater Pump for the Office of Public Utilities; and

**WHEREAS**, as described in said specifications, as advertisement for bids for Contract UW27-07-34 was placed; and

**WHEREAS**, Hydro-Kinetics Corporation ("Hydro-Kinetics Co.") submitted low bid proposal.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1**: The Council of the City of Springfield, Illinois, hereby approves and accepts the bid from Hydro-Kinetics Co. UW27-07-34 – Non-Clog Wastewater Pump in amount not to exceed Fifty-Five Thousand Six Hundred Seventy-Two Dollars and No Cents ($55,672.00) for the Office of Public Utilities.

**Section 2**: The Mayor and the City Clerk are hereby authorized and empowered to execute said contract with Hydro-Kinetics on behalf of the Office of Public Utilities.

**Section 3:** The payment to Martin Engineering for the total maximum amount of Fifty-Five Thousand Six Hundred Seventy-Two Dollars and No Cents ($55,672.00) from Account No.101-100-BB-6161-1416 is hereby authorized, approved, and directed.

**Section 4**: This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

**PASSED:**_____**, 2026**

**RECORDED:**_____**, 2026**

**SIGNED:**_____**, 2026**

_____
**Mayor Misty Buscher**

**ATTEST:**_____
**City Clerk, Charles Redpath**

**Approved as to legal sufficiency:**

10-12-26
**Office of Corporation Counsel/ Date**
**Requested by Mayor Misty Buscher**

**Office of Public Utilities**
**ORDINANCE DISCUSSION SHEET**

**VENDOR/AWARD:**

CONTRACTOR NAME: Hydro-Kinetics Corporation

CONTRACT AMOUNT: $55,672.00

TYPE OF AWARD: Low Bid

**PRIOR ORDINANCE INFORMATION:**

Prior Ordinance:
N/A

**INFORMATION:**

Ordinance accepting contract #UW27-07-34, for a submersible non-clog wastewater pump. Transfer water treatment plant sludge from the sludge holding tank to the lime lagoons. Pump will be stored as a spare unit until one of the three existing pumps are no longer operational. Continuous transfer of sludge to the water plant is necessary to meet state regulations.

2026-450

**ORDINANCE FACT SHEET**

**DATE OF 1st READING:** _____

**OFFICE REQUESTING:** Office of Public Utilities

**CONTACT PERSON:** Halee Farley

**PHONE NUMBER:** x- 2626

**EMERGENCY PASSAGE:** No ☑ Yes ☐ **If yes, explain justification - See attached document**

**FISCAL IMPACT:** $55,672.00

**SUGGESTED TITLE:** Ordinance accepting contract / Hydro- Kinetics Corporation / $55,672.00 / for the dept of Public Utilities

**CONTRACTOR / VENDOR NAME:** Hydro- Kinetics Corporation **VENDOR NO:** HY004927

**CONTRACT TERM:** 6 Months **Change in Scope Yes** ☐ **No** ☐

**CONTRACT AMOUNT:** $55,672.00 (Original amount if change order) **Change Order #** _____ **Additional Amount** _____

**Method of Purchase (check one)**

- ☑ Low Bid
- ☐ Low Bid Meeting Specs
- ☐ Low Evaluated Bid
- ☐ Other: _____
- ☐ Exception: _____
- **Code Provision:** _____

**Previous Ord #'s** _____

**Is Purchasing Agent approval required?** No ☐ Yes ☑

**Is Purchasing Agent approval attached?** No ☑ Yes ☐

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | 101 | 100 | BB | 6161 | 1416 | $55,672.00 |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

**STAFF ANALYSIS**

Ordinance accepting contract #UW27-07-34, for a submersible non clog wastewater pump. Transfer water treatment plant sludge from the sludge holding tank to the lime ponds. Pump will be stored as a spare unit until one of the three existing pumps are no longer operational. Continuous of transfer of sludge to the water plant is necessary to meet state regulations.

**FUNDS CHECK BY:** Dakota Capranica Digitally signed by Dakota Capranica Date: 2026.09.30 13:56:04 -05'00' **Date:** _____

**DIRECTOR / SUPERVISOR:** Scott Rogers Digitally signed by Scott Rogers Date: 2026.09.28 16:01:33 -05'00' **Date:** _____

**CITY PURCHASING AGENT:** **Date:** 9/30/2026

**SIGN OFF:** _____ (Mayor's Signature) _____ (Director of OBM)

The information supplied on this form is not confidential information.

2026-450

**AN ORDINANCE ACCEPTING BIDS AND AUTHORIZING CONTRACT UW27-14 PHASE 1 CENTER PARK IMPROVEMENTS WITH THE MARTIN ENGINEERING COMPANY OF ILLINOIS IN THE AMOUNT NOT TO EXCEED $94,930.00, FOR THE OFFICE OF PUBLIC UTILITIES**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, by previous action, the Specifications Committee approved Contract UW27-14 for Phase-1 Center Park Improvements for the Office of Public Utilities; and

**WHEREAS,** as described in said specifications, as advertisement for bids for Contract UW27-14 was placed; and

**WHEREAS,** Martin Engineering Company of Illinois ("Martin Engineering") submitted highest evaluation proposal.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1**: The Council of the City of Springfield, Illinois, hereby approves and accepts the bid from Martin Engineering Contract UW27-14 – Phase 1 Improvements Center Park in amount not to exceed Ninety-Four Thousand, Nine Hundred Thirty Dollars, and No Cents ($94,930.00) for the Office of Public Utilities.

**Section 2**: The Mayor and the City Clerk are hereby authorized and empowered to execute said contract with Martin Engineering on behalf of the Office of Public Utilities.

**Section 3:** The Payment to Martin Engineering for the total maximum amount of Ninety-Four Thousand, Nine Hundred Thirty Dollars, and No Cents ($94,930.00) Account No.101-200-JAAD-4752-2306 is hereby authorized, approved and directed.

**Section 4**: This Ordinance shall become effective immediately upon its passage and recording with the City Clerk.

**PASSED:**_____**, 2026**

**RECORDED:**_____**, 2026**

**SIGNED:**_____**, 2026**

_____
**Mayor Misty Buscher**

**ATTEST:**_____
**City Clerk, Charles Redpath**

**Approved as to legal sufficiency:**

10-12-26
**Office of Corporation Counsel/ Date**
**Requested by Mayor Misty Buscher**

**Office of Public Utilities**
**ORDINANCE DISCUSSION SHEET**

**VENDOR/AWARD:**

CONTRACTOR NAME: Martin Engineering Company of Illinois

CONTRACT AMOUNT: $94, 930.00

TYPE OF AWARD: Proposal Evaluation

**PRIOR ORDINANCE INFORMATION:**

Prior Ordinance: None

**INFORMATION:**

The desired enhancements under Phase 1 project including pickle-ball courts, a large modern playground with high-quality surfacing, a new fence to seal park from parallel road, parking lot improvements, and walking paths to tie all the new and existing park features together. Martin Engineering's proposal to provide design and construction engineering services for the proposed project was the highest evaluated proposal of the submissions received.

2026-451

## Center Park Improvements - Phase I
## Engineering Proposal Evaluations
## RFP UW 27-14

| Firm | Engineering Firm Experience | Engineering Firm Personnel Expereince | Length of Design Period | Total |
|---|---|---|---|---|
| Confluence, Inc. | 4.8 | 4.4 | 4.6 | 13.8 |
| HDR Architecture, Inc. | 4.8 | 4.7 | 5 | 14.5 |
| Martin Engineering, Inc. | 4.7 | 4.9 | 4.95 | 14.55 |
| Rvi | 4.8 | 4.4 | 4.9 | 14.1 |
| Veenstra & Kimm, Inc. | 4.7 | 4.5 | 4.7 | 13.9 |

T. LaFountain

Notes:
Each firm was rated on a 0 to 5 scale in each category

| Design Period | |
|---|---|
| Confluence, Inc. | 8 months |
| HDR Architecture, Inc. | 4 months |
| Martin Engineering, Inc. | 4.5 months |
| Rvi | 5 months |
| Veenstra & Kimm, Inc. | 7 months |

## Center Park Improvements - Phase I
## Engineering Proposal Evaluations
## RFP UW 27-14

| Firm | Engineering Firm Experience | Engineering Firm Personnel Expereince | Length of Design Period | Total |
|---|---|---|---|---|
| Confluence, Inc. | 4.8 | 4.4 | 4.6 | 13.8 |
| HDR Architecture, Inc. | 4.9 | 4.7 | 5 | 14.6 |
| Martin Engineering, Inc. | 4.8 | 5 | 4.95 | 14.75 |
| Rvi | 4.8 | 4.4 | 4.9 | 14.1 |
| Veenstra & Kimm, Inc. | 4.7 | 4.5 | 4.7 | 13.9 |

D. Brill

2026-451

RFP

| | |
|---|---|
| _____ | Performance Bond |
| _____ | Payment Bond |
| _____ | Insurance |
| _____ | Other |

DATE: July 16, 2026

OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

ITEM: Center Park Improvements - Phase I

CONTRACT: RFP RFP UW27-14

Bid Bond: N/A

**ADDENDA**

| |
|---|
| |
| |
| |
| |

| **BIDDERS** | **ACCEPTED** |
|---|---|
| Martin Engineering Company of Illinois | ✓ |
| Vi Planning + Landscape Architecture | ✓ |
| V&K | NO SIGNED CERTIFICATIONS. |
| Confluence | ✓ |
| HDR Engineering, Inc | ✓ |
| | |
| | |
| | |
| | |
| | |
| | |

300 SOUTH SEVENTH • ROOM 200 • SPRINGFIELD, ILLINOIS 62701-1681 • OFFICE (217) 789-2191 • FAX (217) 789-2207

2026-451

Agenda No. _____

Ordinance No. _____

CITY OF

Springfield ILLINOIS

# CONTRACT BOOK

| | | | | | |
|---|---|---|---|---|---|
| SECTION I | -- | INTRODUCTION | SECTION V: | -- | PRICING |
| SECTION II | -- | INSTRUCTIONS TO BIDDERS | SECTION VI: | -- | CERTIFICATIONS |
| SECTION III | -- | SCOPE OF CONTRACT | SECTION VII: | -- | ADDENDA |
| SECTION IV | -- | TERMS & CONDITIONS | SECTION VIII: | -- | CONTRACT |

## MISTY BUSCHER, MAYOR

CONTRACT INDEX NO: RFP UW27-14

CONTRACT NAME: Center Park Improvements - Phase I

NAME OF BIDDER: Martin Engineering Company of Illinois

ADDRESS OF BIDDER: 3695 S. 6th Street Frontage Road West, Suite B

Springfield, Illinois 62703

2026-451

# CITY OF SPRINGFIELD, ILLINOIS
300 S. SEVENTH STREET,
ROOM #200
SPRINGFIELD, ILLINOIS 62701

**SECTION I**

## 1. INTRODUCTION

### 1.1 Summary
The City of Springfield, Illinois ("City") is accepting sealed bids for **RFP UW27-14 – Center Park Improvements – Phase I**. Bids must be submitted via the City's Bid Portal by **Thursday, July 16, 2026**, at 3:00 p.m. local time.

Department: **City Water, Light & Power**
Bid Security: **N/A**

### 1.2 Background
Springfield, the capital city of Illinois and seat of Sangamon County, has a population of 114,394 as of the 2020 census. The city's economy is driven by government agencies, healthcare, and medicine, with historical significance as the home of Abraham Lincoln from 1837 to 1861. Key attractions include the Abraham Lincoln Presidential Library and Museum, Lincoln Home, Old State Capitol, Lincoln-Herndon Law Offices, Lincoln Tomb, and historic Route 66.

### 1.3 Contact Information
Purchasing Agent
300 S. Seventh Street
Springfield, IL 62701

Email: Purchasing@springfield.il.us
Phone: (217) 789-2191

### 1.4 Timeline
The following timeline is a guide for planning purposes. The City reserves the right to adjust as needed:

Bid Released: **June 16, 2026**
Pre-Bid Meeting: **N/A**
Pre-Bid Meeting/Site Visit: **N/A**
Pre-Bid Location: **N/A**
Questions Due to City: **July 6, 2026, 12:00 p.m.**
Response from City: **July 8, 2026, 4:30 p.m.**
Bids Due/Opening: **July 16, 2026, 3:00 p.m.**



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## SECTION II

## 2. INSTRUCTIONS TO BIDDERS

### 2.1 Vendor Registration
Prospective bidders must register as vendors on the City of Springfield website at: https://www.springfield.il.us/Registration/Options.aspx.
Registration enables receipt of bid opportunities and electronic submission of responses.

### 2.2 Retrieval of Bid/Proposal Documents
Bidders are responsible for accessing bid documents and addenda on the City's website: https://www.springfield.il.us/departments/OBM/OBMHome.aspx?Purchasing.

### 2.3 Submission of Bids/Proposals
Unless otherwise specified, bids must be submitted electronically via the City's website in PDF format. All required documents (addenda, certifications, insurances, guarantees, bonds, etc.) must be included and complete.

### 2.4 Pre-Bid Meeting Attendance
Some bids may require a pre-bid meeting, which could be mandatory or non-mandatory. For mandatory meetings, only attendees may submit bids. Meeting details will be posted on the City's website.

### 2.5 Questions
Submit questions in writing via the Question/Answer Tab on the City's website by the specified deadline. Include the relevant section title for clarity. Responses will be posted on the website with sufficient time for bid preparation.

### 2.6 Addenda
Addenda will be posted on the City's website. Bidders are responsible for incorporating all addenda into their submissions. Failure to acknowledge addenda does not relieve bidders of their obligations under the contract.

### 2.7 Withdrawal of Bid
Bids may be withdrawn via the City's website prior to opening. After opening, bids cannot be withdrawn for 90 days without the City's consent, except as permitted by regulation. Post-opening corrections or withdrawals require a written determination by the Purchasing Agent.

### 2.8 Rejection of Bids
The City reserves the right to reject any or all bids, waive technicalities, and accept the bid deemed in its best interest. Such decisions are final.

### 2.9 Bid Opening
Telephone, fax, email, or verbal offers will not be accepted. Bids will be publicly opened and read at the specified time. Late submissions will not be accepted.

## SECTION III

## 3. SCOPE OF WORK

**REQUEST FOR PROPOSAL FOR**
**LAND, WATER & REAL ESTATE RESOURCES**
**CENTER PARK IMPROVEMENTS – PHASE I**
**ENGINEERING SERVICES**

On behalf of the City of Springfield, Department of Public Utilities, City Water, Light, and Power (CWLP) hereby requests your proposals (RFP) to provide engineering, design, grant administration and related services for a project to upgrade facilities at Center Park, 240 Long Bay Drive, Springfield, Illinois 62712.

Proposed Improvements

The purpose of this project is to improve recreational activities, lay the groundwork for future enhancements, and to improve community utilization of Lake Springfield's Center Park. The desired enhancements under this Phase I project include pickleball courts, a large modern playground with high quality surfacing, a new fence to seal the park from the parallel arterial road, parking lot improvements, and walking paths to tie all the new and existing park features together. A conceptual sketch of the proposed improvements is provided as Appendix A to this RFP. The proposed improvements will benefit the approximately 300,000 residents that currently utilize Center Park for recreation and generate additional park recreational traffic. CWLP intends to undertake additional park improvements under future project phases.

Project Financing

This project will be financed through an Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) grant and CWLP general water revenue funds. The project OSLAD grant number is OS-26-2688. All design and construction work must proceed in accordance with City policy and the OSLAD grant terms. Project drawings and specifications must also conform to City policy and OSLAD grant terms. The subject OSLAD grant terms and conditions are provided as Appendix B to this RFP.

Project Schedule

All design and construction work shall proceed as expeditiously as possible. At minimum all work and related project reporting must be completed by the grant term expiration date of March 31, 2028.

Project Objectives

The objectives of this project include increasing on-site activity by the public, modernizing facilities within the park and increasing the utilization of Center Park as a destination for recreational activities.

The selected engineering firm will be expected to provide services that include but are not limited to the following:

Project Initiation and Data Collection

- Project kickoff meeting with CWLP and City of Springfield Office of Planning and Economic Development (OPED) staff
- Review of existing conceptual drawings and park utilization data
- Site visit to assess park and existing facilities
- Review of OSLAD grant terms and conditions
- Review of Business Enterprise Program (BEP) waiver (Appendix C)
- Review of Illinois Comprehensive Enterprise Review Process (CERP) letter (Appendix C)
- Review of Illinois Apprentice Initiative Notice (Appendix C)

Alternatives Evaluation

- Evaluation of traffic patterns
- Assessment of current recreational facilities
- Preliminary sizing and layout concepts (topography)
- Comparative evaluation of capital costs, operational impacts, safety, and maintainability of different playground equipment and high quality surface options.
- Comparative evaluation of capital costs, operational impacts, safety, and maintainability of different pickleball court options.
- Comparative evaluation of capital costs, operational impacts, safety, and maintainability of different Americans with Disabilities (ADA) complaint parking lot and sidewalk layouts and materials of construction
- Comparative evaluation of capital costs, operational impacts, safety, and maintainability of fencing layouts and materials of construction
- Evaluation of material and equipment compatibility with the City of Springfield's OSLAD grant requirements.
- Evaluation of the compatibility of donated labor with OSLAD grant terms and with the project construction sequence.

Engineering Design

- Preliminary and final design of selected improvements
- Process, civil, structural, mechanical, and electrical design as required


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- Preparation of IDNR OSLAD grant and City of Springfield compliant construction drawings, technical specifications, and bid documents.

Permitting and Regulatory Coordination

- Identification of required permits and approvals
- Preparation of technical documentation to support permitting
- Coordination with regulatory agencies as needed

Bidding and Construction Support

- Engineer's opinion of probable construction cost
- Assistance during bidding and contractor selection
- Review of shop drawings and submittals
- Construction-phase engineering support
- Assistance with contractor partial payment requests
- Assistance with IDNR OLAD grant reimbursement requests
- Assistance with IDNR periodic financial reports
- Startup and commissioning support, as requested

The Owner will require 30%, 60%, and 90% design review meetings to provide formal feedback on the implemented design concepts and plan/specification progress. Owner provided comments shall be incorporated into the design and presented to the group at the subsequent review meeting.

Proposal Requirements

Proposals must be submitted within thirty (30) days following the receipt of this RFP. Proposal shall be forwarded to:

Purchasing Agent
300 S. Seventh Street
Springfield, Illinois 62701
Attention: City of Springfield Purchasing Dept.
Email: Purchasing@springfield.il.us
Phone: (217) 789-2191

At a minimum, proposals should include the following elements:

- A proposed scope of the work and execution schedule
- The resumes of the individuals that will be assigned to the project addressing any similar project experience
- A proposed schedule for completion of work tasks
- A breakdown of man hour requirements with salary rates in effect for the duration of the project

- A not to exceed project cost must be identified. Expenses should be on a time and material basis
- Any reservations, conditions, or constraints related to this RFP

Evaluation of Proposal

Proposals will be evaluated based on the engineering firm's applicable experience and the experience of the personnel directly assigned to the project. The length of the design period and the overall estimated engineering fee will also be considered in proposal evaluation.


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# REQUIRED FORMS

## UNLESS OTHERWISE STATED IN SECTION 3, ONLY SECTIONS 5 & 6 OF THIS BOOKLET NEED TO BE SUBMITTED FOR BIDDING.



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## SECTION V

### 5. PROPOSAL PRICING

## PROPOSAL PAGE FOR
## LAND, WATER & REAL ESTATE RESOURCES
## CENTER PARK IMPROVEMENTS – PHASE I
## ENGINEERING SERVICES

At a minimum, proposals should include the following elements:

- A proposed scope of the work and execution schedule
- The resumes of the individuals that will be assigned to the project addressing any similar project experience
- A proposed schedule for completion of work tasks
- A break down of man hour requirements with salary rates in effect for the duration of the project
- A not to exceed project cost must be identified. Project expenses should be on a time and material basis
- Any reservations, conditions, or constraints related to this RFP

Evaluation of Proposal

Proposals will be evaluated based on the engineering firm's applicable experience and the experience of the personnel directly assigned to the project. The length of the design period and the overall estimated engineering fee will also be considered in proposal evaluation.



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## SECTION VI

### 6. CERTIFICATIONS

1. The undersigned bidder submits with this proposal and bid sheet, all information as called for, together with complete manufacturer's specifications covering any equipment bid upon.

2. The following proposal or bid sheet may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof. If written notice of the acceptance of this proposal or bid sheet is mailed, telegraphed or otherwise delivered to the undersigned within ninety (90) calendar days after the date of opening of the bids, or any time thereafter before this bid is withdrawn, the undersigned will, within ten (10) calendar days after the date of such mailing, telegraphing or delivery of such notice, execute and deliver the Contract Execution Page provided in Section 8 of this booklet.

The undersigned bidder hereby designates as his office to which such notice of acceptance may be mailed, telegraphed or delivered as follows:

**Name of Vendor:** Martin Engineering Company of Illinois

**Contact Name:** Adam S. Pallai

**Vendor Address:** 3695 S. 6th Street Frontage Road West, Suite B
Springfield, IL 62703

**Vendor E-Mail:** apallai@martinengineeringco.com

**Phone:** 217-698-8900

3. The undersigned bidder states that he has been regularly engaged in work of the type required by the specifications herein for 43 years and respectfully invites your attention to the following products and/or services:

Civil engineering and land surveying services.



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4. The undersigned bidder hereby declares that the only person or persons interested in the above proposal as principals are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud.

☑ Please confirm

*Response required

5. The undersigned bidder hereby certifies that it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Sections 33E-33 or 33E-4 of the Illinois Criminal Code.

☑ Please confirm

*Response required

6. The undersigned bidder hereby certifies that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue. If the undersigned bidder has entered into an agreement with the Department of Revenue for the payment of any taxes that are past due and is in compliance with that agreement, the bidder shall so state.

☑ Please confirm

*Response required

7. The undersigned bidder agrees to make and comply with the commitments to provide equal employment opportunity in accordance with the requirements of Title 9, Chapter 93, and Section 93.13 of the Code of the City of Springfield as described in paragraph 4.30(c) of the Terms and Conditions.

☑ Please confirm

*Response required

8. In order to receive the Preference for Domestic Products, the bidder must certify the products being offered conform to the definition of "Domestic Product" described in paragraph 4.30(d) of the Terms and Conditions.

☑ Please confirm

*Response required

9. All contractors bidding on Annual Goal Contracts with the City shall, in accordance with the requirements contained in this booklet pertaining to minority and female owned businesses, certify to the availability or non-availability of Subcontracting Opportunities by selecting the statement below that applies to this bid. If the contractor certifies to (b) the contractor is required to attach proof of publication and complete the MBE/FBE Utilization Form attached hereto as Attachment A or M/FBE Participation Waiver Request found in Attachment B.

☑ (a) The undersigned bidder will not award subcontracts in the performance of this contract.

☐ (b) The undersigned bidder will award subcontracts in the performance of this contract and all proposals received from the interested MBE/FBE businesses are listed on Attachment A (with Attachment B Waiver if applicable).

Please select one

*Response required

10. In order to receive the preference for local bidders described in paragraph 4.20 of the Terms and Conditions, the bidder must certify by placing his/her signature in the space provided below, that the bidder has established and maintained a physical presence with the City in accordance with City of Springfield Code of Ordinances, Section 38.45.

☑ Local Vendor – City of Springfield, Illinois

☐ Local Vendor – Sangamon County, Illinois

☐ Non-Local Vendor

Please select one

*Response required

11. The undersigned bidder hereby certifies that it and any subcontractors who will be performing work under this public works project are participants in an applicable apprenticeship and training program or programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training.

☑ N/A

Please confirm

*Response required



2026-451

12. Pursuant to the City of Springfield Code of Ordinances, Section 38.23 (a) (1), each bidder must supply with its proposal, a complete, accurate and truthful listing and description of all citations, complaints, summons, decisions, determinations, judgments, or other allegations or findings relating to any violation of State or Federal laws. Any bidder who willfully fails or refuses to include the information required, or whose report of such information is substantially incomplete, inaccurate, or untruthful shall be disqualified and its bid shall be rejected.

☑ None

☐ List Attached

*Response required

13. The undersigned bidder hereby certifies that the following is a complete, accurate and truthful listing and description of all information required pursuant to the City of Springfield Code of Ordinances, Section 38.23 (a) (1).

☑ Please confirm

*Response required

We certify:

☑ 13 (a) If your organization is a corporation, limited liability company, limited liability partnership, or limited partnership, etc., you must provide a copy of your current certification of good standing from your State of incorporation with your bid. Failure to do so may result in the rejection of your bid.

☐ 13 (b) Pursuant to Illinois law as it pertains to foreign corporations, foreign limited liability companies, foreign limited liability partnerships, or foreign limited partnerships; you may be required to register with the Illinois Secretary of State. A foreign entity is an entity organized or incorporated in a state other than Illinois. The undersigned bidder hereby certifies that it has examined the relevant statutes and determined that either: (1) It is not required to register as a foreign entity with the Illinois Secretary of State; or (2) It is required to register as a foreign entity with the Illinois Secretary of State, that is has so registered, and that proof of registration is attached hereto

Please select (a) or (b)

*Response required

*File Number* 5288-026-2

# STATE OF ILLINOIS

## OFFICE OF THE SECRETARY OF STATE

## *To all to whom these Presents Shall Come, Greeting:*

*I,* **Alexi Giannoulias,** *Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that*

RUSSELL W. MARTIN ENGINEERING, P.C., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON OCTOBER 21, 1982, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.

***In Testimony Whereof,*** *I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this* 8TH *day of* JULY *A.D.* 2026 .

Authentication #: 2618903980 verifiable until 07/08/2027
Authenticate at: https://www.ilsos.gov

Alexi Giannoulias
SECRETARY OF STATE

2026-451

14. Pursuant to Section 38.47 of the City of Springfield Code of Ordinances, 1988, as amended, the undersigned bidder hereby certifies that it and any subcontractors (if any) it employs to perform work under a contract for the City of Springfield does not employ unauthorized aliens as defined in the Federal Immigration and Nationality Act (8 U.S.C. 1101, *et seq.*, Section 274A).

☑ Please confirm

*Response required

I hereby certify that, to the best of my knowledge, the provided information is true and accurate.

A. Pallai. 7/14/2026

*Signature of Bidder*

Adam S. Pallai, Vice-President

*Print Name & Title*



2026-451

MEC
MARTIN ENGINEERING COMPANY
CONSULTING ENGINEERS/LAND SURVEYORS
3695 South 6th Street Frontage Road, Springfield, Illinois 62703

July 14, 2026

Purchasing Agent
300 South 7th Street
Springfield, Illinois 62701
Attn: City of Springfield Purchasing Department
Email: purchasing@springfield.il.us

RE: RFP UW27-14
Center Park Improvements – Phase I

Dear Purchasing Agent:

Thank you for the opportunity to provide you with our proposal for the above-referenced project. We believe our past experience on projects such as this should make us your choice for the engineering portion of this project.

Following is an outline of our proposal:

**1. Proposed Scope:**

A. Provide a topographic map of the area to be used for Phase 1 Center Park Improvements. This topographic map will include elevations, utilities, hard surfaces, topographic items such as fire hydrants/power poles/gas valves, drainage culverts, etc..

B. Provide conceptual plans of Phase 1 for review by the City of Springfield. We intend to subcontract with a landscape designer/playground designer (subject to City of Springfield approval) to assist with the conceptual planning as necessary.

C. During the conceptual plan phase, we will evaluate existing and proposed traffic patterns. We will also evaluate the capital cost, operational impact, safety, and maintainability of the playground/equipment, the Pickleball courts, the parking lot and sidewalks, and the fencing. We will also evaluate the compatibility of material, equipment, and donated labor with the OSLAD grant requirements. Finally, we will ensure that all improvements are ADA compliant.

D. Provide project drawings and specifications which will conform with City policy and the OSLAD Grant terms.

2026-451
Office: 217-698-8900 — mecmail@martinengineeringco.com — Fax: 217-698-8922

E. Prepare State Erosion Control Permit and any other City Building Permit or State Permits required for construction.

F. Construction Phase services including bid assistance, shop drawing review, field observation, contractor pay requests, and IDNR OSLAD Grant reporting through the City OPED.

2. **Execution Schedule:**

See Exhibit A.

3. **The resumes of the individuals that will be assigned to the project addressing any similar project experience:**

Please reference Exhibit B for the resumes of our entity's principals and key employees.

4. **A break down of man hour requirements with salary rates in effect for the duration of the project.**

See Exhibit C.

5. **A not to exceed project cost must be identified. Project expenses should be on a time and material basis.**

Our Not to Exceed Fee for this project is $94,930.00.

6. **Any reservations, conditions, or constraints related to this RFP:**

At this point in time, we have no foreseeable reservations, conditions, or constraints related to this RFP.

Thanks again for this opportunity. We hope to be the firm that you select for this good project.

Respectfully,

MARTIN ENGINEERING COMPANY OF ILLINOIS

Adam S. Pallai, PE
Vice-President

# EXHIBIT A

# EXECUTION SCHEDULE

Office: 217-698-8900 ——— mecmail@martinengineeringco.com ——— Fax: 217-698-8922

2026-451

2026-451

# EXHIBIT A

## RFP UW27-14
## CENTER PARK IMPROVEMENTS - PHASE 1
## EXECUTION SCHEDULE

| | 2026 | | | | | | | | | | | | 2027 | | | | | | | | | | | | 2028 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | JULY | | AUG | | SEPT | | OCT | | NOV | | DEC | | JAN | | FEB | | MAR | | APR | | MAY | | JUNE | | JULY | | AUG | | SEPT | | OCT | | NOV | | DEC | | JAN | | FEB | | MAR | | APR | |
| | 16 | 31 | 1 | 31 | 1 | 30 | 1 | 31 | 1 | 30 | 1 | 31 | 1 | 31 | 1 | 28 | 1 | 31 | 1 | 30 | 1 | 31 | 1 | 30 | 1 | 31 | 1 | 31 | 1 | 30 | 1 | 31 | 1 | 30 | 1 | 31 | 1 | 28 | 1 | 31 | 1 | 30 |
| RFP DUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONTRACT ISSUED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOPO/CONCEPTUAL PLANNING & ESTIMATES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DRAWINGS / SPECIFICATIONS FOR REVIEW, CHANGES & PERMITTING | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BIDDING/CITY APPROVAL OF CONTRACTOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONSTRUCTION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CLOSEOUT PAPERWORK | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**Submittal Schedule:**

30% Submittal - December 1, 2026
60% Submittal - December 15, 2026
90% Submittal - January 15, 2027
100% Submittal - February 15, 2027

# Adam S. Pallai, P.E.

*Vice-President*

MEC Martin Engineering Company

## Education

Bachelor of Science in Civil Engineering,
Southern Illinois University, 2006
Outstanding Student Leader, 2006

Associate of Science,
Lincoln Land Community College, 2003
Student of the Year, 2003

## Registrations & Certifications

Professional Engineer, Illinois, 2012
No. 062-064892

Professional Engineer, Indiana, 2016
No. 11600585

ICORS, 2010

APNGA Portable Nuclear Gauge Safety
Certification – January, 2023

Illinois Emergency Management Agency
Radiation Safety Officer

Nuclear Density Tester Course
Illinois - May, 2011

STTP-S33 Soils Field Testing
and Inspection Course
Illinois - February, 2012

Highway Capacity Analysis 2012

## Affiliations

National Society of Professional Engineers
Member

Illinois Society of Professional Engineers
Capital Chapter President, 2017
Young Engineer of the Year, 2010
Engineer of the Year, 2024

Engineer in the Classroom, 2007-Present

Lincoln Land Community College
Alumni Association
Foundation Board, 2024-Present

Southern Illinois University, Edwardsville
Alumni Association

Sangamon County Election Official

Council of Lake Springfield Clubs
President
2014 - Present

## Professional Summary

Adam Pallai attended Southern Illinois University, Edwardsville campus, where he focused his Civil Engineering studies towards environmental engineering. Also, on campus he was a member of the American Society of Civil Engineers as well as other campus activities. While enrolled in school, Mr. Pallai worked part time for Martin Engineering Company on a surveying crew, doing construction stakeout, as well as boundary and topographic surveys. Mr. Pallai spent numerous hours on construction sites during this time and witnessed sanitary sewer, storm sewer and roadway installation.

After graduation, Mr. Pallai joined Martin Engineering Company where he acts as a design engineer, for sanitary sewers, storm sewers and erosion control system as well as a field inspector. Along with these duties Adam has prepared construction estimates, and contractor pay request as well as coordinated utility / client / and contractor operations. Adam also has an extensive list of Site Design projects including ADA improvements to buildings and parking lots.

## Project Experience

- USDA Preliminary Engineering Reports and IEPA Facility Plans for the Village of Greenview, Village of Curran and the Village of Clear Lake
- Grant Writing and Administration for IL DCEO Economic Development Grant awarded to the Village of Riverton & SIC Recycling for utility extensions and economic assistance. Also, DCEO EDGE tax incentive for startup of SIC Recycling. Village of Curran DCEO/USDA Grant/Loan assistance for public sewers, Polk Township bridge project, and OSLAD Grant assistance for the City of Springfield.
- Design and construction inspection for various residential and commercial developments in Springfield. Projects include Deerfield Subdivision, Starwood Courts, and Southwest I-72 Business Park.
- Design and construction inspection of a low pressure sewer system for the Springfield Metro Sanitary District for residents around various lanes at Lake Springfield.
- Design and construction inspection for the Village of Riverton 3rd Street patching and overlay project, Village of Spaulding and Village of Curran MFT projects.
- Engineer of Record: Scheels Sports Park, Springfield, Illinois.
- Project Designer: Southwind Park, Iles Park Improvements, Comer Cox Park BMX Track, all in Springfield, Illinois.
- Project Designer: Fresh Visions Community Church Playground, Springfield, Illinois and Auburn, Illinois Middle School playground improvements.
- Design of a Village wide Sanitary Sewer Collection System and Lift Station for the Village of Curran.
- Design and construction inspection services for Sargent Street, Main Street, Weir street and Old Route 66 in Litchfield, Illinois.
- Traffic studies for various commercial and educational developments in the area such as the Rochester Intermediate School, Whitney Business Park and the Hy-Vee grocery store.

2026-451

**Tyler K. Walker, P.E.**
*Vice-President*

Martin Engineering Company

## Education

Bachelor of Science in Civil Engineering, Southern Illinois University-Carbondale, 2012

## Registrations & Certifications

Professional Engineer, Illinois, 2016
No. 062-068868

NRCS Technical Service Provider Certification No. TSP-17-21945

- Channel and Streambank Stabilization, Illinois
- Irrigation (Water Conveyance), Illinois
- Irrigation Water Management, Illinois
- Land Treatment - Surface Water Management, Illinois
- Non-Irrigation Water Conveyance, Illinois
- Surface Water Detention/Retention, Illinois
- Water Management (Drainage), Illinois
- CAP - Drainage Water Management Plan (130), Illinois

IDOT Erosion & Sediment Control Workshop Series – Module 1 & 2: Fundamentals of Erosion and Sediment Control

Agriculture Conservation Drainage Training – Agriculture Drainage Management Coalition

FHWA Traffic Noise Model 2.5 Training

Traffic Noise Fundamentals

## Professional Summary

Prior to returning to MEC, Mr. Walker was a project engineer for Quigg Engineering Inc. where he worked on numerous IDOT and Illinois Toll Highway Authority projects. Tyler joined MEC and received his professional engineering license in 2016 before taking a role as Director of Engineering for DIGS Associates in 2017. There he was lead engineer and project manager and predominantly worked on Agriculture drainage projects with Drainage Districts, NRCS, Farm Managers, Landowners, and Investors.

Mr. Walker rejoined MEC in 2021 as an Associate and acts as project manager and engineer. He is also the Village Engineer for Long Creek and manages the villages motor fuel tax program, designs village improvements, and inspects roadway and drainage projects. He is also the in-house consultant for the city of Decatur for their Soil and Water Conservation BMP Projects.

## Project Experience

- Project Manager/Engineer: Riverton CUSD #14, Riverton, Illinois. Elementary and Middle School Playground improvements.
- Project Manager/Engineer for numerous commercial developments in the Springfield Area, including Wabash Commercial Park, West Iles Business Center.
- Project Manager/Engineer for numerous residential developments in the Springfield Area, including Panther Creek West, Oak Park Estates, Old Tipton Estates, Cobblestone Apartments.
- Project Manager/Engineer for IDNR dam declassification of the Oakley Sediment Basin for the City of Decatur.
- Silver Creek Drainage District, Champaign County, Ditch Reconstruction and Subsurface Drain Tile Installation.
- Elgin-O'Hare West Bypass, Prospect to Lively Boulevard, Wood Dale, Illinois – ISTHA – Project Engineer.
- Project Manager/Engineer: Tomaso Sports Park, Huntley Park District, Huntley, Illinois.
- Project Manager/Engineer: Nelson Park Boat Ramps, Decatur, Illinois.
- Project Manager/Engineer: Doctor Chilli Park, Mt. Zion, Illinois.
- IDOT PTB 162-22: Illinois State Toll Highway Authority I-90 Reconstruction – Design Engineer.
- IDOT PTB 161/28: FAI 74 (I-74) at I-57 in Champaign Phase I Project, Champaign County Region 3, District 5 – Design Engineer.
- High Speed Rail Engineering Services, IDOT Bureau of Railroads – Design Engineer.
- IL Route 75 – Rock River Bridge to IL Rt. 2 – Design Engineer. Project won a 2020 ACEC Merit Award – Engineering Excellence.

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MEC

MARTIN ENGINEERING COMPANY

# Thomas J. (T.J.) Keys, P.E.

*ASSOCIATE*

## Education

Bachelor of Science in Civil Engineering, Southern Illinois University-Carbondale, 2013

## Registrations & Certifications

Professional Engineer, Illinois, 2017
No. 062-069846

IDOT Documentation of Contract Quantities

STTP – S33 Soils Field Testing and Inspection

IDOT Erosion & Sediment Control Workshop Series – Module 1: Fundamentals of Erosion and Sediment Control

IDOT Erosion & Sediment Control Workshop Series – Module II: Erosion and Sediment Control Planning & Design

## Professional Organizations

Illinois Society of Professional Engineers (ISPE)

## Professional Summary

Prior to employment with MEC, Mr. Keys was a project manager for HMG Engineers Inc. where he worked on numerous IDOT roadway projects and both surface & sub-surface mine permitting projects. He was the lead design engineer for multiple stream restoration & wetland mitigation projects which involved coordination with governmental & regulatory agencies, hydrological analysis, environmental studies, permitting and reporting.

Mr. Keys is an Associate at MEC and acts as project manager and engineer. He utilizes his knowledge of AutoCAD and Microstation to assist in a multitude of projects which involve design, drainage, & ADA compliance for private development and parking lot construction.

## Project Experience

- Project Engineer for numerous IDOT roadway projects in the Southern IL & Metro East area, including I-57 complete roadway reconstruction, IL-70/IL-55/IL-270 Interchange Resurfacing, IL-159 ADA Ramps.

- Project Manager/Engineer responsible for parking lot layout, design, drainage, and permitting for developments such as Memorial Health System, Loretto Home Addition at the Springfield Franciscan Sisters Campus, Scooter's Coffee, Home2 Suites Hotel, and Illinois State Police headquarters, among others, all in the City of Springfield.

- Project Designer: Scheels Sports Park, Springfield, Illinois

- Project Manager/Engineer for numerous municipal projects in the Southern IL area, including storm sewer, roadway, site development and MFT projects. Job tasks included surveying, design, plan production, bidding documents, and construction observation.

- Project Manager/Engineer for numerous lake management and sediment control projects at Kinkaid Lake and Cedar Lake which included shoreline and gully stabilization, sediments basins, and dredging. Coordination with lake management, the United States Forest Service, and NRCS.

- Pond Creek Mine Mixing Zone Pipeline, Franklin & Williamson County, IL, Construction Plans for a 9 mile waterline from mine to Big Muddy River – Project Engineer.

- Hamilton County Coal, Mine Subsidence Modeling & Drainage Study, Hamilton County, Illinois – Project Engineer.

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Martin Engineering Company

# C. Kevin Williams

*Senior Project Manager*

## Education

Bachelor of Science and Advanced Technical Studies, Architecture
Southern Illinois University
Carbondale, Illinois
1987

Associate of Science
Lincoln Land Community College
1984

## Professional Summary

Prior to joining our firm in 1992, Mr. Williams worked as a Clerk at the Supervisor of Assessments Office. He was responsible for reconciling the tax maps for the County with all work recorded in the Recorder's Office. He began computerization of all tax maps, including tying in new development work.

Mr. Williams' experience includes construction inspection for various projects including sanitary sewers, storm sewers, roadways, construction staking, construction supervision and on-site design changes. His experience at an engineer includes layout, grade design, sanitary sewer design, hydraulic calculations for storm sewer design and sizing, and detention/retention calculations. He maintains extensive knowledge of engineering software

## Project Experience

- City of Auburn – Auburn, Illinois: Kennedy Drive/Jodi Road Water Main Extension – Project Designer
- Williamsville CUSD #15 – Williamsville, Illinois: Project Designer
- Pleasant Plains High School Addition – Pleasant Plains, Illinois: Project Designer
- Rochester School District Parking Lots– Rochester, Illinois: Project Designer
- Southwind Park, Springfield, Illinois: Project Designer
- Scheels Sports Park, Springfield, Illinois: Project Designer
- Tomaso Sports Park, Huntley, Illinois: Project Designer
- Nelson Park Boat Ramps, Decatur, Illinois: Project Designer
- Springfield Park District, Kiwanis Park, Springfield, Illinois : Project Designer.
- Macon-Meridian School District – Macon, Illinois: Project Designer
- Cerro Gordo CUSD #100, Cerro Gordo, Illinois: Project Designer
- Pana CUSD #8, Pana, Illinois: Project Designer
- North Mac CUSD #34, Virden, Illinois: Project Designer
- Decatur Public School District #61 – Johns Hill Magnet School, Decatur, Illinois: Project Designer
- Richland County CUSD #1, Olney, Illinois: Project Designer
- Lincoln Land Community College Workforce Career Center – Springfield, Illinois: Project Designer
- Lincoln Land Community College, Springfield, Illinois: Athletic Fields, Project Designer
- Stahlhut Drive Roadway Improvements, Lincoln, Illinois: Project Designer
- Sangchris Lake (Christian County) & Moraine View State Park (McLean County) Improvements for Illinois Department of Natural Resources: Project Designer
- CAD operation on numerous plats of survey, right-of-way plats, construction plans, etc. for various individuals, developers, and municipal and state agencies including the City of Springfield and the Illinois Department of Transportation.

2026-451

# Spencer Cochran E.I.T.

*Staff Engineer, EIT*

MEC
Martin Engineering Company

## Education

Bachelor of Science in Aerospace Engineering, Saint Louis University, 2024

## Registrations & Certifications

Professional Engineer Intern,
Illinois, 2024
No. 061.043106

Nuclear Density Tester Course
Illinois – February 10, 2025

APNGA Portable Nuclear Gauge Safety Certification – August 30, 2024

STTP-S33 Soils Field Testing & Inspection Course
Illinois – January 16, 2025
No. 5225471

Documentation of Contract Quantities
Certificate Number 25-23042
March 18, 2025

## Professional Summary

Spencer Cochran attended Saint Louis University, where he majored in Aerospace Engineering. While on Campus he was a member of the E-Sports team as well as the MTGFO Community Council. During his time at SLU, he spent one semester studying abroad at the Saint Louis University Madrid Campus. During this semester he studied various curriculums under native professors and embarked on various trips through the University to enhance his cultural experience while abroad.

After graduation, Spencer joined Martin Engineering Company as a full-time Engineering Technician. After passing his FE exam in December of 2024, he now works full-time as an Engineer in Training under direction of the senior engineers at Martin Engineering Company.

## Project Experience

- Engineering – Spencer has utilized AutoCAD to assist senior engineers in the office with site development components and has spent most of his time working on parking lot designs. He most recently designed the plans for the Illinois Valley Community College parking lot and roadways improvement project in Oglesby, Illinois. Spencer has also helped with multiple Traffic Studies for intersections in Springfield, and Chatham, Illinois.

- Observation – At MEC, Spencer has found a role as a construction observer for various jobs in the Springfield area.
  - Bradfordton Road: Witnessed storm sewer installation, earthwork, concrete curb pours, traffic signal installation, and laying of asphalt for a roadway extension and connection to existing roads at Bradfordton Rd. and Wabash Avenue in Springfield.
  - Cedarhurst Living Community: Construction inspector for the installation of a new sanitary sewer extension, and watermain for additional housing units.
  - Observed the development of multiple subdivision builds, including Wellington Estates and Kreston Place.
  - Lincoln Land Community College: Witnessed various asphalt paving, concrete pour, and underground storm extension jobs.

- Surveying - During his time he has picked up a part-time role on the surveying team where utilizing the total station or GPS technology he aids in staking hubs, topographic surveys, ALTA surveys, and boundary surveys.

- Nuclear Density Testing – Spencer has taken advantage of his Nuclear Testing certification to serve as the Quality Assurance (QA) or Quality Control (QC) for multiple major paving jobs.
  - Route 123 resurfacing between Williamsville and Athens.
  - Route 97 resurfacing at New Salem.
  - Lenhart Road in Springfield, Illinois.
  - Bradfordton Road in Springfield, Illinois.

2026-451

**Jeremy L. Smith, PLS**
*Survey Department Manager*

MEC
Martin Engineering Company

## Education

Bachelor of Science
Advanced Technical Studies
Land Surveying
Southern Illinois University -
Carbondale, Illinois
2005

Associate of Applied Science
Construction Design & Management
Surveying Technology
Parkland College -
Champaign, Illinois
2003

Associate of Applied Science
Fire Science Technology
Lincoln Land Community College –
Springfield, Illinois
2000

Associate of Science
Liberal Science
Lincoln Land Community College -
Springfield, Illinois
1998

## Registrations & Certifications

Professional Land Surveyor, Illinois,
License #035-003804
October, 2010

## Affiliations

Illinois Professional Land Surveyors
Association

## Professional Summary

Mr. Smith attended Southern Illinois University, Carbondale campus, after which he joined Martin Engineering Company as a survey crew chief. Jeremy's project experience as a survey crew chief includes Boundary, Topographic, Route, ALTA/ACSM Land Title, and other miscellaneous surveys. Jeremy also has countless hours of experience performing different types of Land Development construction stakeout projects, most notably as crew chief for Springfield City Water, Light and Power's Dallman 4 power plant project. As a crew chief on this project, Mr. Smith performed many unique and precise types of survey tasks. After spending time as a crew chief exclusively, Mr. Smith spent three years as an AutoCAD technician and survey crew chief. He now serves as our firm's Survey Department Manager. He has been using GPS since 2003.

## Project Experience

- AMEREN – CAD draftsman for transmission line mapping – Lincoln Storage Fields to Springfield.
- CWLP – Dallman 4 Power Plant: Springfield, Illinois – Survey Crew Chief
- CWLP – Dallman 31 Power Plant: Springfield, Illinois – Survey Crew Chief and AutoCAD Technician
- Project Surveyor: Lincoln Park OSLAD Grant Improvements, Springfield, Illinois.
- Project Surveyor: Lehn Park, Lincoln, Illinois:
- Springfield Coal Company – Crown II and Crown III Coal Mines: Macoupin and Montgomery Counties, Illinois – Survey Crew Chief and AutoCAD Technician.
- Legacy Pointe Town Center, Springfield, Illinois: ALTA/ACSM Land Title Survey/Boundary Survey. AutoCAD Technician.
- Nehemiah Phase II, Springfield, Illinois: ALTA/ACSM Land Title Survey/Boundary Survey: Survey Crew Chief and AutoCAD Technician.
- Sanitary Sewer Extension, Red Bud Park, Auburn, Illinois: ALTA/ACSM Land Title Survey/boundary survey. Survey Crew Chief and AutoCAD Technician.
- CWLP Force Main Extension: Route Survey/As-built Survey, Lakeside plant to Cook Street, Springfield, Illinois. AutoCAD Technician.
- Rochester School District, Rochester, IL: New Intermediate School: (Project Surveyor).
- Rochester School District, Rochester, IL: New Athletic Complex: (Project Surveyor).
- Williamsville School District, Williamsville, IL: District wide improvements for the High School, Junior High and Elementary Schools. (Project Surveyor).
- North Mac School District, Virden, IL: New synthetic turf football field and new baseball field. Project Surveyor.

2026-451

# EXHIBIT C

# MANHOUR BREAKDOWN

| Classification | Hours | | Rate | | Total |
|---|---|---|---|---|---|
| | | | | | |
| **Topographic Mapping:** | | | | | |
| Survey Party Chief | 16 | @ | $140 | = | $2,240 |
| Survey Technician | 16 | @ | $125 | = | $2,000 |
| Survey Dept. Mgr., PLS | 2 | @ | $180 | = | $360 |
| Sr. Engineering Technician | 12 | @ | $145 | = | $1,740 |
| **Total** | | | | | **$6,340** |
| | | | | | |
| **Conceptual Planning & Estimates:** | | | | | |
| Project Engineer III, PE | 16 | @ | $195 | = | $3,120 |
| Staff Engineer, EIT | 36 | @ | $125 | = | $4,500 |
| Third Party Consultant (Lump Sum) | 1 | @ | $20,000 | = | $20,000 |
| **Total** | | | | | **$27,620** |
| | | | | | |
| **Drawings/Specifications:** | | | | | |
| Project Engineer III, PE | 24 | @ | $195 | = | $4,680 |
| Staff Engineer, EIT | 116 | @ | $125 | = | $14,500 |
| **Total** | | | | | **$19,180** |
| | | | | | |
| **Construction Phase:** | | | | | |
| Project Engineer III, PE | 30 | @ | $195 | = | $5,850 |
| Staff Engineer, EIT | 116 | @ | $125 | = | $14,500 |
| **Total** | | | | | **$20,350** |
| | | | | | |
| **Closeout/OPED Grant Assistance:** | | | | | |
| Project Engineer III, PE | 16 | @ | $195 | = | $3,120 |
| Staff Engineer, EIT | 28 | @ | $125 | = | $3,500 |
| **Total** | | | | | **$6,620** |
| | | | | | |
| **GRAND TOTAL** | | | | = | **$80,110** |

2026-451

Office: 217-698-8900 ——— mecmail@martinengineeringco.com ——— Fax: 217-698-8922

ORDINANCE FACT SHEET

DATE OF 1st READING: 09/29/2026 10.20.26

OFFICE REQUESTING: Office of Public Utilities

CONTACT PERSON: Halee Farley

PHONE NUMBER: x- 2626

EMERGENCY PASSAGE: No ☑ Yes ☐ If yes, explain justification - See attached document

FISCAL IMPACT: $94,930.00

SUGGESTED TITLE: Accepting bids and awarding contract contract UW27-14 to Martin Engineering Co. of IL for the design and construction engineering services for phase 1 of Center Park improvements for Dept of Public Utilities.

CONTRACTOR / VENDOR NAME: Martin Engineering Company of Illinois

VENDOR NO: 0MAR5935

CONTRACT TERM: 18 Months

Change in Scope Yes ☐ No ☑

CONTRACT AMOUNT: $94,930.00 (Original amount if change order)

n/a — Change Order #

n/a — Additional Amount

Method of Purchase (check one)

☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
☑ Other: Proposal Evaluation
☐ Exception:
Code Provision:

Previous Ord #'s

Is Purchasing Agent approval required? No ☐ Yes ☑

Is Purchasing Agent approval attached? No ☑ Yes ☐

Accounting information (if more than four accounts, please attach list)

REVENUE

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

EXPENDITURE

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | 101 | 200 | JAAD | 4752 | 2308 | $94,930.00 |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Center Park Improvements -Phase 1 Engineering Proposal Evaluations
Contract Book - Martin Engineering

STAFF ANALYSIS

An Ordinance authorizing a 18 month contract for ($94,930.00) for contract UW27-14. Enhancements under Phase 1 project including pickle-ball courts, a large modern playground with high-quality surfacing, a new fence to seal park from parallel road, parking lot improvements, and walking paths to tie all the new and existing park features together. Martin Engineering's proposal to provide design and construction engineering services for the proposed project was the highest evaluated proposal of the submissions received.

FUNDS CHECK BY: Dakota Capranica Digitally signed by Dakota Capranica Date: 2026.09.29 16:12:34 -05'00' Date:

DIRECTOR / SUPERVISOR: Scott Rogers Digitally signed by Scott Rogers Date: 2026.09.29 14:11:13 -05'00' Date:

CITY PURCHASING AGENT: Date: 9/30/2026

SIGN OFF: (Mayor's Signature) (Director of OBM)

The information supplied on this form is not confidential information.

2026-451

**A SUPPLEMENTAL RESOLUTION NOTIFYING THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION THAT MOTOR FUEL TAX FUNDS IN THE AMOUNT OF $441,873.05 MAY BE USED FOR CONSTRUCTION OF STANFORD AVENUE, FROM FOX BRIDGE TO TAYLOR AVENUE UNDER MFT SECTION # 12-00467-01-PV, FOR THE OFFICE OF PUBLIC WORKS**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS**, the City anticipates using Motor Fuel Tax funds up to $441,873.05 for construction of Stanford Avenue, from Fox Bridge to Taylor Avenue under MFT Section # 12-00467-01-PV; and

**WHEREAS,** the City is required to notify the State regarding the expenditure of Motor Fuel Tax funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That improvements consist for construction of Stanford Avenue, from Fox Bridge to Taylor Avenue under the Illinois Highway Code.

**Section 2:** That the improvements are designated as MFT Section # 12-00467-01-PV.

**Section 3:** That the City anticipates using up to $441,873.05 for costs associated with improvement of said section from its allotment of Motor Fuel Tax Funds.

**Section 4:** That said work shall be done by contract.

**Section 5:** That the City Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, through its District Engineer.

**Section 6:** That this resolution shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:**_____**, 2026**

**RECORDED:**_____**, 2026**

**ATTEST:**_____
**City Clerk Charles L. Redpath, Sr.**

**SIGNED:**_____**, 2026**

_____
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**Requested by: Mayor Misty Buscher**

Illinois Department of Transportation

# Request for Expenditure/Authorization of Motor Fuel Tax Funds

| Local Public Agency | Type | County | Section Number |
|---|---|---|---|
| Springfield | City | Sangamon | 12-00467-01-PV |

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

| Purpose | Motor Fuel Tax Amount | Rebuild Illinois Amount |
|---|---|---|
| County Engineer/Superintendent Salary & Expenses | | n/a |
| Contract Construction | | |
| Day Labor Construction | | |
| Engineering | $441,873.05 | |
| Engineering Investigations | | |
| IMRF/Social Security | | n/a |
| Maintenance | | |
| Maintenance Engineering | | |
| Obligation Retirement | | n/a |
| Other | | |
| Right-of-Way (Itemized on 2nd page) | | |
| **TOTAL** | $441,873.05 | |

Comments

Construct new urban road section on Stanford Avenue with sidepath, sidewalk, storm sewer, curb and gutter from Fox Bridge Road to Taylor Avenue.

Local Public Agency Official Signature & Date

Title

Mayor

**Approved**

Regional Engineer Signature & Date
Department of Transportation

Department of Transportation Use

| Entered By | Date |
|---|---|
| | |

Completed 10/02/26

2026-452

**Itemization of Right-of-Way Request**

| Location of Property | | | Property Owner | Acres Right-of-Way | Relocation Costs | Cost of Land Acquired | Cost of Damage to Land not Acquired | Total |
|---|---|---|---|---|---|---|---|---|
| Street/Road | Parcel Number | Address of Property Involved | | | | | | |
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| | | | | | | | TOTAL | |

Add Item

Illinois Department of Transportation

# Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?
☒ Yes ☐ No

| Resolution Type | Resolution Number | Section Number |
|---|---|---|
| Supplemental | | 12-00467-01-PV |

BE IT RESOLVED, by the Council (Governing Body Type) of the City (Local Public Agency Type)

of Springfield (Name of Local Public Agency) Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract (Contract or Day Labor).

For Roadway/Street Improvements:

| Name of Street(s)/Road(s) | Length (miles) | Route | From | To |
|---|---|---|---|---|
| Stanford Ave. | 0.79 | FAU 7997 | Fox Bridge Rd. | Taylor Ave. |

For Structures:

| Name of Street(s)/Road(s) | Existing Structure No. | Route | Location | Feature Crossed |
|---|---|---|---|---|
| | | | | |

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Construct new urban road section on Stanford Avenue with sidepath, sidewalk, storm sewer, curb and gutter from Fox Bridge Road to Taylor Avenue.

2. That there is hereby appropriated the sum of Four hundred forty-one thousand eight hundred seventy-three & 05/100 Dollars ( $441,873.05 ) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Charles Redpath Sr. (Name of Clerk) City (Local Public Agency Type) Clerk in and for said City (Local Public Agency Type)

of Springfield (Name of Local Public Agency) in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council (Governing Body Type) of Springfield (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ (Day) day of _____ (Month, Year).

(SEAL, if required by the LPA)

Clerk Signature & Date

**Approved**

Regional Engineer Signature & Date
Department of Transportation

## ORDINANCE FACT SHEET

**REQUEST FORM NO:** 26-70
**DATE OF 1ST READING:** 10/20/26

**OFFICE REQUESTING:** Public Works
**CONTACT PERSON:** David Whitworth
**PHONE NUMBER:** 789-2255

**EMERGENCY PASSAGE:** No [X] Yes [ ] If yes, explain justification.

**TYPE OF ORDINANCE:** _____ **FISCAL IMPACT:** _____

**(If amending a previous ordinance, please attach a copy of the previous ordinance)**

**SUGGESTED TITLE:**

A SUPPLEMENTAL RESOLUTION FOR THE IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE, MFT SECTION NO. 12-00467-01-PV FOR STANFORD AVENUE CONSTRUCTION FOR THE OFFICE OF PUBLIC WORKS.

**Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)**

**CONTRACTOR / VENDOR NAME:** _____ **VENDOR NO:** _____

**CONTRACT TERM:** _____ **CONTRACT #** _____ **Change in Scope** Yes [ ] No [ ]

**CONTRACT AMOUNT:** _____ (Original amount if change order) | **Change Order #** _____ | **Additional Amount** _____

**Method of Purchase (check one)** Previous Ord #s _____

[ ] Low Bid [ ] Other: _____ **Is Purchasing Agent approval required?** No [ ] Yes [ ]
[ ] Low Bid Meeting Specs [ ] Exception: _____ **Is Purchasing Agent approval attached?** No [ ] Yes [ ]
[ ] Low Evaluated Bid **Code Provision:** _____

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**FUNDS CHECK BY:** **Date:**

**DIRECTOR / SUPERVISOR SIGNATURE** Matthew Bates **Date:** 10/2/26

**CITY PURCHASING AGENT:** **Date:**

**COMMENTS**

This supplemental resolution informs IDOT that the City used MFT funds ($441,873.05) for construction of Stanford Avenue from Fox Bridge Road to Taylor Avenue (MFT Section 12-00467-01-PV).

**SIGN OFF:** _____ (Mayor's Signature) _____ (Director of OBM)



2026-152

**AN ORDINANCE ANNEXING CERTAIN DESCRIBED REAL PROPERTY LOCATED AT 1650 BRUNS LANE, FOR THE OFFICE OF PUBLIC WORKS**

**WHEREAS**, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** City of Springfield ("Owner") has filed a verified petition duly executed and sworn, that the City annex the following described real property:

Part of the Southeast Quarter of the Northwest Quarter of Section 20, Township 16 North, Range 5 West of the Third Meridian, described more particularly as follows:

Commencing at an iron pipe marking the Southwest corner of the Southeast Quarter of the Northwest Quarter of said Section 20, thence North 00 degrees 09 minutes 05 seconds East along the Quarter, Quarter Section line a distance of 328.43 feet to an iron pipe which marks the true point of beginning, thence continuing North 00 degrees 09 minutes 05 seconds East along said Quarter, Quarter Section line a distance of 200.00 feet to an iron pipe on the South right of way line of Route FA 68, Section 1, said iron pipe marks the beginning of an 11,258.74 foot radius non-tangent curve to the right whose center bears South 28 degrees 54 minutes 21 seconds East, thence in a Northeasterly direction along said curve and right of way line through a central angle of 03 degrees 36 minutes 213 seconds, a distance of 708.57 feet to an iron pipe, thence North 61 degrees 05 minutes 39 seconds East along said South right of way line a distance of 590.40 feet to an iron pipe, thence North 89 degrees 40 minutes 35 seconds West a distance of 653.23 feet to the true point of beginning.

Commonly known as 1650 Bruns Lane and more particularly described on the annexation plat attached hereto as Exhibit A:

**WHEREAS**, said property is contiguous to the City of Springfield; that no part thereof is included in the corporate limits of any municipality; that said Petitioner is the owner of said property and no electors reside upon or occupy any territory within the above-described property and both have consented to the annexation; and

**WHEREAS**, trustees of the North Side Fire Protection District, the Lincoln Library Public Library District, and the Springfield Township Commissioner Joseph Nick Blasko, have been given notice of this annexation in accordance with 65 ILCS 5/7-1-8.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the above-described real property be and the same is hereby annexed to the City of Springfield, Illinois, pursuant to the provisions of 65 ILCS 5/7-1-8 *et seq.*

**Section 2:** A certified copy of this Ordinance together with the plat attached hereto at Exhibit "A" shall be filed for recordation in the Sangamon County Recorder of Deeds office, filed with the Sangamon County Clerk and sent by certified or registered mail to the election authorities

having jurisdiction in the territory annexed, the post office branches serving the territory annexed, and the Clerk of the Township from which said territory has been annexed.

**Section 3:** That the City Clerk is hereby directed to send a copy of this ordinance to Comcast.

**Section 4:** That this ordinance shall become effective immediately upon its passage and proper recording.

**PASSED:** _____, 2026

**RECORDED:** _____, 2026

**ATTEST:** _____
**City Clerk Charles L. Redpath Sr.**

**SIGNED:** _____, 2026

_____
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**Requested by: Mayor Misty Buscher**

**Office of Public Works**
**City of Springfield, Illinois**
**David Fuchs, Director**
**Rm 203, Municipal Center West**
**Springfield, Illinois 62701**

MEMORANDUM

TO: Gregory Moredock
Corporation Counsel

FROM: Daniel R. Crouse (217) 789-2255 Ext. 5225

DATE: September 29, 2026

RE: Annexation Petition
1650 Bruns Lane Springfield
City of Springfield

---

Please draft the annexation ordinance for City Council action and inform the City Clerk, if the first reading is different than I request, when to send notifications.

Items attached are as follows:

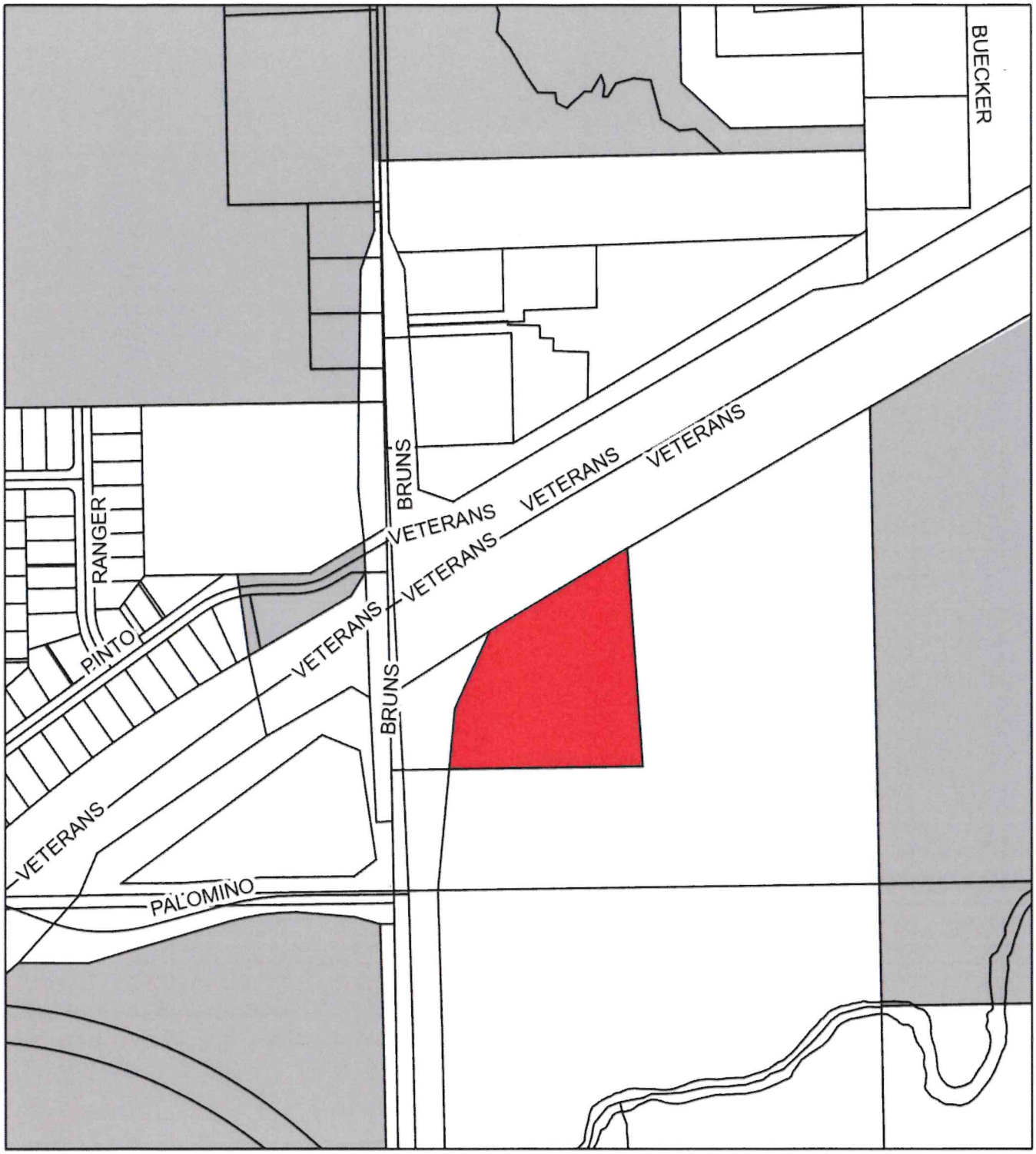
Notification
1 copy of the Location Map
1copy of the Plat
1 copy of the Petition
Summary Sheet
Fact Sheet

An Annexation Agreement **is not** required.

The reason for this Annexation is: Owner's Request

Request First Reading On: October 20, 2026

2026-453




# LOCATION MAP

Scale: 1 inch =400 feet

## Legend

Proposed Annexation

Springfield Corp. Limits

Petitioners: City of Springfield
Tax Number: 14-20.0-177-003
Address: 1650 Bruns Lane

© 2026 City of Springfield, IL

2026-453

S:\Engineering\Annexations\2025 Annexations\AX25-00011 (1650 Bruns Ln)

## PETITION FOR ANNEXATION

STATE OF ILLINOIS )
) SS
COUNTY OF SANGAMON )

TO: THE CITY COUNCIL AND THE CLERK OF THE CITY OF SPRINGFIELD, ILLINOIS:

The undersigned persons, each being 21 or more years of age and under no disability, hereby petition the City of Springfield to annex within its corporate limits, the following described real estate in the County of Sangamon (Please print or Type):

ADDRESS: 1650 Bruns Lane, Springfield, IL 62702

TAX ID NUMBER: 14-20.0-177-003

TOWNSHIP: Springfield

LEGAL DESCRIPTION: *(Attach copy of Deed of Record to verify ownership)*

Part of the Southeast Quarter of the Northwest Quarter of Section 20, Township 16 North, Range 5 West of the Third Principal Meridian, described more particularly as follows: Commencing at an iron pipe marking the Southwest corner of the Southeast Quarter of the Northwest Quarter of said Section 20, thence North 00 degrees 09 minutes 05 seconds East along the Quarter, Quarter Section line a distance of 328.43 feet to an iron pipe which marks the true point of beginning, thence continuing North 00 degrees 09 minutes 05 seconds East along said Quarter, Quarter Section line a distance of 200.00 feet to an iron pipe on the South right of way line of Route FA 68, Section 1, said iron pipe marks the beginning of an 11,258.74 foot radius non-tangent curve to the right whose center bears South 28 degrees 54 minutes 21 seconds East, thence in a Northeasterly direction along said curve and right of way line through a central angle of 03 degrees 36 minutes 21.3 seconds, a distance of 708.57 feet to an iron pipe, thence North 61 degrees 05 minutes 39 seconds East along said South right of way line a distance of 51.57 feet to an iron pipe, thence South 00 degrees 09 minutes 05 seconds West a distance of 590.40 feet to an iron pipe, thence North 89 degrees 40 minutes 35 seconds West a distance of 653.23 feet to the true point of beginning.

EXCEPTING THEREFROM that part conveyed to the People of the State of Illinois by Quit Claim Deed dated November 13, 1986, and recorded January 9, 1987, as Document No. 51598.

and for the purposes of authorizing the City of Springfield to enact an appropriate ordinance of annexation in the manner provided in Section 7-1-8 of the Illinois Municipal Code, and knowing that the certifications herein made will be relied upon by the City of Springfield, the undersigned persons certify to the City of Springfield the following:

1. That the above-described territory is now contiguous to the City of Springfield.

2. That the above-described territory is within the corporate limits of the City of Springfield municipality.

3. This petition **is NOT** contingent upon approval of a zoning petition.

4. That **no electors** reside upon or occupy any lands within the above-described territory.

5. That the undersigned persons and corporations, namely: **City of Springfield** are the true and correct owners of record of all the land within the above described territory, as established by the records in the Office of the Recorder of Deeds of Sangamon County, Illinois, and that there are no other persons, firms or corporations who have any right, title or interest of record in and to any land within said above described territory herein requested to be annexed.

2026-453

6. That said property is located within the **North Side Fire Protection District**, and the Trustees of said district are being given notice of this annexation in accordance with the statute in such case made and provided.

7. That said property is located within the **Lincoln Library Public Library District,** and the Trustees of said district are being given notice of this annexation in accordance with the statute in such case made and provided.

8. The above-described property will not be used as a retail business after annexation.

9. That a plat of the real estate sought to be annexed, prepared by a Licensed Professional Land Surveyor, is attached thereto.

10. The undersigned are the Owners of Record and all of the Electors residing on the property to be annexed, and this Petition may be executed in one or more counterparts and shall constitute one signed Petition.

**City of Springfield**

By: _____
Misty Buscher, Mayor GFM

Attest: _____
Chuck Redpath, City Clerk

CONTACT PERSON:
(Please print or type)

Name: Emily Rosenberger
Address: 800 E. Monroe St, 4th Floor
Springfield, IL 62701
Daytime phone: 217-789-2116 Ext. 2609
E-Mail Address: Emily.Rosenberger@CWLP.com

2026-453

## ACKNOWLEDGMENT BY OWNERS OF RECORD

STATE OF ILLINOIS )
) SS
COUNTY OF SANGAMON )

**City of Springfield** each being first duly sworn upon his or her separate oath deposes and states that he or she has subscribed to the foregoing Petition for Annexation and has read the same before signing; and that the statements made therein are true and correct, and that all owners of record join in this Petition for Annexation.

By: _____
Misty Buscher, Mayor GEM

Attest: _____
Chuck Redpath, City Clerk

Subscribed and sworn to before me each of the persons whose signatures appear above this 29 day of September, 2026.

_____
Notary Public

Notary Public, State of Illinois
Official Seal
Joanna L Judge
Commission # 948741
My Commission Expires 3/18/2030

2026-453

# Legal Notification Sheet

Gregory Moredock

Date: **September 29, 2026**

Petitioner's Name: **City of Springfield**

Property Address: **1650 BRUNS LN**
**SPRINGFIELD, IL 62702**

## Legal Description

Part of the Southeast Quarter of the Northwest Quarter of Section 20, Township 16 North, Range 5 West of the Third Principal Meridian, described more particularly as follows:
Commencing at an iron pipe marking the Southwest corner of the Southeast Quarter of the Northwest Quarter of said Section 20, thence North 00 degrees 09 minutes 05 seconds East along the Quarter, Quarter Section line a distance of 328.43 feet to an iron pipe which marks the true point of beginning, thence continuing North 00 degrees 09 minutes 05 seconds East along said Quarter, Quarter Section line a distance of 200.00 feet to an iron pipe on the South right of way line of Route FA 68, Section 1, said iron pipe marks the beginning of an 11,258.74 foot radius non-tangent curve to the right whose center bears South 28 degrees 54 minutes 21 seconds East, thence in a Northeasterly direction along said curve and right of way line through a central angle of 03 degrees 36 minutes 213 seconds, a distance of 708.57 feet to an iron pipe, thence North 61 degrees 05 minutes 39 seconds East along said South right of way line a distance of 590.40 feet to an iron pipe, thence North 89 degrees 40 minutes 35 seconds West a distance of 653.23 feet to the true point of beginning.
EXCEPTING THEREFROM that part conveyed to the People of the State of Illinois by Quit Claim Deed dated November 13, 1986, and recorded January 9, 1987, as Document No. 51598.

Public Library District: **Lincoln Library**

Fire Protection District: **North Side**

Township & Commissioner: **Springfield - Josheph Nick Blasko**

Attorney: **Corporation Counsel**
**City of Springfield**
**Room 101, Municipal Building**

Electors: **0**

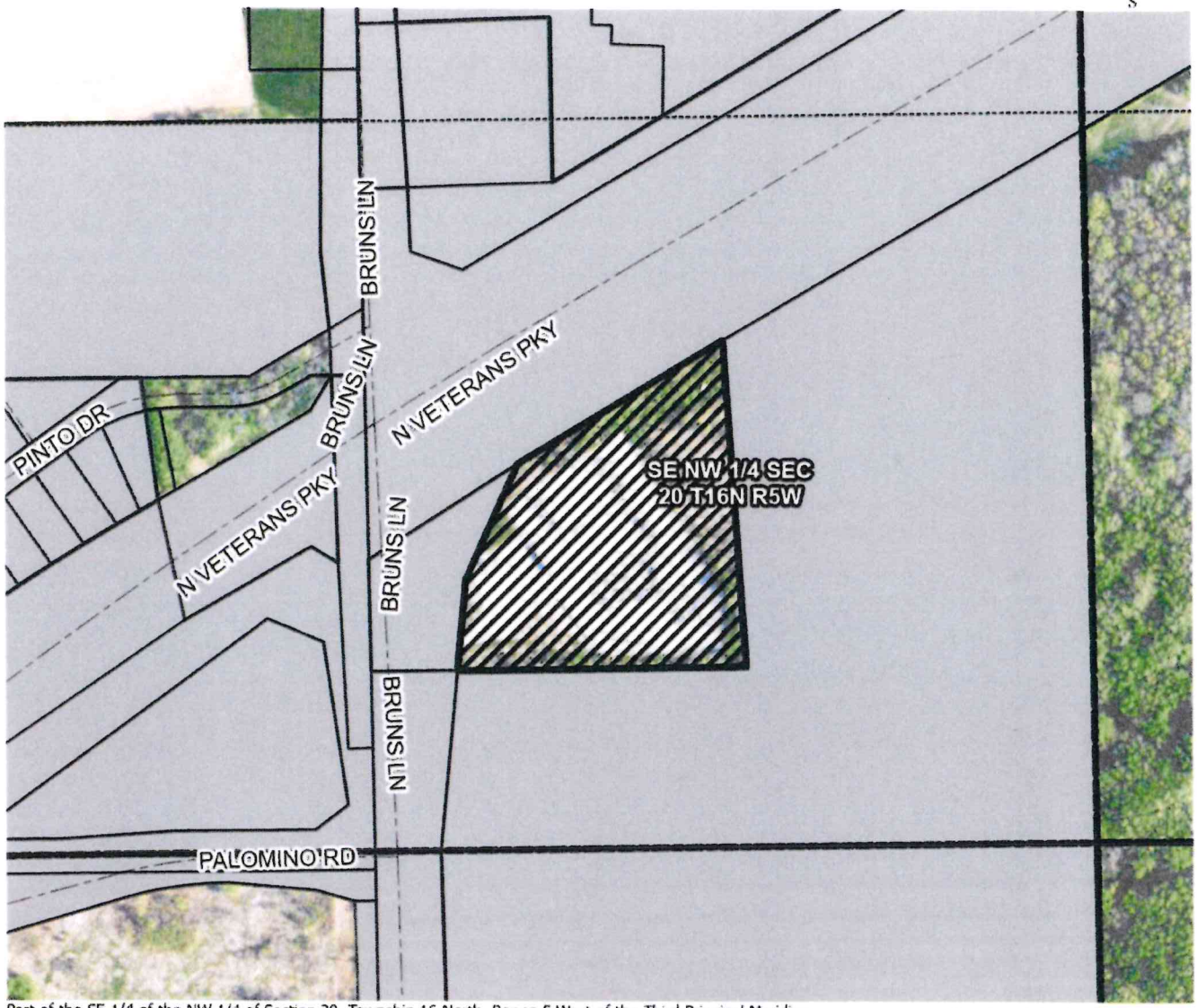


2026-453

Parcel: 14-20.0-177-003
Address: 1650 Bruns Lane

# ANNEXATION PLAT

PT SE 1/4, NW 1/4, SEC 20, T16N, R5W, 3RD PM




Part of the SE 1/4 of the NW 1/4 of Section 20, Township 16 North, Range 5 West of the Third Principal Meridian, described more particularly as follows: Commencing at an iron pipe marking the SW corner of the SE 1/4 of the NW 1/4 of said Section 20, thence North 00 degrees 09 minutes 05 seconds East along the Quarter, Quarter Section line a distance of 328.43 feet to an iron pipe which marks the true point of beginning, thence continuing North 00 degrees 09 minutes 05 seconds East along said Quarter, Quarter Section line a distance of 200.00 feet to an iron pipe on the South right of way line of Route FA 68, Section 1, said iron pipe marks the beginning of an 11,258.74 foot radius non-tangent curve to the right whose center bears South 28 degrees 54 minutes 21 seconds East, thence in a Northeasterly direction along said curve and right of way line through a central angle of 03 degrees 36 minutes 21.3 seconds, a distance of 708.57 feet to an iron pipe, thence North 61 degrees 05 minutes 39 seconds East along said South right of way line a distance of 51.57 feet to an iron pipe, thence South 00 degrees 09 minutes 05 seconds West a distance of 590.40 feet to an iron pipe, thence North 89 degrees 40 minutes 35 seconds West a distance of 653.23 feet to the true point of beginning.

EXCEPTING THEREFROM that part conveyed to the People of the State of Illinois by Quit Claim Deed dated November 13, 1986, and recorded January 9, 1987, as Document No. 51598.

Scale: 1 inch =300 feet

Proposed Annexation
Springfield Corp. Limits
Quarter Section Line

NOTE:
The parcel shown is based on the Assignment and Assumption Agreement recorded as Document No. 2016R14041 in the Sangamon County Recorder's Office on June 03, 2016.

I hereby certify that the above plat correctly represents and identifies the parcel of record to be annexed to the City of Springfield, Illinois.

LICENSED PROFESSIONAL ENGINEER
NATHAN C BOTTOM
062 060322
STATE OF ILLINOIS

Nathan Bottom
Illinois Professional Engineer No. 062-0603022
License Expires 11/30/2027

08/03/2026
Date

2026-453

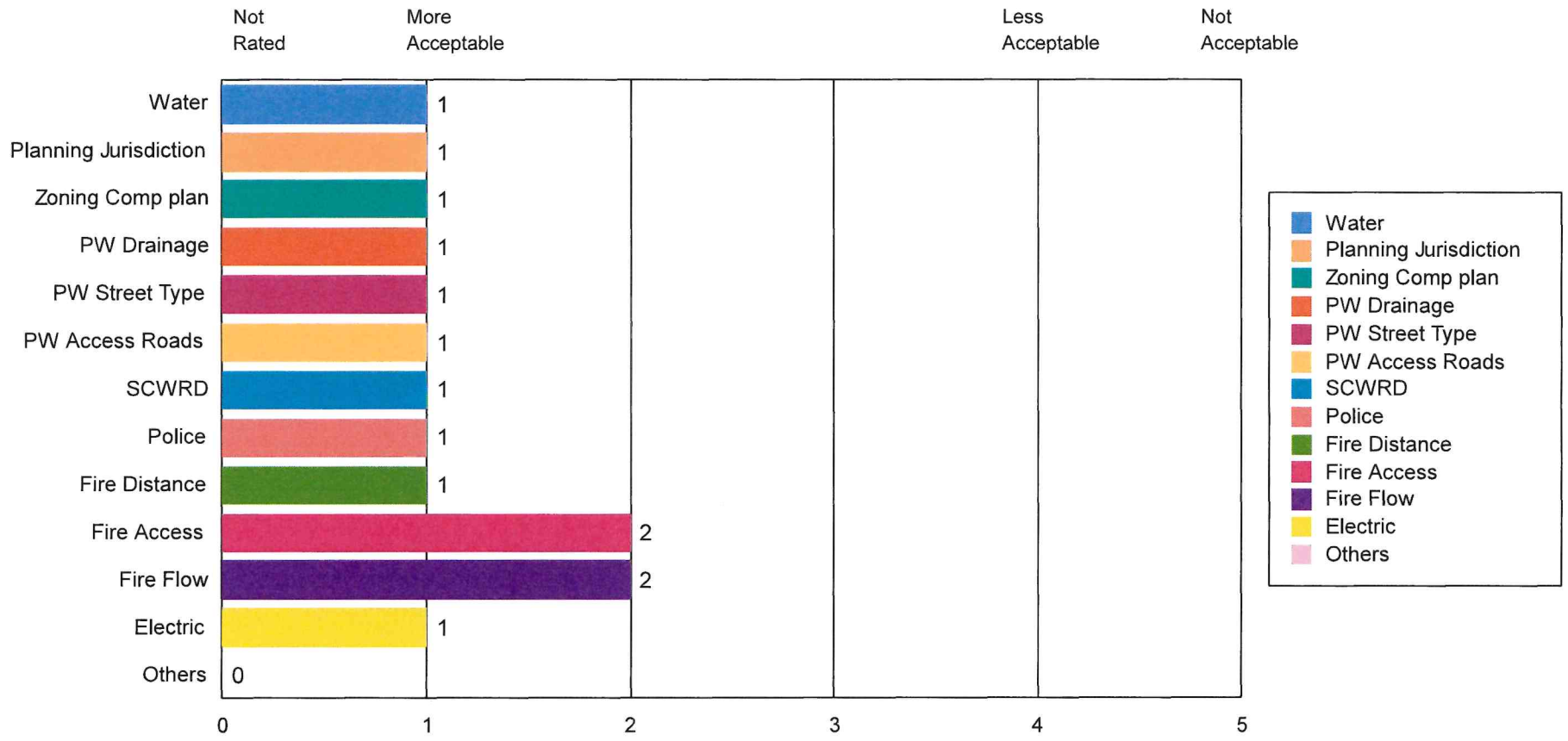
2026-09-4533

# ANNEXATION REVIEW SUMMARY

DATE: **September 29, 2026**

PERMIT: **AX25-00011**

PROPERTY ADDRESS: **1650 BRUNS LN**



2026-9-4563

# ANNEXATION REVIEW SUMMARY

DATE: **September 29, 2026**

PERMIT: **AX25-00011**

PROPERTY ADDRESS: **1650 BRUNS LN**

*ANNEXATION REVIEW SUMMARY COMMENTS*

**Electric Review**

No Additional Comments Received

**Fire Department Review**

No Additional Comments Received

**Police Department Accessibility**

No Additional Comments Received

**Public Works Annexation Review**

No Additional Comments Received

**SCWRD Sewer Availability**

No Additional Comments Received

**SSCRPC**

No Additional Comments Received

**Water**

No Additional Comments Received

# ANNEXATION REVIEW SUMMARY

2026-4533

DATE: **September 29, 2026**

PERMIT: **AX25-00011**

PROPERTY ADDRESS: **1650 BRUNS LN**

*ANNEXATION REVIEW SUMMARY COMMENTS*

**City Engineer review with comments**

**Electric review with comments**

Site is a CWLP substation

**Fire Department review with comments**

The entrance road to the facility is 15-16 ft wide. Code requires 20 feet minimum clear width; expands to 26 feet if a fire hydrant is present or if it serves as an aerial apparatus access road. No Hydrant is present. An aerial apparatus could be needed for rescue.

Fire flow from the closest hydrant is 950 gpm. The closest fire hydrant is across Rt 4 to the north off Bruns Ln.

Distance is 1.7 miles from Fire Station 3.

**Police Department review with comments**

**SCWRD review with comments**

1,100 feet

**SSCRPC review with comments**

**Water review with comments**

Parcel has frontage on a 12" watermain & an existing 1" water service.

# ORDINANCE FACT SHEET

## Department Information

Office Requesting: **Public Works**

Staff Member: **Daniel Crouse**

Date: **September 29, 2026**

First Reading: **10/20/2026**

Emergency Passage: **N**

Type of Ordinance: **Annexation**

## Annexation Information

Petitioner Name: **City of Springfield**

Property Address: **1650 Bruns Lane**

Number of electors residing at property: **0**

Are the petitioners the only electors:

Annexation contingent on zoning: **N**

Is an annexation agreement necessary: **N**

Director, Public Works/City Engineer | Mayor | Director, OBM



2026-453

**AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 1 WITH P.H. BROUGHTON & SONS, INC. FOR THE FY2027 SEAL COAT PROGRAM FOR AN ADDITIONAL AMOUNT OF $161,774.63 AND A TOTAL NOT TO EXCEED $623,024.63, FOR THE OFFICE OF PUBLIC WORKS**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** the City previously passed ordinance 323-07-26 approving Contract PW27-05-26 with P.H. Broughton & Sons, Inc. for services associated with the FY2027 Seal Coat Program for the Office of Public Works in an amount not to exceed $461,250.00; and

**WHEREAS,** the Office of Public Works is requesting an additional payment of $161,774.63 due to the conditions of the streets, additional bituminous patching was necessary prior to applying seal coat; and

**WHEREAS,** it is now necessary for the City Council to approve Change Order No. 1 to the agreement, and authorize an additional payment of $161,774.63, and a total amount not to exceed $623,024.63; and

**WHEREAS,** a copy of the Request for Approval of Change in Plans shall be located in the Office of the City Clerk.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves Change Order No. 1 with P.H. Broughton, & Sons, Inc. for the FY2027 Seal Coat Program and authorizes an additional payment in the amount of $161,774.63, and a total amount not to exceed $623,024.63 for additional bituminous patching prior to applying seal coat. The Mayor and City Clerk are authorized to execute the agreement and any necessary documents on behalf of the City.

**Section 2:** That the Office of Budget and Management is hereby authorized to pay the additional amount of $161,774.63, and a total amount not to exceed $623,024.63 to P.H. Broughton & Sons, Inc. (0BRO2800) from account number 095-110-WORK-INFR-1204.

**Section 3:** That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:** _____, 2026

**RECORDED:** _____, 2026

**ATTEST:** _____
**City Clerk Charles L. Redpath Sr.**

**SIGNED:** _____, 2026

_____
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**Requested by: Mayor Misty Buscher**

Illinois Department of Transportation

# Request for Approval of Change in Plans

Date: 9/30/2026

County: Sangamon

Request No. 1 ☒ Final

Road District or Municipality: Springfield

PW27-05-26

Contractor: P.H. Broughton & Sons, Inc.

Contract No.: FY2027 Seal Coat

Address: 905 N Lincoln Av

Springfield IL 62702

I recommend that this addition (addition, extension, deduction) be made to (to, from) the above contract.

The estimated quantities are shown below and the contractor agrees to furnish the materials and do the work at the unit prices.

| Item Description | Unit | Quantity | Unit Price | Addition(A) or Deduction(D) | Total Addition | Total Deduction |
|---|---|---|---|---|---|---|
| Bituminous Matls. (Seal Coat) HFRS-2 | GAL | 62.91 | 5.36 | A | $ 337.20 | $ - |
| Seal Coat Aggregate (CA-16) | TON | 231.22 | 115.65 | D | $ - | $ 26,740.60 |
| Bituminous Patching Mixture | TON | 871.80 | 215.85 | A | $ 188,178.03 | $ - |
| | | | | | $ - | $ - |
| | | | | | $ - | $ - |
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| | | | | Total Changes: | $ 188,515.23 | $ 26,740.60 |

BLR 13210 (Rev. 11/07/13)

Printed 10/2/2026

2026-454

Total Net Change: $ 161,774.63

Amount of Original Contract: $ 461,250.00

Amount of Previous Change Orders: _____

Amount of adjusted/final contract: $ 623,024.63

Total net addition (addition, deduction) to date $ 161,774.63 which is 35.07 % of the contract price.

State fully the nature and reason for the change: Due to the deterioration of the streets, additional bituminous patching was required prior to application of the seal coat.

When the net increase or decrease in the cost of the contract is $10,000.00 or more, or the time of completion is increased or decreased by 30 days or more, one of the following statements must be checked:

- [X] The undersigned has determined that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
- [X] The undersigned has determined that the change is germane to the original contract as signed.
- [ ] The undersigned has determined that this change is in the best interest of the Local Agency and is authorized by law.

Prepared by: David Whitcomb
Construction Engineer
Title of Preparer

Approved

Matt Robb
City Engineer
10/2/26
Date

BLR 13210 (Rev. 11/07/13)

Printed 10/2/2026

2026-454

**ORDINANCE FACT SHEET**

**REQUEST FORM NO:** 26-71
**DATE OF 1ST READING:** 10-20-26

**OFFICE REQUESTING:** Public Works
**CONTACT PERSON:** David Whitworth
**PHONE NUMBER:** 789-2255 ext 5227

**EMERGENCY PASSAGE:** No [X] Yes [ ] If yes, explain justification.

**TYPE OF ORDINANCE:** low bid
**FISCAL IMPACT:** $161,774.63

**(If amending a previous ordinance, please attach a copy of the previous ordinance)**

**SUGGESTED TITLE:**

AN ORDINANCE CHANGE ORDER #1 WITH P.H. BROUGHTON & SONS, INC. FOR THE FY2027 SEAL COAT PROGRAM BY AUTHORIZING AN ADDITIONAL $161,774.63 FOR A TOTAL NOT TO EXCEED $623,024.63 FOR THE OFFICE OF PUBLIC WORKS

**Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)**

Change order documentation form
Ord 323-07-26

**CONTRACTOR / VENDOR NAME:** P.H. Broughton & Sons, Inc.
**VENDOR NO:** 0BRO2800

**CONTRACT TERM:** completion
**CONTRACT #** PW27-05-26
**Change in Scope** Yes [ ] No [X]

**CONTRACT AMOUNT:** $461,250.00 (Original amount if change order)
1 — Change Order #
$ 161,774.63 — Additional Amount

**Method of Purchase (check one)**
**Previous Ord #s**

[X] Low Bid
[ ] Low Bid Meeting Specs
[ ] Low Evaluated Bid
[ ] Other:
[ ] Exception:
Code Provision:

**Is Purchasing Agent approval required?** No [ ] Yes [X]
**Is Purchasing Agent approval attached?** No [ ] Yes [X]

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | 095 | 110 | WORK | INFR | 1204 | $ 161,774.63 |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**FUNDS CHECK BY:** Courtney Hirst **Date:** 10·2·2026
**DIRECTOR / SUPERVISOR SIGNATURE** Nate Bath **Date:** 10/2/26
**CITY PURCHASING AGENT:** **Date:** 10/2/2026

**COMMENTS**

This is an ordinance for Change Order #1 for the FY2027 Seal Coat Program. Due to the condition of the streets, additional bituminous patching was necessary prior to applying seal coat.

**SIGN OFF:**

(Mayor's Signature) GEM

(Director of OBM)


The information supplied on this form is not confidential information.


2026-454

2026-455

**AN ORDINANCE AMENDING A PROFESSIONAL SERVICES AGREEMENT BETWEEN HANSON PROFESSIONAL SERVICES, INC., AND THE CITY OF SPRINGFIELD FOR ENGINEERING DESIGN, PLAN PREPARATION, AND CONSTRUCTION SERVICES FOR SANITARY SEWER REHABILITATION ALONG SECOND, FIFTH, AND SIXTH STREET, FOR THE OFFICE OF PUBLIC WORKS**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** ordinance 074-03-22 authorized the execution of an agreement, and payment in an amount of $193,158.00 to Hanson Professional Services, Inc., for Engineering design, plan preparation, and construction services for sanitary sewer rehabilitation along second, fifth, and sixth street; and

**WHEREAS,** the areas affected by this Amendment are described in the Agreement attached hereinafter; and

**WHEREAS,** due to the revision of the scope of the services provided by Hanson Professional Services, Inc. and the cost of services provided herein, it is necessary to amend the professional services agreement and authorize additional payment in the amount of $110,000.00, for a total agreement amount not to exceed $303,158.00; and

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby authorizes amendment no. 1 to the previously adopted agreement with Hanson Professional Services, Inc. for Engineering design, plan preparation, and construction services for sanitary sewer rehabilitation along second, fifth, and sixth street and an additional payment in the amount of $110,000.00 for a total not to exceed $303,158.00 for the cost of services for these revisions The Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City of Springfield.

**Section 2:** That the Office of Budget and Management is hereby authorized to make payment to Hanson Professional Services Inc. (0HAN 1501) in the amount of $110,000.00 from account number 015-110-SEWR-0SUR-2306 upon satisfactory performance of the agreement.

**Section 3:** That this ordinance shall become effectively immediately after its passage and recording by the City Clerk.

**PASSED:** _____, 2026

**RECORDED:** _____, 2026

**ATTEST:** _____
**City Clerk Charles L. Redpath, Sr.**

**Requested by: Mayor Misty Buscher**

**SIGNED:** _____, 2026

_____
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**



2026-455

2022-046

074-03-22

**AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH, AND PAYMENT IN AN AMOUNT NOT TO EXCEED $193,158.00 TO, HANSON PROFESSIONAL SERVICES INC., FOR ENGINEERING DESIGN, PLAN PREPARATION, AND CONSTRUCTION SERVICES FOR SANITARY SEWER REHABILITATION ALONG SECOND, FIFTH, AND SIXTH STREETS SERVICES, FOR THE OFFICE OF PUBLIC WORKS**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** the Office of Public Works desires rehabilitation of combined sewers which includes Second Street – Adams Street to Union Street, Fifth Street – Reynold Street to Cook, and Sixth Street from Reynolds Street to Miller Street as outlined on Exhibit "A"; and

**WHEREAS,** Hanson Professional Services Inc., is willing and able to provide these services for an amount not to exceed $193,158.00; and

**WHEREAS,** the City Purchasing Agent has made a determination that this contract is exempt from the provisions of the City Purchasing Code requiring sealed competitive bidding pursuant to the exceptions contained in Section 38.42; and

**WHEREAS,** the agreement with Hanson Professional Services Inc. shall be located in the Office of the City Clerk.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby authorizes execution of an agreement with and payment in an amount not to exceed $193,158.00 to Hanson Professional Services Inc. for Engineering design, plan preparation, and construction services which includes Second Street – Adams Street to Union Street, Fifth Street – Reynold Street to Cook, and Sixth Street from Reynolds Street to Miller Street as outlined on Exhibit "A". The Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City of Springfield.

**Section 2:** That the Office of Budget and Management is hereby authorized to make payment to Hanson Professional Services Inc. (0HAN 1501) in the amount of $193,158.00 from account number 015-110-SEWR-OEPA-2304 upon satisfactory performance of the agreement.

**Section 3:** That this ordinance shall become effectively immediately after its passage and recording by the City Clerk.

**PASSED:** March 1, 2022

**RECORDED:** March 3, 2022

**ATTEST:** _____
**City Clerk Frank J. Lesko**

**SIGNED:** March 3, 2022

_____
**Mayor James O. Langfelder**

**Approved as to legal sufficiency:**

_____
**Office of Corporation Counsel / Date**

**Requested by: Mayor James O. Langfelder**

2022-046

074-03-22

2026-495

OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

# MEMORANDUM

**TO:** Vince Smith

**FROM:** Amanda Long – Central Purchasing

**DATE:** February 7, 2022

**SUBJECT:** Professional Services Determination

**I have reviewed the Ordinance Fact Sheet to Hanson Professional Services, Inc., for engineering design, plan preparation and construction services for sanitary sewer rehabilitation along second, fifth and sixth streets in an amount not to exceed $193,158.00 for the Office of Public Works.**

**Based on the information provided, I have determined that this vendor possesses a degree of professional skill and expertise in the required area. Pursuant to Section 38.42 of the City Purchasing Code, this purchase is exempt from the City's requirements for Sealed Competitive Bids.**

074-03-22

300 SOUTH SEVENTH • ROOM 200 • SPRINGFIELD, ILLINOIS 62701-1681 • (217) 789-2191 • FAX (217) 789-2207

2022-046
2026-455

# Professional Services Agreement
# C21L0199

This Agreement is made this 12th day of January, 2022 between the City of Springfield, subsequently referred to as "Client," and Hanson Professional Services Inc., subsequently referred to as "Hanson."

By joining in this Agreement, Client retains Hanson to provide professional services in connection with Springfield Sewer Rehabilitation – SRF Funded, subsequently referred to as "Project."

By this Agreement, the scope of Hanson's services on Project is limited to that described in Attachment A.

The attached General Conditions (C/S) Rev 4 are incorporated into and made a part of this Agreement.

Client agrees to compensate Hanson for providing the above services in the manner described in Attachment B.

Client and Hanson hereby agree to and accept the terms and conditions stated above, including terms and conditions stated in the attached General Conditions, the receipt of which is acknowledged.

**Hanson Professional Services Inc.**

By: Lucinda Loos
Lucinda A. Loos, P.E.

Title: Vice President

Date: January 12, 2022

**City of Springfield**

By:

Title: Mayor

Date: March 3, 2022

2022-046

HANSON

PSA
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074-03-22[1]

2026-455

# Professional Services Agreement
# C21L0199
## Attachment A – Scope of Services

**Agreement Date:** January 12, 2022

**Project:** Springfield Sewer Rehabilitation – SRF Funded

**Project Description:**

Due to deterioration and aging of the sewer system within certain areas of the city, rehabilitation efforts are necessary to improve the City's sewer system. The gravity sewers identified in this agreement have been televised and a rehabilitation plan has been put in place to repair the system.

The City plans on utilizing Illinois State Revolving Loan (SRF) funding for this project which will require IEPA standard bidding documents and IEPA specific reporting requirements. The project includes three primary tasks; preparation of plans and specifications for the 2022 Springfield Sewer Rehabilitation – SRF funded project, preparation of SRF loan application and submittal to IEPA to secure funding, and providing bidding and construction related services. The sewers included in the project are limited to the segments identified in Exhibit A included as part of this agreement. The segments include: Second Street sewer rehabilitation – Adams to Union (9 assets), Sixth Street sewer rehabilitation (2 assets), and Fifth Street sewer rehabilitation (6 assets).

**Services:**

The Scope of Services to be provided is limited to the following:

A. Conduct a field visit for each segment and photo document the alignments including utility challenges and compare existing building and tap counts.

B. Review previous City standard specification for cured in place pipe (CIPP) rehabilitation and modify if needed based on the previous Cook Street project.

C. Coordinate with City to obtain aerial photography, GIS sewer mapping and videos from the City's files for the sewers in the rehabilitation project areas.

D. Review of videos of the project sewers and verify defects, taps, laterals, lengths and piping characteristics.

E. Prepare reports correlating to City provided videos.

F. Coordinate with City regarding missing or incomplete videos.

G. Video review shall also identify redundant taps in the main and include coordination with City on tap removal or reinstatement.

H. Prepare contract plans for one bid package for the sewers identified in the project description. The plans will be formatted as follows:
   a. Cover sheet
   b. Quantity sheet with general notes.
   c. CIPP Plan sheets:

i. Rehabilitation plan sheets for CIPP lining will have two aerial strip maps of the proposed rehabilitation alignment per sheet with City Work Order Numbers, manhole numbers, sewer type and size, building fronts and house number along with street names. A table will accompany each strip map with information including spot repair locations, length of sewer and location of sewer service connections with guidance of which are capped or if to be reinstated or not reinstated.

d. Traffic Control: Traffic control plan sheets will be created for each area of rehabilitation.

I. Prepare specifications which will include the City's standard CIPP lining specifications, the Illinois EPA SRF Loan required specifications to supplement the City's standard "Front-End" documents, and special provisions pertinent to each area of work.

J. Meet with the Sewer Division staff to review the proposed rehabilitation plans and specifications (2 meetings).

K. Prepare the final design package which includes:
   a. Final specifications and special provisions.
   b. Final plans with pay items, quantities, general notes and details.

L. Prepare a summary of quantities and an opinion of probable construction cost for the project.

M. Prepare final bid documents including review comments from the City.

N. Permitting Services
   a. Since all improvements are CIPP, no IEPA permit is assumed for this project.
   b. Obtain an IEPA "authorization to construct".

O. Preparation of documents for securing an IEPA SRF Loan
   a. Assist City to prepare full and complete loan application.
      i. Assist in modifying past Facility Planning Document
      ii. Approved planning
      iii. Complete financial package
      iv. Approved design and bid packages
      v. Executed legal documents
   b. Project Plan
      i. Project Plan Submittal Checklist
      ii. Funding Nomination Form
   c. Environment Review Checklist
      i. Categorical exclusion with Public Notice
   d. Obtain an "authorization to construct"
   e. Water Pollution Control Loan Program application form

P. Assist and coordinate with City during bid review and submittal to IEPA for SRF approval.

Q. Bidding Services
   a. Prepare for and attend a pre-bid meeting including agendas, sign in sheets and minutes.
   b. Respond to questions via addenda during bidding.
   c. Review the bids and provide an award recommendation to the City.
   d. Prepare and submit required documentation to IEPA.
      i. SRF Loan Item Submittal Spreadsheet
      ii. Bidding Review Certification and Checklist.
      iii. Public Sign Notification
      iv. Apprenticeship Initiative Budget Supplement

R. Construction
   a. Prepare documentation for and attend a preconstruction conference, sign in sheets, and minutes.
   b. Coordinate with the Contractor and review shop drawings.
   c. Provide construction updates on Cityworks of completed CIPP lining.
   d. Prepare a set of Record Drawings for the portion of the rehabilitation project. CIPP record documents will be the final televising logs and videos. Record Drawings will be redlined contract drawing PDFs identifying changes in field.
   e. Daily observation of the construction of the replacement work including measurement of quantities and recording of quantities on daily reports.
   f. Issue written clarifications or interpretations of the requirements of the Contract Documents.
   g. Authorize minor variations of the work from the requirements of the Contract Documents, which do not involve an adjustment in the Contract Price or the Contract Time and are consistent with the overall intent of the Contract Documents.
   h. Provide written opinion to the Client with regard to any claims or disputes and other matters relating to the acceptability of the work or the interpretations of the requirements of the Construction Documents.
   i. Review Contractor's certified payrolls for both the Contractor's employees and any subcontractors.
   j. Review and report Contractor's apprenticeship hours for the project to IEPA.
   k. Prepare and submit apprenticeship Waiver Request for individual trades if needed.

S. Construction Observation for CIPP Lining
   a. Coordinate with the cleaning and television inspection contractor on the pre-lining televising.
   b. Observe the sewer lining.
   c. Observe the service sewer tap reinstatement and wire brushing.
   d. Observe the post lining television inspection and coordinate with the City.

T. Construction
   a. Recommend and prepare Change Orders for the Client to authorize an addition, deletion, or revision in the work, or an adjustment in the Contract Price or Contract Time.
   b. Attend meetings with Client, Contractor, and or property owners to discuss the work.
   c. Review monthly progress payment estimates and submit Disbursement Requests to IEPA..
   d. Prepare Certification of Compliance regarding Apprenticeship Initiative and submit to IEPA.
   e. HANSON will assume the responsibilities of the ENGINEER as stated in the Contract Documents.

U. Construction Observation: General
   a. Hanson will not be responsible for means, methods or management of construction and has no responsibility for job site safety.

Exclusions:

A. Due to the nature of the work for this Project, it is assumed that the Project will receive Categorical Exclusion and a Detailed Environmental Review with Public Hearing will not be required.
B. The City will provide all videos required for the completion of the plans and contract documents. Hanson will not be responsible for a subconsultant to perform any sewer main cleaning or sewer main CCTV documentation.
C. City will provide past loan documents and facility plans for Hanson use in updating the documents.
D. Removal and replacement design and construction observation services for sewer mains and manholes.
E. Manhole rehabilitation.
F. Construction observation for verification if sewer service activity.

# Professional Services Agreement
# C21L0199
## Attachment B – Charges for Services

**Agreement Date:** January 12, 2022

**Project:** Springfield Sewer Rehabilitation – SRF Funded

---

**Basis of Charges:**

Charges for professional services performed by our firm for all services listed in the Scope of Services will be made on the basis of Hanson's direct labor costs times a factor of 3.0. Billings will be issued at least monthly, and will be based upon total services completed and expenses incurred at the time of the billing.

**Estimate of Cost:**

It is estimated the total cost to accomplish the Design Scope of Services for this project will be $113,306. It is estimated the total cost to accomplish Bidding and Construction Services for this project will be $79,852. Hanson agrees not to exceed $193,158 without prior notification to the Client.

**Client Expenditure Authorization Statement:**

This contract does not authorize an expenditure of City funds in excess of the amount authorized by the City Council unless the City Council specifically approves an additional expenditure. Hanson agrees and acknowledges that absent such prior approval, it proceeds at its own risk with no guarantee of payment if the amount billed to the City exceeds the amount authorized by the City Council.

HANSON

# General Conditions

**Hanson Agreement:** C21L0199 **Agreement Date:** January 12, 2022

**Project Name:** Springfield Sewer Rehabilitation – SRF Funded

***1 Invoices:*** Charges for services will be billed at least as frequently as monthly, and at the completion of the Project. ~~CLIENT shall compensate HANSON for any sales or value added taxes which apply to the services rendered under this agreement or any addendum thereto. CLIENT shall reimburse HANSON for the amount of such taxes in addition to the compensation due for services.~~ Payment of invoices shall not be subject to any discounts or set-offs by the CLIENT unless agreed to in writing by HANSON. Invoices are delinquent if payment has not been received within 30 days from date of invoice. There will be an additional charge of 1 1/2 percent per month compounded on amounts outstanding more than 30 days. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount will be paid by CLIENT to HANSON per HANSON's current fee schedules.

***2. Termination:*** This Agreement may be terminated by either party upon written notice. Any termination shall only be for good cause such as legal, unavailability of adequate financing or major changes in the scope of services. In the event of any termination, HANSON will be paid for all services and expenses rendered to the date of termination on a basis of payroll cost times a multiplier of 3.0 (if not previously provided for) plus reimbursable expenses, plus reasonable termination expenses, including the cost of completing analyses, records, and reports necessary to document job status at the time of termination.

***3. Reuse of Documents:*** All documents including reports, drawings, specifications, and electronic media furnished by HANSON pursuant to this Agreement are instruments of its services. They are not intended or represented to be suitable for reuse by CLIENT or others on extensions of this project, or on any other project. Any reuse without specific written verification or adaptation by HANSON will be at CLIENT's sole risk, and without liability to HANSON, and CLIENT shall indemnify and hold harmless HANSON from all claims, damages, losses and expenses ~~including court costs and attorney's fees~~ arising out of or resulting there from. Any such verification or adaptation will entitle HANSON to further compensation at rates to be agreed upon by CLIENT and HANSON.

***4. Standard of Care:*** Services performed by HANSON under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

***5. General Liability Insurance and Limitation:*** HANSON is covered by general liability insurance for bodily injury and property damage arising directly from its negligent, intentional reckless acts or omissions, with limits which HANSON considers reasonable. Certificates of insurance shall be provided to CLIENT upon request in writing. Within the limits and conditions of such insurance, HANSON agrees to indemnify and save CLIENT harmless from any loss, damage or liability arising directly from any negligent act or omission by HANSON. HANSON shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. HANSON shall not be responsible for any loss, damage or liability arising from any act or omission by CLIENT, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which HANSON has no supervision or control.

***6. Suspension of Services:*** If CLIENT fails to make payments when due or otherwise is in breach of this Agreement, HANSON may suspend performance of services upon five (5) calendar days' notice to CLIENT. HANSON shall have no liability whatsoever



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to CLIENT, and CLIENT agrees to make no claim for any delay or damage as a result of such suspension.

***7. Consequential Damages***: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither CLIENT nor HANSON, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to this Project or this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict and implied warranty. Both CLIENT and HANSON shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in the Project.

***8. Contingency Fund:*** The Client and Hanson acknowledge that changes may be required during construction because of possible omissions, ambiguities or inconsistencies in the plans and specifications and, therefore, that the costs of the project may exceed the construction contract sum. The Client agrees to set aside a reserve in the amount of Five Percent (5%) of the actual project construction costs as a contingency reserve to be used, as required, to pay for any such increased project costs. The Client further agrees to make no claim by way of direct or third-party action against Hanson or sub-contractors and subconsultants with respect to any payments within the limit of the contingency reserve made to the construction contractors because of such changes or because of any claims made by the construction contractors relating to such changes.

***9. Additional Limitation***: In recognition of the relative risks and benefits of the Project to both the CLIENT and HANSON, the risks have been allocated such that the CLIENT agrees that for the compensation herein provided HANSON cannot expose itself to damages disproportionate to the nature and scope of HANSON's services or the compensation payable to it hereunder. Therefore, the CLIENT agrees to limit its remedies against HANSON arising from HANSON's professional acts, errors or omissions, in any action based on strict liability, breach of contract or any other cause of action, such that the total aggregate amount of the CLIENT's damages shall not exceed $50,000 or HANSON's total net fee for services rendered on the Project, whichever is greater. This limitation pertains to HANSON and its employees, and to its subcontractors and subconsultants, and applies as a single aggregate amount to all work performed under the Agreement, including all work performed under an amendment or modification. If CLIENT desires a limit greater than that provided above, CLIENT and HANSON shall include in this Agreement the amount of such limit and the additional compensation to be paid to HANSON for assumption of such additional risk. CLIENT must notify HANSON in writing, before HANSON commences any services, of CLIENT's intention to negotiate a greater limitation of remedies against Hanson and its associated impact on services, schedules, and compensation. Absent CLIENT's written notification to the contrary, HANSON will proceed on the basis that the total remedies against HANSON is limited as set forth above.

~~***10. Personal Liability:*** It is intended by the parties to this Agreement that HANSON's services in connection with the Project shall not subject HANSON's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against HANSON, a Delaware corporation, and not against any of HANSON's individual employees, officers or directors.~~

***11. Assignment***: Neither party to this Agreement shall transfer, sublet, or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may become due, without the written consent of the other party. Subcontracting to subconsultants, normally contemplated by HANSON as generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

~~***12. Statutes of Repose and Limitation***: All legal causes of action between the parties to this Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completions. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later~~



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~~than the date HANSON's services are completed or terminated.~~

~~***13. Dispute Resolution:*** In an effort to resolve any conflicts that arise during the design and construction of this Project or following completion of this Project, the CLIENT and HANSON agree that all disputes between them arising out of or relating to this Agreement or this Project shall be submitted to nonbinding mediation.~~

***14. Authority and Responsibility***: HANSON shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, and shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids.

***15. Right of Entry***: CLIENT shall provide for HANSON's right to enter property owned by CLIENT and/or others in order for HANSON to fulfill the scope of services for this Project. CLIENT understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not the responsibility of HANSON.

~~***16. Utilities:*** CLIENT shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. CLIENT agrees to waive any claim against HANSON, and to defend, indemnify and hold harmless from any claim or liability for injury or loss arising from HANSON or other persons encountering utilities or other man-made objects that were not called to HANSON's attention or which were not properly located on plans furnished to HANSON. CLIENT further agrees to compensate HANSON for any time or expenses incurred by HANSON in defense of any such claim, in accordance with HANSON's prevailing fee schedule and expense reimbursement policy.~~

***17. Job Site:*** Services performed by HANSON during construction will be limited to providing assistance in quality control and to deal with questions by the CLIENT's representative concerning conformance with drawings and specifications. This activity is not to be interpreted as an inspection service, a construction supervision service, or guaranteeing the Contractor's performance. HANSON will not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs. HANSON will not be responsible for the Contractor's obligation to carry out the work in accordance with the Contract Documents. HANSON will not be considered an agent of the owner and will not have authority to direct the Contractor's work or to stop work.

***18. Opinions of Cost***: Since HANSON has no control over the cost of labor, materials or equipment or over a Contractor's method of determining prices, or over competitive bidding or market conditions, its opinions of probable Project cost or construction cost for this Project will be based solely upon its own experience with construction, but HANSON cannot and does not guarantee that proposals, bids or the construction cost will not vary from its opinions of probable costs. If the CLIENT wishes greater assurance as to the construction cost, he shall employ an independent cost estimator.

***19. Shop Drawing Review***: CLIENT agrees that HANSON's review of shop drawings, when such review is included in the scope of services, shall be solely for their conformance with HANSON's design intent and conformance with information given in the construction documents. HANSON shall not be responsible for any aspects of a shop drawing submission that affect or are affected by the means, methods, techniques, sequences and operations of construction, safety precautions and programs incidental thereto, all of which are the Contractor's responsibility. The Contractor will be responsible for lengths, dimensions, elevations, quantities and coordination of the work with other trades. CLIENT warrants that the Contractor shall be made aware of his responsibilities to review shop drawings and approve them in these respects before submitting them to HANSON.

***20. Confidentiality:*** Each party shall retain as confidential, all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission, and are obtained or acquired by the receiving party in connection with this Agreement, and said party shall not disclose such information to any third party, unless otherwise required by law.

***21. Third Party Beneficiaries***: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either CLIENT or HANSON. HANSON's services under this Agreement are being performed solely for the CLIENT's benefit, and no other party or



2026-455 074-03-99

entity shall have any claim against HANSON because of this Agreement or the performance or nonperformance of services hereunder. CLIENT and HANSON agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors, and other entities involved in this Project to carry out the intent of this provision.

***22. Severability***: If any term or provision of this Agree- ment is held to be invalid or unenforceable under any applicable statue or rule of law, such holding shall be applied only to the provision so held, and the remainder of this Agreement shall remain in full force and effect.

***23. Survival***: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

***24. Entire Agreement***: This Agreement is the entire Agreement between the CLIENT and HANSON. It supersedes all prior communications, understandings and agreements, whether written or oral. Both parties have participated fully in the preparation and revision of this Agreement, and each party and its counsel have reviewed the final document. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of this Agreement, including any Section Headings or Captions. Amendments to this Agreement must be in writing and signed by both CLIENT and HANSON.

***25. Modification to the Agreement***: CLIENT or HANSON may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of HANSON's compensation, to which CLIENT and HANSON mutually agree shall be incorporated in this Agreement by a written amendment to the Agreement.

***26. Governing Law:*** This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois.

**27.** Hanson agrees to adhere to the provisions of Ch. 93 of the 1988 City of Springfield Code of Ordinances, as amended, and particularly §93.13 thereof which shall constitute the affirmative action program of this Agreement.

**28.** Hanson certifies it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating §33E-3 or 33E-4 of the Illinois Criminal Code.

**29.** Hanson certifies it is not delinquent in the payment of any tax administered by the City of Springfield or the State of Illinois.

***30. Audit and Access to Records:*** (a) Books, records, documents and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this agreement shall be maintained in accordance with generally accepted Accounting Principles. The Illinois Environmental Protection Agency (IEPA) or any of its authorized representatives shall have access to the books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection by HANSON. (b) Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America. (c) All information and reports resulting from access to records pursuant to the above shall be disclosed to the IEPA. The auditing agency shall afford HANSON an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. (d) The final audit report shall include the written comments, if any, of the audited parties. (e) Records shall be maintained and made available during performance of project services under this agreement and for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to the Loan Rules Section 365.650 or Section 662.650 (Disputes) or litigation or the settlement of claims arising out of project performance or costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.

***31. Covenant against Contingent Fees:*** HANSON warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover,



2026-455

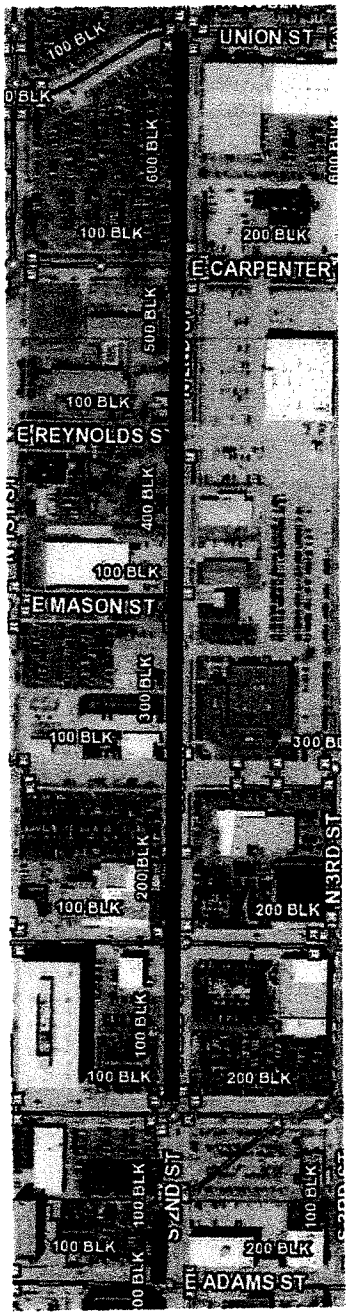
the full amount of such commission, percentage, brokerage, or contingent fee.

***32.*** HANSON certifies to the best of its knowledge and belief that it and its principals: (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency. (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default. HANSON understands that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to $10,000 or imprisonment for up to 5 years, or both.

***33. USEPA Nondiscrimination Clause:*** HANSON shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. HANSON shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by HANSON to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

***34. USEPA Fair Percentage Clause:*** HANSON agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the WPC Loan Program Rules. As required by the award conditions of USEPA's Assistance Agreement with Illinois EPA, HANSON acknowledges that the fair share percentages are 5% for MBEs and 12% for WBEs.

**Exhibit A**




**Work Order:** 19784

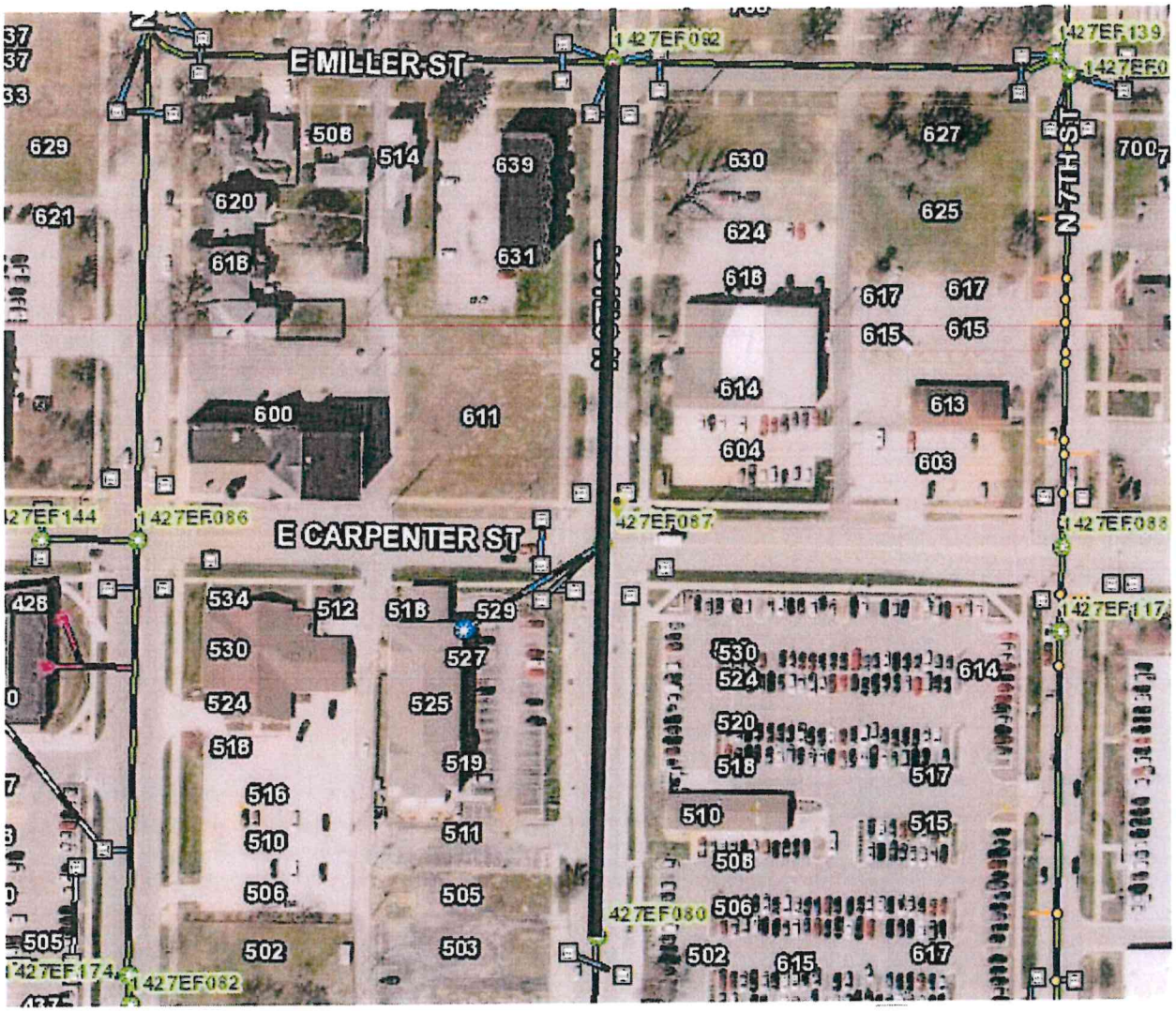
**Project Name:** Second Street Sewer Rehabilitation CBD23

**Location:** Second Street – Adams to Union

2022-046

2026-455

074-02-00




**Work Order:** 19797

**Project Name:** Sixth Street sewer Rehabilitation CBD23

**Location:** Sixth Street – Reynolds to Miller

2022-046

2022-155

071-03-09




**Work Order:** 19695

**Project Name:** Fifth Street Sewer Rehabilitation CBD14

**Location:** Fifth Street – Cook Street to Town Branch

074-03-22

2022-016

2026-455

**ORDINANCE FACT SHEET**

**REQUEST FORM NO:** 22-15
**DATE OF 1ST READING:** 2/15/22

**OFFICE REQUESTING:** Public Works
**CONTACT PERSON:** Vince Smith
**PHONE NUMBER:** 789-2244 ext 5341

**EMERGENCY PASSAGE:** No [X] Yes [ ] If yes, explain justification.

**TYPE OF ORDINANCE:** Professional Services
**FISCAL IMPACT:** $193,158.00

**(If amending a previous ordinance, please attach a copy of the previous ordinance)**

**SUGGESTED TITLE:**

AN ORDINANCE AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN HANSON PROFESSIONAL SERVICES, INC., AND THE CITY OF SPRINGFIELD FOR ENGINEERING DESIGN, PLAN PREPARATION, AND CONSTRUCTION SERVICES FOR SANITARY SEWER REHABILITATION ALONG SECOND, FIFTH, AND SIXTH STREETS FOR THE OFFICE OF PUBLIC WORKS

**Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)**
Agreement, Exhibit A

**CONTRACTOR / VENDOR NAME:** Hanson Professional Services, Inc.
**VENDOR NO:** 0HAN1501

**CONTRACT TERM:** Completion
**CONTRACT #**
**Change in Scope** Yes [ ] No [X]

**CONTRACT AMOUNT:** $193,158.00 (Original amount if change order)
**Change Order #**
**Additional Amount**

**Method of Purchase (check one)**
**Previous Ord #s**

[ ] Low Bid
[ ] Low Bid Meeting Specs
[ ] Low Evaluated Bid
[ ] Other:
[X] Exception: Professional Services
**Code Provision:**

**Is Purchasing Agent approval required?** No [ ] Yes [X]
**Is Purchasing Agent approval attached?** No [ ] Yes [X]

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | 015 | 110 | SEWR | 0EPA | 2304 | $ 193,158.00 |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

| | |
|---|---|
| **FUNDS CHECK BY:** | **Date:** 7/7/22 |
| **DIRECTOR / SUPERVISOR SIGNATURE** Nate Bottom | **Date:** 2/2/22 |
| **CITY PURCHASING AGENT:** Amanda C. Long | **Date:** 2/7/2022 |

**COMMENTS**

This ordinance is to execute a professional services agreement for the rehabilitation of combined sewers for the Office of Public Works. The list of areas included in this work include Second Street - Adams to Union, Fifth Street - Jackson to Cook, and Sixth Street - Reynolds to Miller, as identified in Exhibit A. This work includes plan and specification preparation, the application and submittals to the IEPA for using the Illinois State Revolving Loan program, and providing bidding and construction related services. It is anticipated that the rehabilition method will be cured in place pipe. We are planning to finance the engineering and construction through the Illinois State Revolving Loan program.

**SIGN OFF:**

(Mayor's Signature)

(Director of OBM)



2022-046
2026-455

074-03-22

NB223-01 NB223.01

# ORDINANCE FACT SHEET

D025695

**REQUEST FORM NO:**
**DATE OF 1ST READING:** October 20, 2026

**OFFICE REQUESTING:** Public Works
**CONTACT PERSON:** Vince Smith
**PHONE NUMBER:** 217-789-2244 x5341

**EMERGENCY PASSAGE:** No [X] Yes [ ] If yes, explain justification.

**TYPE OF ORDINANCE:** Professional Services
**FISCAL IMPACT:** $110,000.00

(If amending a previous ordinance, please attach a copy of the previous ordinance)

**SUGGESTED TITLE:**

AN ORDINANCE AMENDING A PROFESSIONAL SERVICES AGREEMENT BETWEEN HANSON PROFESSIONAL SERVICES, INC., AND THE CITY OF SPRINGFIELD FOR ENGINEERING DESIGN, PLAN PREPARATION, AND CONSTRUCTION SERVICES FOR SANITARY SEWER REHABILITATION ALONG SECOND, FIFTH, AND SIX STREETS FOR THE OFFICE OF PUBLIC WORKS.

**Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)**
Agreement, Previous Ordinance 074-03-22

**CONTRACTOR / VENDOR NAME:** Hanson Professional Services, Inc.
**VENDOR NO:** 0HAN1501

**CONTRACT TERM:** COMPLETION
**CONTRACT #**
**Change in Scope** Yes [ ] No [X]

| CONTRACT AMOUNT: | | | |
|---|---|---|---|
| $193,158.00 (Original amount if change order) | 1 Change Order # | $110,000.00 Additional Amount |

**Method of Purchase (check one)**
**Previous Ord #s** 074-03-22

[ ] Low Bid
[ ] Low Bid Meeting Specs
[ ] Low Evaluated Bid
[ ] Other:
[X] Exception: Professional Services
**Code Provision:**

**Is Purchasing Agent approval required?** No [ ] Yes [x]
**Is Purchasing Agent approval attached?** No [ ] Yes [x]

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | ~~015~~ | ~~110~~ | ~~SEWR~~ | ~~0EPA~~ | ~~2304~~ | ~~$193,158.00~~ |
| 2 | 015 | 110 | SEWR | 0SUR | 2306 | $110,000.00 |
| 3 | | | | | | |
| 4 | | | | | | |

FUNDS CHECK BY: Date: 10/7/2026
DIRECTOR / SUPERVISOR SIGNATURE: Date: 10/7/26
CITY PURCHASING AGENT: Date: 10/8/2026

**COMMENTS**

This ordinance is to amend a professional services agreement for the rehabilitation of combined sewer for the Office of Public Works. Due to unforeseen conditions and project delays in obtaining approvals and permitting, additional work was needed for Hanson to complete the project. The list of areas included in this work include Second Street - Adams to Union, Fifth Street - Jackson to Cook, and Sixth Street - Reynolds to Miller, as identified in Exhibit A. This work includes plan and specification preparation, the application and submittals to the IEPA for using the Illinois State Revolving Loan program, and providing bidding and construction related services.

**SIGN OFF:**
(Mayor's Signature) (Director of OBM)

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The information supplied on this form is not confidential information.

Revised 5/26/04

2026-455

**AN ORDINANCE TO DECREASE THE NUMBER OF CLASS "D" LIQUOR LICENSES BY ONE DUE TO SALE OF BUSINESS BY TIMOTHY LEWIS D/B/A THE RAILYARD LOCATED AT 2242 SOUTH 6TH STREET**

**WHEREAS,** Timothy Lewis currently holds a Class "D" liquor license for the business known as The Railyard located at 2242 South 6th Street and desires to relinquish the Class "D" liquor license; and

**WHEREAS,** the owner has sold the business; and

**WHEREAS,** it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves a decrease in the number of Class "D" liquor licenses by one.

**Section 2:** That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

**PASSED:** _____, 2026

**RECORDED:** _____, 2026

**ATTEST:** _____
**City Clerk Charles L. Redpath Sr.**

**Requested by: Mayor Misty Buscher**

**SIGNED:** _____, 2026

_____
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**ORDINANCE FACT SHEET**
**FOR LIQUOR LICENSES**

| DATE OF FIRST READING: | REQUESTED BY: | CONTACT: | PHONE #: |
|---|---|---|---|
| 10/20/2026 | Business Licensing | Todd Oliver | 788-8411 ex. 4960 |
| LICENSEE: | Timothy Lewis dba The Railyard | | |
| LOCATION: | 2242 South 6th Street | | |
| EMERGENCY PASSAGE: (Please check one) | YES | X | NO |
| REASON FOR EMERGENCY: | | | |
| | | | |
| Increase / Decrease | Please indicate below if increasing "I" or decreasing "D" | | |
| REASON FOR I / D | Sold business | | |
| | | | |

| Column1 | Column2 | Column3 | Column4 |
|---|---|---|---|
| | AA | Tavern license with packaged sales | 2:00 a.m. |
| | A | Tavern license - NO packaged sales | 2:00 a.m. |
| | B | Packaged sales | 2:00 a.m. |
| | B1 | Packaged sales | 10:00 p.m. |
| | C | Packaged beer and wine only | 2:00 a.m. |
| | C1 | Packaged beer and wine only | 10:00 p.m. |
| D | D | In conjunction with restaurant | 2:00 a.m. |
| | E | In conjunction with restaurant - beer and wine only | 2:00 a.m. |
| | F | Nightclub with packaged sales | 2:00 a.m. |
| | F1 | Nightclub - NO packaged sales | 2 :00 a.m. |
| | G | Clubs - NO packaged sales | 2:00 a.m. |
| | H | Convention Center - NO packaged sales | 2:00 a.m. |
| | I | Rental Halls - NO packaged sales | 2:00 a.m. |
| | J | Golf Course / Club House - with packaged sales | 2:00 a.m. |
| | K | Hotel - full service - with packaged sales | 2:00 a.m. |
| | L | Hotel - limited service - NO packaged sales | 2:00 a.m. |
| | M | Supper Club - NO packaged sales | 2:00 a.m. |
| | N | Restaurants-Class E - beer and wine packaged sales, Class D - beer, spirits & wine packaged sales | 2:00 a.m. |
| | O | Movie theaters | 2:00 a.m. |
| | P | Sports Complex with package | 2:00 a.m. |
| | | | |
| | | | |
| | | | |
| | | | |

**It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.**

**SIGN OFF:** _____ GEM _____

**Mayor's Signature** **Date**

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Tracking No.

2026-456

**AN ORDINANCE TO DECREASE THE NUMBER OF CLASS "D" LIQUOR LICENSES BY ONE DUE TO CLOSURE OF BUSINESS BY RED LOBSTER HOSPITALITY, LLC D/B/A RED LOBSTER #0248 LOCATED AT 2696 S. DIRKSEN PARKWAY**

**WHEREAS,** Red Lobster Hospitality, LLC currently holds a Class "D" liquor license for the business known as Red Lobster #0248 located at 2696 S. Dirksen Parkway and desires to relinquish the Class "D" liquor license; and

**WHEREAS,** the owner has closed the business; and

**WHEREAS,** it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves a decrease in the number of Class "D" liquor licenses by one.

**Section 2:** That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

**PASSED:** _____, 2026

**RECORDED:** _____, 2026

**ATTEST:** _____
**City Clerk Charles L. Redpath Sr.**

**Requested by: Mayor Misty Buscher**

**SIGNED:** _____, 2026

_____
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**



2026-457

**ORDINANCE FACT SHEET**
**FOR LIQUOR LICENSES**

| DATE OF FIRST READING: | REQUESTED BY: | CONTACT: | PHONE #: |
|---|---|---|---|
| 10/20/2026 | Business Licensing | Todd Oliver | 788-8411 ex. 4960 |
| LICENSEE: | Red Lobster Hospitality LLC dba Red Lobster #0248 | | |
| LOCATION: | 2696 S. Dirksen Parkway | | |
| EMERGENCY PASSAGE: (Please check one) | | YES | X NO |
| REASON FOR EMERGENCY: | | | |
| | | | |
| Increase / Decrease | Please indicate below if increasing "I" or decreasing "D" | | |
| REASON FOR I / D | Business closed | | |
| | | | |

| Column1 | Column2 | Column3 | Column4 |
|---|---|---|---|
| | AA | Tavern license with packaged sales | 2:00 a.m. |
| | A | Tavern license - NO packaged sales | 2:00 a.m. |
| | B | Packaged sales | 2:00 a.m. |
| | B1 | Packaged sales | 10:00 p.m. |
| | C | Packaged beer and wine only | 2:00 a.m. |
| | C1 | Packaged beer and wine only | 10:00 p.m. |
| D | D | In conjunction with restaurant | 2:00 a.m. |
| | E | In conjunction with restaurant - beer and wine only | 2:00 a.m. |
| | F | Nightclub with packaged sales | 2:00 a.m. |
| | F1 | Nightclub - NO packaged sales | 2 :00 a.m. |
| | G | Clubs - NO packaged sales | 2:00 a.m. |
| | H | Convention Center - NO packaged sales | 2:00 a.m. |
| | I | Rental Halls - NO packaged sales | 2:00 a.m. |
| | J | Golf Course / Club House - with packaged sales | 2:00 a.m. |
| | K | Hotel - full service - with packaged sales | 2:00 a.m. |
| | L | Hotel - limited service - NO packaged sales | 2:00 a.m. |
| | M | Supper Club - NO packaged sales | 2:00 a.m. |
| | N | Restaurants-Class E - beer and wine packaged sales, Class D - beer, spirits & wine packaged sales | 2:00 a.m. |
| | O | Movie theaters | 2:00 a.m. |
| | P | Sports Complex with package | 2:00 a.m. |
| | | | |
| | | | |
| | | | |
| | | | |

**It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.**

**SIGN OFF:** _____ _____

**Mayor's Signature** GPM **Date**

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Tracking No.

2026-457

2026-458

**AN ORDINANCE TO INCREASE THE NUMBER OF CLASS "D" LIQUOR LICENSES BY ONE FOR I BOWL, LLC D/B/A I BOWL, LOCATED AT 3050 LINDBERGH BLVD**

**WHEREAS,** I Bowl, LLC has applied for a Class "D" liquor license for the business known as I Bowl, located at 3050 Lindbergh Blvd.; and

**WHEREAS,** all phases of the application process have been satisfactorily met; and

**WHEREAS,** it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves an increase in the number of Class "D" liquor licenses.

**Section 2:** That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

**PASSED:** _____, 2026

**SIGNED:** _____, 2026

**RECORDED:** _____, 2026

_____
**Mayor Misty Buscher**

**ATTEST:** _____
**City Clerk Charles L. Redpath, Sr.**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**Requested by: Mayor Misty Buscher**

**ORDINANCE FACT SHEET**
**FOR LIQUOR LICENSES**

| DATE OF FIRST READING: | REQUESTED BY: | CONTACT: | PHONE #: |
|---|---|---|---|
| 10/20/2026 | Business Licensing | Todd Oliver | 788-8411 ex. 4960 |
| LICENSEE: | I Bowl LLC, d/b/a I Bowl | | |
| LOCATION: | 3050 Lindbergh Blvd. | | |
| EMERGENCY PASSAGE: (Please check one) | YES | X | NO |
| REASON FOR EMERGENCY: | | | |
| | | | |
| Increase / Decrease | Please indicate below if increasing "I" or decreasing "D" | | |
| REASON FOR I / D | Restaurant with alcohol sales | | |
| | | | |

| Column1 | Column2 | Column3 | Column4 |
|---|---|---|---|
| | AA | Tavern license with packaged sales | 2:00 a.m. |
| | A | Tavern license - NO packaged sales | 2:00 a.m. |
| | B | Packaged sales | 2:00 a.m. |
| | B1 | Packaged sales | 10:00 p.m. |
| | C | Packaged beer and wine only | 2:00 a.m. |
| | C1 | Packaged beer and wine only | 10:00 p.m. |
| I | D | In conjunction with restaurant | 2:00 a.m. |
| | E | In conjunction with restaurant - beer and wine only | 2:00 a.m. |
| | F | Nightclub with packaged sales | 2:00 a.m. |
| | F1 | Nightclub - NO packaged sales | 2 :00 a.m. |
| | G | Clubs - NO packaged sales | 2:00 a.m. |
| | H | Convention Center - NO packaged sales | 2:00 a.m. |
| | I | Rental Halls - NO packaged sales | 2:00 a.m. |
| | J | Golf Course / Club House - with packaged sales | 2:00 a.m. |
| | K | Hotel - full service - with packaged sales | 2:00 a.m. |
| | L | Hotel - limited service - NO packaged sales | 2:00 a.m. |
| | M | Supper Club - NO packaged sales | 2:00 a.m. |
| | N | Restaurants-Class E - beer and wine packaged sales, Class D - beer, spirits & wine packaged sales | 2:00 a.m. |
| | O | Movie theaters | 2:00 a.m. |
| | P | Sports Complex with package | 2:00 a.m. |
| | | | |
| | | | |
| | | | |
| | | | |

**It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.**

**SIGN OFF:** _____ _____
**Mayor's Signature** **Date**

S:\Ordinance 2026\Increase Class D - I Bowl.docx

Tracking No.

2026-458

2026-459

**AN ORDINANCE TO INCREASE THE NUMBER OF CLASS "E" LIQUOR LICENSES BY ONE FOR HIBACHI & WOK CUISINE, INC. D/B/A HIBACHI & WOK CUISINE LOCATED AT 1712 E. SANGAMON AVE.**

**WHEREAS,** Hibachi & Wok Cuisine, Inc. has applied for a Class "E" liquor license for the business known as Hibachi & Wok Cuisine located at 1712 E. Sangamon Ave.; and

**WHEREAS,** the business has been bought, and all phases of the application process have been met; and

**WHEREAS,** it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves an increase in the number of Class "E" liquor licenses by one for Clock Tower Café, LLC d/b/a Clock Tower Cafe located at 751 S. Durkin Dr.

**Section 2:** That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

**PASSED:** _____, 2026

**SIGNED:** _____, 2026

**RECORDED:** _____, 2026

_____
**Mayor Misty Buscher**

**ATTEST:** _____
**City Clerk Charles L. Redpath Sr.**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**Requested by: Mayor Misty Buscher**



2026-459

**ORDINANCE FACT SHEET**
**FOR LIQUOR LICENSES**

| DATE OF FIRST READING: | REQUESTED BY: | CONTACT: | PHONE #: |
|---|---|---|---|
| 10/20/2026 | Business Licensing | Todd Oliver | 788-8411 ex. 4960 |
| LICENSEE: | Hibachi & Wok Cuisine Inc. d/b/a Hibachi & Wok Cuisine | | |
| LOCATION: | 1712 E Sangamon Ave. | | |
| EMERGENCY PASSAGE: (Please check one) | | YES | X NO |
| REASON FOR EMERGENCY: | | | |
| | | | |
| Increase / Decrease | Please indicate below if increasing "I" or decreasing "D" | | |
| REASON FOR I / D | New restaurant with beer and wine only | | |
| | | | |

| Column1 | Column2 | Column3 | Column4 |
|---|---|---|---|
| | AA | Tavern license with packaged sales | 2:00 a.m. |
| | A | Tavern license - NO packaged sales | 2:00 a.m. |
| | B | Packaged sales | 2:00 a.m. |
| | B1 | Packaged sales | 10:00 p.m. |
| | C | Packaged beer and wine only | 2:00 a.m. |
| | C1 | Packaged beer and wine only | 10:00 p.m. |
| | D | In conjunction with restaurant | 2:00 a.m. |
| I | E | In conjunction with restaurant - beer and wine only | 2:00 a.m. |
| | F | Nightclub with packaged sales | 2:00 a.m. |
| | F1 | Nightclub - NO packaged sales | 2 :00 a.m. |
| | G | Clubs - NO packaged sales | 2:00 a.m. |
| | H | Convention Center - NO packaged sales | 2:00 a.m. |
| | I | Rental Halls - NO packaged sales | 2:00 a.m. |
| | J | Golf Course / Club House - with packaged sales | 2:00 a.m. |
| | K | Hotel - full service - with packaged sales | 2:00 a.m. |
| | L | Hotel - limited service - NO packaged sales | 2:00 a.m. |
| | M | Supper Club - NO packaged sales | 2:00 a.m. |
| | N | Restaurants-Class E - beer and wine packaged sales, Class D - beer, spirits & wine packaged sales | 2:00 a.m. |
| | O | Movie theaters | 2:00 a.m. |
| | P | Sports Complex with package | 2:00 a.m. |
| | | | |
| | | | |
| | | | |
| | | | |

**It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.**

**SIGN OFF:** _____ _____

**Mayor's Signature** GEM **Date**

C:\Users\NFallen\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\EG82R9M5\Increase Class E - Hibachi Wok Cuisine.docx Tracking No.

2026-459

2026-460

**AN ORDINANCE TO INCREASE THE NUMBER OF CLASS "D" LIQUOR LICENSES BY ONE FOR THE RAILYARD ON HISTORIC ROUTE 66, LLC D/B/A THE RAILYARD ON HISTORIC ROUTE 66, LOCATED AT 2242 S. 6TH ST.**

**WHEREAS,** The Railyard on Historic Route 66, LLC has applied for a Class "D" liquor license for the business known as The Railyard on Historic Route 66, located at 2242 S. 6th St; and

**WHEREAS,** all phases of the application process have been satisfactorily met; and

**WHEREAS,** it is necessary to control the number of licenses authorized per classification pursuant to Chapter 90, Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves an increase in the number of Class "D" liquor licenses.

**Section 2:** That this ordinance shall take effect immediately upon its passage and recording by the City Clerk.

**PASSED:** _____, 2026

**SIGNED:** _____, 2026

**RECORDED:** _____, 2026

_____
**Mayor Misty Buscher**

**ATTEST:** _____
**City Clerk Charles L. Redpath, Sr.**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**Requested by: Mayor Misty Buscher**



2026-460

**ORDINANCE FACT SHEET**
**FOR LIQUOR LICENSES**

| DATE OF FIRST READING: | REQUESTED BY: | CONTACT: | PHONE #: |
|---|---|---|---|
| 10/20/2026 | Business Licensing | Todd Oliver | 788-8411 ex. 4960 |
| LICENSEE: | The Railyard on Historic Route 66, LLC dba The Railyard on Historic Route 66 | | |
| LOCATION: | 2242 S. 6th St. | | |
| EMERGENCY PASSAGE: (Please check one) | YES | X | NO |
| REASON FOR EMERGENCY: | | | |
| | | | |
| Increase / Decrease | Please indicate below if increasing "I" or decreasing "D" | | |
| REASON FOR I / D | Restaurant with liquor sales | | |
| | | | |

| Column1 | Column2 | Column3 | Column4 |
|---|---|---|---|
| | AA | Tavern license with packaged sales | 2:00 a.m. |
| | A | Tavern license - NO packaged sales | 2:00 a.m. |
| | B | Packaged sales | 2:00 a.m. |
| | B1 | Packaged sales | 10:00 p.m. |
| | C | Packaged beer and wine only | 2:00 a.m. |
| | C1 | Packaged beer and wine only | 10:00 p.m. |
| I | D | In conjunction with restaurant | 2:00 a.m. |
| | E | In conjunction with restaurant - beer and wine only | 2:00 a.m. |
| | F | Nightclub with packaged sales | 2:00 a.m. |
| | F1 | Nightclub - NO packaged sales | 2 :00 a.m. |
| | G | Clubs - NO packaged sales | 2:00 a.m. |
| | H | Convention Center - NO packaged sales | 2:00 a.m. |
| | I | Rental Halls - NO packaged sales | 2:00 a.m. |
| | J | Golf Course / Club House - with packaged sales | 2:00 a.m. |
| | K | Hotel - full service - with packaged sales | 2:00 a.m. |
| | L | Hotel - limited service - NO packaged sales | 2:00 a.m. |
| | M | Supper Club - NO packaged sales | 2:00 a.m. |
| | N | Restaurants-Class E - beer and wine packaged sales, Class D - beer, spirits & wine packaged sales | 2:00 a.m. |
| | O | Movie theaters | 2:00 a.m. |
| | P | Sports Complex with package | 2:00 a.m. |
| | | | |
| | | | |
| | | | |
| | | | |

**It is necessary under Section 90.17 of the 1988 City of Springfield Code of Ordinances, as amended, to control the number of liquor licenses authorized per classification.**

**SIGN OFF:** _____ _____

**Mayor's Signature** GEM **Date**

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2026-460

2026-461

**AN ORDINANCE APPROVING THE APPOINTMENT OF JANET FACTOR TO THE SPRINGFIELD URBAN FORESTRY COMMISSION**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** pursuant to Section 102.10 (b) of the 1988 City Code of Ordinances, as amended, the mayor, with the advice and consent of the City Council, shall appoint members to serve on the Springfield Urban Forestry Commission for three-year terms; and

**WHEREAS,** Mayor Misty Buscher desires to appoint Janet Factor to replace Randy Belville, whose term has expired to the Springfield Urban Forestry Commission, and her term will end August 1, 2029.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby approves the appointment of Janet Factor to the Springfield Urban Forestry Commission, with a term ending on August 01, 2029.

**Section 2:** That this ordinance shall become effective immediately upon its passage and recording by the City Clerk

**PASSED:** _____, **2026**

**RECORDED:** _____, **2026**

**ATTEST:** _____
**City Clerk Charles L. Redpath Sr.**

**SIGNED:** _____, **2026**

_____
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**Requested by: Mayor Misty Buscher**

**ORDINANCE FACT SHEET**

**REQUEST FORM NO:** _____
**DATE OF 1ST READING:** 10/20/2026

**OFFICE REQUESTING:** MAYOR BUSCHER
**CONTACT PERSON** BILLY FLEISCHLI
**PHONE NUMBER:** 789-2200

**EMERGENCY PASSAGE:** No [x] Yes [ ] If yes, explain justification.

**TYPE OF ORDINANCE:** APPOINTMENT TO COMMISSION **FISCAL IMPACT:** $0.00

**(If amending a previous ordinance, please attach a copy of the previous ordinance)**

**SUGGESTED TITLE:**

THIS ORDINANCE IS TO APPOINT JANET FACTOR, TO THE URBAN FORESTRY COMMISSION.

**Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)**

**CONTRACTOR / VENDOR NAI** _____ **VENDOR NO:** _____

**CONTRACT TERM** _____ **CONTRACT #** _____ **Change in Scope** Yes [ ] No [ ]

**CONTRACT AMOUNT** _____ (Original amount if change order) | **Change Order #** _____ | _____ **Additional Amount**

**Method of Purchase (check one)**

**Previous Ord #'s** _____

[ ] Low Bid [ ] Other: _____
[ ] Low Bid Meeting Specs [ ] Exception: _____
[ ] Low Evaluated Bid Code Provision _____

**Is Purchasing Agent approval require** No [ ] Yes [ ]
**Is Purchasing Agent approval attache** No [ ] Yes [ ]

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Source | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**FUNDS CHECK BY:** **Date:**

**DIRECTOR / SUPERVISOR SIGNATURE** **Date:**

**CITY PURCHASING AGENT:** **Date:**

**COMMENTS**

PURSUANT TO CITY OF SPRINGFIELD CODE OF ORDINANCES, CHAPTER 102, THIS ORDINANCE IS TO APPOINT JANET FACTOR, WHO RESIDES IN SPRINGFIELD, TO THE URBAN FORESTRY COMMISSION. THE APPOINTMENT WILL REPLACE RANDY BELVILLE'S EXPIRED TERM AND RESIGNATION. TERM WILL BE FOR THREE YEARS EXPIRING 8/1/29. 1ST APPT

**SIGN OFF:**
Springfield _____ (Mayor's Signature) _____ (Director of OBM)

G:\B&C FACT SHEETS\URBAN FORESTRY COMMISSION\Appt Factor to UFCAppt Factor to UFC
The information supplied on this form is not confidential information.

Revised 5/26/04

2026-461

2026-462

**AN ORDINANCE REPEALING ORDINANCE 449-11-25 AND ADOPTING AN ORDINANCE AUTHORIZING SIGNING OF CHECKS DRAWN ON CITY FUNDS**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** the City Council previously passed ordinance 449-11-25 authorizing certain personnel to sign checks drawn on City funds; and

**WHEREAS,** it is necessary to repeal ordinance 449-11-25 to adopt a new ordinance which makes changes to those authorized to sign checks drawn on City funds.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby repeals ordinance 449-11-25 and adopts a new ordinance authorizing signing of checks drawn on city funds.

**Section 2:** That all checks, including payroll checks, drawn on funds of the City of Springfield, Illinois, deposited in any of the banks designated as depositories for monies in custody of the City Treasurer shall be signed either personally or facsimile by:

Misty Buscher
Mayor — Signature

or by any one of the following:

Billy Fleischli
Chief of Staff — Signature

Ramona Metzger
Director of the Office of Budget & Management — Signature

Courtney Heinzel
Supervisor of Fiscal Services — Signature

Tara Dejanvich
Chief Accountant — Signature

Kalvin Gaskill
Supervisor, Fiscal Services — Signature

S:\WPDOCS\Ordinances\Treasurer\Repeal 449-11-25 - Signing of Checks.docx F.R. 10.20.26 – NF

2026-462

and either personally or by facsimile by:

Colleen Redpath Feger
Treasurer

Signature

or by any one of the following:

Eric Ketchum
Deputy Treasurer

Signature

Rachel Thomas
Office Manager

Signature

**Section 3:** That this ordinance shall become effective immediately upon passage and recording by the City Clerk.

**PASSED:** _____, 2026

**SIGNED:** _____, 2026

**RECORDED:** _____, 2026

**Mayor Misty Buscher**

**ATTEST:** _____
**City Clerk Charles L. Redpath Sr.**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel / Date**

**Requested by: Mayor Misty Buscher**
**Treasurer Colleen Feger**

2025-446

**AN ORDINANCE REPEALING ORDINANCE 287-06-23 AND ADOPTING AN ORDINANCE AUTHORIZING SIGNING OF CHECKS DRAWN ON CITY FUNDS**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** the City Council previously passed ordinance 287-06-23 authorizing certain personnel to sign checks drawn on City funds; and

**WHEREAS,** it is necessary to repeal ordinance 287-06-23 to adopt a new ordinance which makes changes to those authorized to sign checks drawn on City funds.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby repeals ordinance 287-06-23 and adopts a new ordinance authorizing signing of checks drawn on city funds.

**Section 2:** That all checks, including payroll checks, drawn on funds of the City of Springfield, Illinois, deposited in any of the banks designated as depositories for monies in custody of the City Treasurer shall be signed either personally or facsimile by:

Misty Buscher
Mayor — Signature

or by any one of the following:

Billy Fleischli
Chief of Staff — Signature

Ramona Metzger
Director of the Office of Budget & Management — Signature

Courtney Heinzel
Supervisor of Fiscal Services — Signature

Neha Rao
Chief Accountant — Signature

and either personally or by facsimile by:

Colleen Redpath Feger
Treasurer — Signature



2025-446
2026-462

449-11-25

Eric Ketchum
Deputy Treasurer

Signature

Rachel Thomas
Office Manager

Signature

**Section 3:** That this ordinance shall become effective immediately upon passage and recording by the City Clerk.

**PASSED:** NOV 4 **, 2025**

**SIGNED:** Nov. 6 **, 2025**

**RECORDED:** NOV 7 **, 2025**

**Mayor Misty Buscher**

**ATTEST:** C Redpath
**City Clerk Charles L. Redpath Sr.**

**Approved as to legal sufficiency:**

10-16-25
**Office of Corporation Counsel / Date**

**Requested by: Mayor Misty Buscher**
**Treasurer Colleen Feger**

2023-264

287-06-23

**AN ORDINANCE REPEALING ORDINANCE 107-03-2020 AND ADOPTING AN ORDINANCE AUTHORIZING SIGNING OF CHECKS DRAWN ON CITY FUNDS**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** the City Council previously passed ordinance 350-08-21 authorizing certain personnel to sign checks drawn on City funds; and

**WHEREAS,** it is necessary to repeal ordinance 350-08-21 to adopt a new ordinance which makes changes to those authorized to sign checks drawn on City funds.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby repeals ordinance 350-08-21 and adopts a new ordinance authorizing signing of checks drawn on city funds.

**Section 2:** That all checks, including payroll checks, drawn on funds of the City of Springfield, Illinois, deposited in any of the banks designated as depositories for monies in custody of the City Treasurer shall be signed either personally or facsimile by:

Misty Buscher
Mayor
Signature

or by any one of the following:

Mike Disco
Chief of Staff
Signature

Ramona Metzger
Director of the Office of Budget & Management
Signature

Jeff Blazis
Division Manager
Signature

Neha Rao
Staff Accountant
Signature

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Tracking No. 17538

287-06-23

2023-264
2025-446
2026-462

449-11-25

and either personally or by facsimile by:

Colleen Redpath Feger
Treasurer

Signature

or by any one of the following:

Eric Ketchum
Office Manager

Signature

**Section 3:** That this ordinance shall become effective immediately upon passage and recording by the City Clerk.

**PASSED:** June 20, 2023 **SIGNED:** June 20, 2023

**RECORDED:** June 21, 2023

**Mayor Misty Buscher**

**ATTEST:**
**City Clerk Frank J. Lesko**

**Approved as to legal sufficiency:**

**Requested by: Mayor Misty Buscher**
**Treasurer Colleen Feger**

GEM 6/20/23
**Office of Corporation Counsel / Date**

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Tracking No. 17538

2023-264
2025-446
2026-462

287-06-23

449-11-25

ORDINANCE FACT SHEET

REQUEST FORM NO: _____
DATE OF 1ST READING: _____

OFFICE REQUESTING: Mayor and Treasurer

CONTACT PERSON: _____
PHONE NUMBER: _____

EMERGENCY PASSAGE: No [X] Yes [ ] If yes, explain justification.

TYPE OF ORDINANCE: check signing authority

FISCAL IMPACT: $ -

(If amending a previous ordinance, please attach a copy of the previous ordinance)

SUGGESTED TITLE:

An ordinance repealing ordinance 107-03-2020 and adopting an ordinance authorizing signing of checks drawn on City funds.

**Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)**

CONTRACTOR / VENDOR NAME: _____ VENDOR NO: _____

CONTRACT TERM: _____ CONTRACT # _____ Change in Scope Yes [ ] No [ ]

CONTRACT AMOUNT: _____ (Original amount if change order) | _____ Change Order # | _____ Additional Amount

Method of Purchase (check one)

[ ] Low Bid
[ ] Low Bid Meeting Specs
[ ] Low Evaluated Bid
[ ] Other: _____
[ ] Exception: _____
Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No [ ] Yes [ ]
Is Purchasing Agent approval attached? No [ ] Yes [ ]

**Accounting information (if more than four accounts, please attach list)**

REVENUE

| | Fund | Agency | Org | Activity | Source | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

EXPENDITURE

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

FUNDS CHECK BY: Date:

DIRECTOR / SUPERVISOR SIGNATURE Date:

CITY PURCHASING AGENT: Date:

COMMENTS

SIGN OFF: _____ (Mayor's Signature) _____ (Director of OBM)

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The information supplied on this form is not confidential information.

Revised 5/26/04

2023-264

287-06-23 / 5538

2025-446

2026-462

449-11-25

**ORDINANCE FACT SHEET**

**DATE OF 1st READING:** 10/7/25

**CONTACT PERSON:** Colleen Redpath Feg

**OFFICE REQUESTING:** Treasurer

**PHONE NUMBER:** 217-789-2224 x 5028

**EMERGENCY PASSAGE:** No ☑ Yes ☐ **If yes, explain justification - See attached document**

**FISCAL IMPACT:** n/a

**SUGGESTED TITLE:** An Ordinanace repealing ordinace 2023-264 287-06-23 and adopting an ordinance authorizing signing of checks drawn on City funds.

**CONTRACTOR / VENDOR NAME:** _____ **VENDOR NO:** _____

**CONTRACT TERM:** _____ **Change in Scope Yes** ☐ **No** ☐

**CONTRACT AMOUNT:** _____ _____ _____

(Original amount if change order) **Change Order #** **Additional Amount**

**Method of Purchase (check one)**

☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
☐ Other: _____
☐ Exception: _____
**Code Provision:** _____

**Previous Ord #'s** _____

**Is Purchasing Agent approval required?** No ☐ Yes ☐

**Is Purchasing Agent approval attached?** No ☐ Yes ☐

**Accounting Information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

**STAFF ANALYSIS**

**FUNDS CHECK BY:** **Date:** _____

**DIRECTOR / SUPERVISOR:** **Date:** _____

**CITY PURCHASING AGENT:** **Date:** _____

**SIGN OFF:** _____ _____

(Mayor's Signature) GEA (Director of OBM)

The information supplied on this form is not confidential information.

2025-446

449-11-25

2026-462

**ORDINANCE FACT SHEET**

**DATE OF 1st READING:** _____

**CONTACT PERSON:** Colleen Redpath Feg

**OFFICE REQUESTING:** Treasurer

**PHONE NUMBER:** 217-789-2224 x 5028

**EMERGENCY PASSAGE:** No ☑ Yes ☐ **If yes, explain justification - See attached document**

**FISCAL IMPACT:** n/a

**SUGGESTED TITLE:** An Ordinance repealing ordinance 449-11-25 2025-446 and adopting an ordinance authorizing signing of checks drawn on City funds.

**CONTRACTOR / VENDOR NAME:** _____ **VENDOR NO:** _____

**CONTRACT TERM:** _____ **Change in Scope Yes** ☐ **No** ☐

**CONTRACT AMOUNT:** _____ _____ _____

(Original amount if change order) **Change Order #** **Additional Amount**

**Method of Purchase (check one)**

☐ **Low Bid**
☐ **Low Bid Meeting Specs**
☐ **Low Evaluated Bid**
☐ **Other:** _____
☐ **Exception:** _____
**Code Provision:** _____

**Previous Ord #'s** _____

**Is Purchasing Agent approval required?** No ☐ Yes ☐

**Is Purchasing Agent approval attached?** No ☐ Yes ☐

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

**STAFF ANALYSIS**

**FUNDS CHECK BY:** **Date:** _____

**DIRECTOR / SUPERVISOR:** **Date:** _____

**CITY PURCHASING AGENT:** **Date:** _____

**SIGN OFF:** _____ _____

(Mayor's Signature) GEM (Director of OBM)

The information supplied on this form is not confidential information.

2026-462

**AN ORDINANCE AUTHORIZING PAYMENT TO SENERGY ENTERPRISE SECURITY EXPERTS FOR EQUIPMENT AND INSTALLATION OF SECURITY CAMERA EXPANSION & VIDEO MANAGEMENT SYSTEM, FOR AN AMOUNT NOT TO EXCEED $79,058.00 FOR THE LINCOLN LIBRARY**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** the City Council previously passed Ordinance 339-07-26 accepting Grant No. 26SL578208 with the State of Illinois State Library to purchase security cameras, equipment and software in the amount of $100,000.00 to bring certain security cameras into compliance with the security system; and

**WHEREAS,** Senergy Enterprise Security Experts is willing to provide equipment and installation of security cameras for expansion and video management system for Lincoln Library for an amount not to exceed $79,058.00; and

**WHEREAS,** the City Purchasing Agent has made a determination, in writing, that Central Illinois Communications d/b/a Illinois Times is a sole source vendor for this purchase and, therefore, is exempt from the provisions of the City Purchasing Code requiring sealed competitive bidding pursuant to the exceptions contained in Section 38.38(a) and/or Section 38.41 pertaining to Competitive Sealed Proposals, that it be neither practicable nor advantageous to the City to utilize the Sealed Competitive Bid process; and

**WHEREAS,** the agreement shall be located in the Office of the City Clerk.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby authorizes execution of an agreement with, and payment of $79,058.00 to Senergy Enterprise Security Experts. for equipment and installation of security camera expansion and video management system, for the Lincoln Library. The Mayor and City Clerk are authorized to execute any necessary documents on behalf of the City of Springfield.

**Section 2:** That the Office of Budget and Management is hereby authorized to make payment of $79,058.00 to Senergy Enterprise Security Experts from account number 003-116-LIBR-LIBR-1205 upon satisfactory performance of the agreement.

**Section 3:** That this ordinance shall become effectively immediately after its passage and recording by the City Clerk.

**PASSED:** _____, 2026

**RECORDED:** _____, 2026

**ATTEST:** _____
**City Clerk Charles L. Redpath Sr.**

**SIGNED:** _____, 2026

_____
**Mayor Misty Buscher**

**Approved as to legal sufficiency:**

10-15-26
_____
**Office of Corporation Counsel/Date**

**Requested by: Mayor Misty Buscher**

OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

# MEMORANDUM

**TO:** **Justin VanFossan**

**FROM:** **James W. Peters, Purchasing Agent**

**DATE:** **October 12, 2026**

**SUBJECT:** **Request for Exemption from Competitive Bidding**

**I have reviewed the Ordinance Fact Sheet concerning Senergy Enterprise Security Experts for security camera expansion and video management system enhancements in an amount not to exceed $79,058.96 for the Lincoln Library.**

**In accordance with the requirements of Section 38.38(a) and/or Section 38.41 of the Purchasing Code of the City of Springfield pertaining to Competitive Sealed Proposals, I have determined that it would be neither practical nor advantageous to the city to utilize the Sealed Competitive Bid process to obtain bids for these goods or services. Based on my determination, this procurement is exempt from the City's requirement for Sealed Competitive Bids.**

300 SOUTH SEVENTH • ROOM 200 • SPRINGFIELD, ILLINOIS 62701-1681 • OFFICE (217) 789-2191 • FAX (217) 789-2207

2026-463

**SENERGY**
**Enterprise Security Experts**

$179,058.96



27 cameras proposed

Local vendor

# Lincoln Library - April 2026

**City Water, Light & Power**

**Location:**
1008 E. Miller St.
Springfield, IL 62702

**Presented By:**
Robert Belleville
rbelleville@senergy.io

Make bang for the buck

844.750.2826 sales@senergy-electric.com senergy.io

2026-463

SENERGY
Enterprise Security Experts

## Executive Summary

This project is a turnkey expansion of the existing video surveillance system, Milestone Xprotect with Axis cameras, through the addition of new cameras, programming, and related infrastructure. The work includes furnishing cameras, installing and commissioning devices, and management environment for improved coverage throughout the garage and multiple interior floors.

The intent of this system addition is to improve visibility, usability, and operational awareness in key areas while maintaining consistency with the existing surveillance platform. Scope includes camera installation, aiming, focusing, programming, and setup so the added devices function as part of a single usable system rather than as isolated components. This proposal is presented as a single lump sum for parts, smart functionality, usability, and complete installation and support.

Final system identification and technical verification are still required to confirm compatibility, exact device specifications, licensing needs, and storage requirements. Additional information on the existing system toconfirm proper system selection and location is needed during a project kickoff meeting.

**When you choose Senergy, you choose a partner focused on delivering outcomes.**

**We are your partner.**

**Technology is the Tool – People are the Difference.**



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## Project Inclusions

Senergy's proposal is intended to provide a **turnkey video surveillance expansion** for Lincoln Library. The following items are included in the project approach and are intended to address the requirements identified in the City of Springfield RFP.

### System Design & Engineering

Senergy will provide the engineering and field coordination required to confirm that the proposed camera system addresses the intended coverage areas and can be successfully integrated with the Library's existing infrastructure.

Included activities has or will consist of: RFP Sec. 3.1

3.1

- Conducting site assessment and field verification of existing infrastructure, available cabling pathways, network locations and connections, mounting conditions, and existing camera coverage.
- Reviewing the proposed camera locations identified on the project drawings and RFP.
- Evaluating areas for blind spots, obstructions, lighting conditions, and practical mounting locations.
- Recommending final camera placement and system configuration using accepted physical-security design practices and the operational requirements of Lincoln Library.
- Reviewing proposed camera fields of view with the City prior to permanent installation.
- Obtaining final location approval/signoff before cameras are permanently installed.
- Providing final system layout documentation showing device locations.
- Documenting final camera locations/placement as part of project closeout.

Final device locations may be adjusted from preliminary drawings where actual field conditions indicate that a different location will provide a more useful or effective view. Any material location changes will be coordinated with the City before installation.

### Equipment Provisioning

Senergy will provide the commercial-grade IP video surveillance equipment and associated installation materials required for the twenty-seven (27) camera expansion.

The project will include: MILESTONE Sec. 3.2 (RFP) document

- Twenty-seven (27) commercial-grade AXIS IP cameras consisting of the single-view, multi-sensor, and panoramic camera models identified in the proposal.
- Camera mounting hardware appropriate for the final mounting conditions. 3.2
- Low-voltage network cabling required for the new camera installations.
- Cable terminations, connectors, patching components, and related installation accessories.
- Required mounting accessories and manufacturer-specific hardware associated with the proposed cameras.



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- Network switching required to support the additional camera load where identified as necessary through final network coordination and included in this final proposal (brand specific is not included).
- Required Video Management System licensing necessary to add the proposed cameras where identified in the final solution.
- Recording and storage enhancements support for the agreed-upon retention requirements where identified through final system design.

BID Doc 3 4 Section

The final network, licensing, and storage requirements will be coordinated with the City of Springfield Information Systems Division so new equipment is appropriately sized for the actual system requirements.

**Installation & System Integration**

Senergy will provide the labor, supervision, configuration, and commissioning required to install the new camera system as a complete operating solution.

Included work will consist of: RFP 3.3

- Installing all twenty-seven (27) cameras.
- Installing required camera mounting hardware.
- Installing and terminating associated low-voltage cabling.
- Labeling installed camera cabling and devices.
- Positioning and aiming each camera.
- Configuring multi-sensor and panoramic camera views.
- Assigning logical camera names based on final locations with customer assistance.
- Integrating the new cameras into the existing Video Management System.
- Configuring recording parameters.
- Coordinating resolution and image-quality settings.
- Configuring retention settings based on approved storage capacity and City requirements.
- Confirming live video operation.
- Confirming recorded video operation and playback.
- Testing each camera and associated network connection.
- Reviewing final fields of view.
- Performing system commissioning and final operational verification.

The installation will be coordinated to minimize disruption to normal Lincoln Library operations.

**IT Coordination** RFP 3.4 Section

Senergy will coordinate directly with the **City of Springfield Information Systems Division (ISD)** for the technology requirements associated with the new cameras.

Coordination will include:

- Confirming available network switch capacity.
- Confirming PoE capacity for the new devices.
- Confirming network availability at required locations.
- Coordinating IP address assignment.
- Confirming VLAN requirements and configuration.
- Coordinating network security and connectivity requirements.
- Validating communication between the cameras, network, and existing VMS.



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- Reviewing anticipated network bandwidth.
- Validating recording and storage usage associated with the additional cameras.
- Coordinating any required VMS server or storage changes.
- Providing applicable system information required by ISD for ongoing administration.

Senergy will work within the City's established IT requirements and will not make changes to City network infrastructure.

**Camera Coverage Areas** Sec 3.5

Final camera locations will be based on the RFP requirements, project drawings, site conditions, and final City approval.

The project will specifically address the following areas identified by Lincoln Library:

**Garage / Exterior Areas** Section 4

Coverage will address:

- Entry and exit lanes.
- Parking areas.
- Vehicle movement zones.
- Stair access points.
- Elevator bays.

## First Floor

Coverage will address:

- Main public service areas.
- Circulation areas.
- Children's section.
- North corridor approaches.
- West corridor approaches.

## Second Floor

Coverage will address:

- Reference desk.
- Surrounding public areas.
- Computer labs.
- Restroom entrances.
- Adjacent corridors.
- Staff work areas.
- Storage spaces.

**Third Floor**

Coverage will address:



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Section 4
RFP

- Elevator lobby.
- Corridor intersections.
- Study areas.
- Collaborative spaces.
- Areas with limited visibility.
- Identified blind spots.

The intent is not simply to place cameras at the locations shown on a drawing. Each proposed view will be evaluated to confirm that the camera provides useful coverage for the operational purpose of that area.

**Documentation & Project Deliverables**

At completion, Senergy will provide project closeout documentation for the installed system.

Deliverables will include:

- Final as-built documentation. 3.5
- Final camera locations.
- Documented cable paths to the extent practical and applicable to the installation. 3.5
- Camera identification and naming.
- Inventory of installed devices.
- Camera manufacturer and model information.
- Installed-device serial numbers.
- VMS configuration summary.
- Final camera configuration information as applicable.
- Warranty documentation.
- Support instructions and contact information.
- Basic system training for designated administrative and security personnel.

The final documentation is intended to give the City a usable record of what was installed, where it is located, and how the expanded system is configured.

**Training & User Experience**

✓ Senergy will provide basic training for designated Lincoln Library administrative and security personnel.

Training will focus on the functions users need during normal operations, including:

- Accessing the video system.
- Viewing live cameras.
- Locating cameras by logical name or area.
- Reviewing recorded video.



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- Basic playback and investigation functions.
- Understanding multi-sensor and panoramic views.
- Identifying where to request assistance.

Where supported by the City's existing VMS and identity environment, Single Sign-On should be utilized whenever practical so users can rely on their existing organizational credentials rather than maintaining another separate username and password.

The overall objective is **one coordinated video platform** that authorized users can access from the appropriate PC, mobile phone, or tablet according to their role and permissions.

**Support & Long-Term Assistance**

Senergy's responsibility does not end when the final camera is installed.

Senergy will provide the City with one accountable physical-security partner for questions, warranty coordination, and technical assistance associated with the completed installation.

Our support approach is based on accessible human assistance. **Senergy still answers the phone and has people ready to assist.** Users may request assistance by **phone**, **email**, or **website** according to their preference.

Senergy also takes a proactive approach to support. Our objective is to help users understand the system and assist with issues before small problems become operational disruptions rather than waiting for a significant failure before becoming involved.

**Vendor Qualifications**

Please see the attached licenses.

The project team will perform at or above prevailling wage rates.

**Project References:**

GREAT REFERENCES SUPPLIED

- Abarham Lincoln Presidential Library
- Springfield School District 186
- HSHS Hsopitals
- St Louis Cardinals
- St Louis City Soccer

*Additional references can be provided including contact name and phone number.

**Exclusions**

Unless specifically identified as included elsewhere in the final proposal, the following are excluded:

- Structural modifications.
- Conduit installation.
- Ceiling repair.
- Painting and patching.
- Major network redesign.
- Replacement of the City's existing server infrastructure.
- Major VMS platform replacement.
- After-hours installation unless separately proposed.
- Long-term monitoring services.
- Ongoing maintenance agreements unless included as an option or separately stated service.
- Work by specialty trades that is not specifically identified within Senergy's proposed scope.

Any condition discovered during field verification that materially changes the requirements of the proposed installation will be reviewed with the City before additional work is performed.



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This Scope of Work covers the addition of new video surveillance devices to a security system, including the supply of cameras, device installation, aiming and focusing, system programming, and integration into the existing video management platform. The intent of this project is to expand camera coverage in key garage and interior library areas while maintaining consistency with the current system architecture and operational workflow.

These are networked devices that are connecting to an existing network. We will work within the existing network parameters with the baseline as a default for adding devices to the network:

- Set up each camera before it arrives on site, testing for base useability and programming of individual device
- Create and track an active schedule to manage warranty periods.
- Coordinate with your IT team for IP addresses and network requirements.
- Apply required camera settings and user accounts based on customer needs.
- Install the camera with the network settings already prepared and viewable durign install.
- Connect and verify the camera immediately after installation with owners project team.

Allowances are also included for additioanl items that may not be specified. Final system identification, compatibility confirmation, and exact specifications will require additional project approval before procurement.
This includes locations, brands of network devices, and other detail specifics that are intended to provided the best value for your team on this project.

**Devices & Counts**

**Garage**

1. Garage Entry Camera Multi-lens camera
2. Garage Area Cameras 4 new total cameras in the garage area
3. Rear of Garage 180-degree camera
4. Garage Exit Dual-head camera
5. Garage Exit LPR camera
6. Elevator Area Multi-lens camera

**1st Floor**

1. North Mid Wall 180-degree camera

2. Kids Area Back Corner Single-lens camera
3. West Wall Behind Pillar Single-lens camera

### 2nd Floor

1. Reference Desk 180-degree camera
2. Computer Lab 4-lens camera
3. Computer Lab 1 PTZ camera
4. East Wall by Employee Room Single-lens camera
5. Elevator Area Update to dual-lens camera
6. Pillar Location Single-lens camera

### 3rd Floor

1. West Elevator 2-lens multi-view camera
2. Hallway Corner by Bathroom Camera
3. Co-Lab Area Rear room cameras
4. North Side by Graphic Novels 180-degree camera
5. East Area Camera positioned for dual aisle view

### Infrastructure

Exact infrastructure scope will depend on field verification and existing conditions above the ceilings and behind existing cameras. The intent is to pull new cable to all cameras locations

Infrastructure may include:

- New low-voltage cabling as required for relocated or added devices
- Category 6 cable and associated terminations for IP camera connectivity
- Cable support/pathways for all installed cables
- Camera mounts, junction boxes, and related accessories as needed

- Budget allowance for network switches to support added PoE load and port counts
- Labling of all cables and cameras on hardware
- Labling of all devices on prints/drawings
- Naming of all devices to match in software
- Reuse of existing cabling where viable and compliant
- Install of new patch panels as required in network closets
- Install of new network switches as required in network closets
- Patch cable install from patch panel to network switch

Internet service, backbone network changes, MDF/IDF modifications, UPS expansion, and enterprise IT changes are excluded unless specifically identified during final engineering and approved as an allowance in addition to base pricing.

**IT Coordination**

Expected IT involvement is moderate, subject to confirmation of the existing system environment. Coordination items may include:

- Confirmation of available network ports and PoE capacity
- IP addressing / VLAN confirmation if required
- Access to existing VMS or recorder environment
- Review of storage/server headroom
- Review of switch locations and uplink capacity
- Coordination for system programming access and remote connectivity if needed

Any firewall rules, advanced network segmentation, cybersecurity hardening, certificate management, or enterprise server provisioning by others is outside this scope.

**Installation Plan**

Work may be phased by floor or area to minimize disruption to normal operations. Camera replacements and view changes will be coordinated to maintain coverage where practical during installation.

Our Standard Camera Installation Process

1. **Receive & Track** – When cameras are received, add them to the project asset list for tracking.
2. **Network Coordination** – Provide MAC addresses and coordinate static/reserved IP addresses and any required network settings before scheduling installation.
3. **Camera Configuration** – Initialize and configure each camera based on the approved network information.
4. **Schedule & Install** – Schedule the work, mount the cameras, and connect them to the network.

5. **Enroll & Configure** – Add the cameras to the system and configure streams, recording parameters, and other required settings.
6. **Aim, Test & Validate** – Confirm camera views, recording, playback, and overall operation with the customer or requesting party.

Unless requested otherwise, we consider this entire process our responsibility.

For any special requirements—such as custom analytics, events, alarms, or unique configurations—please let us know ahead of time so they can be addressed during camera enrollment.

Unless specifically included in final pricing, this scope excludes:

- Patching, painting, ceiling repair, or finish work
- Core drilling, conduit, and major construction trades
- Electrical service upgrades
- After-hours, weekend, or holiday work
- Lift rental unless specifically required and added
- Structural engineering or custom fabricated mounting hardware
- IT backbone upgrades beyond budgeted switch allowances
- Network closet remediation
- Server replacement
- Monitoring services
- Ongoing service agreement or warranty extensions beyond standard manufacturer terms
- Any work associated with access control, intrusion, intercom, or unrelated low-voltage systems
- Harddrive space for video retention

**Notes**

- This project is based on a system addition to an existing system.
- Scope includes camera supply and programming.
- Final system ID and detailed specifications are still required for proper device selection and integration confirmation.
- Due to market volatility affecting server-based components, storage, and computer hardware, pricing should be considered valid only within a 14-day purchase window from the date of quotation.



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- LPR performance is dependent on final camera placement, lighting, speed of travel, and platform compatibility.
- Any changes to existing camera views noted above may require relocation, replacement, or reprogramming depending on current field conditions.
- Camera licensing is based on single license per camera

**Deliverables**

Upon completion, the following are intended to be provided:

- Furnished and installed cameras as confirmed in final design
- Integration of new devices into the existing VMS/platform
- Programming and configuration of new cameras
- Aiming, focus, and image adjustment
- Basic usability setup and camera naming
- PTZ and LPR setup where applicable
- Functional turnover of installed devices to the client

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# Proposal Details

| DESCRIPTION | QTY |
|---|---|
| XProtect Licenses | 27.00 |
| M5000-G 60 HZ US | 1.00 |
| M3086-V INDOOR FIXED MINI DOME4 MP,WDR, DLPU | 6.00 |
| AXIS P3747-PLVE REMOTE PAN-TILT-ROLL AND ZOOM. WITH 45MP4:3, IR, WDR | 4.00 |
| P3818-PVE, 13MPX, 180 DEG30FPS, OUTDOOR, CAMERA | 7.00 |
| AXIS P4707-PLVE OFFERS TWOCHANNELS WITH 5MP PERCHANNEL, AT A FRAME | 8.00 |
| AXIS P3277-LVE, 5MP DOMEOUTDOOR CASING & WEATHERSHIELD | 1.00 |
| Mounts | 8.00 |
| CAT 6 Cable | 9.00 |
| 2" J-Hook | 500.00 |
| 3rd Party Install | 100.00 |
| Patch Panel 24 Port | 3.00 |
| 1-PORT MOD JACK 110 8W8P UTP GS XL CAT6 T568A/B IP5 BLUE MGS400-318 | 27.00 |
| Ubiquiti USW-PRO-24-POE 24-Port Pro 24 PoE Layer 3 Switch with PoE++ Output, Silver | 3.00 |
| Installation Services | 1.00 |
| Installation Services | 1.00 |
| Workmanship Warranty | 1.00 |



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# General Terms & Conditions

1. This proposal is in accordance with our understanding of the requirements of the project and from verbal information which we received from the Customer, or its agent, and if written plans and specifications are furnished by the Customer, and Senergy Electric, Inc.'s (from here on referred to as Senergy) interpretation of them. Senergy assumes no responsibility as to the accuracy of such plans and specifications. It is further understood and agreed that this proposal and contract does not include any labor or materials not specifically mentioned herein. Any additional work not covered herein shall be billed as time and material.
2. Terms and amount of payment shall be those specified herein. Payment shall be 50% down at contract signing and the remainder due upon completion of this contract where the work is completed within the same month as the billing period. Where a work continues beyond a period of 30 days or is delayed for reasons beyond the control of Senergy, monthly progress payments shall be paid in amount equal to 90% of the first 50% of the job covered by this contract and 100% of the last 50% of the job covered by this contract. Payment shall be made to Senergy by the 10th of the month following the date of any billing. Senergy shall not be required to proceed with the installation of the work if the payments applying on the same have not been made as specified in the contract. In the event suit is filed by Senergy to collect any Moneys due hereunder or to enforce any other provisions of the contract, the Customer agrees to pay all cost, and the attorney's fees incurred. Past due balances shall be charged finance charges at a rate of 1.5% per month. Customer agrees to pay these charges, if for any reason payments are not received by due date.
3. Alterations or additional work ordered by Customer, or his agent shall constitute an addition to this proposal and shall be charged for on a time and material basis in accordance with the current prices shown in a locally recognized trade pricing standard, in effect at time of billing. If any additions to the contract are ordered, the amount to be paid for the same shall be determined by the Customer and Senergy at the time that they are ordered, and if they do not agree on an amount to be paid, then the Customer shall pay a reasonable price, therefore. If the change requested by the Customer shall reduce the amount of labor or material, or both, that Senergy shall furnish to the project, then the customer and Senergy shall agree at the time that the change is requested on the amount of credit that shall be given by Senergy to the Customer, and if they do not agree on an amount of credit then the reasonable value of the labor and material shall be credited to the customer. Senergy shall receive written orders of all additional work or changes signed by an authorized person before proceeding with such additions or changes. However, if such written orders are not received this shall not affect the right of Senergy to receive payment as outlined above for said labor and materials so furnished. Payments for additions or changes shall be made under the same terms and conditions as are embodied in the original proposal and contract.
4. All prices quoted herein are firm upon acceptance of this proposal and are subject to correction prior to acceptance. All written proposals are conditioned upon acceptance within time limit specified of face of this proposal. Verbal quotations are subject to immediate acceptance and terminate the day they are made.
5. It is a condition of this proposal that all materials or devices which are supplied by Senergy for installation will be of a type that is approved for the purpose. It is further stipulated that the Customer will assume the same responsibility for any material or equipment not furnished by Senergy.
6. This proposal including any plans, specifications, drawings, or engineering data, is furnished by Senergy to Customer in trust for determining the scope of the work to be performed and shall remain the property of Senergy. They shall be immediately returned to Senergy in the event it is not awarded the contract to perform such work. If such plans, specifications, or other data are used for the purpose of obtaining other bids or in connection with the installation, the Customer shall pay Senergy for all expense in preparing such plans or other data on an engineering fee basis.
7. Unless otherwise provided herein, the amount of any present or future sales or other tax, Federal, State or City, which we now, or hereafter shall be required to pay, either on our own behalf or on behalf of the Customer, or otherwise, with respect to any labor or material covered by this proposal shall be added to the prices quoted herein and paid by the Customer in the same manner and with the same effect as if originally added hereto.
8. If the Customer shall enter into a sale or shall sell all or any part of the premises herein involved, the full amount remaining unpaid on this contract becomes due and payable within 48 hours after date of such sale or agreement of sale at the option of Senergy. Title to any of the material sold or installed hereunder by Senergy shall remain Senergy until all the terms hereof have been complied, with, and in the event such materials are affixed to realty, it is expressly understood and agreed that they shall remain personal property subject to removal by Senergy. The owner, buyer and Customer hereby waive any and all claims for damage to said realty or buildings caused by the removal of said materials or any part thereof.
9. This proposal is contingent upon approval by the authority having jurisdiction. Should additions or modifications be recommended by the authority having jurisdiction, or should the scope of protection change, this proposal will be adjusted accordingly.
10. We represent that the products listed within this quotation are free from defects in material or workmanship. Any product or part, thereof, which proves to be defective in workmanship or material during a period equal to manufacturer's warranty but not to exceed twelve (12) months from the date of purchase (unless otherwise stated in the proposal) shall be replaced at no charge during normal working hours.
11. Any repairs or modifications of the system as installed by the owner, owner's representative or any third party will void the warranty as stated herein.
12. Senergy maintains the capability to service your system using our factory-trained technicians from our facilities in Williamsville, Illinois on a 24-hour emergency basis.
13. The price has been determined on the basis of straight time and normal work week. No overtime will be worked unless ordered by Customer or his representative. In the event overtime is worked, the overtime premium rates plus Senergy regular mark-up for overhead and profit will be paid as an extra.
14. Any increase in costs, by means of changing economic conditions, to material provided by Senergy will be subject to a relative increase in price to the Customer. These potential economic conditions include, but are not limited to, unforeseen international and interstate tariffs, supply chain pressures, and supplier cost increases. Senergy will provide an explanation by written change order to the Customer of any such cost increases in a timely manner.
15. Upon acceptance, it is understood and agreed that this contract cannot be canceled except by mutual consent, and then only after payment to Senergy for all labor, material, and job costs plus his regular mark-up for overhead and profit.
16. Senergy shall, at their discretion, have the right to subcontract all or any portion of the installation labor to a qualified union contractor.

Authorization to proceed with work or issuance of purchase orders by Customer to Senergy accepting any or all parts of this proposal shall be subject to the foregoing conditions.

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# Proposal Summary

| BILL TO: | SHIP TO: |
|---|---|
| City Water, Light & Power Lincoln Library<br>1008 E. Miller St.<br>Springfield, IL 62702 | City Water, Light & Power Lincoln Library<br>1008 E. Miller St.<br>Springfield, IL 62702 |

**PROJECT EQUIPMENT AND LABOR**

| | |
|---|---|
| **Total One Time Charges** | **$79,058.96** |

This Proposal shall become binding on the parties hereto when signed by Subscriber and accepted and approved by Senergy. By Customer's signature, Customer acknowledges that they have read, understood and agreed to Senergy Terms and Conditions.

Lincoln Library will need Mayor's or Ramon's signature

CUSTOMER: ~~City Water, Light & Power~~

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____

**Senergy**

SIGNATURE: Robert Belleville

NAME: Robert Belleville

TITLE: Enterprise Security Specialist

DATE: _____



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# ATTACHMENT A
## SUBCONTRACTOR UTILIZATION STATEMENT

**Section I** (select all that apply)

☐ Minority Business Enterprise /Female Business Enterprise Subcontractor(s) will be utilized on this project
☐ Non Minority Business Enterprise /Female Business Enterprise Subcontractor(s) will be utilized on this project
☒ No subcontractors will be utilized on this project (if selected, Attachment B is not required.)

**Section II**

Prime Contractor Senergy
Project Security Camera Expansion & Video Management System Enhancements – Lincoln Library
Total Contract Value: 79,058.96
Name: Senergy
Address: 509 N Elm St, Williamsville, IL, 62693
Phone: 217-566-2826
Contact Person: Robert Belleville
Email: RBelleville@senergy.io
Ownership Status: MBE ☐ FBE ☐ Non-MBE/FBE ☒

**Section III**
*Selected Subcontractors*

| Subcontractor Name | MBE,FBE or Non M/FBE | Amount | % of Total Contract | Scope of Work |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTALS | | | | |

** If more than seven firms are utilized, please copy the form and attach the additional information*

**Section IV**
*Subcontractors that submitted bids but were not selected (M/FBE Only)*

| Subcontractor Name | Scope of Work Bid | Denial Reason |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

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**DATE: Thursday, September 24, 2026**

**LINCOLN LIBRARY**
**RFP RUBRIC – SECURITY CAMERA EXPANSION & VIDEO MANAGEMENT SYSTEM ENHANCEMENTS**

| | **SHI** | **DYNAMIC CONTROLS INC.** | **SENERGY** Enterprise Security Experts | | |
|---|---|---|---|---|---|
| LOCAL COMPANY 20 POINTS TOTAL | 0 (NEW JERSEY) | 0 (ST. LOUIS, MO) | 20 (SPRINGFIELD, IL) | | |
| | | | | | |
| COST- no points (For reference purposes only) | $74,244.04 | $62,839.00 | $79,058.96 | | |
| COMPREHENSIVE APPROACH TO RFP, based upon responses total points 15 | **0 points** Claims compatibility with many systems, not sure this true (our business name incorrect throughout proposal) Entire new system cloudbased install – Verkada CCTV | 5 | 15 | | |
| INSTALLED CAMERAS – 15 points total | 23 cameras at **12 points** | 19 cameras at **10 points** | 27 cameras at **15 points** | | |
| COMPATIBLE WITH EXISTING MONITORING SYSTEM | **0 POINTS** NOT SCORING BASED UPON NOT | **10 POINTS HANWHA** AND AXIS CAMERAS CAN BE | **15 POINTS (BOTH AXIS** CAMERAS AND MILESTONE X | | |

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| | | | | | |
|---|---|---|---|---|---|
| **15 TOTAL** (AXIS CAMERAS ARE PREFERRED TO INTEGRATE WITH THE MILESTONE X PROTECT CURRENT SYSTEM IN UTILIZATION | GETTING THE BUSINESS NAME CORRECT | COMPATIBLE BUT ONLY IF THEY MEET OPEN STANDARDS LIKE OVNIF PROFILE S AND SUPPORTED BY VMS PLATFORMS | PROTECT ARE REFERRED TO IN THE RFP) | | |
| REFERENCES PROVIDED (10 POINTS TOTAL) | No score | No score – no references provided | **10 points** | | |
| WILL AWARD SUBCONTRACTS TO MBE/FBE 10 POINTS TOTAL | 0 | 10 (WILL INSTALL EQUIPMENT AND CABLING) | 0 | | |
| **TOTAL POINTS** | **12** | **35** | **70** | | |

**Overall, SENERGY had the most comprehensive approach to the RFP. This proposal left no stone unturned. The attention to their detailed responses revealed a thoughtful and deliberate approach to the RPF requests. A huge plus is that this is a local company.**

**The recommendation is for SENERGY to be awarded the contract for the Security Camera Expansion & Video Management System Enhancements.**

**ORDINANCE FACT SHEET**

**DATE OF 1st READING:** _____

**CONTACT PERSON:** Gwen Harrison

**OFFICE REQUESTING:** Lincoln Library

**PHONE NUMBER:** 217-753-4900

**EMERGENCY PASSAGE:** No ☑ Yes ☐ **If yes, explain justification - See attached document**

**FISCAL IMPACT:** $79,058.96

**SUGGESTED TITLE:** AN ORDINANCE AUTHORIZING PAYMENT IN THE AMOUNT NOT TO EXCEED $79,058.96 TO SENERGY ENTERPRISE SECURITY EXPERTS, FOR EQUIPMENT AND INSTALLATION OF SECURITY CAMERA EXPANSION & VIDEO MANAGEMENT SYSTEM FOR LINCOLN LIBRARY.

**CONTRACTOR / VENDOR NAME:** Senergy Enterprise Security Experts **VENDOR NO:** _____

**CONTRACT TERM:** UPON COMPLETION **Change in Scope Yes** ☐ **No** ☑

**CONTRACT AMOUNT:** $79,058.96 (Original amount if change order) **Change Order #** _____ **Additional Amount** _____

**Method of Purchase (check one)**

☐ Low Bid
☑ Other: Point based
☐ Low Bid Meeting Specs
☐ Exception: _____
☐ Low Evaluated Bid
**Code Provision:** _____

**Previous Ord #'s** _____

**Is Purchasing Agent approval required?** No ☑ Yes ☐

**Is Purchasing Agent approval attached?** No ☑ Yes ☐

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | 003 | 116 | LIBR | LIBR | 1205 | $79,058.96 |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Contract Book LL27-22

**STAFF ANALYSIS**

UPGRADING AND EXPANDING CURRENT SECURITY SYSTEM FOR THE LINCOLN LIBRARY FUNDS FROM THE GRANT RECEIVED FROM STATE OF ILLINOIS LIBRARY#26SL578208.

**FUNDS CHECK BY:** Pilkington, Lenee Digitally signed by Pilkington, Lenee DN: cn=local, dc=counsel, dc=intranet, ou=City Departments, ou=OBM, ou=Staff, ou=Users, cn=Pilkington, Lenee, email=Lenee.Pilkington@springfield.il.us Date: 2026.09.28 14:08:17 -05'00' **Date:** _____

**DIRECTOR / SUPERVISOR:** Gwendolyn A. Harrison Digitally signed by Gwendolyn A. Harrison Date: 2026.07.31 14:08:56 -05'00' **Date:** _____

**CITY PURCHASING AGENT:** **Date:** 9/29/2026

**SIGN OFF:** _____ (Mayor's Signature) _____ (Director of OBM)

The information supplied on this form is not confidential information.

2026-463

2026-464

**AN ORDINANCE APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH ROCK VALLEY PHYSICAL THERAPY CENTER OF RFP FD27-24, IN AN AMOUNT NOT TO EXCEED $84,150.00 FOR HEALTH RISK ASSESSMENTS, FOR THE SPRINGFIELD FIRE DEPARTMENT**

**WHEREAS,** the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

**WHEREAS,** the Springfield Fire Department sought proposals for health risk assessments under proposal RFP FD27-24; and

**WHEREAS,** the City Purchasing Agent has made a determination that this contract is exempt from the provisions of the City Purchasing Code requiring sealed competitive bidding pursuant to the exceptions contained in Section 38.38(a) and / or 38.41 pertaining to Competitive Sealed Proposals; and

**WHEREAS,** Rock Valley Physical Therapy Center. submitted the lowest responsible bid under proposal RFP FD27-24 to provide support of occupational relevant health risk, fitness for duty, cardiovascular and respiratory health, hearing conservation, cancer-risk awareness, and longitudinal wellness efforts while protecting individual medical confidentiality in the amount of $84,150.00; and

**WHEREAS**, a copy of RFP FD27-24 shall be located in the Office of the City Clerk.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, ILLINOIS:**

**Section 1:** That the City Council hereby accepts and authorizes the proposal agreement under RFP FD27-24 with Rock Valley Physical Therapy Center to provide support of occupational relevant health risk, fitness for duty, cardiovascular and respiratory health, hearing conservation, cancer-risk awareness, and longitudinal wellness efforts while protecting individual medical confidentiality in the amount of $84,150.00.

**Section 2:** That the Springfield Fire Department is hereby authorized to pay Rock Valley Physical Therapy Center (VC*9251) an amount not to exceed $84,150.00 from account number 001-108-FIRE-FOPR-1219.

**Section 3:** That this ordinance shall become effective immediately upon its passage and recording by the City Clerk.

**PASSED:**_____**, 2026**

**SIGNED:**_____**, 2026**

**RECORDED:**_____**, 2026**

_____
**Mayor Misty Buscher**

**ATTEST:**_____
**City Clerk Charles L. Redpath Sr.**

**Approved as to legal sufficiency:**

10-15-26
**Office of Corporation Counsel/Date**

**Requested By: Mayor Misty Buscher**

S:\WPDOCS\Ordinances\Fire\2026\RFP\Rock Valley Physical Therapy Center - Health Risk Assessments - RFP FD27-24.docx F.R. 10.20.26 ~ NF

2026-464

OFFICE OF BUDGET AND MANAGEMENT
PURCHASING DEPARTMENT
CITY OF SPRINGFIELD, ILLINOIS

# MEMORANDUM

**TO:** **Alivia Carrigan**

**FROM:** **James W. Peters, Purchasing Agent**

**DATE:** **October 7, 2026**

**SUBJECT:** **Request for Exemption from Competitive Bidding**

**I have reviewed the Ordinance Fact Sheet concerning Rock Valley Physical Therapy Center, authorizing an agreement to provide health risk assessments in an amount not to exceed $84,150.00 for the Springfield Fire Department.**

**In accordance with the requirements of Section 38.38(a) and/or Section 38.41 of the Purchasing Code of the City of Springfield pertaining to Competitive Sealed Proposals, I have determined that it would be neither practical nor advantageous to the city to utilize the Sealed Competitive Bid process to obtain bids for these goods or services. Based on my determination, this procurement is exempt from the City's requirement for Sealed Competitive Bids.**

300 SOUTH SEVENTH • ROOM 200 • SPRINGFIELD, ILLINOIS 62701-1681 • OFFICE (217) 789-2191 • FAX (217) 789-2207

2026-464

Rock Valley HEALTH

# PROPOSAL

## Springfield Fire Department

Annual Fire Fighter Physicals – August 2026

### SERVICES

**Step 1: Health Risk Assessment (HRA)** (online)

- Easy to complete questionnaire (15-20 minutes) relating to lifestyle patterns
- Includes detailed personal health report at the completion of step #3

**Step 2: Blood Panel, PFT, Vision Screening**

- Complete blood panel collected via venipuncture and urine sample
  - CBC with auto diff, CMP, complete lipid panel, A1c, urinalysis
    - PSA (males over 40 yrs)
  - *Full HAZMAT (Additional Services): Heavy metal, hormone testing
  - *Partial HAZMAT (Additional Services): Heavy metal only
- Pulmonary Function Test and Vision Screening

**Step 3: Biometrics, EKG, Hearing Test, Physical exam**

- Blood pressure, height, weight, BMI, body composition, and waist circumference.
- Resting EKG, hearing test, physical exam, and evaluation of fluid samples/biometrics by physician to give clearance to perform fitness standards

**Step 4: Fitness assessment**

- Customized fitness assessment provided. Physical fitness pertains to the worker having the physiological readiness to perform max physical effort when required. Measures aerobic capacity, flexibility, muscular endurance and strength. Supports IAFF & ILEA protocol.

---

**Standard Program Fee: $765**

- Online Health Risk Assessment
- Complete blood panel/UA
- Vision Screening
- Pulmonary Function Test
- EKG
- Hearing Test (Audiogram)
- Physician physical
- Complete WFI fitness assessment

**Pricing is based on 220 Fire Fighters**

**Additional Services:**

- PFT Only With Exam: $175/person
- Apolipoprotein B Blood Draw: $40/person
- QuantiFERON GOLD Blood Draw: $105/person
- Chest X-ray (2 views): $170/person
- *Full HAZMAT Blood Work: $411/person
- *Partial HAZMAT Blood Work: $221/person
- *HAZMAT Exam: $70/person
- Onsite Strength & Conditioning Coach – Peer Fitness Training: 120/hr
- Registered Dietitian: $120/hr
- Onsite Physical Therapist: $120/hr

Fees are subject to change based on current availability of medical supplies and laboratory testing

2026-464

**ORDINANCE FACT SHEET**

**DATE OF 1st READING:** 10.20.26

**CONTACT PERSON:** Alivia Carrigan

**OFFICE REQUESTING:** Springfield Fire Department

**PHONE NUMBER:** 217-788-8474

**EMERGENCY PASSAGE:** No ☑ Yes ☐ **If yes, explain justification - See attached document**

**FISCAL IMPACT:** $84,150.00

**SUGGESTED TITLE:** AN ORDINANCE APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ROCK VALLEY PHYSICAL THERAPY CENTER IN AN AMOUNT NOT TO EXCEED $84,150.00 FOR HEALTH RISK ASSESSMENTS FOR THE SPRINGFIELD FIRE DEPARTMENT

**CONTRACTOR / VENDOR NAME:** Rock Valley Physical Therapy Center **VENDOR NO:** VC0000009251

**CONTRACT TERM:** 3 YEARS **Change in Scope Yes** ☐ **No** ☑

**CONTRACT AMOUNT:** $84,150.00 (Original amount if change order) **Change Order #** **Additional Amount**

**Method of Purchase (check one)**

☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
☑ Other: RFP FD27-24
☐ Exception:
Code Provision:

**Previous Ord #'s**

**Is Purchasing Agent approval required?** No ☐ Yes ☐

**Is Purchasing Agent approval attached?** No ☐ Yes ☐

**Accounting information (if more than four accounts, please attach list)**

**REVENUE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

**EXPENDITURE**

| | Fund | Agency | Org | Activity | Object | Amount |
|---|---|---|---|---|---|---|
| 1 | 001 | 108 | FIRE | FOPR | 1219 | $84,150.00 |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Rock Valley proposal
RFP FD27-24 contract book

**STAFF ANALYSIS**

The program that is being offered through Rock Valley Physical Therapy Center is intended to support early identification of occupationally relevant health risks, fitness for duty, cardiovascular and respiratory health, hearing conservation, cancer-risk awareness, and longitudinal wellness efforts while protecting individual medical confidentiality. This program will be firefighter-specific.

**FUNDS CHECK BY:** Lenee Pilkington **Date:** 09/28/2026

**DIRECTOR / SUPERVISOR:** **Date:** 9-28-26

**CITY PURCHASING AGENT:** **Date:** 9/29/2026

**SIGN OFF:**

(Mayor's Signature) GEM

(Director of OBM)

The information supplied on this form is not confidential information.

2026-464