

**AN ORDINANCE AMENDING CHAPTER 110 OF THE 1988 CITY OF
SPRINGFIELD CODE OF ORDINANCES, AS AMENDED, BY REVISING
ARTICLE XL, SECTIONS 110.600 THROUGH 110.609 REGARDING THE
INCREASE OF AMBULANCES REQUIRED TO BE AVAILABLE FOR EMS
SYSTEM CALLS AND TRANSPORT**

WHEREAS, the City of Springfield is a home rule unit as defined in Article VII, Section 6(a) of the 1970 Illinois Constitution and has jurisdiction over matters pertaining to its government and affairs; and

WHEREAS, it is in the best interest of the city to regular ambulance services; and

WHEREAS, companies shall have adequate EMS staffing to ensure citizens are properly cared for in a timely manner; and

WHEREAS, the City wishes to require annual permits for ambulance services; and

WHEREAS, the City desires to amend Chapter 110 by revising Article XL, Sections 110.600 through 110.609 to increase the number of ambulances available for EMS system calls and transport.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
SPRINGFIELD, ILLINOIS:**

Section 1: That the City Council hereby amends Chapter 110 of the 1988 City of Springfield Code of Ordinances, as amended, by revising Article XL, Sections 110.600 through 110.609 as shown on Exhibit A attached hereto.

Section 2: That the City Clerk is hereby directed to publish this ordinance in pamphlet form.

Section 3: That this ordinance shall become effective after its passage, recording and publication in pamphlet form.

PASSED: 5-20, 2025

SIGNED: May 27, 2025

RECORDED: 5-28, 2025
C. Redpath

Misty Buscher
Mayor Misty Buscher

ATTEST: _____
City Clerk Charles L. Redpath Sr.

Approved as to legal sufficiency:

Requested by: Mayor Misty Buscher

5-1-25
Office of Corporation Counsel / Date

ARTICLE XL. - AMBULANCE SERVICE [6]

Footnotes:--- (6) ---

Editor's note— Ord. No. 616-09-08, § 1(Exh. A), adopted Sept. 16, 2008, repealed the former Art. XL, §§ 110.601—110.608, and enacted a new article as set out herein. The former Art. XL pertained to similar subject matter and derived from Ord. No. 170-3-93, § (Exh. A), adopted March 2, 1993; Ord. No. 824-11-95, § 1, adopted Nov. 8, 1995; and Ord. No. 273-4-96, § 1 (Exh. A), adopted April 16, 1996.

§ 110.600. - Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

Advanced life support (ALS)/Paramedic. A level of ambulance service as described by the EMS Act.

Applicant. An owner/operator of an ambulance company.

Approving authority. Chief of the Springfield Fire Department.

Automatic vehicle locator (AVL). A device placed in a vehicle to send a tracking signal via radio frequency.

BLS/EMT. A level of ambulance service as described by the EMS Act.

City Clerk. The office of the City Clerk serves as registrar for the city and issues permitted licenses for the City of Springfield.

CMED. A term previously used, but now used only to define a radio frequency in Sangamon County.

Emergency medical dispatch (EMD) determinants. Levels of response to EMS related incidents.

Incident commander. The officer or senior fire official at the top of the incident chain of command and is in overall charge of the incident and is primarily responsible for formulating the incident action plan and for coordinating and directing all incident resources to implement the plan and meet its goals and objectives.

Incident command system. System by which facilities, equipment, personnel, procedures, and communications are organized to operate within a common organizational structure designed to aid in the management of resources at emergency incidents.

Intermediate Life Support (ILS)/ AEMT. A level of ambulance service as described by the EMS Act.

Jurisdiction.

(1)Legal authority to operate or function.

(2)Boundaries of a legally constituted entity.

Mobile data computer/tablet (MDC/MDT). A communications device, typically a laptop computer or tablet that receives and sends information to and from a dispatch center or vehicle to vehicle.

National Incident Management System (NIMS). A system that provides a consistent nationwide approach for federal, state, and local governments to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity.

Permit. Written permission from the authority having jurisdiction for an ambulance operator to be dispatched by SCCDS.

Public Safety Answering Point (PSAP). The location where 911 and other emergency calls are answered. The PSAP for The City of Springfield is Sangamon County Central Dispatch.

Sangamon County Central Dispatch System (SCCDS). A public agency voluntarily established by its members pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act.

Self-dispatching. An unwanted action by which the operator of an ambulance decides to respond his unit to an incident without being dispatched by SCCDS. This is not applicable to a private call for service received by the provider.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

§ 110.601. - Initial and annual permits.

(a) Any operator of an ambulance company that desires to be dispatched by SCCDS shall first obtain a permit. In order to obtain a permit, the ambulance company must meet the minimum requirements outlined in section 110.602 of this chapter.

(b) The operator must obtain a permit application from the City of Springfield City Clerk's Office. The permit shall be filled with the clerk who will record the application and provide the ~~f~~Fire ~~e~~Chief of the City of Springfield with the permit application for review-all required information. The operator may not provide service within SCCDS until such time as the city council approves the application for a permit.

(c) Initial permits must have approval from the city council to operate within the 911 system.

(d) The approving authority for purposes of enforcement of ordinances, rules and regulations relating to ambulance services participating in the SCCDS shall be the Springfield Fire Department.

(e) Permit fees shall be in accordance with the following schedule;

(1) Fee for initial permit application shall be \$ 10,000.00.

(2) The fee for annual permit renewal shall be \$1,500.00, and shall be due by December 15th of the year prior to permit year.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

§ 110.602. - Permit requirements.

The application for both initial permit and annual permit shall be obtained through the City of Springfield Clerks Office. Payment of fees shall be submitted with the permit at time of application. Application will be reviewed by the Fire Chief and issue approval for permit issuance.

(a) The following minimum requirements shall be met by the operator prior to the issuance of a permit:

(1) The applicant shall provide the name and address of the applicant and the owner of the ambulance;

(2) The applicant shall provide all the names under which the applicant plans to conduct business;

(3) The Applicant shall provide records showing that its employees are properly licensed by the State of Illinois;

(4) The applicant shall provide a description of each ambulance to include:

a. Make;

b. Model;

c. Year of manufacture;

d. Motor and chassis number;

e. Current state license number;

f. Length of time ambulance has been in use;

g. Color scheme;

h. Insignia;

i. Name, monogram or other distinguishing features.

(5) The applicant shall provide the locations of any facilities which the applicant intends to use as part of its business operation;

(6) The applicant must be sponsored by an IDPH certified resource hospital located within the City of Springfield;

(7) The applicant must show proof of meeting the insurance requirements as set forth in this article;

(8) The applicant must provide copies of all licenses/certifications required by the State of Illinois to operate an ambulance service;

(9) The applicant must have sufficient equipment to provide a minimum ~~of two~~ number of ambulances in good operating condition 24 hours per day seven days per week manned to meet the minimum requirements for Paramedic/advance life support service as set forth under the E.M.S. Act and this ordinance; each ambulance choosing to participate in SCCDS must be equipped with a mobile data computer/tablet (MDC/MDT) and an automatic vehicle locator (AVL);

(10)The applicant shall provide such other operational information that may be requested by the Springfield Fire Department.

(b)Each permit shall be reviewed annually and/or earlier if requested by the Springfield Fire Chief. Permit requirements shall be submitted to the City Clerk for review of the Springfield Fire Chief by December ~~15th~~^{31st} of each year as listed in 110.602. The suspension or revocation of the Permit shall be made in accordance with the general provisions of chapter 110.

(c)The appropriate method of dispatch for each operator holding a permit shall be in accordance with the EMS System tiered response of the closest the closest available appropriate ambulance based on the EMD System adopted by the SCCDS/PSAP.

(d)Each operator must provide copies of the certificates for all EMT personnel demonstrating that all employees are NIMS (National Incident Management System) IS100 and IS700 compliant within 90 days of their date of hire. Additionally, all advanced providers will complete ICS 200 and ICS 800 within 180 days of hire.

Each operator shall confirm compliance with applicable OSHA rules and regulations required for private employers in the State of Illinois. This will be part of the application for permit.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

§ 110.603. - Operational requirements.

(a)It has been determined that SCCDS requires a minimum number of ambulances dedicated to the 911 system to meet the needs of the communitysix ambulances. The minimum number that is required 24 hours per day is 6 with that number rising to 9 during peak hours of 8:00am to 8:00pm. This number will be reviewed on an annual basis and adjusted as needed in order to meet the needs of the citizens of Springfield.

(1) The following schedule will be used to provide the number required from each operator based on the number of permits issued by the City.

Number of Licensed operators	Required ALS Units 24 hours	Required additional units during Peak hours
1	6	3
2	3	2
3 or above	2	1

Each company shall provide a minimum of two ALS ambulances to meet the mandatory total of six for SCCDS, except when on emergency calls within the City of Springfield or Sangamon County, Illinois. In the event the number of operators decreases, the remaining operators shall increase their minimum number of ALS ambulances available for response to a medical emergencyiesy.

The additional units during peak hours may be ALS, ILS or BLS transport units.

(b)ALS ambulance non-emergency standby coverage:

(1)To assure that the City of Springfield has the required number of ALS ambulances available for response to emergency calls, each company shall notify the Cehief or his designee, of the Springfield Fire Department, prior to the event, with the following information concerning any special event coverage that the company undertakes:

- a.Name of the event;
- b.Date and time of the event coverage;
- c.Number of ambulances that will be used to cover the event; and
- d.Number of ambulances available for emergency dispatch within the City of Springfield during the time of the event.

(2)In the event an operator uses all or part of their required resources during a special event, they shall also provide proof of coverage from another operator to demonstrate compliance with section 110.603(a).

(c)Miscellaneous operational requirements.

(1)All operators owning MDC/MDT'ss and AVLs are responsible for their maintenance and must inform SCCDS if a problem should occur with the unit's operational capabilities.

(2)Each ambulance shall respond at the determinant level set by emergency medical dispatch protocol as given by SCCDS.

(3)Only the ambulance dispatched to an emergency shall respond (i.e. no self dispatching).

(4)Any ambulance responding to a private call for emergency medical service, shall notify SCCDS to be placed on a ticket.

(5) Any Ambulance operator utilizing BLS Ambulances shall have an agreement with the Springfield Fire Department to provide ILS upgrade services.

(6) Any Ambulance operator utilizing BLS Ambulances shall have an agreement with the other Ambulance operators (for transport and non-transport units) who operate at the ILS/A-EMT level or higher, to provide ILS or higher upgrade service for the BLS Ambulances as needed for patient care.

(d)The NIMS command system shall be utilized at all emergency scenes. Ambulance personnel shall operate within the incident command structure and under the direction of the incident commander.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

§ 110.604. - Liability insurance requirement.

(a) No permit shall be issued under this article, nor shall such permit be valid after issuance, nor shall any ambulance be allowed to participate in SCCDS, unless there is at all times in force and effect minimum insurance coverage as required by the State of Illinois for medical carriers. The City of Springfield shall be named as an additional insured.

(b) Such insurance policies shall be submitted to the approving authority for approval prior to the issuance of each permit. Satisfactory evidence that such insurance is in force and effect shall be furnished to the approving authority, in such form as he may specify, by all operators required to provide such insurance under the provisions of this article.

(c) Every insurance policy shall contain a provision for a continuing liability hereunder to the full amount thereof, notwithstanding any recovery thereon, that the liability of the insurer shall not be affected by the insolvency or the bankruptcy of the insured, and that until the policy is revoked, the insurance company will not be relieved from liability on account of nonpayment of premium, failure to renew permit at the end of the year, or any act or omission of the named insured.

(d) Every insurance policy shall extend for the period to be covered by the permit applied for and insurer shall be obliged to give not less than 60 days written notice to the approving authority and to the insured before any cancellation or termination of the policy earlier than its expiration date. The cancellation or other termination of any such policy shall automatically revoke and terminate the permit issued for the ambulances covered by such policy, unless another insurance policy complying with the provisions of this section shall be provided and be in effect.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

§ 110.605. - Maintenance and contents of records.

(a) Each operator that receives a permit shall maintain accurate records for all calls received requesting ambulance service through SCCDS, or through other sources. Such records shall include the calls for service received within Springfield, the number of cancelled calls, the identification number of the ambulance, the names of the attendants responding, the response time from when the call is received by the operator until the arrival at the scene, the time of departure from the scene and arrival at a hospital or other destination, and whether or not emergency warning devices were used.

(b) The records required to be kept by each ambulance operator in subsection (a) shall be available to the Springfield Fire Department on a requested basis either in hard copy or other media.

(c) The Springfield Fire Department shall have the right to inspect, at any time during normal business hours, records the operator has maintained as specified in this article for the operation within Springfield or a fire protection district serviced by the Springfield Fire Department.

(d) Operators shall utilize plain English and EMD determinants within SCCDS.

(e) Each ambulance shall report to SCCDS, and relay the following information:

(1) Location.

(2) Out of service.

(3) Available.

(4) Enroute.

(5) Arrival.

(6) In quarters.

Ambulances ~~shall~~ may report availability thorough MDC/MDT's, with alternative methods of ~~by telephone, radio or computer~~ utilized only when the MDC/MDTs are not available or waiting would be detrimental to the system.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

§ 110.606. - Obedience to traffic laws; exceptions.

(a) No persons shall operate an ambulance in a manner not conforming to the provisions of the motor vehicle laws and regulations of Illinois or Springfield as such provisions apply to motor vehicles in general, except as hereinafter set forth; and, unless the person operating the ambulance shall be either responding to a bona fide emergency call or specifically directed by a licensed physician to disregard traffic laws in operating the ambulance during and for the purpose of a specific trip or journey that is involved.

(b) Subject to the provisions of subsection (a) above the driver of an ambulance may:

(1) Park or stand, irrespective of the otherwise applicable provisions of law, ordinance, or regulation;

(2) Proceeds past a red or stop signal or stop sign, but only after slowing down as may be necessary for safe operation;

(3) Exceed the maximum speed limits permitted by law, ordinance, or regulation so long as he does not endanger life or property; and

(4) Disregard laws, ordinances, or regulations governing direction or movement or turning in specified directions.

(c) The exemptions herein granted shall apply only when such ambulance is making use of audible and visual signals meeting the requirements of law, ordinance, or regulation.

(d) The foregoing provisions shall not relieve the driver of an ambulance from the duty to drive with due regard for the safety of all persons, nor shall such provisions protect the driver from the consequences of reckless disregard for the safety of others.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

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§ 110.607. - Rates.

The rates of ambulance service shall be determined by the operator. Such rates may be changed from time to time by the operator of the ambulance service.

All existing rates shall be posted in a visible place in the office of the operator and included with initial and annual permit renewals.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

§ 110.608. - Rules.

~~The Springfield Fire Department may establish such rules and regulations relating to SCCDS necessary to implement provisions of this article.~~

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

§ 110.609. - Penalty for violation of article.

- (a) Any ~~person~~ Ambulance operator violating or failing to comply with the provisions of this article shall be fined an amount not less than \$250 or more than \$750 for each offense. Each day that any violation of, or failure to comply with this article is committed or permitted to continue shall constitute a separate and distinct offense.
- (b) Any operator that is unable to maintain the daily required staffing as set forth in section 110.603 for over thirty-five (35) occurrences in a given year may have their Ambulance Permit Revoked for the following year.

(Ord. No. 616-09-08, § 1(Exh. A), 9-16-08)

ORDINANCE FACT SHEET

DATE OF 1st READING: _____

CONTACT PERSON: Ed CannyOFFICE REQUESTING: Fire DepartmentPHONE NUMBER: 217-788-8474EMERGENCY PASSAGE: No ☒ Yes ☐ If yes, explain justification - See attached documentFISCAL IMPACT: N/ASUGGESTED TITLE: An Ordinance to amend the 1988 City Code of Ordinances, Chapter 110.600 - 110.609 Ambulance Service to reflect the changes to the language that increase the number of ambulances required to be available for EMS System calls as well as other updates to the code.CONTRACTOR / VENDOR NAME: N/A VENDOR NO: N/ACONTRACT TERM: N/A Change in Scope Yes ☐ No ☐CONTRACT AMOUNT: N/A
(Original amount if change order) Change Order # _____ Additional Amount _____

Method of Purchase (check one)

- ☐ Low Bid
☐ Low Bid Meeting Specs
☐ Low Evaluated Bid
- ☒ Other: Surplus
☐ Exception: _____
Code Provision: _____

Previous Ord #'s _____

Is Purchasing Agent approval required? No ☐ Yes ☒Is Purchasing Agent approval attached? No ☐ Yes ☒

Accounting information (if more than four accounts, please attach list)

REVENUE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

EXPENDITURE					
Fund	Agency	Org	Activity	Object	Amount
1					
2					
3					
4					

Please list supporting documentation (i.e., contract, agreement, change order, bid book, etc.)

Ordinance changes attached _____

STAFF ANALYSIS

The Springfield Fire Department has been meeting for over a year with stakeholders from the Springfield and Sangamon County medical and EMS agencies to develop a plan that provides proper EMS transport staffing levels to ensure that the citizens are properly cared for in a timely manner. The attached ordinance is agreed upon by all parties as a minimum standard that is required for Ambulance Transport for the City of Springfield. Significant change to the ordinance is that the ambulance providers will have a minimum of 3 ambulances dedicated to the system during peek hours.

FUNDS CHECK BY:

Date: _____

DIRECTOR / SUPERVISOR:

Date: _____

CITY PURCHASING AGENT:

Date: _____

SIGN OFF: _____

(Mayor's Signature)



(Director of OBM)

The information supplied on this form is not confidential information.

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